

MINUTES**REGULAR MEETING**

Bernard "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

The Berg Corporation	\$ 8,000,000.00
Bradshaw Construction Corporation	\$ 110,332,000.00
Carroll Tree Services, Inc.	\$ 1,500,000.00
Corman Construction	\$ 387,516,000.00
Corman Marine Construction, Inc.	\$ 15,000,000.00
Daisy Concrete, Inc. of Maryland	\$ 106,116,000.00
Harris Brothers Construction Co., Inc.	\$ 279,000.00
Hawkeye Construction, LLC	\$ 6,080,000.00
Monumental Paving & Excavating, Inc.	\$ 43,788,000.00
Norair Engineering Corp	\$ 40,923,000.00
Steel Products, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Browne, F.X., Inc.	Engineer
Davis, Bowen & Freidel, Inc.	Architect
	Engineer
	Surveyor

MINUTES**BOARDS AND COMMISSIONS**

Jenkins Engineering Company	Engineer
Nolan Associates, Inc.	Engineer
Project Management Services, Inc.	Engineer
Suburban Consulting Engineers, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the aforementioned listed firms.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Communications Health Network, Inc. (CHN). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$17,024.00 - 2096-796623-7960-862300-603026

BACKGROUND/EXPLANATION:

The Department's Senior Citizen's Division will utilize the CHN to provide specialized activities for seniors. The CHN will offer theater training, oral history classes, health and well-being programs, Tai Chi and various movement disciplines, and literary and visual arts.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Communications Health Network, Inc.

MINUTES

Fire and Police Employees' - Election Administration
Retirement System (F&P) Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an election administration services agreement with the American Arbitration Association (AAA). The period of the agreement is effective upon Board approval and shall terminate after the Board of Trustees of the Fire and Police Employees' Retirement System (F&P Board) second payment to the AAA.

AMOUNT OF MONEY AND SOURCE:

\$9,100.00 - 6000-604107-1540-171100-603026. No General Funds are involved in this transaction.

BACKGROUND/EXPLANATION:

All funds and expenses will be expended from the F&P. The F&P Board desires to engage the AAA, a sole source in independent election administration and monitoring, to provide accurate, unbiased and impartial administration of the two upcoming elections for an F&P Board. The AAA will prepare and execute the election for a Retired Fire Trustee and an Active Fire Trustee representative on the F&P Board.

The AAA has demonstrated its expertise and ability to administer a Trustee election in its administration of previous City Retirement Trustee elections.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the election administration services agreement with the American Arbitration Association. The Comptroller **ABSTAINED**.

MINUTESLaw Department - Claim Settlement

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Encompass Insurance Co. t/u/o \$90,000.00
Paul and Carol Mullan v.
The Mayor and City Council
of Baltimore City

Account: 2044-000000-1450-164678-603070

UPON MOTION duly made and seconded, the Board approved the settlement claim.

MINUTES**TRANSFER OF FUNDS**

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UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

820 - 821

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 20,000.00 State	9938-902720-9475 Reserve Baltimore Playlot Program	9938-901720-9474 Active Athletic Courts & Fields Renovation
This transfer will provide funds to cover the costs associated with Change Order No. 2 for Swann Park Field House Project under Contract RP-08809.		
2. \$ 10,000.00 MVR	9938-902740-9475 Reserve Jones Falls Greenway Phase V	9938-907740-9474 Active Jones Falls Greenway Phase V
This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task # 24 to Greenman-Pedersen, Inc.		
3. \$ 30,000.00 State	9938-902662-9475 Reserve Park Rehab. Program	9938-901662-9474 Active Park Rehab. Program
This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task #3 to Johnson, Mirmiran & Thompson.		

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
4. \$ 10,000.00	9938-902700-9475	9938-901700-9475
State	Reserve	Active
	Community Parks	Community Parks
	& Playground	& Playground

This transfer will provide funds to cover the costs associated with the renovation of the Morrell Park Athletic Fields.

MINUTES

Office of the State's Attorney - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a payment to The Greater Baltimore Committee (GBC) Leadership Program.

AMOUNT OF MONEY AND SOURCE:

\$4,950.00 - 6000-602510-1150-137700

BACKGROUND/EXPLANATION:

Each year since 1983, The GBC Leadership Program has selected participants with diverse backgrounds from businesses, non-profits and the government sector of our City. Ms. Shonte Drake, Director of Policy, Planning and Program Analysis has been selected as an attendee for the 2010 Leadership Class. Leadership participants are strategists in training for the future of our City. Graduates from this program have commitment and concern to help build a better Baltimore.

This request is being submitted late because of budgetary constraints which have now been resolved.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized payment to The Greater Baltimore Committee Leadership Program.

MINUTES

Office of the State's Attorney (OSA) - Amendment to a Memorandum
of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to a memorandum of understanding with the Community Mediation Program, Inc. (CMP).

AMOUNT OF MONEY AND SOURCE:

\$22,500.00 - 5000-582010-1150-666200-603026

BACKGROUND/EXPLANATION:

On October 28, 2009, the Board accepted the State of Maryland's Mediation and Conflict Resolution Office grant. On December 23, 2009 the Board approved the original MOU with the CMP in the amount of \$57,500.00.

This amendment authorizes the OSA to reallocate the remainder of the grant funds, to support the OSA Mediation Liaison positions at the CMP. This amendment makes the total amount of the MOU \$80,000.00. The mission of the CMP is to reduce interpersonal conflict, community violence and animosity by increasing the use of non-violent conflict resolution.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to a memorandum of understanding with the Community Mediation Program, Inc.

MINUTES

Office of the Labor Commissioner - Memoranda of Understanding
FY 2010

The Board is requested to **NOTE** the memorandum of understanding for FY 2010 between the City of Baltimore, Baltimore City Police Department and the:

1. Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc. Unit I, Police Officers, Police Agents and Flight Officers, and
2. Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc., Unit II, Police Sergeants and Police Lieutenants.

AMOUNT OF MONEY AND SOURCE:

There are no wage increases for employees covered by these memoranda for FY 2010.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), the Office of the Labor Commissioner has concluded negotiations with the Fraternal Order of Police, Units I and II. The results of the negotiations have been reduced to writing in the form of a Memorandum of Understanding for Fiscal Year 2010.

UPON MOTION duly made and seconded, the Board **NOTED** the memorandum of understanding for FY 2010 between the City of Baltimore, Baltimore City Police Department and Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc. Unit I, Police Officers, Police Agents and Flight Officers, and Baltimore City Lodge No. 3 - Fraternal Order of Police, Inc., Unit II, Police Sergeants and Police Lieutenants.

MINUTESPolice Department - Grant Adjustment Notices**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the following grant adjustment notices from the Governors Office of Crime Control and Prevention (GOCCP):

1. **BYRNE-JUSTICE ASSISTANCE GRANTS** **\$2,374.00**
-ARRA/AWARD NO. BJRA-2009-1080

Account: 5000-585310-5750-650404-600000

On November 25, 2009, the Board approved a grant award in the amount of \$448,143.00 to fund the Department's "New Hire Equipment and Training-CHSR". The funds were to enhance the Department's capabilities by training and equipping officers with uniforms, duty gear, body armor, training gear, and costs associated with training in the Baltimore Police Academy. This grant adjustment notice is to increase grant funds in the amount of \$2,374.00 for Motorola Radios. This increase will bring the total grant award to \$450,517.00. The period of the award is October 1, 2009 through September 30, 2010.

2. **FY2008 PAUL COVERDELL FORENSIC** **\$2,060.00**
SCIENCES IMPROVEMENTS GRANTS PROGRAM/
AWARD NO. CFSI-2008-1706

Account: 4000-455409-2020-561000-600000

On March 4, 2009, the Board approved a grant award in the amount of \$61,035.00 to fund the Department's "Crime Laboratory Training /Accreditation". The funds were to enhance the knowledge and expertise of 27 members through professional training sessions, on-site and throughout the country. This increase will bring the total grant award \$63,095.00. The period of the award is October 1, 2008 through February 28, 2010.

MINUTES

Police Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned grant adjustment notices from the Governors Office of Crime Control and Prevention.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. M&E Investments, LLC	831 Edmondson Ave.	G/R \$64.00	\$ 533.33
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Asset Management Ground Rents Project.			
2. Gary W. Waicker and Diane L. Waicker	1228 N. Caroline Street	G/R \$84.00	\$ 700.00
Funds will be transferred prior to settlement into Account No. 9910-906460-9588-900000-704040, Oliver Project.			
3. Tridack, LLC	2204 N. Calvert Street	G/R \$144.00	\$ 1,200.00
Funds will be transferred prior to settlement into Account No. 9912-910713-9591-900000-704040, Barclay Project.			
In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation and quick-take proceedings for an amount equal to or lesser than the option amounts.			
4. Carol Joan Jacobs	509 Robert Street	G/R \$85.00	\$ 533.33
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options</u>			
5. Betty H. Zlotowitz	505 Robert Street	G/R \$80.00	\$ 666.66

Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.

The interest in these properties will be consolidated with the current City-owned leasehold interests to form a fee simple interest for future redevelopment of the properties. In the alternative, should there be a failure to fully execute the sales agreements, the Department will cancel the acquisitions.

DHCD - Condemnation

6. Richard B. Meldrom (deceased)	2794½ Tivolly Ave.	G/R \$90.00	\$ 750.00
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Funds will be transferred prior to condemnation into CDBG Funds, Account No. 9988-906326-9593-900000-704040, Coldstream Homestead Montebello Project.

The Board is requested to approve acquisition of the ground rent interest by condemnation and quick-take, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for this property.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Option - Rescission and Approval</u>			
7. Ross Partners, Inc.	1208 N. Bond St.	G/R \$240.00	\$ 1,600.00

On October 7, 2009, the Board approved the acquisition by condemnation and quick-take of the ground rent interest in 1208 N. Bond Street in the amount of \$1,600.00. Since the original approval, the owners have agreed to the City's offer price and would like to proceed with a voluntary settlement. The Board is requested to rescind its prior approval and approve an option to purchase the \$240.00 ground rent interest in 1208 N. Bond Street.

Funds will be transferred into General Funds Account No. 9910-906460-9588-900000-704040, Oliver Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation and quick-take proceedings for an amount equal to or lesser than the option amount.

UPON MOTION duly made and seconded, the Board approved the options, condemnation, and rescission.

MINUTES

Bureau of Water and Wastewater - Expedited Penalty Action
and Consent Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an expedited penalty action and consent agreement, Docket No. CAA - 03-2010-0108.

AMOUNT OF MONEY AND SOURCE:

\$1,950.00 - 2070-000000-5500-396801-603065

BACKGROUND/EXPLANATION:

On December 9, 2009, the Environmental Protection Agency (EPA) conducted an inspection of the Patapsco Wastewater Treatment Plant (PWWTP) to verify compliance with the Risk Management Plan Regulations, 40 CFR, Part 68, under Section 112r of the Clean Air Act. As a result of this inspection, the EPA determined that there were violations of the implementation provisions of the regulations.

Furthermore, the EPA has tendered a settlement offer in the form of a \$1,950.00 fine to resolve these alleged violations of the Clean Air Act by the PWWTP, as set forth in the expedited settlement agreement.

The Law Department has reviewed this agreement and concurs with the Department of Public Works that execution of this agreement is in the best interest of the City of Baltimore and provides an equitable and final solution to this matter.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the expedited penalty action and consent agreement, Docket No. CAA -03-2010-0108.

MINUTES

Bureau of Water and Wastewater (BW&WW) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Whitman, Requardt & Associates, LLP in connection with W.C. No. 1160, Montebello Plant 2 Finished Water Reservoir Cover, Post Award Services. The period of the agreement is effective upon Board approval for five years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,822,786.29 - 9960-904694-9557-900020-703032

BACKGROUND/EXPLANATION:

On February 23, 2005 the Board awarded Whitman, Requardt & Associates, LLP a contract for the design of the Montebello Plant 2 Finished Water Reservoir Cover. In accordance with Section 1 of that agreement the Bureau is exercising its option to retain the Consultant for post award services. The consultant will review shop drawings, attend project meetings, and provide technical consultation.

MBE/WBE PARTICIPATION:

Whitman, Requardt & Associates, LLP will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Whitman, Requardt & Associates, LLP in connection with WC 1160, Montebello Plant 2 Finished Water Reservoir Cover, Post Award Services.

MINUTES**TRAVEL REQUESTS**Fire Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. James Clack	2010 Metropolitan Fire Chiefs Conference Memphis, TN May 14 - 22, 2010 (Reg. \$350.00)	General Funds	\$1,133.82

Office of the State's Attorney

2. Patricia C. Jessamy	NDAA Spring Board Board Meeting Charleston, SC April 8 - 11, 2010	Auto Forfeiture Funds	\$1,100.40
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Department of Recreation and Parks

3. Thomas Jeanneatta Walter Todd Clary	Maryland Recreation & Parks Assn. Conference Ocean City, MD April 13 - 16, 2010 (Reg. \$190.00 ea.)	Accessory Acct.	\$1,728.71
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UPON MOTION duly made and seconded, the Board approved and the travel requests.

MINUTES

Department of Housing and Community Development (DHCD)/Homeless Services - Grant Agreements and Amendments to Agreements

The Board is requested to approve and authorize execution of the various grant agreements. The period of the agreement is October 1, 2009 through September 30, 2010, unless otherwise indicated.

AGREEMENTS

1. **THE BWI BUSINESS PARTNERSHIP, INC.** **\$ 80,000.00**

Account: 5000-585210-5750-649894-603305

The organization will provide an Outreach Specialist who will be responsible for conducting outreach to Baltimore City workforce organizations and agencies. Information will be provided on BWI area employment, the BWI One-Stop Center, and transportation options as they are developed.

2. **BALTIMORE CITY DEPARTMENT OF RECREATION AND PARKS** **\$ 65,000.00**

Account: 5000-585210-5750-649848-603051

The Department will provide 19 summer inclusion specialist positions to facilitate summer camp activities. These positions will facilitate activities for disabled youth in ten recreation centers in Baltimore City.

3. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$ 162,688.00**

Account: 4000-496211-3570-591410-603051

The BHCA will provide outreach services to approximately 50 street dwelling homeless individuals and families residing in abandoned buildings, alleys, doorways, and shelters that are disconnected from their communities and the formal social services network. The period of the agreement is February 1, 2010 through January 30, 2011.

MINUTESDHCD/Homeless Services - cont'd

4. **PROJECT PLASE, INC.** **\$1,192,156.00**

Account: 4000-496311-3570-591226-603051

The organization will provide housing and supportive services to 103 homeless clients. The services are provided to residents of the organization's Shelter Plus Care units to ensure that they remain housed. The support services will be calculated in monetary form and will be used to document the cumulative support services in the Annual Progress Report at the end of the year. The supportive services provided to the participants must be in an amount equal to or greater than the total rental assistance received from the organization. The period of the agreement is February 1, 2010 through January 31, 2011.

5. **PEOPLE ENCOURAGING PEOPLE, INC. (PEP)** **\$1,140,787.00**

Account: 4000-496210-3570-591441-603051

PEP will provide permanent housing and case work services to 40 homeless disabled adults. PEP will also provide supportive services for clients, and in-depth intake assessments of the conditions which lead to homelessness. The period of the agreement is October 1, 2009 through September 30, 2011.

The agreements are late because of the delays at the administrative review level.

MINUTES

DHCD/Homeless Services - cont'd

6. **JOBS, HOUSING & RECOVERY, INC.** **\$ 477,016.00**

Account: 4000-496209-3570-591415-603051

The organization will operate a transitional housing facility located at 3500 Clifton Avenue known as Carrington House, in Baltimore City. The organization will provide 24-hour transitional housing, employment assistance, and other support services for 34 homeless men with substance abuse problems in 29 bedrooms. These individuals will receive intensive case management and counseling services to assess and evaluate the needs of each program client. A case plan will be developed by the resident and the case manager. The period of the agreement is March 1, 2010 through February 28, 2011.

7. **ST. AMBROSE HOUSING AID CENTER, INC.** **\$ 120,829.00**

Account: 4000-496311-3570-591252-603051

The organization will provide housing and supportive services to nine homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

8. **DAYSPRING PROGRAMS, INC.** **\$ 775,899.00**

Account: 4000-496311-3570-591236-603051

The organization will provide housing and supportive services for 45 clients. All clients will be verified as homeless and disabled due to chronic substance abuse. The period of the agreement is April 1, 2010 through March 31, 2011.

MINUTESDHCD/Homeless Services - cont'd

9. **BALTIMORE MENTAL HEALTH SYSTEMS, INC.** **\$1,769,045.00**

Account: 4000-496311-3570-591241-603051

The organization will provide housing and supportive services to 142 homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

10. **BALTIMORE MENTAL HEALTH SYSTEMS, INC.** **\$ 120,126.00**

Account: 4000-496311-3570-591241-603051

The organization will provide housing and supportive services to ten homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

11. **MARIAN HOUSE, INC.** **\$ 44,729.00**

Account: 4000-496310-3570-591219-603051

The organization will provide housing and supportive services to four homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through November 30, 2010.

MINUTESDHCD/Homeless Services - cont'd

12. **PRISONER'S AID ASSOCIATION OF MARYLAND** **\$887,331.00**

Account: 4000-496311-3570-591225-603051

The organization will provide housing and supportive services to 76 homeless clients. The organization will provide monthly rental assistance payments for monthly rental subsidies, security deposits and/or payment for damage to the property (if applicable) to the clients. The period of the agreement is April 1, 2010 through March 31, 2011.

AMENDMENT TO AGREEMENTS

13. **PEOPLE ENCOURAGING PEOPLE, INC. (PEP)** **\$ 27,000.00**

Account: 5000-585210-5750-649800-603051

On December 9, 2009, the Board approved the initial agreement in the amount of \$290,000.00 for one year. Under the agreement, PEP deployed one Outreach Worker from its Outreach Services Program to the six Baltimore City Community Action Centers (CAC). The Outreach Workers provide low-income families with housing opportunities and other related supportive services.

This amendment no. 1 to agreement will provide funds to hire a consultant to provide additional coverage to the CAC as needed. The amendment will increase the agreement by \$27,000.00 making the total award \$317,000.00. All other terms and conditions of the agreement remain unchanged.

MINUTES

DHCD/Homeless Services - cont'd

14. **MARIAN HOUSE, INC.** **\$ 71,053.00**

Account: 4000-485910-5750-643419-603051

On September 26, 2009, the Board approved the initial agreement in the amount of \$172,801.00 for the period April 1, 2009 through March 31, 2010.

This amendment no. 1 to agreement will provide funds for 15 additional beds and extend the agreement through September 30, 2012. The amendment increases the agreement by \$71,053.20; making the total award \$243,854.00. All other terms and conditions of the agreement will remain unchanged.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT NO. 2) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned grant agreements.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement with Mt. Sinai Baptist Church of Baltimore, developer, for the sale of the properties located at 1301, 1309, 1315, 1317, 1321, 1323, and 1327 Wilcox St.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - 1301 Wilcox St.
 1,000.00 - 1309 Wilcox St.
 1,000.00 - 1315 Wilcox St.
 1,000.00 - 1317 Wilcox St.
 1,000.00 - 1321 Wilcox St.
 1,000.00 - 1323 Wilcox St.
1,000.00 - 1327 Wilcox St.
 \$7,000.00 - Purchase Prices

BACKGROUND/EXPLANATION:

A good faith deposit in the amount of \$3,500.00 was received. The balance of \$3,500.00 will be paid in full at the time of settlement.

The City will convey all of its rights, title, and interest in the above listed properties.

There are 14 vacant lots on odd side of the 1300 block of Wilcox Street. The City owns seven of the 14 lots. The Developer owns seven of the 14 lots. After the sale, the developer will own all 14 lots, from Lot 078 to Lot 091. The seven lots have dimensions of approximately 12' or 13'x68', or approximately 816 or 884 square foot per lot.

MINUTES

DHCD - cont'd

The short-term plan is for paving of the lots for parking for the members of the church. The long-term development plan is for two phases: 1) Phase one will be for the construction of a new community facility center built on the five lots closest to the Church, and 2) Phase two will be for the construction of an 8,000 square foot new sanctuary with classrooms, office space, banquet, and fellowship hall built on nine lots.

The developer will limit the project's total budget at \$1,500,000.00-\$2,000,000.00. The project will be financed through fundraising. The developer is in good standing with the SDAT.

The project's total estimated permit and transfer, recording and construction payroll taxes will be approximately \$30,000.00. The project's total estimated annual property taxes will be approximately zero dollars because the purchaser is Tax-Exempt. This proposal represents a good reuse of the site.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

This section is not applicable because the properties were not appraised because the individual assessed value is less than \$2,500.00.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because the developer will not receive City funds.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mt. Sinai Baptist Church of Baltimore, developer, for the sale of the properties located at 1301, 1309, 1315, 1317, 1321, 1323, and 1327 Wilcox St.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

841 - 842

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | | |
|----|-----------------------------|-------------------------------------------------|--------------|
| 1. | B50001266, Bottled
Water | Nestles Waters North
America d/b/a Deer Park | \$200,000.00 |
|----|-----------------------------|-------------------------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|------------------------------------|-------------------------------|--------------|
| 2. | B50001361, Flat
Bed Crane Truck | Beltway International,
LLC | \$215,780.00 |
|----|------------------------------------|-------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|----------------------------------------------|-------------------------------------------------------------------------|--------------|
| 3. | B50001362, Log
Loader Stake
Body Truck | Harbor Truck Sales and
Service, Inc. d/b/a
Baltimore Freightliner | \$162,271.00 |
|----|----------------------------------------------|-------------------------------------------------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--------------------------------|-----------------------------------------------------|----------------------------------|
| 4. | B50001363, Toro
Lawn Mowers | <u>Item No. 1</u>
G.L. Cornell Co. | \$131,872.00 |
| | | <u>Item No. 2</u>
Turf Equipment & Supply
Co. | 78,322.50
\$210,194.50 |

MWBOO GRANTED A WAIVER.

- | | | | |
|----|------------------------------------------------|--------------------------------------|--------------|
| 5. | B50001366, Five-
Ton Crew Cab
Dump Truck | Chesapeake Ford Truck
Sales, Inc. | \$107,482.00 |
|----|------------------------------------------------|--------------------------------------|--------------|

MWBOO GRANTED A WAIVER.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM AGREEMENT (SCSEP)

- | | | |
|----|----------------------------------------------------------------------|----------------|
| 1. | COPPIN STATE UNIVERSITY
REHABILITATION COUNSELING PROGRAM | \$ 0.00 |
|----|----------------------------------------------------------------------|----------------|

The organization will serve as a host agency for the SCSEP. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds. The period of the agreement is December 1, 2009 through June 30, 2010.

The agreement is late because it was recently returned.

AGREEMENT

- | | | |
|----|-------------------------------------------------------------------|---------------------|
| 2. | LIGHT HEALTH AND WELLNESS
COMPREHENSIVE SERVICES, INC. | \$ 42,000.00 |
|----|-------------------------------------------------------------------|---------------------|

Account: 4000-424510-3040-276906-603051

The organization will provide HIV Non-Medical Case Management services for the Ryan White Part B Program. These services will include client advocacy services to 25 low-income individuals with HIV/AIDS related illnesses. The client advocacy will consist of providing advice and assistance to People Living with HIV/AIDS in obtaining medical, social, community, legal, financing, and other needed support services. The period of the agreement is July 1, 2009 through June 30, 2010.

MINUTESHealth Department - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Gloria Wicks.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAME</u>	<u>DAYS</u>
Andrea Pyatt-Johnson	2
Joanne Carter	3
Grace Asemota	3
Dana Hill	5
Davon Wilson	5
Charles Baugh	5
Tody Hairston-Fuller	5
Maureice Artis-Greene	<u>2</u>
TOTAL	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Gloria Wicks.

MINUTESHealth Department - Grant Agreements and Declaration of
Covenants and Restrictions Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the grant agreements and the declaration of covenants and restrictions agreements with the listed grantee. The period of the agreement is effective upon Board approval for three years.

1. **HOLABIRD INVESTMENTS, LLC** **\$ 9,430.00**

The property is located at 615 N. Glover Street.

2. **HOLABIRD INVESTMENTS, LLC** **\$ 5,670.00**

The property is located at 1006 W. Lombard Street.

3. **HOLABIRD INVESTMENTS, LLC** **\$ 6,160.00**

The property is located at 1119 W. Lombard Street.

4. **HOLABIRD INVESTMENTS, LLC** **\$ 5,960.00**

The property is located at 1016 Bennett Place.

5. **HOLABIRD INVESTMENTS, LLC** **\$ 6,830.00**

The property is located at 41 N. Wheeler Avenue.

6. **HOLABIRD INVESTMENTS, LLC** **\$ 6,750.00**

The property is located at 1131 Cleveland Street.

Account: 4000-428008-3050-282900-603026

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities.

MINUTESHealth Department - cont'd

The grantee has applied to the City for a grant to undertake the lead hazard reduction work on the above listed properties. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City, and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

The grantee or its certified contractor will perform the services and provide materials for the project on the properties and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned grant agreements and the declaration of covenants and restrictions agreements with the listed grantee.

MINUTESBaltimore Development Corporation - Relocation Expenses**ACTION REQUESTED OF B/E:**

The Board is requested to approve the fixed payment in lieu of payment for actual moving and business relocation expenses for Shane, Inc. from 142 W. Fayette Street.

AMOUNT OF MONEY AND SOURCE:

\$47,000.00 - 9910-905826-9603

BACKGROUND/EXPLANATION:

On March 13, 2006, a Notice of Relocation Eligibility Assistance was sent to Shane, Inc., in accordance with the Market Center Urban Renewal Plan.

Shane, Inc. ceased operations in 2009 and vacated the premises on November 30, 2009 (a period of 26 months). The business owner accrued an unpaid rent obligation of \$13,000.00. Accordingly, the Board is asked to approve a claim for fixed payment in lieu of payment for actual moving and related expenses first claim of \$60,000.00, less the unpaid rent obligation in the amount of \$13,000.00. The \$47,000.00 is the fixed payment in lieu of payment for actual moving and related expenses to relocate Shane, Inc.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$47,000.00	9910-904115-9600	9910-905826-9603
22 nd EDF	Constr. Res.	West Side
	West Side Init.	Relocation

This transfer will provide funds for the Fixed Payment In Lieu of Payment to Shane, Inc. for its business relocation claim.

MINUTES

Baltimore Development Corporation - cont'd

UPON MOTION duly made and seconded, the Board approved fixed payment in lieu of payment for actual moving and business relocation expenses for Shane, Inc. from 142 W. Fayette Street. The transfer of funds was approved subject to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of Finance - Amendment No. 2 to Agreement for
the Deferred Compensation Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to the agreement with Great-West Life & Annuity Insurance Company (Great-West) for the Deferred Compensation Plan.

AMOUNT OF MONEY AND SOURCE:

There is no charge to the City of Baltimore.

BACKGROUND/EXPLANATION:

On November 25, 2009, the Board approved the original agreement with Great-West to provide recordkeeping and communication services for the Deferred Compensation Plan. The original agreement entitles Great-West to receive an annual fee of not less than 0.24% of the total participant account balances.

On December 23, 2009, the Board approved amendment no. 1 to the agreement, which authorized Great-West to review and approve incoming rollovers.

This amendment no. 2 to the agreement modifies the instructions for Great-West to receive this agreed upon fee.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to the agreement with Great-West Life & Annuity Insurance Company (Great-West) for the Deferred Compensation Plan.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-----------------|
| 1. | CHESAPEAKE FLOW
SOLUTIONS, INC. | \$10,000.00 | Only Bid |
| | Solicitation No. B50001391 - Siemens Products and Parts -
Department of Public Works - Req. No. R538899 | | |
| 2. | ORION SAFETY PRODUCTS | \$24,000.00 | Low Bid |
| | Solicitation No. 07000 - Road Flares - Fire Department - Req.
No. R544141 | | |
| 3. | ATLANTIC TACTICAL | \$ 7,542.60 | Selected Source |
| | Solicitation No. 06000 - Armor Plate Carriers - Police
Department - Req. No. R542648 | | |
| | The armor plate carriers are custom made for the Police
Department and currently used by this unit. | | |
| 4. | STRYKER | \$22,705.80 | Low Bid |
| | Solicitation No. B50001356 - Civilian Use Evacuation Chairs -
Department of Finance - Req. No. TBD | | |
| 5. | FIRING LINE, INC. | \$12,390.00 | Low Bid |
| | Solicitation No. B50001390 - Ammunition - Sheriff's
Department - Req. No. R541999 | | |
| 6. | THE BALTIMORE
SUN | \$75,000.00 | Sole Source |
| | Solicitation No. 08000 - Baltimore City Tax Sale 2010
Advertisement - Department of Finance, Bureau of Treasury
Management - Req. No. R540899 | | |

On March 17, 2010, the Bureau of Treasury Management must advertise the properties to be offered in Baltimore City's annual Tax Sale. The Baltimore Sun has the largest circulation in the target area of Baltimore City and Baltimore County and is thus uniquely positioned to meet the City's advertisement requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|---------------------------------------------------------------------------------------------------------------|-----------------------|-------------|-------------|
| 7. | STORAGELogic,
INC. | \$50,057.00 | Sole Source |
| Solicitation No. 08000 - Trace Biology & Analysis Vaults -
Police Department - Req. Nos. R543710 & R543717 | | | |

The vendor is the sole authorized vendor in the Baltimore area for the standard method of vault storage for the Baltimore City Police Department. The method of storage must be compatible with the existing equipment. Funding is being provided solely by grant funding, which expires March 31, 2010.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | | |
|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------|----------|
| 8. | SMITH AUTO
SERVICE, INC. | \$25,000.00 | Increase |
| Solicitation No. B500002 - Vehicle Upholstery Service -
Department of General Services, Fleet Management Division -
P.O. No. P140889 | | | |

On September 19, 2007, the Board approved the initial award in the amount of \$200,000.00. Due to the higher than anticipated demand for service, an increase in the amount of \$25,000.00 is necessary making the award amount \$225,000.00.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------|
| 9. | <u>HD SUPPLY</u> | <u>\$ 60,000.00</u> | <u>Increase</u> |
| | Solicitation No. B50000430 - Fire Hydrant Replacement Parts and Accessories - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various | | |

On May 21, 2008, the Board approved the initial award in the amount of \$500,000.00. This increase in the amount of \$60,000.00 is necessary to meet the agency requirement for the remainder of the initial term, making the award amount \$560,000.00.

MWBOO GRANTED A WAIVER.

- | | | | |
|-----|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------|----------------|
| 10. | <u>MARCOR</u> | | |
| | <u>REMEDIATION, INC.</u> | <u>\$150,000.00</u> | <u>Renewal</u> |
| | Solicitation No. 06000 - Provide Debris Cleanup in Middle Branch - Department of Public Works, Bureau of Solid Waste - Req. No. R518985 | | |

On May 28, 2008, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This final renewal in the amount of \$150,000.00 is for the period April 13, 2010 through April 12, 2011.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------|-----------|
| 11. POINT HERITAGE DEVELOPMENT | \$ 0.00 | Extension |
| CONSULTING, LLC
Solicitation No. 07000 - Assessment & Plan for Thurgood
Marshall Elementary School - Mayor's Office - Req. No. R519997 | | |

On April 29, 2009, the Board approved the initial award in the amount of \$178,200.00. On June 11, 2009, the City Purchasing Agent approved an increase in the amount of \$1,511.00. The contract will expire on April 14, 2010 with no renewal options remaining. Due to delays such as, securing the legal right to access to the building, the Agency requests an extension to allow time to conclude this project. The period of the extension is April 15, 2010 through October 14, 2010.

MWBOO SET GOALS OF 12% MBE AND 5% WBE.

MBE: SP Arch, Inc. 12%

WBE: Carr Communications, LLC 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|----------------------------------------------------------------------------------------------------------|--------------|-----------|
| 12. MULTICORP, INC. | \$204,000.00 | Extension |
| Solicitation No. 06000 - Janitorial Services Area "A" -
Department of General Services - P.O. P503948 | | |

On March 28, 2007, the Board approved the initial award in the amount of \$426,450.00. The award contained renewal options at the sole discretion of the City. Subsequent actions have been approved. The contract for Janitorial Services Area "A" has one 1-year renewal option remaining. Because of a reduction of services requested by the using Agency, the scope of work for the contract has changed enough that a new solicitation is appropriate. Authority is requested to extend the contract for five additional months to allow time to bid the new requirement. The period of the extension is April 1, 2010 through August 31, 2010.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE: Building One Services 17%

WBE: My Cleaning Service 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions.

MINUTES**PERSONNEL MATTERS**

* * * * *

UPON MOTION duly made and seconded,
the Board approved all of the Personnel matters

listed on the following pages:

857 - 873

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by
the Law Department as to form and legal sufficiency.

MINUTES

PERSONNEL

Office of the Comptroller

	<u>Hourly Rate</u>	<u>Amount</u>
1. THEODORE R. LASTER, JR.	\$29.42	\$ 53,544.40

Account: 1001-000000-1320-158100-601009

Mr. Laster will continue to work as a Special Real Estate Agent. His duties will include, but will not be limited to complex real estate transactions, such as satellite/antenna leases and land disposition agreements and preparing requests for proposals for disposition of City-owned properties. In addition, Mr. Laster will negotiate with property owners on the acquisition or disposition of properties and draft leases and sales agreements. The period of the agreement is March 31, 2010 through March 30, 2011.

Office of the State's Attorney

2. DWIGHT P. THOMAS	\$26.3673	\$ 49,842.00
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Account: 1001-000000-1150-122200-601009

Mr. Thomas, retiree, will continue to work as an investigator for the Felony Family Violence Division. He will be responsible for researching and locating parties relevant to the prosecution of cases; providing location information to attorneys and forwarding this information to the Warrant Apprehension Task Force in order for arrests to be made. In addition, Mr. Thomas will communicate with witnesses and victims to provide case status and trial date information; prepare subpoenas; verify respondents' legal identity through fingerprint identification documents; and research the prosecution database and the daily newspaper to gain information regarding persons being sought in prosecution cases. The salary is a 3% increase from the previous contract. The period of the agreement is March 26, 2010 through March 25, 2011.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
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Office of the State's Attorney - cont'd

3. Create the following position:

01962 - Assistant State's Attorney
 Grade 946 (\$53,900.00 - \$93,800.00)
 Job No. - To be assigned by BBMR

Costs: \$69,434.00 - 5000-545408-1150-137600-601001

Department of Transportation (DOT)

4.	RICHARD CHEN	\$48.00	\$36,144.00
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Account: 3001-000000-5030-384800-601009

Mr. Chen, retiree, will continue to work as a Special Bridge Engineer. He will be responsible for reviewing, commenting, and approving the Developer's Agreements distributed by the Department of Public Works and reviewing, commenting, and approving contracts from the Department of Transportation and the Department of Public Works. In addition, Mr. Chen will work with the Law Department on issues pertaining to ownership of City bridges and other contested matters and review, comment, and approve the consultant's cost proposals and invoices. The period of the agreement is March 25, 2010 through March 24, 2011.

THE DEPARTMENT OF TRANSPORTATION IS REQUESTING A WAIVER OF THE HOURLY RATE STIPULATED IN AM 212-1 OF THE ADMINISTRATIVE MANUAL.

MINUTES**PERSONNEL**DOT - cont'd

This contract shows a 10% increase from the previous contract period in which the hourly rate was \$15.00 per hour. The Department of Transportation miscalculated the salary of the first contract for Mr. Smith causing his pay to be less than other contract employees with similar education and experience. It is the Department's intention to rectify that error by increasing his salary at a rate more in line with the scope of his work.

Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
7. MYESHA R. JORDAN	\$15.00	\$ 1,800.00

Account: 6000-627810-3080-294400-601009

Ms. Jordan will work as a Youth Development Aide/Tutor for the Carrera Young After-After School Program. Her duties will include but will not be limited to providing homework assistance and tutorial and college preparation assistance. In addition, Ms. Jordan will assist in providing individual instruction to participants with specific education deficits in high level math (Algebra, Geometry, Trigonometry and Calculus) and English and provide assistance in computer skills. The period of the agreement is effective upon Board approval through June 30, 2010.

MINUTES**PERSONNEL**Health Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
8. PATRICIA FERGUSON	\$23.41	\$ 21,069.00

Account: 4000-428008-3080-282900-601009

Ms. Ferguson will work as a Social Services Coordinator for the Healthy Homes Lead Abatement Action Program. She will be responsible for interviewing clients to evaluate, counsel, and advise on needs of, and services available to the client; performing case management, crisis intervention, and referral services for the clients. In addition, Ms. Ferguson will coordinate and monitor the temporary relocation process during the lead hazard intervention at the client's home; and maintain records, compile statistics, and track progress for the relocation process. The period of the agreement is effective upon Board approval through December 31, 2010.

9. Create the following classified position:

31511 - Program Analyst
 Grade 113 (\$46,700.00 - \$65,500.00)
 Job No. To be assigned by BBMR
 1 Position

Costs: \$65,793.00 - 4000-422010-3030-273100-601001

Commission on Aging and Retirement Education (CARE)

10. REBECCA BRADLEY	\$23.07 plus \$500.00 for parking and toll fees	\$ 45,487.00
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Account: 5000-536010-3250-319500-601009

MINUTES**PERSONNEL**CARE - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
<p>Ms. Bradley will continue to work as a Maryland Access Point (MAP) Project Coordinator. She will be responsible for developing and implementing program protocols that will promote awareness, information, access and assistance to MAP targeted populations and devising policies and procedures that coincide with agency guideline consideration and agency readiness criteria. In addition, Ms. Bradley will promote streamlining of benefits and services for targeted MAP populations and coordinate and establish partnerships or agreements that will lead to the provision of services to targeted MAP populations. The period of the agreement is April 1, 2010 through March 31, 2011.</p>		
11. DWAYNE MOLOCK	\$20.00	\$ 720.00

Account: 5000-535710-3250-319700-601009

Mr. Molock will work as a Strength Training Instructor. He will be responsible for coordinating and teaching strength training by using weights and elastic tubing, as well as stretching and relaxing muscular range of movements and hand and finger coordination. In addition, Mr. Molock will teach the proper use of weights and how to mediate and choreograph all exercises and develop customized effective training for seniors. The period of the agreement is effective upon Board approval through June 30, 2010.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Amendment to Agreement</u>		
12. JANELLE AUGUSTUS	\$ 0.00	\$ 0.00

On June 24, 2009, the Board approved an agreement, in the amount of \$29,250.00, with Ms. Augustus to work as a Contract Service Specialist II in the Fiscal Services Unit for the period June 1, 2009 through May 30, 2010. This amendment to the agreement will extend the period of the agreement through June 30, 2010 at no additional cost to the City. All other terms and conditions of the original agreement remain unchanged.

Fire Department

13. LAURA PONZA	\$32.34	\$54,266.52
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Account: 4000-453908-2010-210702-601009

Ms. Ponza will continue to work as the Emergency Management Planner. She will maintain, develop, and revise Citywide emergency plans, which include the City's Emergency Operations Plan and its annexes. In addition, she will maintain internal plans and procedures for the operation of the Office of Emergency Management. She will coordinate and document local homeland securities initiatives, assist with interagency planning of major events, and assist with the documentation and evaluation of the City's handling of emergencies. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Fire Department</u>		
14. MICHELLE LACEY	\$31.00	\$10,747.00

Account: 4000-452708-2010-210702-601009

Ms. Lacey, will continue to work as a Grants Coordinator. Her duties will include but not be limited to identifying public and private grant resources and developing plans for proper, timely and accurate submissions for grants. Ms. Lacey will also develop and plan City departmental procedures for budget, purchasing, tracking, accounting and allocations for Homeland Security and Emergency Preparedness grants. She will also coordinate and participate on grant proposal project teams and committees, provide technical assistance to City agencies and those committees regarding grant compliance, audits and plans. Ms. Lacey will also plan and train Department administrators and community representatives in the preparation of grant proposals and applications. The period of the agreement is March 25, 2010 through May 24, 2010.

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
15. SANTO GRILLO, Ph.D.	\$50.00	\$95,000.00

Account: 2051-000000-1980-654800-601009

Mr. Grillo will work as a Bio-Fuels Development Expert for the City Energy Office. His duties will include, but are not limited to researching and developing types of funding

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of General Services - cont'd</u>		

sources specific to clean and renewable energy technologies and providing written text for grant submittals. He will conduct analyses for utilization of waste for fuels from algae and the health and safety impacts and costs related to current practices such as street cuts and other areas that assist in calculating the return to the City for investments in sustainable practices. He will also submit, weekly progress reports and meet to discuss any and all grant submittals for approval prior to submission. The period of the agreement is effective upon Board approval for one-year.

16.	AZZA RIZKALLAH	\$21.05	\$40,000.00
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Account: 2051-000000-1980-654800-601009

Ms. Rizkallah will work as a Special Administrative Assistant to the Deputy Director. She will perform a wide variety of clerical and administrative duties. She will maintain confidential files and oversee other sensitive records. She will attend meetings on behalf of the Deputy Director, such as CitiStat statistical preparation, Energy grant status update, and document tracking meetings. She will also maintain signature logs for documents received by mail and/or in person. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**Department of General Services - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
17. GEORGE F. DIETSCH	\$20.00	\$24,000.00 Not-to-exceed

Account: 2030-000000-1890-189301-601009

Mr. Dietsch, retiree, will work as a Procurement Contract Analyst. He will perform a variety of administrative tasks pertaining to procurement. He will attend various meetings on behalf of the Department with vendors, agency personnel and the Bureau of Purchases. He will review current and existing Department contracts and make recommendations regarding the terms and contract structure improvements, assist in writing specifications, and other related services. The period of the agreement is effective upon Board approval for one year.

IN ACCORDANCE WITH AM 212-1, PART 1, MR. DIETSCH HAS BEEN RETIRED FOR MORE THAN 90 CALENDAR DAYS AND WILL BE PAID HOURLY.

Office of the Comptroller - Communication Services

18. PAULETTE B. JETER	\$14.18	\$22,121.00
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The period of the agreement is April 25, 2010 through April 24, 2011.

MINUTES

PERSONNEL

Office of the Comptroller - Communication Services - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
19. CINDY R. SMITH	\$14.18	\$22,121.00

The period of the agreement is April 16, 2010 through April 15, 2011.

Account: 2039-000000-1330-158400-601009

These individuals will work as Special Telephone Operator I's. Their duties will include, but are not limited to operating a City agency telephone console and computer terminal, placing outgoing and accepting incoming toll and long distance calls following specific procedures; receiving telephone calls for assistance from the general public or the purpose of obtaining City services or information and responding to calls for emergency services.

Circuit Court of Baltimore City

20. Create the following position:

00812 - Court Secretary I
 Grade 091 (\$43,220.00 - \$52,586.00)
 Job No. to be assigned by BBMR.

Costs: \$64,427.00 - 1001-000000-1100-109401-601001

This position was initiated by the creation of an additional Judge position by the 2009 Maryland State Legislature.

MINUTES**PERSONNEL**

DHR - cont'd

Department of Human Resources (DHR)

21. a. Re-title the following unclassified class:

00666 - Library Storekeeper

From: Library Storekeeper
To: Storekeeper

b. Abolish the following unclassified class:

07343 - Storekeeper II
Grade 078 (\$27,410.00 - \$31,609.00)

c. Reclassify the following unclassified positions:

Job No. 4500-15602

From: 00666 - Library Storekeeper
Grade 078 (\$27,410.00 - \$31,609.00)

To: 00666 - Storekeeper

Job No. 5310-42423

From: 07343 - Storekeeper II
Grade 078 (\$27,410.00 - \$31,609.00)

To: 00666 - Storekeeper

There are no additional costs associated with this transaction.

MINUTES**PERSONNEL**DHR - cont'dDepartment of Finance22. Abolish the following class:

52521 - Printing Press Operator I
 (Single Color)
 Grade 079 (\$27,969.00 - \$32,653.00)

There are no additional costs associated with this class action.

Department of Human Resources (DHR)23. Abolish the following 15 unpopulated classes:

33237 - Secretary Stenographer III
 Grade 084 (\$32,853.00 - \$39,210.00)

00751 - Legal Stenographer II
 Grade 080 (\$28,768.00 - \$33,841.00)

00790 - Account Clerk I
 Grade 075 (\$25,800.00 - \$29,326.00)

Classes at Grade 078 (\$27,410.00 - \$31,609.00)

00750 - Legal Stenographer I

00791 - Account Clerk II

01915 - Secretary SAO

MINUTES**PERSONNEL**

DHR - cont'd

33236 - Secretary Stenographer II
33291 - Planetary Camera Operator
33640 - Safety Assistant
34292 - Contract Service Assistant
42130 - Commercial Property Compliance Inspector
52431 - Radio Installer
53393 - Metal Cleaner (Immersion)
82221 - Vocational Training Assistant
83293 - Curatorial Assistant

There are no costs associated with these actions.

Department of Public Works

24. Reclassify the following vacant position:

Job No. 5610-23969

From: 34132 - Accounting Assistant II
Grade 078 (\$27,410.00 - \$31,609.00)

To: 34133 - Accounting Assistant III
Grade 084 (\$32,853.00 - \$39,210.00)

Costs: \$ 6,436.00 - 2071-000000-5610-400500-601001

MINUTES**PERSONNEL**Baltimore Police Department (BPD)

	<u>Hourly Rate</u>	<u>Amount</u>
25. DANA Y. PICCO	\$18.26	\$38,000.00
26. DARBY M. BONSALL	\$18.26	\$38,000.00

Account: 4000-467210-2020-671700-601009

These individuals will work as Casework Managers. They will be responsible for performing administrative functions such as preparation of DNA case files to begin analysis, finalizing DNA case files for compilation in discovery work product, and updating and maintaining DNA databases. The period of the agreement is April 1, 2010 through March 31, 2011.

27. JENNIFER BRESETT	\$22.11	\$46,000.00
28. CHRISTINA COWLEY	\$22.11	\$46,000.00
29. LUCIA MATRICCIANI	\$22.11	\$46,000.00
30. ASHLEY L. WARREN	\$22.11	\$46,000.00

Account: 5000-585310-5750-650405-601009

These individuals will work as Serologists. They will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects to optimize the number of samples that will result in a DNA profile.

The salary for these individuals shows a 7% increase from the previous contract period. The Baltimore City Police Department has confirmed that for fiscal years 2006, 2007 and 2008, the grant awards did not include funding for wage increases for this job assignment. However, the current year grant award includes funding for wage increases and the Police Department has

MINUTES**PERSONNEL**BPD - cont'd

increased the compensation for its Serologists to be comparable to wage increases received by the related bargaining unit in previous years. The period of the agreement is April 1, 2010 through March 31, 2011.

	<u>Hourly Rate</u>	<u>Amount</u>
31. RYAN COLEY	\$22.11	\$46,000.00

Mr. Coley will work as a Serologist. He will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects. He will optimize the number of samples that will result in a DNA profile. The salary shows an 18% increase from the previous contract.

Mr. Coley previously worked as a DNA Evidence Technician I at a rate of \$18.75. He was responsible for reducing the backlog in the DNA samples and conducting proper computer tracking, evidence transfer and assignment, case research for cold cases awaiting biological and DNA testing. The period of the agreement is April 1, 2010 through March 31, 2011.

32. JESSICA JOHNSON	\$20.19	\$42,000.00
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Ms. Johnson will continue to work as a DNA Evidence Technician. She will conduct scientific screenings and analysis to determine the DNA profile of the unidentified suspects, and to optimize the number of samples that will result in a DNA profile.

The salary shows an 8% increase from the previous contract period. The Baltimore City Police Department has confirmed that for fiscal years 2006, 2007 and 2008, the grant awards

MINUTES**PERSONNEL**

BPD - cont'd

did not include funding for wage increases for this job assignment. However, the current year grant award includes funding for wage increases and the Police Department has increased the compensation for its DNA Evidence Technician to be comparable to wage increases received by the related bargaining unit in prior years. The period of the agreement is April 1, 2010 through March 31, 2011.

Account: 5000-585310-5750-650405-601009

Department of Public Works - Bureau of Water and Wastewater

33. Create the following class:

- a. 34430 - Chief of Utility Finances
Grade 124 (\$77,500.00 - \$111,000.00)

Reclassify the following position:

Job No. 5530-23741

- b. From: 34427 - Chief of Fiscal Services II (Utility)
Grade 121 (\$68,500.00 - \$95,700.00)

To: 34430 - Chief of Utility Finances
Grade 124 (\$77,500.000 - \$111,000.00)

Cost: \$10,641.00 - 2071-000000-5530-398400-601001

MINUTESDept. of Human Resources - Salary Adjustment of Elected Officials**ACTION REQUESTED OF B/E:**

The Board is requested to NOTE the adjustment of the salary classes pursuant to City Council Bill 07-0612:

00100 - Mayor

FROM: Grade 88E (\$151,700.00 - \$151,700.00)

TO: Grade 88E (\$155,493.00 - \$155,493.00)

00740 - Comptroller

FROM: Grade 87E (\$100,450.00 - \$100,450.00)

TO: Grade 87E (\$102,961.00 - \$102,961.00)

01165 - President City Council

FROM: Grade 87E (\$100,450.00 - \$100,450.00)

TO: Grade 87E (\$102,961.00 - \$102,961.00)

01167 - Vice President City Council

FROM: Grade 83E (\$ 64,575.00 - \$ 64,575.00)

TO: Grade 83E (\$ 66,189.00 - \$ 66,189.00)

01166 - Council Member

FROM: Grade 81E (\$ 58,425.00 - \$ 58,425.00)

TO: Grade 81E (\$ 59,886.00 - \$ 59,886.00)

AMOUNT OF MONEY AND SOURCE:

Costs: \$ 2,400.00 - 1001-000000-1250-152800-601001

1,600.00 - 1001-000000-1300-157300-601001

14,500.00 - 1001-000000-1000-104800-601001

\$18,500.00

BACKGROUND/EXPLANATION:

Council Bill 04-0007 established the Compensation Commission for Elected Officials. The Commission's recommendation concerning the compensation was codified in Council Bill 07-0612. This bill passed the Baltimore City Council in December 2007 and authorizes pay increases for the Mayor, the Comptroller, and the President of City Council, Vice President of the City Council, and the Council Members. The terms of the legislation stipulate

MINUTES

Dept. of Human Resources - cont'd

that Elected Officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups i.e. AFSCME, CUB, FOP, IAFF, and MAPS are receiving an increase in compensation during the fiscal year that began the preceding July. The Board of Estimates is requested to NOTE that the adjustments of the above classes are in compliance with the law. Although not required by Council Bill 07-0612, the Department of Human Resources in an effort to be fully transparent, has presented the salary increase to the Board of Estimates. Article III, Section 35 of the Maryland Constitution provides that the salaries of Elected Officials may not be "diminished" during their term of office. However, the Citywide Elected Officials have decided to voluntarily contribute to the City the net annual salary increase after taxes this year because of the dire fiscal constraints of Baltimore City.

UPON MOTION duly made and seconded, the Board **NOTED** the adjustment of the salary classes pursuant to City Council Bill 07-0612.

MINUTES

Department of Finance - Engagement Letter Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a letter agreement with Mercer for actuarial services in connection with Fire & Police Employees' Retirement legislation.

AMOUNT OF MONEY AND SOURCE:

Not to exceed \$25,000.00 - 1001-000000-1220-146000-603026

BACKGROUND/EXPLANATION:

As a result of consideration of the recommendations from the study by the Greater Baltimore Committee in connection with the Fire & Police Employees' Retirement System, the City would like to have additional actuarial services performed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the letter agreement with Mercer for actuarial services in connection with Fire & Police Employees' Retirement legislation.

MINUTES

Bureau of the Budget and Management Research (BBMR) - Emergency Medical Services
Fee Changes

ACTION REQUESTED OF B/E:

The Board is requested to grant the Department of Finance permission to change fees charged by the Baltimore City Fire Department (BCFD) Emergency Medical Services (EMS) for City Services. The period of the new fees will be effective upon enactment.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

DEFERRED

The City Code in Article 9, Section 12A titled "Ambulance service; fees, indemnity, regulations", was originally adopted July 1, 1989 giving the authority to the BCFD to charge fees for ambulance services in subsection (a). In subsection (d)(3) of the same provision it allows for the fee schedule to be modified from time to time. The last time the fees were changed and approved by the Board was April 17, 2002.

In an effort to implement a transparent fee policy, the City contracted with Public Financial Management (PFM) to perform a cost analysis of City fees. The PFM developed a fee inventory of over 2,000 fees utilized by the City. They examined in-depth 300 fees in the areas of development, public safety, health and environmental protection. A steering committee of senior City officials reviewed the data and made final recommendations.

The PFM recommendation includes increases to both advance life support and basic life support services. Also included in the request are new fees that are designed to recoup the cost of goods and services supplied during the EMS procedures. The City is currently losing revenue because it does not have fees in place to charge Medicare, Medicaid, and insurance companies for items and procedures they routinely reimburse. The fee increase request represents a range of actual costs based on fiscal year 2008. These fees are usual and customary for the industry.

MINUTES

BBMR - cont'd

Covering insurances will be charged actual costs for ancillary supplies, e.g. oxygen, EKG, IV Set, Auto Pulse Disposable Bands and/or miscellaneous supplies are per the submitted table. These new fees are not being charged to citizens but rather to third party insurers.

The fee request will increase reimbursement to the City of Baltimore by an estimated \$542,748.00 annually for a total of \$11,542,748.00 in total revenue. These funds help offset the cost of operating the EMS which has a total budget of \$20,700,000.00 for FY 2010.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board deferred this request for one week.

MINUTES

Bureau of the Budget and
Management Research (BBMR)

- Board of Municipal Zoning
Appeals Fee Changes

ACTION REQUESTED OF B/E:

The Board is requested to grant the Department of Finance permission to change fees charged by the Baltimore City Board of Municipal Zoning Appeals (BMZA) for City Services. The period of the new fees will be effective upon enactment.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

DEFERRED

The City contracted with Public Financial Management (PFM) to perform a cost analysis of City fees. The PFM developed a fee inventory of over 2,000 fees utilized by the City. They examined in-depth 300 fees in the areas of development, public safety, health, and environmental protection. The analysis utilized Activity Based Costing (ABC) to determine the cost of fees in eight City agencies. The ABC is a costing technique that identifies both the direct and indirect costs of a specific task or activity. For example, a Fire Department inspection of a sprinkler protection system includes not only the cost associated with the fireperson performing the inspection but also costs associated with travel, equipment, supervision, clerical, and employee fringe benefits. The ABC identifies these costs and allocates them to the specific performance of a given task resulting in a per-unit cost for the task or activity.

One of the study's recommendations was for the BMZA to reduce its fee structure from 29 fees to eight by aggregating like services. The eight fees include three variance related fees, a non-conforming use fee, a sign issues fee, a negative fee, a conditional use fee, and a combination fee when one or more fees apply. The new structure is much clearer to customers and easier to administer. The estimated net additional revenue for the General Fund is \$30,392.00.

MINUTES

BBMR - cont'd

The BMZA is currently in the process of implementing a new computer system. Approval of the new fee structure at this time will avoid duplicate efforts in programming this change into the new computerized billing system.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board deferred this request for one week.

MINUTES

Bureau of Purchases - Termination of Award B50000963

ACTION REQUESTED OF B/E:

The Board is requested to approve the termination of award of Contract No. B50000963, Air Filter Replacement Services to Total Filtration Services (TFS). The termination of the award will be effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 1, 2009, the Board awarded this requirements contract to two air filtration contractors; the TFS, and GDP Enterprises in the total amount of \$977,117.55.

The Bureau of Purchases recommends that award to the TFS, be terminated for default effective upon Board approval, in accordance with paragraph GC32, subparagraphs A through C of the contract.

On January 30, 2010 TFS was given a notice to cure the failure to perform within 30 days and failed to do so.

Because this requirements contract was awarded to two air filtration contractors, the work previously allocated to the TFS will be reassigned to GDP Enterprises, the other successful bidder.

UPON MOTION duly made and seconded, the Board approved the termination of award of Contract No. B50000963, Air Filter Replacement Services to Total Filtration Services.

MINUTES

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Mr. Lawrence Zumo and Ms. Janet Zumo for the property located at 3929 Bonner Road.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is being granted to the City at no cost.

BACKGROUND/EXPLANATION:

The City, acting by and through the Department of Public Works, Bureau of Water and Wastewater, is proposing to make necessary repairs and replacement of an existing sanitary sewer pipe to prevent future backups at 3929 Bonner Road. The repair is necessary as the existing broken pipe is causing sewer backups in the property owners' basement. The repair will necessitate the removal of a tree and block structure at the rear of the property. The work is being performed under Sanitary Contract 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with Mr. Lawrence Zumo and Ms. Janet Zumo for the property located at 3929 Bonner Road.

MINUTES**PROPOSALS AND SPECIFICATIONS**

Department of General Services - PB 08817, Convention Center
Interior Renovation, 1 W.
Pratt Street
BIDS TO BE RECV'D: 05/12/2010
BIDS TO BE OPENED: 05/12/2010

Department of Transportation - TR 10010, Lowering of Monument
Street under Amtrak MP 92.61
BIDS TO BE RECV'D: 04/28/2010
BIDS TO BE OPENED: 04/28/2010

UPON MOTION duly made and seconded, the Board approved the
above proposals and specifications.

MINUTES

THE DEPARTMENT OF FINANCE
PRESENTED THE
PRELIMINARY BUDGET RECOMMENDATIONS FOR FY 2011
TO THE BOARD OF ESTIMATES

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President: "The first item on the non routine agenda is on page one. At this time, I will ask Mr. Andrew Kleine, Director of the Bureau of the Budget and Management Research to come forward and present the preliminary budget recommendation for Fiscal Year 2011."

Mr. Andrew Kleine: "Good morning Mr. President."

President: "Good morning."

Mr. Kleine: "Madam Mayor, Madam Comptroller, members of the Board of Estimates, the Finance Department's preliminary budget plan totals 2.88 billion for all funds. An increase of \$55,000,000 or 3.8% from the Fiscal 2010 adopted budget. The total includes 2.206 billion for operating expenses. A decrease of \$85,000,000 or 3.7% away from the Fiscal Year 2010 adopted budget, and \$674,000,000 for capitol expenses. An increase of 140,000,000 or 26% from the fiscal twenty-ten adopted budget. The City is facing an unprecedented \$121,000,000.00 current services deficit for the combined general and motor vehicle funds. This estimate assumes passage of legislation by the City Council before July-one to reform the Fire and Police Retirement

MINUTES

System. Without reform, the deficit balloons to \$185,000,000.00. The deficit is cause by a \$54,000,000.00 drop in revenue, and \$67,000,000.00 in fixed cost growth. Highway user revenue, the City's allocation of State gas and vehicles sales taxes, is down \$97,000,000.00 since fiscal 2007, and that is more than 40%. Income tax revenue is dropped \$30,000,000.00 since 2008. We expect general funds State aid to fall by \$15,000,000.00 for fiscal year 2011, and the General Assembly is not finished yet in Annapolis. On the cost side, the City's pension obligation is up \$28,000,000.00, and that assumes the Fire and Police pension reform. Pension costs have spiked nearly 80% since fiscal 2006. Healthcare costs are projected to increase by \$23,000,000.00 and debt services up by \$9,000,000.00. The preliminary budget shows what the City can deliver with projected revenue. In other words, is closes the deficit entirely with spending cuts. These cuts are particularly tough because the City has already been through a series of budget reductions over the past two years, the low hanging fruit is long gone. The preliminary plan identifies

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\$36,000,000.00 in general savings. These include continuation of the employee furlough plan implemented in Fiscal [Year] 2010, introduction of a prescription drug premium cost sharing for employees and retirees, suspension of level movements, longevities, and sick leave conversion for employees, and reduction of student transportation and crossing guard subsidies to the school system. Because of these savings, an equivalent amount of direct services to citizens are preserved. The remaining \$85,000,000.00 needed to balance the budget must come from service reductions, consolidations, and efficiencies. The City used a new and very different budget process called outcome-budgeting to prioritize spending around six objectives, make Baltimore a safer city, build strong healthy and educated children and families, strengthen Baltimore's economy, and promote economic and cultural opportunities for its residence, make government more innovative, efficient, and customer friendly, cultivate stable vibrant livable neighborhoods, and make Baltimore a cleaner and more sustainable city. Public safety is the top priority in this plan, but because it makes up

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more than half the City's discretionary budget, it could not be held harmless. The combined Police and Fire budgets were reduced 2% from the fiscal 2010 levels compared to an average of 8.7% for other discretionary services. If Police and Fire were funded at currently services levels, the cuts to the rest of the budget would need to average more than 17%, so you take the pain that's already in this budget and double it for those services. The preliminary plan fully funds the maintenance, of effort contribution to the schools, it keeps the libraries open to support job seekers and promote life long learning, funds after-school and youth employment programs to keep us looking towards the future, supports Baltimore most vulnerable citizens through maternal and child health, and homeless services, promotes economic recovery through workforce development, small business assistance and truism, implements expanded revenue collection efforts, strengthens code enforcement, and maintains our one-plus-one trash and recycling collection. However, services are reduced or eliminated across City government in this preliminary plan. The plan eliminates the police aviation, marine and

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mounted units, requires seven fire company closures, closes 29 of the City's 55 recreation centers, and several swimming pools, reduces animal control and shelter services, cuts street resurfacing nearly in half, discontinues bulk-trash pick up, and significantly reduces business district cleaning and street sweeping. It reduces park maintenance and plants; no new trees, and those are just a few of service impacts in this budget. Overall, the plan abolishes 941 positions, 606 of them currently filled. Before I conclude, I want to thank my staff, thank the staff of the agencies, and many other people who worked very hard on this extremely difficult budget. The budget will be--as we speak is being posted online on the City's website. That concludes my presentation. I will be happy to answer any questions."

President: "Any questions from the Board members? Madam Mayor?"

Mayor: "Thank you very much Mr. President. Mr. Kleine, thank you for presenting the Department of Finance Preliminary Budget for Fiscal Year 2011, in accordance with the City

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Charter. Mr. Gallagher and Mr. Kleine, thank you for your dedication to the citizens of Baltimore as sincere public servants, and for safeguarding the City's fiscal health. Mr. Gallagher, this is the beginning of your 28th I believe, budget process, and you have told me and others that this is the worst fiscal crisis you have ever seen, and there is no question that the budget crises before us is among the worse in history. This is the biggest budget reduction in 19 years, \$121,000,000.00. That is the number that defines our challenge. The gap between the cost of maintaining services at our current expected [budget levels], and current expected revenue. One hundred twenty one million dollars is equal to half of our police force, the entire fire fighter force, or the combined budgets of Health, Housing, Recreation and Parks, and libraries. That is equal to a 36¢ increase in property taxes, the property tax rate, and if we do not act, to reform the police and fire pensions, the deficit explodes to an unimaginable \$185,000,000.00. We did not create this problem, but we have to solve it. Now, more than ever, City government must tighten its belt and get more value for

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every single tax dollar. We need to do what families are doing every day, be realistic and honest about what we can afford, and focus our funding on core services that we need really need. I started this process first by slashing the Mayor's office by 10%. The preliminary budget plan show that the City can deliver to citizens within the--sorry, the current budget that Mr. Kleine just presented shows what the city can deliver to the citizens within our currently projected revenues. As he has already stated, the budget reflects that this is absolutely devastating. The funding levels are prioritized based on delivering better results and more efficiency, but let me be clear, some of the cuts that we would be forced to make are simply unacceptable, and simply go too far. Especially those cuts to the Police Department, Fire, and Recreation and our infrastructure. Just like any family in financial crisis, particularly of this magnitude, this crisis has the power to rip us apart or to bring us closer together. If we work together, we can get through this challenge with our core priorities intact, by April 12, working with the City Council, I will

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present an alternative. A comprehensive plan to balance the City's budget that will fully fund our obligation to public schools, maintain every single police patrol officer, keep all of our community libraries open, fund after-school programs that work, and prevent an increase in the property tax rate. As I see it we have three choices, none of them are good, some riskier and more harmful than others. One, if we do nothing, we face devastating cuts and bankruptcy. That is clearly unacceptable, and as Mayor, I will not allow it. Two, if we only cut services we will devastate public safety, economic development, and harm countless of our citizens. No one will be spared. That approach is not acceptable either. Three, we can cut government, make it more efficient, demand and accept that we all share the pain. Then single revenue sources that do not cause unacceptable hardship in this time of economic trouble. The comprehensive plan is designed to have a minimal effect or minimal impact on residence and will equalize sacrifices among citizens, businesses, and not-for-profits. It will be unpleasant, but it is the only way for us to fund our public safety and other essential services. This third

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alternative, despite its difficulty, is the only path through this crisis, and the only path despite the odds, that will enable us to move our City forward. I have had the great honor of serving as our City's 49th Mayor for a total of 49 days, and despite this unprecedented crisis, I know that Baltimore's best days are ahead of us. Baltimore will not be defined by this crisis, nor will it be defined by the cuts that are reflected in this budget. I will not allow it. Instead, we will be defined by how we confront this crisis together with honesty and shared sacrifice, so that our City can emerge better, safer, and stronger. Thank you Mr. President."

President: "Thank you." "Madam Comptroller?"

Comptroller: "I would also like to thank you Mr. Gallagher, Mr. Kleine, for this great challenge that you had, and presenting this preliminary budget. We all know that when the money we collect is down \$54,000,000.00 and the money we spend is up \$67,000,000.00, that equals a \$121,000,000.00 deficit, so I applaud your efforts for presenting a balanced budget to us this morning."

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MINUTES

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ACKNOWLEDGEMENT

President: As there is no more business before this Board—

Mayor: "I have one more."

President: "O.K. Madam Mayor."

Mayor:" I'm sorry. I did not know we would finish so quick. The Council President is very efficient as the chair of the Board. I have one more thing I would like to share on a more, at least up-beat note. I do not know if it is positive. I have a proclamation signed by me, the Mayor of Baltimore, designating March 24, as Kate Amara day in Baltimore. WHEREAS, the people of Baltimore understand the importance of the role of local journalism in promoting good government, transparency, and accountability from government officials. And since 2005, our City has come to trust Kate Amara, through her fair reporting style, and for five years, Kate Amara has covered the Baltimore Board of Estimates to help residents better understand City spending and economic development issues. She has demonstrated consummate hard working professionalism in her field by

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providing in-depth, accurate reporting that enhances citizen understanding and participation in government, and whereas, Kate is leaving Baltimore to bring her unique style of reporting to thousands of new viewers in the nation's capital. We know this is a well-deserved promotion, and we wish her the best, but we are sad to see her go. Therefore, I, Stephanie Rawlings-Blake, Mayor of the City of Baltimore, do hereby proclaim March 24, 2010, as Kate Amara Day in Baltimore, and do urge all citizens of Baltimore to join the celebration."

****APPLAUSE****

City Solicitor: "She's blushing."

Kate Amara: "I'd like to think that nothing gets by me, but you got me today. Thank you."

Mayor: "Congratulations."

President: "Congratulations. As there is no more business before the Board, the meeting will recess until bid opening at twelve noon."

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Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of the bids scheduled to be received and opened, the Clerk announced that **NO ADDENDA HAD BEEN RECEIVED** extending the dates for receipt and opening of bids. There were no objections.

Dept. of Recreation & Parks - RP 07825, Roosevelt Park Site Improvements

P. Flanigan & Sons, Inc.
Civil Construction, LLC
Allied Contractors, Inc.
M. Luis Construction Co., Inc.
JLN Construction Services, LLC
Bensky Construction Co., LLC
Baltimore Pile Driving & Marine Construction, Inc.
Mirabile Construction Company, Inc.

Dept. of Recreation & Parks - WC 1178, Improvements to the Liberty Gatehouse Suspension Bridge

Allied Contractors, Inc.
John W. Brawner Contracting Co., Inc.
Joseph B. Fay Co.
The Whiting-Turner Contracting Co.
Shaney Construction Co., Inc.

Dept. of Recreation & Parks - B50001380, Rollback Tow Trucks

Beltway International, LLC

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BIDS, PROPOSALS, AND CONTRACT AWARDS

Bureau of Purchases - B50001392, Stake Body
Installation

Intercon Truck Equipment
Triad Truck Equipment, Inc.

Bureau of Purchases - B50001393, 2010 John Deere
Tractor 5075E

Security Equipment Co.

Bureau of Purchases - B50001372, Medium Duty Tow
Trucks

Beltway International
Chesapeake Ford Truck Sales, Inc.

* * * * *

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 31, 2010.



JOAN M. PRATT
Secretary