

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor **ABSENT**
S. Dale Thompson, Deputy Director of Public Works **ABSENT**
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated June 23, 2014 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

Deputy City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The routine agenda items have been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Allied Control Services, Inc.	\$ 8,000,000.00
Cherry Hill Construction, Inc.	\$273,429,000.00
Commercial Camera & Security, Inc.	\$ 1,500,000.00
Elastizell Systems, Inc.	\$ 1,500,000.00
Kirlin Mechanical Services, LLC	\$467,622,000.00
Micklos Painting and Drywall, LLC	\$ 1,500,000.00
Preload, Inc.	\$ 40,356,000.00
Roofing and Sustainable Systems, Inc.	\$ 6,219,000.00
Super Excavators, Inc.	\$ 80,730,000.00
The Fishel Company	\$547,920,000.00
Unisource Services, LLC	\$ 1,500,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Ammann & Whitney, Consulting Engineers, PC	Engineer
Bignell Watkins Hasser Architects, PC	Architect Landscape Architect
CVM Engineers, Inc.	Engineer
Heath Design Group, Inc.	Architect
McKim & Creed, Inc.	Engineer
Murphy & Dittenhafer Architects, Inc.	Architect
Olbn, Inc.	Architect
TA Engineering, Inc.	Engineer
Transviron, Inc.	Engineer Land Survey
Wachs Valve and Hydrant Services, LLC	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the above listed firms.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

2324

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Mayor **ABSTAINED** on item no. 2.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|--|---------------|--------------------------------------|----|---|
| 1. EWO #005, \$166,420.99 - TR 08310, Rehabilitation of Central Avenue & Storm Drain: Eastern Avenue to Madison Avenue | | | | |
| \$27,776,125.47 | \$ 199,123.36 | Monumental Paving & Excavating, Inc. | - | - |
| 2. EWO #003, \$ 0.00 - TR 09037R, National Aquarium Access Improvements | | | | |
| \$ 2,448,393.00 | \$ 0.00 | John Brawner | 90 | - |

The 90 day non-compensable time extension will make the completion date August 30, 2014.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES :

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnation</u>			
1. Marcellus Boles	1432 N. Gay St.	F/S	\$20,000.00

Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.

Dept. of Housing and Community Development - Option

2. Sandel Investments, LLC	1425 N. Broadway	Sub-G/R	\$ 110.00
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Funds are available in account no. 9910-910634-9588-900000-704040, Whole Block Demo Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

UPON MOTION, duly made and seconded, the Board approved and authorized the forgoing option, condemnation, and quick-take.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2327 - 2330

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Board **DEFERRED** item no. 7 for one week.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services</u>		
1. \$150,000.00 General Funds	9916-904845-9194 Reserve - Capital Construction & Maintenance	9916-901958-9197 Active - MOIT Call Center Flooring

The Call Center facility is in use 24 hours a day, 7 days a week, nearly four times the typical use period for commercial space. In the 14 years since its installation, the carpeting has become severely soiled and worn and is in need of replacement.

Department of Recreation and Parks

2. \$ 21,000.00 Rec. & Pks. 26 th Series	9938-935010-9475 Reserve - Park Lighting & Signage	9938-936010-9474 Active - Park Lighting & Signage
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This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 19 to Rummel, Klepper & Kahl, LLP.

3. \$ 33,000.00 State	9938-925004-9475 Reserve - Stony Run Trail	9938-928004-9474 Active - Stony Run Trail
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This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 20 to Rummel, Klepper & Kahl, LLP.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
4. \$112,591.69	9910-995001-9587	
General Funds	Unallocated Reserve -	
	HCD	
82,818.96	" "	
Other Funds		
23,590.01	" "	
6 th Housing		
Dev. Bonds		
17,931.16	" "	
23 rd Comm.		
Dev. Bonds		
11,399.95	" "	
25 th Comm.		
Dev. Bonds		
10,924.32	" "	
27 th Comm.		
Dev. Bonds		
29,147.91	" "	
28 th Comm.		
Dev. Bonds		
76,837.80	" "	
29 th Comm.		
Dev. Bonds		

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
107,396.04	" "	
30 th Comm. Dev. Bonds		
18,862.54	9910-907994-9587	
General Funds	Special Capital Projects	
271,086.83	9910-902985-9587	
UDAG	Housing Dev.	
<u>\$762,587.21</u>	-----	9910-903058-9588 Citywide Stabi- lization

This transfer will move appropriations to the Citywide Stabilization account to balance and close the account. A new account number has been established for current and future use.

5. \$ 29,329.92 28 th Comm. Dev. Bonds	9910-995001-9587 Reserve - HCD Unallocated	9910-905105-9588 Planning Dept. Monitoring Fees
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This transfer will provide funds to the Planning Department's monitoring of development activities account as well as costs associated with the Urban Design and Architectural Review Panel.

6. \$ 25,000.00 UDAG Repayment Funds	9910-902985-9587 Reserve - Housing Development	9910-9588-906041 SELP Admin.
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The transfer will move appropriations to the SELP Administration Fees Account to cover ongoing expenditures related to the loan servicer.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
7. 27,500.00 20 th EDF	9910-906983-9600 Constr. Reserve Arts & Entertain- ment Initiative	9910-907983-9603 Arts & Entertain- ment Initiative

This transfer of funds to the Baltimore Office of Promotion and the Arts is to assist in the funding of the painting of a mural on the Fitchco building located at 2201 Russell Street which is off of Interstate 295. This is part of the "Love Letters to Baltimore" mural project that will include five to ten murals throughout the City.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

A PROTEST WAS RECEIVED FROM THE WESTPORT IMPROVEMENT ASSOCIATION.

Westport Improvement Association

2631 Waterview Avenue
Baltimore, Maryland 21230
410-783-7541



June 14, 2014

Honorable President Jack Young
Members of the Baltimore City Board of Estimates
Clerk of the Baltimore City Board of Estimates
100 W. Holliday Street
Baltimore, Maryland 21202

Dear members of the Baltimore City Board of Estimates:

I am writing to you today as the President of the Westport Improvement Association to straightforwardly protest the transfer of funds as stated from the BOARD OF ESTIMATES TRANSFER OF FUNDS Page 10 of the June 22, 2014 agenda. Transfer of funds from the Baltimore Development Corporation Accounts 9910-906983-9600 and 9910-907983-9603 in the amount of \$27,500.00.

"This transfer of funds to the Baltimore Office of Promotion and the Arts is to assist in the funding of the painting of a mural on the Fitchco building located at 2201 Russell Street which is off of Interstate 295. This is part of the "Love Letters to Baltimore" mural project that will include five through ten murals throughout the City".

First and foremost again a decision was made to do a project in the Westport neighborhood without coming to the neighborhood associations so that our residents could have a say in the project, how it should look and where it would do the most good. This is a practice of the City that is not acceptable.

We are requesting to meet with the Baltimore Development Corporation, Baltimore City Office of Promotion and the Arts, Councilman Reisinger and City Council President Jack Young before any decision is made on this matter. No decision should have been made or should be made without our input.

We have had representatives attend the Baltimore City Office of Promotion and the Arts workshops and we believe their concept is to work with neighborhoods. There are other locations in Westport that actually need a mural project to allow Westport to have a better aesthetic appearance. This is not the first time that Westport has been in this situation, but we pray that it is the last.

Sincerely,

Ruth Sherrill

Ruth Sherrill, President

Contact: Ruth Sherrill – 410-783-7541 ~ I do not have email, however, you can send written to project_toour@yahoo.com so that they can get the messages and information to me.

Kim A. Trueheart

June 10, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 23, Item #3, Baltimore Development Corporation (BDC) – TRANSFER OF FUNDS, if approved:
 - i. With the alleged budget shortfalls anticipated again next fiscal year this agreement appears to be completely inappropriate considering the reported \$50,000.00 investment made in a mural installation on a set of buildings slated for demolition;
 1. Please provide access to the document which details the “Love Letters to Baltimore” mural project;
 2. Please provide access to the document which details the FY 2014 and FY 2015 budgets for the “Love Letters to Baltimore” mural project.
 - ii. These funds would better serve the public good if they were reallocated to keep recreation centers open with quality programs and services for our most vulnerable populations.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I have witnessed questionable management and administration of scarce municipal funds by the Baltimore Development Corporation. The action serves to demonstrate the lack of a sound logical investment strategy of our scarce funds which directly results in poor, reduce or the absence of services supporting residents like myself due to these actual failings.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on June 10, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Weatherization Assistance
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the four Weatherization Grant Agreements with the State of Maryland, Department of Housing and Community Development (MD-DHCD). The period of the Grant Agreements is July 1, 2013 through December 31, 2014.

	<u>Grant</u>	<u>Amount</u>
1.	Weatherization Assistance Grant Account: 5000-594112-5971-439510-603051	\$1,596,541.00
2.	Maryland Energy Assistance Program (MEAP) Account: 5000-585913-5971-439500-603051	159,548.00
3.	Weatherization Assistance Grant Account: 5000-594113-5971-439500-603051	104,809.00
4.	Maryland Energy Administration (MEA) Account: 5000-594214-5971-439500-603026	<u>75,975.00</u>
	Total	\$1,936,873.00

The above-listed four grants total \$1,936,873.00 and utilize funds from the federal Department of Energy (DOE). The proceeds from these funds will be used to operate a Weatherization Assistance Program (WAP) for low-income families in Baltimore City.

The WAP has been operating for many years with Federal funding that passes through the State of Maryland. More recently, the City received \$52.3 million over three years from the Public

MINUTES

DHCD - cont'd

Service Commission Funding for City agencies to assist low-income families and communities with energy problems. The Baltimore Housing is also the local agency implementing the State's empower Maryland \$16,100,000.00 over three years, to reduce electricity consumption in low-income households. Continued funding from the U.S. Department of Energy through the State of Maryland complements these other larger sources of funding. Similarly, the funding from the MEAP and through the MEA provides for heating system replacement, roofing, and other needs complementing to weatherization.

MBE/WBE PARTICIPATION:

The Weatherization contractors fully comply with MBE/WBE requirements of the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the four Weatherization Grant Agreements with the State of Maryland, Department of Housing and Community Development (MD-DCHD).

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Deferred Loan

ACTION REQUESTED OF B/E:

The Board is requested to approve a Community Development Block Grant (CDBG) Deferred Loan, in an amount not to exceed \$100,000.00 (CDBG Loan), to the WBC Community Development Corporation (WBCCDC). The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 9987-909724-9593

BACKGROUND/EXPLANATION:

The WBCCDC is a non-profit Community Housing Development Corporation whose mission is to develop, manage, and maintain affordable residential properties for low-income individuals in the Forest Park and Garrison communities. Established in 2005, the WBCCDC has developed 89-units of affordable, elderly, rental housing known as the Wayland Senior Village. Since its completion in 2011, all of the units have been rented to individuals with incomes at or below 60% of the Area Median Income (AMI).

The WBCCDC is focusing its efforts on creating housing opportunities on stable blocks in the community. Upon completion, the buyer of 3813 Fairview Avenue (the Property) may not have an income above 80% of AMI. The CDBG funds will be used to assist with the acquisition, related soft costs, and a portion of the rehabilitation costs associated with the project.

Up to \$10,000.00 of the funds will be used to reimburse the WBCCDC for the acquisition of the Property. The balance of funds will be used to assist with a portion of the rehabilitation costs.

MINUTESDHCD - cont'd

The unit will consist of two stories with a finished basement, a kitchen, dining room, living room, and a powder room on the first floor, and bedrooms, a master bath and a full bath on the second floor.

The finishes will be in keeping with the Green Community criteria chosen for quality, durability, indoor air quality, and will include hardwood and ceramic floors, Energy Star lighting and appliances, high-efficiency central air conditioning, and gas forced hot air. The buyers' first mortgage is not expected to exceed approximately \$105,000.00.

BALTIMORE CITY CDBG DEFERRED LOAN - Uses of Funds

The CDBG Loan funds will be provided as a deferred loan and will be used to finance the acquisition and related soft costs, and a portion of the rehabilitation of the unit. The acquisition, rehabilitation, and sales phase will not exceed 12-months from the date of closing (the Construction Loan Period). During the Construction Loan Period, interest will be at the rate of 0% per annum on sums advanced. To secure the CDBG Loan, the WBCCDC will execute a Deed of Trust (Deed of Trust), which will constitute a valid first lien on the Property.

The DHCD's total subsidy amount will be \$100,000.00, of which \$75,000.00 will be a development subsidy (Development Subsidy) and \$25,000.00 will be a homebuyer subsidy (Buyer Subsidy). The Development Subsidy for the unit will be a permanent write down to the project and will be forgiven upon the sale of the unit. As the unit is sold to a qualified buyer (Buyer), the Buyer will assume the Buyer Subsidy and the Borrower will be released from the corresponding portion of the CDBG Loan.

Upon the sale of the unit to the Buyer, the Buyer Subsidy will be evidenced by a Promissory Note and other security instruments and structured as a forgivable loan that will be reduced over a period of five years commencing on the date of purchase of the unit (Buyer's Affordability Period), if the Buyer meets all loan conditions. If the Buyer complies with all terms and covenants of the documents evidencing the Buyer Subsidy during the Buyer's Affordability Period, the payment of any outstanding principal

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for waiver or exception has been made.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$100,000.00	9991-945002-9587	9987-909724-9593
32 nd CDBG	Unallocated Reserve	Wayland 3813 Fairview Avenue

This transfer will provide CDBG funds to the WBC Community Development Corporation to support the acquisition and construction cost of the rehabilitation of 3813 Fairview Avenue.

UPON MOTION duly made the Board approved and authorized execution of the Community Development Block Grant Deferred Loan, in an amount not to exceed \$100,000.00 to the WBC Community Development Corporation. The Board further approved and authorized the Commissioner of the Department of Housing and Community Development to execute any and all documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Housing and - Professional Services Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Professional Services Agreement with Mr. Joseph T. Landers, III. The period of the Professional Services Agreement is effective upon Board approval for six months.

AMOUNT OF MONEY AND SOURCE:

\$35,000.00 - 1001-000000-5824-408900-603018

BACKGROUND/EXPLANATION:

Mr. Landers will provide a detailed housing market database profile of every neighborhood in the City as defined by the Department of Planning's neighborhood map. The database will provide a baseline of past and current performance outcomes of the housing market at the neighborhood level and will be used to support marketing efforts of the Vacants to Value Program. The database will also be used for a study on optimizing incentives in the City's homeownership assistance programs and to analyze the impact of foreclosure auctions and short sales on neighborhood real estate markets.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Professional Services Agreement with Mr. Joseph T. Landers, III.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1633 Division Street (Block 0348, Lot 027) from Ms. Sadie Epps, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Epps has offered to donate title to her property located at 1633 Division Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1633 Division Street are itemized as follows:

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 2013-2014

Total Tax	\$	643.71
Interest/Penalties		126.02
Other		104.83
Tax Sale Interest		0.00
Miscellaneous Bills		1,078.65
Metered Water (Tax Sale)		0.00
Environmental Citation		1,500.00
Alley Paving Bill		0.00
Rental Registration		150.80
Total Liens	\$	3,604.01

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 1633 Division Street (Block 0348, Lot 027) from Ms. Sadie Epps, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1841 W. Fairmount Avenue (Block 0193, Lot 081) from Ms. Althea Nichols, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Nichols has offered to donate title to her property located at 1841 W. Fairmount Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. The listed municipal liens, other than current water bills, will be administratively abated after settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1841 W. Fairmount Avenue are itemized as follows:

MINUTES

DHCD - cont'dCumulative Real Property Taxes 2013-2014

Total Tax	\$	94.40
Interest/Penalties		14.72
Other		11.38
Tax Sale Interest		0.00
Miscellaneous Bills		28,646.07
Metered Water (Tax Sale)		0.00
Environmental Citation		0.00
Alley Paving Bill		0.00
Rental Registration		<u>216.80</u>
Total Liens	\$	28,983.37

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 1841 W. Fairmount Avenue (Block 0193, Lot 081) from Ms. Althea Nichols, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize the various developers' agreements:

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	MARYLAND NH ASSET, LLC	1340	\$ 53,316.00

The Board is requested to approve and authorize execution of Developer's Agreement 1340 with Maryland NH Asset, LLC. Maryland NH Asset, LLC would like to install new water service to its proposed construction located at 1217 West Fayette Street. This agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$53,316.00 has been issued to Maryland NH Asset, LLC which assumes 100% of the financial responsibility.

2.	344 NORTH CHARLES APARTMENTS, LLC	1323	\$ 23,342.00
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The 344 North Charles Apartments, LLC is renovating its apartment building at 344 North Charles Street. The apartment building needs an upgrade to its fire-suppression and domestic water services. This agreement allows for the upgraded improvements.

Bay Bank has issued an Irrevocable Standby Letter of Credit No. SB 14021201 in the amount of \$23,342.00 on behalf of 344 North Charles Apartments, LLC which assumes 100% of the financial responsibility.

MINUTES

DGS - cont'd

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above mentioned developer's agreements.

MINUTES

Department of General Services - Lease Agreement for Alley Gating

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Lease Agreement for Alley Gating with the Patterson Park Neighborhood Association, Inc.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Patterson Park Neighborhood Association, Inc. wishes to install one or more gates in certain alleys in Block 1731 in order to safeguard its property. A public hearing was held after the required notice. There were no objections to the project from any agency or utility. The Police and Fire Departments affirmatively supported the project. After the conclusion of the hearing, the application was approved.

The Patterson Park Neighborhood Association, Inc. will be solely responsible for all costs and fees for this project.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement for Alley Gating with the Patterson Park Neighborhood Association, Inc.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3405 Belair Rd.	Construction Finance Company, LLC	Retain single face electric sign 15' x 3'
Annual Charge: \$140.60		
2. 901 S. Clinton St.	Larry Rohleder, Jr.	Outdoor seating 20' x 4'
Annual Charge: \$337.50		
3. 248 S. Conkling St.	Bella Casa Interiors, LLC	Outdoor seating 12' x 3'
Annual Charge: \$337.50		
4. 1901 Gough St.	1901 S. Gough St., LLC	Outdoor seating 6' x 3', on Gough Street, 20' x 4' on Wolfe St.
Annual Charge: \$675.00		
5. 501 S. Lehigh St.	Ernest Lang	Retain single face electric sign 10' x 3'
Annual Charge: \$140.60		

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 22 W. North Ave.	Center City, Inc.	Outdoor seating 57' x 9'
Annual Charge: \$6,399.50		
7. 1701 W. North Ave.	Nicholas Samaroo	Retain two cornice signs 9' x 2' each, six tubes
Annual Charge: \$ 281.60		
8. 2321 Pennsylvania Ave.	Diane Britton	Retain awning w/signage 12' x 1'
Annual Charge: \$ 105.50		
9. 534 Sanford Pl.	Elizabeth D. Johnson-Evans	Retain three awnings w/ signage, two at 5' x 3', one at 7' x 3', two cornice signs 9' x 2' and 12' x 2'
Annual Charge: \$316.50		

There being no objections, the Board, UPON MOTION duly made and seconded, approved the aforementioned minor privilege permits.

MINUTES

Department of Transportation - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to Agreement for Project No. 1134, On-Call Traffic Engineering Studies with Whitman, Requardt & Associates, LLP. The Amendment No. 2 to Agreement will extend the period of the agreement through September 27, 2016, and increase the upset limit.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00

BACKGROUND/EXPLANATION:

On September 28, 2011, the Board approved the initial agreement with Whitman, Requardt & Associates, LLP, for Project No. 1134, On-Call Traffic Engineering Studies in the amount of \$1,500,000.00. Under this agreement, Whitman, Requardt & Associates, LLP was to perform Traffic Impact Studies for proposed development, design traffic, control devices including signals, vehicle detection equipment, signs, pavement marking and traffic installations, perform signal timing analysis, molding optimization and other task assigned by the Department of Transportation for a two year period.

On October 09, 2013, the Board approved Amendment No. 1 to this agreement for a two-year time extension and an increase to the upset limit by \$1,000,000.00 for the completion of ongoing design tasks.

The Department of Transportation requests an additional one-year time extension under Amendment No. 2, to permit the completion of various ongoing assigned tasks with an increase to the upset limit by \$1,500,000.00.

If approved, this Amendment No. 2 to Agreement will extend the period of the agreement for one year and will increase the upset limit to \$4,000,000.00.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

MBE: 27.00% **WBE:** 9.00%

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 2 to Agreement for Project No. 1134, On-Call Traffic Engineering Studies with Whitman, Requardt & Associates, LLP.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 7 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$144,698.18 - 9960-907652-9557-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for Johnson, Mirmiran & Thompson, Inc. to prepare contract documents for the replacement of the 20" water main on Saint Paul Place from Saratoga Street to Mulberry Street. This will be incorporated into Project TR 12308 for advertisement.

The scope of services includes but is not limited to: 1) project management; 2) attend meetings; 3) gather existing data/verification of existing conditions; 4) surveying and 5) subsurface utility excavation and test holes.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 7 to Johnson, Mirmiran & Thompson, Inc., under Project No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects.

MINUTES

Department of Transportation - Verizon Force Account Estimate
for Summary of Costs & Contract
Assignment for Facility
Relocation

ACTION REQUESTED OF B/E:

The Board is requested to approve a Utility Force Account Estimate and authorize execution of the Contract Form UC-4 (a summary of cost) and Contract Form UC-5 (contract assignment) with Verizon Maryland, Inc. (Verizon).

AMOUNT OF MONEY AND SOURCE:

\$180,203.64 - 9950-904545-9506-900010-706063

BACKGROUND/EXPLANATION:

This request is necessary for Verizon to relocate their facilities associated with the Department of Transportation's Replacement of the Fort Avenue Bridge over CSXT Railroad, TR 10302.

During the construction of TR 10302, there was a failure of the existing east abutment that was supporting the remaining portion of the existing bridge, which was being utilized to convey pedestrians and utilities. This resulted in an urgent situation, requiring the various utilities to reroute their facilities and the subsequent demolition of the remaining portion. Verizon was required to install a temporary overhead system to convey their communication facilities.

Now at the completion of the project, Verizon is requesting a force account payment to move their facilities from the temporary system and into the duct system on the new bridge, constituting a second move. Charges for a second move are billable as stipulated in the utility franchise agreement.

MINUTES

Dept. of Transportation - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board approved a Utility Force Account Estimate and authorized execution of the Contract Form UC-4 (a summary of cost) and Contract Form UC-5 with Verizon Maryland, Inc.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|-------------------------------|--------|---------|
| 1. LEGAL FILES SOFTWARE, INC. | \$0.00 | Renewal |
|-------------------------------|--------|---------|
- Solicitation No. B50001829 - Legal Files Software Maintenance and Support - Office of Inspector General - Req. No. R601547

On June 8, 2011, the Board approved the initial award in the amount of \$34,734.00. The award contained three 1-year renewal options. On May 23, 2012 and April 10, 2013, the Board approved the 1st and 2nd renewals respectively, in the amount of \$0.00. On November 27, 2013, the City Purchasing Agent approved an increase in the amount of \$6,100.00. On April 25, 2014, the City Purchasing Agent approved an increase in the amount of \$200.00. This final renewal in the amount of \$0.00 is for the period June 8, 2014 through June 7, 2015.

- | | | |
|--|-------------|---------|
| 2. EXCEL STAFFING AND PERSONNEL SERVICES, INC. | \$26,640.00 | Low Bid |
|--|-------------|---------|
- Solicitation No. 07000 - 3 Storekeepers - Department of General Services - Fleet Maintenance Division - Req. No. R667021 for a total of 1440 hours of service.

The period of the award is July 1, 2014 through September 30, 2014.

- | | | |
|------------------|-------------|-------------|
| 3. VAISALA, INC. | \$27,775.20 | Sole Source |
|------------------|-------------|-------------|
- Solicitation No. 08000 - Weather Station Maintenance Contract - Department of Transportation - Req. No. R663142

The vendor is the original supplier and installer of the equipment and is the sole provider of this product and associated maintenance, software upgrades and warranties. The period of the award is April 1, 2014 through March 31, 2015, with two 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|--------------|---------|
| 6. N. HARRIS COMPUTER CORPORATION
d/b/a SYSTEM INNOVATORS | \$ 56,799.55 | Renewal |
| Contract No. 08000 - Cashier Windows Software Maintenance -
Department of Finance, Bureau of Revenue Collection - P.O. No.
R660803 | | |

On June 10, 2009, the Board approved the initial award in the amount of \$37,920.00. Subsequent renewals have been approved. This is the fifth renewal of an annually renewed software maintenance contract for the period July 1, 2014 through June 30, 2015.

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|---|--------------|---------------------------|
| 7. XYLEM DEWATERING SOLUTIONS,
INC. d/b/a GODWIN PUMPS OF
AMERICA, INC. | \$240,000.00 | Sole Source/
Agreement |
| Contract No. 08000 - Service/Labor/Repair Parts for Godwin
Pumps - Department of Public Works, Bureau of Solid Waste -
Req. No. R650546 | | |

The Board is requested to approve and authorize execution of a Sole Source Agreement with Xylem Dewatering Solutions, Inc. d/b/a Godwin Pumps of America, Inc. The period of the Agreement is June 25, 2014 through June 24, 2015, with three 1-year renewal options. The above amount is the City's estimated requirement.

An Intent to Waive Competition was posted (B50003426) with no responses received. The vendor is the sole source manufacturer of Godwin pumps and services.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|------------------|--------------|---------|
| 8. ACELERO, INC. | \$ 40,000.00 | Renewal |
|------------------|--------------|---------|
- Contract No. 08000 - On-Line Access to SARGE Affiliate Network and SARGE Subscription - Mayor's Office of Human Services - Head Start - Req. No. R668378

On September 12, 2012, the Board approved the initial award in the amount of \$100,000.00. On June 26, 2013, the Board approved the first renewal in the amount of \$150,000.00. This second renewal in the amount of \$40,000.00 is for the period July 1, 2014 through June 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|--------------|-----------------|
| 9. 1 st CHOICE STAFFING, LLC | \$ 81,000.00 | Selected Source |
|---|--------------|-----------------|
- Solicitation No. 06000 - Accounting Supervisor - Health Department - Req. No. R666976

1st Choice Staffing, LLC is a vendor on the City's temporary services contract B50001026. The position of Accounting Supervisor is not a position on the temporary services contract. However, the Health Department has the opportunity to hire Paul Jackson as a temporary employee. As a former Health Department Supervisor his knowledge and expertise of the Health Department and the City's accounting process will help eliminate the grant processing backlog, and provide training for the accountants and accountant supervisors on the best practices in accounting techniques as they pertain to grant fund accounts. The period of the award is July 1, 2014 through June 30, 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 10. HOWARD UNIFORM COMPANY | \$350,000.00 | Renewal |
| Contract No. B50002404 - Uniforms for the City of Baltimore
Traffic and Safety Division - Department of Transportation -
Req. Nos. Various | | |

On July 11, 2012, the Board approved the initial award in the amount of \$350,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$350,000.00 is for the period August 1, 2014 through July 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|---------|---------|
| 11. SAFEWARE, INC. | \$ 0.00 | Renewal |
| Contract No. B50001499 - Respirators, Replacement Parts and Fit
Test Services - Department of Public Works, Bureau of Water and
Wastewater - P.O. No. P514560 | | |

On June 30, 2010, the Board approved the initial award in the amount of \$163,791.23. The award contained four 1-year renewal options. Subsequent renewals have been exercised. This final renewal in the amount of \$0.00 is for the period July 7, 2014 through July 6, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|---------|---------|
| 12. PNC BANK, NATIONAL ASSOCIATION | \$ 0.00 | Renewal |
| Contract No. B50000757 - Small Purchases Procurement Card
Services - Finance Department - Req. No. N/A | | |

On June 3, 2009, the Board approved the initial award. The award contained one 5-year renewal option. This sole renewal in the amount of \$0.00 is for the period July 1, 2014 through June 30, 2019.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 13. JOHNS EASTERN COMPANY, INC. | \$ 68,500.00 | Renewal |
| Contract No. B50001962 - School Bus and General Liability Claim
Services - Finance Department - P.O. No. P524077 | | |

On June 29, 2011, the Board approved the initial award in the amount of \$205,525.00. The award contained two 1-year renewal options. This renewal in the amount of \$68,500.00 is for the period July 1, 2014 through June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------------------------|
| 14. CYBERGENETICS CORP. | \$ 60,000.00 | Sole Source/
Agreement |
| Contract No. 08000 - TrueAllele Casework System - Police
Department - Req. No. R650912 | | |

The Board is requested to approve and authorize execution of an Agreement with Cybergenetics Corp. The period of the Agreement is June 25, 2014 through June 24, 2015, with five 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

Cybergenetics Corp. is the sole provider of the proprietary automated software and equipment required by the Police Department's DNA Laboratory for the statistical analysis on complex DNA mixtures found at major crime scenes that may otherwise be unusable.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

15. RENAISSANCE UNEMPLOYMENT

<u>INSURANCE CONSULTANTS, INC.</u>	<u>\$ 41,760.00</u>	<u>Renewal</u>
Contract No. B50001875 - Administer Unemployment Insurance Program - Human Resources Department - Req. No. R661518		

On May 11, 2011, the Board approved the initial award in the amount of \$83,520.00. The award contained three 1-year renewal options. On June 26, 2013, the Board approved the first renewal in the amount of \$41,760.00. This renewal in the amount of \$41,760.00 is for the period July 1, 2014 through June 30, 2015, with one 1-year renewal option remaining.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

16. CHESAPEAKE FIRE & RESCUE

<u>EQUIPMENT, INC.</u>	<u>\$ 0.00</u>	<u>Renewal</u>
Contract No. 08000 - Holmatro Tools, Maintenance & Repair - Fire Department - P.O. No. P517542		

On June 29, 2011, the Board approved the initial award in the amount of \$30,000.00. The award contained five 1-year renewal options. The first and second renewals have been exercised.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The City is required to obtain the Maryland Motor Vehicle Administration Records from NICUSA, Inc. per agreement between the State and the vendor. This first renewal in the amount of \$40,000.00 is for the period July 1, 2014 through June 30, 2015, with additional annual renewals subject to agreement or termination by parties. The above amount is the City's estimated requirement.

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|--|--------------|---------|
| 20. SYSTEMS INTEGRATION INC. | \$ 45,666.72 | Renewal |
| Contract No. 08000 - Maintenance and Support for Software Licenses for IVR System - Department of Finance - P.O. No. P523963 | | |

On June 26, 2013, the Board approved the initial award in the amount of \$43,203.42. The support and licenses are for proprietary software that is customized for use by the Bureau of Revenue Collections and is only available from Systems Integration, Inc. (SII). SII is the authorized reseller for the Interactive Voice Response Systems and only certified personnel are authorized to update, repair, and support the systems. Pricing is deemed fair and reasonable. The period of the renewal is July 1, 2014 through June 30, 2015, with additional annual renewals subject to agreement by parties.

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|--|--------------|---------|
| 21. COMCAST COMMUNICATIONS, LLC | | |
| d/b/a COMCAST BUSINESS | | |
| SERVICES | \$ 37,119.60 | Renewal |
| Contract No. 06000 - Internet Service - Fire Department - P.O. No. P515462 | | |

On November 24, 2010, the Board approved the initial award in the amount of \$32,619.60. The award contained four 1-year renewal options. On April 13, 2011, the City Purchasing Agent approved an increase in the amount of \$4,500.00. The first three renewals were approved. This final renewal in the amount of \$37,119.60 is for the period June 30, 2014 through June 29, 2015. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|--------------|---------|
| 22. ACCUSOURCE, INC. | \$ 40,000.00 | Renewal |
| Contract No. B50001855 - Background Investigation Services - Human Resources Department - Req. No. R661593 | | |

On May 4, 2011, the Board approved the initial award in the amount of \$30,666.00. The award contained three 1-year renewal options. On June 7, 2013, the City Purchasing Agent approved an increase in the amount of \$4,700.00. The first renewal was approved on June 26, 2013. The Board approved an increase in the amount of \$20,000.00 on April 16, 2014. This renewal in the amount of \$40,000.00 is for the period July 1, 2014 through June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

- | | | |
|--|---------|---------|
| 23. UNIVERSITY OF BALTIMORE SCHAEFER
CENTER FOR PUBLIC POLICY | \$ 0.00 | Renewal |
| Baltimore County Contract No. BC2057085 - Election Judge Training Services - Board of Elections - P.O. No. P524117 | | |

On July 11, 2007, the Board approved the initial award as a cooperative procurement on the competitively bid Baltimore County contract in the amount of \$290,000.00. The award contained seven 1-year renewal options. Subsequent actions have been approved. This sixth renewal in the amount of \$0.00 is for the period July 1, 2014 through June 30, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

26. ASSOCIATED BUILDING

MAINTENANCE CO., INC.	\$11,600.00	Extension
Solicitation No. B50001705 - Light Maintenance Man for Animal Control - Department of General Services - P.O. No. P523844		

On June 19, 2013, the City Purchasing Agent approved the initial award in the amount of \$23,251.20. On May 7, 2014, the Board approved a ratification and renewal in the amount of \$36,000.00. This extension in the amount of \$11,600.00 makes the total award \$70,851.20 and is necessary due to the agency's delay in gathering specifications for a new solicitation.

MBE/WBE PARTICIPATION:

The initial award was below the threshold for MWBOO goals; therefore, no MWBOO goals were requested on this contract.

This extension is for the period of July 01, 2014 through September 30, 2104. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

27. FASTENAL COMPANY	\$270,000.00	Renewal
Solicitation No. B50002250 - Selected Restroom Supplies - Department of General Services - P.O. No. P521012		

On June 13, 2012, the Board approved the initial award in the amount of \$169,492.00. The award contained two 1-year renewal options. Subsequent increases have been approved. This renewal in the amount of \$270,000.00 is for the period June 13, 2014 through June 12, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement from the usage in 2013.

MWBOO SET GOALS OF 10% MBE AND 0% WBE ON DECEMBER 29, 2011. MWBOO GRANTED A WAIVER ON JUNE 29, 2012 DUE TO NO OPPORTUNITY TO SEGMENT.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards, Renewals, Increases to Contracts and Extensions. The Board further approved and authorized execution of the Software Maintenance Agreement with Johnson, Mirmiran and Thompson, Inc. (item no. 4), the Agreement with Xylem Dewatering Solutions, Inc. d/b/a Godwin Pumps of America, Inc. (item no. 7) and the agreement with Cybergenetics Corp. (item no. 14).

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with The Johns Hopkins University. The period of the agreement is January 1, 2014 through June 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$26,059.00 - 4000-425614-3023-599605-603051

BACKGROUND/EXPLANATION:

The Johns Hopkins University, Pediatric & Adolescent HIV/AIDS program will provide transition planning for youth and young adults living with HIV/AIDS, who are currently cared for in the Intensive Primary Care Clinic.

The Agreement is being presented at this time because the Infectious Disease and Environmental Health Administration programmatically manage Ryan White Part D Services. The providers are asked to submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Agreement with The Johns Hopkins University. The President **ABSTAINED**.

MINUTES

Parking Authority of Baltimore City - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Structural Restoration Services, Inc.

AMOUNT OF MONEY AND SOURCE:

\$11,979.00 - 2075-000000-5800-408500-603016

BACKGROUND/EXPLANATION:

The expenditure of funds is necessary to perform expansion joint repairs at the Arena Garage. The Arena Garage, located at 99 South Howard Street is currently experiencing water leakage from an expansion joint, located on the Level 2 incoming ramp of the parking structure.

The leakage is affecting the entrance and exit ramps of the garage and an area of the Baltimore Arena loading dock directly below. This leakage has caused damage to Baltimore Arena equipment, thereby disrupting its operations. The leakage also has the potential, if not corrected, to negatively impact the structural integrity of the entrance and exit ramps.

The repair will be done using the design and specifications prepared by Hoffman Architects for the Parking Authority of Baltimore City in May 2010 to correct previous leaks at several expansion joints in the garage. The corrective action, which utilizes the "Thermaflex" expansion joint system, manufactured by EMSEAL, has been very effective in stopping water leaks.

MINUTESParking Authority of Baltimore City - cont'd

The Parking Authority of Baltimore City obtained three proposals for performing the expansion joint repair and found that Structural Restoration Services, Inc. was the lowest bid and as such represents the best value to the Parking Authority of Baltimore City and the City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of funds to pay Structural Restoration Services, Inc.

MINUTES

Mayor's Office of Human - Agreement
Services (MOHS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Agreement with New Vision Youth Services, Inc. The period of the agreement is January 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$82,515.41 - 2025-000000-3571-727717-603051

BACKGROUND/EXPLANATION:

New Vision Youth Services, Inc. will provide community-based services to youth in the Park Heights communities. A two-month advance in the amount of \$7,626.67 was approved by the Board on April 30, 2014. With the advance, the total contract amount is \$90,142.08.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with New Vision Youth Services, Inc.

MINUTES

Mayor's Office of Human - Amendment No. 1 to Agreement
Services (MOHS)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment No. 1 to Agreement with the Metropolitan Baltimore Quadel Consulting, LLC.

AMOUNT OF MONEY AND SOURCE:

		<u>Grant Title</u>
\$ 25,402.13	- 4000-496314-3573-591243-603051	Continuum of Care
2,116.84	- 4000-496313-3573-591202-603013	" "
1,411.23	- 4000-496314-3573-591241-603051	" "
4,704.10	- 4000-496314-3573-591225-603051	" "
10,584.22	- 4000-496314-3573-591219-603051	" "
17,875.58	- 4000-496314-3573-591241-603051	" "
3,528.07	- 4000-496314-3573-591207-603051	" "
7,056.15	- 4000-496314-3573-591260-603051	" "
16,699.55	- 4000-496314-3573-591236-603051	" "
3,998.48	- 4000-496314-3573-591236-603051	" "
1,411.23	- 4000-496314-3573-591231-603051	" "
5,880.12	- 4000-496314-3573-591250-603051	" "
940.82	- 4000-496314-3573-591219-603051	" "
7,056.15	- 4000-496314-3573-591219-603051	" "
24,226.11	- 4000-496314-3573-591226-603051	" "
2,116.84	- 4000-496314-3573-591252-603051	" "
5,880.12	- 4000-496314-3573-591235-603051	" "
1,646.43	- 4000-496314-3573-591235-603051	" "
5,174.51	- 4000-496313-3570-591235-603051	" "
940.82	- 4000-496314-3573-591252-603051	" "
1,176.02	- 4000-496313-3573-591259-603013	" "
11,054.63	- 4000-496313-3573-591200-603013	" "
<u>114,544.85</u>	- 4000-490914-3573-333686-603051	HOPWA*
<u>\$275,425.00</u>		

*Housing Opportunities for People With AIDS

MINUTES

MOHS - cont'd

BACKGROUND/EXPLANATION:

On April 9, 2014, the Board approved an agreement in the amount of \$275,425.00, with the Metropolitan Baltimore Quadel Consulting, LLC (MBQ). The MBQ provides inspections of housing paid for by programs managed by the MOHS. The original agreement was entirely funded from the Housing Opportunities for People with AIDS Grant (HOPWA). The MOHS would like to amend the source of funds for this agreement, and allocate some of the costs to Continuum of Care grant awards.

The MBQ also inspects units related to those grant funds. The allocation of funding is listed under the amount of money and source of funds. The agreement total will remain the same as in the original award. This Amendment No. 1 will only modify the available source of funds for this Agreement. All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

The MBE was previously waived.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an Amendment No. 1 to Agreement with the Metropolitan Baltimore Quadel Consulting, LLC.

Kim A. Trueheart

June 24, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities by the Mayor of Baltimore City and the various Departments and Agencies that more appropriately should strive to end homelessness, instead of the current goal to make homelessness “rare and brief”, which is absolutely a misguided and flawed strategy.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 44, Mayor’s Office of Human Services (MOHS) – Amendment No. 1 to Agreement, if approved:
 - i. This agreement appears to be a sole source contract, but without justification or a solid rationale for circumventing the city’s competitive procurement policy;
 - ii. This agreement fails to disclose the number of inspections to be performed;
 - iii. This agreement fails to disclose the inspection criteria to be utilized by the contractor;
 - iv. This vendor has been under contract since 2012, however NO outcome data has been disclosed from previous contracts which should be used as the basis for continued business with the MOHS.
 - b. Please provide access to inspection reports completed in FY 2013 for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The MOHS continues to demonstrate an inability to administer the City’s Homeless Services Program and based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need to ensure the best value for residents is achieved demands the utmost scrutiny by this board. Proper administration of these funds allocated to organizations that successfully meet this critical service need is necessary and strict internal management controls must be in place within the MOHS. I have received complaints from formerly homeless persons about housing units which have been substandard and have continued in the inventory without correction.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

4. The remedy I seek and respectfully request is that this action be placed on the “Non-Routine” agenda and that the MOHS is requested to make an oral presentation, for public awareness, of its current strategy to end homelessness.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on June 25, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Mayor's Office of Human - Two-Month Advance of Funds
Services (MOHS)

The Board is requested to approve and authorize a two-month advance of funds with the below-listed Head Start Programs.

The advance funds will allow the continuation in the operations of Head Start Programs for Fiscal 2014-2015.

The programs provides educational, social, psychological, health, nutritional, and parental educational services to children and their families who live in the target area and meet the Department of Health and Human Services income guidelines. The Agreements will have a start date of July 1, 2014 through June 30, 2015.

1. **DAYSPRING PROGRAMS, INC.** **\$444,150.00**

Account: 4000-486315-6051-515600-603051

The Dayspring Programs, Inc. is requesting a two-month advance on the full amount of the contract which is \$2,664,900.00. The program provides service to 329 children and their families.

2. **METRO DELTA EDUCATIONAL PROGRAMS, INC.** **\$344,250.00**

Account: 4000-486315-6051-515600-603051

The Metro Delta Head Start Program is requesting a two-month advance on the full amount of the contract which is \$2,065,500.00. The program provides service to 255 children and their families.

MINUTES

MOHS - cont'd

3. **UNION BAPTIST/HARVEY JOHNSON** **\$236,250.00**
HEAD START PROGRAM

Account: 4000-486315-6051-515600-603051

The Union Baptist/Harvey Johnson Head Start Program is requesting a two-month advance on the full amount of the contract which is \$1,417,500.00. The program provides service to 175 children and their families.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized a two-month advance of funds with the foregoing Head Start Programs.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

2373 - 2374

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The Comptroller **ABSTAINED** on item no. 1
(Horton Mechanical Contractors, Inc. only).

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

- | | | |
|--|--|----------------|
| 1. B50003484, Maintenance
& Repair Services for
Central Chilled Water
Systems | Denver-Elek, Inc.
R.F. Warder, Inc.
J.F. Fischer, Inc. | \$3,000,000.00 |
|--|--|----------------|

The vendors will be required to submit lump sum quotes for individual assignments based upon the unit bid prices.

(Dept. of General Services, DPW, etc.)

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 0%.

DENVER-ELEK, INC.

MBE: Spears Mechanical, Inc. 27%

MWBOO FOUND VENDOR IN COMPLIANCE.

R.F. WARDER, INC.

MBE: AWA Mechanical, Inc. \$349,229.00 27%

MWBOO FOUND VENDOR IN COMPLIANCE.

J.F. FISCHER, INC.

MBE: Horton Mechanical Contractors, Inc. \$347,000.00 27%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

2. B50003503, Provide \$200,000.00
Inspections, Service Complete Fire Protection,
and Repairs for Fire LLC
Extinguishers Leroy Henry d/b/a Fire
Safety Co.

(Dept. of General Services, Fire Dept.)

MWBOO GRANTED A WAIVER.

3. B50003531, Various JGB Enterprises, \$248,656.71
Hoses and Accessories Inc.

(Dept. of Public Works)

MWBOO GRANTED A WAIVER.

MINUTES

Department of Public Works, - Expenditure of Funds
Bureau of Water & Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an Expenditure of Funds, by Expenditure Authorization, to pay the Maryland Association of Municipal Wastewater Agencies, Inc. (MAMWA).

AMOUNT OF MONEY AND SOURCE:

\$18,195.00 FY 2015 Dues
21,760.69 Technical Research Support
\$39,955.69 - 2070-000000-5501-397101-603022

BACKGROUND/EXPLANATION:

This expenditure of funds will pay for the renewal of the City's 2015 membership dues in the MAMWA.

The MAMWA is an association of city and county utilities in Maryland that operate wastewater collection systems and treatment plants. The MAMWA exists to share information regarding regulatory efforts and funding opportunities that would benefit the operation of these facilities. The organization is a strong advocate on the local level for appropriate and common sense regulations governing point source discharges.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the Expenditure of Funds, by Expenditure Authorization, to pay the Maryland Association of Municipal Wastewater Agencies, Inc.

MINUTES

Department of Public Works - Payment of Invoice
Bureau of Water & Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve the payment an invoice (Job Number 02291972) from the Baltimore Gas and Electric Company for the relocation of a four inch gas line at the Back River Wastewater Treatment Plant.

AMOUNT OF MONEY AND SOURCE:

\$3,184.84 - 9956-902685-9551-900020-706079

BACKGROUND/EXPLANATION:

Sanitary Contract 870, Scum and Grease Improvements at Back River Wastewater Treatment Plant, includes the construction of a storm water management pond. During construction, it was discovered that an existing and active four inch gas line, owned by the Baltimore Gas and Electric Company is in conflict with the storm water pond. The Baltimore Gas and Electric Company submitted a lump sum cost proposal for additional work to relocate this gas line.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the payment of an invoice (Job Number 02291972) from the Baltimore Gas and Electric Company for the relocation of a four inch gas line at the Back River Wastewater Treatment Plant.

MINUTES

Department of Public Works, - Amendment to Agreement
Bureau of Water & Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement for Project 1154.1, On-Call Stormwater Study and Engineering Design Services with Moffatt & Nichol. The Amendment to Agreement extends the period of the agreement through November 08, 2015.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

In order to continue to improve the City's aging storm drain system, the Storm Water Engineering Office is requesting a one year extension to the existing On-Call agreement 1154.1, Stormwater Study and Engineering Design Services.

The extension will allow Moffatt & Nichol to continue the required civil engineering services to study, investigate, and propose recommendations that will modify, upgrade, and repair the stormwater drain systems. The work will involve the inspection, serviceability assessment, and structural assessment of various drains to determine the impact of failure and the structural condition of the drains to determine a plan for maintenance and rehabilitation as part of a Capital Improvement Project. This extension is for time only to complete projects that will continue past the current expiration date. The original agreement expires on November 08, 2014. There will be no increase in the upset limit for this extension.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with all terms and conditions of the MBE/WBE programs in accordance with Baltimore City Code, Article 5, Subtitle 28.

MINUTES

DPW/BW&WW - cont'd

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Agreement for Project 1154.1, On-Call Stormwater Study and Engineering Design Services with Moffatt & Nichol.

MINUTES

Department of Public Works, - Agreement
Bureau of Water & Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for Project 1185.2.2, Small Water Main Replacement and Rehabilitation Design at Various Locations FY-14 Conkling Street, Russell Street & Vicinity Water Main Replacements with C.C. Johnson & Maholtra, P.C. The period of the agreement is effective upon Board approval for two years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$507,375.60 - 9960-911610-9557-900020-703032

BACKGROUND/EXPLANATION:

Under this agreement, C.C. Johnson & Maholtra, P.C. will provide engineering services for the development of contract documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas as identified by the City.

The consultant was approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE: EBA Engineering, Inc.	\$ 50,738.00	10.00%
Navarro & Wright Consulting Engineers, Inc.	20,296.00	4.00%
Environ-Civil Eng. Ltd.	15,222.00	3.00%
DM Enterprises of Baltimore, Inc.	<u>50,738.00</u>	<u>10.00%</u>
	<u>\$136,994.00</u>	<u>27.00%</u>

MINUTES

DPW/BW&WW - cont'd

WBE: Phoenix Engineering, Inc.	\$ 43,127.00	8.50%
Sahara Communications, Inc.	<u>7,611.00</u>	<u>1.50%</u>
	\$ 50,738.00	10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$600,000.00	9960-909100-9558	
Water Revenue	Construction Reserve	
Bonds	Water Infrastructure	
	Rehabilitation	
\$507,375.00	-----	9960-911610-9557-3
		Engineering
<u>92,625.00</u>	-----	9960-911610-9557-9
		Administration
\$600,000.00		

The funds are required to cover the cost of Project 1185.2.2, (WC 1317), Small Main Replacements and Rehabilitation.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement for Project 1185.2.2, Small Water Main Replacement and Rehabilitation Design at Various Locations FY-14 Conkling Street, Russell Street & Vicinity Water Main Replacements with C.C. Johnson & Maholtra, P.C. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Public Works/ - Partial Release of Retainage
Bureau of Water & Wastewater Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for partial release of retainage agreement for Spiniello Companies for Water Contract No. 1237, Meter Settings Installations and Replacements, North-East Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$201,650.00 - 9960-906653-9557-000000-200001

BACKGROUND/EXPLANATION:

Spiniello Companies was granted Conditional Acceptance of Water Contract 1237 on October 21, 2013. The contractor has accordingly requested a partial Release of Retainage in the amount of \$201,650.00. All work on Water Contract No. 1237 was completed on October 21, 2013.

The City holds \$286,650.00 in retainage. The remaining \$85,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement for partial release of retainage agreement for Spiniello Companies for Water Contract No. 1237, Meter Settings Installations and Replacements, North-East Baltimore.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Police Department</u>			
1. Adam C. Kirhagis	3 rd Annual Sex Offender Registry Innovations Conference New Orleans, LA Aug. 18 - 22, 2014 (Reg. Fee \$299.00)	SORU Grant Fund	\$1,442.00

TRAVEL REQUEST APPROVAL & REIMBURSEMENTDepartment of Planning

2. Jill Lemke	Reinventing Older Communities Conference Philadelphia, PA May 12 - 14, 2014 (Reg. Fee 495.00)	Gen. Funds Federal Grants	\$ 998.68 495.00 503.68
---------------	--	------------------------------------	--------------------------------------

On May 12 - 14, 2014, Ms. Lemke attended the Reinventing Older Communities Conference in Philadelphia, PA. The request for approval is late because there was insufficient time to submit the request to the Board of Estimates for approval before the conference date.

Therefore, the Board is requested to ratify the travel in the amount of \$998.68 and from that amount, approve reimbursement for transportation, lodging, food, and incidental expenses for the amount of \$499.68.

MINUTES

TRAVEL REQUEST APPROVAL & REIMBURSEMENTDepartment of Planning - cont'd

The registration fee in the amount of \$495.00 was paid using a City-issued credit card issued to Jaime Cramer. Ms. Lemke is requesting reimbursement of \$499.68.

	<u>Requested for Approval</u>	<u>Requested for Reimbursement</u>
Transportation	\$ 10.00	\$ 10.00
Hotel	459.70	459.70
Reg. Fee	495.00	0.00
Food	<u>33.98</u>	<u>29.98</u>
	\$998.68	\$499.68

The Board, UPON MOTION duly made and seconded, approved the aforementioned Travel Request, Travel Approval, and Reimbursement.

MINUTES

Department of Finance - Training and Professional
Development Procurement - AM 219-03

ACTION REQUESTED OF B/E:

The Board is requested to approve new Administrative Manual Policy AM 219-03, Training and Professional Development Procurement Approval. The policy is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The organizational and individual effectiveness of City of Baltimore employees is enhanced by a wide range of work-related training and professional development opportunities. In order to ensure that the City of Baltimore realizes the maximum return on training investments and the most efficient utilization of the City's training resources, all procurements for training and professional development and procurements that contain a training or professional development component must be reviewed and approved by the Department of Human Resources (DHR).

The DHR will review the scope of training and the justification to determine if the proposed training can be provided by the DHR or an authorized vendor. Agencies will be granted a Certificate of Unavailability to authorize agencies to procure specialized training or professional development that cannot be provided by the DHR's internal or external resources.

Training directly related to performing the duties of a Police Officer, Firefighter or Paramedic such as internal academy training, re-certification training, training in specialized apparatus, firearms, tactical training, and firefighting techniques is excluded from this policy.

MINUTES

Dept. of Finance - cont'd

Centralizing professional development procurement and reducing the reliance on external vendors, is projected to realize substantial cost savings while continuing to provide high quality professional development to City employees by maximizing the economies of scale.

UPON MOTION duly made and seconded, the Board **DEFERRED** the Training and Professional Development Procurement AM 219-03 until July 16, 2014.

MINUTES

Bureau of the Budget and Management Research - Fourth Amendment
to Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize the execution of the Fourth Amendment to Agreement with The Segal Company (Eastern States), Inc. (Segal Company). This Fourth Amendment to Agreement extends the period of the agreement from July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A - No Cost Extension

BACKGROUND/EXPLANATION:

Pursuant to Ordinance 10-306, Section 4, requiring the Taxation, Finance, and Economic Development Committee to have hearings on the feasibility of alternatives to establish a new pension benefit structure for new hires eligible to participate in the Fire and Police Employees' Retirement System, the City of Baltimore retained The Segal Company to undertake the investigation and analysis of alternative pension benefit structures for new hires.

The Segal Company entered into the initial agreement with the City on May 25, 2011. Since the initial date of engagement, The Segal Company has met with and received feedback from various stakeholders, including but not limited to the Fire and Police (F&P) System Administration, the F&P Board of Trustees, the F&P Actuary, City Council members, members of the administration, F&P Union leadership, rank and file members of the F&P unions, and the Greater Baltimore Committee individuals responsible for compiling a report on the F&P System.

MINUTES

BBMR - cont'd

This Fourth Amendment to Agreement extends the period of the agreement through June 30, 2015 to allow the Segal Company to make its final presentations to the groups identified above. These final presentations are a part of the original Scope of Work.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the Fourth Amendment to Agreement with The Segal Company, Inc. The Comptroller **ABSTAINED**.

MINUTES

Bureau of the Budget and Management Research - Third Amendment
to Agreement

ACTION REQUESTED OF THE B/E:

The Board is requested to approve and authorize the execution of the Third Amendment to Agreement for Contract No. B50001921, the Mayor's Ten-Year Plan (the Plan), with Public Financial Management, Inc. (PFM). This Third Amendment to Agreement extends the period of the agreement through September 15, 2015.

AMOUNT OF MONEY AND SOURCE:

\$490,000.00 - 1001-000000-1220-146000-603018

BACKGROUND/EXPLANATION:

The purpose of the Ten-Year Plan is to chart a course for the City to maintain core public services, make its tax structure more competitive, and ensure fiscal sustainability over the coming decade. The Plan considers multiple economic scenarios, projects expenditures and revenues, and comprehensively recommends options for achieving balanced budgets while reducing the property tax rate, making needed capital investments, and delivering results to citizens. Implementation of these initiatives is critical to meeting the financial objectives in the Plan and putting the City on the course to fiscal stability.

Utilizing the services of the PFM, the City successfully implemented a new fire shift model, changes to the Employees' Retirement System for current and new employees, a dependent audit, billboard tax, extension of the parking tax, changes to the healthcare plans, employee wage increases, property tax reduction, improved revenue collection, and capital investments. The net result is an approximate \$395,000,000.00 in savings through FY2022.

This amendment includes funding to assist with the communication of the new civilian retirement plan, management analysis to recommend more efficient solutions for City services, healthcare plan analysis, and support for changes to the Fire and Police Retirement System for new employees.

MINUTES

BBMR - cont'd

The services that the City will acquire with this Third Amendment to Agreement will help implement future initiatives and save an additional \$202,000,000.00, if all initiatives are implemented as planned.

MBE/WBE PARTICIPATION:

MBE: 3.34%

MWE: 5.0%

MWBOO FOUND VENDOR IN COMPLIANCE.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the Third Amendment to Agreement for Contract No. B50001921, the Mayor's Ten-Year Plan, with Public Financial Management, Inc.

MINUTES

Bureau of the Budget and Management Research - State and Federal Grant Fund Appropriation Transfers/Appropriation Adjustment Order (AAO) for the Mayor's Office of Employment Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the following State and Federal Grant Fund Appropriation Transfers/AAO within the Mayor's Office of Employment Development (MOED).

AMOUNTSERVICE

\$244,314.00	- From:	Service 793 (Employment Enhancement Services for Baltimore City Residents)
		5000-500014-6311-667600-600000 Unallocated State Appropriation
	To:	Service 792 5000-508814-6392-483200-405001
\$ 90,000.00	From:	Service 797 (Workforce Services for Out-of-School Youth - Youth Opportunity)
		5000-500014-6331-667600-600000 Unallocated State Appropriation
	To:	Service 792 (Workforce Services for TANF Recipients) 5000-508814-6392-483200-405001

The source of the State funds is a grant award from the Food Stamp Employment and Training approved by the Board on April 30, 2014.

MINUTES

BBMR - cont'd

AMOUNT

SERVICE

\$ 96,974.00	From:	4000-400014-6312-677600-600000 Unallocated Federal Appropriation (Service 795)
	To:	4000-809314-6331-456000-404001 (Service 797)
\$292,445.00	From:	4000-400014-6312-677600-600000 Unallocated Federal Appropriation (Service 795)
	To:	4000-806512-6331-456000-404001 (Service 797)

The source of Federal funds is from a grant from the Governor's Office of Crime Control and Prevention approved by the Board on September 25, 2013 and the grant award from the Civic Justice Corps approved by the Board on July 27, 2011.

BACKGROUND/EXPLANATION:

This transfer is necessary to provide appropriations for Food Stamp Employment and Training, the Governor's Office of Crime Control and Prevention, and the Civic Justice Corps. Services 793, 797, and 795 have unallocated appropriations available to move into Services 792 and 797 to support these grants.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the aforementioned State and Federal Grant Fund Appropriation Transfers/AAO within the Mayor's Office of Employment Development.

MINUTES

Office of the Labor Commissioner - FY 2014 Wage Scales

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** receipt of the Wage Scales for FY 2014 for the Baltimore City Lodge No. 3 Fraternal Order of Police, Inc. (FOP) Units I and II.

AMOUNT OF MONEY AND SOURCE:

Retroactively to July 1, 2013, employees represented by FOP Units I and II will receive a 2% across the board wage increase.

BACKGROUND/EXPLANATION:

In accordance with the Municipal Employees Relations Ordinance (MERO), negotiations with FOP Units I and II have concluded and resulted in multi-agreements covering Fiscal Years 2014-2016. To facilitate the July 1, 2013 retroactive payments, the Board is requested to approve the wage scales before the Memoranda of Understanding are submitted for notation.

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the Wage Scales for FY 2014 for the Baltimore City Lodge No. 3 Fraternal Order of Police, Inc. Units I and II.

MINUTES

Space Utilization Committee - Transfer of Building Jurisdiction

ACTION REQUESTED OF B/E:

The Department of Transportation requests the Board to approve the transfer of the property known as the former Lawrence G. Paquin School No. 457, located at 2200 Sinclair Lane (Block 4199, Lot 1) from the inventory of the Baltimore City Board of School Commissioners to the inventory of the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The DOT has requested the building be transferred to its jurisdiction. This transfer will provide space for existing functions, personnel, equipment, and operations currently based at other locations that the agency is relinquishing. These locations are being relinquished because of the Maryland Department of Transportation Red Line and Light Rail Transportation project and DOT's Charm City Bike Share Program, as well as other external factors that are promoting the need to relocate several operations.

The Space Utilization Committee approved the transfer of jurisdiction on June 3, 2014.

UPON MOTION duly made and seconded, the Board approved transfer of the property known as the former Lawrence G. Paquin School No. 457, located at 2200 Sinclair Lane (Block 4199, Lot 1) from the inventory of the Baltimore City Board of School Commissioners to the inventory of the Department of Transportation.

MINUTES

Department of Real Estate - Lease Renewal Option

ACTION REQUESTED OF B/E:

The Board is requested to approve exercising the renewal option of the Lease Agreement with Harbor Properties, LLC, landlord, for the rental of a portion of the property located at 5610 Harford Road, being on the lower level, consisting of approximately 3,500 square feet of space.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Rent</u>
6/1/14 to 5/31/15	\$52,500.00	\$4,375.00
6/1/15 to 5/31/16	\$54,075.00	\$4,506.25
6/1/16 to 5/31/17	\$55,697.25	\$4,641.44
6/1/17 to 5/31/18	\$57,368.17	\$4,780.68

Account: 4000-4234140-3080-294100-603013

BACKGROUND/EXPLANATION:

The Board approved the lease on June 30, 2010. The leased premises will be used by the Department of Health's Maternal and Child Health Services and the Well Baby Clinic. The agreement was for four years commencing June 1, 2010 and terminating May 31, 2014, with the option to renew for an additional four-year period. This request is for the City to exercise its renewal option, commencing June 1, 2014, and terminating May 31, 2018. All other rentals, conditions, and provisions of the lease agreement dated June 30, 2010 will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal option of the Lease Agreement with Harbor Properties, LLC, landlord, for the rental of a portion of the property located at 5610 Harford Road being on the lower level, consisting of approximately 3,500 square feet of space.

MINUTES

Mayor's Office of Employment Development - Second Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Second Amendment to the Agreement with the Maryland Workforce Corporation (MWC).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 13, 2013, the Board approved acceptance of the grant from the MWC for professional services in the amount of \$314,976.00. On December 18, 2013, the Board approved the amendment to the grant agreement to increase the amount of the award by \$24,442.00.

Under the terms of the original grant agreement, the MOED would implement and operate the Accelerating Connections to Employment (ACE) for Baltimore City, which will expand and improve education, training, and employment opportunities for low-skilled individuals.

The purpose of the Second Amendment to the Agreement is to add an additional assignment provision which provides the MWC with the right to assign this agreement to Baltimore County as grantee of the ACE grant. All other terms and conditions of the original grant agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE AMENDMENT.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Second Amendment to the Agreement with the Maryland Workforce Corporation.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

2397 - 2467

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on item no. 35.

The Mayor **ABSTAINED** on item nos. 42,

45-III (Staff Assistant Mayor's Office only),

and 45 IV (13 Staff Assistants Mayor's Office only).

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. CHANAGRA O. MASSEY	\$35.00	\$ 26,600.00

Account: 4000-497315-3041-688202-601009

Ms. Massey will continue to work as a Contract Services Specialist II (Dental Hygienist). Her duties will include, but are not limited to screening community members for oral cancer utilizing methods and eligibility processes approved by the Maryland State Department of Health and Mental Hygiene Dental Program. Ms. Massey will provide additional clinical tests if cancer is suspected, refer clients who do not have signs of oral cancer to free/low-cost dental services, and collect personal information on screened individuals.

She will confer with the Director of the Dental Program on suspected cancer cases, assist in the education of community dentists on the importance of oral cancer screening, attend health fairs where screening services will be provided, attend monthly meetings with education and clinical staff, and meet weekly with the case manager to discuss potential findings of cancers. The period of the agreement is effective upon Board approval through June 30, 2015.

2. ESTEFANIA R. MUDAFORT	\$15.00	\$ 15,600.00
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Account: 4000-423814-3030-279200-601009

Ms. Mudafort will continue to work as a Contract Service Specialists II (Youth Development Aide/Tutor) in the Healthy Teen and Young Adult (HTYA) Program. She will be responsible for providing homework assistance, tutorial and college preparation assistance, individual instruction to participants with specific deficits, and instruction on a variety of subjects.

MINUTES

PERSONNEL

Hourly Rate

Amount

Health Department - cont'd

In addition, Ms. Mudafort will participate in trainings, workshops, and attend staff meetings. The period of the agreement is July 1, 2014 through June 30, 2015.

3. **ROBERT L. ANDERSON** \$25.00 **\$ 1,750.00**

Account: 1001-000000-2401-258300-601009

Mr. Anderson, retiree, will continue to serve as a Contract Services Specialist I (Member of the Animal Hearing Panel). He will be responsible for providing notices of hearings, in writing, to the aggrieved party and interested party and the Office at least five days before the hearing. Mr. Anderson will attend meetings as scheduled by the Chairperson of the panel and conduct the hearings in an orderly, but informal manner, ensuring procedural due process, in accordance with Panel Hearing Procedure Regulations. In addition, he will obtain all relevant evidence pertaining to the issues in question and limit the evidence to that which has bearings on the issue involved at the hearings. This is the same hourly rate as the previous contract. The period of the agreement is July 1, 2014 through June 30, 2015.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
4. SOPHIA M. KROME, R.N.	\$30.00	\$27,000.00
5. JENNIFER B. PANKEY, R.N.	\$30.00	\$27,000.00

Account: 5000-524306-3080-290700-601009

Mses. Krome and Pankey, retirees, will each continue to work as a Contract Services Specialist I (Community Health Nurse II) for the Maternal and Infant Nursing Program. They will be responsible for assessing, planning, and evaluating patient care in the home, interviewing and assessing health needs of individuals and families, and analyzing and interpreting assessment findings for health and welfare professionals. In addition, they will develop nursing care plans for patients receiving skilled and non-skilled nursing care, provide preventive health education and community resources to improve the health status of individuals and families, and collaborate with providers in determining the treatment regime most beneficial for patient care. This is the same hourly rate as the previous contract. The period of the agreement is July 1, 2014 through June 30, 2015.

6. MARY ELIZABETH MURPHY	\$ 7.25	\$ 9,425.00
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Account: 4000-425515-3100-306700-601009

Ms. Murphy will work as a Contract Services Specialist II (Senior Citizen Aide). Her duties will include, but will not be limited to assisting with intake and referrals, answering telephones, referring calls to proper stations, distributing documents to program staff, filing invoices and client records, and monitoring incoming and outgoing faxes. The period of the agreement is July 1, 2014 through June 30, 2015.

MINUTES

PERSONNEL

Hourly Rate

Amount

Health Department - cont'd

- 7. **FLORA CALDWELL-DAUGHTRY** \$16.00 **\$19,200.00**

Account: 4000-425515-3100-306800-601009

Ms. Caldwell-Daughtry, retiree, will continue to work as a Contract Services Specialist I (Accounting Assistant II) for the Adult Evaluation and Review Services (AERS). Her duties will include, but will not be limited providing administrative assistance to the Director of the AERS. She will be responsible for designing and maintaining the AERS database and the billing information database, and tracking and recording incoming revenue. Ms. Caldwell-Daughtry will collect and compile data for statistical reports, assist with the identification of funding sources to support program initiatives, and assist with the development of grant applications. This is the same hourly rate as the previous contract. The period of the agreement is July 1, 2014 through June 30, 2015.

- 8. **DEMETRIA J. RODGERS** \$26.12 **\$13,582.40**

Account: 4000-422715-3030-279200-601009

Ms. Rodgers, retiree, will continue to work as a Contract Services Specialist I (Nursing Coordinator). Her duties will include, but will not be limited to assisting with the activities of nursing and support clinical personnel and planning and developing management and mid-level clinical in-service training. Ms. Rodgers will also evaluate and screen perspective trainers and vendors, evaluate training program objectives, draft and write reports, and implement clinical training programs for sub-grantees. This is the same hourly rate as the previous contract. The period of the agreement is effective upon Board approval through June 30, 2015.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
9. BRANDI K. HOLLOWAY	\$12.00	\$23,088.00
Accounts: 4000-424615-3030-294500-601009		\$19,000.00
4000-427815-3030-279200-601009		\$ 4,088.00

Ms. Holloway will work as a Contract Services Specialist II (Clinic Assistant). Her duties will include, but will not be limited to providing clinic support, assisting with transporting clinic items to community sites, and preparing the vaccination area. In addition, Ms. Holloway will assist the nurse, complete the registration for immunization clients, provide information and education for clients on health services and appropriate referral, and prepare and maintain record files. The period of the agreement is effective upon Board approval through June 30, 2015.

10. Create the following two positions:

33211 - Office Assistant I
 Grade 071 (\$25,200.00 - \$28,170.00)
 Job Numbers to be determined by BBMR

Costs: \$50,400.00 - 4000-423214-3080-294100-601001

Fire Department

11. SHANI BUGGS	\$25.00	\$18,750.00
Account: 4000-471312-2023-212602-601009		

Ms. Buggs will work as a Contract Services Specialist II (Policy Analyst). She will be responsible for analyzing and providing recommendations and homeland security policies and strategies, incorporating those that prevent and deter

MINUTES

PERSONNEL

Hourly Rate

Amount

Fire Department - cont'd

violence including, but not limited to plans for a violent crime reduction plan for final approval by the Director of Emergency Management. The period of the agreement is July 24, 2014 through July 23, 2015.

12. **BENTON J. BEST** \$33.31 **\$64,950.00**

Account: 4000-474414-2023-212609-601009

Mr. Best will work as a Contract Services Specialist II (Regional Program Management Specialist). His duties will include but will not be limited to attending and facilitating committee meetings, preparing reports, performing evaluations, analyzing capacity data, and coordinating inter-committee projects. In addition, Mr. Best will assist the Urban Area Security Initiative (UASI) Chair in developing and implementing regional strategies and priorities, supporting the UASI grant projects, assisting regional partners on best-practices, and assisting with implementation and developing resource documents and operational policies. The period of the agreement is June 25, 2014 through June 24, 2015.

Department of Law

13. **HERBERT BURGUNDER, JR.** \$42.18 **\$50,616.00**

Accounts: 1001-000000-8610-175200-601009 \$25,308.00
6000-604014-1520-169800-601009 (ERS) \$12,654.00
6000-604113-1540-171400-601009 (F&P) \$12,654.00

Mr. Burgunder, Jr., retiree, will continue to work as a Contract Services Specialist I (Special Chief Solicitor). His duties will include, but will not be limited to reviewing Worker's Compensation claims filed against the City.

MINUTES**PERSONNEL**Hourly RateAmountDepartment of Law - cont'd

He will monitor the processing and defense of such claims by third-party vendors and the Law Department. Mr. Burgunder, Jr. will also defend the Employees' Retirement System and Fire and Police disability claims, and assist in training in-house counsel. This is the same hourly rate as the previous contract. The period of the agreement is August 1, 2014 through July 31, 2015.

Department of Public Works (DPW)

- | | | | |
|-----|-------------------------------|---|--------------------|
| 14. | BARRETT W. FREEDLANDER | \$100.00 per hour,
per conference
session, not to
exceed six hours
per day, plus parking
and/or public trans-
portation | \$26,000.00 |
|-----|-------------------------------|---|--------------------|

Account: 2071-000000-5471-400504-603021

Mr. Freedlander will continue to serve as a Contract Services Specialist II (Conference Chairman) for the DPW. He will be responsible for conducting informal conferences and rendering written recommendations for the DPW, and the Bureau of Water and Wastewater Customer Care Division. In addition, Mr. Freedlander will conduct the formal hearings, take testimony from complainants, witnesses, and DPW personnel. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>DPW</u> - cont'd		
15. JOHN ESKANDER	\$24.05	\$45,833.00
Accounts: 2070-000000-5541-399300-601009		\$22,916.50
2071-000000-5541-398600-601009		\$22,916.50
16. NING ZHANG	\$28.36	\$54,051.50
Accounts: 2070-000000-5541-399300-601009		\$27,025.50
2071-000000-5541-398600-601009		\$27,025.50
17. FRANCES LIU	\$28.36	\$54,051.00
Accounts: 2070-000000-5541-399300-601009		\$27,025.50
2071-000000-5541-398600-601009		\$27,025.50
18. JINYU ZHANG	\$26.20	\$49,942.00
Accounts: 2070-000000-5541-399300-601009		\$24,971.00
2071-000000-5541-398600-601009		\$24,971.00
19. ISAAC ONI	\$26.20	\$49,942.00
Accounts: 2070-000000-5541-399300-601009		\$24,971.00
2071-000000-5541-398600-601009		\$24,971.00
20. EVAN PEARCE	\$26.20	\$49,942.00
Accounts: 2070-000000-5541-399300-601009		\$24,971.00
2071-000000-5541-398600-601009		\$24,971.00

The above listed individuals (item nos. 15-20) will each work as a Contract Services Specialist II (Engineer I). The Department recognizes the need to attract and retain highly skilled professionals who have a commitment to public service. The Department participated in a recruitment activity that resulted in several college graduates who have a commitment to public service in engineering.

MINUTES**PERSONNEL**DPW - cont'dHourly RateAmount

Their duties will include, but will not be limited to preparing engineering plans and designs, and consulting with contractors, engineers, architects, and others on these plans and designs. In addition, they will write specifications, develop cost estimates, conduct field investigations on major projects, facility operations, and facility complaints, and provide corrective and preventive recommendations to senior engineering staff, etc. The period of the agreement is effective upon Board approval for one year.

21.	ALEX JULIUS	\$22.98	\$43,800.00
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Account: 1001-000000-1901-190700-601009

Mr. Julius will work as a Contract Service Specialist II (PC Support Technician II). His duties will include, but are not limited to installing testing and replacing memory, disk storage, network, video adapters, circuit boards and other internal components and peripheral devices in personal computers and laptops. In addition, he will install and configure software on computers, including new and previously unused software, installing PC's and performing quality control and quality assurance on new installs as well as answer questions by computer users in the use of common software and may be responsible for the operation of a Help Desk. Mr. Julius's additional duties will also include developing procedures for "imaging" computers including establishing DPW standard with all necessary applications and configurations; performing multiple concurrent imaging to reduce deployment time; installing and configuration of Onbase modules on all DPW computers. This is a 9% increase in the hourly rate from the previous contract. The period of the agreement is effective upon Board approval for one year.

MINUTES

PERSONNEL

DPW - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
22. AMANDA BATES	\$31.47	\$60,000.00

Account: 1001-000000-1901-190300-601009

Ms. Bates will work as a Contract Service Specialist II (Operations Research Analyst). Her duties will include, but are not limited to collaborating and coordinating the work of external consultants, professional, and support staff engaged in DPW's Strategic Management System managing routine administrative and technical projects dealing with organizational and departmental effectiveness; training others in project management standards and processes; conducting research to identify best practices and compare performance metrics against internal and external business performance standards, etc. The period of the Agreement is effective upon Board approval for one year.

23. Create the following Three Positions:

a. 1 Position:

Position No.: To be determined
 Classification: Motor Vehicle Driver II
 Job Code: 54422
 Grade: 430 (\$31,694.00 - \$35,225.00)

b. 2 Positions:

Position No.: To be determined
 Classification: Laborer
 Job Code: 52941
 Grade: 423 (\$27,808.00 - \$29,320.00)

Costs: \$139,347.00

MINUTES**PERSONNEL**DPW - cont'd24. Reclassify the following Four Positions:From:

Position No.: 5471-23962
 Classification: Office Assistant III
 Job Code: 33213
 Grade: 078 (\$28,517.00 - \$32,886.00)

Position No.: 5471-24021
 Classification: Office Assistant II
 Job Code: 33212
 Grade: 075 (\$26,842.00 - \$30,511.00)

Position Nos.: 5471-24023 & 5471-24026
 Classification: Data Entry Operator I
 Job Code: 33111
 Grade: 075 (\$26,842.00 - \$30,511.00)

To:

Classification: Collections Representative I
 Job Code: 34253
 Grade: 080 (\$29,930.00 - \$35,208.00)

Cost: \$19,045.00 - 2071-000000-5471-609400-601001

Police Department

25. **KENNETH C. EYSTER** \$14.42 **\$30,000.00**

Account: 1001-000000-2042-198100-601009

Mr. Eyster, retiree, will continue to work as a Contract Service Specialist I for the Neighborhood Patrol - Court

MINUTES

PERSONNEL

Police Dept. - cont'd

Hourly Rate

Amount

Liaison. He will be responsible for maintaining and furthering relationship with the State's Attorney's Office; reducing the failure to appear by Police Department Personnel; limiting court overtime expenditures; ensuring proper professionalism and appearance of personnel; providing courtroom personnel with professional police service and representing the Department and providing liaison service to various criminal justice entities. The period of the agreement is July 14, 2014 through July 13, 2015.

26. **SHONDA D. WILLIAMS** \$14.42 \$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Williams, retiree, will continue to work as a Contract Service Specialist for the Records Management Section. She will be responsible for approving Part One offense reports in the Inpursuit database system and verifying Part One offense reports to ensure it coincides with Inpursuit. Ms. Williams will also input and change data in the Inpursuit database system and place approval after information is verified. The period of the agreement is July 14, 2014 through July 13, 2015.

27. **FRED D. WRIGHT** \$14.42 \$30,000.00

Account: 1001-000000-2042-198100-601009

Mr. Wright, retiree, will continue to work as a Contract Service Specialist I (CODIS Administrative Assistant) for the Crime Lab Section. He will be responsible for processing Investigative Notices from the MSP Lab/Convicted Offender Labs participating in the National DNA Index System and DNA Case Tracking data entry/Liaison for the Criminal Investigative Division. The period of the agreement is July 14, 2014 through July 13, 2015.

MINUTES

PERSONNEL

Police Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
28. REBECCA HERRINGTON	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Herrington, retiree, will continue to work as a Contract Services Specialist I - Recruitment/Applicant Investigation Unit. She will be responsible for assisting in recruiting by contacting applicants for the hiring process. Ms. Herrington will attend job fairs, applicant testing, conduct local, state, and national records and warrant checks and investigate reference/neighborhood canvasses. She will interview applicants, gather documents, and summarize information into a pre-employment file. The period of the agreement is June 27, 2014 through June 26, 2015.

29. LAWRENCE A. BANKS, SR.	14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Banks, retiree, will continue to work as a Contract Service Specialist I for the Human Resources Section - Applicant Investigation. He will be responsible for conducting background investigations for civilian applicants, special enforcement officers, and sworn promotional candidates. In addition, Mr. Banks will conduct local, state, and national record/warrant checks, investigate applicants, gather vital documents, and summarize this information into a pre-employment file. The period of the agreement is July 21, 2014 through July 20, 2015.

MINUTES

PERSONNEL

Police Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
30. EDNA M. PRICE	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Price, retiree, will continue to work as a Contract Service Specialist for the Evidence Control Unit. She will be responsible for tracking and transferring CDS on a daily basis for transfer to the drug lab, organizing the various Evidence Control Unit drug vaults, and organizing types/amounts of CDS prepared for drug burn for disposal. The period of the agreement is July 14, 2014 through July 13, 2015.

31. DONALD F. KRAMER	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Kramer, retiree, will continue to work as a Contract Service Specialist I for the Education and Training Section - Armory. He will be responsible for serving as a Glock armorer, servicing all ranges of guns, and diagnosing problems. Mr. Kramer will serve as a Remington armorer, servicing shotguns, street and less lethal weapons, detailing strips, and cleaning and repairing weapons on-site. Mr. Kramer holds an armorer certification for specialty SWAT weapons. The period of the agreement is July 14, 2014 through July 13, 2015.

32. ARIEL S. ERVIN	\$21.63	\$45,000.00
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Account: 5000-596314-2021-212700-601009

Ms. Ervin will continue to work as a Contract Services Specialist II (Victim Advocate). She will be responsible for providing crisis counseling, safety planning and resource identification to victims. The period of the agreement is July 1, 2014 through June 30, 2015.

MINUTES

PERSONNELPolice Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
33. CAPRICE SMITH	\$14.42	\$16,000.00

Account: 4000-474514-2041-688000-601009

Ms. Smith will work as a Contract Service Specialist I (Victim Advocate). She will be responsible for providing crisis counseling, safety planning and resource identification to victims. The period of the Agreement is July 1, 2014 through December 31, 2014.

Police Department/Mayor's Office of Criminal Justice

34. LINDA WRIGHT FAIR	\$25.00	\$ 1,800.00
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Account: 4000-473414-2252-690500-601009

Ms. Fair will continue to work as a Juvenile Diversion Assessor. She will be responsible for reviewing juvenile charging documents to confirm youth eligibility for the program; inputting client's data into the database; providing referral information to the family and juvenile; maintaining and updating referral resources database, and composing monthly reports on clients. The period of the agreement is July 1, 2014 through July 23, 2014.

Comptroller's Office

35. FRED WRIGHT	\$19.62	\$35,967.00
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Account: 1001-000000-1300-157300-601009

Mr. Wright, retiree, will continue to work as a Contract Service Specialist I (Special Assistant). He will be

MINUTES

PERSONNEL

Comptroller's Office - cont'd

responsible for the safety and well-being of the Comptroller and escorting the Comptroller to meetings and public events. Mr. Wright will supervise the maintenance of vehicles assigned to the Comptroller, deliver Citations and Resolutions to constituents, and assist with the processing of Board of Estimates' materials, and perform other duties, as assigned. This is a 3% increase from the previous contract period. The period of the agreement is June 28, 2014 through July 27, 2015.

THE OFFICE OF THE COMPTROLLER IS REQUESTING A WAIVER OF THE SALARY CAP AND THE NUMBER OF HOURS WORKED, AS OUTLINED IN THE CITY'S ADMINISTRATIVE MANUAL 212-1 PART I - RETIREES.

Mayor's Office of Human Services

36. Create the following position:

Position No.	To be determined
Classification:	Energy Program Technician I
Job Code:	75332
Grade:	552 (\$29,230.00 - \$31,319.00)

Costs: \$43,077.00 - 5000-585914-5970-186802-601021

Department of General Services

37. **JASON MATHIAS** \$28.95 **\$55,000.00**

Account: 2051-000000-1981-194600-601009

Mr. Mathias, will work as a Contract Services Specialist II (Energy Analyst). His duties will include but are not limited to the management of energy programs and projects within the City and the community through development, financing, analysis, implementation and reporting stages within the Energy Office; developing designs, cost estimates, payback, return on investment, budgets and schedules for the projects developed and received funds to implement. The period of the agreement is effective upon Board approval for one-year.

MINUTES**PERSONNEL**Department of General Services - cont'd38. Reclassify the following positions:

a. From: Classification: New Position
 Job Code: 9000
 Grade: 900
 Position No.: 49926

To: Classification: Building Project Coordinator
 Job Code: 72492
 Grade: 093 (\$48,945.00 - \$59,678.00)

Costs: (\$18,528.00) - 1001-000000-1982-192500-601001

b. From: Classification: Storekeeper II
 Job Code: 33652
 Grade: 080 (\$29,930.00 - \$35,208.00)
 Position No.: 49658

To: Classification: Stores Supervisor I
 Job Code: 33565
 Grade: 086 (\$36,666.00 - \$44,228.00)

Costs: \$4,991.00 - 1001-000000-1982-192500-601001

39. Reclassify the following position:

a. From: Classification: New Position
 Job Code: 9000
 Grade: 900
 Job No.: 49916

b. To: Classification: HR Assistant I
 Job Code: 33681
 Grade: 081 (\$30,827.00 - \$36,522.00)

Costs: \$0.00 - 1001-000000-1981-627700-601001

MINUTES**PERSONNEL**Enoch Pratt Free Library40. Create the following new classification:

a. Classification: Communications Assistant
 Job Code: 00723
 Grade: 081 (\$30,827.00 - \$36,522.00)

Reclassify the following position:

b. From: Classification: Secretary II
 Job Code: 00710
 Grade: 078 (\$27,958.00 - \$32,241.00)
 Position No.: 4531-15603

 To: Classification: Communications Assistant
 Job Code: 00723
 Grade: 081 (\$30,827.00 - \$36,522.00)

 Costs: \$3,900.00 - 1001-000000-4501-338800-601001

Department of Recreation and Parks41. Reclassify position no. 24489

 From: Classification: Recreation Program Coordinator
 Job Code: 83191
 Grade: 114 (\$49,600.00 - \$70,000.00)

 To: Classification: Administrative Assistant
 Job Code: 00180
 Grade: 941 (\$50,400.00 - \$86,500.00)

 Costs: \$19,193.00 - 1001-000000-4711-361700-601001

Convention Center42. a. Create the following non-civil service class:

 Classification: Lead Applications Systems
 Analyst/Programmer
 Job Code: 07359
 Grade: 118 (\$60,000.00 - \$85,500.00)

MINUTES

PERSONNEL

Department of Human Resources - cont'd

Convention Center - cont'd

b. Reclassify the following position:

Position No.: 5311-40395

From: 33103

To: 07359 - Lead Applications Systems
Analyst/Programmer
Grade: 118 (\$60,000.00 - \$85,500.00)

Cost: \$0.00 - 1001-000000-5311-391300-601001

Fire Department

43. **SAMUEL JOHNSON, SR.** \$33.31 **\$64,950.00**

Account: 4000-474414-2023-212609-601061

Mr. Johnson will work as a Contract Service Specialist II (Regional Training and Exercise Specialist). His duties will include, but are not limited to implementing the Baltimore Urban Area Security Initiative 2014-2018 Training and Exercise Plan, coordinating National Incident Management System compliance measures, developing and delivering OEM staff training programs and materials, acting as a liaison to the Maryland Emergency Management Agency Active Learning and Exercise Branch, managing the multi-agency training room at the Public Safety Facility and coordinating the delivery of emergency management and homeland security training. The period of the agreement is effective upon Board approval for one year.

44. **MARC DESIMONE, SR.** \$38.94 **\$40,500.00**

Account: 1001-000000-2131-228200-601009

Mr. DeSimone, Sr. will work as a Contract Service Specialist II (Director of Training and Education).

MINUTES**PERSONNEL**Fire Department - cont'd

He will provide oversight and assistance in the implementation of the City's homeland security and emergency management training and exercise strategy. In addition, Mr. DeSimone, Sr. will develop, design, and implement training plans and programs for the Baltimore City Fire and Police Academies and collaborate with stakeholders to plan and execute learning and development activities to support Academy growth initiatives and strategic goals. He will also serve as a liaison to the Department of Human Resources' City of Baltimore University for police and fire leadership training. The period of the agreement is effective upon Board approval for six months.

45. Department of Human ResourcesI. Create the following Salary Grades and Pay Ranges:

Salary Grade	Minimum\$	Maximum\$
902	\$39,300	\$62,800
903	\$41,700	\$66,700
904	\$44,200	\$70,800
906	\$47,700	\$76,300
907	\$52,100	\$83,400
923	\$56,100	\$89,900
927	\$59,600	\$95,400
929	\$63,300	\$101,200
931	\$68,200	\$109,100
936	\$74,600	\$119,300
939	\$78,900	\$130,000
942	\$83,700	\$138,000
960	\$88,800	\$146,500
967	\$95,700	\$157,800
969	\$104,600	\$172,600
990	\$112,700	\$186,000
991	\$119,600	\$197,400
992	\$127,000	\$209,500
993	\$136,800	\$225,800
994	\$149,600	\$246,900

MINUTES

PERSONNELII. Create the following Classifications:

Title	Salary Grade	Job Code	Civil Service/ Non-Civil Service Status
Operations Assistant I	902	00078	Non-Civil
Operations Assistant I	902	31104	Civil
Operations Assistant II	903	00080	Non-Civil
Operations Assistant II	903	31105	Civil
Operations Assistant III	904	00081	Non-Civil
Operations Assistant III	904	31106	Civil
Operations Specialist I	906	00083	Non-Civil
Operations Specialist I	906	31107	Civil
Operations Specialist II	907	00084	Non-Civil
Operations Specialist II	907	31108	Civil
Operations Officer I	923	00085	Non-Civil
Operations Officer I	923	31109	Civil
Operations Officer II	927	00086	Non-Civil
Operations Officer II	927	31110	Civil
Operations Officer III	929	00087	Non-Civil
Operations Officer III	929	31111	Civil
Operations Officer IV	931	00088	Non-Civil
Operations Officer IV	931	31112	Civil
Operations Officer V	936	00089	Non-Civil
Operations Officer V	936	31113	Civil
Operations Manager I	939	00090	Non-Civil
Operations Manager I	939	31114	Civil
Operations Manager II	942	00091	Non-Civil
Operations Manager II	942	31115	Civil
Operations Manager III	960	00092	Non-Civil
Operations Manager III	960	31116	Civil
Operations Director I	967	00093	Non-Civil
Operations Director II	969	00094	Non-Civil
Executive Director I	990	00095	Non-Civil
Executive Director II	991	00096	Non-Civil
Executive Director III	992	00097	Non-Civil
Executive Director IV	993	00098	Non-Civil
Executive Director V	994	00099	Non-Civil

MINUTES

III. Adjust the following Classifications to the indicated new Salary Grades:

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
WEB DEVELOPER	00718	110	902
LIBRARY ANNUAL FUND COORDINATO	00693	111	902
INFORMATION TECHNOLOGY SPECIALIST	33159	112	902
HEALTH FACILITIES COORDINATOR	53275	110	903
MANAGEMENT SUPPORT TECHNICIAN	31172	110	903
LONG-TERM CARE OMBUDSMAN	81387	111	903
MANAGEMENT SUPPORT TECHNICIAN	00724	111	903
OMBUDSMAN	81385	111	903
SOLID WASTE ASST SUPERINTENDENT	53817	113	903
COURT SERVICES MANAGER	00866	118	903
STAFF ASSISTANT MAYOR'S OFFICE	00138	932	903
CRIMINAL JUSTICE ASSOCIATE	00111	935	903
CIVILIAN REVIEW BOARD INVESTIG	10132	949	903
PARK ADMINISTRATOR	71430	110	904
RETIREMENT BENEFITS ANALYST II	33632	110	904
TOWING ADMINISTRATIVE SERVICE	31142	111	904
SAILOR NETWORK TECHNICIAN LIBR	00630	112	904
GRANTS DEVELOPMENT DIRECTOR	10120	113	904
GRANTS PROCUREMENT OFFICER	31754	113	904
GIS ANALYST	33187	114	904
EXECUTIVE ASSISTANT	10083	115	904
SENIOR CRIMINAL JUSTICE ASSO	10250	943	904
ASST SUPT OPERATIONS CONVENTIO	07364	110	906
ASST SUPT PUBLIC BUILDING MAIN	52981	110	906
LINE MAINT TECHNICIAN SUPV	52415	110	906
PARK DISTRICT MANAGER	53623	110	906
STORES SUPERVISOR II	33566	110	906
COMPUTER OPERATOR SUPERVISOR	33135	111	906
EDP DATA TECHNICIAN SUPERVISOR	33185	111	906
FINGERPRINT SECTION MANAGER	71147	111	906
INSTRUMENTATION TECH SUPV I	52625	112	906
OFC SYSTEMS ANLYST PRGMMR SUPV	33125	113	906
SAILOR HELP DESK MANAGER LIBRA	00629	113	906
WATER SYSTEMS PUMPIN SUPV	54316	113	906
WATER SYSTEMS TREATMENT SUPV	54317	113	906

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
ASST SUPT HOUSING INSPECTIONS	42134	114	906
DEPUTY TOWING MANAGER	54469	114	906
LONG-TERM CARE SUPERVISOR.	81389	114	906
OMBUDSMAN SUPERVISOR	81386	114	906
PC SUPPORT TECHNICIAN SUPERVIS	00721	114	906
PC SUPPORT TECHNICIAN SUPV	33126	114	906
FIELD SURVEY SUPERVISOR	72616	115	906
OFFICE MANAGER	00021	940	906
HEAT/AIR CONDITIONING TECH SUP	54216	110	907
PARKING FINES SUPERVISOR	34257	110	907
ELECTRICAL MAINT TECH SUPV II	54356	111	907
PUMPING STATIONS OPNS SUPV	54341	111	907
TRAFFIC ELECTRONICS MAINT TECH	52633	111	907
BILLING SECTION SUPERVISOR	34285	112	907
PLANT BUILDING MAINT SUPV	53290	112	907
RADIO MAINT TECH SUPV	52425	112	907
AUTOMOTIVE MAINT SUPV II	52116	113	907
CRIME LABORATORY TECH SUPV	71135	113	907
ENVIRONMENTAL TECHNICIAN SUPV	42995	113	907
MECHANICAL MAINT TECH SUPV II	54366	113	907
PROPERTY LOCATION SUPV	72635	113	907
INSTRUMENTATION TECH SUPV II	52626	114	907
FUEL SYSTEMS SPECIALIST	71264	115	907
TOWING MANAGER	54468	117	907
ACCOUNT EXECUTIVE	07376	110	923
ACCOUNTANT II	34142	110	923
ACCOUNTANT II	07357	110	923
ADMINISTRATIVE ANALYST II	31312	110	923
ADMINISTRATIVE POLICY ANALYST	01956	110	923
ASST TO THE EXEC DIR ENVIRON C	10123	110	923
COMMUNITY LIAISON SAO	01968	110	923
LIBRARIAN III	00717	110	923
PUBLIC INFORMATION OFFICER III	33413	110	923
SUPT UTILITIES MAINT & REPAIR	53521	110	923
SUPT WASTE WATER MAINT REPAIR	53531	110	923
UTILITY METER READER SUPT II	34317	110	923
VEHICLE DAMAGE INVESTIGATOR	32221	110	923

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
CITY PLANNER I	74136	111	923
CRIME LABORATORY PHOTOGRAPHER	71125	111	923
DESIGN PLANNER I	74146	111	923
EDUCATIONAL COORDINATOR	82133	111	923
FORENSIC PSYCHOL/EVALUATION CO	00828	111	923
HEALTH PROGRAM ADMINISTRATOR I	61111	111	923
HR GENERALIST II	33677	111	923
HR GENERALIST II	07395	111	923
MENTAL HEALTH PROGRAM ASST	81195	111	923
SOCIAL SERVICES COORDINATION S	81175	111	923
SPORTS FACILITY DIRECTOR	83214	111	923
SUPT CLEANING BOARDNG & GR MNT	52986	111	923
TRANSPORTATION SAFETY SUPERVIS	82197	111	923
VOLUNTEER SERVICE COORDINATOR	00715	111	923
VOLUNTEER SERVICE COORDINATOR	81381	111	923
COMMUNITY RELATIONS REP SUPV	84224	112	923
COMMUNITYMKTGOUTREACH OFFICER	33547	112	923
CONTRACT OFFICER	72496	112	923
ENVIRONMENTAL CONSERVATION ANA	71452	112	923
NEIGHBORHOOD PROJECT COORDINAT	72432	112	923
PROGRAM COORDINATOR	10240	112	923
PROGRAM COORDINATOR	31192	112	923
SUPERINTENDENT STREET LIGHTING	53427	112	923
ACCOUNTING SYSTEMS ANALYST	07393	113	923
ACCOUNTING SYSTEMS ANALYST I	34151	113	923
APPRENTICESHIP PROGRAM ADMINIS	33669	113	923
ARCHIVES RECORD MANAGEMENT OFF	33825	113	923
ASSISTANT DIRECTOR PUBLIC SAFE	07362	113	923
ASST DIRECTOR BUILDING SERVICE	07378	113	923
CLAIMS INVESTIGATOR	32211	113	923
DIR COMMUNITY SERVICE AFFAIRS	00897	113	923
ECONOMIC DEVELOPMENT OFFICER	74311	113	923
E-DISCOVERY COORDINATOR	32937	113	923
EQUAL OPPORTUNITY OFFICER	33658	113	923
FISCAL OFFICER	00742	113	923
HUMAN SERVICES MANAGER	84325	113	923
IMMUNIZATION REGISTRY COORDINA	61295	113	923
LIAISON OFFICER SAFE STREETS	81423	113	923

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
MOTOR EQUIPMENT SPECIFICATION	52142	113	923
PROCUREMENT OFF II	33586	113	923
PUBLIC INFORMATION OFFICER SAO	01961	113	923
SUPERINTENDENT OF TRANSPORTATI	53332	113	923
SUPERINTENDENT OPERATIONS	07363	113	923
COMMUNICATION SERVICES ADMINIS	33323	114	923
ECONOMIC EMPOWERMENT OFFICER	74392	114	923
TRAFFIC SAFETY COORDINATOR	31993	114	923
ASSISTANT WATERSHED MANAGER	71425	115	923
CALL CENTER OPERATIONS MANAGER	33366	115	923
CAPITAL PLANNING ANALYST	34497	115	923
CONSTRUCTION PROJECT SUPV I	42221	115	923
GERIATRIC DAY CARE DIRECTOR	81335	115	923
LAB TECHNICAL SUPERVISOR	71526	115	923
LANDFILL SUPERINTENDENT	53827	115	923
MINORITY/SMALL BUSINESS PURCH	33593	115	923
SOLID WASTE SUPERINTENDENT	53816	115	923
UTILITY METER FIELD OPERATIONS	34318	115	923
ASSISTANT COUNSEL	10074	116	923
OPERATIONS RESEARCH ANALYST	31314	116	923
LEGISLATIVE SERVICES ANALYST	34533	117	923
SIGNAL SYSTEM MANAGER	74235	117	923
ADMIN POLICY ANALYST	31122	118	923
AVIATION MAINTENANCE PRGM SUPV	52725	120	923
PROFESSIONAL SERVICES	01225	934	923
DEPUTY ADMINISTRATOR COURTS	00848	957	923
FIRE PRESS OFFICER	10197	961	923
LIBRARY, IT TRAINING OFFICER	00691	110	927
PROGRAM COMPLIANCE OFFICER II	00417	110	927
PROGRAM COMPLIANCE OFFICER II	31502	110	927
SUPERINTENDENT CONDUITS	53557	110	927
SUPT PARKING METERS	53717	110	927
TOWING LOT SUPERINTENDENT	54471	110	927
TRANSPORTATION MARKETING COORD	74291	110	927
REAL ESTATE APPRAISER I	33730	111	927

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
RECORDS AND PAYROLL MANAGER	33267	111	927
RESEARCH ANALYST II	00816	111	927
RESEARCH ANALYST II	34512	111	927
TRAINING OFFICER I	33672	111	927
COMMUNITY HEALTH EDUCATOR SUPV	61255	112	927
REAL ESTATE AGENT II	02375	112	927
REAL ESTATE AGENT II	33712	112	927
SLUDGE CONTROL MANAGER	71225	112	927
SOCIAL PROG ADMINISTRATOR II	81152	112	927
SUPT TRAFFIC SIGNAL INSTALLATI	53416	112	927
SUPT TRAFFIC SIGNS AND MARKING	53355	112	927
ANAYLST/PROGRAMMER,LEAD	00725	113	927
BUDGET/MANAGEMENT ANALYST I	31301	113	927
CITY PLANNER II	74137	113	927
DESIGN PLANNER II	74147	113	927
DPW TRAINING SUPERVISOR	33645	113	927
EPIDEMIOLOGIST	61291	113	927
FISCAL SUPERVISOR	34425	113	927
HR SPECIALIST II	33629	113	927
LEGAL OFFICER	32922	113	927
LIBRARIAN SUPV I	00658	113	927
LIBRARY COMPUTER SYSTEMS LEADE	10245	113	927
NETWORK OPERATIONS COORD LIBRA	00622	113	927
PROGRAM ANALYST	10247	113	927
PROGRAM ANALYST	31511	113	927
RECRUITMENT AND TALENT ACQUISI	33678	113	927
RETIREMENT BENEFITS ANALYST SU	33635	113	927
SALES MANAGER	07379	113	927
SOCIAL POLICY AND PROGRAM ANAL	81162	113	927
STAFF DEVELOPMENT/TRAINING COO	00626	113	927
SUPT BUILDING INSPECTION	42115	113	927
SUPT COMMUNICATIONS/COMPUTER O	52491	113	927
SUPT ELECTRICAL INSPECTION	42145	113	927
SUPT MECHANICAL INSPECTION	42155	113	927
SUPT PLANS AND INSPECTIONS	72726	113	927

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
WEATHERIZATION PROGRAM SUPERVI	75340	113	927
ZONING ENFORCEMENT OFFICER	42617	113	927
ACCOUNTANT SUPV	34145	114	927
ALCOHOL ASSESSMENT DIRECTOR CO	00802	114	927
CRIMINALIST II	71112	114	927
DATABASE SPECIALIST	33102	114	927
DATABASE SPECIALIST	10235	114	927
ENVIRONMENTAL POLICY ANALYST	31137	114	927
GENL SUPT UTILITIES MAINT REP	53523	114	927
INSURANCE RISK ANALYST	31951	114	927
PROCUREMENT SPECIALIST II	33524	114	927
SOLID WASTE ANALYST	31152	114	927
SUPT OF PUBLIC BLDG REPAIRS &	52982	114	927
SUPT TRAFFIC SIGNAL ELECTRONIC	52635	114	927
SYSTEMS ANALYST	00890	114	927
SYSTEMS ANALYST I	33151	114	927
SYSTEMS PROGRAMMER I	33162	114	927
TRANSIT SERVICES ADMINISTRATOR	31981	114	927
WATERSHED RANGER SUPERVISOR	41525	114	927
CHIEF CONTRACT OFFICER	72498	115	927
COORD MEDICAL SERVICES JUVENIL	00846	115	927
ENVIRONMENTAL HEALTH SUPV	42515	115	927
HEALTH AND POLICY ANALYST	61222	115	927
LEAD SYSTEMS ANALYST SAO	00698	115	927
NETWORK ENGINEER	07358	115	927
NETWORK ENGINEER	33192	115	927
POLLUTION CONTROL ANALYST SUPV	71215	115	927
PROJECT AND PLANNING COORD	00624	115	927
SAILOR DATA ADMINISTRATOR LIBR	00628	115	927
SCADA SYSTEM SUPERVISOR	52627	115	927
ZONING APPEALS OFFICER	10205	115	927
COMMUNICATIONS SPECIALIST	33322	116	927
CONSTRUCTION CONTRACT ADMINIST	72494	116	927
COORDINATOR SCHOOL/STUDENT SER	00692	116	927
GENL SUPT TRANSPORTATION MAINT	53335	116	927

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
HEALTH PROGRAM ADMIN III	61113	116	927
HR POLICY ANALYST	10248	116	927
HRIS ANALYST	33626	116	927
MEDICAL LABORATORY TECH SUPV	63225	116	927
SUPERINTENDENT PARKING ENFORCE	41617	116	927
ASST CHIEF MEDICAL OFFICER (PA	00876	117	927
DIR JUVENILE MEDICAL OFFICE CO	00818	117	927
FISCAL POLICY ANALYST	31321	117	927
HRIS SPECIALIST	33627	117	927
LABOR RELATIONS SPECIALIST	00114	117	927
LEGISLATIVE FISCAL ANALYST	00187	117	927
RECYCLING COORDINATOR	53855	117	927
RESOURCE DEVELOPMENT COORD	31755	117	927
SPECIAL INVESTIGATION SUPERVIS	00737	117	927
SUPT HOUSING INSPECTIONS	42165	117	927
TRAFFIC SAFETY MANAGER	31994	117	927
WORKER'S COMPENSATION CONTRACT	33292	117	927
CONSTRUCTION PROJECT SUPV II	42222	118	927
FISCAL RESEARCH ANALYST	31342	118	927
GIS SUPERVISOR	33190	118	927
LEGISLATIVE/GOVERNMENTAL LIAIS	01981	118	927
PRINT SHOP MANAGER	52537	118	927
SENIOR CAPITAL PLANNING ANALYS	34496	118	927
SENIOR PROGRAM ASSESSMENT ANAL	10183	119	927
TREASURY TECHNICIAN	34441	119	927
FIREARMS EXAMINER	71151	120	927
LATENT PRINT EXAMINER	71142	120	927
WAN ARCHITECTURAL ENGINEER	33108	120	927
ARCHITECT II	75112	935	927
ENGINEER I	72111	935	927
CIVIL ENGINEER	72116	938	927
ENERGY PROGRAM MANAGER I	75337	938	927
MANAGER LEVEL	01226	938	927
AUDITOR II	34111	940	927
OIG AGENT	10210	941	927

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
EMPLOYEE BENEFITS SUPERVISOR	33690	943	927
ASSISTANT FOR PUBLIC AFFAIRS C	10143	945	927
IT ENGINEER	33191	114	929
UTILITY POLICY ANALYST	31140	114	929
WASTE WATER PLANT OPNS SUPV	54337	114	929
CRIMINALIST III DNA ANALYSIS	71113	115	929
CRIMINALIST III DRUG ANALYSIS	71118	115	929
CRIMINALIST III TRACE ANALYSIS	71119	115	929
LIBRARIAN SUPV II	00659	115	929
LIBRARY WIDE AREA NETWORK ADMI	00641	115	929
MEDICAL PSYCHIATRIST COURTS (P	00852	115	929
WASTE WATER MAINT MGR INSTRUM	54358	115	929
WASTE WATER MAINTENANCE MGR ME	54359	115	929
HR SPECIALIST III	33630	116	929
RECRUITMENT AND TALENT ACQUISI	33680	116	929
WATER PUMPING ASST MANAGER	54325	116	929
WATER TREATMENT ASST MANAGER	54324	117	929
ASSOCIATE ADMINISTRATOR COURTS	00842	118	929
SENIOR LEGISLATIVE POLICY ANAL	34534	119	929
INSURANCE AND RISK FINANCE MGR	31941	120	929
PUBLIC HEALTH DENTIST	62311	120	929
SENIOR COUNSEL	10075	120	929
BUDGET/MANAGEMENT ANALYST IV	31304	122	929
PRINCIPAL PROGRAM ASSESSMENT A	10140	122	929
ASSISTANT SOLICITOR	10198	937	929
ENGINEER III	72113	938	929
OPERATIONS ENGINEER	72193	938	929
AUDITOR III	34112	941	929
ASSISTANT STATE'S ATTORNEY	01962	946	929
ENERGY PROGRAM MANAGER II	75338	946	929
OIG LEAD AGENT	10211	955	929
PUBLIC HEALTH PHYSICIAN I	10109	958	929
FIRE COMMAND STAFF I	10212	964	929
IT PROJECT MANAGER	10153	989	929
COMMUNITY OUTREACH SUPERVISOR	01942	113	931

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
MICROBIOLOGIST SUPV	71533	113	931
PUBLIC INFORMATION SUPV I	33415	113	931
RECREATION MANAGER	83233	113	931
SOCIAL SERVICES COORD COURTS	00840	113	931
ASST COORDINATOR PRESCHOOL PRO	82135	114	931
LAND CONVEYANCE SUPERVISOR	33725	114	931
LIBRARY, IT TRAINING SUPV	00640	114	931
PROGRAM COMPLIANCE SUPERVISOR	00418	114	931
RECREATION PROGRAM COORDINATOR	83191	114	931
CHIEF HORTICULTURIST	71442	115	931
DAY CARE PROGRAM DIRECTOR	82146	115	931
DIRECTOR CHILD CARE FOOD PROGR	81235	115	931
PUMPING STATIONS OPNS MANAGER	54345	115	931
RESEARCH ANALYST SUPV	34514	115	931
CHIEF CONTRACT ADMINISTRATION	72415	116	931
CLINICAL SOCIAL WORK SUPERVISOR	81116	116	931
CRIME LAB QUALITY OFFICER	71139	116	931
DPW SAFETY AND TRAINING MANAGE	33675	116	931
GENERAL SUPT BUILDING INSPECTI	42116	116	931
LIBRARY BRANCH COORDINATOR	00647	116	931
LICENSED CLINICAL SOCIAL WORK	00853	116	931
REAL ESTATE AGENT SUPV	33715	116	931
ASST CHIEF DIV OF UTILITY MAIN	53541	117	931
CHIEF MENTAL HEALTH PROGRAMS	81145	117	931
CHIEF OF FISCAL SERVICES I	34426	117	931
CITY ARBORIST	71412	117	931
CITY PLANNER SUPERVISOR	74139	117	931
DEPUTY DIRECTOR MEDICAL SERVIC	00896	117	931
DESIGN PLANNER SUPERVISOR	74149	117	931
DIR CHRONIC DISEASE PREVENTION	61127	117	931
DIR EARLY INTERVENTION SVCS	61115	117	931
DIRECTOR HUMAN RESOURCES	07371	117	931
DIRECTOR WIC PROGRAM	81247	117	931
HEALTH PROGRAMS BUREAU ADMIN	61114	117	931

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
HR BUSINESS PARTNER	33679	117	931
LIBRARY COMPUTER SYSTEMS SUPV	00627	117	931
MANAGER FISCAL SERVICES LIBRAR	00602	117	931
RETIREMENT BENEFITS MANAGER	33636	117	931
STATE LIBRARY RESOURCE CENTER	00670	117	931
ASSISTANT CHF, SOLID WASTE DIV	53818	118	931
CHIEF OF CDBG COMPLIANCE	10060	118	931
CHIEF OF SURVEYS	72646	118	931
CRIMINALIST SUPV DRUG ANALYSIS	71114	118	931
CRIMINALIST SUPV TRACE ANALYSI	71115	118	931
DIR HEALTH PROGRAM/PLANNING EV	61224	118	931
LEAD APPLICATINS SYS ANL/PRGMR	33103	118	931
ACCOUNTING MANAGER	34146	119	931
ACCOUNTING OPERATIONS OFFICER	07394	119	931
COMMUNITY HEALTH NURSE SUPV II	62216	119	931
DIR BUREAU OF DISEASE CONTROL	61125	119	931
DIRECTOR ADOLESCENT & REPRODUC	61193	119	931
DIRECTOR GERIATRIC HEALTH SERV	81376	119	931
DIRECTOR OPERATION SAFE KIDS	81418	119	931
FISCAL ADMINISTRATOR	01908	119	931
PROCUREMENT SUPERVISOR	33525	119	931
WATER SYSTEMS PUMPING MANAGER	54322	119	931
WATER SYSTEMS TREATMENT MANAGE	54323	119	931
WATERSHED MANAGER	71426	119	931
CLAIMS AND SYSTEMS MANAGER	31940	120	931
CLINICAL DIRECTOR, HEALTH CENT	61121	120	931
DIR SCHOOL HEALTH PROGRAMS	61118	120	931
DIRECTOR OF HOME OWNERSHIP	10190	120	931
DIRECTOR OF PROJECT FINANCE	10158	120	931
DIRECTOR OF REHABILITATION	10159	120	931
LIBRARY COMPUTER SYSTEMS ADMIN	00605	120	931
SYSTEMS SUPERVISOR	33155	120	931
ZONING ADMINISTRATOR	42618	120	931
GENL SUPT HOUSING INSPECTIONS	42136	121	931

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
MANAGER COURT INFORMATION SYST	10184	121	931
DIRECTOR OF PERMITS/CODE ENFOR	10166	122	931
DIRECTOR COUNCIL SERVICES	10009	652	931
HEALTH PROJECT DIRECTOR	10174	937	931
DIR COMMUNITY SERVICES/OUTREAC	00005	940	931
ARCHITECT SUPERVISOR - LICENSE	75115	946	931
AUDITOR SUPV	34115	946	931
BRIDGE PROJECT ENGINEER	72133	946	931
DIRECTOR LEGISLATIVE REFERENCE	33828	948	931
ENERGY PROGRAM ADMINISTRATOR	75345	948	931
POLICE COMMAND STAFF I	01609	957	931
HEALTH ANALYSIS SUPV	61245	114	936
SOCIAL WORK SUPV	81115	115	936
SOCIAL PROG ADMINISTRATOR III	81153	116	936
ASSISTANT CHIEF EOC	10040	117	936
EPIDEMIOLOGIST SUPERVISOR	61293	117	936
LABORATORY TECH ADMINISTRATOR	71527	117	936
CALL CENTER OPERATIONS ADMINIS	33367	118	936
POLLUTION CONTROL PROGRAM ADMI	71216	118	936
WASTE WATER PLANT MANAGER	54339	119	936
ACCOUNTING SYSTEMS ADMINISTRAT	34197	120	936
CHIEF OF FISCAL SERVICES II	34427	121	936
ENTERPRISE APPLICATION SYSTEMS	33168	121	936
NETWORK SYSTEMS ADMINISTRATOR	33193	121	936
SYSTEMS ANALYST/PROGRAM MGR	33158	122	936
SYSTEMS PROGRAMMING MGR	33165	122	936
FIREARMS EXAMINER SUPERVISOR	71155	123	936
INFORMATION TECHNOLOGY MANAGER	10249	123	936
LATENT PRINT EXAMINER SUPV	71145	123	936
ASSOCIATE GENERAL COUNSEL	10076	648	936
GENERAL COUNSEL	10077	652	936
FOOD POLICY DIRECTOR	10242	937	936
ENGINEER SUPERVISOR	72115	946	936
CHIEF MEDICAL OFFICER COURTS (00877	955	936
CHIEF SOLICITOR	10199	958	936

MINUTES

PERSONNEL

CLASSIFICATION TITLE	JOB CODE	FROM GRADE	TO GRADE
CHIEF STATE'S ATTORNEY	01963	958	936
FINANCE PROJECT MANAGER	10189	958	936
DIRECTOR, PUBLIC PROGRAM	10160	964	936
DIRECTOR ORAL HEALTH SERVICES	62312	653	939
ADMINISTRATOR COURTS	00850	659	939
WWW DIVISION MANAGER I	10232	962	939
POLICE COMMAND STAFF II	01610	963	939
FIRE COMMAND STAFF II	10213	966	939
DEPUTY CITY AUDITOR	10243	662	942
CHIEF OF UTILITY FINANCES	10234	958	942
IT DIVISION MANAGER	10241	958	942
WWW DIVISION MANAGER II	10233	963	942
WWW CHIEF OF ENGINEERING	10246	965	942
FIRE COMMAND STAFF III	10214	963	960
CITY AUDITOR	10101	672	969

IV. Reclassify the following positions to the indicated Classification and Salary Grade: _____

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
12362	ACCOUNTING SYSTEMS ANALYST II	34152	116	ACCOUNTING SYSTEMS ANALYST I	34151	923
12454	ACCOUNTING SYSTEMS ANALYST II	34152	116	ACCOUNTING SYSTEMS ANALYST I	34151	923
49280	ACCOUNTING SYSTEMS ANALYST II	34152	116	ACCOUNTING SYSTEMS ANALYST I	34151	923
49836	ACCOUNTING SYSTEMS ANALYST II	34152	116	ACCOUNTING SYSTEMS ANALYST I	34151	923
12466	ACCOUNTING SYSTEMS ANALYST II	34152	116	ACCOUNTING SYSTEMS ANALYST I	34151	923
14254	ADM ASST	00015	940	Operations Assistant II	00080	903

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48884	ADM ASST	00015	940	Operations Assistant II	00080	903
49119	ADM ASST	00015	940	Operations Assistant III	00081	904
10222	ADM ASST	00015	940	Operations Officer I	00085	923
14267	ADM ASST	00015	940	Operations Officer I	00085	923
15975	ADM ASST	00015	940	Operations Officer I	00085	923
15973	ADMINISTRATIVE ASSISTANT	00180	941	Operations Assistant III	00081	904
10114	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer I	00085	923
14264	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer I	00085	923
46192	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer I	00085	923
50064	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer I	00085	923
47554	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer II	00086	927
40148	ADMINISTRATIVE ASSISTANT	00180	941	Operations Officer V	00089	936
15972	ADMINISTRATIVE ASSISTANT	00180	941	Legislative/Governmental Liaison	01981	927
15974	ADMINISTRATIVE ASSISTANT	00180	941	Executive Assistant	10083	904
47614	ADMINISTRATIVE OFFICER	01426	111	Operations Officer I	00085	923
46832	ADMINISTRATIVE OFFICER	01426	111	Operations Officer I	00085	923
24039	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
35787	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
50503	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
36431	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
23939	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
49537	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
20661	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
15010	ADMINISTRATIVE OFFICER I	31101	111	Operations Officer I	31109	923
23520	ADMINISTRATIVE OFFICER I	31101	111	HR Generalist II	33677	923
49773	ADMINISTRATIVE OFFICER II	31102	115	Operations Officer II	31110	927
10048	ADMINISTRATIVE OFFICER II	31102	115	Operations Officer II	31110	927
48582	ADMINISTRATIVE OFFICER II	31102	115	Operations Officer II	31110	927
12287	ADMINISTRATIVE OFFICER II	31102	115	Operations Officer I	31109	923
46805	ADMINISTRATIVE OFFICER III	31103	118	Operations Officer II	31110	927
47314	ADMINISTRATIVE OFFICER III	31103	118	Operations Officer II	31110	927
20247	ADMINISTRATIVE OFFICER III	31103	118	Operations Officer II	31110	927
21720	ADMINISTRATIVE OFFICER III	31103	118	Operations Officer II	31110	927
12258	ADMINISTRATIVE OFFICER III	31103	118	Operations Officer V	31113	936
43846	Aide to Sheriff	00839	112	Executive Assistant	10083	904
47215	Assistant Chief, Solid Waste Div	53818	118	DPW Safety and Training Manager	33675	931
10192	ASSISTANT TO COMPTROLLER	10057	114	Executive Assistant	10083	904
15977	ASST OFFICE MANAGER	00014	935	Operations Assistant II	00080	903
47407	ASST. CHIEF DIV. OF HWSG. INSP	42167	117	Operations Officer I	31109	923

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
10152	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10147	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10148	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
32718	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10144	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10145	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10149	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10150	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10151	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
32832	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
33856	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10146	AUDITOR II (CPA)	34121	943	AUDITOR II	34111	927
10129	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10139	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10140	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10138	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10163	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10134	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10130	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
10131	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10136	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10137	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10133	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10141	AUDITOR III (CPA)	34122	952	AUDITOR III	34112	929
10122	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10123	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10125	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10127	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10162	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10121	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
10124	AUDITOR SUPERVISOR (CPA)	34125	948	AUDITOR SUPV	34115	931
12092	BUDGET/MANAGEMENT ANALYST II	31302	117	BUDGET/MANAGEMENT ANALYST I	31302	927
12086	BUDGET/MANAGEMENT ANALYST III	31303	120	BUDGET/MANAGEMENT ANALYST I	31304	927
32588	BUDGET/MANAGEMENT ANALYST III	31303	120	BUDGET/MANAGEMENT ANALYST I	31304	927
47476	BUDGET/MANAGEMENT ANALYST III	31303	120	BUDGET/MANAGEMENT ANALYST I	31304	927
12084	BUDGET/MANAGEMENT ANALYST III	31303	120	BUDGET/MANAGEMENT ANALYST I	31304	927
12085	BUDGET/MANAGEMENT ANALYST III	31303	120	BUDGET/MANAGEMENT ANALYST I	31304	927
12090	BUDGET/MANAGEMENT ANALYST IV	31304	122	BUDGET/MANAGEMENT ANALYST II	31304	929

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
40873	BUDGET/MANAGEMENT ANALYST IV	31304	122	BUDGET/MANAGEMENT ANALYST II	31304	929
16576	CITY PLANNER II CHAP	74134	113	CITY PLANNER II	74137	927
16589	CITY PLANNER II CHAP	74134	113	CITY PLANNER II	74137	927
16579	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
16598	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
16593	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
48504	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
49134	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
16609	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
48578	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
48505	CITY PLANNER III	74138	115	CITY PLANNER II	74137	927
16587	CITY PLANNER III CHAP	74135	115	CITY PLANNER II	74137	927
32593	CITY PLANNER III CHAP	74135	115	CITY PLANNER II	74137	927
15093	Database Specialist Senior	33104	116	DATABASE SPECIALIST	33102	927
47680	DESIGN PLANNER III	74148	115	DESIGN PLANNER II	74147	927
50047	DESIGN PLANNER III	74148	115	DESIGN PLANNER II	74147	927
49931	DESIGN PLANNER III	74148	115	DESIGN PLANNER II	74147	927
49932	DESIGN PLANNER III	74148	115	DESIGN PLANNER II	74147	927
40396	DIRECTOR HUMAN RESOURCES	07371	117	Human Resources Business Partner	07371	931

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
12589	DIVISION CHIEF I	10171	943	Operations Officer II	00086	927
24964	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
24104	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
24105	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
24557	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
24055	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
43672	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
49046	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
49047	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
49489	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
47268	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
48350	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
34087	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
46791	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
47377	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
49670	DIVISION CHIEF I	10171	943	Operations Officer III	00087	929
20455	DIVISION CHIEF I	10171	943	Operations Officer V	00089	936
15612	DIVISION CHIEF I	10171	943	Operations Officer V	00089	936
16134	DIVISION CHIEF I	10171	943	Operations Officer V	00089	936

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48579	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
16572	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
47313	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
43032	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
20002	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
10679	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
35687	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
14160	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
49295	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
14227	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
48148	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
43670	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
48586	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
21719	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
46995	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
48455	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
15026	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
40307	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
49472	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929

MINUTES**PERSONNEL**

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
49692	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
20081	DIVISION CHIEF II	10172	952	Operations Officer V	00089	936
16132	DIVISION CHIEF II	10172	952	Operations Officer V	00089	936
49553	DIVISION CHIEF II	10172	952	Operations Officer V	00089	936
48318	DIVISION CHIEF II	10172	952	Operations Manager I	00090	939
15089	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
46704	DIVISION CHIEF II	10172	952	Operations Officer III	00087	929
20338	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
48407	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
21623	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
46146	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
24073	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
32600	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
21123	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
35693	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
34727	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
15286	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
20403	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
46877	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
20424	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
14253	DIVISION CHIEF III	10173	955	Operations Manager I	00090	939
15024	ENGINEER II	72112	933	Engineer I	72111	927
15025	ENGINEER II	72112	933	Engineer I	72111	927
15051	ENGINEER II	72112	933	Engineer I	72111	927
21624	ENGINEER II	72112	933	Engineer I	72111	927
35904	ENGINEER II	72112	933	Engineer I	72111	927
34248	ENGINEER II	72112	933	Engineer I	72111	927
23793	ENGINEER II	72112	933	Engineer I	72111	927
23828	ENGINEER II	72112	933	Engineer I	72111	927
48563	ENGINEER II	72112	933	Engineer I	72111	927
23888	ENGINEER II	72112	933	Engineer I	72111	927
23889	ENGINEER II	72112	933	Engineer I	72111	927
36433	ENGINEER II	72112	933	Engineer I	72111	927
23685	ENGINEER II	72112	933	Engineer I	72111	927
23776	ENGINEER II	72112	933	Engineer I	72111	927
20063	ENGINEER II	72112	933	Engineer I	72111	927
20066	ENGINEER II	72112	933	Engineer I	72111	927
23866	ENGINEER II	72112	933	Engineer I	72111	927

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48001	ENGINEER II	72112	933	ENGINEER I	72111	927
21073	ENGINEER II	72112	933	ENGINEER I	72111	927
35692	ENGINEER II	72112	933	ENGINEER I	72111	927
33694	ENGINEER II	72112	933	ENGINEER I	72111	927
36434	ENGINEER II	72112	933	ENGINEER I	72111	927
23901	ENGINEER II	72112	933	ENGINEER I	72111	927
35905	ENGINEER II	72112	933	ENGINEER I	72111	927
23903	ENGINEER II	72112	933	ENGINEER I	72111	927
33674	ENGINEER II	72112	933	ENGINEER I	72111	927
34250	ENGINEER II	72112	933	ENGINEER I	72111	927
23051	ENGINEER II	72112	933	ENGINEER I	72111	927
23900	ENGINEER II	72112	933	ENGINEER I	72111	927
48564	ENGINEER II	72112	933	ENGINEER I	72111	927
23890	ENGINEER II	72112	933	ENGINEER I	72111	927
23891	ENGINEER II	72112	933	ENGINEER I	72111	927
34671	ENGINEER II	72112	933	ENGINEER I	72111	927
23753	ENGINEER II	72112	933	ENGINEER I	72111	927
23899	ENGINEER II	72112	933	ENGINEER I	72111	927

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48565	ENGINEER II	72112	933	ENGINEER I	72111	927
23902	ENGINEER II (PE)	72122	943	Engineer I	72111	927
12131	ENGINEER III	72113	938	Procurement Specialist II	33524	927
35894	ENGINEER III	72113	938	Engineer II	72113	929
35897	ENGINEER III	72113	938	Engineer II	72113	929
48501	ENGINEER III	72113	938	Engineer II	72113	929
15047	ENGINEER III	72113	938	Engineer II	72113	929
34049	ENGINEER III	72113	938	Engineer II	72113	929
48237	ENGINEER III	72113	938	Engineer II	72113	929
48261	ENGINEER III	72113	938	Engineer II	72113	929
34193	ENGINEER III	72113	938	Engineer II	72113	929
35896	ENGINEER III	72113	938	Engineer II	72113	929
34726	ENGINEER III	72113	938	Engineer II	72113	929
49481	ENGINEER III	72113	938	Engineer II	72113	929
35639	ENGINEER III	72113	938	Engineer II	72113	929
47711	ENGINEER III	72113	938	Engineer II	72113	929
34151	ENGINEER III	72113	938	Engineer II	72113	929
23194	ENGINEER III	72113	938	Engineer II	72113	929
23195	ENGINEER III	72113	938	Engineer II	72113	929

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
23792	ENGINEER III	72113	938	Engineer II	72113	929
23897	ENGINEER III	72113	938	Engineer II	72113	929
48566	ENGINEER III	72113	938	Engineer II	72113	929
23886	ENGINEER III	72113	938	Engineer II	72113	929
23679	ENGINEER III	72113	938	Engineer II	72113	929
20047	ENGINEER III	72113	938	Engineer II	72113	929
23885	ENGINEER III	72113	938	Engineer II	72113	929
23898	ENGINEER III	72113	938	Engineer II	72113	929
23749	ENGINEER III	72113	938	Engineer II	72113	929
23750	ENGINEER III	72113	938	Engineer II	72113	929
23751	ENGINEER III	72113	938	Engineer II	72113	929
20064	ENGINEER III	72113	938	Engineer II	72113	929
22769	ENGINEER III	72113	938	Engineer II	72113	929
49526	ENGINEER III	72113	938	Engineer II	72113	929
35649	ENGINEER III	72113	933	ENGINEER II	72113	929
20067	ENGINEER III	72113	938	ENGINEER II	72113	929
12132	ENGINEER III	72113	938	Procurement Specialist II	33524	927
23193	ENGINEER III	72113	938	ENGINEER II	72113	929
22333	ENGINEER III	72113	938	ENGINEER II	72113	929

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48567	ENGINEER III	72113	938	ENGINEER II	72113	929
23678	ENGINEER III	72113	938	ENGINEER II	72113	929
20067	ENGINEER III	72113	938	ENGINEER II	72113	929
23861	ENGINEER III	72113	938	ENGINEER II	72113	929
20420	ENGINEER III (PE)	72123	937	Engineer II	72113	929
21632	ENGINEER III (PE)	72123	937	Engineer II	72113	929
35895	ENGINEER III (PE)	72123	937	Engineer II	72113	929
35906	ENGINEER III (PE)	72123	937	Engineer II	72113	929
49784	ENGINEER III (PE)	72123	937	Engineer II	72113	929
23883	ENGINEER III (PE)	72123	937	Engineer II	72113	929
21638	ENGINEER III (PE)	72123	937	ENGINEER II	72113	929
48064	ENGINEER III (PE)	72123	937	ENGINEER II	72113	929
35898	ENGINEER III (PE)	72123	937	ENGINEER II	72113	929
23862	ENGINEER III (PE)	72123	937	ENGINEER II	72113	929
49527	ENGINEER III (PE)	72123	937	ENGINEER II	72113	929
35024	ENGINEER SUPERVISOR	72115	946	Procurement Supervisor	33525	936
23791	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
49525	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
35690	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
22767	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
23187	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
22136	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
23874	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
20472	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
21630	ENGINEER SUPERVISOR (PE)	72125	948	ENGINEER SUPERVISOR	72115	936
49861	EXEC ASST TO DEPUTY COMMISIOER	10121	115	Executive Assistant	10083	904
46189	EXEC ASST TO DEPUTY COMMISIOER	10121	115	Executive Assistant	10083	904
42349	EXEC ASST TO DIR REC & PARKS	10193	115	Executive Assistant	10083	906
24772	EXECUTIVE ASST TO STATE'S ATTO	01901	118	Executive Assistant	10083	904
40104	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
47659	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
49353	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
46846	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
48278	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
48492	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
50489	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
34083	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
47308	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
46347	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
46348	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
15605	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
47966	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
50044	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
16216	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
46196	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
35234	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
24795	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
40114	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
45791	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
10112	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
12477	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
46352	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
50364	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
50081	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
14211	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
48360	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
46858	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927

MINUTES**PERSONNEL**

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
46132	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
49798	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
46050	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
48866	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
48276	EXECUTIVE LEVEL I	00142	948	Operations Officer II	00086	927
12475	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
47028	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
47183	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
47664	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
46848	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
50443	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
15932	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
49504	EXECUTIVE LEVEL I	00142	948	Operations Officer III	00087	929
44338	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
46642	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
10037	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
46293	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
23782	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
43270	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
48161	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
15677	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
45987	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
45366	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
46054	EXECUTIVE LEVEL I	00142	948	Operations Officer IV	00088	931
40109	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
12081	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
10003	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
49732	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
49565	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
47965	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
20446	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
15592	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
15624	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
46273	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
40398	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
47419	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
48066	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
44292	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
50197	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
48981	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
46808	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
45370	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
49266	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
46986	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
10029	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
46229	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
46345	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
15971	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
15931	EXECUTIVE LEVEL I	00142	948	Operations Manager I	00090	939
40111	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
15969	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
50135	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
10038	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
23175	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
16596	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
49837	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
47309	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
16444	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
50053	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
50194	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
47185	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
12052	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
43649	EXECUTIVE LEVEL I	00142	948	Executive Director I	00093	990
19982	EXECUTIVE LEVEL I	00142	948	Operations Director II	00094	969
48526	EXECUTIVE LEVEL I	00142	948	ASSISTANT COUNSEL	10074	923
16217	EXECUTIVE LEVEL I	00142	948	Executive Assistant	10083	904
46413	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
16441	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
15574	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
50528	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
12578	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
15591	EXECUTIVE LEVEL I	00142	948	Operations Officer I	00085	923
15930	EXECUTIVE LEVEL I	00142	948	Operations Officer V	00089	936
50446	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
10076	EXECUTIVE LEVEL I	00142	948	Operations Manager II	00091	942
16047	EXECUTIVE LEVEL II	00143	959	Operations Officer II	00086	927

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
46686	EXECUTIVE LEVEL II	00143	959	Operations Officer III	00087	929
49112	EXECUTIVE LEVEL II	00143	959	Operations Officer III	00087	929
12415	EXECUTIVE LEVEL II	00143	959	Operations Officer IV	00088	931
32728	EXECUTIVE LEVEL II	00143	959	Operations Officer IV	00088	931
24950	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
15963	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
12380	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
48007	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
12463	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
10095	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
35217	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
25001	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
47915	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
47728	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
48375	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
34599	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
14891	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
45988	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
15504	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
42509	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
47147	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
34066	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
49532	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
16215	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
16218	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
46710	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
15471	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
45341	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
15127	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
15465	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
43128	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
42525	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
46875	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
47712	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
24768	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
24848	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
16032	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
10165	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
40872	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
12279	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
16051	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
12473	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
12464	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
10024	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
10008	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
47530	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
47092	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
48493	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
48888	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
46876	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
47240	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
50442	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
14786	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
47824	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
14269	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
14432	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
16055	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
35236	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
48558	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
14634	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
48380	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
10036	EXECUTIVE LEVEL II	00143	959	Operations Manager III	00092	960
21717	EXECUTIVE LEVEL II	00143	959	Operations Manager III	00092	960
24769	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
16046	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
10111	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
12079	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
12098	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
15452	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
14605	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
15582	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
46188	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
16212	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
12273	EXECUTIVE LEVEL II	00143	959	Operations Director I	00093	967
12051	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990
47189	EXECUTIVE LEVEL II	00143	959	Executive Director I	00093	990

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
12358	EXECUTIVE LEVEL II	00143	959	Operations Director II	00094	969
10001	EXECUTIVE LEVEL II	00143	959	Operations Director II	00094	969
49260	EXECUTIVE LEVEL II	00143	959	Operations Director II	00094	969
24037	EXECUTIVE LEVEL II	00143	959	Executive Director II	00094	991
15966	EXECUTIVE LEVEL II	00143	959	Executive Director IV	00098	993
15967	EXECUTIVE LEVEL II	00143	959	Executive Director IV	00098	993
46346	EXECUTIVE LEVEL II	00143	959	Executive Director IV	00098	993
35221	EXECUTIVE LEVEL II	00143	959	CHIEF SOLICITOR	10199	936
47962	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
48577	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
14772	EXECUTIVE LEVEL II	00143	959	Operations Officer IV	00088	931
48895	EXECUTIVE LEVEL II	00143	959	Operations Officer IV	00088	931
14589	EXECUTIVE LEVEL II	00143	959	Operations Officer IV	00088	931
12453	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
46711	EXECUTIVE LEVEL II	00143	959	Operations Officer V	00089	936
10118	EXECUTIVE LEVEL II	00143	959	Operations Manager I	00090	939
46971	EXECUTIVE LEVEL II	00143	959	Operations Manager II	00091	942
23777	EXECUTIVE LEVEL II	00143	959	Operations Director II	00094	969
15961	EXECUTIVE LEVEL III	00144	968	Executive Director IV	00091	993

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
16131	EXECUTIVE LEVEL III	00144	968	Executive Director I	00093	990
33934	EXECUTIVE LEVEL III	00144	968	Operations Director II	00094	969
12072	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
45611	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
10000	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
14864	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
16555	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
20246	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
16614	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
12564	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
46734	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
14183	EXECUTIVE LEVEL III	00144	968	Executive Director III	00097	992
15961	EXECUTIVE LEVEL III	00144	968	Executive Director IV	00098	993
15960	EXECUTIVE LEVEL III	00144	968	Executive Director V	00099	994
15961	EXECUTIVE LEVEL III	00144	968	Executive Director IV	00098	993
47124	FIRE COMMAND STAFF I	10212	964	Operations Officer V	00089	936
12620	FIRE COMMAND STAFF II	10213	966	Operations Officer V	00089	936
34827	HEALTH PROGRAM ADMIN II	61112	113	Health Program Administrator I	61111	923
49788	HEALTH PROGRAM ADMIN II	61112	113	Health Program Administrator I	61111	923

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
46726	HEALTH PROGRAM ADMIN II	61112	113	Health Program Administrator I	61111	923
47759	HEALTH PROGRAM ADMIN II	61112	113	Health Program Administrator I	61111	923
14270	HEALTH PROGRAM ADMIN II	61112	113	HEALTH PROGRAM ADMINISTRATOR I	61111	923
35208	HEALTH PROGRAM ADMIN II	61112	113	HEALTH PROGRAM ADMINISTRATOR I	61111	923
48989	HEALTH PROGRAM ADMIN II	61112	113	HEALTH PROGRAM ADMINISTRATOR I	61111	923
14623	HEALTH PROGRAM ADMIN II	61112	113	HEALTH PROGRAM ADMINISTRATOR I	61111	923
35195	HEALTH PROGRAM ADMIN II	61112	113	HEALTH PROGRAM ADMINISTRATOR I	61111	923
47749	HEALTH PROGRAM ADMIN III	61113	116	Health Program Administrator II	61113	927
46133	HEALTH PROGRAM ADMIN III	61113	116	Health Program Administrator II	61113	927
14503	HEALTH PROGRAM ADMIN III	61113	116	Health Program Administrator II	61113	927
47374	HEALTH PROGRAM ADMIN III	61113	116	Health Program Administrator II	61113	927
14391	HEALTH PROGRAM ADMIN III	61113	116	HEALTH PROGRAM ADMINISTRATOR II	61113	923
47771	HEALTH PROGRAM ADMIN III	61113	116	HEALTH PROGRAM ADMINISTRATOR II	61113	927
14443	HEALTH PROGRAM ADMIN III	61113	116	HEALTH PROGRAM ADMINISTRATOR II	61113	927
46992	LIBRARY MEDIA RELATIONS COORDI	00714	110	Public Relations Officer	01961	923
24774	OFFICE MANAGER SAO	01909	114	OFFICE MANAGER	00021	906
47719	PC SUPPORT TECHNICIAN III	33129	111	Information Technology Specialist	33159	902
23684	PC SUPPORT TECHNICIAN III	33129	111	Information Technology Specialist	33159	902
47379	PC SUPPORT TECHNICIAN III	33129	111	Information Technology Specialist	33159	902

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
47818	PC SUPPORT TECHNICIAN III	33129	111	Information Technology Specialist	33159	902
49694	PC SUPPORT TECHNICIAN III	33129	111	Information Technology Specialist	33159	902
15611	PC SUPPORT TECHNICIAN SUPERVIS	00721	114	Information Technology Specialist Supv	00721	906
23743	PC SUPPORT TECHNICIAN SUPV	33126	114	Information Technology Specialist Supv	33126	906
19485	POLICE COMMAND STAFF II	01610	963	Operations Officer V	00089	936
16743	POLICE COMMAND STAFF II	01610	963	Operations Officer V	00089	936
16744	POLICE COMMAND STAFF II	01610	963	Operations Officer V	00089	936
16746	POLICE COMMAND STAFF II	01610	963	Operations Officer V	00089	936
46385	POLICE COMMAND STAFF II	01610	963	Operations Manager III	00092	960
18832	POLICE COMMAND STAFF II	01610	963	Operations Manager III	00092	960
16646	POLICE COMMAND STAFF II	01610	963	Operations Manager III	00092	960
16619	POLICE COMMAND STAFF II	01610	963	Operations Officer II	00086	927
46142	POLICE COMMAND STAFF II	01610	963	Operations Officer II	00086	927
19644	POLICE COMMAND STAFF II	01610	963	Operations Officer V	00089	936
33705	POLLUTION CONTROL ANALYST II	71212	089	Operations Assistant II	31105	903
49858	PRINCIPAL PROGRAM ASSESSMENT A	10140	122	Operations Officer V	00089	936
12146	PROCUREMENT SPECIALIST III	33527	115	PROCUREMENT SPECIALIST II	33524	927
49298	PUBLIC HEALTH PHYSICIAN I	10109	958	PUBLIC HEALTH PHYSICIAN	10109	929
49299	Public Health Physician II	10110	963	Public Health Physician	10109	929

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
49300	Public Health Physician II	10110	963	Public Health Physician	10109	929
49301	Public Health Physician II	10110	963	PUBLIC HEALTH PHYSICIAN	10109	929
46624	PUBLIC INFORMATION OFFICER III	33413	110	Public Relations Officer	33413	923
47184	PUBLIC INFORMATION OFFICER III	33413	110	Public Relations Officer	33413	923
46246	PUBLIC INFORMATION OFFICER SAO	01961	113	Public Relations Officer	01961	923
20442	PUBLIC INFORMATION SUPV I	33415	113	Public Relations Supervisor	33415	931
20459	PUBLIC INFORMATION SUPV II	33416	117	Public Relations Supervisor	33415	931
47026	PUBLIC INFORMATION SUPV II	33416	117	Public Relations Supervisor	33415	931
10168	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
15101	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
48303	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
48553	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
48262	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
48332	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
15110	REAL ESTATE AGENT III	33713	114	REAL ESTATE AGENT II	33712	927
47940	REAL ESTATE APPRAISER II	33732	114	REAL ESTATE APPRAISER	33730	927
10169	REAL ESTATE APPRAISER III	33731	117	Real Estate Appraiser	33730	927
42435	SENIOR ACCOUNT EXECUTIVE	07331	113	Account Executive	07376	923
14265	SPECIAL AIDE II	00128	933	Operations Officer I	00085	923

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
16040	SPECIAL AIDE II	00128	933	Operations Officer II	00086	927
46904	SPECIAL AIDE II	00128	933	Operations Officer II	00086	927
15981	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15983	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15985	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15987	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15988	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
46614	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15980	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15978	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
15982	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
16013	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
48279	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
50550	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
16446	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
16447	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
46047	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
47967	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
16448	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
50486	SPECIAL AIDE II	00128	933	Executive Assistant	10083	904
12073	SPECIAL ASSISTANT DIRECTOR OF	10048	115	Executive Assistant	10083	904
40313	SPECIAL ASST DIRECTOR OF PUBLI	10087	116	Executive Assistant	10083	904
47946	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
46342	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46343	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46344	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46349	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
47947	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46616	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
46618	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
46619	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46620	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
46621	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	923
46905	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
47607	STAFF ASSISTANT MAYOR'S OFFICE	00138	932	Staff Assistant (Elected Officials)	00138	903
10203	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
10254	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
10260	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
34950	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40105	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40106	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40107	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40110	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40112	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
40113	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
47552	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
47553	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
47662	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
49561	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
50233	STAFF ASSOC. PRES CITY COUNCIL	01190	933	Staff Assistant (Elected Officials)	00138	903
15656	STAFF DEVELOPMENT/TRAINING COO	00626	113	Training Officer	00626	927
12109	STORES SUPERVISOR II AUTO PART	33567	110	STORES SUPERVISOR II	33566	906
23863	SYSTEMS ANALYST I	33151	114	SYSTEMS ANALYST	33151	927
48476	SYSTEMS ANALYST I	33151	114	SYSTEMS ANALYST	33151	927
48477	SYSTEMS ANALYST I	33151	114	SYSTEMS ANALYST	33151	927
19728	SYSTEMS ANALYST I	33151	114	SYSTEMS ANALYST	33151	927

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
12290	SYSTEMS ANALYST I	33151	114	Systems Analyst	33151	927
12341	SYSTEMS ANALYST I	33151	114	Systems Analyst	33151	927
33945	SYSTEMS ANALYST I	33151	114	Systems Analyst	33151	927
34931	SYSTEMS ANALYST I	33151	114	Systems Analyst	33151	927
12330	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12332	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12336	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12337	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12340	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12357	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12333	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
23502	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
47257	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
49766	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
48672	SYSTEMS ANALYST II	33152	117	SYSTEMS ANALYST	33151	927
12334	SYSTEMS ANALYST II	33152	117	Systems Analyst	33151	927
12335	SYSTEMS ANALYST II	33152	117	Systems Analyst	33151	927
12338	SYSTEMS ANALYST II	33152	117	Systems Analyst	33151	927
48363	SYSTEMS ANALYST II	33152	117	Systems Analyst	33151	927

MINUTES

PERSONNEL

POSITION #	FROM CLASS	JOB CODE	GRADE	TO CLASS	JOB CODE	GRADE
37074	SYSTEMS PROGRAMMER II	33163	117	SYSTEMS PROGRAMMER	33162	927
35592	SYSTEMS PROGRAMMER III	33164	120	SYSTEMS PROGRAMMER	33162	927
12311	SYSTEMS PROGRAMMER III	33164	120	SYSTEMS PROGRAMMER	33162	927
43517	SYSTEMS PROGRAMMER III	33164	120	SYSTEMS PROGRAMMER	33162	927
43518	SYSTEMS PROGRAMMER III	33164	120	SYSTEMS PROGRAMMER	33162	927
47014	TRAINING OFFICER I	33672	111	Training Officer	33672	927
47015	TRAINING OFFICER I	33672	111	Training Officer	33672	927
50136	TRAINING OFFICER I	33672	111	Training Officer	33672	927
22918	TRAINING OFFICER I	33672	111	Training Officer	33672	927
23179	TRAINING OFFICER I	33672	111	Training Officer	33672	927
47473	TRAINING OFFICER I	33672	111	Training Officer	33672	927
23178	TRAINING OFFICER I	33672	111	TRAINING OFFICER	33672	927
50149	TRAINING OFFICER I	33672	111	TRAINING OFFICER	33672	927
21707	TRAINING OFFICER I	33672	111	TRAINING OFFICER	33672	927
50500	TRAINING OFFICER I	33672	111	TRAINING OFFICER	33672	927
34271	TRAINING OFFICER II	33684	114	Training Officer	33672	927
50195	WWW Division Manager I	10232	962	WWW Division Manager II	10233	942
23747	WWW Division Manager II	10233	963	WWW Division Manager I	10232	939

MINUTES**PERSONNEL****AMOUNT OF MONEY AND SOURCE:**

Cost: \$3,961,939 Budget Account Numbers:

1XXXXX	\$2,683,900
2XXXXX	\$520,139
4XXXXX	\$419,300
5XXXXX	\$190,100
6XXXXX	\$147,200
9XXXXX	\$1,300
Total	\$3,961,939

BACKGROUND/EXPLANATION:

Some time ago, the Department of Human Resources (DHR) conducted a thorough study of the Managerial and Professional Society (MAPS) classifications in response to a number of issues. The primary concern was pay compression that occurred due to varying cost-of-living increases among the unions which skewed the historical parity between classifications.

MINUTES**PERSONNEL**

The erosion of the salary relationship between classifications necessitated DHR's examination of the City's market position, class structure and compensation methodology to find solutions. As a result, a formal classification and compensation study of all MAPS positions was conducted in 2007/2008 by Fox Lawson & Associates (FLA), LLC, via Solicitation # BP-07100, entitled "HR Compensation Study."

FLA was tasked with conducting the study with five (5) targeted objectives:

- Confirming and/or updating Baltimore City's classification and compensation methodology and strategies;
- Conducting a classification study to understand, verify and describe the nature and level of work of each job in the MAPS organization;
- Conducting a job evaluation study to establish the internal worth of all job classifications;
- Verifying and validating a compensation study to ensure that the compensation structure is competitive with the relevant labor markets; and
- Writing and submitting the final report summarizing the processes used, and the findings/recommendations for each position in MAPS to the proper allocation.

The initial step involved gathering information for every MAPS position. FLA examined those completed position descriptions that were submitted, and identified 65 classifications to be used as benchmarks for the purpose of the study. These benchmark classifications were selected to provide a representative sample of City jobs based on functional area, job level and/or a high number of incumbents. The next step in the process was to apply the Decision Band Methodology (DBM), a proprietary job evaluation system provided by FLA, to each classification and position in order to determine the appropriate Band, Grade, and Subgrade.

MINUTES**PERSONNEL**

FLA also developed and conducted a compensation survey of other public sector jurisdictions. These jurisdictions were comprised of the six (6) central Maryland Counties, three (3) northern Virginia Counties, and one (1) County from both Pennsylvania and Delaware; six (6) comparable Cities; the States of Maryland, Pennsylvania and Virginia; three (3) School Districts; and two (2) "Special" Districts, i.e., Newport News Waterworks in Virginia and the DC Water & Sewer Authority.

FLA's final report was issued in February 2008 and provided specific recommendations for the relative internal value of the classifications that existed at that time, as well as the results of their compensation survey. In this report, FLA indicated that the City's salaries, based on the benchmark classifications, were an average 5.9% below the labor market.

The implementation of the final FLA recommendations was in development, but ultimately the transition to the new job evaluation methodology and pay schedules was deferred/suspended due to financial restraints caused by the economic downturn. As part of the Mayor's 10-Year Financial Plan, this study was resurrected and a new contract (Solicitation #08000 - Job Classification and Compensation System - Department of Human Resources) with Fox Lawson & Associates, a Division of Gallagher Benefits Services, Inc. was approved by the Board of Estimates at the November 27, 2013 meeting.

Subsequent to the award of this current contract, DHR worked with FLA to train Agency HR Representatives and other Agency Administrative Officials on the DBM process in February 2014 and to evaluate all new classifications and positions that have been established since the conclusion of the previous study in 2008. To accomplish the implementation strategy, DHR was tasked to review the individual allocation determinations, i.e., decisions about which positions fell into which classifications and the respective pay bands, were reviewed, and reevaluated to ensure current accuracy based on the previous report.

MINUTES**PERSONNEL**

In order to accomplish this task, a Position Description (PD) was requested for all positions classified as Executive Level I, II, and III. In addition, a PD was requested for all positions in a classification that was established subsequent to 2008.

In conjunction with the new DBM job evaluation methodology, the 2008 FLA study recommended a new salary structure based on relevant market data. This proposed salary structure is a significant change for the City for several reasons including;

- Eliminating all steps from the pay schedule and basing movement within the pay band on performance;
- Providing broader pay bands; the range between the minimum to the maximum salaries will represent an average range spread of 65%, replacing the current 40% minimum to maximum of today's pay structure.
- Collapsing 100 separate pay grades into 20.

The overall conclusions in the salary study remain valid. However, the proposed salary rates for each pay band were based on 2008 market data. The competitiveness of the salary rates were reassessed in order to insure that no gaps existed between City salaries and the surrounding market at the time of implementation. FLA provided updated salary rates based on an assessment of the 2014 market data, which were discussed with the Department of Finance and are included in this proposal.

The City's long-range financial plan includes the 2% COLA for all MAPS employees in FY2015. Subsequently, all MAPS employees will be placed into the new pay bands and will receive a uniform 2% percentage increase in their bi-weekly salary, with three (3) exceptions:

- Employees whose current annual salary is below the minimum pay rate in their new pay band will move to the new minimum even if that requires a greater percentage increase; and
- Employees will not receive a percentage increase that exceeds the maximum pay rate of their new pay band; and
- Employees whose current annual salaries exceed the maximum pay rate of their new pay band will not receive an increase and will remain at their current pay rate.

MINUTES**PERSONNEL**

As previously mentioned, along with the implementation of the new, broader pay bands, movement within the pay band will be based on work performance. DHR is currently developing a pay for performance evaluation system that is targeted to launch by September 1, 2014.

The basic premise of the pay for performance plan will involve the following components:

- Establishing a work plan that includes goals, objectives and competencies for each employee at the beginning of each fiscal year;
- Completing a performance evaluation for each employee after the end of each performance cycle, and recommending an increase (if merited) based on his or her job performance as measured against his or her annual work performance plan;
- Moving all MAPS employees to a standard fiscal year review period from the current "anniversary date" cycle;
- Training managers to effectively oversee and evaluate performance.

The changes in classification and compensation for MAPS unit employees will require many modifications to current City policies and procedures, such as setting pay for new hires, reclassification, and promotional pay rules. A new MAPS Salary Policy has been developed to address these issues.

The recommendations included in the above tables reflect the employee and position database as of June 6, 2014. Additional modifications to this database are likely to occur up through June 30, 2014 due to new hires and terminations that occur on a regular basis. Although this item is to be effective July 1, 2014, there may be a need to submit additional transactions subsequent to that date in order to address any such modifications to the employee and position database.

MINUTES

President: "The first item on the non-routine agenda can be found on Pages 91-142, Item No. 45, Department of Human Resources, Creation of Salary Grades and Pay Ranges -- Pay Ranges. Madam Comptroller."

Comptroller: "Yes, I have, I have some questions um --"

President: "Is anybody here to speak today? Will the parties please come forward?"

Lou LaRicci, Department of Human Resources, Chief of Classification and Compensation Division: "Good morning."

Comptroller: "Good morning. First of all, I want to thank you, both of you, for briefing, uh -- my Deputy and I. Uh, thank you for your responses; uh, I want to -- you know the record to reflect that I am supportive, and I will vote for it, but however, I have some, some uh -- still have some questions. Uh, I am still reviewing the information and, uh, um, I do have some follow-up questions and there are some uh -- questions and answers that I want put uh, to be reflected in the record. For instance, uh, in the Question 3 um -- that I asked and that you responded to, um -- I -- could you explain for the record how the factor compression worked in determining the salaries?"

Mr. LaRicci: "The previous factor comparison method?"

MINUTES

Comptroller: "Yes. Comparison method, I'm sorry."

Mr. LaRicci: "The factor comparison methodology had no relationship to setting salaries. That was to determine the proper classification level of a particular position. Compensation levels were established based on salary surveys that we did of the labor, labor local labor market depending on the particular occupation. For instance, we're looking at engineers, for nurses we would do salary surveys and adjust the salaries if necessary based on those occupational duties."

Comptroller: "Um, uh also, could you put on the record, my Question No. 5, are there any MAPS employees current salaries greater than the maximum pay in the new grade to which the employees will be assigned?"

President: "Could you speak directly into the mic?"

Mr. LaRicci: "Sure."

Comptroller: "And if yes, um -- how many?"

Mr. LaRicci: "I'm sorry."

Comptroller: "Could you -"

President: "Can you identify yourself?"

Mr. Lou LaRicci: "I'm sorry. My name is Lou LaRicci, I'm the Chief of the Classification and Compensation Division for the Department of Human Resources."

MINUTES

Comptroller: "Okay. Thank you."

Mr. LaRicci: "And the answer to the question that you posed, the answer was 24."

Comptroller: "Okay. Just, I just want it on the record. Um, and Question No. 6, are there any MAPS employees who will receive less than a two percent CoLA, and if yes, how many?"

Mr. LaRicci: "Eight."

Comptroller: "Alright. I'm concerned about that because of the increase in the pension cost, these persons will get less than two percent, but their um, percentage of pension will be two percent. So, I'm concerned about that. Also on Item 8, um, have the position descriptions been developed for the 33 new classes identified uh, in Item 2 on Page 92 of the Board of Estimates agenda?"

Mr. LaRicci: "They are currently in development."

Comptroller: "Right. So my question is, without job descriptions, how was a decision made to classify these positions?"

MINUTES

Mr. LaRicci: "The position descriptions that we're working on are generic classifications. They are meant to cover a host of different types of jobs; some of the classifications that they're replacing don't have job descriptions or classifications, specifications today. Some do, most of them are non-Civil Service classifications, which do not have any classification. So, we're actually developing some that don't exist at all."

Comptroller: "And the uh, answer to my Question 19, how many MAPS employees will have a lower entry salary based upon the new grade?"

Mr. LaRicci: "Three hundred and forty-six."

Comptroller: "Okay. And how many MAPS employees will have a lower maximum salary based upon the new grade?"

Mr. LaRicci: "Two hundred and twenty-two."

Comptroller: "Because one of the issues that the MAPS implementation was to address was salary compression and how effective will the implementation be addressing the salary compression for the employees who have a lower entry or lower maximum salary? Will they be affected by the salary compression?"

Mr. LaRicci: "No. Uh, the fact that the uh, classification that they're moving to, or the salary range that they're moving

MINUTES

to, may have a lower minimum salary than the salary range that they're moving from, has no impact on them whatsoever. They're already well within the range, they're probably at the mid-point or near the end. It doesn't have any effect on them at all. It's really just right sizing the salary ranges for the different occupational groups based on the labor market."

Comptroller: "Thank you."

President: "The second item on the non-routine agenda can be found on pages - I thought it was going to be voted for at the same time."

Comptroller: "Oh, okay."

President: "We can take a vote now. Um, I would entertain a Motion."

City Solicitor: "MOVE approval of the recommendation um, of the Department of Human Resources, beginning on Page 91, (Item no. 42) of the agenda."

Director of Public Works: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries."

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MINUTES

Department of Finance - AM Policy for Managerial and Professional Society (MAPS) Salary Policy - AM 205-20

ACTION REQUESTED OF B/E:

The Board is requested to approve the Administrative Manual - AM 205-20, Managerial and Professional (MAPS) Salary Policy. The policy is effective July 1, 2014.

AMOUNT OF MONEY AND SOURCE:

There are no costs associated with these actions.

BACKGROUND/EXPLANATION:

As part of the 10-year financial plan, the Department of Human Resources (DHR) is finalizing the new MAPS job evaluation methodology and pay schedules. Due to a number of fundamental changes in the MAPS salary structure and the need for advanced administrative procedures, the MAPS implementation will also require the implementation of a MAPS Salary Policy.

The new MAPS Salary Policy will address issues with salary administration that exists for MAPS classifications, including pay inequities caused by the manner in which starting salaries are established and the amount of an employee's promotional increase. This new policy will also help to ensure a level of fiscal responsibility in the administration of salaries for the MAPS classifications by establishing a number of cost control measures that are not present in the current salary administration policies.

The features of the new MAPS Salary Policy include:

- allowances for the appointing authority to negotiate the starting salary of an employee up to the mid-point of the salary range,
- generally establishing an upper limit on the pay increase for an employee who is promoted and eliminating the current two-step promotional process,

MINUTES

Dept. of Finance - cont'd

- involuntary or disciplinary demotions that will result in a decrease in the employee's pay of at least 5%, making disciplinary actions, when necessary, more effective,
- creating a provision to address specific salary issues by increasing an employee's base pay up to 5% for the fiscal year for:
 - o a permanent change in the employee's duties,
 - o to provide for an internal alignment among employees in the agency who are similarly situated, and
 - o for professional/skill development certifications under very specific circumstances.
- instituting a Performance Management System that will tie employee pay increases to the employee's performance,
- help agencies retain their most critical employees, and
- provide flexibility to the agencies in addressing temporary needs.

The New MAPS Salary Policy will allow for the consistent administration of pay for the MAPS classifications, but will also eliminate pay inequities. The New MAPS Salary Policy will provide new tools for attracting and retaining top talent and reward top performing employees for their achievements.

President: "The second item on the non-routine agenda can be found on Pages 143-144, AM Policy for Managerial and Professional Society Salary Policy, AM 205-20. Will the parties please come forward?"

Comptroller: "I'm, I'm okay with that because my questions have been answered. Yes."

MINUTES

President: "Okay. I will entertain a Motion."

City Solicitor: "MOVE approval of the item uh -- contained on Page 143 of the agenda submitted by the Department of Finance."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries."

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MINUTES

PROPOSAL AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

- 1. Department of Public Works/ - RP 14809R, Wood Sports Floor
Dept. of Recreation & Parks Installation and Related Work
at Robert C. Marshall Recreation Center
BIDS TO BE RECV'D: 07/23/2014
BIDS TO BE OPENED: 07/23/2014

President: "There being no more business before the Board the meeting will recess until bid opening at twelve noon. Thank you."

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MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50003576, Sports Flooring &
Vinyl Tile Flooring - Towanda
Recreation Center
BIDS TO BE RECV'D: 07/02/2014
BIDS TO BE OPENED: 07/02/2014

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater - SC 923, Roof Replacement at Various Facilities at the Patapsco Wastewater Treatment Plant

The Whiting-Turner Contracting Co.
Ulliman Schutte Construction, LLC

Bureau of Water and Wastewater - SC 1269, Northwest Community Action Neighborhood Water Main Replacement

Monumental Paving & Excavating, Inc.
Metra Industries
JLN Construction Services, LLC

Bureau of Purchases - B50003569, Crew Cab Trucks with a Utility Body

Apple Ford L/M Inc.
Norris Chesapeake Truck Sales, LLC
Cowles Ford Inc.
Brian Hoskins Ford
Chapman Chevrolet

Bureau of Purchases - B50003547, OEM Parts and Service for Allison Transmissions

Johnson & Towers. Inc.
Harbor Truck Sales & Service, Inc.
T/A Baltimore Freightliner

MINUTES

Bureau of Purchases - B50003552, OEM Parts and Service for Detroit Engines

Harbor Truck Sales & Services, Inc.
T/A Baltimore Freightliner

Bureau of Purchases - B50003554, OEM Parts and Service for Cummins Engines

Beltway International, LLC
Harbor Truck Sales & Services, Inc.
T/A Baltimore Freightliner

Bureau of Purchases - B50003557, OEM Parts and Service for Doosan Heavy Equipment

H & E Equipment Services

Bureau of Purchases - B50003559, Blanket Order for Police Duty Gear

Atlantic Tactical, Inc.

Bureau of Purchases - B50003570, OEM Parts and Service for New Way Trucks

Maryland Industrial Trucks
Waste Equipment Sales & Service,
LLC

Bureau of Purchases - B50003567, Crew Cab 5 Ton Dump Trucks

Baltimore Freightliner
Beltway International, LLC
Johnson Truck Center, LLC

MINUTES

Bureau of Purchases

- B50003509, OEM Parts and Service for General Motors Heavy Duty Trucks

Bob Bell Chevrolet

Bureau of Purchases

- B50003525, Recovery Services for Used Oil Filters, Contaminated Gasoline, Oily Water/Sludge & etc.

Clean Venture, Inc.
EcoFlo, Inc.
FCC Environmental

Bureau of Purchases

- B50003548, 24-Gallon Litter Receptacles & 24 Gallon Black Plastic Liners

Victor Stanley, Inc.
Preeminence LLC
Petersen MFG. Co.
Best Litter Receptacles, Inc.
Culinary Depot, Inc.

Bureau of Purchases

- B50003386, Armored Transport Service

Dunbar Armored, Inc.

Bureau of Purchases

- B50003564, Loader with Backhoe

Valley Supply & Equipment Co.
Correlli, Inc.
Security Equipment Co.
JESCO, Inc.

MINUTES

Bureau of Purchases

- B50003579, Monument Conservation

Tatti Conservation
B.R. Howard & Associates, Inc
Conservation Solutions, Inc.
Worcester Eisenbrandt/APS
New Roots Historic Restoration, LLC

Bureau of Purchases

- B50003591, Painting Services for Trusses at the Baltimore Convention Center

VIP Services
JLN Construction Services, LLC
Total Contracting, Inc.
Colossal Contractors, Inc.
E.A.R.N. Contractors, Inc.

Bureau of Purchases

- B50003537, Sign, Screen & Digital Printing Supplies

NO BIDS RECEIVED.

Bureau of Purchases

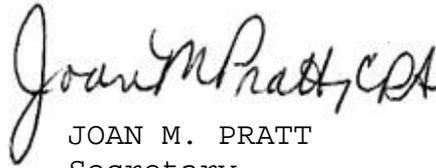
- B50003319, Installation of Sports Floor Surfaces

ABACUS Sports Installations, Ltd.

MINUTES

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, July 2, 2014.


JOAN M. PRATT
Secretary