

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor - **ABSENT**
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Harry Black, Director of Finance
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Stephanie Rawlings-Blake, in her absence during the meeting, designated Mr. Harry Black, Director of Finance, to represent the Mayor and exercise her power at this Board meeting.

ACKNOWLEDGEMENT

President: "This is Mr. Harry Black's um -- last Board of Estimates' meeting. I want to tell him it has been a pleasure working with him as a Finance Director. Um -- he was a gentleman that clearly understood his role and the role of the City Council and how it impacts us as it relates to dealing with our budget.

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Um -- he was a straight-up guy. Um-- I had some concerns at first from the articles that I read in the newspaper as it pertained to his um -- his demeanor with the Council, but I found out that that was not true. Um -- he worked for the Mayor, whatever the Mayor asked him to do, he had to do that. Um, I found him to be a very even-tempered person who um, would listen to reason and come back with a compromise, and I appreciate that, um and you Mr. Black. I wish you the best as City Manager in Cincinnati, Ohio. Don't forget I've got friends everywhere now, so I'm, I'm not finished with you yet. Um, any of the Board members want an opportunity to say something about Mr. Black, they are welcome at this time."

Comptroller: "Okay, I would also like to thank Mr. Black, the Finance Director, for working together with the Comptroller's Office and its various agencies, and it was a pleasure serving with you on the Fire and Police Board. You will be greatly missed, but I think it's a great opportunity and I wish you much success."

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City Solicitor: "I don't usually join in on these things, but um, because I've had occasion to work considerably with the Finance Director ever since he got here, I thought Ed Gallagher could never be replaced but Harry Black has done a terrific job. I should just mention ironically that in 1967 it was a gentleman from Cincinnati who encouraged me to come to Baltimore, so I'm indebted to Cincinnati for that, and I wish you all the well, all the best luck out there."

Director of Finance: "Thank you. Thank you."

President: "While the Comptroller is uh -- talking with the Deputy Comptroller, I want to recognize Councilman Curran who has joined us and Councilman Warren Branch who has joined us. I would direct the Board members attention to the memorandum from my office dated August 11, 2014, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of all items on the routine agenda."

Comptroller: "Second."

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President: "All those in favor say Aye. All opposed Nay. The Motion carries. The routine agenda has been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearings will be asked to leave the hearing room immediately."

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

American Lighting and Signalization, Inc.	\$ 127,125,000.00
Brophy Enterprises, LLC	\$ 414,000.00
CB Flooring, LLC	\$ 83,745,000.00
Concrete General, Inc.	\$ 56,943,000.00
Cotten Construction Company	\$ 765,000.00
Crown Consultants, LLC	\$ 1,500,000.00
Delaine Contractors, Inc.	\$ 1,500,000.00
Incon, Inc.	\$ 6,615,000.00
J.E. Richards, Inc.	\$ 295,884,000.00
Northeast Remsco Construction, Inc.	\$ 97,263,000.00
Skanska USA Civil Northeast, Inc.	\$4,872,609,000.00
Skyline Construction Services, Inc.	\$ 1,251,000.00
Sojam, LLC d/b/a Martin J. Braun Company	\$ 8,000,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Environmental Alliance, Inc.	Engineer
Heery International, Inc.	Architect Engineer
J.K. Datta Consultants, Inc.	Engineer
Michael Baker, Jr., Inc.	Architect Landscape Architect Engineer Land Survey
T & M Associates	Landscape Architect Engineer
Whitney Bailey Cox & Magnani, LLC	Architect Landscape Architect Engineer Land Survey

There being no objection, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

Department of Planning - Modification of Grant or Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a Modification of Grant or Agreement with the USDA, Forest Service Northern Research Station. This agreement will expire on September 15, 2014.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - 5000-518413-1875-187400-600000

BACKGROUND/EXPLANATION:

On September 12, 2012, the Board approved a Challenge Cost Share Agreement with USDA, Forest Service Northern Research Station. This agreement allowed the USDA, Forest Service Northern Research Station to provide \$50,000.00 in financial support for the creation of a Green Toolbox document to promote the understanding and implementation of green infrastructure practices through the City.

The project supports the creation of a Green Toolbox document for use by City agencies, non-government organizations, community groups, schools, businesses, and individual residents to promote the understanding and implementation of green infrastructure practices throughout the City. The Green Toolbox document will include visioning tools, guidelines, and site selection criteria for a full range of community-managed open spaces and gardens, urban agriculture, public open spaces and urban forestry.

The creation of this document will engage a diverse set of experts, City agencies and community partners in developing and testing it, and will collect success stories of its use to be released in subsequent editions.

MINUTES

Dept. of Planning - cont'd

This modification will allow the USDA, Forest Service Northern Research Station to provide an additional \$2,000.00 in financial support for the duplication costs for the interim version of the Green Pattern Book.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Modification of Grant or Agreement with the USDA, Forest Service Northern Research Station.

MINUTESBaltimore Development Corporation - Office Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Office Lease Agreement with the National Coalition of 100 Black Women, tenant, for the rental of 155 square feet of space located at 2901 Druid Park Drive, Suite 200A, Business Center @ Park Circle. The period of the agreement is August 1, 2014 through July 31, 2015, with an option to renew for one additional 1-year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$2,790.00	\$232.50

After year one, the base rent will escalate at a rate of 4% annually in order to allow for any increases in building expenses.

BACKGROUND/EXPLANATION:

The National Coalition of 100 Black Women, Baltimore Metropolitan Chapter, is a non-profit, voluntary advocacy group. The organization seeks to empower Black women through various programs, including those that focus on effective networking and establishing links with the corporate and political sectors. This organization has been a tenant at the Business Center at Park Circle since April 1997.

The space is leased on an "As Is" basis and does not require the landlord to make any modifications.

The tenant will be responsible for any improvements or build-out of the premises. The tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

MINUTES

BDC - cont'd

All landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Office Lease Agreement with the National Coalition of 100 Black Women, tenant, for the rental of 155 square feet of space located at 2901 Druid Park Drive, Suite 200A, Business Center @ Park Circle. The Comptroller **ABSTAINED**.

MINUTES

EXTRA WORK ORDERS

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UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following pages:

3005 - 3006

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

- | | | | | |
|--|--|---------------------------------|-----|---|
| 1. EWO #001, \$0.00 - TR 10311R, Historic Preservation and Traffic Improvements Along Liberty Heights Ave. in Druid Park | | | | |
| \$2,968,166.90 - | | Henry H. Lewis Contractors, LLC | 153 | - |

The original contract completion date was August 6, 2014. The new contract completion date will be January 6, 2015.

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|---|--|-------------------------------|-----|---|
| 2. EWO #001 \$0.00 - TR 08017, SE Transportation Action Plan, Intersection Improvements | | | | |
| \$3,147,992.00 - | | Machado Construc-
tion Co. | 153 | - |

The original completion date was July 17, 2016. The new contract completion date is December 17, 2014.

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|---|--------------|-------------------------------------|---|---|
| 3. EWO #008 (\$81,326.85) - TR 02394, Rehabilitation of Park Heights Ave. from Northern Parkway | | | | |
| \$1,472,651.00 | \$244,358.10 | M. Luis Construc-
tion Co., Inc. | - | - |

The final EWO is necessary for payment of overrun items, deduction of amounts not needed due to underrun or not used items and to balance out the contract.

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|---|--------------|-----------------------------------|---|---|
| 4. EWO #011, \$11,667.29 - Project No. 1055, Rehabilitate Roadways Around East Baltimore Life Science Park 1C | | | | |
| \$ 584,894.71 | \$888,300.21 | Whitman, Requardt
& Associates | - | - |

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext. Compl.</u>	

Department of Transportation - cont'd

5. EWO #013, \$0.00 - TR 010314, Parcel D, Inner Harbor Improve-
ments, Phase III

\$4,126,171.10	\$465,849.33	Joseph B. Fay Co.	120	-
			Days	

The original completion date was July 28, 2014. The new contract completion date is November 25, 2014.

Department of Recreation and Parks

6. EWO #102,775.00 - TR 06306, Jones Falls Trail Phase IV

\$2,972,898.00	\$ 24,776.00	Allied Contractors	-	100%
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This EWO is necessary to cover bid item overruns due to insufficient plan quantities in the awarded contract.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. CAV Commercial, LLC	1117 Rutland Ave.	G/R \$90.00	\$ 750.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Project.			
2. Tridack, LLC	968 N. Chester St.	G/R \$36.00	\$ 330.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.			
3. Greater New St. John Baptist Church, Inc.	1104-1108 N. Wolfe St.	F/S	\$297,000.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.			
4. Dolores Medin	2044, 2048, and 2054 E. Eager St.	G/R \$36.00	\$ 900.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.			
5. Pacific Enterprises, LLC	2727 Fenwick Ave.	G/R \$90.00	\$ 825.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
6. James E. Wilson and Dorothea E. Wilson	542 Baker St.	L/H	\$ 27,042.00

Funds are available in account 9910-910634-9588-900000-704040,
Whole Block Demo Project.

7. Sandel Investments	1618 Presbury St.	G/R	\$ 330.00
			\$36.00

Funds are available in account 9910-910634-9588-900000-704040,
Whole Block Demo Project.

8. Ground Rents, LLC	1116 N. Milton Ave.	G/R	\$ 550.00
			\$60.00

Funds are available in account 9910-910634-9588-900000-704040,
Whole Block Demo Project.

9. TM Realty LLC	2614 Rosewood Ave.	F/S	\$ 23,100.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

10. Annastasia S. Saroop and Somnauth Lila (Husband and Wife)	2606 Rosewood Ave.	F/S	\$ 4,440.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
11. Claude L. Williams	3315 Woodland Ave.	F/S	\$ 30,800.00
Funds are available in account 9910-918300-9588-900000-704040, Park Heights Project.			
12. Edward A. Meekins a Life Estate with Full Powers Remainder to Debra A. Moy and Karen Meekins, Tenants in Common	3502 Woodland Ave.	G/R \$84.00	\$ 700.00
Funds are available in account 9910-918300-9588-900000-704040, Park Heights Project.			
13. The Lord's Church, Inc.	4736 Park Heights Avenue	F/S	\$ 6,000.00
Funds are available in account 9910-918300-9588-900000-704040, Park Heights Project.			
14. Christina Speight	2602 Rosewood Ave.	L/H	\$ 26,400.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
15. Abram Blum and Elaine Blum (Husband and Wife)	3522 Woodland Ave.	G/R \$96.00	\$ 800.00
Funds are available in account 9910-918300-9588-900000-704040, Park Heights Project.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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Dept. of Housing and Community Development - Options - cont'd

16. Robert J. Ferguson,
nka

Robert James McClure	3522 Woodland Ave.	L/H	\$ 21,200.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

17. Thomas D. Creek	4743 Reisterstown Rd.	L/H	\$ 2,000.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

18. Ground Rents LLC	Descriptive Lot Known as Block 3307B, Lot 34	G/R \$96.00	\$ 880.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

Dept. of Housing and Community Development - Condemnations

19. Robert Tillman and Hazel Tillman (Husband and Wife)	Descriptive Lot Known as 3307B, Lot 33	F/S	\$ 700.00
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Funds are available in account 9910-918300-9588-900000-704040,
Park Heights Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations - cont'd</u>			
20. Robert Tillman and Hazel Tillman (Husband and Wife)	Descriptive Lot Known as 3307B, Lot 34	L/H	\$ 600.00
Funds are available in account 9910-918300-9588-900000-704040, Park Heights Project.			
21. Fryer Development, LLC	3334 Woodland Ave.	L/H	\$ 79,000.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
22. Domino Financial Corporation	3334 Woodland Ave.	G/R \$120.00	\$ 1,000.00
Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.			
23. Ashland, LLC	1802 Henneman Ave.	G/R \$42.00	\$ 280.00
Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.			
24. Vadim Zeltsman	1356 N. Calhoun St.	L/H	\$28,967.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u> - cont'd			
25. Frances M. Parker	1428 N. Gay St.	F/S	\$19,000.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			
26. Ihor Krawec	1832 Division St.	F/S	\$18,640.00
Funds are available in account 9910-910634-9588-900000-704040, Whole Block Demo Project.			

UPON MOTION duly made and seconded, the Board approved and authorized execution of the option, condemnations, and quick-takes.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3014 - 3016

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 9.

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development (DHCD)</u>			
1.	\$ 50,000.00	9910-902985-9587 Housing Development	9912-905083-9591 Emergency Housing
	UDAG Repay- ment Funds		

This transfer will provide funding for emergency housing costs associated with citizens displaced by fire, flooding, or other hardships.

2.	\$800,000.00	9995-924019-9587 Baltimore Homeowner Incentive - Reserve	9995-946010-9593 Direct Homeowner- ship
	40 th CDBG		

This transfer will provide Community Development Block Grant funds for Baltimore Housing's Homeownership Incentive Program for fiscal year 2015.

3.	\$574,000.00	9995-918983-9587 Demolition of Blighted Structures - Reserve	9995-919983-9588 Demolition of Blighted Structures
	CDBG		

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates to support the Demolition of Blighted Structures Program.

4.	\$100,000.00	9910-926013-9587 Acquisition - Tax Sale - Reserve	9910-907653-9588 Acquisition - Tax Sale
	31 st CDB		

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates to support the Acquisition Tax Sale Program.

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd			
5.	\$500,000.00	9910-949002-9587	9910-908650-9588
	31 st CDBG	Urgent Needs - Stabilization Program Reserve	Urgent Needs - Stabilization Program

This transfer will move appropriations in accordance with FY 2015 Ordinance of Estimates for the Urgent Needs-Stabilization Program. The allocated funds will be used to stabilize City-owned properties slated for disposition to preserve structural integrity and/or historical values, to avoid potential full/partial collapse and to mitigate damage to adjacent property.

6.	\$600,000.00	9910-913996-9587	9910-911158-9588
	31 st CDBG	Stabilization of City Owned Properties - - Reserve	Stabilization of City Owned Properties

This transfer will move appropriations in accordance with the FY 2015 Ordinance of Estimates for Baltimore Housing's Stabilization Program performed by the Land Resources Division. Funds will be used to stabilize City-owned properties slated for disposition to preserve structural integrity and/or historical value, to avoid potential full/partial collapse and to mitigate damage to adjacent property.

7.	\$700,000.00	9995-922986-9587	
	40 th CDBG	Housing Repair Assistance - Reserve	
	\$450,000.00	-----	9995-945003-9593
			Deferred Loan Program

MINUTES

TRANSFERS OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>			
	250,000.00	-----	9995-918089-9493 Emergency Roof Repair Program
	<u>\$700,000.00</u>		
<p>This transfer will provide funding for the Housing Repair Assistance programs as outlined in the FY 2015 Ordinance of Estimates.</p>			
8.	\$ 600,000.00	9910-930004-9587 Urgent Demolition - Reserve	9910-909651-9588 Urgent Demolition
	<u>2,700,000.00</u>	9910-914983-9587	9910-908652-9588
	\$3,300,000.00	Demolition of Blight Structure Reserve	Demolition Blighted Structures

This transfer will provide appropriations to the Citywide Demolition Programs as stated in the Fiscal Year 2015 Ordinance of Estimates.

Mayor's Office

9.	\$750,000.00	9904-918022-9129	9904-919022-9127
	31 st Community Development		Sarah's Hope- Mount Street

This transfer will provide funds to Saint Vincent DePaul, Inc. to begin rehabilitation and construction of the emergency shelter that will increase sheltering capability from 75 homeless women and children to 150. The renovation will move away from congregate living to provide accommodations for each family.

MINUTES

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Revised Notice of Award (NoA) with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDs, and TB Prevention.

AMOUNT OF MONEY AND SOURCE:

\$2,601,499.00 - 4000-499014-3023-513200-404001

BACKGROUND/EXPLANATION:

On February 5, 2014, the Board approved the original NoA in the amount of \$1,937,213.00 for the period January 1, 2014 through December 31, 2014. On May 7, 2014, the Board approved an increase in the amount of \$837,359.00.

This revised NoA provides an additional \$2,601,499.00 that provides the final award for FY 2014 funding. The total award amount for FY 2014 is \$5,376,071.00.

The NoA is being presented at this time because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Revised Notice of Award with the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDs, and TB Prevention.

MINUTES

Health Department - Revised Notice of Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Revised Notice of Award (NoA) from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDs, and TB Prevention.

AMOUNT OF MONEY AND SOURCE:

\$137,215.00 - 4000-422114-3030-271400-404001

BACKGROUND/EXPLANATION:

On February 26, 2014, the Board approved the original NoA in the amount of \$148,387.00 for the period January 1, 2014 through December 31, 2014.

This revised NoA provides an additional \$137,215.00 for FY 2014. The approved 12-month funding amount is \$285,602.00.

The NoA is being presented at this time because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Revised Notice of Award from the Department of Health and Human Services, Centers for Disease Control and Prevention, National Center for HIV, Viral, Hepatitis, STDs, and TB Prevention.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **BETTY & DEBBIE'S FAMILY PLACE, INC.** **\$ 23,400.00**

Account: 5000-534015-3044-273302-603051

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program, and will provide subsidized senior assisted housing services for individuals age 62 and over who have temporary or periodic difficulties with the activities of daily living. The individuals require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. Senior Assisted residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The period of the agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because the Department was awaiting grant information and signatures from the provider.

2. **MICHAEL R. BAUM, Ph.D.** **\$ 20,000.00**

Account: 4000-425514-3110-306700-603018

The consultant will perform on-site evaluations of clients referred for nursing home placements and on-site evaluations of clients in nursing homes. Mr. Baum will review psychological reports for patients in nursing homes, submit a written psychological report to the Department's Adult Evaluation and Review Services Program, and delineate a treatment plan for each patient.

MINUTESHealth Department -

The consultant will be reimbursed at the rate of \$200.00 per comprehensive psychological evaluation and \$50.00 for each review of a psychological evaluation. The period of the agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because the Department was waiting for signatures from the provider.

3. **ANNETTE SAUNDERS** **\$44,553.60**

Account: 4000-436115-3255-316200-603018

Ms. Saunders as a consultant for the Grandparents as Parents (GAP) Program Liaison will perform the following services: visit communities and neighborhoods developing a relationship with community organizations and residents through frequent visits or telephone calls to foster, support and encourage participation in the GAP Program, oversee all aspects of the GAP support groups with Baltimore City Public Schools, as well as with community support groups and other contractual entities providing services to the target population, and perform related work as required. The period of the agreement is October 1, 2014 through September 30, 2015.

4. **STEVENSON UNIVERSITY, INC.** **\$ 0.00**

Stevenson University, Inc. will assign students in the Registered Nurse and Family Nurse Practitioner Programs to the Health Department for on the job field experience in clinical rotations. Nursing students will be supervised by a registered nurse and/or physician or nurse practitioner preceptor. Stevenson University, Inc. will provide a course description prior to rotation. The period of the Agreement is January 1, 2014 through December 31, 2019.

MINUTES

Health Dept. - cont'd

The Agreement is late because the Department was waiting for signatures from the provider.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

Department of General Services - Developer's Agreement
No. 1320-A

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1320-A with Wells CRP Building, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$108,002.00

BACKGROUND/EXPLANATION:

The developer, Wells CRP Building, LLC would like to install new conduit to its proposed construction located at 2 East Wells Street. This developer's agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

An Irrevocable Letter of Credit in the amount of \$108,002.00 has been issued to Wells CRP Building, LLC which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project; therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1320-A with Wells CRP Building, LLC, developer.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 607 S. Broadway	600 Broadway Apartments, LLC	Cornice sign 12.81 sq. ft.
Annual Charge: \$35.20		
2. 1224 N. Calvert St.	Vs Queen Anne, LLC	Single face electric sign 18.9 sq. ft., double face electric sign 4.5 sq. ft.
Annual Charge: \$210.90		
3. 4704 Curtis Ave.	Albert G. Smith	Retain single face sign 3' x 4'
Annual Charge: \$ 91.00		
4. 1212 S. East Ave.	Canton East, LLC	Double face sign 84.20 sq. ft.
Annual Charge: \$294.70		
5. 2104 Greenmount Avenue	Leroy Hawkins	Retain awning w/signage 27 ½' x 2 ½' single face electric sign 2' x 4', four fluorescent tubes
Annual Charge: \$581.10		

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 700 Harvey St.	David L. Porter	Oriel window 7' x 1'8", 1 st floor
Annual Charge: \$163.84		
7. 1100 Light St.	1100 Light Street, LLC	Four single face electric signs, two @ 86.48 sq. ft. one @ 19.59 sq. ft. one @ 17.09 sq. ft.
Annual Charge: \$624.90		
8. 3126 W. North Ave.	Guo Xing Zhang	Awning w/signage 14'6" x 3'
Annual Charge: \$162.28		
9. 2907 O'Donnell Street	Canton Enterprise, LLC	Outdoor seating 7.5' x 3.5'
Annual Charge: \$337.50		
10. 1949 W. Pratt St.	Yun Ming Chen	Awnings w/signage 16' x 2.75'
Annual Charge: \$127.60		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the foregoing Minor Privileges.

MINUTESDepartment of General Services - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 10, to Murphy & Dittenhafer, Inc., under Project 1125, Site Development Services.

AMOUNT OF MONEY AND SOURCE:

\$177,040.03 - 9916-916016-9197-900000-703032

BACKGROUND/EXPLANATION:

This authorization provides for professional architectural and engineering design services related to site development services at 1114 N. Mount Street, which is occupied by Sarah's Hope a homeless shelter for women and children.

MBE/WBE PARTICIPATION:

MBE:	Sidhu Associates, Inc.	\$ 6,974.93	(3.92%)
WBE:	Carroll Engineering, Inc.	\$17,000.00	(9.54%)

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTESDepartment of General Services - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$130,000.00	9916-904845-9194	9916-916016-9197
5 th Public Bldg. Loan	Capital Constr. & Maint. - Res.	5 th Public Bldg. Loan
\$100,000.00	9916-924006-9194	9916-916016-9197
General Funds	Sarah's Hope Shelter Reno- vations - Res.	Sarah's Hope Renovations - Active

This project is in line with the Mayor's Ten Year Plan to end homelessness. Sarah's Hope is a City funded homeless shelter for women and children. St. Vincent de Paul of Baltimore has been operating Sarah's Hope since 2008. Sarah's Hope provides 24-hour emergency shelter, case management, and other support services for homeless women and children in the Sandtown-Winchester area. Emergency shelter for homeless families with children is woefully lacking in the City of Baltimore. The current census at Sarah's Hope is 75 women and children because of space constraints at the site. With extensive renovation to the building, the shelter will be able to expand and accommodate up to 150.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 10, to Murphy & Dittenhafer, Inc., under Project 1125, Site Development Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Mayor's Office of Employment Development - Intergovernmental Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Intergovernmental Agreement with the Maryland State Department of Public Safety and Correctional Services (MDPSCS), Division of Parole and Probation. The period of the Intergovernmental Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 5000-804815-6396-456000-405001

BACKGROUND/EXPLANATION:

The Department has received a grant from the MDPSCS, Division of Parole and Probation. Under this Grant Agreement, the MOED will provide ex-offenders with various training and employment assistance services through an innovative pilot program that provides comprehensive support services essential to ex-offenders at its Northwest Re-Entry Center.

The grant is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Intergovernmental Agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreements is July 1, 2014 through June 30, 2015, unless otherwise indicated.

1. **ACTION IN MATURITY, INC. (AIM)** **\$ 35,000.00**

Account: 2089-208915-5930-709327-603051

The AIM will provide transportation services, information, and social services assistance to seniors and disabled non-elderly persons residing in the Housing Authority of Baltimore City's mixed population housing developments and the Housing and Urban Development subsidized senior apartment communities to support their ability to live independently. The funds will be used to support the AIM's operating costs.

2. **COMMUNITY LAW CENTER, INC. (CLC)** **\$ 81,300.00**

Account: 2089-208915-5930-423629-603051

The CLC will provide direct legal services and technical assistance to community-based organizations in low- and moderate-income communities of the City. The CLC will also provide legal services and technical assistance to community-based organizations regarding drug nuisance abatement, illegal dumping, and the elimination of vacant blighting properties.

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$29,850.00 AS FOLLOWS:

MBE: \$8,059.50

WBE: \$2,985.00

MINUTES

DHCD - cont'd

3. **JULIE COMMUNITY CENTER, INC. (JCC)** **\$ 41,000.00**

Accounts: 2089-208915-5930-435526-603051	\$ 16,000.00
2089-208915-5930-435530-603051	\$ 5,000.00
2089-208915-5930-435534-603051	\$ 5,000.00
2089-208915-5930-435539-603051	\$ 15,000.00

The JCC will provide a variety of public services to low- and moderate-income persons that reside in Southeast Baltimore. The services will include direct services and/or referrals to emergency social services, health service, youth services, and adult education/GED classes.

4. **LIVING CLASSROOMS FOUNDATION, INC.** **\$380,480.00**

Account: 2089-208915-5930-424964-603051

The Living Classrooms Foundation, Inc. (Foundation) will train Project SERVE members to clean and occasionally board a minimum of 4,000 vacant properties within predetermined eligible code enforcement areas of the City, under the direction and control of the Department of Public Works (DPW), Bureau of Solid Waste. The DPW will provide all service requests to the Foundation and will oversee each completed service requests for satisfactory compliance with City procedures and codes.

MWBOO GRANTED A WAIVER.

5. **PARKS AND PEOPLE FOUNDATION, INC.** **\$ 22,000.00**

Account: 2089-208915-5930-427838-603051

The purpose of this Agreement is to provide funds to subsidize the transportation costs of the SuperKids Camp 2014. The SuperKids Camp 2014 will serve low performing, low-income, rising 2nd, 3rd, and 4th grade students by offering a six-week reading enrichment program designed to help students enrolled in the Baltimore City Public School System improve or maintain their reading skills during the summer. The period of the Agreement was July 1, 2014 through August 1, 2014.

MINUTES

DHCD - cont'd

6. **PUBLIC JUSTICE CENTER, INC.** **\$ 35,000.00**

Account: 2089-208915-5930-433329-603051

The purpose of this Agreement is to provide funds for the Tenant Advocacy Project (TAP). The TAP pairs tenants facing eviction and/or living in substandard housing with well-trained volunteer advocates and pro bono supervising attorneys who will counsel and represent them during summary eviction and rent escrow proceedings. The TAP also provides community education and outreach, initiates and participates in coalition building for low-income communities and advocate for important legal reform in landlord/tenant law. TAP will provide free legal services to low- and moderate-income tenants in the City.

7. **THE REINVESTMENT FUND (TRF)** **\$ 60,000.00**

Account: 2089-208903-5930-424980-603051 \$ 50,000.00
 1001-000000-1873-187400-603051 \$ 10,000.00

The TRF will update the City's Housing Market Value Analysis (MVA) and provide secondary research services. The TRF completed MVA's for the City in 2005, 2008, and 2011. The MVA is updated on a triennial basis to compare market changes over time, analyze the health of Baltimore's neighborhoods, and evaluate the impact of public investment and community and housing development activities on the City's real estate market. The period of the Agreement is effective upon Board approval for one year.

MWBOO GRANTED A WAIVER.

8. **LIVE BALTIMORE HOUSING CENTER, INC. (LBHC)** **\$415,266.00**

Account: 1001-000000-8151-700300-603051

MINUTES

DHCD - cont'd

9. **LIVE BALTIMORE HOUSING CENTER, INC. (LBHC)** **\$415,266.00**

Account: 1001-000000-8151-700300-603051

The LBHC will implement programs that will market Baltimore City by promoting the benefits of Baltimore City living to current residents and potential City residents. The LBHC has satisfactorily carried out marketing efforts under a previous agreement and desires to continue its marketing and promotional efforts.

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$46,384.48, AS FOLLOWS:

MBE: \$12,524.00

WBE: \$ 4,635.45

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnerships (HOME)
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements. The Mayor **ABSTAINED** on item nos. 4, 5, and 8. The President **ABSTAINED** on item no. 4.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 1301 Kuper Street from Mr. Walter A. Simms, owner, **SUBJECT** to municipal liens, interest, and penalties that may accrue, other than water bills, prior to recording a deed.

AMOUNT OF MONEY AND SOURCE:

Mr. Simms agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Thus, no City funds will be expended.

BACKGROUND/EXPLANATION:

Mr. Simms is donating 1301 Kuper Street, a vacant lot, to the City. The property is in an area scheduled for redevelopment and accepting the donation will save acquisition expense and time.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City of Baltimore, by gift, any single-family or multiple-family dwelling unit or other structure or lot within the City for development and redevelopment. The Commissioner of the DHCD has made the required determination with regard to this property. The property will be redeveloped.

The list of open municipal liens accrued through July 22, 2014, other than water bills, are as follows:

MINUTES

DHCD - cont'd

<u>Real Property Taxes/Tax Year</u>	<u>Amount</u>
2011/2012	\$ 704.63
2012/2013	846.30
2013/2014	1,020.90
2014/2015	1,239.56
Total Taxes	<u>\$ 3,811.39</u>

Tax Sale	Tax Sale Dated 05/21/2012	\$ 1,711.82
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<u>Misc. Bills/Bill No.</u>	<u>Date</u>	<u>Amount</u>
6402507	08/15/11	\$ 243.08
6454755	10/24/11	132.88
6540660	12/12/11	157.03
6652119	06/04/12	297.21
6798862	11/19/12	276.51
6914311	01/28/13	266.03
7285372	12/16/13	221.13
7294671	01/06/14	280.60
7325533	03/17/14	212.08
7388374	06/23/14	215.64
	Total Misc. Bills	<u>\$ 2,302.19</u>

Prop. Registration/No.

811929	07/17/14	\$ 561.60
	Total	\$ 8,387.00

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 1301 Kuper Street from Mr. Walter A. Simms, owner, **SUBJECT** to municipal liens, interest, and penalties that may accrue, other than water bills, prior to recording a deed.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with 1900 Druid Hill Ave Properties, LLC, developer, for the sale of the vacant City-owned building located at 1900 Druid Hill Avenue.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The property will be purchased and renovated with private funds.

The project will consist of the vacant building located at 1900 Druid Hill Avenue to be totally rehabilitated and returned to residential and commercial use. When completed, the property will consist of market rate residential unit(s) on the upper floors and commercial space for a business on the ground floor.

The aforementioned property was journalized and approved for sale on April 12, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 1900 Druid Hill Avenue was valued at \$10,050.00, pursuant to the Waiver Valuation Policy of Baltimore City. It was assessed by the State Department of Assessments and Taxation for \$3,000.00 and will be sold for \$5,000.00.

The property is being sold below the waiver valuation value in accordance with the Appraisal Policy of Baltimore City for the following reasons:

- (i) it will be a specific benefit to the immediate community because of revitalization through residential occupancy,

MINUTES

DHCD - cont'd

- (ii) the elimination of blight and neighborhood stabilization, and
- (iii) economic development; returning the property to productive use and to the active tax rolls of the City of Baltimore.

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with 1900 Druid Hill Ave Properties, LLC, developer, for the sale of the vacant City-owned building located at 1900 Druid Hill Avenue.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with 1220 - 1222 - 1311 N. Patterson Park Properties, LLC, developer, for the sale of the three vacant City-owned buildings located at 1220, 1222, and 1311 N. Patterson Park Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 4,000.00 - 1220 N. Patterson Park Avenue
4,000.00 - 1222 N. Patterson Park Avenue
4,000.00 - 1311 N. Patterson Park Avenue
\$12,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The properties will be purchased and renovated with private funds.

The project will consist of the three vacant buildings located at 1220, 1222, and 1311 N. Patterson Park Avenue to be totally rehabilitated and returned to residential use as residential rental units. When completed, the properties will be rented at market rate.

The aforementioned properties were journalized and approved for sale on July 6, 1988, February 8, 2006, and April 12, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The three buildings located at 1220, 1222, and 1311 N. Patterson Park Avenue were valued at \$8,063.00 each, pursuant to the Waiver Valuation Process of Baltimore City. The three properties will be sold for \$4,000.00 each.

MINUTES

DHCD - cont'd

The properties are being sold below the waiver valuation price in accordance with the Appraisal Policy of Baltimore City for the following reasons:

- (i) it will be a specific benefit to the immediate community because of revitalization through residential home-ownership and occupancy,
- (ii) the elimination of blight and neighborhood stabilization, and
- (iii) economic development by returning the property to productive use and to the active tax rolls of the City of Baltimore.

MBE/WBE PARTICIPATION:

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with 1220 - 1222 - 1311 N. Patterson Park Properties, LLC, developer, for the sale of the three vacant City-owned buildings located at 1220, 1222, and 1311 N. Patterson Park Avenue.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 37, Department of Housing and Community Development (DHCD) – Land Disposition Agreement, if approved:
 1. The agreement states that the 3 properties will “be totally rehabilitated and returned to residential use as residential rental units.”
 2. The agreement offers the properties “FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS”;
 3. The sale price clearly is an incentive, yet NO mention of the city’s Inclusionary Housing Law is included in this agreement;
 - a. Please provide the total number of rental units planned by the developer;
 - b. If the total number meets the Inclusionary Housing Law’s threshold, will the Commissioner impose the law since an incentive is being provided?
3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC.
4. The resolution I seek: The dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 13, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

for the purchase or rehabilitation. Therefore, MBE/WBE participation is not applicable.
(The Land Disposition Agreement has been approved by the Law Department as to form and legal sufficiency.)

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Ms. Danielle Patterson, developer, for the sale of City-owned property located at 603 Oakland Avenue.

AMOUNT OF MONEY AND SOURCE:

\$3,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in 603 Oakland Avenue to Ms. Danielle Patterson for the purchase price, which will be paid at the time of settlement.

The developer will be using private funds.

The project will involve the rehabilitation of the vacant property into a single-family home which the purchaser plans to use as her primary residence. The property is in the Wilson Park neighborhood.

This property was journalized and approved for sale on December 22, 2010.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE VALUE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property located at 603 Oakland Avenue is being sold for \$3,000.00. The DHCD has determined the price of the property to be \$6,000.00 using the Waiver Valuation Process. This property is in far worse condition than many of the comparable properties in the area.

MINUTES

DHCD - cont'd

The sale of this vacant property at a price below the waiver valuation price will be: 1) a specific benefit to the immediate community, 2) eliminate blight, create jobs during reconstruction, and 3) the property will be occupied and returned to the tax rolls. This property will also be used as the purchaser's primary residence and it promotes homeownership within the City.

MBE/WBE PARTICIPATION:

The developer will purchase this property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation; therefore, MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Ms. Danielle Patterson, developer, for the sale of City-owned property located at 603 Oakland Avenue.

MINUTES

Mayor's Office of Human Services (MOHS) - Continuum of Care
Program Agreements and
Agreements

The Board is requested to approve and authorize execution of the Continuum of Care Program Agreements and the various Agreements.

CONTINUUM OF CARE PROGRAM AGREEMENTS

1. **AT JACOB'S WELL, INC.** **\$ 94,402.56**

Account: 4000-496314-3573-591207-603051

At Jacob's Well, Inc. will provide housing assistance and support services to 20 families or individual adults. On March 12, 2014, the Board approved an advance to the organization in the amount of \$38,601.19. This award in the amount of \$94,402.56 makes the total contract amount \$133,003.75. The prior Contract No. was 35635. The new Contract No. is 36297. The period of the Continuum of Care Program Agreement is April 1, 2014 through March 31, 2015.

MWBOO GRANTED A WAIVER.

2. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$100,604.00**

Account: 4000-496214-3573-267850-603051

The organization will provide housing assistance and support services to 74 adult individuals. The period of the Continuum of Care Program Agreement is June 1, 2014 through May 31, 2015.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'dAGREEMENTS

3. **BON SECOURS HOSPITAL BALTIMORE, INC.** **\$100,846.67**

Account: 2025-000000-3571-727722-603051

The organization will provide a minimum of 30 hours per week of individual and family therapy, HIV/AIDS and STI education, HIV Rapid testing to youth referred from the Project Engage Program. On April 30, 2014, the Board approved a two-month advance to the organization in the amount of \$9,555.33. This award in the amount of \$100,846.67 makes the total contract amount \$110,402.00. The period of the Agreement is January 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

4. **PUBLIC JUSTICE CENTER** **\$ 22,750.00**

Account: 5000-523114-3571-333739-603051

The Public Justice Center will use the funds to provide legal advice and representation to tenants to reduce evictions and unsafe or unhealthy housing conditions to the residents of Baltimore City. The period of Agreement is July 1, 2014 through June 30, 2015.

5. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION** **\$109,895.00**

Account: 5000-523115-3571-333750-603051 \$ 19,835.00
 5000-525115-3573-333750-603051 \$ 90,060.00

The organization will provide case management, counseling and life skills support to at least 59 men and women who were homeless. The period of the Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

6. **THE BALTIMORE STATION, INC.** **\$144,000.00**

Account: 5000-529115-3572-333728-603051

The Baltimore Station, Inc. will use the funds to support the operations of a 90-bed therapeutic community serving primarily homeless veterans. The period of the Agreement is July 1, 2014 through June 30, 2015.

MWBOO GRANTED A WAIVER.

7. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 42,000.00**

Account: 5000-529114-3572-333729-603051

The organization will use the funds to offset staffing costs for its transitional housing program, the Frederick Ozanam House. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreements are late because of delays at the administrative level.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Continuum of Care Program Agreements and the various Agreements.

MINUTESPolice Department - Grant Adjustment Notice and Grant Award

The Board is requested to approve acceptance of the Grant Adjustment Notices the Amendments to Grant Awards from the various grantors. The Board is also requested to approve acceptance of a Grant Award.

GRANT AMENDMENTS**1. MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA) \$0.00**

Account: 4000-471312-2023-212600-600000

On June 5, 2014, the Board approved acceptance of the grant award for the FY 2011 State Homeland Security Program. The program will support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to terrorism. This Amendment No. 1 will change the award period of the grant from September 1, 2011 through May 31, 2014 to September 1, 2011 through July 31, 2014.

2. MARYLAND EMERGENCY MANAGEMENT AGENCY (MEMA) \$0.00

Account: 4000-470512-2041-695300-600000

On November 7, 2011, the Board approved acceptance of the grant award for the FY 2011 Metropolitan Medical Response System Program. The program enhances local medical incident management's ability to coordinate and respond to a mass casualty event during the crucial first hours, until significant external resources arrive and become operational. This Amendment No. 1 will change the award period of the grant from September 1, 2011 through May 31, 2014 to September 1, 2011 through June 30, 2014.

The Grant Adjustment Notices are late because they were recently received from the grantor.

MINUTES

Police Dept. - cont'd

GRANT AWARD

3. GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION (GOCCP) \$16,890.00

Account: 5000-596815-2252-6880000-600000

The Board is requested to approve acceptance of the grant award for the Sex Offense Victim Advocacy II Program.

On July 2, 2014, the GOCCP released a Letter of Intent for the Sex Offense Victim Advocacy II Program. This project provides funds to hire Victim Advocates. The Advocates accompany detectives to conduct outreach to victims of current sexual assault cases and cold case notifications in the City. The grant funds provide salary support. The period of the Grant is July 1, 2014 through June 30, 2015.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSIONS.

UPON MOTION duly made and seconded, the Board approved acceptance of the Grant Adjustment Notices and the Amendments to Grant Awards from the foregoing grantors. The Board also approved acceptance of the Grant Award.

MINUTES

Mayor's Office of Criminal Justice - Grant Award Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a Grant Award Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention. This GAN will change the award period of the grant from July 1, 2013 through June 30, 2014 to July 1, 2013 through September 30, 2014.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-473414-2252-690500-600000

BACKGROUND/EXPLANATION:

On September 12, 2013, the Board approved acceptance of the grant award for the Juvenile Diversion Program. The program will reduce juvenile offender re-entry by offering diversion services for youth arrested for nonviolent offenses in the City. The award will pay the salary for a part-time Juvenile Diversion Assessor (Assessor). The Assessor will explore opportunities to expand the program and identify juveniles in need of diversion services.

AUDITS NOTED THE TIME EXTENSION.

The GAN is late because it was recently received from grantor.

UPON MOTION duly made and seconded, the Board approved acceptance of the Grant Award Adjustment Notice from the Governor's Office of Crime Control and Prevention.

MINUTES

Department of Transportation - Amendment No. 2 to
On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 2 to On-Call Agreement with Whitman, Requardt & Associates LLP for Project 1113 On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction. The Amendment No. 2 extends the period of the Agreement to July 27, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 28, 2010, the Board approved the original agreement with Whitman, Requardt & Associates, LLP in the amount of \$3,000,000.00 to perform roadway reconstruction, alignment, resurfacing design and associated support service for Baltimore City Federal Funded Projects for a three year period.

On July 24, 2013, the Board approved Amendment No. 1 for a one year extension to continue ongoing tasks. The Department is requesting an additional one-year time extension to complete various ongoing tasks.

MBE/WBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goal established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

MINUTESDepartment of Transportation -

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 2 to On-Call Agreement with Whitman, Requardt & Associates LLP for Project 1113 On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction.

MINUTESDepartment of Transportation - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 4, to Whitman, Requardt & Associates, under Project 1113, On-Call Consultant Services for Federal Aid.

AMOUNT OF MONEY AND SOURCE:

\$279,871.61 - 9950-910313-9527-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for engineering design services in connection with Mt. Royal Avenue streetscape improvements from North Avenue to Guilford Avenue and traffic signal improvements in the Midtown Cultural District area. The scope of work includes, but is not limited to additional roadway design, traffic assessment, attending meetings, bike lane design, and modification at the Liberty and Saratoga intersection.

MBE/WBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations Part 26 and the DBE goal established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 71,368.99	9950-904313-9528	
State Constr.	Constr. Res. -	
Revenue	Midtown Street-	
	scape/Traffic MG	

MINUTES

Department of Transportation - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
285,475.96	9950-944002-9507	
<u>Federal</u>	Reserve for Closeouts	
\$356,844.95	-----	
		9950-910313-9527-3
		Design & Study
		Midtown Street-
		scape/Traffic MG

This transfer will cover the deficit and fund the costs associated with expense related to Task No. 4, Project No. 1113 for On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Project, with Whitman, Requardt & Associates in the amount of \$279,871.61.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4, to Whitman, Requardt & Associates, under Project 1113, On-Call Consultant Services for Federal Aid. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Bureau of Water and Wastewater - Task Assignment No. 008

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 008, to Arcadis-US, under Project 1303, SC 922, On-Call Project and Construction Management Assistance Inspection Services. The original agreement will expire on May 1, 2016. The period of the task assignment is 12 months.

AMOUNT OF MONEY AND SOURCE:

\$229,691.75 - 9956-918616-9551-900020-705032

BACKGROUND/EXPLANATION:

Construction Management is requesting Arcadis-US to provide inspection services for SC 922, Large Diameter Sewer Cleaning in the Low Level Sewershed.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 008, to Arcadis-US, under Project 1303, SC 922, On-Call Project and Construction Management Assistance Inspection Services.

MINUTES

Bureau of Water and Wastewater - Task Assignment No. 011

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 011, to Patton Harris Rust & Associates, Inc. for Project 1138P, WC 1253, On-Call Environmental Engineering Services. The project completion date will expire on January 12, 2016. The period of the task assignment is approximately nine-months.

AMOUNT OF MONEY AND SOURCE:

\$ 55,763.70	Baltimore County
<u>78,487.30</u>	Water Revenue Bonds
<u>\$134,251.00</u>	- 9960-906723-9557-900020-703032

BACKGROUND/EXPLANATION:

The Interim Report for Conditional Assessment of Druid Lake Dam Investigation Phase II was presented to the Maryland Department of the Environment and the result of this report required the extended plan. The Maryland Department of the Environment requested additional borings and permanent monitoring wells to be added to this investigation. Depending on readings from these wells it may be necessary to closely monitor them for about six months. Other recommendations that may arise from the investigation will require appropriate follow through.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Dept. of Public Works/Office of Engineering and Construction

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 83,073.80 County Approp.	9960-906716-9558 Constr. Res. Guilford Finished Water Reservoir	
116,926.20 <u>Water Revenue</u> \$200,000.00	-----	
\$134,251.00	-----	9960-906723-9557- 900020-3 Engineering
<u>65,749.00</u>	-----	9960-906723-9557- 900020-9 Administration
\$200,000.00		

The funds are required to cover the cost of Project 1138, Task No. 11, WC 1253, Conditional Assessment of Druid Lake Dam.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 011, to Patton Harris Rust & Associates, Inc. for Project 1138P, WC 1253, On-Call Environmental Engineering Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Brown and Caldwell for WC 1319, Small Water Main Replacement & Rehabilitation Design at Various Locations, Project No. 1185.1.2. The period of the agreement is effective upon Board approval for two-years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$295,000.00 - 9960-907606-9557-900020-706063

BACKGROUND/EXPLANATION:

Under this agreement, Brown and Caldwell will provide engineering services for the development of contract documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas as identified by the City of Baltimore. The Consultant was approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE: Dhillon Engineering	\$ 18,025.29	6.11%
DM Enterprises of Baltimore, LLC	9,000.00	3.05%
EBA Engineering	48,215.32	16.34%
Findling, Inc.	5,078.33	1.72%
	<u>\$ 80,318.94</u>	<u>27.22%</u>
 WBE: J.A. Rice, Inc.	 \$ 23,649.13	 8.02%
Sahara Communications, Inc.	6,000.00	2.03%
	<u>\$ 29,649.13</u>	<u>10.05%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$344,470.00	9960-909100-9558	
Water Rev. Bonds	Constr. Res. Water	
	Infrastructure Rehab	
5,530.00	-----	
Counties		
\$350,000.00		
\$295,000.00	-----	9960-907606-9557-3
		Engineering
		9960-907606-9557-9
		Administration
55,000.00		
\$350,000.00		

The funds are required to cover the cost of the award for Project 1185.1.2, WC 1319 Small Main Replacements and Rehabilitation.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Brown and Caldwell for WC 1319, Small Water Main Replacement & Rehabilitation Design at Various Locations, Project No. 1185.1.2. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with C.C. Johnson & Malhotra, P.C. for WC 1316, Small Water Main Replacement & Rehabilitation Design at Various Locations, Project No. 1185.2.1. The period of the agreement is effective upon Board approval for two-years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$492,623.88 - 9960-911610-9557-900020-703032

BACKGROUND/EXPLANATION:

Under this agreement, C.C. Johnson & Malhotra, P.C. will provide engineering services for the development of contract documents for the replacement and rehabilitation of small diameter water distribution mains and appurtenances in the designated areas as identified by the City of Baltimore. The Consultant was approved by the Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE: EBA Engineering, Inc.	\$ 49,263.29	10.00%
Navarro & Wright Consulting Engineers, Inc.	19,705.00	4.00%
Environ-Civil Engineering, Ltd.	14,779.00	3.00%
DM Enterprises of Baltimore, Inc.	49,263.00	10.00%
	<u>\$133,010.29</u>	<u>27.00%</u>
WBE: Phoenix Engineering Svcs., Inc.	\$ 41,874.00	8.50%
Sahara Communications, Inc.	7,390.00	1.50%
	<u>\$ 49,264.00</u>	<u>10.00%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$600,000.00	9960-909100-9558	
Water Rev. Bonds	Constr. Res. Water Infrastructure Rehab	
\$492,623.88	-----	9960-911610-9557-3 Engineering
107,376.12	-----	9960-911610-9557-9 Administration
<u>\$600,000.00</u>		

The funds are required to cover the cost of the award for Project 1185.2.1, WC 1316 Small Main Replacements and Rehabilitation.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with C.C. Johnson & Malhotra, P.C. for WC 1316, Small Water Main Replacement & Rehabilitation Design at Various Locations, Project No. 1185.2.1. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESBureau of Water and Wastewater (BW&WW) - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the past due invoices of Wachs Water Services for services performed during the period January 9, 2014 through January 14, 2014, under Project 1188, Valve and Fire Hydrant Exercising.

AMOUNT OF MONEY AND SOURCE:

\$ 8,201.52	-	2071-000000-5521-393204-603026
8,201.52	-	2071-000000-5521-393304-603026
8,201.52	-	2071-000000-5521-393404-603026
8,201.52	-	2071-000000-5521-608504-603026
\$32,806.08		

BACKGROUND/EXPLANATION:

Project 1188 replaced Project 1127, which expired on January 19, 2014. Project 1188 provides for the assessment, inspection, rehabilitation, and shutdowns of water distribution system valves within the Baltimore Metropolitan Area Water Distribution System.

The total approved budget for Project 1127 was expended by December 31, 2013. During the timeline between December 31, 2013 exhaustion of the funds for Project 1127, and the January 15, 2014 approval by the Board of Estimates for Project 1188, there were no funds available to cover the cost of the work required to assist the City in emergency responses of water main breaks and the necessary shut downs during the period of January 1, 2014 through January 14, 2014.

To cover the costs incurred due to the emergency work necessitated during the period of January 9, 2014 through January 14, 2014, the Bureau is requesting approval to pay the invoices for Wachs Water Services in the amount of \$32,806.08. This amount will not trigger an increase in the approved upset limit of \$6,050,856.25 approved by the Board on January 15, 2014.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

The Consultant will comply with all terms and conditions of the MBE/WBE programs, in accordance with Baltimore City Code, Article 5, Subtitle 28.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the past due invoices of Wachs Water Services for services performed during the period January 9, 2014 through January 14, 2014, under Project 1188, Valve and Fire Hydrant Exercising.

MINUTES

Bureau of Water and Waste - 2014 Sewer Surcharge Adjustment
and Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to concur with an adjustment of the 2014 Sewer Surcharge assessed to Peabody Heights Brewery, LLC and rescind any penalties assessed on the unpaid surcharge balance.

AMOUNT OF MONEY AND SOURCE:

\$1,972.03 - unpaid surcharge balance

BACKGROUND/EXPLANATION:

Article 25 of the Baltimore City Code (2000 ed., as amended) grants the City the authority to assess industries a sewer surcharge of industrial waste. Industries are billed in advance each January covering the period of January 1 through December 31 year each billing year. The Peabody Heights Brewery, LLC was originally assessed \$17,756.23 for Calendar Year 2014. However, in a letter dated March 18, 2014, the company requested that the surcharge be reconsidered as actions were taken during the surcharge year to reduce the pollutant loadings of their discharge.

The Bureau agreed that reconsideration was warranted and recalculated the surcharge using only the analytical data collected in October of 2013, after the company's inside and outside settling pits had been reconfigured and a filtering system had been installed. This resulted in a revised assessment of \$6,867.82 and represents a reduction of \$10,897.41. As Peabody Heights Brewery, LLC has paid \$4,895.79 of the original assessment, the company still owes a surcharge of \$1,972.03.

MINUTES

BW&WW - cont'd

The Bureau of Water and Wastewater requests that the Board concur with the decision to assess Peabody Heights Brewery, LLC. \$6,867.82 for Calendar Year 2014. The Board is also requested to rescind any penalties assessed on the unpaid assessed surcharge balance of \$1,972.03.

UPON MOTION duly made and seconded, the Board concurred with the adjustment of the 2014 Sewer Surcharge assessed to Peabody Heights Brewery, LLC and rescinded any penalties assessed on the unpaid surcharge balance.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3063 - 3067

to the low bidders meeting the specifications,
and rejected the bid as indicated
for the reasons stated.

The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Mayor **ABSTAINED** on item no. 6.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 12313, Herring Run Greenway	P. Flanigan & Sons, Inc.	\$4,189,000.00
DBE: Priority Construc- tion Corp.	\$ 254,723.80	6.08%
Jannette Redrow, Ltd.	469,807.80	11.22%
Powell's Trucking Co., Inc.	<u>281,080.00</u> \$1,005,611.60	<u>6.71%</u> 24.01%

2. TRANSFER OF FUNDS - Dept. of Recreation & Parks

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$1,600,000.00 MDoT Revenue	9938-904757-9475 Res. - State Constr.	
1,980,000.00 Federal	9938-904757-9475 Res. - Herring Run Greenway, Phase I	
598,400.00 <u>Federal</u>	9938-913001-9475 Res. - Unallotted	
\$4,178,400.00	-----	9938-901751-9474 Active - Herring Run Greenway, Phase I

This transfer will provide funds to cover costs associated with the award of the Herring Run Greenway Phase I, Contract No. TR12313 to P. Flanigan & Sons, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water & Wastewater

3. WC 1234, East Coldspring Lane Installation of New 12-Inch Water Main	Monumental Paving & Excavating, Inc.	\$2,904,218.30
MBE:	T.E. Jeff Inc.	\$290,500.00 10.00%
WBE:	Priceless Industries, Inc.	\$ 11,426.00 .39%
	S & L Trucking, LLC	\$46,675.00 1.60%
		\$ 58,101.00 2.00%

4. TRANSFER OF FUNDS - Office of Engineering & Construction

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$4,029,314.00 Water Revenue Bonds	9960-909100-9558 Constr. Reserve Water Infrastr. Rehab.	
\$ 290,421.00	-----	9960-905658-9557-2 Extra Work
290,421.00	-----	9960-905658-9557-3 Engineering
370,000.00	-----	9960-905658-9557-5 Inspection
2,904,218.30	-----	9960-905658-9557-6 Construction
174,253.70	-----	9960-905658-9557-9
\$ 4,029,314.00		Administration

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of General Services

This transfer is required to cover the costs associated with Award for construction of WC 1234, E. Coldspring Lane Installation of 12-inch Water Main.

- | | | | |
|--|---------------------------------|-------------|-----------|
| 5. GS 11805R, Reno-
vations to Engine
House 45 | Boulevard Contractors,
Corp. | \$ | 73,900.00 |
| MBE: | MCR Electrical
Company | \$31,038.00 | 42.00% |
| WBE: | Acorn Supply
& Distributing | \$ 1,662.75 | 2.25% |

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Purchases

- | | |
|--|--|
| 6. B50003494, Land-
scaping & Maint.
Services for
Exterior and
Interior Plants | REJECTION - The sole bid was found non-responsive due to failure to comply with material terms of the previous contract regarding MBE/WBE participation, and non-responsive because the bid included irregularities in its pricing. |
|--|--|

(Balto. Convention
Center)

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

- | | | | |
|--------------------------------------|--|----|------------|
| 7. B50003564, Backhoe
with Loader | Valley Supply &
Equipment Co., Inc. | \$ | 366,750.00 |
|--------------------------------------|--|----|------------|

(Dept. of General Service)

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

8. B50003578, Street Sweeper Trucks	Maryland Industrial Trucks, Inc.	\$2,837,174.00
--	-------------------------------------	----------------

(Dept. of General
Services)

MWBOO GRANTED A WAIVER.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 64, Item #8, Bureau of Purchases, B50003578, RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS, Maryland Industrial Trucks, Inc., if approved:
 - i. This award in the amount of \$2,837,174.00:
 1. Fails to disclose that this purchase is fundamental to the city's storm water management plan;
 2. Fails to disclose whether this purchase will come from the city's general fund or the storm water management fee;
 3. Fails to disclose the long range sustainability implications on the general fund of this purchase regarding maintenance and future replacements or additional truck purchases;
 - ii. Please provide access to:
 1. The document that provides details of the purchases planned using storm water fees.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost me and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending, without benefit of local jobs and minority/women contracts.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 13, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

9.	B50003322, Lean		\$599,500.00
	Consultants, Facilita-		
	tors, Trainers	<u>Trainers</u>	\$399,500.00
		Operational Performance	
		Solutions, Inc.	
		<u>Facilitators</u>	\$200,000.00
		Operational Performance	
		Solutions, Inc	
		Neovista Consulting, LLC	
		Global Productivity	
		Solutions, LLC	

(Dept. of Finance)

MWBOO GRANTED A WAIVER.

MINUTESFire Department - Retroactive Payments**ACTION REQUESTED OF B/E:**

The Board is requested to approve the Retroactive Payments for the listed employees who are due promotional back pay per Local 734's MOU Article 25 (D).

1. **SCOTT D. KLEIN** **\$ 6,406.99**

Mr. Klein's payment is for payroll periods ending September 11, 2013 through May 6, 2014.

2. **MATTHEW R. DIDOMENICO** **\$ 6,263.93**

Mr. DiDomenico's payment is for payroll periods ending December 18, 2013 through May 6, 2014.

3. **JOHN J. DEWAN** **\$ 7,695.56**

Mr. Dewan's payment is for payroll periods ending October 23, 2013 through May 6, 2014.

4. **TRISTAN S. TRICARICO** **\$12,961.88**

Mr. Tricarico's payment is for payroll periods ending July 3, 2013 through May 6, 2014.

Account: 1001-000000-2130-228200-601061

The Fire Department did not have an active promotional list for Emergency Vehicle Drivers and must promote retroactively.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Fire Department - cont'd

UPON MOTION duly made and seconded, the Board approved the Retroactive Payments for the above listed employees who are due promotional back pay per Local 734's MOU Article 25 (D).

MINUTES

Mayor's Office of Information - Retroactive Payment and Leave
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve the Retroactive Payment and Leave to Ms. Takiera Berry for the period February 25, 2014 through April 3, 2014 and 2 vacation days, 2 sick days, and .50 personal days.

AMOUNT OF MONEY AND SOURCE:

\$4,410.56 - 6000-611115-1512-167900-601001

BACKGROUND/EXPLANATION:

A hearing was conducted by the Civil Service Commission regarding Ms. Berry's termination from MOIT. Ms. Berry was restored to her most recent position and awarded back pay for the period of the termination from February 25, 2014 through April 3, 2014, in the amount of \$4,410.56 and 2 vacation days, 2 sick days, and .50 personal days.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Retroactive Payment and Leave to Ms. Takiera Berry for the period February 25, 2014 through April 3, 2014 and 2 vacation days, 2 sick days, and .50 personal days.

MINUTES

Mayor's Office of Emergency Management - Amendment to Memorandum
of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment to Memorandum of Agreement (MOA) with Business Network of Emergency Resources, Inc. (BNET).

AMOUNT OF MONEY AND SOURCE:

This amendment has no associated costs.

BACKGROUND/EXPLANATION:

This Amendment to the original MOA with the BNET deletes a requirement for businesses that wish to participate in the program to name the City of Baltimore and the BNET as additional insured in their insurance plans. A requirement is already in place for participants to indemnify and hold harmless the City and the BNET as a condition for participation in the Corporate Emergency Access System (CEAS) Program.

The CEAS is a system that allows businesses to pre-register key personnel to have access to disaster areas during an incident when deemed safe. Studies have shown that access to the workplace by critical employees and key service providers during times of restricted ingress are crucial to business survival. The CEAS was developed for this reason at the urging of the business community. There are currently 271 users registered in the program.

The Law Department and the Office of Risk Management have both agreed that the original requirement in the 2009 Memorandum of Understanding is unnecessary.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Mayor's Office of Emergency Management - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment to Memorandum of Agreement with Business Network of Emergency Resources, Inc.

MINUTES

Department of Public Works/Office of - Task Assignment
Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 002, to Whitman, Requardt & Associates, LLP, under Project 1182.2W On-Call Environmental Services, Ashburton Filtration Plant Generator. The Project completion date will expire on December 11, 2015. The duration of this task is one year.

AMOUNT OF MONEY AND SOURCE:

\$201,210.58 - 9960-902298-9557-900020-703032

BACKGROUND/EXPLANATION:

The Ashburton Filtration Plant (Plant) Generator is necessary to meet emergency load demand during loss of normal power from Baltimore Gas and Electric. The Generator will be located on the west side of the west gated entrance to the Plant. Under Task No. 2 of the Project 1182.2W, Whitman, Requardt & Associates, LLP has been requested to provide engineering services for the design of a new standby generator to serve the Ashburton Filtration Plant. Project 1182.2W, On-Call Environmental Engineering Services was approved by the Board on December 11, 2013 for \$749,941.60.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS - Office of Engineering & Construction

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 102,593.00 Balto. Co.	9960-910300-9558 Constr. Res. - Water Facilities	

MINUTES

Department of Public Works/Office of - cont'd
Engineering & Construction

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
147,407.00	" "	
Water Rev.		
Bonds		
<u>\$ 250,000.00</u>		
 \$201,210.58	 -----	9960-902298-9557-
		900020-3
		Engineering
48,789.42	-----	9960-902298-9557-
		900020-9
		Administration
 <u>\$250,000.00</u>		

This transfer provide funds to cover the cost of Project 1182.2W, Task No. 2, Ashburton Filtration Plant Generator.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 002, to Whitman, Requardt & Associates, LLP, under Project 1182.2W On-Call Environmental Services, Ashburton Filtration Plant Generator. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Bureau of Water and Wastewater - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement to Ulliman Schutte Construction LLC., for Water Contract No. 1168, Deer Creek Pumping Station.

AMOUNT OF MONEY AND SOURCE:

\$700,391.05 - 9960-904727-9557-000000-200001

BACKGROUND/EXPLANATION:

On April 10, 2014, Ulliman Schutte Construction LLC. was granted Conditional Acceptance of Water Contract No. 1168. The Contractor has accordingly requested a Partial Release of Retainage for \$700,391.05. The City holds \$1,200,391.05 in retainage. The remaining \$500,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Partial Release of Retainage Agreement to Ulliman Schutte Construction LLC., for Water Contract No. 1168, Deer Creek Pumping Station.

MINUTES

Bureau of Water and Wastewater - Full Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Full Release of Retainage Agreement to Cole Roofing Co., Inc., for Sanitary Contract No. 884, Roof Replacement of Shop and Maintenance Facility at Back River Wastewater Treatment Plant.

AMOUNT OF MONEY AND SOURCE:

\$72,943.11 - 9956-905538-9551-000000-200001

BACKGROUND/EXPLANATION:

On January 7, 2014, Cole Roofing Co., Inc., was granted Final Acceptance of Sanitary Contract 884. The Contractor has accordingly requested a final release of retainage.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Full Release of Retainage Agreement to Cole Roofing Co., Inc., for Sanitary Contract No. 884, Roof Replacement of Shop and Maintenance Facility at Back River Wastewater Treatment Plant.

MINUTES

Department of Communication Services - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Software Update Service for the TeleDirectory License with Conveyant Systems, Inc. The period of the update service is effective upon Board approval. The Board is also requested to authorize payment by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$14,850.00 - 2039-000000-1330-158400-603084

BACKGROUND/EXPLANATION:

The TeleDirectory software is an advanced directory application with integrated call processing. It offers City telephone operator's flexible user defined directory information to improve call handling and efficiency from their desktop PC. The City last updated the software in 2001 with release 2.0. The new update is for release 2.624 that is compatible with the newer versions of the Windows operating system.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Software Update Service for the TeleDirectory License with Conveyant Systems, Inc. The Board also authorized payment by Expenditure Authorization.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|--------------------|-----------------|
| 1. <u>LAWMEN'S & SHOOTER'S SUPPLY, INC.</u> | <u>\$33,164.45</u> | <u>Re-Award</u> |
| Solicitation No. B50003551 - Environmental Police Uniforms - Department of Public Works - Req. No. R661752 | | |

The lowest bidder F&F and A. Jacobs & Sons, Inc. was non-responsive because it was not allowed to bid on some of the required items, according to its agreement with the manufacturer. Therefore, the Board is requested to award to the next lowest bidder, Lawmen's & Shooter's Supply, Inc. The period of the award is July 19, 2014 through July 18, 2015, with two 1-year renewal options remaining.

- | | | |
|--|--------------------|-----------------------|
| 2. <u>MARTIN SUPPLY COMPANY, INC.</u> | <u>\$33,000.00</u> | <u>Award-Sole Bid</u> |
| Solicitation No. B50003642 - Sign, Screen, and Digital Printing Supplies - Department of Public Works - Req. No. R661627 | | |

The period of the award is August 14, 2014 through August 13, 2015, with three 1-year renewal options remaining.

- | | | |
|---|--------------------|------------------|
| 3. <u>DIGICON CORPORATION</u> | <u>\$41,214.10</u> | <u>Agreement</u> |
| Solicitation No. N/A - YouthWorks System Software Enhancements and Hosting Agreements - Mayor's Office of Employment Development - Req. No. R652489 | | |

The Board is requested to approve and authorize execution of an agreement with Digicon Corporation. The period of the agreement is August 13, 2014 through August 12, 2016 with five 1-year renewal options.

This is for the procurement of software modification and hosting services for YouthWorks for the Mayor's Office of Employment Development. The vendor is the original software developer of the YouthWorks application system currently in use and is the sole provider of software upgrades and hosting services that are now required. A selected source award is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|----------|
| 4. JAY'S RESTAURANT
GROUP, INC. | \$16,000.00 | Increase |
| Solicitation No. B50003314 - Food for Emergency Operation
Center - Department of Transportation - Req. No. R651833 | | |

On December 27, 2013, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. On April 24, 2014, the City Purchasing Agent approved an increase in the amount of \$10,000.00. This increase in the amount of \$16,000.00 will make the award amount \$46,000.00 and is through December 31, 2014, with an option to extend for six months at the City's sole discretion.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

- | | | |
|--|-------------|----------------|
| 5. JLN CONSTRUCTION SERVICES,
INC. | \$39,200.00 | Purchase Order |
| Solicitation No. B50002710 - Installation of Stanley Doors -
Baltimore Convention Center - Req. No. R669792 | | |

The Board approved an award of Contract number B50002710 on December 12, 2012, to JLN Construction Services, LLC to provide installation of Stanley Doors. A master blanket purchase order was issued on December 19, 2012 and expired on December 18, 2013. The purchase order (P522251) expired before all the work was completed and all invoices were submitted. The Baltimore Convention Center is requesting a purchase order issued to pay the outstanding invoices. An award is recommended to pay the vendor for the remaining balance for work completed.

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|---|--------------|-------------|
| 6. VIDACARE CORPORATION | \$120,000.00 | Sole Source |
| Contract No. 08000 - IO Needles and Equipment - Fire Department
- Req. No. R657966 | | |

Vidacare Corporation's products utilize proprietary intraosseous infusion technology only supplied by the manufacturer and currently in use by the Fire Department's Emergency Medical Technicians. estimated requirement.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 74, Items #4, INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS - Bureau of Purchases - B50003314, Food for Emergency Operation Center, if approved:
 - i. Fails to clearly describe this expense which appears to be an intentional obfuscation of the factual details concerning this action;
 - b. Please provide access for inspection the list of emergencies which required food service this fiscal year;
 - c. Please provide access for inspection the invoices submitted by JAY'S RESTAURANT GROUP, INC. for this contract during the current and previous fiscal years.
3. How the protestant will be harmed by the proposed Board of Estimates' action: This demonstrates the less than transparent practices of this administration which routinely obfuscates facts from the public. This untenable practice denies citizens the opportunity to clearly observe the workings of our government in a transparent manner. The mismanagement of public funds has been pervasive in this administration and has frequently been financially costly and often socially and morally unacceptable to the average citizen taxpayer. This action glaringly demonstrates this administration's abusive policy which extends maximum benefit to corporations over citizens/residents. A complete top to bottom business process reengineering initiative must be initiated to ensure scarce taxpayer funds are NOT mismanaged and that processes are open and transparent.
4. The remedy I seek and respectfully request is that this action be delayed until a top to bottom business process reengineering initiative is scheduled for DOT.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 13, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The above amount is the City's. It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|--------------|-----------|
| 7. FEI COMPANY
Contract No. 08000 - Maintenance and Repair of Scanning Electron Microscopes - Police Department - Req. No. R664163 | \$108,035.00 | Agreement |
|---|--------------|-----------|

The Board is requested to approve and authorize execution of an agreement with FEI Company. The period of the agreement is February 23, 2014 through February 22, 2017, with two 1-year renewal options.

The FEI Scanning Electron Microscopes are currently in use by the Police Department's crime laboratories. The vendor is the manufacturer and sole provider of maintenance and report for the microscopes. The amount requested is for three years of maintenance and repair of the microscopes. Although the process of negotiating the agreement was started in late November 2013, final negotiations and resolution of the corporate status were not concluded until recently.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

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| 8. <u>JAY'S RESTAURANT GROUP, INC.</u> \$ 20,000.00 | Increase |
| Contract No. B50003317 - Food for Yard A & B Shift - Department of Transportation - P.O. No. P525938 | |

On December 27, 2013, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained one six month renewal option. Subsequent increases totaling \$20,000.00 have been approved. This increase in the amount of \$20,000.00 is necessary to meet increased usage. This increase in the amount of \$20,000.00 will make the award amount \$60,000.00. The above amount is the City's estimated requirement. The contract expires December 21, 2014, with an option to renew for an additional six months.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

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|--|----------|
| 9. <u>SHAFER, TROXELL & HOWE, INC.</u> \$ 100,000.00 | Increase |
| Contract No. 08000 - Yeoman Pump Parts - Department of Public Works, Water and Wastewater - P.O. No. P525622 | |

On November 20, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained three 1-year renewal options. This increase in the amount of \$100,000.00 is needed to allow the agency to continue to order replacement parts. This increase in the amount of \$100,000.00 will make the award amount \$200,000.00. The above amount is the City's estimated requirement. The contract expires on November 19, 2014 with three 1-year renewal options remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 76, Item #8, INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS - Bureau of Purchases - B50003317, Food Yard A & B Shift, if approved:
 - i. Fails to clearly describe this expense which appears to be an intentional obfuscation of the factual details concerning this action;
 - b. Please provide details of the operations ongoing at the Yard during A &B shifts which warrant the purchase of food;
 - c. Please provide access for inspection the invoices submitted by JAY'S RESTAURANT GROUP, INC. for this contract during the current and previous fiscal years.
3. How the protestant will be harmed by the proposed Board of Estimates' action: This demonstrates the less than transparent practices of this administration which routinely obfuscates facts from the public. This untenable practice denies citizens the opportunity to clearly observe the workings of our government in a transparent manner. The mismanagement of public funds has been pervasive in this administration and has frequently been financially costly for residents. This action glaringly demonstrates this administration's abusive policy which extends maximum benefit to corporations over citizens/residents. The continued mismanagement of projects by City agencies is disgracefully wasteful and lacking in actual innovative outcomes. A complete top to bottom business process reengineering initiative must be initiated to ensure scarce taxpayer funds are NOT mismanaged and that processes are open and transparent.
4. The remedy I seek and respectfully request is that this action be delayed until a top to bottom business process reengineering initiative is scheduled for DOT.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 13, 2014.

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

10. BELTWAY INTERNATIONAL

INC.	\$6,237,795.00	Increase
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Contract No. B50003567 - Crew Cab Five Ton Dump Truck - Department of General Services, Fleet Management - Req. No. R671222

On July 23, 2014, the Board approved the initial award in the amount of \$1,160,920.00. This increase in the amount of \$6,237,795.00 is necessary to purchase 43 trucks to replace vehicles which have exceeded their target replacement date. The total amount of \$6,237,795.00 will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management. This increase in the amount of \$6,237,795.00 will make the award amount \$7,398,715.00. The contract expires on July 31, 2015.

MWBOO GRANTED A WAIVER.

11. WASTE EQUIPMENT SALES

AND SERVICE, LLC	\$188,041.00	Increase
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Contract NO. B50003470 - Hook Lift Truck - Department of General Services, Fleet Management - P.O. No. P527821

On June 18, 2014, the Board approved the initial award in the amount of \$752,164.00. This increase is necessary to purchase one truck to replace a vehicle which has exceeded its target replacement date. The total amount of \$188,041.00 will be financed through the City's Master Lease Program administered by the Bureau of Treasury Management. This increase in the amount of \$188,041.00 will make the award amount \$940,205.00. The contract expires on June 17, 2015.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

12. JOSEPH MORENO SR.

d/b/a JM TRUCKING	\$ 50,000.00	Increase
Contract No. 06000 - Hauling of Asphalt - Department of Transportation - P.O. No. P527007		

On April 28, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,000.00 to enable the Department of Transportation to receive services until the new Contract B50003519 was awarded. During this period, the usage of the contract exceeded the anticipated contract amount. This increase in the amount of \$50,000.00 is to pay outstanding invoices from the contractor.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

13. UNIVERSITY OF BALTIMORE,
SCHAEFER CENTER FOR PUBLIC
POLICY

	\$230,423.00	Increase
Baltimore County Contract No. BC2057085 - Election Judge Training Services - Board of Elections - P.O. No. R673026		

On July 11, 2007, the Board approved the initial award in the amount of \$290,000.00. The award contained six renewal options. Subsequent actions have been approved. On June 25, 2014, the Board approved a renewal in the amount of \$0.00 through June 30, 2015. This increase in the amount of \$230,423.00 is for the funding of that period through June 30, 2015.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

14. CORRELLI INCORPORATED	\$ 500,000.00	
FLEETPRIDE, INC.	500,000.00	
	<u>\$1,000,000.00</u>	Increase

Contract No. B50002613 - Aftermarket Parts and Service for Heavy Trucks and Equipment - Department of General Services - P.O. No. P522357 & P522360

On December 5, 2012, the Board approved the initial award in the amount of \$2,500,000.00. The award contained two 1-year renewal options. This increase in the amount of \$1,000,000.00 is necessary due to increased need for aftermarket parts and service. This increase in the amount of \$1,000,000.00 will make the award amount \$3,500,000.00. The contract expires on January 31, 2016, with two 1-year renewal options. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

15. LIVING CLASSROOMS		
FOUNDATION, INC.	\$500,000.00	Increase

Contract No. B50002806 - Land Resources General Contractor - Department of Housing and Community Development - P.O. No. P523425

On May 1, 2013, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. This increase in the amount of \$500,000.00 is necessary due to increased usage. This increase in the amount of \$500,000.00 will make the award amount \$700,000.00. The contract expires April 30, 2016, with two 1-year renewal options. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% MBE AND 8% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE: Brickhouse Brown, Inc.	\$16,847.67	8.80%
G. Cooper Construction & Maintenance, Co.	\$21,000.00	10.96%
HTW Renovations Construction Co. Inc.	0.00	0%
C & R Environmental Associates, Inc.		0%
Personal Electric, LLC		0%
	<u>\$37,847.67</u>	<u>19.76%</u>

WBE: S & S Levy Construction & Investment, LLC		0%
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MWBOO FOUND LIVING CLASSROOMS FOUNDATION, INC. IN NON-COMPLIANCE.

Living Classrooms Foundation, Inc. will be given 60 days to submit a plan to cure their MBE/WBE participation deficit.

16. ABACUS CORPORATION	\$1,500,000.00	Increase
Contract No. B50002312 - Unarmed Uniformed Security Guard Services - Agencies - Various - P.O. Nos. P520425		

On June 6, 2012, the Board approved the initial award in the amount of \$10,683,000.00. The award contained two 1-year renewal options. This increase in the amount of \$1,500,000.00 is for the annual Living Wage increases and emergency requirements over the last two years that could not be anticipated in the original award contract. This increase in the amount of \$1,500,000.00 will make the award amount \$12,183,000.00. The contract expires June 30, 2015, with two 1-year renewal options. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases**MWBOO SET GOALS OF 27% MBE AND 0% WBE.**

MBE: Sigma Security	\$1,452,609.46	19.69%
AAsim Security Agency	<u>334,864.34</u>	<u>4.54%</u>
	\$1,787,473.80	24.23%

WBE: N/A**MWBOO FOUND VENDOR IN NON-COMPLIANCE.**

MWBOO found vendor in non-compliance on July 17, 2014, with participation of 24.23% MBE. It is recommended that the vendor be given 60 days to come into compliance.

17. THE BALTIMORE AUTO SUPPLY CO.	\$ 380,000.00	
UNI-SELECT USA, INC.	75,000.00	
PARTS AUTHORITY SOUTHERN LLC	40,000.00	
SALVO AUTO PARTS, INC.	120,000.00	
QUALITY AUTOMOTIVE WAREHOUSE	80,000.00	
SERVICE PARTS COMPANY-MC	50,000.00	
ROK BROTHERS, INC.	170,000.00	
FLEETPRIDE, INC.	<u>85,000.00</u>	
	\$1,000,000.00	Increase

Contract No. B50001427 - Aftermarket Parts and Supplies for Cars and Light Trucks - Department of General Services - P.O. Nos. Various

On June 30, 2010, the Board approved the initial award in the amount of \$1,800,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$1,000,000.00 is necessary due to the increased need for aftermarket parts and supplies.

The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

18. MOTOROLA SOLUTIONS, INC.	\$1,500,000.00	Amendment to Agreement
Contract No. 08000 - Furnish and Deliver Add-On Subscriber Radios, Mobile Data Subscribers, Parts, Accessories, and Services - Agencies - Various - Req. Nos. Various		

The Board is requested to approve and authorize execution of an Amendment to Agreement with Motorola Solutions, Inc. The contract expires February 1, 2015 with one 1-year renewal option remaining.

On January 23, 2008, the Board approved the initial award in the amount of \$500,000.00. Subsequent actions have been approved. This Amendment updates the list of equipment provided under this contract. The increase in the amount of \$1,500,000.00 is necessary due to increased usage. This increase in the amount of \$1,500,000.00 will make the award amount \$5,610,000.00. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of Baltimore City, of which I am a member, in good standing.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are: Page 82, Item 18, Bureau of Purchases - MOTOROLA SOLUTIONS, Inc. \$1,500,000.00 Agreement - Contract No. 08000 – Furnish and Deliver Add-On Subscriber Radios, Mobile Data Subscribers, Parts, Accessories, and Services, if approved:
 - a. This agreement is listed as Contract No. 08000 which is questionable as this contract appears 4 – times in this week’s agenda and additionally appears over 85 times in previous BOE agendas dating back to November 2012 for an extremely wide assortment of purchases;
 - i. Please clarify.
 - b. This award which will exceed \$5 million, if approved, makes no reference to minority/women-owned business participation goals;
 - c. Please provide access to the documents which discloses the updated list of equipment as noted in the following “This Amendment updates the list of equipment provided under this contract.”
 - d. Mayor Rawlings-Blake has orchestrated a road block for the past 24 months which has resulted in approximately \$400K/month being wasted in expenditures supporting an arcane telephone system for the City;
 - e. This procurement assumes and exacerbated this waste in that yet more scarce tax-payer funds will be expended on a questionable procurement which is NOT clearly part of a comprehensive integrated city-wide 21st century telecommunications plan.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This onerous burden can only be relieved when cost saving best practices are consistently applied to all procurement actions. This award fails to accomplish that end and will be most costly to the citizens of Baltimore and myself.

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

4. The Remedy I Seek: This award should NOT be approved and the action should be rejected and redefined as part of a comprehensive integrated city-wide telecommunications strategy, which is void of the political whims of this dictatorial mayoral administration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on August 12, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|---------|---------------------------|
| 19. TIERPOINT MARYLAND, LLC f/k/a
BALTIMORE TECHNOLOGY PARK, LLC | \$ 0.00 | Amendment to
Agreement |
| Contract No. B50002948 - Data Center Colocation - Mayor's
Office of Information Technology - Req. Nos. Various | | |

The Board is requested to approve and authorize execution of an Amendment to Agreement with TierPoint Maryland, LLC f/k/a Baltimore Technology Park, LLC. The contract expires September 10, 2018, with five 1-year renewal options.

On September 13, 2013, the Board approved the initial award in the amount of \$1,653,520.00. This amendment to agreement will clarify the access to and use of common areas and to identify the specific City-used premises in the Data Center Colocation facility.

MWBOO SET GOALS OF 5% MBE AND 2% WBE.

MBE: Cytherian, LLC	\$33,833.38	16.83%
WBE: DK Consulting, LLC	\$ 5,070.00	2.52%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

TierPoint Maryland, LLC f/k/a Baltimore Technology Park, LLC committed to participation of 20.8% MBE and 2.9% WBE and was found non-compliant with that commitment on July 23, 2014. The non-compliance was due to the City's change in scope of services, where fewer servers than anticipated were migrated during implementation. The Bureau is requesting that the difference between the vendor's commitment of 20.8% MBE and 2.9% WBE and its actual participation below be waived because the migration phase of this project is now complete.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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President: "The first item on the non-routine agenda can be found on Page 83, Informal Awards, Renewals, Increases to Contracts and Extensions, Item No. 19, Contract No. B50002948, Data Center Colocation, Mayor's Office of Information Technology. Will the parties please come forward?"

Mr. Tim Krus: "Tim Krus, City Purchasing Agent. This is an amendment to this contract to clarify access to and use of common areas in this data location facility and to identify the specific City use premises that are in the Data Center Colocation facility."

President: "Madam Comptroller."

Comptroller: "Yeah, I have a couple questions. Um -- I sent you a question, 4.b., um -- and the question was, 'How will City agencies other than MOIT have access to the Data Center Colocation facility be determined?' and you responded, 'That the facility access will be based on the service consumed by the agency. '

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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So, my further question to you is, please explain and give a definition of the services that can be consumed?

Mr. Krus: "With the service consumed by the agency mainly relates to the placement of agency servers in the facility."

Mr. Jerome Mullen: "Jerome Mullen, Mayor's Office of Information Technology. Um -- there's two different types of basic services. One of them is colocation service; if the agency wants to bring their infrastructure, their hardware and put it in the facility, that's one type of service. Or if they want to virtualize their service and put it on our infrastructure, that's a separate type. So, if it's virtualized, they wouldn't need access, but if it's hardware that's brought in, they would."

Comptroller: "And so, what access level will the 24/7, 365 um -
- be there for each type of access that can be consumed?"

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Mr. Mullen: "If they have their infrastructure there, then they will have their 24/7, 365 access."

Comptroller: "Okay. And I also sent you Question 4.c., which asks, 'Will any agency with software on a server in Data Center colocation facility have unrestricted access to the facility?' And you did not respond to this question about the server access. Your response was, 'If the software is installed on a physical server, on which the agency is the owner, that agency would qualify for access to the facility.' What does 'qualify' mean?"

Mr. Mullen: "If -- if you're referring to just the software --"

Comptroller: "Um hmm."

Mr. Mullen: "Um -- then that means in all likelihood then it's virtualized and they wouldn't need access to the facility."

Comptroller: "They would not or would?"

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Mr. Mullen: "They would not need access to the facility, but they would have access, remote access to the application."

Comptroller: "Okay, so they would have access, virtual access, but they would not have access to the facility?"

Mr. Mullen: "Correct."

Comptroller: "Okay. Will any agency that has -- okay -- uh -- let's see -- so you may have answered this question. Will the agency with virtual service have 24/7, 365 unrestricted access to the City use premises and you're saying that they will have virtual access?"

Mr. Mullen: "Correct. They will have remote access, but not actual access, physical access to the facility."

Comptroller: "So, so can you explain the level of access? You're, you're saying that they can't do it physically, but remotely?"

Mr. Mullen: "Remotely they would be able to access their application whatever application they have. Um -- if they have a virtual server if they have administrative access to that server, so then they'd be able to do whatever type of

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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maintenance configurations they needed to do from any location."

Comptroller: "Um -- uh -- I see -- what -- uh -- okay -- I think that's all of my questions. Okay."

President: "You okay?"

Comptroller: "Um hmm."

President: "Um -- thank you. I will entertain a Motion."

City Solicitor: "MOVE approval of the items being discussed by Mr. Mullen and Mr. Kruse."

Director of Public Works: "Second."

President: "All those in favor say Aye. All opposed Nay."

Comptroller: "**Nay.**"

President: "Please note the Comptroller votes **NO**. The Motion carries. Um -- first of all before we end the hearing, I want to recognize Mr. Mason uh -- Mr. Middleton. Is Roxy here? Okay, and uh -- welcome the Ru Ru representative here to the Board of Estimates."

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
20. SEGAL ADVISORS, INC.	\$307,500.00	Extension/ Amendment to Agreement
Contract No. B50000455 - Provide 457 Deferred Compensation Consultant Services - Finance Department - Req. No. R672841		

The Board is requested to approve and authorize execution of an Amendment to Agreement with Segal Advisors, Inc. The amendment period extends the period of the agreement for two years from September 1, 2014 through August 31, 2016.

On July 16, 2008, the Board approved the initial award in the amount of \$328,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. The final renewal was approved on July 31, 2013. In support of the Mayor's Ten Year Financial Plan, an extension is required to allow for the implementation, investment, and benefits consulting for the new 401(a) defined contribution retirement plan in coordination with Great-West Life & Annuity Insurance Company, the Deferred Compensation Plan Administrator. This two-year extension is required to assure complete implementation and coordination with the Plan Administrator. The above amount is the City's estimated requirement.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS of 0% for MBE and 0% for WBE.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

Kim A. Trueheart

August 12, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of Baltimore City, of which I am a member, in good standing.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are: Page 84, Item 20 - Bureau of Purchases - SEGAL ADVISORS, Inc., if approved:
 - a. The MWBOO set the minority and women business participation goals at MBE = 0% at WBE = 0%;
 - b. When MWBOO goals are set at 0% it is intended that this practice informs the market-place that minority and women owned businesses are under-represented in this particular business segment and thus an opportunity exist for entry;
 - c. If one minority/women-owned business is the sole representative in the Baltimore area market this unfair government practice precludes their participation on this contract;
 - d. Advocates attempted to amend the recently reauthorized minority/women-own business law to right this inequitable practice, but were blocked by this administration;
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This onerous burden can only be relieved when the economic outcomes for the underserved residents improve and the staggering 15% unemployment rate in Baltimore City is reduced. These awards fail to accomplish that end and will be more costly to the citizens of Baltimore and myself who have to bare the heavy tax and fee burden.
4. The Remedy I Seek: This award should NOT be approved until the MWBOO along with the MWBD offices present a plan to recruit and certify new minority and/or women businesses into underrepresented business segments of the city's minority/women's business participation program.

I look forward to opportunity to address this matter in person at the BOE on August 13, 2014.

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases21. 1ST CALL

P&J CONTRACTING
COMPANY, INC.

\$2,000,000.00

2ND CALL

K&K ADAMS, INC.

1,000,000.00

\$3,000,000.00

Renewal

Contract No. B50001351 - Baltimore Building Demolition -
Department of Housing and Community Development - P.O. Nos.
P513966 and P513967

On June 16, 2010, the Board approved the initial award in the amount of \$15,000,000.00. The award contained two 1-year renewal options. This final renewal in the amount of \$3,000,000.00 is for the period July 10, 2014 through June 30, 2015 with no renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of PurchasesP&J CONTRACTING COMPANY, INC.

MBE: Phipps Construction Co., Inc.	\$663,425.94	25%
RBJ Contracting Company	<u>82,495.46</u>	<u>3%</u>
	\$745,921.40	27%
WBE: Cleo Enterprises, Inc.	\$157,658.51	5.73%
The Donne Group, LLC*	<u>121,947.94</u>	<u>4.40%</u>
	\$278,974.45	10.00%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.K&K ADAMS, INC.

MBE: Dease Concrete Services, LLC	\$245,267.25	10.48%
Ball & Breckenridge	<u>446,701.49</u>	<u>19.09%</u>
	\$691,968.74	29.57%
WBE: Fallsway Trucking	\$ 96,280.62	4.11%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to cure the WBE deficit.

22. HORTON MECHANICAL	\$ 0.00	
CONTRACTORS, INC.		
CALMI ELECTRIC CO., INC.	<u>0.00</u>	
	\$ 0.00	Renewal

Contract No. B50001474 - Miscellaneous Electrical Work -
Department of General Services - Req. Nos. Various

On August 18, 2010, the Board approved the initial award in the amount of \$900,000,000.00. The award contained two 1-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Subsequent actions have been approved, making the total contract value \$2,350,000.00. This final renewal in the amount of \$0.00 is for the period August 12, 2014 through August 11, 2015 with no renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 23% FOR MBE AND 10% FOR WBE.

CALMI ELECTRIC CO., INC.

MBE: A/C Power, Inc.	\$ 40,440.00	36.9%
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WBE: MWBOO GRANTED A WAIVER.

MWBOO FOUND VENDOR IN COMPLIANCE.

HORTON MECHANICAL CONTRACTORS, INC.

MBE: A/C Power, Inc.	\$109,243.70	14%
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WBE: MWBOO GRANTED A WAIVER.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to cure the MBE deficit.

23. SOUTHERN IONICS, INC. \$100,000.00 Renewal
 Contract No. B50002491 - Liquid Sodium Bisulfide - Department
 of Public works, Bureau of Water and Wastewater - P.O. No.
 P521128

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On August 15, 2012, the Board approved the initial award in the amount of \$144,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This second renewal option in the amount of \$100,000.00 is for the period September 3, 2014 through September 2, 2015 with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

24. MINNESOTA LIFE INSURANCE

<u>COMPANY</u>	<u>\$5,700,000.00</u>	<u>Renewal</u>
Contract No. B50001893 - Life and Accidental Death and Dismemberment Insurance - Employees and Retirees - Human Resources Department - Req. No. N/A		

On August 11, 2011, the Board approved the initial award in the amount of \$5,478,474.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal option in the amount of \$5,700,000.00 is for the period January 1, 2015 through December 31 2015 with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

ON MARCH 17, 2011, MWBOO SET GOALS OF 7% FOR MBE AND 2% FOR WBE. ON SEPTEMBER 11, 2012 MWBOO WAIVED THE WBE REQUIREMENT.

MBE: Walker Benefit Services	\$17,319.66	5%
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WBE: MWBOO GRANTED A WAIVER.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to cure the MBE deficit.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

25. T.E.A.M. SERVICE CORPORATION
OF NEW YORK

THE ELECTRIC MOTOR REPAIR CO.	\$ 0.00	Renewal
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Contract No. B50001986 - Repair and Maintenance Services for Electrical Motors up to 300 H.P. - Department of Public Works, Department of General Services, Department of Transportation and Others - Req. No. P517872, P517873

On August 10, 2011, the Board approved the initial award in the amount of \$1,424,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal option in the amount of \$0.00 is for the period August 10, 2014 through August 9, 2016 with no renewal options remaining. The above amount is the City's estimated requirement.

MWBO SET GOALS OF 4% FOR MBE AND 2% FOR WBE.

T.E.A.M. SERVICE CORPORATION OF NEW YORK

MWBO FOUND VENDOR IN COMPLIANCE.

THE ELECTRIC MOTOR REPAIR COMPANY

MBE: A.M. and Son Electric	\$ 0.00	0%
Calmi Electric Company	0.00	0%
Roane's Riggings and	0.00	0%
Transfer Co., Inc.	<u>\$ 0.00</u>	<u>0%</u>

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

WBE: The Dexter Company	\$ 0.00	0%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will work with MWBOO to replace its subcontractors who are unable to provide commercially useful work on the contract, including two who are no longer certified. The vendor will be given 60 days to find and retain a substitute(s) and submit a plan to cure its MBE deficit.

26. 1ST CALL FOR EMERGENCY ONLY

BALTIMORE LOCK
& HARDWARE, INC.
\$100,000.00

EASTER'S LOCK AND ACCESS
SYSTEMS, INC. D/B/A
HOMELAND SECURITY
GROUP, INC.
\$100,000.00

\$200,000.00

Renewal

Contract No. B50001966 - Locksmith Services - Agencies -
various P.O. Nos. P518091, P518092

On August 10, 2011, the Board approved the initial award in the amount of \$290,500.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal option in the amount of \$200,000.00 is for the period August 17, 2014 through August 16, 2016 with one 1-year renewal option remaining. The above amount is a renewal of a competitively bid requirements contract and the City's estimated requirement.

MWBOO SET GOALS OF 15% FOR MBE AND 0% FOR WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of PurchasesBALTIMORE LOCK & HARDWARE, INC.

MBE: Covenant Lock & Keys	\$ 0.00	0%
Precision Locksmith Co.,	0.00	0%
Inc.	<u>\$ 0.00</u>	<u>0%</u>

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE. BIDDER HAS DEMONSTRATED GOOD FAITH EFFORTS. MBE FIRMS UNABLE TO DO THE WORK.

EASTER'S LOCK AND ACCESS SYSTEMS, INC. D/B/A HOMELAND SECURITY GROUP, INC.

MBE: Covenant Lock & Keys	\$ 0.00	0%
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WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE. BIDDER HAS DEMONSTRATED GOOD FAITH EFFORTS. MBE FIRM UNABLE TO DO THE WORK.

27. CAPLAN BROTHERS, INC. \$35,000.00 Extension
 Solicitation No. 06000 - Miscellaneous Glass Repairs and
 Related Installation Services - Department of General
 Services and other Agencies - P.O. P524670

On September 3, 2013, the City Purchasing Agent approved the initial award. Subsequent actions have been approved. The extension will provide for required services while a new solicitation is being developed. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|--------|-----------|
| 28. PETERBILT OF BALTIMORE, LLC | \$0.00 | Extension |
| Solicitation No. 06000 - OEM Parts, Service and Warranty Repairs for Peterbilt Heavy Trucks - Department of General Services - P509023 | | |

On August 12, 2009, the Board approved the initial award in the amount of \$150,000.00. Subsequent actions have been approved. Solicitation No. B50003626 was advertised for a new requirements contract and no bids were received on July 16, 2014. The extension is requested to allow for uninterrupted services while this requirement is re-advertised.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|---|----------------|-----------|
| 29. CAREFIRST OF MARYLAND
INC. | \$7,200,000.00 | Extension |
| Solicitation No. BP-07194, PPO Medical Plans for City Employees and Dependents - Department of Human Resources - Req. No. N/A | | |

On September 12, 2007, the Board approved the initial award. Subsequent actions have been approved. The award contained two 1-year renewal options. Subsequent actions have been approved.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The above amount is the City's estimated requirement. The extension is for the period January 1, 2015 through December 31, 2015.

MWBOO SET GOALS OF 14% MBE and 5% WBE.**MBE:**

Attronica Computers, Inc.*	\$371,854.69	
CJ Maintenance, Inc.	19,591.44	
RGH Enterprises, Inc.	37,007.92	
Black Classic Press*	28.90	
	<u>\$428,482.95</u>	10.13%

WBE:

Rudolph Office & Computer Supply*	\$ 28,888.82	.68%
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The Minority and Women's Business Opportunity Office (MWBOO) has reviewed the MBE/WBE participation submitted. As of this date, MWBOO has determined that the prime contractor named above is currently in non-compliance.

*These companies are no longer certified with Baltimore City. Credit is given for their participation because they were certified at the time of award.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to come into compliance.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

30. VALUE OPTIONS, INC.	\$2,600,000.00	Extension
Solicitation No. BP 07196 - Behavioral Health Plan Services - Department of Human Resources - Req. No. P515422		

On September 12, 2007, the Board approved the initial award in the amount of \$1,591,541.00. Subsequent actions have been approved. This extension will allow the City time to incorporate recommendations resulting from the Mayor's Ten Year Sustainable Budget Plan in conjunction with other benefit contracts and commitments. The period of the extension is January 1, 2015 through December 31, 2015.

MBE: Synergy Printing	\$47,500.00	19%
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WBE: Jelly Bean Printing	\$18,949.00	8%
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MWBOO FOUND VENDOR IN COMPLIANCE.

31.HMO

UNITED HEALTH CARE, INSURANCE CO.	\$23,300,000.00
AETNA HEALTH AND LIFE INSURANCE CO.	\$ 5,400,000.00
KAISER FOUNDATION HEALTH PLAN OF THE MID-ATLANTIC MID-ATLANTIC STATES, INC.	<u>12,400,000.00</u> \$41,100,000.00

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of PurchasesPOS:

UNITED HEALTHCARE	\$22,900,000.00	
INSURANCE CO.		
AETNA HELATH AND LIFE	2,800,000.00	
INSURANCE CO.	<u>\$25,700,000.00</u>	Extension

Solicitation No. B50000452 - Health Maintenance Organization (HMO) and Point of Service (POS) Medical Plans for City Employees/Retirees and Dependents

The period of the extension is January 01, 2015 through December 31, 2015. The extension will allow time to incorporate recommendations resulting from the Mayor's Ten Year Financial Plan in conjunction with other benefit contracts and commitments. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 14% MBE AND 5% WBE.

MBE/WBE goals are applied separately against the HMO and POS Administrative Retention Fees.

United Healthcare Insurance Company (HMO)

MBE: Time Printers, Inc.	\$ 44,108.00	
Camera Ready	86,707.00	
Burs and Garrett	2,675.00	
	<u>\$133,490.00</u>	16.00%
WBE: Mary Kraft & Assoc., Inc.	\$ 48,365.00	
Well Workplace, LLC d/b/a	13,418.00	
Well Advantage	<u>\$ 61,783.00</u>	7.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
<u>United Healthcare Insurance Company (POS)</u>		
MBE: Time Printers, Inc.	\$ 4,868.00	
Camera Ready	137,592.00	
Burs and Garrett	845.00	
	<u>\$143,305.00</u>	16.00%
WBE: Mary Kraft & Assoc., Inc.	\$ 48,332.00	
Well Workplace, LLC d/b/a	35,847.00	
Well Advantage	<u>\$ 84,179.00</u>	9.00%

MWBOO FOUND VENDOR IN COMPLIANCE.Aetna Health & Life Insurance Co. (HMO)

Administrative Fee - \$54,678.00

MBE: Time Printers, Inc.	\$ 3,606.71	7.00%
CASI, INC.	\$ 0.00	
JUL Enterprise	\$ 0.00	
WBE: Well Workplace, LLC d/b/a	\$ 10,662,270	20.00%
Well Advantage		

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The vendor will be given 60 days to cure its MBE deficit.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
<u>Aetna Health & Life Insurance Co. (POS)</u>		
MBE: Time Printers, Inc.	\$ 3,586.07	7.00%
CASI, INC.	\$ 0.00	
JUL Enterprise	\$ 0.00	
WBE: Well Workplace, LLC d/b/a Well Advantage	\$ 5,076.72	21%
MWBOO FOUND VENDOR IN COMPLIANCE.		
<u>Kaiser Permanente Insurance Co.</u>		
MBE: Walker Benefit Services, LLC	\$127,421.00	14.00%
WBE: Optimal Health Quest Mgt. Services	\$ 3,099.00	.35%
Dana Insurance Services	40,517.00	4.53%
	<u>\$ 43,616.00</u>	

MWBOO FOUND VENDOR IN COMPLIANCE.

PROTESTS WERE RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NOS. 4, 8, 15, 16, 18, 19, 20, 21, 22, 24, 25, 29, AND 31.

The Board of Estimates received and reviewed Ms. Trueheart's protests. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protests her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved the Agreement with Digicon Corporation (item no. 3), the Agreement with FEI Company (item no. 7, the Amendment to Agreement with Motorola Solutions, Inc. (item no. 18), the Amendment to Agreement with Tierpoint Maryland, LLC f/k/a Baltimore Technology Park, LLC (item no. 19), and the Amendment to Agreement with Segal Advisors, Inc. (item no. 20). The Mayor **ABSTAINED** on item nos. 5 and 15. The President **ABSTAINED** on item no. 15. The Comptroller **ABSTAINED** on item no. 31 for CASI, Inc. only. The President Voted **NO** on item no. 25. The Comptroller Voted **NO** on item nos. 15, 19, 25, 29, 30, and 31.

MINUTES**CITY COUNCIL BILLS:**

14-0416 - An Ordinance concerning Franchise - Correction to Ord. 06-293 for the purpose of amending Ordinance 06-293 to correct an error in the description and stated size of the franchise area; providing for a correction to the resultant franchise charge; and providing for a special effective date.

THE DEPARTMENT OF GENERAL SERVICES RECOMMENDS THE CORRECTED ANNUAL FRANCHISE OF \$3,932.60

ALL REPORTS RECEIVED WERE FAVORABLE.

14-0320 - An Ordinance concerning Acquisition of Property - Baltimore Red Line Project for the purpose of authorizing the Mayor and City Council of Baltimore to acquire, by purchase or condemnation, the fee simple or other interests in certain property or portions of property, together with all right, title, interest, and estate that the owner or owners of the property have in all streets, alleys, ways, or lanes, public or private, contained within or abutting the whole area described or contained within the perimeter of the area, being situated in Baltimore City, and needed for the Baltimore Red Line Transit Project, and providing for a special effective date.

ASSUMING THE PROCEDURAL REQUIREMENTS OF NOTICE TO PROPERTY OWNERS OF PUBLIC HEARINGS ARE MET, THE LAW DEPARTMENT APPROVES THE BILL FOR FORM AND LEGAL SUFFICIENCY AS DRAFTED.

THE DEPARTMENT OF PLANNING IS FAVORABLE AND RECOMMENDS THAT THE BILL BE AMENDED TO INCLUDE REFERENCE TO PROPERTY ACQUISITION MAP DRAWINGS DATED JULY 2013.

ALL REPORTS RECEIVED WERE FAVORABLE.

MINUTES**CITY COUNCIL BILLS:** - cont'd

UPON MOTION duly made and seconded, the Board approved Bill Nos. 14-0416 and 14-0320 and directed that the bills be returned to the City Council with the recommendation that they also be approved by that Honorable Body. The President **ABSTAINED.**

MINUTES

Department of Finance/Office - Renewal of
Risk Management (ORM) Insurance Policies

The Board is requested to approve the renewal of Insurance Policies with the incumbent carriers.

<u>Carrier</u>	<u>Type of Coverage</u>	<u>Amount</u>
1. MARKEL INSURANCE AND AIG	Accident Injury	\$67,257.00

Account: 2043-000000-1450-162900-603014

This policy provides accident injury coverage to all students participating in any sponsored interscholastic sports activity, further reducing the School Systems exposures for Baltimore City Public School System. This renewal is for the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for the Baltimore City Public School System for the 2014-2015 school year. Insurance is being provided by the incumbent carriers, Markel Insurance and AIG. The policy renews on August 15, 2014.

2. HARLEYSVILLE MUTUAL	Flood Coverage	\$ 8,732.00
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Account: 2043-000000-1450-162900-603014

This insurance policy will provide coverage for flood coverage for 2609 Leahy Street.

On September 13, 2003 heavy rain from Hurricane Isabel caused flooding and inundated the Fire Boat Station at 2609 Leahy Street with 3' of flood water. A claim was made with FEMA. Public Assistance reimbursement was obtained. Distribution of FEMA Public Assistance is contingent upon securing and maintaining flood coverage. The policy renews on August 27, 2014.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Department of Finance/ORM - cont'd

UPON MOTION duly made and seconded, the Board approved the renewal of Insurance Policies with the foregoing incumbent carriers, Markel Insurance and AIG and Harleysville Mutual.

MINUTES

Department of Finance - Revisions to AM-111-1

ACTION REQUESTED OF B/E:

The Board is requested to approve revisions to the Administrative Manual's Innovation Program Policy, AM-111-1.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Innovative Program is designed to encourage City employees to think creatively about how to improve day-to-day operations and address inefficiencies within business processes. Begun in 2012, the Innovation Program has become an integral part of the City's fiscal management approach. It consists of three parts: The Innovation Fund, the Employee Innovation Program (EIP), and Lean Government.

The proposed revisions revise the EIP and add Lean Government to the list of programs covered under the Innovation Program. The revisions also include a description of the Innovation Program Committee, the group of individual responsibilities for selecting Innovation Fund projects, EIP recipients, and Lean Government projects.

The revisions to AM-111-1 were reviewed by the Department of Finance, the entity responsible for administering the Innovation Program.

UPON MOTION duly made and seconded, the Board approved the revisions to the Administrative Manual's Innovation Program Policy, AM-111-1.

MINUTES

Department of Finance - Training and Professional
Development Procurement - AM 219-03

ACTION REQUESTED OF B/E:

The Board is requested to approve new Administrative Manual Policy AM 219-03, Training and Professional Development Procurement. The policy is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The organizational and individual effectiveness of City of Baltimore employees is enhanced by a wide range of work-related training and professional development opportunities. In order to ensure that the City of Baltimore realizes the maximum return on training investments and the most efficient utilization of the City's training resources, all procurements for training and professional development and procurements that contain a training or professional development component must be reviewed and approved by the Department of Human Resources (DHR).

The DHR will review the scope of training and the justification to determine if the proposed training can be provided by the DHR or an authorized vendor. Agencies will be granted a Certificate of Unavailability to authorize agencies to procure specialized training or professional development that cannot be provided by the DHR's internal or external resources.

Training directly related to performing the duties of a Police Officer, Firefighter or Paramedic such as internal academy training, re-certification training, training in specialized apparatus, firearms, tactical training, and firefighting techniques is excluded from this policy.

MINUTES

Dept. of Finance - cont'd

Centralizing professional development procurement and reducing the reliance on external vendors, is projected to realize substantial cost savings while continuing to provide high quality professional development to City employees by maximizing the economies of scale.

UPON MOTION duly made and seconded, this item was
WITHDRAWN.

MINUTES

Board of Trustees/Fire and Police - LMCg Collective Trust
Employees' Retirement System (F&P) Collective Investment
Trust Application Form

ACTION REQUESTED OF B/E:

The Board is requested to approve the F&P's LMCg Collective Trust Collective Investment Trust Application Form for its investment in the LMCg Emerging Markets Collective Fund (an investment fund of the LMCg Collective Trust), managed by Lee Munder Capital Group, LLC (Lee Munder).

AMOUNT OF MONEY AND SOURCE:

\$60,000,000.00 - approximately of F&P funds

No General Fund monies are involved in this transaction.

BACKGROUND/EXPLANATION:

Lee Munder will be managing approximately \$60,000,000.00 of the F&P funds in an LMCg Emerging Markets Collective Fund, a commingled fund investing in emerging market securities.

The F&P Board of Trustees conducted a search for emerging market investment managers and, as a result of that search selected Lee Munder as one of two emerging market investment managers to receive and invest a total of approximately \$120,000,000 of the F&P funds. The search and selection process was conducted with the assistance and advice of the F&P System's investment advisor, Summit Strategies Group.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the F&P's LMCg Collective Trust Collective Investment Trust Applica-

MINUTES

F&P - cont'd

tion Form for its investment in the LMCG Emerging Markets Collective Fund (an investment fund of the LMCG Collective Trust), managed by Lee Munder Capital Group, LLC. The Comptroller **ABSTAINED**.

MINUTES

Department of Human Services - Group Sales Agreement
and Expenditure of Fund

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Group Sales Agreement with Hilton Baltimore Hotel Venue for the Police Sergeant Oral promotional examination. The event is scheduled for August 17 - 22, 2014. The Board is also requested to approve payment by expenditure authorization to the Hilton Hotel Venue for the overnight accommodations.

AMOUNT OF MONEY AND SOURCE:

\$78,973.34 - 1001-000000-1603-172500-603026

BACKGROUND/EXPLANATION:

The hotel will provide rooms and overnight accommodations for examiners who will administer the oral exam. With such a large group, a direct bill process will streamline hotel arrangements and per diem receipt collection.

Fifty-Two examiners are being recruited from surrounding non-Baltimore City police jurisdictions to administer the Police Sergeant oral examination. This exam occurs once every two years. Room rental will be necessary for the training of examiners and administration of the exam (18) in addition to overnight accommodations for examiners (52 rooms). The number of candidates who will be scheduled for the oral portion of the exam is not yet available. However, the written, multiple-choice portion was administered on June 2, 2014 and is scored by the DHR and the test vendor. The room reservations for this function must be arranged in advance. A testing schedule for the oral exam will be created after July 31, 2014, and the number of testing days will be confirmed. The agreement is based upon the maximum usage requirements, and may be reduced. The other expenses such as travel (personal vehicle reimbursement, airfare, etc.) and meal allowance (per diem checks) for examiners will be submitted at a later date.

MINUTES

DHR - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Group Sales Agreement with Hilton Baltimore Hotel Venue for the Police Sergeant Oral promotional examination. The Board also approved payment by expenditure authorization to pay the Hilton Hotel Venue for the overnight accommodations.

MINUTES

Circuit Court for Baltimore City - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Baltimore Mental Health Systems, Inc. The period of the agreement is July 01, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$17,500.00 - 5000-540215-1100-109400-405001

BACKGROUND/EXPLANATION:

The LINKS Project will provide specialized support groups and referrals/information for mental health services for youth referred to Juvenile Court throughout Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Baltimore Mental Health Systems, Inc. The Mayor **ABSTAINED**.

MINUTESCircuit Court for Baltimore City - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Kimberly Barranco.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Phillip Anderson	2
Robert Anbinder	5
Margaret Boyd-Anderson	1
Mark Dimenna	2
Elena DiPietro	1
Darlene English	5
Sharon George	3
Sara Gross	1
Kurt Heinrich	2
Lawrence Heller	3
Mary Humphries	5
Beatrice Jones	5
AmyBeth Leasure	1
Charles Madden	5
William Phelan	1
Michael Redmond	1
Frederick Smallkin	1
Gwen Tromley	2
Marion Turner	2
Stephanie Young-Medina	2
TOTAL	50

MINUTESCircuit Court for Baltimore City - cont'd

The Labor Commissioner has reviewed this request and waived the requirements numbered 4 and 6 that the sick donation may not exceed 30-days and contributions must come from within the organizational unit where the requesting employee is assigned, respectively.

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Kimberly Barranco.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department</u>			
1. Joseph L. Tracy Jr. Ronald D. Cromer Adrian G. Amos Lakeshia Y. Whitfield	National Law Enforcement Exploring Conf. Bloomington, IN July 13 - 19, 2014		\$ 0.00
This conference is provided at no cost to the Baltimore Police Department.			
2. Tomecha S. Brown Lisa D. Robinson Natalie N. Preston Troy M. Blackwell	38 th NOBLE Annual Training Conference Grand Rapids, MI July 12 - 17, 2014		\$ 0.00
This conference is provided at no cost to the Baltimore Police Department.			
3. Rodney A. Mason	2014 FBI Hazmat Certification Austin, TX July 20 - 26, 2014		\$ 0.00
This training is provided at no cost to the Baltimore Police Department.			
4. Ronald Mealey	FBI Hazardous Devices Techni- cian Basic Course Huntsville, AL Oct. 5 - Nov. 14, 2014	FY 13 SHSP Grant	\$ 6,381.83

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Police Department - cont'd</u>			
5. Caroline Sturgis	2014 MCC Police Financial Mgmt. Conference Nat'l Harbor, MD Prince Georges Co. Aug. 17 - 21, 2014	Asset Forfeiture Fund	\$ 1,452.00
6. Thomas H. Moore	2014 MCC Police Financial Mgmt Conference Nat'l Harbor, MD Prince Georges Co. Aug. 17 - 21, 2014	Asset Forfeiture Fund	\$ 1,452.00
<u>Bureau of Purchases</u>			
7. Christine L. Parnau Sue Ziegler	Nat'l Institute of Governmental Purchasing Forum Philadelphia, PA Aug. 23 - 28, 2014 (Reg. Fee \$1,000.00 ea)	General Fund	\$4,210.00
<u>Department OF Transportation</u>			
8. Barbara Zektick	2014 MACO Summer Conference Ocean City, MD Aug. 13 - 16, 2014 (Reg. Fee \$335.00)	General Funds	\$1,321.94

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Finance</u>			
9. Kristin Barcak	2014 MACO Summer Conference Ocean City, MD Aug. 13 - 16, 2014 (Reg. Fee \$440.00)	General Funds	\$1,221.56

Ms. Barcak's registration in the amount of \$440.00 was prepaid on a City issued purchasing card assigned to Mr. Andrew Kleine. Therefore, Ms. Barcak will be disbursed \$781.56.

Department of Public Works

10. Joseph Belardo	2014 Tri-Association Conference Ocean City, MD Aug. 26 - 29, 2014 (Reg. Fee \$370.00)	Office of Eng. & Constr.	\$1,347.42
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UPON MOTION duly made and seconded, the Board approved the foregoing travel requests.

MINUTES

Department of Housing and - Amendment No. 1 to Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 1 to Agreement with KCI Technologies, Inc. under Project 1121, On-Call Environmental Services for Hazardous Waste Handling. The Amendment No. 1 extends the period of the agreement for one year through September 14, 2015 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - Increase in upset limit

BACKGROUND/EXPLANATION:

On September 15, 2010, the Board approved the initial agreement in the amount of \$800,000.00 for a period of four years. The consultant has used up the majority of the original upset limit amount. This one year time extension and increase in the upset limit is necessary

MBE/WBE PARTICIPATION:

The consultant will maintain the goals of 27% for MBE and 9% for WBE set in the original agreement.

MBE: Tidewater, Inc.	\$ 86,400.00	17.28%
Envirosystems, Inc.	1,000.00	0.20%
Batta Environmental	47,600.00	9.52%
Associates, Inc.	\$135,000.00	27.00%
 WBE: Bay Associates	 \$ 45,000.00	 9.00%
Environmental, Inc.		

ON DECEMBER 19, 2013, MWBOO APPROVED THE REQUEST FROM KCI TECHNOLOGIES, INC. TO ADD BATA ENVIRONMENTAL ASSOCIATES, INC. FOR MBE PARTICIPATION ON THIS PROJECT.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

DHCD - cont'd

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 1 to Agreement with KCI Technologies, Inc. under Project 1121, On-Call Environmental Services for Hazardous Waste Handling.

MINUTES

PERSONNEL MATTER

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matter

listed on the following page:

3129

The Personnel matter has been approved

by the EXPENDITURE CONTROL COMMITTEE.

The contract has been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation & Parks</u>		
1. ROBERT SUMMERS	\$27.00	\$2,160.00

Account: 5000-570014-4711-362300-601009

Mr. Summers will work as a Contract Services Specialist II (Lead Teacher). His duties will include, but are not limited to developing a Student Restoring Urban Streams (SRUS) environmental literacy module based on the core lessons, topics and framework provided by the SRUS education partners; providing ongoing professional development and training opportunities to select teachers in the Baltimore City Public Schools system who would like to establish tree planting programs as part of student service-learning opportunities. These duties and salary are comparable to the class of Training Officer I. The period of the agreement is effective upon Board approval for one year.

MINUTES

Department of Law - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding with CSX Transportation, Inc. (CSX).

AMOUNT OF MONEY AND SOURCE:

No additional funds are to be expended in order to effectuate the Memorandum of Understanding.

BACKGROUND/EXPLANATION:

On Wednesday, April 30, 2014, after an epic downfall of over five inches of rain, the southerly portion of the block of 26th Street between St. Paul and Charles Streets collapsed onto the CSX tracks running below grade parallel to that block. Because this created imminent danger to the community and nearby local businesses, the Department of Transportation requested and received approval of an emergency procurement certification from the Director of the Department of Finance pursuant to Article VI, Section 11(e)(ii) of the Baltimore City Charter to obtain emergency construction services associated with making the area safe, restoring the retaining wall, and to shore up the remaining area to prevent further damage.

As a result of the issues and potential issues related to the collapse, the City and CSX propose entering into a Memorandum of Understanding regarding the sharing the costs of repairs to the infrastructure, establishing the responsibilities of the Parties for future maintenance of the retaining wall, and sharing the costs of any and all future third party claims relating to the event. Under the Memorandum of Understanding, CSX will contribute up to 50% or \$10,000,000.00 to the costs of the repairs.

MINUTES

Department of Law - cont'd

The Settlement Committee of the Law Department has reviewed this matter and recommends settlement of this matter to the Board of Estimates by abatement of the bill.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with CSX Transportation, Inc. The President Voted **NO**.

MINUTES

Department of Law - Claim for Refund of Real Property TaxesACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the Claim for Refund of Real Property Taxes paid by Robert H. Jenkins, a disabled veteran, on the property located at 2407 Smith Avenue, Baltimore, Maryland 21227.

It is the opinion of the Law Department that Mr. Jenkins has met the qualifications for a real property tax exemption as a disabled veteran, and that Mr. Jenkins is eligible to receive a refund of taxes paid because he was honorably discharged from the armed services, declared by the Veteran's Administration to have a permanent 100% service connected disability, and resided in a single family dwelling during the period in question. The dwelling house is owned by Mr. Jenkins and Mr. Jenkins continues to reside in the dwelling house. It has been determined that Mr. Jenkins is entitled to a refund of real property taxes, which were paid as follows:

<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
Robert H. Jenkins	2407 Smith Ave.	2013/2014	\$2,692.37

Mr. Jenkins filed his application on June 20, 2014.

Pursuant to the Tax Property Article, Section 7-208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. Mr. Jenkins' application for a refund was filed on June 20, 2014. In order to avoid interest being paid, the refund must be made within 60 days of that date.

MINUTES

Department of Law - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the Claim for Refund of Real Property Taxes paid by Robert H. Jenkins, a disabled veteran, on the property located at 2407 Smith Avenue, Baltimore, Maryland 21227.

MINUTES

PROPOSALS AND SPECIFICATIONS

1. Department of Public Works/
Dept. of Recreation & Parks - RP 13826, Wegworth Park
Improvements, 2761 Wegworth
Lane
BIDS TO BE RECV'D: 09/24/2014
BIDS TO BE OPENED: 09/24/2014

2. Department of Public Works/
Office of Engineering and
Construction - WC 1233, Montebello Filtration
Plant I Emergency Electrical
Improvements
BIDS TO BE RECV'D: 10/08/2014
BIDS TO BE OPENED: 10/08/2014

3. Department of Public Works/
Office of Engineering and
Construction - WC 1254R, Water Infrastruc-
ture Rehabilitation, Various
Locations
BIDS TO BE RECV'D: 09/17/2014
BIDS TO BE OPENED: 09/17/2014

4. Department of Public Works/
Office of Engineering and
Construction - WC 1266R, Mt. Vernon & Seton
Hill Area - Water Main Re-
placements
BIDS TO BE RECV'D: 09/10/2014
BIDS TO BE OPENED: 09/10/2014

5. Department of Public Works/
Office of Engineering and
Construction - SC 7762R, Rehabilitation and
Replacement of Highlandtown
Stormwater Pump Station
BIDS TO BE RECV'D: 09/10/2014
BIDS TO BE OPENED: 09/10/2014

MINUTES**PROPOSALS AND SPECIFICATIONS**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

President: "There being no more business before this Board, this Board will recess until bid opening at 12 Noon. Thank you."

* * * * *

Clerk: "The Board is now in session for the receiving and opening of bids."

MINUTES

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50003558, Towing Management System
BIDS TO BE RECV'D: 08/20/2014
BIDS TO BE OPENED: 08/20/2014

Bureau of Water and Wastewater - SC 901, Patapsco Residuals Transfer Station at the Patapsco Wastewater Treatment Plant
BIDS TO BE RECV'D: 08/27/2014
BIDS TO BE OPENED: 08/27/2014

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50003586, City of Baltimore Automatic Vehicle Location (AVL) System

Location Age
 Teletrac, Inc.
 MotionLink
 Fleetmatics USA Group
 Holdings Inc. Sage-Quest
 GS TrackMe, LLC
 Navman Wireless
 InterFleet, Inc.
 CalAmp Radio Satellite Integrators
 Barcoding, Inc.
 Zonar Systems, Inc.
 Datablaze LLC
 International Road Dynamics, Inc.
 thingtech, LLC

Bureau of Purchases - B50003627, Transportation Workforce Development

University of Maryland -
 College Park
 Baltimore City Community
 College

Bureau of Purchases - B50003665, OEM Parts & Service for JCB & LeeBoy Equipment

NO BIDS WERE RECEIVED.

MINUTES

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 20, 2014.

A handwritten signature in black ink that reads "Joan M. Pratt, CPA". The signature is written in a cursive style with a large initial "J".

JOAN M. PRATT
Secretary