

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
 Stephanie Rawlings-Blake, Mayor
 Joan M. Pratt, Comptroller and Secretary
 George A. Nilson, City Solicitor
 David E. Scott, Director of Public Works
 Donald Huskey, Deputy City Solicitor
 Ben Meli, Deputy Director of Public Works
 Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Before I start, I really want to recognize my Council Colleague, Councilman Curran."

The meeting was called to order by the President.

Mayor's Office of - TRANSFER OF LIFE-TO-DATE SICK LEAVE
Employment Development

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Yvette Moulton.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAME</u>	<u>DAYS</u>
1. Roslyn D. Speed	5
2. Cynthia D. Dugger	5
3. Kahlila Nichols	<u>2</u>
TOTAL	12

MINUTES

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Yvette Moulton.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AVA Electric Company	\$	17,262,000.00
Contracting Specialist, Inc.	\$	8,000,000.00
Dominion Construction Group, LLC	\$	4,698,000.00
Environmental Quality Resources, LLC	\$	8,000,000.00
Gaines and Company, Inc.	\$	8,000,000.00
Heitkamp, Inc.	\$	34,533,000.00
L&J Construction Service, Inc.	\$	1,500,000.00
Kimball Construction Co., Inc.	\$	8,000,000.00
Master Builders Construction Co., Inc.	\$	90,000.00
North Star Painting Company, Inc.	\$	47,754,000.00
Oak Grove Restoration Company	\$	4,338,000.00
Pessoa Construction Company	\$	8,000,000.00
Romano Concrete Construction, Inc.	\$	8,000,000.00
Roofers, Inc.	\$	546,003,000.00
Ruhlman Bros. Inc.	\$	8,000,000.00
J. Vinton Schafer & Sons, Inc.	\$	37,980,000.00
Total Engineering, Inc.	\$	45,228,000.00
Utilities Unlimited, Inc.	\$	2,148,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Arc Environmental, Inc.	Engineer
Architectural Design Group	Architect

MINUTES

BOARDS AND COMMISSIONS - cont'd

Dewberry	Architect Landscape Architect Engineer Land Survey Property Line Survey Survey
EBA Engineering, Inc.	Engineer Land Survey Property Line Survey
Gannett Fleming, Inc.	Engineer
Heery International, Inc.	Architect Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Comptroller **ABSTAINED** on Item No. 1.

MINUTES

Department of General Services - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to the on-call agreement with Whitney, Bailey, Cox & Magnani, LLC for Project 1099W.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - Increase in upset limit

BACKGROUND/EXPLANATION:

On April, 29, 2009 the Board approved the original agreement for a two year period with an upset limit of \$750,000.00. This increase in the amount of \$250,000.00 is necessary due to extra work that needs to be assigned to Whitney, Bailey, Cox & Magnani, LLC. The new upset limit amount will be \$1,000,000.00.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the on-call agreement with Whitney, Bailey, Cox & Magnani, LLC for Project 1099W.

MINUTES

Department of General Services - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to the on-call agreement with STV Incorporated for Project 1099S.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - Increase in upset limit

BACKGROUND/EXPLANATION:

On January 14, 2009 the Board approved the original agreement for a two year period with an upset limit of \$750,000.00. This increase in the amount of \$250,000.00 is necessary due to extra work that needs to be assigned to STV Incorporated. The new upset limit will be \$1,000,000.00.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the on-call agreement with STV Incorporated for Project 1099S.

MINUTES

Department of General Services - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Lorenz, Inc. for services for the period of March 29, 2009 through March 28, 2010.

AMOUNT OF MONEY AND SOURCE:

\$11,280.00 - 1001-000000-1930-192619-603026

BACKGROUND/EXPLANATION:

On April 1, 2009, the Board approved an increase and renewal for BP-06133, Grass Mowing to Lorenz, Inc.

The Department of General Services is requesting approval to pay Lorenz, Inc. for additional work that was provided outside of the original scope of work in the current contract. The additional services performed was for trimming bushes that were overgrown to resolve aesthetic and safety issues to the public on various City Police Buildings.

After the additional scope of work was presented to the vendor, the vendor proceeded with the work without waiting for prior approval, as required by the contract. The Department of General Services subsequently met with Lorenz, Inc. and reviewed the contract terms to avoid a recurrence of this situation.

Because this work was performed without prior approval from the Department and the Bureau of Purchases, Board of Estimates' approval is necessary in order to resolve the payment issue with this vendor. Therefore, authority is requested to pay this vendor in the amount of \$11,280.00.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Lorenz, Inc. for services for the period of March 29, 2009 through March 28, 2010.

MINUTES

Department of Finance - Payment in Lieu of
Taxes (PILOT) Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the PILOT agreement with Homes for Arundel, Inc.

AMOUNT OF MONEY AND SOURCE:

No City expenditures are required.

BACKGROUND/EXPLANATION:

The organization will provide low-income public housing units. Under the terms of this agreement, the owner will pay the City equal to 10% of the gross scheduled rents.

The public housing units are located in scattered locations in Baltimore City. The organization has a grant agreement with the Housing Authority of Baltimore City (HABC) to create 58 scattered-site public housing units in the Greater Baltimore Area, including the rental units associated with this PILOT. The units will be owned by Homes for Arundel, Inc., a Maryland non-stock, not-for-profit corporation and are subject to a Declaration of Restrictive Covenants and Operating Agreement for operation as public housing. The units will receive public housing operating subsidy under the annual contributions contract with the U.S. Department of Housing and Urban Development.

The purchase and development of the units will be financed through a combination of HABC Replacement Housing Factor Funds, which are public housing capital funds, and other HABC resources in an amount up to \$11,612,000.00 and a \$1,500,000.00 acquisition and construction revolving line of credit from Enterprise Community Loan Fund, Inc. and two \$50,000.00 grants from the Maryland Affordable Housing Trust and the Abell Foundation, all secured by the developer, Homes for America, Inc. Homes for Arundel, Inc. is a non-profit subsidiary of Homes for America, Inc. Homes for Arundel, Inc. will own the properties.

MINUTES

Department of Finance - cont'd

The request has been reviewed by the PILOT committee.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Minority and Women's Business Enterprise Program of Baltimore City.

(FILE NO. 57148)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the PILOT agreement with Homes for Arundel, Inc.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

493

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 45,213.00 MVR	9950-903766-9514 Frankford Avenue - Moravia to Sinclair	9950-902378-9514-3 Design & Studies - Electronic Data Management System

This transfer will fund costs associated with the award of Task No. 14, under Project No. 1097, to Johnson, Mirmiran & Thompson, Inc. for the services related to the Electronic Data Management System.

Department of Recreation and Parks

2. \$140,000.00 State	9938-902725-9475 Reserve Roosevelt Park Master Plan Implementation	9938-901725-9474 Active Roosevelt Park Master Plan Implementation
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This transfer will provide funds to cover costs associated with the relocation of the Community Garden at Roosevelt Park.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funding Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
1. Donald Salamone	All American Amateur Baseball Association Annual Meeting Kissimmee, FL March 4 - 7, 2010	Accessory Acct.	\$841.16

The airfare for the attendee totaling \$306.40 was paid for on a City issued credit card. The Department is also requesting \$162.76 for a rental vehicle. During the conference it will be necessary for Mr. Salamone to attend meetings in various locations and visit various ball fields. All expenses are included in the total travel expenditure.

The Board, UPON MOTION duly made and seconded, approved the aforementioned travel request.

MINUTESLaw Department - Claim Settlements

The Board is requested to approve and authorize execution of the Settlement Agreement and Release for the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Branch Banking & Trust v. \$123,500.00
 Mayor & City Council of
 Baltimore City

Account: 1001-000000-1930-192602-603062

UPON MOTION duly made and seconded, the Board approved and authorized execution of the settlement agreement and release for the above claim as requested by the Law Department.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS)** **\$152,174.00**

Account: 1001-000000-3040-274002-603051

BSAS will implement, administer, and monitor substance abuse treatment services for the Needle Exchange Day Program. The primary objective of the program is to provide appropriate treatment for injecting drug users who desire treatment, which will include out-patient detoxification, physical examination, and medical care. In addition, the program will focus on the following diseases: HIV, STD, and tuberculosis, counseling, and other supportive services; and a continuum of care ranging from intensive out-patient treatment to admission for standard treatment for opiate dependence. The period of the agreement is July 1, 2009 through June 30, 2010.

The agreement is late because it was awarded late in the fiscal year.

MWBOO GRANTED A WAIVER.

2. **BALTIMORE MEDICAL SYSTEM, INC.** **\$355,571.00**

Account: 6000-624910-3100-297100-603051

The organization will provide services in the area of School Health Suite Coverage at Tench Tilghman Elementary/Middle, Dr. Rayner Browne Academy, Collington Square Elementary/Middle School, Academy of Technology and Health Sciences Middle/High, East Baltimore Community School, and Maritime Industries Academy High. The period of the agreement is August 24, 2009 through June 30, 2010.

MINUTES

Health Dept. - cont'd

The agreement is late because it was just finalized.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The Mayor

ABSTAINED on Item No. 1.

MINUTES

Department of Recreation and Parks - Umbrella License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an umbrella license agreement with the Motion Picture Licensing Corporation (MPLC). The period of the agreement is February 1, 2010 through February 1, 2011.

AMOUNT OF MONEY AND SOURCE:

\$11,982.00 - G294-500-046-00-365
(\$221.90 for 54 recreation centers)

BACKGROUND/EXPLANATION:

On November 8, 2006, the Law Department received notification from the MPLC that the Department of Recreation and Parks was in violation of the public performance provisions of the U.S. Copyright Act, 17 USC Sections 101 and 106, which prohibit "public performance" of motion pictures.

The Department is required to renew the umbrella license agreement, annually, for the privilege of showing films in the recreation centers. Under the terms of this umbrella license agreement, the funds will be used to pay the MPLC fee for 54 recreation centers.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57119)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the umbrella license agreement with the Motion Picture Licensing Corporation.

MINUTES

Mayors Office of Employment - Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Civic Works, Inc., for professional services. The period of the agreement is January 1, 2010 through December 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$96,475.00 - 5000-585510-5750-474805-603051

BACKGROUND/EXPLANATION:

The organization will provide occupational skills training for unemployed or dislocated workers. The participants will learn skills which qualify them for careers in the Environmental and Landscaping Field. Civic Works, Inc. will provide the training as specified in the City's Request for Expression of Interest dated, May 1, 2009.

The obligation level of this agreement will not exceed \$96,475.00 of American Recovery and Reinvestment Act of 2009 funds.

The agreement is late because of the extended negotiation process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Civic Works, Inc., for professional services.

MINUTES

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Verizon. The outstanding invoice is dated December 31, 2009.

AMOUNT OF MONEY AND SOURCE:

\$64,103.32 - 1001-000000-2040-220500-603005

BACKGROUND/EXPLANATION:

The funds will cover the costs to provide essential Internet Services which are critical to the day-to-day operations of the Baltimore City Police Department. Verizon provides Internet access for the departmental administration and connectivity for public safety applications to the officers in police vehicles. Additionally, the circuit is used for the Department's Internet services to various locations for business and investigative use. Historically, there was no contract with Verizon Wireless for these services; the Department is working with Verizon Wireless to secure a contract.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 55899)

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Verizon.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with The Family League of Baltimore City, Inc. The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$53,372.00 - 1001-000000-2250-511200-607001
26,180.00 - 1001-000000-2250-511300-607001
\$79,552.00 - Total

BACKGROUND/EXPLANATION:

The Governor's Office for Children funds two Baltimore City Youth Service Bureaus. This agreement transfers the required City's cash matching funds to the Local Management Board - The Family League of Baltimore City, Inc. The organization in turn contracts with the Youth Service Bureaus to cover their operational expenses. The agreement allows the City to pay its matching funds directly to the organization.

The agreement is late because the Department recently received the required information from the organization.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with The Family League of Baltimore City, Inc.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. DYNAMIC INDUSTRIES NY, INC. | \$24,000.00 | Low Bid |
| Solicitation No. B50001355 - Shop Towels/Wiping Cloths -
Department of Public Works - Req. No. R540060 | | |

The period of the award is February 10, 2010 through February 9, 2011 with two 1-year renewal options.

A PROTEST HAS BEEN RECEIVED FROM THE LAW FIRM OF JAMES A. LIST, LLC ON BEHALF OF CHESAPEAKE WIPER & SUPPLY, INC.

- | | | |
|---|---|--|
| 2. D&K PRODUCTIONS | \$ 3,100.00
6,100.00
\$ 9,200.00 | Ratification
Term Purchase
Order & Low Bid |
| Solicitation No. 07000 - DJ Services for Shake and Bake
Family Fun Center - Department of Recreation and Parks - Req.
No. R540185 | | |

The Agency secured the services of the vendor before a Purchase Order was issued. Three quotes were obtained and the vendor was the lowest. The ratification is for the period January 1, 2010 through June 30, 2010, with no renewal options. The term purchase order is for the period February 28, 2010 through June 30, 2010.

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|---|-------------|----------|
| 3. HAY GROUP, INC. | \$ 8,177.00 | Increase |
| Solicitation No. 06000 - Actuarial Services - Department of
Finance - Req. No. P510026 | | |

On August 26, 2009, the Board approved the initial award in the amount of \$6,280.00 to Hay Group, Inc. to provide the required attestation reports to the Centers for Medicare and Medicaid Services (CMMS) Retiree Drug Subsidy program. The CMMS has informed the City of an audit requirement. This increase in the amount of \$8,177.00 is necessary to provide audit support, making the total award amount \$14,457.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------------------------------|--------------|-------------|
| 4. | AMERICAN ATHLETIC
SHOE CO., INC. | \$ 5,600.00 | Low Bid |
| Solicitation No. 07000 - Ice Skating Shoes - Department of
Recreation and Parks - Req. No. R539792 | | | |
| 5. | LEXIS NEXIS | \$ 25,800.00 | Sole Source |
| Solicitation No. 08000 - Maryland Vehicle Law Books - Police
Department - Req. No. R541668 | | | |

The vendor is the sole provider of the State of Maryland vehicle law books.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|--|-------------------|--------------|---------|
| 6. | DSI, INCORPORATED | \$100,000.00 | Renewal |
| Solicitation No. B50000338 - Requirements for Pump Repairs at
Water and Wastewater Facilities - Agencies - Various - Req.
Nos. Various | | | |

On March 12, 2008, the Board approved the initial award in the amount of \$50,000.00. The award contained two 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This is the first 1-year renewal in the amount of \$100,000.00 for the period March 20, 2010 through March 19, 2011.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|--------------|---------|
| 7. GREENLAWN CEMETERY COMPANY | \$118,000.00 | Renewal |
| Solicitation No. B50000333 - Transportation, Cremation and Disposal of Animal Carcasses - Department of Health - Req. No. R542039 | | |

On February 27, 2008, the Board approved the initial award in the amount of \$118,000.00. The award contained two 1-year renewal options at the sole discretion of the City. On January 28, 2009, the Board approved the first renewal in the amount of \$118,000.00. This is the final 1-year renewal in the amount of \$118,000.00 for the period April 1, 2010 through March 31, 2011.

MWBOO GRANTED A WAIVER.

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|---|----------------|---------|
| 8. HONEYWELL BUILDING SOLUTION, INC. | \$1,000,000.00 | Renewal |
| Solicitation NO. BP-05061 - Provide Annual Service and Repairs for Honeywell Life Safety and Facility Management System at the Baltimore Convention Center - Convention Center -Req. Nos. Various | | |

On December 8, 2004, the Board approved the initial award in the amount of \$1,080,000.00. The award contained renewal options at the sole discretion of the City. This is the final 2-year renewal in the amount of \$1,000,000.00 for the period March 1, 2010 through February 29, 2012.

MBE: Horton Mechanical 17.16% \$126,072.00

WBE: Letke Security Contractors 11.28% \$ 82,860.00

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

<u>INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS</u>		
<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>

Bureau of Purchases

- | | | | |
|-----|---|---------------------|-----------------|
| 11. | <u>GRAYBAR, INC.</u> | <u>\$600,000.00</u> | <u>Increase</u> |
| | Solicitation No. B50000589 - Electrical Products - Agencies - Various - Req. Nos. - Various | | |

On November 19, 2008, the Board approved the initial award in the amount of \$600,000.00. Subsequent actions have been approved. The Board is requested to approve an increase in the amount of \$600,000.00. With this increase, the total contract amount will be \$1,550,000.00.

MWBOO GRANTED A WAIVER.

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|-----|---|---------------------|----------------|
| 12. | <u>REHRIG PACIFIC</u> | <u>\$115,000.00</u> | <u>Renewal</u> |
| | Solicitation No. B50000311, Recycling Containers - Department of Public Works, Bureau of Solid Waste - P.O. No. P501845 | | |

On April 02, 2008, the Board approved the initial award in the amount of \$239,200.00. The Board is requested to approve a one-year renewal in the amount of \$115,000.00. The period of the renewal is March 15, 2010 through March 14, 2011. A single one-year renewal option will remain.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MWBOO SET GOALS OF 1% MBE AND 0% WBE.

MBE: Spear Mechanical Contractors, 0.5%
 Inc.
 Calmi Electric Co. 0.5%

MWBOO FOUND THAT THE VENDOR HAD DEMONSTRATED A GOOD FAITH EFFORT.

MWBOO FOUND VENDOR IN COMPLIANCE.

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|-----|---|--------------|---------|
| 15. | D&S TECHNICAL
SERVICES, INC. | \$ 24,870.00 | Low Bid |
| | Solicitation No. B50001306 - Replacement of Louvers -
Baltimore Convention Center - Req. No. R534423 | | |
| 16. | MOTION
INDUSTRIES | \$160,000.00 | Renewal |
| | Solicitation No. B50000398 - Reeves Drive Units - Department
of Public Works - Req. Nos. Various | | |

On May 28, 2008, the Board approved the initial award in the amount of \$160,000.00. Authority is requested to exercise the only two-year renewal for the period of May 1, 2010 through April 30, 2012.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

17. FAMILY INN BAKERY & DELI	\$8,000.00	Revenue Contract Extension
Solicitation No. 06000 - Concession Services - Department of Recreation and Parks - Req. No. Revenue		

On December 9, 2009, the Board approved an extension for the concession of services for the Shake and Bake Family Fun Center. The Department of Recreation and Parks has since decided to place the management services out to bid for the entire building in addition to the concession services. This is a revenue contract, and 12% of the gross food and drink sales are paid to the City. The revenue generated through November 2009 was \$8,000.00. This extension is necessary while the new requirement is bid. The extension is for the period March 1, 2010 through August 1, 2010.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service recommended.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions. Item No. 1 was deferred for 1 week. The Mayor **ABSTAINED** on Item Nos. 8 and 15. The Comptroller **ABSTAINED** on Item No. 8.

MINUTES

Department of Housing and - Head Start Agreements
Community Development

The Board is requested to approve and authorize execution of the Head Start agreements for the following delegate agencies. The period of the agreement is July 1, 2009 through September 30, 2010, unless otherwise indicated.

1. **MORGAN STATE UNIVERSITY/MORGAN STATE HEAD START PROGRAM** **\$ 64,729.00**

Account: 4000-485810-5750-642423-603051

The organization will provide Head Start services to 224 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

2. **UNION BAPTIST CHURCH SCHOOL/UNION BAPTIST-HARVEY JOHNSON HEAD START PROGRAM** **\$ 97,064.00**

Account: 4000-485810-5750-642410-603051

The organization will provide Head Start services to 214 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

3. **UNITY METHODIST CHURCH/UMOJA HEAD START PROGRAM** **\$ 81,725.00**

Account: 4000-485810-5750-642432-603051

The organization will provide Head Start services to 189 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

MINUTES

DHCD - cont'd

4. **ST. VINCENT DE PAUL SOCIETY/ST. VINCENT DE PAUL SOUTHEAST HEAD START PROGRAM** **\$138,594.00**

Account: 4000-485810-5750-642428-603051

The organization will provide Head Start services to 229 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

5. **ST. VINCENT DE PAUL SOCIETY/ST. VINCENT DE PAUL NORTHWEST HEAD START PROGRAM** **\$174,045.00**

Account: 4000-485810-5750-642422-603051

The organization will provide Head Start services to 229 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

6. **ST. FRANCIS XAVIER ROMAN CATHOLIC CHURCH CONGREGATION, INC./ST. FRANCIS XAVIER HEAD START PROGRAM** **\$135,098.00**

Account: 4000-485810-5750-642415-603051

The organization will provide educational, social, psychological, health, nutritional and parent education services to 301 children and their families in Baltimore City.

7. **BALTIMORE METROPOLITAN ALUMNI CHAPTER OF DELTA SIGMA THETA SORORITY, INC./YUBI HEAD START PROGRAM** **\$ 92,931.00**

Account: 4000-485810-5750-642433-603051

The organization will provide Head Start services to 102 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

MINUTES

DHCD - cont'd

8. **ST. PAUL COMMUNITY OUTREACH CENTER, INC./ ST. PAUL COMMUNITY OUTREACH HEAD START PROGRAM** **\$116,723.00**

Account: 4000-485810-5750-642408-603051

The organization will provide Head Start services to 202 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

9. **FRIENDS OF THE FAMILY, INC./BALTIMORE CITY CHILD CARE RESOURCE CENTER START PROGRAM HEAD** **\$ 53,965.00**

Account: 4000-485810-5750-642415-603051

The organization will provide Head Start services to 166 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

10. **BALTIMORE METROPOLITAN ALUMNI CHAPTER OF DELTA SIGMA THETA SORORITY, INC./ METRO DELTA HEAD START PROGRAM** **\$126,711.00**

Account: 4000-485810-5750-642418-603051

The organization will provide Head Start services to 210 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

11. **DAYSRING PROGRAMS, INC./HERRING RUN HEAD START PROGRAM** **\$ 74,003.00**

Account: 4000-485810-5750-642430-603051

The organization will provide Head Start services to 153 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

MINUTES

DHCD - cont'd

12. **DAYSPRING PROGRAMS, INC./DAYSPRING HEAD START PROGRAM** **\$ 39,650.00**

Account: 4000-485810-5750-642407-603051

The organization will provide Head Start services to 102 children and their families in Baltimore City. Under the terms of this agreement, the funds will be used for the organization's operational expenses.

The agreements are late because of delays in the assignment of a fiscal account numbers and in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board deferred Item Nos. 1 - 12 for one week.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Johns Hopkins Hospital, delegate agency for the Martin Luther King Early Head Start Program. The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$	48,885.00	-	4000-486110-6050-452499-603051
	163,739.00	-	4000-486510-6050-452400-603051
	<u>2,015,251.00</u>	-	<u>4000-486510-6050-452499-603051</u>
	\$2,227,875.00		

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the organization will provide Head Start services to 184 children and their families. The funds will be used for the organization's operational expenses. A two-month advance of funds, in the amount of \$445,575.00, was approved by the Board on July 22, 2009. The total contract amount is \$2,673,450.00.

The agreement is late because of delays in the administrative review process.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

MBE:	A A Affordable		See note
	Transportation		below *
	C&T Transportation, Inc.	\$ 1,000.00	0.04%
	DSQ Solutions, LLC	18,000.00	0.67%
	E. Jackson & Son, Inc.	5,000.00	0.19%
	Sparks Quality Fence Co.	5,000.00	0.19%
	Time Printers, Inc.	<u>3,000.00</u>	<u>0.11%</u>
	Total	\$32,000.00	1.20%

MINUTES

DHCD - cont'd

WBE: A J Stationers, Inc.	\$ 1,000.00	0.04%
Flowers by Chris, Inc.	1,000.00	0.04%
Viking Chemicals, Inc.	1,000.00	0.04%
Total	\$ 3,000.00	0.12%

*A A Affordable Transportation is not certified as a MBE with Baltimore City.

MWBOO FOUND VENDOR IN COMPLIANCE.

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

OF THE TOTAL CONTRACT AMOUNT OF \$2,673,450.00, \$2,628,978.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Johns Hopkins Hospital, delegate agency for the Martin Luther King Early Head Start Program. The President **ABSTAINED.**

MINUTES

Department of Housing and Community Development (DHCD)/ Baltimore Homeless Services - Grant Award and Supportive Housing Program Grant Agreements

The Board is requested to approve and authorize acceptance of the grant award and execution of the grant agreements. The period of the agreement is October 1, 2009 through September 30, 2010, unless otherwise indicated.

GRANT AWARD

1.	U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD)	\$17,961,467.00
	Account: 4000-496211-3570-591400-404001	\$ 8,839,067.00
	4000-496311-3570-591200-404001	\$ 9,122,400.00

On January 27, 2010 via a letter dated December 23, 2009, HUD announced the approval of 46 Supportive Housing renewal grants and 19 Shelter Plus Care renewal grants to the Baltimore City Continuum of Care under the federal fiscal year 2009 Continuum of Care Homeless Competition. The resulting contracts will provide housing and supportive services to homeless individuals and families in Baltimore City.

The request is late because the award was just received from HUD.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

DHCD - cont'd

SUPPORTIVE HOUSING PROGRAM GRANT AGREEMENTS (SHPG)

2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 147,283.00**

Account: 4000-431310-3570-267834-603051

The organization will provide a Licensed Certified Social Worker (LCSW-C), Team Leader and a Case Manager for outreach and case management. The Team Leader and staff will identify the target population by conducting outreach in parks, streets, soup kitchens, and emergency shelters where chronically homeless individuals are known to congregate in Baltimore City.

3. **PRISONER'S AID ASSOCIATION OF MARYLAND, INC.** **\$112,072.00**

Account: 4000-496210-3570-591425-603051

The organization will provide supportive services to participants in the Supportive Housing Program. The organization will serve approximately 52 participants. The program will serve individuals and families with disabilities who are in permanent housing. The period of the agreement is February 1, 2009 through January 31, 2010.

The requests are late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved acceptance of the grant award and approved and authorized execution of the grant agreements.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

	<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>				
1.	Sandel Invest-ments, LLC	1720 Division St.	G/R \$55.00	\$458.33
2.	AN Ground Rents, LLC	554 Robert St.	G/R \$36,00	\$300.00
3.	AN Ground Rents, LLC	558 Robert St.	G/R \$36,00	\$300.00
4.	M&E Investments, LLC	834 Edmondson Ave.	G/R \$69.00	\$575.00
5.	M&E Investments, LLC	829 Edmondson Ave.	G/R \$64.00	\$533.33
6.	M&E Investments, LLC	726 Dolphin St.	G/R \$75.00	\$625.00
7.	AN Ground Rents, LLC	1812 Etting St.	G/R \$36.00	\$300.00
8.	AN Ground Rents, LLC	1900 Division St.	G/R \$65.00	\$541.67

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD-Options</u> - cont'd			
9. AN Ground Rents, LLC	1903 Division St.	G/R \$60.00	\$500.00

Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Asset Management Ground Rent Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation for an amount equal to or lesser than the option amounts.

UPON MOTION duly made and seconded, the Board approved the options.

MINUTES

Department of Housing and Community Development (DHCD) - Acquisition by Gift

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 207 N. Duncan Street by gift from Duncan Realty, LLC, owner, **SUBJECT** to any outstanding municipal liens.

AMOUNT OF MONEY AND SOURCE:

The City will pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Joe Yu, authorized representative of Duncan Realty, LLC, has offered to donate title to the property at 207 N. Duncan Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 207 N. Duncan Street are itemized as follows:

Cumulative Real Property Taxes 2007-2010

Total Taxes	\$1,820.13
Interest/Penalties	141.76
Other	52.45
Tax Sale Interest	0.00
Miscellaneous Bills	204.97
Tax Sale	76.80
Rental Registration	<u>31.20</u>
Total Municipal Liens	\$2,327.31

MINUTES

DHCD - cont'd

The listed municipal liens will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the property located at 207 N. Duncan Street by gift from Duncan Realty, LLC, owner, **SUBJECT** to any outstanding municipal liens.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 1503 N. Madeira Street by gift from Leroy Fitts, owner, **SUBJECT** to any outstanding municipal liens.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Fitts has offered to donate his title to the property at 1503 N. Madeira Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1503 N. Madeira Street are itemized as follows:

Cumulative Real Property Taxes 2007-2010

Total Taxes	\$	35.70
Interest/Penalties		10.50
Other		62.33
Tax Sale Interest		0.00
Miscellaneous Bills		1,676.99
Metered Water (Tax Sale)		0.00
Rental Registration		0.00
Total Municipal Liens		<u>\$1,785.52</u>

MINUTES

DHCD - cont'd

The listed municipal liens will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the property located at 1503 N. Madeira Street by gift from Leroy Fitts, owner, **SUBJECT** to any outstanding municipal liens.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

525 - 530

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. CARLA ESCOTO	\$15.00	\$ 3,300.00

Account: 6000-627810-3080-294400-601009

Ms. Escoto will serve as a Youth Development Aide/Tutor for the Carrera Program. She will provide homework assistance, tutorial and college preparation assistance, and individual instruction to participants with specific education deficits. She will help with instructions in a variety of classes, leisure games and educational activities, and participate in workshops, etc. The period of the agreement is effective upon Board approval through June 30, 2010.

2. DREW SANDBERG	\$25.00	\$ 1,200.00
3. AJA SAGE HARRIS	\$25.00	\$ 1,200.00

Account: 1001-000000-2400-258300-601009

Mr. Sandberg and Ms. Harris will serve as Vicious Dog Hearing Board Members. They will provide resolution of disputes arising from the enforcement of the Baltimore City Code, Health Code, Sections 10-701 through 10-715 (d), referred to the Board by the Bureau of Animal Control. The period of the agreement is effective upon Board approval through June 30, 2010.

MINUTES**PERSONNEL**Department of Transportation (DOT)4. a. Create the following three new classes:

41622 - Marine Enforcement Agent I
Grade 078 (\$27,410.00 - \$31,609.00)

41623 - Marine Enforcement Agent II
Grade 080 (\$28,768.00 - \$33,841.00)

41625 - Marine Dock Master
Grade 087 (\$36,674.00 - \$44,331.00)

b. Reclassify the following positions:Job No. 5010-20360 - Vacant (1 Position):

From: 34211 - Cashier I
Grade 078 (\$27,410.00 - \$31,609.00)

To: 41622 - Marine Enforcement Agent I
Grade 078 (\$27,410.00 - \$31,609.00)

Job Nos. 5010-32427 & 5010-21590 (2 Positions):

From: 52931 - Laborer
Grade 482 (\$27,144.00 - \$28,059.00)

To: 41622 - Marine Enforcement Agent I
Grade 078 (\$27,410.00 - \$31,609.00)

Job No. 5010-35781 (1 Position):

From: 34211 - Cashier I
Grade 078 (\$27,410.00 - \$31,609.00)

To: 41623 - Marine Enforcement Agent II
Grade 080 (\$28,768.00 - \$33,841.00)

MINUTES**PERSONNEL**DOT - cont'dJob No. 5010-35783 (1 Position):

From: 53690 - Dock Master
 Grade 087 (\$36,674.00 - \$44,331.00)

To: 41625 - Marine Dock Master
 Grade 087 (\$36,674.00 - \$44,331.00)

- c. Reclassify & Change Program for the following 2 Vacant Positions:

Job Nos. 5010-21614 & 5010-32428:

From: 52931 - Laborer
 Grade 482 (\$27,144.00 - \$28,059.00)

To: 41622 - Marine Enforcement Agent I
 Grade 078 (\$27,410.00 - \$31,609.00)
 Job Nos. 2340-21614 & 2340-32428

Cost: \$2,407.00 - 3001-000000-2340-659200-601001
660.00 - 3001-000000-2340-659200-601001
\$3,067.00

This request was precipitated by a recommendation of the Water Advisory Committee to the Inner Harbor Task Force that the five filled positions be moved from the Transportation Maintenance Division to the Transit and Marine Services Division. The duties will be added to those currently performed by these positions, including directing boating traffic and issuing citations enforceable in District Court for failure to comply with Inner Harbor rules and regulations. As needed, these positions liaison with Baltimore City Marine Police and the United States Coast Guard to report boater incidents and accidents.

MINUTES

PERSONNELDepartment of Human Resources5. Abolish the following 50 MAPS grades:

Grade	Flat Salary	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5	Merit 6
616	40,600	41,600	42,600	43,700	44,800	45,900	47,000
617	41,400	42,400	43,500	44,600	45,700	46,800	47,800
618	42,200	43,300	44,400	45,500	46,600	47,800	49,000
619	43,000	44,100	45,200	46,300	47,500	48,700	49,900
620	44,500	45,600	46,700	47,900	49,100	50,300	51,600
621	46,000	47,200	48,400	49,600	50,800	52,100	53,400
622	47,000	48,200	49,400	50,600	51,900	53,200	54,500
623	48,300	49,500	50,700	52,000	53,300	54,600	56,000
624	49,600	50,800	52,100	53,400	54,700	56,100	57,500
625	50,800	52,100	53,400	54,700	56,100	57,500	58,900
626	52,400	53,700	55,000	56,400	57,800	59,200	60,700
627	53,900	55,200	56,600	58,000	59,500	61,000	62,500
628	55,200	56,600	58,000	59,500	61,000	62,500	64,100
629	56,500	57,900	59,300	60,800	62,300	63,900	65,500
630	58,000	59,500	61,000	62,500	64,100	65,700	67,300
631	59,900	61,400	62,900	64,500	66,100	67,800	69,500
633	62,400	64,000	65,600	67,200	68,900	70,600	72,400
634	64,300	65,900	67,500	69,200	70,900	72,700	74,500
635	65,600	67,200	68,900	70,600	72,400	74,200	76,100
636	67,000	68,700	70,400	72,200	74,000	75,900	77,800
637	68,900	70,600	72,400	74,200	76,100	78,000	80,000
638	70,100	71,900	73,700	75,500	77,400	79,300	81,300
639	71,400	73,200	75,000	76,900	78,800	80,800	82,800
640	72,800	74,600	76,500	78,400	80,400	82,400	84,500
641	74,400	76,300	78,200	80,200	82,200	84,300	86,400
642	75,900	77,800	79,700	81,700	83,700	85,800	87,900
643	76,800	78,700	80,700	82,700	84,800	86,900	89,100
644	77,900	79,800	81,800	83,800	85,900	88,000	90,200
645	79,400	81,400	83,400	85,500	87,600	89,800	92,000
646	80,600	82,600	84,700	86,800	89,000	91,200	93,500
647	82,400	84,500	86,600	88,800	91,000	93,300	95,600
649	85,100	87,200	89,400	91,600	93,800	96,200	98,600
650	87,000	89,200	91,400	93,700	96,000	98,400	100,900

MINUTES

PERSONNEL

DHR - cont'd

Grade	Flat Salary	Merit 1	Merit 2	Merit 3	Merit 4	Merit 5	Merit 6
651	88,200	90,400	92,700	90,500	97,400	99,800	102,300
654	92,000	94,300	96,700	99,100	101,600	104,100	106,700
655	94,200	96,600	99,000	101,500	104,000	106,600	109,300
656	95,700	98,100	100,600	103,000	105,600	108,200	110,900
657	97,800	100,200	102,700	105,300	107,900	110,600	113,400
658	99,600	102,100	104,700	107,300	110,000	112,800	115,600
660	103,300	105,900	108,500	111,200	114,000	116,900	119,800
661	105,900	108,500	111,200	114,000	116,900	119,800	122,800
663	109,900	112,600	115,400	118,300	121,300	124,300	127,400
664	112,000	114,800	117,700	120,600	123,600	126,700	129,900
665	114,100	117,000	119,900	122,900	126,000	129,200	132,400
666	114,500	117,400	120,300	123,300	126,400	129,600	132,800
667	118,900	121,900	124,900	128,000	131,200	134,500	137,900
668	121,200	124,200	127,300	130,500	133,800	137,100	140,500
669	123,400	126,500	129,600	132,900	136,300	139,600	143,100
671	127,600	130,800	134,100	137,500	140,900	144,400	148,900
673	132,100	135,400	138,800	142,300	145,900	149,500	153,200

Based upon an analysis completed by the Classification/Compensation Division of the Department of Human Resources, the Department of Human Resources is recommending the abolishment of the above fifty MAPS grades of the 600 series. This recommendation will help streamline obsolete grades currently not being utilized. As this grade structure was derived for the placement of Department Heads and Bureau Heads, which are not currently placed in the 900 grade series, the above series can be abolished, as they are no longer being used for such functions.

6. Department of Human Resources (DHR)a. Abolish the following vacant class:

00741 - Director Emergency Management
Grade 629 (\$56,500.00 - \$65,500.00)

MINUTES**PERSONNEL**DHR - cont'db. Reclassify the following classes:

From: 10120 - Grants Development Director
Grade 629 (\$56,500.00 - \$65,500.00)
To: Grade 113 (\$46,700.00 - \$65,500.00)

From: 33669 - Apprenticeship Program Administrator
Grade 629 (\$56,500.00 - \$65,500.00)
To: Grade 113 (\$46,700.00 - \$65,500.00)

c. Reclassify the following two positions:Job No. 4710-43671

From: 10120 - Grants Development Director
Grade 629 (\$56,500.00 - \$65,500.00)
1 Position
To: Grade 113 (\$46,700.00 - \$65,500.00)

Job. No. 1600-36526

From: 33669 - Apprenticeship Program Administrator
Grade 629 (\$56,500.00 - \$65,500.00)
1 Position
To: Grade 113 (\$46,700.00 - \$65,500.00)

MINUTESBureau of Water and Wastewater - Expenditures of Funds

The Board is requested to approve the expenditures of funds to pay the BGE.

1. **BGE** **\$6,696.31**

Account: 9956-906608-9551-900020-706063

Upon completion of work at the location of 27th and Mathews Streets in connection with Sanitary Contract No. 800R it was necessary for the BGE to place two utility poles, one 50 KVA transformer, and two sections of a 350 AL secondary and reroute a single phase primary.

2. **BGE** **\$2,286.22**

Account: 9956-906608-9551-900020-706063

In order to perform work at the location of 27th and Mathews Streets in connection with Sanitary Contract No. 800R it was necessary for the BGE to temporarily remove the utility pole, transformer and secondary and primary units.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the BGE.

MINUTES

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to the joint venture agreement with ADS, LLC and Johnson, Mirmiran and Thompson, Inc. (ADS/JMT) for Project 1028, High Level Collection Sewershed Collection System. The amendment no. 1 will extend the agreement through January 31, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On January 31, 2007 the Board approved the original agreement with ADS/JMT, to provide engineering services for the High Level Sewershed Collection System and development of a Sewershed Plan to comply with the Consent Decree whereby the Consultant would provide engineering and technical services. In order to continue providing these services, the amendment no. 1 extends the term of the contract through January 31, 2011. The Consultant was originally approved by the offices of the Board and Commissions and AEAC.

AUDITS NOTED THIS NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved the amendment no. 1 to the joint venture agreement with ADS, LLC and Johnson, Mirmiran and Thompson, Inc. (ADS/JMT) for Project 1028, High Level Collection Sewershed Collection System.

MINUTES

Bureau of Water and Wastewater - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the State of Maryland, Department of Natural Resources (DHR). The period of the MOU is January 1, 2010 through March 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$190,000.00 - DPW Match - 9958-903993-9525-900020-703032
\$288,000.00 - Maryland State Trust Funds

BACKGROUND/EXPLANATION:

Under the terms of this MOU, the Department will receive funds in the amount of \$288,000.00 to be used to construct the Best Management Practices (BMP) in Watershed 263.

To comply with the City's Municipal Stormwater Permit, the City develops comprehensive restoration plans and implements the BMPs identified in the plans. The Watershed 263 Management Plan (Plan) was prepared in 2006 for the City.

The Plan identified innovative BMPs to address problems such as untreated impervious surfaces, nutrient loads, and sedimentation.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the State of Maryland, Department of Natural Resources.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

535 - 537

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfers of Funds have been approved

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #007, \$128,350.00 - TR 08033, Conduit System Repairs at Various Locations Citywide

\$2,327,275.00	\$1,267,906.50	Allied Contractors, Inc.	-	-
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2. EWO #016, \$ 32,618.01 - TR 97339, Gwynns Falls Greenway Phase I

\$1,395,965.00	\$284,169.83	Beka Industries, Inc.	199	-
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Department of Recreation and Parks

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$58,832.80 MVR	9938-901526-9474 Acquisition 2102 E. Biddle St. - Active	
3,914.10 MVR	9938-901666-9474 War Memorial Plaza - Active	
2,253.10 <u>MVR</u>	9938-901570-9474 Jones Falls Greenway Phase I - Active	
\$65,000.00	-----	9938-901488-9474 Gwynns Falls Greenway Phase I - Active

This transfer will provide funds to cover the costs associated with Change Order No. 16 for Gwynns Fall Greenway Phase I Project, under Contract No. TR 97339 and will reconcile the account's deficit.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | | | |
|----|--|----------------|--------------|----------------------------|---|---|
| 4. | EWO #004, \$ 30,378.87 - TR 05302, Resurfacing Park Heights Avenue from Druid Park Drive to Garrison Avenue | \$2,307,671.80 | \$170,787.79 | P. Flanigan and Sons, Inc. | - | - |
| 5. | EWO #003, \$ 40,591.96 - Project 886, Rehabilitation/Reconstruction of Argonne Drive Bridge Over Herring Run | \$ 559,042.96 | \$ 94,924.30 | URS Corporation | - | - |
| 6. | EWO #004, \$ 55,901.68 - Project 886, Rehabilitation/Reconstruction of Argonne Drive Bridge Over Herring Run | \$ 559,042.96 | \$135,516.26 | URS Corporation | - | - |
| 7. | EWO #010, \$ 91,162.77 - TR 02055, Gwynns Falls Trail Extension from Children's Loop to I-70 Park & Ride | \$3,355,623.00 | \$788,663.83 | Allied Contractors, Inc. | - | - |

8. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$112,269.36	9950-917701-9507	9950-902334-9508
MVR	Construction Res. Minor Bridge Rehabilitation	Contingencies Gwynns Falls Trail Extension

This transfer will fund the costs associated with Extra Work Order Nos. 9 and 10 under Contract No. TR 02055, with Allied Contractors, Inc. to replace the bridge barrier panel on the Wyman Park Drive Bridge and the public access stair system adjacent to the Hyatt Regency Hotel.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

9.	EWO #001, \$ 95,200.00 - TR 09007, Reconstruction of Alleys North - Southwest			
	\$1,239,119.55	-	M. Luis Construc-	-
			tion Co., Inc.	-

Bureau of Water and Wastewater

10.	EWO #052, \$ 28,544.05 - S.C. 791, Eastern Avenue Pumping Station Improvements			
	\$22,677,334.00	\$577,027.21	Whiting-Turner	-
			Contracting	80
			Co., Inc.	

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 009 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1076J, Construction Management Services.

AMOUNT OF MONEY AND SOURCE:

\$108,225.02 - 9956-910533-9551-900010-705032

BACKGROUND/EXPLANATION:

The consultant will provide construction management services on S.C. 852, Denitrification Filters and Related Work for Patapsco Wastewater Treatment Plant.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 009 to Johnson, Mirmiran & Thompson, Inc. under Project No. 1076J, Construction Management Services.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

540 - 541

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The Mayor **ABSTAINED** on Item No. 2.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | |
|---|------------|--------------|
| 1. B50001316, Reflective
Sign Sheeting | 3M Company | \$ 68,961.80 |
|---|------------|--------------|

MWBOO GRANTED A WAIVER

- | | | |
|---|-----------------------------------|----------------|
| 2. B50001299, Carpeting
for the Baltimore
Convention Center | B&B Commercial
Interiors, Inc. | \$2,054,564.50 |
|---|-----------------------------------|----------------|

MBE: Young's Floor Service & Remodeling Co., Inc. 5%

WBE: Amaric Interiors, LLC 2%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | |
|--|--|
| 3. B50001304, CCTV Main-
tenance Services | <p>REJECTION - On January 13, 2010, two bids were received and opened. Due to a key missing page in the M/WBE section of the solicitation it is requested that all bids be rejected. This requirement will be re-bid at a later date.</p> |
| 4. B50001339, Provide Long
Distance Telephone
Service for City of
Baltimore | <p>REJECTION - On February 03, 2010, one bid was received and opened. The one bid received was found to be non-responsive. Therefore, the Board is requested to reject the bid and extend the current contract for six months to ensure uninterrupted service to City agencies.</p> |

MWBOO SET MBE AND WBE GOALS AT 0%.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - cont'd

5. B50000705, Industrial	Jet Blast	\$ 216,000.00
Cleaning and Related	Incorporated	
work		

CORRECTION - On December 24, 2008, the Board approved the initial award for \$200,000.00 to Jet Blast Incorporated. However, the actual bid amount was \$416,000.00. Therefore, the Board is requested to award an additional amount of \$216,000.00 to correct the total award amount.

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 0%.

MBE: HJB Powerwashing & Restoration, LLC	6.75%
Brady's Recycling & Rolling-Off Service	20.25%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

Department of Housing and Community Development (DHCD) - CHDO Operating Expense Grant

ACTION REQUESTED OF B/E:

The Board is requested to approve a HOME Investments Partnership Program Community Housing Development Organization (CHDO) Operating Grant to the People's Homesteading Group in their capacity as a certified CHDO. The Board is further requested to authorize the Commissioner of the DHCD to execute any and all documents of effectuate this transaction subject to review and approval by the Law Department.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 9910-610-059-00-632

BACKGROUND/EXPLANATION:

The Cranston-Gonzalez National Affordable Housing Act of 1990 created the federally funded HOME Investments Partnership Program (HOME). The HOME Program created the non-profit entity called "CHDO" with the specific purpose of carrying out elements of the participating jurisdiction's housing strategy. Last year, the Board previously approved a CHDO Operating Expense Loan for \$25,000.00 to the People's Homesteading Group CHDO for the Anchors of HOPE III project.

The People's Homesteading Group has been developing eight for-sale town homes for homeownership called, "Anchors of HOPE III." They have rehabilitated and sold three of the eight planned properties. Three of the remaining five units have been rehabilitated but have not been sold, and two units have not been rehabilitated, marketed, or sold. The three rehabilitated units not sold are located at 406 East 22nd Street, 410 East 22nd Street, and 422 East 27th Street. The two remaining units that have not been rehabilitated, marketed, or sold are located at 417 East 22nd Street and 443 East 22nd Street.

MINUTES

DHCD - cont'd

The People's Homesteading Group is eligible to receive an operating expense grant, which is funded from the 5% set aside of the fiscal year 2009 allocation of HOME funds.

(FILE NO. 56258)

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 50,000.00	9910-926010-9609	9910-913059-6100
Federal Home FY 2010	Home FY 2010	People's Home- steading Group, Inc.

This transfer will provide HOME funds to People's Homesteading Group for CHDO operating expense loan for fiscal year 2010.

UPON MOTION duly made and seconded, the Board approved the HOME Investments Partnership Program Community Housing Development Organization (CHDO) Operating Grant to the People's Homesteading Group in their capacity as a certified CHDO. The Board also authorized the Commissioner of the DHCD to execute any and all documents of effectuate this transaction subject to review and approval by the Law Department. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

PROPOSAL AND SPECIFICATIONS

Departments of Public Works
and Recreation and Parks

- RP 10806, Wyman Park Dell
Stone Wall

BIDS TO BE RECV'D: 04/21/2010

BIDS TO BE OPENED: 04/21/2010

UPON MOTION duly made and seconded, the Board approved the above proposal and specification.

ACKNOWLEDGEMENT

Mayor: "I want to take a few moments to highlight the agreement between the Mayor's Office of Employment Development and Civic Works that appears on Page 16 of today's agenda. Under this agreement, Civic Works will provide important skills training and training for the unemployed and dislocated workers to ready them for careers in environmental and the landscaping fields. This effort will assist us to strengthen the quality of Baltimore's workforce and help connect its citizens to jobs. This agreement is part of the more than 300 job training opportunities that Baltimore City is providing through the American Recovery and Reinvestment Act. This agreement with

MINUTES

Acknowledgement - cont'd

Civic Works will help retool the skills of our workforce and reestablish them in careers, while increasing services and training to workers that they need. This is a very good example of the type of partnership that is ultimately necessary to strengthen our workforce and to make Baltimore a more supportive and attractive place for the business community. Thank you."

President: "Are there any other comments? As there is no more business before the Board, the meeting will recess until the bid opening at 12:00 noon. Thank you."

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Purchases - B50001205, Management Services for the Eating Together in Baltimore Program

BIDS TO BE RECV'D: 03/03/2010

BIDS TO BE OPENED: 03/03/2010

Bureau of Purchases - B50001206, Food Services for the Eating Together in Baltimore Program

BIDS TO BE RECV'D: 03/03/2010

BIDS TO BE OPENED: 03/03/2010

Bureau of Purchases - B50001217, Fiber Optic Cabling Facilities Rehabilitation

BIDS TO BE RECV'D: 03/10/2010

BIDS TO BE OPENED: 03/10/2010

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 08062, Little Italy Streetscape

Civil Construction, LLC
Santos Construction, LLC
Allied Contractors
M. Luis Construction Co., Inc.
P. Flanigan & Sons Ltd.
Machado Construction
Severn Construction Services, LLC
Daisy Concrete

Department of Recreation and Parks - RP 10809, Patterson Park Entrance - Baltimore St.

Civil Construction, LLC
Allied Contractors
The American Asphalt & Paving Co.
P. Flanigan & Sons Ltd.
Machado Construction
Monumental Paving & Excavating, Inc.
Bensky Construction Co., LLC
Mirabile Constructions Co., Inc.

Department of Recreation and Parks - RP 10810, Patterson Park Entrance at Linwood Ave.

Civil Construction, LLC
Allied Contractors
The American Asphalt & Paving Co.
Monumental Paving & Excavating, Inc.
P. Flanigan & Sons Ltd.
Machado Construction
Bensky Construction Co., LLC
Mirabile Constructions Co., Inc.

MINUTES

Bureau of Purchases

- B50001336, Restoration of Turf and Athletic Fields at Various Locations Within the Department of Recreation and Parks
-

Allied Contractors
Bensky Construction Co., LLC

Bureau of Purchases

- B50001346, Asphalt Compactor
-

Atlas Copco CMT USA, LLC
Volvo Construction Equipment & Service (Road Machinery, Inc.)
Elliott & Franz

Bureau of Purchases

- B50001353, Concrete Mixer Truck
-

Baltimore Mack Trucks of Delmarva, LLC
*J.G. Parks & Son, Inc.
Western Star Trucks of Delmarva, LLC
Central Truck Center, LLC
Beltway-International, LLC

***CLERK'S NOTE:**

On February 16, 2010, the Bureau of Purchases issued an addendum for B50001353 because of a typographical error in the solicitation. The original before the addendum was B5001346 - Concrete Mixer Truck - Due 2/17/2010. After the addendum was issued, the solicitation was B50001353 - Concrete Mixer Truck. Western Star and Trucks submitted a bid on B5001346, which was received on 2/16/2010. After the addendum was issued, Western Star Trucks did not retrieve its bid on B5001346. However, it did submit a bid for B50001353. Therefore, at the Bid opening, the Clerk only read the bid on B50001353 from Western Star Trucks. B5001346 was not read because of the addendum, which corrected the solicitation and bid number for the Concrete Mixer Truck.

MINUTES

Bureau of Purchases

- B50001354, One-Ton
Utility Body Pickup Truck

Chapman Chevy
Fords National Automart, Inc./
Motors Fleet
Chas S. Winner d/b/a Winner
Ford
Chesapeake Ford Truck Sales,
Inc.
Cowles Ford, Inc.

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 3, 2010.



JOAN M. PRATT
Secretary