

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
David E. Scott, Director of Public Works
Donald Huskey, Deputy City Solicitor - **ABSENT**
Ben Meli, Deputy Director of Public Works - **ABSENT**
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

ANNOUNCEMENT

President: "I would like to recognize Councilman Curran who has joined us."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

J.A.K. Construction Co., Inc.	\$	7,722,000.00
T.E. Jeff, Inc.	\$	1,044,000.00
Johnson Controls	\$	13,333,330,800.00
Skyline Contracting Co., Inc.	\$	3,933,000.00
Titan Construction, LLC	\$	3,105,000.00
R.F. Warder, Inc.	\$	5,904,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Center for Neighborhood Technology	Engineer
CFM Project Consulting Group, Inc.	Engineer
Camp Dresser & McKee, Inc.	Engineer
DeMario Design Consultants, Inc.	Engineer
Earthscape Design, LLC.	Landscape Architect Engineer
Harry, Seth, Inc.	Architect
Langan Engineering & Environmental Services	Engineer

MINUTES

BOARDS AND COMMISSIONS - cont'd

Mactec Engineering and Consulting, Inc.	Architect Engineer Surveying
National Consulting Engineers, LLC	Engineer
New River Associates	Engineer
Samms Engineering, LLC	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors, Architects, and Engineers for the foregoing firms.

MINUTES

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Donald Brown.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAME</u>	<u>DAYS</u>
Jan Westervelt	2
Mable White	5
Kelly Burden	2
Cresencio Maralit	1
Linwood Burley	2
Jeffrie Thomas	2
Terrence J. Thomas	1
Charles Parham	1
Howard Mosley Jr.	1
Michelle K. Irvine	2
TOTAL	19

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Donald Brown.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

1008

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$37,523.48 MVR	9950-903766-9514 Frankford Ave. - Moravia to Sinclair	9950-901129-9508-3 Design & Studies Banger Street from Hollins Ferry Road to Dead End

This transfer will clear the deficit in the account and fund the costs associated with the award of Task #17 on Project 01074 to Century Engineering, Inc. for post award services, which will include attending preconstruction meetings, review of RFI's and revisions of shop drawings due to the as-built generated by the BGE and City Water Section.

Department of Housing and Community Development

2. \$ 9,000.00 26 th CDB	9910-906727-9588 Uplands Pre- Development	9910-906732-9588 Uplands Settlement Consultant
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This transfer will provide funds to compensate the consultant who will serve the former residents of the Uplands for the remainder of fiscal year 2010 and three quarters of fiscal year 2011.

(FILE NO. 55993)

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

1010 - 1011

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on item no. 1.

MINUTES**PERSONNEL**Employees' Retirement System (ERS)

	<u>Hourly Rate</u>	<u>Amount</u>
1. BELLA OWENS	\$39.35	\$75,000.00

Account: 6000-604010-1520-169800-601009

Ms. Owens will work as a Special Document Imaging Project Manager. Her duties will include, but are not limited to managing a large-scale document imaging project, developing an overall plan that integrates the system integrator activities with ERS daily business activities necessary to achieve a successful implementation of the desired business outcomes and benefits. The period of the agreement is effective upon Board approval for one-year.

Baltimore City Heritage Area

2. SHAUNTEE DANIELS	\$23.60	\$44,997.00
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Account: 5000-567010-6390-484700-601009

Ms. Daniels will continue to work as an Administrator of Heritage Education and Outreach. Her duties will include, but are not limited to coordinating and supporting the activities of the Baltimore Heritage Area and other history, cultural and natural resource partners. She will attend and/or present at relevant education or tourism trade shows, fairs, and events. She will also recruit, train schedule, and supervise a pool of Urban Ranger guides for Heritage Walk, Mt. Vernon Cultural Walk, Pennsylvania Avenue Heritage Trail, and other priority trails in the Baltimore Heritage Area Trail System. The period of the agreement is effective upon Board approval for one-year.

MINUTES

PERSONNELBaltimore City Law Department

	<u>Hourly Rate</u>	<u>Amount</u>
3. STEVEN D. SHATTUCK	\$54.00	\$99,000.00
Account: 1001-000000-1750-175200-601009		\$24,750.00
1001-000000-5850-417500-601009		\$74,250.00

The costs will be shared by the Law Department 25% and the Baltimore Development Corporation 75%.

Mr. Shattuck will continue to work as a Special Chief Solicitor in the Department's Corporate Real Estate Group. He will be responsible for assisting in drafting and reviewing difficult and sophisticated documents for the Baltimore Development Corporation and other City Departments and agencies. The period of the agreement is March 28, 2010 through March 27, 2011.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the South Baltimore Neighborhood Association (SBNA). The period of the agreement is effective upon Board approval for two-weeks.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The South Baltimore Neighborhood Association is a community-based organization that desires to establish a community garden in Heath Street Park, through the Department's City Farms Program. The SBNA raised funds and hired Sparks Quality Fence to erect a fence around the perimeter of the Park to protect the integrity of the garden.

Under this agreement, SBNA and Sparks Quality Fence will be granted right-of-entry to install the fence in the Heath Street Park.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the South Baltimore Neighborhood Association.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Trout Unlimited, Maryland Chapter (TU). The period of the agreement is April 10, 2010, from 9:00 a.m. through 1:00 p.m.

AMOUNT OF MONEY AND SOURCE:

\$2,968.62 - Trout Unlimited share
2,968.63 - City share
\$5,937.25 - 2096-796697-7960-869700-603026

BACKGROUND/EXPLANATION:

Trout Unlimited, Maryland Chapter is a non-profit group that is dedicated to educating the public about the sport of fishing and sportsmanlike conduct. TU will be responsible for implementing its program "City Catch." On April 10, 2010, the "City Catch" Event will be co-sponsored by the City and TU, with costs equally shared by the parties. TU will recruit volunteers to provide instruction to 125 youngsters who will participate in the one-day event.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Trout Unlimited, Maryland Chapter.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **BALTIMORE MEDICAL SYSTEM, INC.** **\$436,435.00**

Account: 4000-420309-3030-272400-603051

The organization will coordinate medical screenings of recently arriving refugees from the Baltimore Refugee Resettlement Center and other refugee sponsoring agencies, through Baltimore Medical System/Highlandtown Medical and provide appropriate referrals to the Department's Eastern Chest Clinic. The period of the agreement is July 1, 2009 through June 30, 2010.

The agreement is late because the budget was just finalized.

2. **THE JOHNS HOPKINS UNIVERSITY,** **\$ 71,590.00**
BLOOMBERG SCHOOL OF PUBLIC HEALTH

Account: 5000-585310-5750-679998-603051

The organization will collect and analyze data on homicides and nonfatal shootings from the Baltimore Police Department in order to estimate the affect of Safe Streets on these outcomes. The analyses will contrast changes in these outcomes in police posts implementing Safe Streets with posts that have not implemented the program while controlling for factors such as police arrests for weapon carrying offenses and drug offenses, deployment of the Violent Crime Impact Division, and other neighborhood-focused intervention services. The period of the agreement is December 1, 2009 through June 30, 2010.

The agreement is late because it was recently received from the provider.

MINUTES

Health Dept. - cont'd

3. THE JOHNS HOPKINS UNIVERSITY (JHU) \$ 157,632.00

Account: 4000-421710-3030-273000-603051

The JHU will collaborate with the Baltimore City Health Department STD Program to implement a health intervention in its two STD clinics to reduce the risk of alcohol-exposed pregnancy among female patients. The purpose of this counseling intervention is to improve the use of family planning services and to decrease the problem drinking behavior among women of childbearing age in order to prevent alcohol-exposed pregnancy. The period of the agreement is September 30, 2009 through September 29, 2010.

The agreement is late because funds were awarded late in the grant year.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on item nos. 2 and 3.

MINUTES

Health Department - Grant Agreements and Declaration of
Covenants and Restrictions Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the grant agreements and the declaration of covenants and restrictions agreements with the listed grantees. The period of the agreement is effective upon Board approval for three years.

1. **CCR REALTY, LLC** **\$ 6,292.00**

The property is located at 1902 W. Lexington Street.

2. **DP WEST 80, LLC, A WHOLLY OWNED SUBSIDIARY** **\$ 9,900.00**
OF DOMINION PROPERTIES, LLC

The property is located at 2711 Winchester Street.

3. **HOLABIRD INVESTMENTS, LLC** **\$ 7,325.00**

The property is located at 1420 Madison Avenue, Apt. 1.

Account: 4000-428008-3050-282900-603026

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities.

The grantee has applied to the City for a grant to undertake the lead hazard reduction work on the above listed properties. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City, and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

MINUTES

Health Dept. - cont'd

The grantee or its certified contractor will perform the services and provide materials for the project on the properties and agree that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreements and the declaration of covenants and restrictions agreements with the aforementioned grantees.

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Gannett Fleming, Inc., for WC 1154, Prettyboy Maintenance Facility Improvements Post Award Services. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$282,527.06 upset limit - 9960-905915-9557-900020-703032

BACKGROUND/EXPLANATION:

The consultant will provide engineering services during the construction of W.C. 1154, Prettyboy Maintenance Facility Improvements.

The consultant will attend all construction related meetings, conduct field investigations of any problems, and compile as-built drawings for turnover to the City. The consultant will also review all shop drawings, requests for information, change orders, and operation and maintenance manuals submitted by the contractor.

MBE:	Paulco Engineering, Inc.	\$ 41,979.25	14.86%
	EBA Engineering, Inc.	<u>30,361.45</u>	<u>10.75%</u>
		\$ 72,340.70	25.61%
WBE:	Carroll Engineering, Inc.	\$ 14,000.00	4.96%
	Phoenix Engineering, Inc.	<u>15,560.16</u>	<u>5.51%</u>
		\$ 29,560.16	10.47%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

Bureau of Water and Wastewater - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Gannett Fleming, Inc., for WC 1154, Prettyboy Maintenance Facility Improvements Post Award Services.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

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On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

1021 - 1023

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The Mayor **ABSTAINED** on item no. 7.

The Comptroller **ABSTAINED** on item no. 3

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1.	TR 08062, Little Italy Streetscape	Severn Construction Services, LLC	\$825,866.95
	MBE: Priority Construction Corporation	\$196,957.50	23.85%
	WBE: Rowen Concrete, Inc.	\$ 20,000.00	2.42%
	William T. King, Inc.	14,625.00	1.77%
		<u>\$ 34,625.00</u>	<u>4.19%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 500,000.00	9950-901605-9509	
Others	Constr. Res.	
	Little Italy	
	Streetscape	
449,746.99	9950-901762-9514	
Others	Resurf. Hwys.	
<u>\$ 949,746.99</u>	NE - Sector 1	
\$ 825,866.95	-----	9950-906605-9508-6
		Struc. & Improv.
82,586.70	-----	9950-906605-9508-5
		Inspection
41,293.34	-----	9950-906605-9508-2
<u>\$ 949,746.99</u>		Contingencies,
		Little Italy
		Streetscape

This transfer will fund costs associated with the award of TR 08062 to Severn Construction Services, LLC.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of Transportation

3.	TR 08304, Resur- facing Kane St. from Pratt St. to North Point Blvd.	P. Flanigan & Sons, Inc.	\$695,825.10
	DBE:	AJO Concrete Construction, Inc.	\$150,000.85 21.55%
		L&J Construction Service, Inc.	\$ 35,028.00 5.03%
		Morgan Construction Co., Inc.	\$ 24,003.00 3.05%

Bureau of Purchases

4.	B50001349, Com- puter & Server Hardware	USC Canterbury	\$500,000.00
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MWBOO GRANTED A WAIVER.

5.	B50001388, Street Tree & Stump Re- moval: Group V	Forest Valley Tree & Turf LLC	\$ 64,630.00
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MWBOO SET GOALS OF 27% MBE AND 0% WBE.

MBE: L. Johnson Tree Service LLC \$19,389.00 30%

MWBOO FOUND VENDOR IN COMPLIANCE.

6.	B50001389, Street Tree & Stump Re- moval: Group VI	Forest Valley Tree & Turf LLC	\$ 64,760.00
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MWBOO SET GOALS OF 27% MBE AND 0% WBE.

MBE: L. Johnson Tree Service LLC \$19,428.00 30%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|---|---|--------------------------------------|
| 7. | B50001328, Pro-
vide Electrical,
Compressed Air
& Water Services
for the Baltimore
Convention Center | Edlen Electrical,
Exhibition Services,
Inc. | Revenue Contract
(\$3,000,000.00) |
|----|---|---|--------------------------------------|

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|--------------------|--------------------|
| 1. <u>RENOLD, INC.</u> | <u>\$ 9,409.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Renold Carter Parts - Department of Public Works - Req. No. R543668 | | |

The vendor is the OEM and sole authorized distributor for Renold Carter parts.

- | | | |
|--|--------------------|----------------|
| 2. <u>MARYLAND FIRE EQUIPMENT</u> | <u>\$22,905.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Fire Helmets - Fire Department - Req. No. R545458 | | |

The period of the award is April 7, 2010 through April 6, 2011.

- | | | |
|--|--------------------|------------------------|
| 3. <u>KENNAMETAL, INC.</u> | <u>\$24,950.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Milling Machine Teeth - Department of Transportation - Req. No. R543673 | | |

The period of the award is April 1, 2010 through September 30, 2010.

The vendor is the City's current source of these parts. This short-term contract is to meet the City's needs while this requirement is competitively bid.

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|--|---------------------|--------------------|
| 4. <u>THERMO ELECTRON</u> | | |
| <u>NORTH AMERICA</u> | <u>\$112,505.91</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Nicolet Spectrometer - Police Department - Req. No. R544782 | | |

The vendor is the manufacturer and sole distributor of this product for Maryland. The requested model is the newest version of the system currently used by the Police Department and is needed to maintain uniformity of equipment and training.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|--|--------------|---------------------------|
| 5. PHYSIO-CONTROL,
INC. | \$114,550.51 | Agreement/
Sole Source |
| Solicitation No. 08000 - Lifepak Defibrillator Maintenance -
Fire Department - Req. No. R536138 | | |

The Board is requested to approve and authorize execution of an agreement with Physio-Control, Inc. The period of the agreement is April 7, 2010 through January 24, 2011, with three 1-year renewal options at the sole discretion of the City.

Physio-Control, Inc. is the sole provider of maintenance and support for the LP12 defibrillators used by the Fire Department.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57149)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
6. DEPENDABLE RELIABLE SERVICE	\$ 53,975.00	
PB HEALTH HOME CARE AGENCY, INC.	70,416.00	
PERSONAL TOUCH HOME AIDES OF BALTIMORE, INC.	35,416.00	
FAMILY & CHILDREN'S SERVICES OF CENTRAL MARYLAND	<u>72,250.00</u>	
	<u>\$232,057.00</u>	Increase

Solicitation No. B50000747 - Provide In-Home Personal Care/Homemaker Services - Commission on Aging and Retirement Education - P.O.'s P510679, P510613, P510614 and P510684

On November 26, 2008, the Board approved the initial two-year award in the amount of \$505,000.00. This increase in the amount of \$232,057.00 is necessary to meet the agency requirement for the remainder of the initial term, making the award amount \$737,057.00. The award contained renewal options at the sole discretion of the City.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with 2250 North Ave., LLC, developer, for the sale of the property located at 2246 East North Avenue (Block 4171, Lot 024) and 2248 East North Avenue (Block 4171, Lot 025) in the South Clifton Park Neighborhood.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 2246 E. North Avenue
10,000.00 - 2248 E. North Avenue
\$20,000.00 - Sale price

BACKGROUND/EXPLANATION:

The developer paid a good faith deposit of \$1,000.00 for each property. The balance in the amount of \$18,000.00 will be paid at settlement. The properties were appraised for \$10,800.00 each.

The principal of 2250 North Ave., LLC, Mr. Jimmy Peang, owner of the Robbie's Nest Bar & Lounge, located at 2250 East North Avenue will acquire the adjacent two City-owned properties located at 2246 and 2248 East North Avenue. Mr. Peang is also the owner of the successful restaurant, New Na Da Ji in Charles Village.

The developer will expand the Robbie's Nest Bar & Lounge. The expansion will include a larger kitchen and more lounge space in Robbie's Nest Bar & Lounge. The developer will invest approximately \$175,000.00 of private funding to complete the expansion. The sale of the properties will generate an estimated \$2,646.00 in combined City and State tax revenue.

MINUTES

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The properties located at 2246 and 2248 East North Avenue are in very poor condition. As seen from the rooftop there is extensive damage to the walls and floors of both buildings. Prior to 2250 North Ave., LLC's interest in purchasing the properties, the buildings stood vacant and were blight to the community for over a decade. Selling the properties below the appraised value will return them to active use and provide a benefit to the community.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(FILE NO. 57122)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with 2250 North Ave., LLC, developer, for the sale of the property located at 2246 East North Avenue (Block 4171, Lot 024) and 2248 East North Avenue (Block 4171, Lot 025) in the South Clifton Park Neighborhood.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Zakauddin Mahmood and Schoene Mahmood, developer, for the sale of the property located at 1725 and 1727 William Street in the Riverside Community.

AMOUNT OF MONEY AND SOURCE:

\$15,050.00 - 1725 William Street
15,050.00 - 1727 William Street
\$30,100.00 - Sale price

BACKGROUND/EXPLANATION:

The developer paid a good faith deposit of \$1,000.00 for each property. The balance in the amount of \$28,100.00 will be paid in full at the time of settlement.

The properties at 1725 and 1727 William Street are vacant lots. Each lot has dimensions of 13'x66', or 858 square feet per lot. The developer will consolidate the two lots, and build a three-story, 2,000 square foot energy efficient "green" personal residence.

The project's total estimated permit and transfer, recording, and construction payroll taxes are approximately \$3,738.00. The project's total estimated annual property taxes will be approximately \$5,020.00. This proposal represents a good reuse of the site and the property will once again generate taxes.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will not be sold for less than market value.

(FILE NO. 57121)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Zakauddin Mahmood and Schoene Mahmood, developer, for the sale of the property located at 1725 and 1727 William Street in the Riverside Community.

MINUTES

Department of Housing and Community Development (DHCD) - Grant Agreements

The Board is requested to approve and authorize execution of the following grant agreements:

1. DRUID HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, INC.	\$440,000.00
Accounts - 2089-000000-5930-430653-603051	\$ 20,000.00
2089-000000-5930-430662-603051	\$ 30,000.00
2089-000000-5930-430681-603051	\$ 4,000.00
2089-000000-5930-430683-603051	\$ 4,000.00
2089-208910-5930-430626-603051	\$ 90,000.00
2089-208910-5930-430626-603051	\$ 20,000.00
2089-208910-5930-430630-603051	\$ 35,000.00
2089-208910-5934-430634-603051	\$ 22,000.00
2089-208910-5930-430653-603051	\$100,000.00
2089-208910-5930-430676-603051	\$ 15,000.00
2089-208910-5930-430680-603051	\$ 30,000.00
2089-208910-5930-430681-603051	\$ 40,000.00
2089-208910-5930-430683-603051	\$ 30,000.00

The organization will provide a variety of public and youth services and carry out planning and capacity building activities. The organization will also rehabilitate and construct housing for the improvement and betterment of available affordable housing. The funds will be used to subsidize the organization's operating expenses. The period of the agreement is September 1, 2009 through August 31, 2010.

FOR FY 2010, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$46,100.00, AS FOLLOWS:

MBE: \$6,915.00

WBE: \$2,305.00

MINUTES

DHCD - cont'd

2. **COPPIN HEIGHTS COMMUNITY DEVELOPMENT CORPORATION, INC.** **\$ 50,700.00**

Accounts:	2089-208910-5930-426526-603051	\$ 30,420.00
	2089-208910-5930-426530-603051	\$ 20,280.00

The organization is dedicated to being a catalyst to stimulate economic development within the Greater Coppin Heights/Rosemont community by offering The Road Map to Financial Freedom (RMFF) financial literacy program. The RMFF program aims to combat financial illiteracy, evictions, and foreclosures in Baltimore City by providing low to moderate-income residents with the skills to manage their money, make sound financial decisions, and decrease their debt. The period of the agreement is October 1, 2009 through September 30, 2010.

MWBOO GRANTED A WAIVER.

On May 14, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2009 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

MINUTES

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant agreements.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Sambor Investments, LLC	929 N. Chester St.	G/R \$34.50	\$ 317.00
Funds will be transferred prior to settlement into Account No. 9910-907420-9588-900000-704049, EBDI Project, Phase II.			
2. Cephus M. Murrell	2022 E. Chase St.	L/H	\$21,650.00
Funds are available in Account No. 9910-904415-9588-900000-704040, State Funds, EBDI Phase 2F Project.			
3. Stanfield, Properties, LLC	1714 E. Preston St.	F/S	\$70,000.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II, Broadway East Urban Renewal Plan.			
4. Lillian Strawder	1732 E. Preston St.	L/H	\$14,650.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.			
5. Martha E. Aquino	1737 E. Preston St.	F/S	\$31,900.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
6. Mary L. Cawthorn	960 N. Chester St.	L/H	\$59,700.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.			
7. Shermar, LLC	956 N. Collington St.	G/R \$49.00	\$ 449.17
Funds will be transferred prior to settlement into Account No. 9910-907420-9588-900000-704040, EBDI Project, Phase II.			
8. Harry Livingston	2040 E. Eager St.	L/H	\$51,700.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.			
9. Oliver Powell and Hannah Powell	2032 E. Eager St.	L/H	\$59,813.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project.			

(FILE NO. 56017)

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Options - cont'd</u>			
10. Melvin Gerber, the Personal representa- tive of the estate of Ellen B. Gerber	2014 Division St.	G/R \$120.00	\$ 800.00
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			
11. Sambor Investments, LLC	514 Robert St.	G/R \$60.00	\$ 550.00
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			
12. William A. Grant	1828 Division St.	G/R \$54.00	\$ 495.00
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			
13. William A. Grant	2103 Division St.	G/R \$50.00	\$ 459.00
Funds will be transferred prior to settlement into Account No. 9910-907079-9588-900000-704040, Scattered Site Ground Rent Acquisition Project.			

The interest in these properties will be consolidated with the current City-owned leasehold interests to form a fee simple interest for future redevelopment of the properties. In the alternative, should there be a failure to fully execute the sales agreements, the Department will cancel the acquisitions.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
14. Yvonne Hanson	901 N. Duncan St.	G/R \$48.00	\$ 320.00
Funds will be transferred prior to condemnation into Account No. 9910-907420-9588-900000-704049, EBDI Project, Phase II.			
15. Albert Miller and Winston Miller	933 N. Chester St.	G/R \$34.50	\$ 288.00
Funds are available in Account No. 9910-904415-9588-900000-704049, EBDI Project, Phase II.			
16. Albert Miller and Winston Miller	935 N. Chester St.	G/R \$34.50	\$ 288.00
Funds will be transferred prior to condemnation into Account No. 9910-907420-9588-900000-704049, EBDI Project, Phase II.			
17. Sherri Hershfield, Custodian for Brian Hershfield	911 N. Duncan St.	G/R \$96.00	\$ 640.00
Funds will be transferred prior to condemnation into Account No. 9910-907420-9588-900000-704049, EBDI Project, Phase II.			

(FILE NO. 56017)

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
18. Martha B. Brown	2798 Tivoly Ave.	F/S	\$ 10,000.00
Funds are available in Account No. 9988-906326-9593-900000-704040, Coldstream Homestead Montebello Project.			
19. SS5 Business Trust	2794 Tivoly Ave.	L/H	\$ 15,360.00
Funds are available in Account No. 9988-906326-9593-900000-704040, Coldstream Homestead Montebello Project.			
20. Howard A. Foard, III, and Yulia Foard	2765 Tivoly Ave.	L/H	\$ 27,400.00
Funds are available in Account No. 9988-906326-9593-900000-704040, Coldstream Homestead Montebello Project.			
21. Julian Kozar and Trina Papageorge	2014 Barclay St.	L/H	\$ 35,000.00
Funds are available in Account No. 9912-901713-9591-900000-704040, Barclay Project.			

(FILE NO. 57066)

22. Martha Crew, deceased	1019 N. Washington St.	L/H	\$ 19,960.00
Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.			

(FILE NO. 56017)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation - Rescission and Approval</u>			
23. Joan E. Lilly	2214 E. Madison St.	F/S	\$ 30,000.00

(FILE NO. 56017)

Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.

On July 16, 2008, the Board approved the acquisition by condemnation and quick-take of the fee simple interest in 2214 E. Madison Street in the amount of \$46,000.00. Nicky's Row Homes, LLC was the owner. Since the original approval, the property was sold to Joan E. Lilly. Based on new acquisition appraisals, the fair market value for 2214 E. Madison Avenue is \$30,000.00. The Board is requested to rescind its prior approval and approve the purchase of the fee simple interest in 2214 E. Madison Street in the amount of \$30,000.00.

Funds are available in Account No. 9910-904415-9588-900000-704040, EBDI Project, Phase II.

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved the foregoing options, condemnations, and the rescission and approval.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning</u>			
1. Laurie Feinberg	2010 American Planning Association Conference New Orleans, LA April 9 - 13, 2010 (Reg. Fee \$595.00)	UPWP Grant	\$2,028.08

The subsistence rate for this location is \$204.00/day. The hotel cost is \$209.00 per day plus hotel tax of \$28.17 per day. The Department is requesting an additional \$5.00 per day for hotel accommodations and \$40.00 per day for food.

Health Department

2. Tonya Johnson* Cynthia Mobley	Office of Population Affairs HIV Prevention Annual Support Conf. Tampa Bay, FL April 26-29, 2010 *(Reg. Fee \$175.00)	HIV Inte- gration Project	\$1,687.68
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The registration fee of \$175.00 for Ms. Johnson has been paid by EA 000033796 and is included in the total.

UPON MOTION duly made and seconded, the Board approved the above listed travel requests.

MINUTES

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the Leadership Association, c/o The Greater Baltimore Committee, for tuition costs for Mr. Dan Lioi for the period January 2010 through October 2010.

AMOUNT OF MONEY AND SOURCE:

\$4,950.00 - 6000-611210-2020-218500-603020

BACKGROUND/EXPLANATION:

Mr. Lioi will attend The Greater Baltimore Committee Leadership Program. The training is used to enhance the leadership and competency of members in upper level supervisory roles within the Department. The training provides a focus on accountability and responsibility within the ethical scope of leading of other members of the Department. Focus is given to community service and improving the relationships with the community through service.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the Leadership Association, c/o The Greater Baltimore Committee, for tuition costs for Mr. Dan Lioi for the period January 2010 through October 2010.

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore Chesapeake Bay Outward Bound Center.

AMOUNT OF MONEY AND SOURCE:

\$ 37,500.00 - 6000-611210-2020-218500-603026

BACKGROUND/EXPLANATION:

The Outward Bound/Diamond Standard Training Insight High-Ropes Programs will be held on the following dates: 2/25/10, 3/4/10, 3/17/10, 4/7/10, 4/29/10, 5/20/10, 5/27/10, 9/16/10, 10/14/10, and 11/11/10.

The Baltimore Chesapeake Bay Outward Bound Center holds daylong courses for Police Officers and Middle School Students to participate in adventure activities designed to inspire problem solving skills, positive group interaction, and individual strengths.

The Chesapeake Bay Outward Bound strives for participants to gain a greater willingness to challenge them emotionally, physically, academically, and to become positive leaders in their communities.

Based on 60 participants (30 BPD officers and 30 students) and a cost of \$125.00 per participant per day the cost is \$7,500.00 per program. The total cost for all 10 programs is \$75,000.00. Outward Bound agrees to fund 50% of the cost for each participant.

MINUTES

Police Department - cont'd

The Police Department agrees to pay the remaining 50% of the cost of each participant and pay for a minimum of 60 participants per program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore Chesapeake Bay Outward Bound Center.

MINUTES

Baltimore Community Relations - Consultation Agreement
Commission (BCRC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultation agreement with Mr. Norris C. Ramsey. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 1001-000000-1560-171501-603021
(\$75.00/hr.)

BACKGROUND/EXPLANATION:

The Commission requires the services of an attorney, not employed by Baltimore City. Mr. Ramsey will work as a consultant to provide legal assistance and advice to the Commission regarding public hearings and other matters involving charges of discrimination that are currently pending before the Commission or that may be filed with the Commission against City agencies.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore Chesapeake Bay Outward Bound Center.

MINUTES

Department of Real Estate - Contract of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a contract of sale with Mr. Cecil Clarke, purchaser, for the sale of the properties located at 1608, 1610, 1614, and 1616 W. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 1608 W. Baltimore St.
5,000.00 - 1610 W. Baltimore St.
5,000.00 - 1614 W. Baltimore St.
5,000.00 - 1616 W. Baltimore St.
\$20,000.00 - Sale Price

BACKGROUND/EXPLANATION:

A good faith deposit of \$2,000.00 was paid by the purchaser.

Mr. Clarke is the adjacent owner to the City-owned properties and the sale of these lots will allow Mr. Clarke to have continuous ownership. He has maintained the properties over the past several years at his own expense. Mr. Clarke intends to consolidate the lots and to develop a commercial building which will eliminate blight, create jobs, and place the property back on the City's tax roll.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The properties appraised for \$17,000.00 each. The properties are vacant lots located in the area of West Baltimore City known as Franklin Square. Due to the decline in the real estate market, as evidenced by the reduction in the assessed values of the four properties from \$41,500.00 to \$20,400.00, the Department of Real Estate negotiated the purchase price of the four properties to be \$5,000.00 each. The four properties currently have a total assessment value of \$20,400.00.

MINUTES

Department of Real Estate - cont'd

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of Baltimore City.

(FILE NO. 57123)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale with Mr. Cecil Clarke, purchaser, for the sale of the properties located at 1608, 1610, 1614, and 1616 W. Baltimore Street.

MINUTES

Department of Law - Retention of Outside Counsel

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an engagement letter agreement with Mr. James Ulwick, Esquire, and the Law firm of Kramon & Graham, P.A.

AMOUNT OF MONEY AND SOURCE:

The total amount to be expended for the engagement cannot be estimated at this time. Funds to pay for this engagement will come from account no. 6000-604108-1540-171200-603021 (FPERS) and 1001-000000-1220-145900-603021 (Finance), with payments and expenses generally to be divided equally between the two agencies. Within 30 days of assignment, the firm will propose staffing and a budget.

BACKGROUND/EXPLANATION:

The Board has been notified of potential claims that may be brought against the City and the Board of Trustees of the Fire and Police Employees Retirement System of the City of Baltimore (FPERS) by the Fire and Police unions representing the participants in the FPERS challenging the administration by the Board of the Variable Benefits Provision of the Pension Law. Counsel for the unions have alluded in communications to their clients to other "issues" that need to be addressed. The Law Department and the FPERS hope that litigation can be avoided.

Mr. James Ulwick, Esquire, and the Law firm of Kramon & Graham, P.A. will assist the Department of Law in providing legal representation to the City of Baltimore and to the Board of FPERS with regard to (a) issues presented by the need for changes to the current FPERS; and (b) possible litigation against the Board of Trustees (Board) and the Mayor & City Council of Baltimore, which may be brought by the Fire and Police unions and their members. The unions have already retained special counsel to advise and represent them in these matters.

MINUTES

Department of Law - cont'd

The Law Department desires to hire Mr. Ulwick and Kramon & Graham, P.A. because they have the required expertise and experience to assist the Department in providing the representation and counsel to the Board and the City in this very significant matter. They were selected by the Solicitor and representatives of the Board after proposals from and interviews with a number of attorneys in the City.

All Kramon & Graham attorneys and paralegals will bill at 20% discounted rates off their customary hourly rates for all services under the proposed engagement. The firm will be authorized to retain such experts as are needed to defend any threatened litigation, subject to the approval of the Law Department, with the costs of such experts to be paid for by the City and the Board as in the case of fees and other costs. Within 30 days of assignment, the firm will propose staffing and a budget.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the engagement letter agreement with Mr. James Ulwick, Esquire, and the Law firm of Kramon & Graham, P.A. The Comptroller **ABSTAINED**.

MINUTES

Law Department - Claim Settlement

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Samuel Green, et al., v. \$30,000.00
Mayor and City Council
of Baltimore City et al.

Account: 1001-000000-2000-195500-603070

UPON MOTION duly made and seconded, the Board approved the settlement claim.

MINUTES

Department of Public Works/Bureau - Expenditure of Funds
of Water and Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Severstal Sparrows Point, LLC, by expenditure authorization. The period of the expenditure is October 1, 2009 through September 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00/year - 2070-000000-5500-396718-603026

BACKGROUND/EXPLANATION:

This expenditure of funds will pay Severstal Sparrows Point, LLC for the transportation of waste pickle liquor from its facility to the Back River Wastewater Treatment Plant.

On August 15, 1979, the Board approved the agreement with the Bethlehem Steel Corporation for the purpose of supplying waste pickle liquor to the Back River Waste Water Treatment Plant for phosphorus removal from the wastewater. This agreement has been a most beneficial arrangement for both parties, as the City only pays for the transportation of the waste pickle liquor and has allowed the treatment plant to economically remove phosphorus and meet its discharge permit.

On January 8, 1986, the Board approved an amendment to the agreement, whereby the City was given relief from the amount of waste pickle liquor it was required to utilize. This was due to an anticipated reduction in phosphorous in the wastewater, because of a ban on the sale of phosphate detergents by the Maryland State Legislature. In addition, the City was required to pay 100% of the transportation cost.

MINUTES

DPW/BW&WW - cont'd

On October 5, 2009, the Law Department reviewed the agreement and determined that this agreement was acceptable and still in effect. Additionally, it was determined that the corporate entity known as Bethlehem Steel Corporation is now known as Severstal Sparrows Point, LLC.

The Back River Waste Water Treatment Plant receives a minimum of two deliveries per day at a cost of \$200.00 per load plus an adjustable fuel surcharge, determined by the market price of gasoline.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57124)

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Severstal Sparrows Point, LLC, by expenditure authorization.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the following Retired and Senior Volunteer Program (RSVP). The period of the agreements is April 1, 2010 through March 31, 2012.

1.	FIRST CORINTHIANS BAPTIST CHURCH OF BALTIMORE, INC.	\$ 0.00
2.	UNITY PROPERTIES, INC./LIBERTY SENIOR HOUSING	\$ 0.00
3.	THE CATHOLIC CHARITIES HOUSING, INC./BASILICA PLACE	\$ 0.00
4.	BON SECOURS SMALLWOOD SUMMIT LIMITED PARTNERSHIP	\$ 0.00
5.	PIMLICO ROAD YOUTH PROGRAM, INC.	\$ 0.00
6.	N.M. CARROLL MANOR, INC.	\$ 0.00
7.	BON SECOURS SHILOH LIMITED PARTNERSHIP	\$ 0.00
8.	FOREST PARK SENIOR CENTER, INC.	\$ 0.00
9.	GREENMOUNT SENIOR CENTER, INC.	\$ 0.00
10.	THE AMERICAN NATIONAL RED CROSS/ THE GREATER CHESAPEAKE AND POTOMAC BLOOD SERVICES REGION	\$ 0.00
11.	GOOD SAMARITAN NURSING CENTER, INC.	\$ 0.00
12.	THE COMMISSION ON AGING AND RETIREMENT EDUCATION/EATING TOGETHER IN BALTIMORE	\$ 0.00
13.	THE COMMISSION ON AGING AND RETIREMENT EDUCATION/JOHN BOOTH SENIOR CENTER	\$ 0.00

MINUTES

Health Dept. - cont'd

- | | | |
|-----|---|---------|
| 14. | THE COMMISSION ON AGING AND RETIREMENT/
EDUCATION/10 N. CALVERT STREET | \$ 0.00 |
| 15. | THE COMMISSION ON AGING AND RETIREMENT
EDUCATION/HATTON SENIOR CENTER | \$ 0.00 |
| 16. | THE COMMISSION ON AGING AND RETIREMENT
EDUCATION/WAXTER SENIOR CENTER | \$ 0.00 |
| 17. | THE COMMISSION ON AGING AND RETIREMENT
EDUCATION/SANDTOWN/WINCHESTER SENIOR CENTER | \$ 0.00 |
| 18. | THE COMMISSION ON AGING AND RETIREMENT
EDUCATION/OLIVER SENIOR CENTER | \$ 0.00 |

The above-listed organizations will serve as volunteer stations for the RSVP. The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department is awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements for the Retired and Senior Volunteer Program.

MINUTES

Health Department - Agreements and Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the various agreements and notification of grant award.

AGREEMENTS

1. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$13,000.00**

Account: 6000-620710-3040-679803-603051

The BHCA will assist the Department's Needle Exchange Program (NEP) with a Needle Exchange Pilot site called The Transgender NEP Project. The Department will supply space on a stationed mobile unit for the BHCA worker to conduct client services during this project two evenings, twice per month from 10:00 p.m. to 12:00 a.m. The period of the agreement is October 1, 2009 through September 30, 2010.

The agreement is being presented at this time because of the delay in receiving an acceptable scope and budget.

2. **CATHOLIC CHARITIES OF BALTIMORE, INC.** **\$ 2,073.00**

Account: 4000-496610-3050-283300-603051

The Catholic Charities of Baltimore, Inc. will provide a Pest Management Initiative at the Esperanza Center. The Esperanza Center will assist the Department to raise awareness of health and safety issues often caused by common household pests and their extermination, and propose new and healthier ways to achieve pest free homes in Baltimore's Latino population. The Esperanza Center hosts four promoters' educational talks and presentations to a minimum of 250 people, approximately 63 per promoter. The Center will provide a base for promoters to store training supplies (e.g. literature, cleaning kits) and

MINUTES

Health Department - cont'd

contact trainees, evaluate relevance of training resources, and adapt content to suit Baltimore's conditions. The period of the agreement is March 1, 2010 through October 31, 2010.

The agreement is being presented at this time because funds were just awarded in grant year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTIONS.

GRANT AWARD NOTIFICATION

3. DEPARTMENT OF HEALTH AND HUMAN SERVICES HEALTH RESOURCES AND SERVICES ADMINISTRATION (HRSA)/ HEALTH CENTER CLUSTER **\$499,487.00**

Account: 4000-432510-3100-296900-401001

The HRSA provides funding to support the delivery of comprehensive primary care services and substance abuse treatment to various students enrolled in School-Based Health Centers in middle and high schools. The school health programs have received this funding for more than ten years. The period of the grant agreement is March 1, 2010 through February 28, 2011.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized the various agreements and notification of grant award.

MINUTES

Department of Transportation - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 4 to the agreement with Gannett Fleming, Inc. for Project No. 976. The amendment extends the period of the agreement through March 23, 2011 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - Accounts various, depending on individual tasks assigned

BACKGROUND/EXPLANATION:

On March 23, 2005, the Board approved the agreement for On-Call Bridge Design Engineering Services under Project No. 976 with Gannett Fleming, Inc. in connection with repair and/or rehabilitation of various bridge locations in Baltimore City.

On December 20, 2006, the Board approved amendment no. 1 to extend the period of the agreement for one year in order to complete the Howard Street Arch Removal Project and the investigation of the Fells Landing Bulkhead failure.

On April 4, 2007, the Board approved amendment no. 2 to extend the period of the agreement for one additional year and to increase the upset limit by \$250,000.00 to complete the subsequent design for the Fells Landing Bulkhead failure.

On August 6, 2008, the Board approved amendment no. 3 to increase the upset limit by \$250,000.00 to complete ongoing design tasks. This amendment no. 4 to the agreement will

MINUTES

Department of Transportation - cont'd

increase the upset limit by \$500,000.00 and extend the period of the agreement through March 23, 2011 to complete ongoing design tasks.

AUDITS NOTED THE INCREASE IN THE UPSET LIMIT AND THE TIME EXTENSION AND WILL REVIEW THE TASKS ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 4 to the agreement with Gannett Fleming, Inc. for Project No. 976.

MINUTES

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the STV, Inc., for Project 1105, 2009/2010 Bridge Inspection Program. The period of the agreement is effective upon Board approval for three years or until the upset limit is reach, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,499,291.76 - 9950-907753-9506-900010-703032

BACKGROUND/EXPLANATION:

The Department has negotiated and procured the consultant to provide bridge inspection services in connection with Project No. 1105. The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier. The payroll rates and multiplier have been reviewed and approved by the Department of Audits.

THE CONSULTANT HAS BEEN APPROVED BY THE OFFICE OF BOARDS AND COMMISSIONS AND THE ARCHITECTURAL AND ENGINEERING AWARDS COMMISSION.

DBE:	Sabra, Wang & Associates	\$301,607.37	12%
	Tuhin Basu & Associates, Inc.	249,145.19	10%
	M&N Engineering and Diving Services	<u>74,070.37</u>	<u>3%</u>
		\$624,822.93	25%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,299,348.42 Federal	9950-906753-9507 Constr. Res. Bridge Inspection Program	
574,837.10 State Constr. Loan	" "	
<u>\$2,874,185.52</u>	-----	9950-907753-9506-3 Design & Studies Bridge Inspection Program FY 2009/2010

This transfer will provide funds to cover the costs associated with the award of Project "Bridge Inspection Program FY 2009/2010" to STV, Inc.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the STV, Inc., for Project 1105, 2009/2010 Bridge Inspection Program. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

Department of General Services - On-Call Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 004 to OMF Contractors, Inc. under Project No. 07306, Fire House Window Replacement.

AMOUNT OF MONEY AND SOURCE:

\$358,000.00 - 9920-903200-9208-000000-706063

BACKGROUND/EXPLANATION:

In accordance with its proposal dated December 14, 2009 and the terms of the Indefinite Quantity Contract awarded to OMF Contractors, Inc. on January 14, 2009, the Department selected OMF Contractors, Inc. to perform the Fire House Window Replacements based on the low price received from the OMF Contractors, Inc. for this project.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 004 to OMF Contractors, Inc. under Project No. 07306, Fire House Window Replacement. The Comptroller **ABSTAINED**.

MINUTES

PROPOSALS AND SPECIFICATIONS

THERE WERE NO PROPOSALS AND SPECIFICATIONS RECEIVED.

* * * * *

President: "I would like to remind you that the Board of Estimates Taxpayers Night is this evening, Wednesday April 7th, at 6:00 p.m. in the War Memorial Building. All are invited to attend. If there is no more business before the Board, the meeting will recess until the bid opening at 12:00 noon and Taxpayer's Night at 6:00 p.m. Thank you."

* * * * *

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Water and Wastewater - SC 867-Rehabilitation/
Replacement of Southwest
Diversion Pressure Sewer-
Phase II
BIDS TO BE RECV'D: 4/21/10
BIDS TO BE OPENED: 4/21/10

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation

- TR 09301R, Installation of
Variable Message Signs and
Supports Citywide

Allied Contractors, Inc.
Bruce & Merrilees Electric Co.
Midasco, LLC
Enterprise Electric Co.

Department of Transportation

- TR 10020, Falls Road to
Roland Avenue Slab Repairs
(Northern Parkway)

P. Flanigan & Sons, Inc.
Santos Construction Company, Inc.
Civil Construction, LLC
P & J Contracting Co., Inc.
Potts & Callahan, Inc.
M. Luis Construction Co., Inc.
Machado Construction
Anchor Construction Corp.

Department of Transportation

- TR 10021, Citywide Slab
Repair

P. Flanigan & Sons, Inc.
Santos Construction Co., Inc.
Allied Contractors, Inc.
Civil Construction, LLC
P & J Contracting Co., Inc.
M. Luis Construction Co., Inc.
Delaine Contractors, Inc.
Machado Construction

MINUTES

Department of Transportation

- TR 10022, Citywide Curb
Repair

P. Flanigan & Sons, Inc.
Santos Construction Co., Inc.
Allied Contractors, Inc.
Civil Construction, LLC
P & J Contracting Co., Inc.
M. Luis Construction Co., Inc.
Machado Construction
Romano Concrete
Delaine Contractors, Inc
Anchor Construction Corp.

Bureau of Purchases

- B50001438, Requirements for
Structural Maintenance and
Dredging at Inner Harbor

McLean Contracting Co.

Bureau of Purchases

- B50001400, One-Ton 4x4
Utility Trucks

Chas S. Winner d/b/a
Winner Ford
Chapman Chevy
Cowles Ford, Inc.
Chesapeake Ford Truck
Sales, Inc.

MINUTES

Bureau of Purchases

- B50001421, Materials Used
for Signs, Banners,
Posters, etc.

U.S. Flags & Foreign
Flags & Poles, Inc.

* * * * *

There being no objections, the Board UPON MOTION duly made
and seconded, the Board adjourned until its next regularly
scheduled meeting on Wednesday 14, 2010.



JOAN M. PRATT
Secretary