

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would like to direct the Board's attention to the Memorandum from my office dated September 22, 2014, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive of these hearings will be asked to leave the hearing room immediately."

* * * * *

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Conewago Enterprises, Inc.	\$ 179,028,000.00
Johnston Construction Company	\$ 48,204,000.00
Moretrench American Corporation	\$ 571,149,000.00
Road Safety, LLC	\$ 1,500,000.00
Specialty Underwater Services, LLC	\$ 1,500,000.00
Trionfo Builders, Inc.	\$ 8,000,000.00
US Modular Group East, Inc.	\$ 2,439,000.00
Window Consultants, Inc.	\$ 5,481,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Celadon Technologies, LLC	Engineer
Greenman-Pedersen, Inc.	Engineer Landscape Architect Land Survey
Siegel Rutherford Bradstock & Ridgway, Inc.	Engineer
Tech International Corp.	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2014 through June 30, 2015.

1. **KENNEDY KRIEGER INSTITUTE, INC.** **\$ 40,030.00**

Account: 4000-427115-3080-294309-603051

The Kennedy Krieger Institute, Inc. Center for Autism and Related Disorders (CARD) will provide screening assessment, training, and staff case consultation by a trained psychologist with expertise in the early identification of autism spectrum disorders.

The Agreement is late because the Department was waiting for signatures.

Case Monitoring Services Agreement

<u>Case Monitor Name</u>	<u>Rate of Pay</u>	<u>Amount</u>
2. JACQUELINE S. GAUGHAN, R.N.	\$45.00 per case/ 125 cases/month \$37.50 per hr. for CFC Program \$50.00 per com- pleted Inter- RAI Comprehensive Evaluation	\$107,500.00
Accounts: 4000-425515-3110-306700-603018		\$ 100,000.00
4000-426215-3110-306800-603018		\$ 7,500.00

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

MINUTESHealth Department - cont'd

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. The Case Monitor will be an independent contractor and not an employee of the City.

The Case Monitor will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her, unless otherwise indicated. She will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, the Case Monitor will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

The Agreement is late because of changes made to the MAPC Program. The template was revised to include the new billing procedure codes and reimbursement rates for personal assistance services.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Jack Needle, Jeffrey Komins, P/R, Marc Komins, P/R	1838 Division St.	G/R \$90.00	\$ 825.00
2. Jack Needle Jeffrey Komins, P/R Marc Komins, P/R	1840 Division St.	G/R \$90.00	\$ 825.00
3. Daniel Donnelly Moore, Jr.	1104 N. Milton St.	G/R \$50.00	\$ 333.00

Funds are available in account 9910-910634-9588-900000-704040,
Whole Block Demo Project.

4. Barbara Ann Lewis & Joyce Maude Fisher	3502 Woodland Ave.	L/H	\$24,300.00
--	--------------------	-----	-------------

Funds are available in account 9910-903180-9588-900000-704040,
Park Heights Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations</u>			
5. EverBank	4746 Park Heights Ave.	G/R \$90.00	\$ 750.00
6. LienLogic REO Fl, LLC	2610 Rosewood Ave.	L/H	\$19,350.00

Funds are available in account 9910-903180-9588-900000-704040,
Park Heights Project.

The fair market value is substantiated in appraisals made by independent appraisers contracted by the City. This will permit the City to have title to, and if necessary immediate possession of the subject properties interests, in conformity with the requirements of the applicable laws.

UPON MOTION duly made and seconded, the Board approved the
Options and Condemnations.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

3642

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext. Compl.</u>	

Department of Public Works - Office of Engineering & Construction

- | | | | | | |
|----|-----------------|------|---|------------------------------|-------------|
| 1. | EWO # 001, \$ | 0.00 | - S.C. 900, Improvements to Sanitary Sewers in Upper Jones Falls and Maryland Avenue Areas in the Jones Falls Sewershed | | |
| | \$14,572,624.80 | \$ | 0.00 | Insituform Technologies, LLC | 30 -
CCD |

The new contract completion date will be February 5, 2015.

Department of Transportation

- | | | | | | |
|----|---------------|------|---|--------------------------|------|
| 2. | EWO # 001, \$ | 0.00 | - TR 11313, Kent Street Transit Plaza and Pedestrian Corridor | | |
| | \$ 895,000.05 | \$ | 0.00 | P. Flanigan & Sons, Inc. | 60 - |

The new contract completion date will be November 9, 2014.

- | | | | | | |
|----|---------------|------|---|-------------------------|------|
| 3. | EWO # 001, \$ | 0.00 | - TR 12015RR, Reconstruct Deteriorated Manholes at Various Locations Citywide | | |
| | \$ 932,779.00 | \$ | 0.00 | Cuddy & Associates, LLC | 90 - |

The new contract completion date will be December 21, 2014.

MINUTES

Department of Recreation & Parks - Amendment No. 1 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to the On-Call Agreement with Greenman-Pedersen, Inc. for Project No. 1167, On-Call Engineering Design Services. The Amendment No. 1 extends the period of the Agreement for one year, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On October 5, 2011, the Board approved the On-Call Engineering Design Services Agreement with Greenman-Pedersen, Inc. for Project No. 1167, for a period of three years in the amount of \$750,000.00.

This Amendment No. 1 to the On-Call Agreement will increase the upset limit to \$1,000,000.00 and allow the consultant to provide additional services for the Department to complete several on-going capital projects.

MBE/WBE PARTICIPATION:

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to the On-Call Agreement with Greenman-Pedersen, Inc. for Project No. 1167, On-Call Engineering Design Services.

MINUTES

Department of Recreation & Parks - Amendment No. 1 to On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Amendment No. 1 to the On-Call Agreement with Rummel, Klepper & Kahl, LLP (RKKL) for Project No. 1167, On-Call Engineering Design Services. The Amendment No. 1 extends the period of the Agreement for one year, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - increase in upset limit

BACKGROUND/EXPLANATION:

On October 26, 2011, the Board approved the On-Call Engineering Design Services Agreement with the RKKL for Project No. 1167, for a period of three years in the amount of \$750,000.00.

This Amendment No. 1 to the On-Call Agreement will increase the upset limit to \$1,000,000.00 and allow the consultant to provide additional services for the Department to complete several on-going capital projects.

MBE/WBE PARTICIPATION:

The consultant will comply with Article No. 5, Subtitle 28 of the Baltimore City Code and the Minority and Women's Business Enterprise goals established in the original agreement.

AUDITS NOTED THE TIME EXTENSION AND INCREASE IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendment No. 1 to the On-Call Agreement with Rummel, Klepper & Kahl, LLP for Project No. 1167, On-Call Engineering Design Services.

MINUTES

Department of Recreation and Parks - Program Open Space
Funding Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Program Open Space Funding Agreement with Parks & People Foundation, Inc. (PPF). The agreement will expire on September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 9938-905794-9474-900000

BACKGROUND/EXPLANATION:

On March 31, 2010, the Board approved the acceptance of a \$750,000.00 Funding Agreement and a \$1,500,000.00 Program Open Space Funding Agreement for the PPF to redevelop the former Superintendent's Mansion and grounds at Druid Hill Park into an urban ecology center. The agreements were amended on June 6, 2012, August 20, 2013, and December 11, 2013.

The City has received an additional \$1,000,000.00 of Open Space Funding for Phase 2 of the Project. Under this Program Open Space Agreement, the funds will be utilized for design and construction of the new urban ecology center, to include a laboratory wing, storage barn, green building demonstration model, and improvements to the park landscape.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Dept. of Rec. & Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,000,000.00	9938-903794-9475	9938-905794-9474
State	Druid Hill Park Mansion Improve- ments - Reserve	Druid Hill Park Mansion Improve- ments - Active

This transfer will provide funds to cover costs associated with the funding agreement with Parks and People Foundation for redevelopment of the former Superintendent's Mansion and grounds at Druid Hill Park.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Program Open Space Funding Agreement with Parks & People Foundation, Inc. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The Mayor **ABSTAINED**.

MINUTESLaw Department - Settlement Agreement and Release

The Board is requested to approve and authorize execution of Settlement Agreement and Release of the following claim:

1. Charles Faulker v. Officer Daniel Hersl \$49,000.00
et al.

Account: 1001-000000-2041-716700-603070

The Settlement has been reviewed and approved by the Settlement Committee of the Law Department.

UPON MOTION duly made and seconded, the Board approved the settlement Agreement and Release. The President voted **NO**.

MINUTES

Mayor's Office on Criminal - Grant Award
Justice (MOCJ)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the Grant Award from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant is August 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$84,922.00 - 4000-475615-2252-690500-600000

BACKGROUND/EXPLANATION

The grant is entitled "Juvenile Diversion II." The Department's Juvenile Diversion Program targets juveniles arrested for non-violent offenses in Baltimore City. The youth are given the opportunity to participate in the Diversion Program as an alternative to formal booking and referral to the Department of Juvenile Services. The grant funds will provide salaries for a Coordinator and a part-time Trained Diversion Assessment Specialist housed within the Baltimore City Juvenile Justice Center.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Governor's Office of Crime Control and Prevention.

MINUTES

Mayor's Office on Criminal - Memoranda of Understanding
Justice (MOCJ)

The Board is requested to approve and authorize execution of the various Memoranda of Understanding (MOU). The period of the MOU is August 1, 2014 through July 14, 2015.

On February 6, 2013, the Board approved and authorized acceptance of the grant award for the "McElderry Park Revitalization Coalition Project," which aspires to improve community safety by designing and implementing effective, comprehensive approaches to addressing crime within the targeted neighborhood, McElderry Park. The following organizations will provide a component of this Project.

1. **BALTIMORE UNITED VIEWFINDERS** **\$37,500.00**
OF FUSION PARTNERSHIPS, INC.

Account: 4000-472813-2252-690700-600000

The organization will teach technical skills such as photography, videography, and animation to middle and high school students of the McElderry Park neighborhood.

2. **CENTERS FOR GRACE-FULL LIVING** **\$12,500.00**
AT AMAZING GRACE EVANGELICAL
LUTHERAN CHURCH

Account: 4000-472813-2252-690700-600000

The organization will combine traditional and innovative community organization methods to engage and mobilize residents of McElderry Park in an effort to revitalize and improve the community as a whole.

MINUTES

MOCJ - cont'd

3. **EPISCOPAL COMMUNITY SERVICES
OF MARYLAND (ECSM)** **\$44,000.00**

Account: 4000-472813-2252-690700-600000

The ECSM will provide McElderry Park residents the support services and referrals necessary to acquire marketable job skills through a comprehensive workforce development program.

The Memoranda of Understanding are late because the Department recently received documents from organizations.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Memoranda of Understanding.

MINUTES

Police Department - Grant Award Letter of Intent

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award Letter of Intent from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the Grant is October 1, 2014 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$80,000.00 - 4000-475815-2021-212600-600000

BACKGROUND/EXPLANATION:

The Grant is entitled "Domestic Violence/Witness Liaison." The Baltimore's Domestic Violence/Witness Liaison program assists in developing and implementing strategies specifically intended to provide assistance to domestic violence victims, as their case(s) progress through the criminal justice system. Program funds will provide salary support for personnel who will perform a multitude of tasks that support the effort to reduce the incidents of domestic violence in Baltimore City.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award Letter of Intent from the Governor's Office of Crime Control and Prevention.

MINUTES

Police Department - Back Payment

ACTION REQUESTED OF B/E:

The Board is requested to approve the back payment of salary to Ms. Robin Blackmon. The back payment is for the period July 2, 2013 through July 22, 2013, less other salary she earned during that period.

AMOUNT OF MONEY AND SOURCE:

\$4,697.01 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

On July 2, 2013, Ms. Blackmon was suspended without pay. Ms. Blackmon was restored to pay status by the Department effective July 23, 2013. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Ms. Blackmon is entitled to receive back pay for the period she was suspended without pay.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved the back payment of salary to Ms. Robin Blackmon. The President voted **NO**.

MINUTES

Police Department - Back Payment

ACTION REQUESTED OF B/E:

The Board is requested to approve the back payment of salary to Mr. Carlos M. Vila. The back payment is for the period August 9, 2012 through February 10, 2014, less other salary he earned during that period.

AMOUNT OF MONEY AND SOURCE:

\$104,872.71 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

On July 8, 2012, Mr. Vila was suspended without pay. However, he wasn't taken out of pay status until August 9, 2012. Mr. Vila was restored to pay status by the Department effective February 6, 2014. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, Mr. Vila is entitled to receive back pay for the period he was suspended without pay.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved the back payment of salary to Mr. Carlos M. Vila. The President voted **NO**.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

3655 - 3670

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Planning</u>		
1. MICHAEL GALDI	\$22.36	\$41,000.00
Accounts: 9905-903009-9188-900000-709009		\$28,000.00
9910-910635-9588-900000-709009		\$ 5,000.00
4000-406915-1873-187400-601009		\$ 3,000.00
5000-594014-1875-263200-601009		\$ 5,000.00

Mr. Galdi will work as a Contract Service Specialist II (GIS Analyst). His duties will include, but are not limited to developing and producing digital and hardcopy computer-generated GIS data layers and custom map products; assisting and advising City agency staff on GIS projects and mapping requests; preparing and setting-up exhibits for Area Master Plans. He will be responsible for developing and converting complex geo-databases; utilizing GIS software to perform complex spatial analysis and queries; conducting demographic and land use policy analysis, contributing to information gathering, data management, research, quantitative and policy analysis and evaluation of planning practices. In addition, he will be assisting in completing the final version of new zoning maps; maintaining the online mapping and public comment system for zoning along with the Mayor's Office of Information Technology; designing and creating accurate cartographic products in response to the news media, public events, public safety, and natural disaster emergencies, etc. The period of the Agreement is September 29, 2014 through September 28, 2015.

2. Create the following Position:

Classification: City Planner II

Job Code: 74137

Grade: 927 (\$59,600.00 - \$95,400.00)

Position No.: to be assigned by BBMR

Cost: \$89,265.00 - 1001-000000-1875-187400-601001

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
3. ELIZABETH MICKLO	\$ 8.32	\$ 8,220.16

Account: 4000-432915-3024-268400-601009

Ms. Micklo will continue to work as a Contract Services Specialist II (Nutrition Aide) at the Hatton Senior Center. This is a 2% increase in the hourly rate from the previous contract period. She will be responsible for reviewing mail, screening telephone calls and visitors, and providing information. In addition, Ms. Micklo will work with the Program Manager on specific matters, setup and serve Eating Together Program meals Monday through Thursday, handle inventory supplies, assist seniors, and advise the supervisor on program problems and community resources available for program use and maintain resource files. The period of the Agreement is October 1, 2014 through September 30, 2015.

4. PAULETTE WILLIS	\$ 8.16	\$ 8,062.08
---------------------------	---------	--------------------

Account: 4000-432915-3024-268400-601009

Ms. Willis will continue to work as a Contract Services Specialist II (Food Service Manager). She will ensure receipt and storage of food products, ensure that meals are served, and that the service area and equipment are kept clean and sanitary. In addition, Ms. Willis will prepare and maintain paperwork and the meal count. She will also maintain supply inventory and participants' records, maintain reservation sheets, document volunteer hours, record project income funds, transfer funds to the Eating Together Program, and supervise aides. The period of the Agreement is October 1, 2014 through September 30, 2015.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
5. THEODORA BUTLER	\$ 9.45	\$9,336.60

Account: 4000-433515-3024-268400-601009

Ms. Butler will continue to work as a Contract Services Specialist II (Receptionist). She will be responsible for answering telephones, directing calls to appropriate staff, providing information and assistance to clients on the phone and in person, as well as maintaining records of trips and events. The period of the Agreement is October 1, 2014 through September 30, 2015.

6. AGNES SCOTT	\$ 7.40	\$ 6,926.40
-----------------------	---------	--------------------

Account: 4000-432915-3024-295900-601009

Ms. Scott will continue to work as a Contract Services Specialist I (Kitchen Aide). She will be responsible for setting up and breaking down the kitchen and dining room area, and serving on the food line. She will assist seniors who are unable to serve themselves, and ensure that the kitchen equipment is kept clean and sanitary. In addition, she will assist with ensuring food products are stored properly and stacking the kitchen for the next day. The period of the Agreement is October 1, 2014 through September 30, 2015.

7. SHIRLEY LOWERY	\$ 7.40	\$ 7,311.20
--------------------------	---------	--------------------

Account: 4000-432915-3024-273300-601009

8. MARTHA GADSDEN	\$ 7.40	\$ 7,311.20
--------------------------	---------	--------------------

Account: 4000-432915-3024-268400-601009

Ms. Lowery and Ms. Gadsden will continue to work as a Contract Services Specialist II (Kitchen Aide) for the Waxter Senior Center. They will be responsible for setting up and breaking down the kitchen and dining room area for breakfast and lunch, and serving food.

MINUTES

PERSONNELHourly RateAmountHealth Dept. - cont'd

They will also assist seniors that cannot seat or serve themselves. In addition, they will assist with warming and heating the food, cleaning the kitchen after breakfast and lunch are served, and restocking the kitchen for the next day. The period of the Agreement is October 1, 2014 through September 30, 2015.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NOS. 4-8.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

9. **KRISTINE M. GARCIA** \$17.00 **\$27,200.00**

Account: 1001-000000-3150-307700-601009

Ms. Garcia will work as a Contract Services Specialist II (Program Assistant II). Her duties will include, but are not limited to purchasing, balancing the budget, keeping inventory of supplies; developing and administering support services for program participants; and assisting with quality assurance and improvement processes to meet program goals. She also will be responsible for managing reportable disease reports; sorting mail and identifying and mailing reports to other jurisdictions; assisting in writing grants and producing report for program activities; managing program website, maintaining accurate filing system of disease reports, and other duties. The period of the Agreement is effective upon Board approval through June 30, 2015.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u> - cont'd		
10. LUCRETIA SHANNON	\$14.00	\$23,296.00

Account: 4000-433415-3023-273300-601009

Ms. Shannon will continue to work as a Contract Services Specialist II (Benefits Counselor). Her duties will include, but are not limited to scheduling and conducting community outreach programs for various programs such as Benefits Checkup and the Senior Health Insurance Program. She will prepare Benefits Checkup reports for seniors and provide individualized counseling for seniors and their families regarding the Benefits Checkup report. The period of the Agreement is October 1, 2014 through September 30, 2015.

11. CECELIA STOKES	\$10.00	\$13,140.00
---------------------------	---------	--------------------

Account: 4000-423415-3110-306700-601009

Ms. Stokes will work as a Contract Services Specialist II (Community Aide) for the Senior Companion Program. Her duties will include, but are not limited to answering the telephone, checking the companions' meal list and direct deposit pay stub, monitoring, in-service sign in-sheet and forms, monitoring companions call in/out procedure; filing invoices and client records. The period of the Agreement is effective upon Board approval through June 30, 2015.

12. Create the following Two Positions:

Classification: Liaison Officer I
 Job Code: 31420
 Grade: 090 (\$44,414.00 - \$53,980.00)
 Position No.: To be assigned by BBMR

Classification: Program Coordinator
 Job Code: 31192
 Grade: 923 (\$56,100.00 - \$89,900.00)
 Position No.: to be assigned by BBMR

Cost: \$147,624.00 - 6000-618514-3001-268400-601001

MINUTES**PERSONNEL**Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
13. <u>Create the following Position:</u>		
Classification: Social Services Coordinator		
Job Code: 81171		
Grade: 084 (\$35,212.00 - \$42,026.00)		
Position No.: to be assigned by BBMR		
Cost: \$58,071.00 - 4000-427115-3080-294300-601001		
14. <u>Create the following Position:</u>		
Classification: Typist II		
Job Code: 33252		
Grade: 075 (\$27,652.00 - \$31,432.00)		
Position No.: to be assigned by BBMR		
Cost: \$47,982.00 - 6000-624915-3100-297100-601001		
<u>State's Attorney's Office (SAO)</u>		
15. ELISE GILLESPIE	\$30.42	\$39,360.00
Account: 1001-000000-1151-117900-601009		
Ms. Gillespie will continue to work as a Contract Service Specialist II (Grant/Contract Administrator). This is a 3% increase from the prior contract. Ms. Gillespie will be responsible for assisting the SAO in programmatic management of grant funding, writing grant applications, and the management of personnel contracts and renewals. The period of the Agreement is October 1, 2014 through September 30, 2015.		
16. BRIAN WANDA	\$50.00	\$45,000.00
Account: 1001-000000-1150-120900-601009		
Mr. Wanda will continue to work as a Contract Service Specialist II (Database Administrator). He will be responsible for creating, modifying, and analyzing of custom		

MINUTES**PERSONNEL**Hourly RateAmountState's Attorney Office

database views and Crystal reports; Judicial Dialog administration including user group security, charge language and drop down list maintenance, data clean-up, creation of exception reports and analysis queries to find errors and duplications and the creation of scripts to correct issues, database administration to include maintaining databases, index tuning, checking scheduled jobs and working on the server, etc. The period of the Agreement is September 28, 2014 through September 27, 2015.

17. **REGINALD LUCKETT** \$23.06 **\$45,169.00**

Account: 1001-000000-1150-120900-601009

Mr. Lockett will work as a Contract Services Specialist II (Paralegal II). This is a 2% increase in the hourly rate from the previous contract. He will be responsible for assisting the Assistant State's Attorney's in the movement of cases, inputting of charges, finalizing of charging documents, finding open warrants and communicating with Public Safety staff and members of the BPD. The period of the Agreement is September 30, 2014 through September 29, 2015.

Police Department

18. **LINDA E. BALLINGER** \$14.42 **\$30,000.00**

Account: 1000-000000-2042-198100-601009

Ms. Ballinger, retiree, will continue to work as a Contract Services Specialist I in the Internal Affairs Division (IAD). She will be responsible for handling the complaints from citizens or members of the Department and ensuring that the proper notifications are made through channels and forwarded to an IAD investigator. In addition, she will conduct preliminary investigations of complaints from City Hall and the Police Commissioner's office and handle requests from Legal Affairs and the State's Attorney's Office for IAD reports. The period of the Agreement is October 23, 2014 through October 22, 2015.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
19. C. TAMARA HATCHER	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Hatcher, retiree, will continue to work as a Contract Services Specialist I in the Trial Board Office. She will be responsible for assisting with the case reviews received from the Internal Affairs Division, Equal Employment Office, and the Command Investigations Unit to detect any grammar, context, and spelling errors before the cases/packets are transferred to the Charging Committee for review. In addition, Ms. Hatcher will track cases for punishment issuance and completion. She will be a liaison between the Legal Affairs Section and outside attorneys to ensure all set deadlines are met, prepare casebooks and other materials for all Trial Boards, summons to all witnesses, and set security and casebook closeout at the Trial Board conclusion. The period of the Agreement is September 24, 2014 through September 23, 2015.

20. CLARISSA E. FIELDS	\$14.42	\$30,000.00
21. BARBARA J. McCLAIRN	\$14.42	\$30,000.00

Account: 1000-000000-2042-198100-601009

Mses. Fields and McClairn, retirees, will each work as a Contract Services Specialist I in the Court Liaison Unit. They will be responsible for maintaining and furthering relationships with the State's Attorney's Office and continuing to reduce the failure to appear by the Baltimore City Police Department personnel. Mses. Fields and McClairn will limit court overtime expenditures, ensure proper professionalism and appearance of the Baltimore City Police Department personnel, represent the Police Department, and provide liaison service to the various criminal justice entities. The period of the Agreement is September 24, 2014 through September 23, 2015.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
22. BENNIE L. BLAIR	\$14.42	\$30,000.00
Accounts: 4000-475815-2021-212600-601009		\$25,666.66
1001-000000-2021-212600-601009		\$ 4,333.34
23. CHARLES E. MITCHELL, SR.	\$14.42	\$30,000.00
Accounts: 4000-475815-2021-212600-601009		\$25,666.66
1001-000000-2021-212600-601009		\$ 4,333.34
24. BENNIE IRA CRUMP, JR.	\$14.42	\$30,000.00
Accounts: 4000-475815-2021-212600-601009		\$25,666.66
1001-000000-2021-212600-601009		\$ 4,333.34

The above-listed retirees will each work as a Contract Services Specialist I (Domestic Violence Victim/Witness Liaison). They will be responsible for providing a coordinated and structured response to reduce the occurrence of domestic violence in Baltimore City. The Agreement is for the period October 1, 2014 through September 30, 2015.

25. JODY S. DOWELL	\$14.42	\$30,000.00
Account: 1001-000000-2042-198100-601009		

Ms. Dowell will continue to work as a Contract Services Specialist I (Human Resource Section). She will be responsible for reviewing application/documents submitted by Officers, Re-hires, Cadets, Special Police Officers and civilian applicants; conducting interviews into criminal record checks, neighborhood investigation and all components of the hiring process. The period of the Agreement is October 23, 2014 through October 22, 2015.

On January 3, 1996, the Board approved a waiver to Administrative Manual Policy 212-1, which allowed the Police Department to hire retired police officers on a contractual basis.

MINUTES

PERSONNELPolice Department

26. **SHANNON SULLIVAN** \$34.27 **\$53,461.20**

Account: 1000-000000-2041-195800-601009

Ms. Sullivan will work as a Contract Services Specialist II (Administrative Policy Analyst and Special Assistant). She will be responsible for facilitating the Department's efforts to modernize and simplify the management and content of all its documents including General Orders and Standard Operating Procedures, which includes proactively investigating and identifying procedures that require changes in order to protect the Department and its members from liability. Ms. Sullivan will provide solutions to resolve any conflicts discovered in the Department's directive and she will be responsible for the Department's new Office of Internal Oversight to implement key initiatives outlined in the Police Commissioner's Strategic Plan for Improvement. In addition, she will manage the Department's implementation of the Lexipol online policy and procedure manual system and provide professional research and writing capabilities for the Force Investigation Team and the Chief of the Office of Internal Oversight. The agreement is for the period October 1, 2014 through September 30, 2015.

27. A. Abolish position 2044-18757:

41179 - Community Service Officer
Grade: 080

B. Create the following position:

33233 - Secretary III
Grade: 084

Position No.: to be assigned by BBMR

Costs: \$573.40 - 1001-000000-2044-219600-601001

MINUTES**PERSONNEL**Fire Department28. A. Abolish the following three positions:

Position Nos. 3191-13506, 3191-13507, and 3191-13508

41207 - Firefighter Paramedic
 Grade: 315 (\$37,285.00 - \$59,505.00)
 Position No.: to be assigned by BBMR

B. Create the following two positions:

41242 - Fire Captain EMS EMT-P
 Grade: 380 (\$65,081.00 - \$79,421.00)
 Job Nos.: to be assigned by BBMR

Cost: \$50,088.00 - 1001-000000-2101-225900-601001

29. Reclassify position no. 46012 as follows:

From: 33241 - Medical Claims Processor I
 Grade: 084 (\$35,212.00 - \$42,026.00)

To: 31314 - Operations Research Analyst
 Grade: 923 (\$56,100.00 - \$89,100.00)

Cost: \$73,247.00 - 1001-000000-3191-308700-601061

Department of General Services30. Create the following Positions

a. Classification: Construction Mechanical Inspector I
 Job Code: 42281
 Grade: 085 (\$36,318.00 - \$43,761.00)
 Position No: to be assigned by BBMR

b. Classification: Construction Building Inspector I
 Job Code: 42261
 Grade: 085 (\$36,318.00 - \$43,761.00)
 Position No: to be assigned by BBMR

MINUTES**PERSONNEL**Department of General Services

- c. Classification: Construction Project Supervisor I
 Job Code: 42221
 Grade: 923 (\$56,100.00 - \$89,900.00)
 Position No: to be assigned by BBMR

Costs: \$ 55,781.33
 55,781.33
 81,369.35
\$192,932.01 - 1001-000000-7340-721700-601001

31. Create the following Positions:

- a Classification: Permits & Records Technician
 Job Code: 33295
 Grade: 083 (\$33,957.00 - \$40,384.00)
 Position No.: to Be assigned by BBMR
- b. Classification: Permits & Records Technician
 Supervisor
 Job Code: 33293
 Grade: 087 (\$39,308.00 - \$47,515.00)
 Position No.: to be assigned by BBMR
- c. Classification: Operations Officer I
 Job Code: 00085
 Grade: 923 (\$56,100.00 - \$89,900.00)
 Position No.: to be assigned by BBMR
- d. Reclassify the Position No. 20114:

From: Utility Aide
 Job Code: 52951
 Grade: 422 (\$27,425.00 - \$28,778.00)

To: Building Repairer
 Job Code: 53111
 Grade: 429 (\$30,867.00 - \$34,004.00)

Costs: \$ 4,452.23 - 2029-000000-1982-709500-601001
 \$59,648.90 - 1001-000000-1911-730900-601001
 \$41,727.38 - 1001-000000-1911-730900-601001
 \$81,369.35 - 1001-000000-1911-730900-601001

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of General Services</u>		
32. SHAYNA ROSE	\$24.21	\$46,000.00

Account: 2051-000000-1981-718200-601009

Ms. Rose will work as a Contract Services Specialist II (Energy Analyst). Her duties will include, but are not limited to completing measurement and verification reports of current and future Energy Performance Contracts and energy efficiency projects; providing financial and technical analysis of renewable energy and energy efficiency projects using modeling and optimization techniques; developing mechanisms to monitor, analyze, and determine the effectiveness of energy programs and projects; performing energy audits of facilities supporting a BPI certified employee; creating detailed reports of energy audits for review; creating and managing, energy efficiency, and related databases in order to provide appropriate data to the Energy Program Manager for informed decision making. The period of the Agreement is effective upon Board approval for one year.

33. LaTONYA DUTTON	\$16.98	\$32,259.00
---------------------------	---------	--------------------

Account: 1001-000000-1911-730900-601009

Ms. Dutton will work as a Contract Services Specialist II (Permit & Records Technician). Her duties will include, but are not limited to data entry, document review and processing of the various types of street vendor licenses for stationary sidewalk and mobile vendors engaging in the commercial distribution of goods and services that may range from hotdogs to burgers and books; issuing licenses for mobile food vendors, ice-cream and dessert trucks. She will assist with merchant vendors and vendor's participation in a program to encourage and incentivize sale of healthy food options on public property and that it will be done according to satisfactory compliance with City and State codes and regulations.

MINUTES**PERSONNEL**Hourly RateAmountDepartment of General Services

She will also be responsible for processing the various types of festival, special event and related permit applications and requests for permissions related to events and use of City property or other resources to facilitate special events, receive and investigate special event billing or City operations concerns as well as license holder complaints concerning license fees, requirements and procedures. The period of the Agreement is effective upon Board approval for one year.

34. **HUSAM I. BATRAWI** \$42.11 **\$80,000.00**

Account: 1001-000000-7340-721700-601009

Mr. Batrawi will work as a Contract Services Specialist II (Design Planner). His duties will include, but are not limited to managing and overseeing design and construction contracts for municipal buildings and facilities, providing direction in master planning, architectural and financial aspects, and representing the Department with City and State agencies to provide architectural project management services on complex construction projects to ensure design compliance with applicable codes and standards. He will coordinate with City and State agencies to process payment for the design services rendered, reporting bi-weekly the process of all projects on which he is working, and acting as a planning consultant to agencies in the development of master plans on behalf of agencies. The period of the Agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**Department of Housing and Community Development35. Create the following Positions:

- a. Classification: Executive Assistant
 Job Code: 10083
 Grade: 904 (\$44,200.00 - \$70,800.00)
 Position No.: to be assigned by BBMR
- b. Classification: Secretary III
 Job Code: 33233
 Grade: 084 (\$35,212.00 - \$42,026.00)
 Position No.: to be assigned by BBMR
- c. Classification: Operations Officer II
 Job Code: 00086
 Grade: 927 (\$59,600.00 - \$95,400.00)
 Position No.: to be assigned by BBMR
- d. Classification: Operations Officer III
 Job Code: 00087
 Grade: 929 (\$63,300.00 - \$101,200.00)
 Position No.: to be assigned by BBMR

Costs: \$ 89,670.70 - 1001-000000-1776-179300-601001
 64,052.28 - 4000-492015-5823-410088-601001
 100,129.80 - 2089-208915-5921-422326-601001
 120,792.90 - 1001-000000-5824-408900-601001
 \$374,645.68

MINUTES**PERSONNEL**Circuit Court for Baltimore City36. Reclassify Position No. 32843:

From: Citizens Involvement Coordinator
 Job Code: 00116
 Grade: 094 (\$52,641.00 - \$64,221.00)

To: Program Coordinator
 Job Code: 10240
 Grade: 923 (\$56,100.00 - \$89,900.00)

Cost: \$1,801.00 - 5000-500415-1100-110500-601001

Department of Recreation and Parks

37. **DESIREE SHELLEY** \$28.58 **\$16,776.46**

Account: 5000-570014-4711-362300-601009

Ms. Shelley will continue to work as a Contract Services Specialist II (Project Coordinator). Her duties will include, but are not limited to assisting with the recruitment of teachers from target schools for the Student Restoring Urban Streams Program, facilitating the delivery of professional development activities, and assisting development of teachers' instructional resources that are aligned to State Environmental Literacy and National Common Core standards and goals. She will be responsible for facilitating the development and implementation of School Green Team planting projects at target schools, facilitating information-sharing, developing, and disseminating mid-year and final project reports, maintaining Green Team building relationships, and assisting coordination of YouthWorks crews. The period of the Agreement is September 25, 2014 through January 15, 2015.

Kim A. Trueheart

September 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 21, Item 4, Health Department – Personnel - Health Department - PAULETTE WILLIS \$ 8.16 \$ 8,062.08, if approved:
 - i. This action reflects the City's disingenuous prevailing wage policy that has NOT been embraced and inculcated within the day-to-day hiring practices of this administration;
 - ii. This action reflects that the substandard wage to be paid this city worker is 24% lower than the adopted Baltimore City Living Wage;
 - iii. The action reflects a substandard wage to be paid this city worker which demonstrates the flawed hiring policy that fails to ensure workers have fair wages and equal pay;
 - iv. While anticipated new state legislation will increase the minimum wage and will not go into force until later this calendar year, this administration can demonstrate commitment and forward thinking by paying its workers a living wage now.
3. How the protestant will be harmed by the proposed Board of Estimates' action: The flawed policies of this administration continue to harm the citizens and employees of Baltimore City. This lost opportunity to uplift the municipal workforce is typical of an administration that is neither bold nor progressive. Paying a living wage could be a significant workforce improvement strategy and could produce workforce multiplier effects that greatly enhance employee output and productivity. As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden could be exacerbated by the continued lack of implementation of a living wage by city agencies and departments.

Email: ktrueheart@whatfits.net

5519 Belleville Ave

Baltimore, MD 21207

Kim A. Trueheart

September 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self

2. What the issues are:

a. Page 21, Item 5, Health Department – Personnel - Health Department - THEODORA BUTLER \$ 9.45 \$9,336.60, if approved:

i. This action reflects the City's disingenuous prevailing wage policy that has NOT been embraced and inculcated within the day-to-day hiring practices of this administration;

ii. This action reflects that the substandard wage to be paid this city worker is 24% lower than the adopted Baltimore City Living Wage;

iii. The action reflects a substandard wage to be paid this city worker which demonstrates the flawed hiring policy that fails to ensure workers have fair wages and equal pay;

iv. While anticipated new state legislation will increase the minimum wage and will not go into force until later this calendar year, this administration can demonstrate commitment and forward thinking by paying its workers a living wage now.

3. How the protestant will be harmed by the proposed Board of Estimates' action: The flawed policies of this administration continue to harm the citizens and employees of Baltimore City. This lost opportunity to uplift the municipal workforce is typical of an administration that is neither bold nor progressive. Paying a living wage could be a significant workforce improvement strategy and could produce workforce multiplier effects that greatly enhance employee output and productivity. As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden could be exacerbated by the continued lack of implementation of a living wage by city agencies and departments.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

Kim A. Trueheart

September 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 22, Items 6-8, Health Department – Personnel - Health Department – SCOTT, LOWERY & GADSDEN \$ 7.40 \$ 6,926.40, if approved:
 - i. This action reflects the City's disingenuous prevailing wage policy that has NOT been embraced and inculcated within the day-to-day hiring practices of this administration;
 - ii. This action reflects that the substandard wage to be paid these city workers is 24% lower than the adopted Baltimore City Living Wage;
 - iii. The action reflects a substandard wage to be paid these city workers which demonstrates the flawed hiring policy that fails to ensure workers have fair wages and equal pay;
 - iv. While anticipated new state legislation will increase the minimum wage and will not go into force until later this calendar year, this administration can demonstrate commitment and forward thinking by paying its workers a living wage now.

How the protestant will be harmed by the proposed Board of Estimates' action: The flawed policies of this administration continue to harm the citizens and employees of Baltimore City. This lost opportunity to uplift the municipal workforce is typical of an administration that is neither bold nor progressive. Paying a living wage could be a significant workforce improvement strategy and could produce workforce multiplier effects that greatly enhance employee output and productivity. As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden could be exacerbated by the continued lack of implementation of a living wage by city agencies and departments.

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Transportation (DOT) - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve the Expenditure of Funds to pay Hulcher Services, Inc. by Expenditure Authorization.

AMOUNT OF MONEY AND SOURCE:

\$10,000.00 - 1001-000000-5033-382300-603050

BACKGROUND/EXPLANATION:

The Expenditure Authorization is for debris removal on the embankment of the South Side of the Howard Street Bridge.

On June 16, 2012, the Hulcher Services, Inc. was instructed by the DOT to remove debris on the embankment under the South Side of the Howard Street Bridge. The large amount of debris on the City right-of-way was falling onto the CSXT railroad and caused safety concerns and an impediment to railway travel.

This request was delayed because the vendor sent the invoice to the wrong address.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to pay Hulcher Services, Inc. by Expenditure Authorization.

MINUTES

Mayor's Office of Employment Development (MOED) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Hope Health Systems, Inc. The period of the agreement is July 1, 2014 through May 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 1001-000000-6331-735715-603051

BACKGROUND/EXPLANATION:

Hope Health Systems, Inc. will provide mental health screenings for at least 100 out-of-school youth referred by the MOED Youth Opportunity (YO) centers. Hope Health Systems, Inc. will also provide on-going mental health services for at least 60 youth who have participated in mental health screenings and/or have been found to need on-going treatment.

The Agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Hope Health Systems, Inc.

MINUTESBaltimore Development Corporation - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Health Freedom, Inc. tenant, for the rental of 427 sq. ft., in Suite 105, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive. The period of the lease agreement is effective upon Board approval through August 31, 2015 with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$6,831.96	\$569.33

BACKGROUND/EXPLANATION:

Health Freedom, Inc. is an organization that provides health care information to individuals and groups. The space is leased on an "As Is" basis and does not require the landlord to make any modifications. All other landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

The tenant will be responsible for any improvements or build-out of the premises. In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Lease Agreement with Health Freedom, Inc. tenant, for the rental of 427 sq. ft., in Suite 105, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive.

MINUTESBaltimore Development Corporation - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with CL Counseling LLC, tenant, for the rental of 177 sq. ft. in Suite 202C, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive. The period of the lease agreement is effective upon Board approval for one year, with one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$3,600.00	\$300.00

BACKGROUND/EXPLANATION:

CL Counseling LLC is a limited liability company that provides outpatient mental health services (individual, group and family) to children, adolescents, and adults. The office space will be used for administrative purposes and provisions of services to clients.

The space is leased on an "As Is" basis and does not require the landlord to make any modifications. All other landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

The tenant will be responsible for any improvements or build-out of the premises. In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

MINUTES

Baltimore Development Corporation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with CL Counseling LLC, tenant, for the rental of 177 sq. ft. in Suite 202C, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive.

MINUTESBaltimore Development Corporation - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Lease Agreement with Bradshaw Construction Corporation, tenant, for the rental of 206 sq. ft. in Suite All, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive. The period of the lease agreement is effective upon Board approval through August 31, 2016 with one 2-year renewal option.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Rent</u>
1	\$3,708.00	\$309.00
2	\$3,856.32	\$321.36

BACKGROUND/EXPLANATION:

Bradshaw Construction Corporation is a tunneling contractor that was awarded a contract with the Baltimore City Department of Transportation for Improvements to the Lower Gwynns Run Interceptor for the construction of a sanitary sewer interceptor. The premises will be used for a project office for field management and supervisory personnel.

The space is leased on an "As Is" basis and does not require the landlord to make any modifications. All other landlord services such as utilities, limited janitorial services, maintenance, and repairs to the premises are included in the initial base rent.

The tenant will be responsible for any improvements or build-out of the premises. In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability, and property damage insurance protection for the premises and name the City as the additionally insured under said insurance policies.

MINUTES

Baltimore Development Corporation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Lease Agreement with Bradshaw Construction Corporation, tenant, for the rental of 206 sq. ft. in Suite All, for the property known as Business Center @ Park Circle, located at 2901 Druid Park Drive.

MINUTES

Department of Public Works/Office - Task Assignment
of Engineering & Construction

ACTION REQUESTED OF B/E:

The Board is requested to approve the Assignment of Task No. 008 to Rummel, Klepper & Kahl, LLP under Project 1402, W.C. 1260, On-Call Construction Management Assistance Services Inspection Services. The project completion date will expire on June 10, 2017. The duration of this task is approximately 18-months.

AMOUNT OF MONEY AND SOURCE:

\$301,779.37 - 9960-905659-9557-900020-705032

BACKGROUND/EXPLANATION:

The consultant will provide inspection services for W.C. 1260 - Edmondson Village Neighborhood & Vicinity, Water Replacements.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the Assignment of Task No. 008 to Rummel, Klepper & Kahl, LLP under Project 1402, W.C. 1260, On-Call Construction Management Assistance Services Inspection Services.

MINUTES

Department of Public Works (DPW) - Modification Number Five to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Modification Number Five to a Memorandum of Understanding (MOU) with the Department of Natural Resources (DNR). The Modification Number Five to MOU extends the period through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 19, 2010, the City entered into a MOU regarding assistance in constructing stormwater Best Management Practices (BMP's) in Watershed 263 to treat stormwater run-off. This amendment modifies the scope of work and provides a no-cost time extension to September 30, 2015.

Watershed 263 is a 930-acre stormdrain drainage area located in the west and southwest portion of Baltimore City. In Watershed 263, stormwater runoff travels through a 43-mile stormdrain system before it empties into the mouth of the Gwynns Falls, in the Middle Branch of the Patapsco River before entering the Baltimore Harbor. The DNR will contribute \$183,457.00 in grant funding towards the construction of stormwater management projects located at Lanvale and Gilmore Streets and Bush Street. These BMP's will provide methods of pollutant load reduction while decreasing the amount of stormwater runoff and adding aesthetic value to the surroundings.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Modification Number Five to the Memorandum of Understanding with the Department of Natural Resources.

MINUTES

Mayor's Office of Human Services - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Mr. Yusuf P. Arikan for the December 5, 2013.

AMOUNT OF MONEY AND SOURCE:

\$1,885.74 - Professional Development

Account: 4000-486315-6051-452200-603019

BACKGROUND/EXPLANATION:

Mr. Arikan, Chief of Fiscal Services for the Head Start Program under the Mayor's Office of Human Services, paid for Professional Development expenses related to the Certified Public Accountant exams on December 5, 2013. However, Mr. Arikan neglected to submit the expense statement within the deadlines set forth by AM-240-11.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, this item was

WITHDRAWN.

MINUTESMayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$821,532.90**
(ACC)

Account: 4000-496314-3573-591225-603051

The ACC will provide housing assistance and support services to 76 families or individual adults. On March 12, 2014, the Board approved an advance to the organization in the amount of \$155,404.64. This award in the amount of \$821,532.90 makes the total contract amount \$976,937.54. The prior Contract No. was 35640. The new Contract No. is 36296. The period of the Agreement is April 1, 2014 through March 31, 2015.

The Agreement is late because of the delay in the receipt of funding from the U.S. Department of Housing and Urban Development and delays related to the negotiation of the contract terms.

MWBOO GRANTED A WAIVER.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 43,215.00**
(ACC)

Account: 5000-529115-3572-333704-603051

Under the terms of this Agreement, the ACC will use the funds to cover a portion of staffing costs for the Christopher Place Employment Academy, which provides residential-based job readiness, placement, and retention services to homeless men from Baltimore City. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

MINUTES

MOHS - cont'd

3. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 24,217.00**
(ACC)

Account: 5000-529115-3572-333703-603051

Under the terms of this Agreement, the ACC will use the funds to offset the utility costs for My Sister's Place Lodge, which is a 27-bed transitional housing facility program for mentally ill homeless women. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

4. **PROJECT PLASE, INC.** **\$211,633.00**

Account: 4000-490915-3573-333626-603051

Under the terms of this Agreement, the organization will use the funds to provide rental assistance, security deposit assistance, and nursing staff for its permanent and transitional housing programs for homeless men and women. These individuals are multi-diagnosed with HIV/AIDS, mental health issues, chemical independence, diabetes, and other serious or chronic health challenges. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

5. **PROJECT PLASE, INC.** **\$104,000.00**

Account: 5000-529115-3572-333726-603051

Under the terms of this Agreement, the organization will use the funds to cover staff costs for Counselors at its 66-bed transitional housing program. The period of the Agreement is July 1, 2014 through June 30, 2015.

MINUTES

MOHS - cont'd

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

6. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$155,350.00**

Account: 4000-480015-3572-333629-603051

Under the terms of this Agreement, the organization will use the funds to provide case management and motel vouchers as a part of its Front Door Program. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

7. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$350,995.00**

Account: 5000-529115-3572-333729-603051	\$178,500.00
5000-525615-3572-333729-603051	\$172,495.00

Under the terms of this Agreement, the organization will use the funds to offset staffing costs for Sarah's Hope, which is a 75-bed comprehensive emergency shelter for women and children in Baltimore City. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

8. **MANNA HOUSE, INC.** **\$ 43,300.00**

Account: 4000-480015-3572-333620-603051

Under the terms of this Agreement, Manna House, Inc. will use the funds to offset staffing and operations costs to run its Soup Plus Project, which serves 60,000 meals to homeless men, women, and children. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

9. **AT JACOB'S WELL, INC.** **\$ 35,500.00**

Account: 5000-529115-3572-333707-603051

Under the terms of this Agreement, the organization will use the funds to offset operational costs for its transitional housing program for homeless, chronically mentally ill men and women who have low or no income. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

10. **THE SALVATION ARMY, A GEORGIA CORPORATION** **\$153,326.00**
FOR THE SALVATION ARMY, BALTIMORE

Account: 4000-496213-3572-591430-603051

Under the terms of this Agreement, the organization will provide housing assistance and support services for six homeless families who are affected by a loss of income, domestic violence, substance abuse, and/or mental health issues. The period of the Agreement is October 1, 2013 through September 30, 2014.

MINUTES

MOHS - cont'd

The Agreement is late because of delays in the contract negotiations.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Agreements.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

1. BELAIR ROAD

SUPPLY CO., INC.	\$ 0.00	Renewal
------------------	---------	---------

Solicitation No. B50002152 - Handbox Frames and Cover, Meter Fault - Department of Transportation - Req. No. P518375

On October 4, 2011, the City Purchasing Agent approved the initial award in the amount of \$19,514.00. The award contained two 1-year renewal options. Two renewals have been approved. This final renewal in the amount of \$0.00 is for the period October 4, 2014 through October 3, 2015.

2. TITO CONTRACTORS, INC. \$43,200.00 Low Bid

TITO CONTRACTORS, INC.	\$43,200.00	Low Bid
------------------------	-------------	---------

Solicitation No. B50003676 - Convention Center Doors - MOCON Convention Complex - Req. No. R663566

3. K.L. LEMMON & SON

HAY & STRAW, LLC	\$ 0.00	Renewal
------------------	---------	---------

Solicitation No. B50003243 - Timothy Hay Bales - Police Department - Req. No. R648221

On November 27, 2013, the Board approved the initial award in the amount of \$32,850.00. This renewal in the amount of \$0.00 is for the period December 1, 2014 through November 30, 2015.

4. BATTLE & BATTLE

DISTRIBUTORS, INC.	\$ 0.00	Renewal
--------------------	---------	---------

Solicitation No. B50002569 - Supply and Deliver a Variety of Batteries - Citywide - Req. No. P521475

On September 19, 2012, the Board approved the initial award in the amount of \$35,515.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period November 1, 2014 through October 31, 2015, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|----------|
| 5. AFRO-AMERICAN COMPANY
OF BALTIMORE CITY, INC. | \$18,131.88 | Increase |
| Solicitation No. 06000 - Legal Notice on Charter Amendments -
Department of Finance - Req. Nos. R644532 and R677534 | | |

On September 12, 2014, the City Purchasing Agent approved the initial award in the amount of \$12,087.92. The City by Charter and Maryland State Law is required to provide residents legal notice of Charter Amendments as determined by the Board of Finance.

- | | | |
|--|--------------|----------|
| 6. KPMG, LLP | \$ 65,000.00 | Increase |
| Contract No. B50001847 - Audit Financial Statements for the
City of Baltimore - Finance Department - P.O. No. P524709 | | |

On April 27, 2011, the Board approved the initial award in the amount of \$779,745.00. Subsequent increases have been approved. This increase in the amount of \$65,000.00 is requested for unanticipated additional projects for completion of the Fiscal Year 2013 Financial Audit Statements. This increase in the amount of \$65,000.00 will make the total award amount \$1,730,145.00. This contract expires on April 26, 2016, with no renewals. The above amount is the City's estimated requirement.

MWBO SET GOALS OF 10% MBE AND 6% WBE.

MWBO GRANTED A WAIVER OF GOALS APPLICABLE TO THIS INCREASE.

- | | | |
|--|--------------|---------|
| 7. FISHER SCIENTIFIC COMPANY,
LLC | \$300,000.00 | Renewal |
| Contract No. B50001629 - Laboratory Gases, Chemicals and
Related Supplies - Agency - Various - P.O. No. P515045 | | |

On October 27, 2010, the Board approved the initial award in the amount of \$200,000.00. The award contained one 2-year renewal option.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

Subsequent actions have been approved. This final renewal in the amount of \$300,000.00 is for the period October 27, 2014 through October 26, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

8. BEECHER EMISSON SOLUTION

TECHNOLOGIES LLC, d/b/a

WARD DIESEL FILTER SYSTEMS	\$ 0.00	Renewal
----------------------------	---------	---------

Contract No. 08000 - OEM Parts and Service for Ward Diesel Filters - Department of General Services - P.O. No. P528239

On November 24, 2010, the Board approved the initial award in the amount of \$120,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period November 24, 2014 through November 23, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

9. DISTRICT HEALTH & JANITORIAL SUPPLY	\$125,000.00	Renewal
---	--------------	---------

Contract No. B50002368 - Furnishing and Delivering Incontinent Products & Dressings - Baltimore City Health Department - P.O. No. P521580

On September 26, 2012, the Board approved the initial award in the amount of \$82,543.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$125,000.00 is for the period October 1, 2014 through September 30, 2015, with one 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

10. RHINEHART RAILROAD, CONSTRUCTION, INC.	\$ 50,000.00	Renewal
---	--------------	---------

Contract No. 06000 - Railroad Emergencies and Inspections at Key Highway Railroad Crossing - Department of Transportation - P.O. No. P521600

On October 3, 2012, the Board approved the initial award in the amount of \$45,976.00. The award contained one 2-year renewal option. This sole renewal in the amount of \$50,000.00 is for the period October 13, 2014 through October 12, 2016. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

11. FIRST CALL

MARCON ENGINEERING SERVICES,
INC.

SECOND CALL

THE GENERAL SHIP REPAIR
CORPORATION

\$ 0.00

Renewal

Contract No. B50001979 - Maintenance Parts and Repairs for
Fire Boats - Department of General Services - P.O. Nos.
P518465 and P518466

On October 12, 2011, the Board approved the initial award in the amount of \$3,000,000.00. The award contained three 2-year renewal options. This renewal in the amount of \$0.00 is for the period November 1, 2014 through October 31, 2016, with two 2-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

12. ATLANTIC EMERGENCY

SOLUTIONS, INC.

\$500,000.00

Renewal

Contract No. 08000 - OEM Parts and Service for Pierce Fire
Apparatus - Department of General Services - P.O. No. P515061

On October 6, 2010, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. Subsequent increases have been approved. This final renewal in the amount of \$500,000.00 is for the period October 6, 2014 through October 5, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The original contract was competitively bid, and there is no other mechanism to obtain these services at this time. The period of the extension is November 1, 2014 through December 31, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: JJ Adams Fuel Oil Co.	\$16,451.68	5.54%
-----------------------------------	-------------	-------

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|-------------------------|---------|-----------|
| 15. THE AUTO BARN, INC. | \$ 0.00 | Extension |
|-------------------------|---------|-----------|
- Contract No. B50000888 - Towing and Road Service for Cars and Light Trucks - Department of General Services - P.O. Nos. P507386 and P507387

On March 25, 2009, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. On April 28, 2012, the Board approved the first renewal in the amount of \$0.00. On May 22, 2013, the Board approved the second renewal in the amount of \$0.00. On May 28, 2014, the Board approved an extension in the amount of \$0.00. Due to a termination of a separate contract, this contract is required to allow time to re-bid the requirement for these essential services. The original contract was competitively bid, and there is no other mechanism to obtain these services at this time. The period of the extension is November 1, 2014 through December 31, 2014.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO SET GOALS OF 5% MBE AND 0% WBE.

MBE: JJ Adams Fuel Oil Co.	\$16,451.68	5.54%
-----------------------------------	-------------	-------

MWBOO FOUND VENDORS IN COMPLIANCE.

Frankford Towing received no work during this period.

16.	<u>PAPCO</u>	<u>\$ 0.00</u>	<u>Extension</u>
Contract No. B50001083 - Gasoline and Diesel Fuel - Department of General Services & Department of Transportation - P.O. No. 521626			

On July 29, 2009, the Board approved the initial award in the amount of \$68,750,000.00. The award contained two 1-year renewal options. Both renewals and other actions have been approved, including an extension on July 2, 2014.

The Bureau of Purchases issued Solicitation B50003431 - Gasoline and Diesel Fuel and recommended that all bids be rejected and the requirement be rebid by separate Board letter. The Bureau of Purchases is currently working on a new solicitation. Additional time is required to complete the re-bidding process. The period of the extension is November 1, 2014 through March 31, 2015. The above amount is the City's estimated required.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

MWBOO SET GOALS OF 15% MBE AND 0% WBE.

	<u>Commitment</u>	<u>Performed</u>	
MBE: JJ Adams Fuel Oil Co.	3.75%	\$825,978.19	15.3%

WBE: N/A

MWBOO FOUND VENDOR IN COMPLIANCE ON JUNE 17, 2014.

17. DONALD B. RICE	\$ 30,200.00	Ratification and
TIRE CO. INC.	80,000.00	Extension
	<u>\$110,000.00</u>	

Contract No. 06000 - Tire Repairs for Fleet Management - Department of General Services, Fleet Management - P.O. No. P525411

On October 1, 2013, the City Purchasing Agent approved the initial award in the amount of \$23,500.00. The initial award was made to provide a temporary contract vehicle for necessary repair services during the solicitation process. The solicitation process was delayed in order to modify specifications to more accurately reflect the City's needs. Ratification is requested because it was anticipated that the bidding process would be finished by September 1, 2014. On May 28, 2014, the Board approved a ratification and extension in the amount of \$120,200.00. An extension is now requested to allow time for the new solicitation to be posted on CitiBuy, advertised, and for bids to be evaluated and awarded. The period of the ratification was September 1, 2014 through September 24, 2014. The period of the extension is September 25, 2014 through December 31, 2014.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|---------------------|------------------|
| 18. <u>PHYSIO-CONTROL, INC.</u> | <u>\$231,873.60</u> | <u>Agreement</u> |
| Contract No. 08000 - Lifepak 15 Monitor/Defibrillator Maintenance - Fire Department - Req. No. R667084 | | |

The Board is requested to approve and authorize execution of an Agreement with Physio-Control, Inc. The period of the agreement is October 1, 2014 through September 30, 2016, with three two-year renewal options.

The LifePak 15 Defibrillators are currently the standardized system used throughout the Fire Department. The maintenance is only available through Physio-Control, Inc. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---|-----------------------------|--|
| 19. <u>KINGDOM MANAGED INC.</u> | <u>(Revenue Generating)</u> | <u>1st Amendment to Agreement</u> |
| Contract No. B50001760 - Manage and Operate the Shake 'N Bake Recreational Facility - Department of Recreation and Parks - P.O. No. P527123 | | |

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Kingdom Managed Inc. The current agreement expires on May 31, 2016, with five 5-year renewal options.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

On May 25, 2011, the Board approved the original agreement. This amendment to agreement is required to institute a procedure by which the contractor will notify and seek the approval of the City regarding special events, and to name a new Contract Field Supervisor as the point of contact for the agreement.

MWBOO SET GOALS OF 8% MBE AND 4% WBE.

MBE: New Baltimore Contractors 8%

WBE: True Clean Services 4%

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Vendor will be given 60 days to cure its MBE/WBE deficits.

- | | | |
|---|--------------|---------------------------------|
| 20. ALICOMP, A DIVISION OF
ALICARE, INC. | \$918,900.00 | First Amendment
to Agreement |
| Contract No. 06000 - Mainframe Migration and Support Agreement
- Mayor's Office of Information Technology - Req. No. R602190 | | |

The Board is requested to approve and authorize execution of the First Amendment to Agreement with Alicomp, A Division of Alicare, Inc. The contract expires on June 19, 2015, with two 1-year renewal options at the sole discretion of the City.

On June 20, 2012, the Board approved the initial award in the amount of \$955,000.00. The award contained two 1-year renewal options. The Contractor's remote data center facility currently houses the City's mainframe environment, which hosts critical enterprise revenue generating systems such as Real Property Tax and Parking Citations.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

This First Amendment to Agreement will provide mainframe application and staff role documentation, and upgrade of the operating system in preparation for the City's transition to the MUNIS environment for these applications.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the Informal Awards, Renewals, Increases to Contracts and Extensions. The Board also approved and authorized execution of the Agreement with Physio-Control, Inc. (item no. 18) and the First Amendment to Agreement with Alicomp, A Division of Alicare, Inc. (item no. 20). UPON FURTHER MOTION duly made and seconded, the Board **DEFERRED** item no. 19 until October 8, 2014. The Mayor **ABSTAINED** on item no. 2.

MINUTESDepartment of Finance - 2014 Combined Charity Campaign**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with the United Way of Central Maryland (United Way). The period of the agreement is effective upon Board approval through November 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$278,772.00

BACKGROUND/EXPLANATION:

On December 12, 2007, the Board authorized the Department to negotiate annually with the United Way to continue serving as the operating agency of the Combined Charity Campaign for Baltimore City (Campaign). The Department requests approval of this Agreement with the United Way to manage the 2014 Campaign. The agreement termination date is the date of completion of the final audit and accounting for campaign year 2014.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS OF MBE 7.3% AND WBE 4%.**

MBE: Simply Good, LLC	\$ 5,971.85	2.2%
Silverback Business Center	<u>13,747.50</u>	<u>5.1%</u>
	\$19,719.35	7.3%
WBE: Jones Networking Associates	\$ 3,307.50	1.3%
Promotional Unlimited	<u>7,396.90</u>	<u>2.7%</u>
	\$10,704.40	4.0%

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with the United Way of Central Maryland.

MINUTES

Department of Finance - Amendment to the City of Baltimore
457(b) Deferred Compensation Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Amendment to the City of Baltimore 457(b) Deferred Compensation Plan.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Amendment to the 457(b) Plan Document provides for the newly constituted Retirement Savings Plan for the City of Baltimore Board of Trustees to administer the City of Baltimore 457(b) Deferred Compensation Plan.

On May 5, 2014, the City Council enacted legislation establishing the Retirement Savings Plan for the City of Baltimore. The legislation provides for nine members of the Board of Trustees to administer the Retirement Savings Plan.

The City of Baltimore 457(b) Deferred Compensation Plan requires a body to administer the Plan on behalf of the Employer, the Mayor and City Council of Baltimore (M&CC), Plan Sponsor. For the purpose of efficient administration and to effectively serve Plan participants, it is recommended that the Retirement Savings Plan Board of Trustees be responsible for administration of the City's Deferred Compensation Plan.

The proposed Amendment to the 457(b) Plan Document seeks to provide for more efficient administration of the 457(b) Plan and to ensure the M&CC is meeting its fiduciary obligations as Plan Sponsor.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Department of Finance - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment to the City of Baltimore 457(b) Deferred Compensation Plan.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

3702 - 3704

All of the EWOs had been reviewed and approved
by the

Department of Audits, CORC,
and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Comptroller **ABSTAINED** on item nos. 8 and 9.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|----------------------------------|-----------------------------|--------------|
| 1. | B50003680, Riding
Lawn Mowers | Security Equip-
ment Co. | \$ 77,600.00 |
|----|----------------------------------|-----------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|---------------------------------|--------------|
| 2. | B50003696, Driver
Motor Vehicle
Information | Law Enforcement
Systems, LLC | \$150,000.00 |
|----|---|---------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--|--------------|
| 3. | B50003697, Peterbilt
Heavy Duty Trucks -
O.E.M. Parts and
Service | <u>First Call</u>
Columbia Fleet
Service, Inc. | \$100,000.00 |
|----|--|--|--------------|

Second Call
Peterbilt of
Baltimore, LLC

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|---|--|
| 4. | B50003431, Gasoline
and Diesel Fuel | REJECTION - Vendors were solicited
by posting on CitiBuy, e-Maryland
Marketplace, and in local news-
papers. The six bids received were
opened on May 7, 2014. In the
process of evaluation and
recommendation of award, it was
determined that there is a need to
evaluate the MBE participation
goals. This requirement will be
revised and rebid at a later date. | |
|----|--|---|--|

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services

5.	GS 14820, Kitchen Upgrade Engine 14	Trionfo Builders, Inc.	\$ 48,000.00
----	--	---------------------------	--------------

MWBOO GRANTED A WAIVER.

6.	GS 14821, Kitchen Upgrade Squad 47	Trionfo Builders, Inc.	\$ 58,000.00
----	---------------------------------------	---------------------------	--------------

MWBOO GRANTED A WAIVER.

7.	GS 14822, Kitchen Upgrade Engine 58	Trionfo Builders, Inc.	\$ 56,813.00
----	--	---------------------------	--------------

MWBOO GRANTED A WAIVER.Department of Public Works/Office of Engineering & Construction

8.	S.C. 923, Roof Re- placement at Various Facilities at Pataps- co Wastewater Treat- ment Plant	Whiting-Turner Contracting Co., Inc.	\$3,393,400.00
----	---	--	----------------

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

MBE:	G.E. Frisco Co., Inc.	\$195,000.00	5.74%
	Horton Mechanical Contractors, Inc.	200,000.00	5.89%
	Ironshore Contract- ing	<u>521,700.00</u>	<u>15.37%</u>
	Total	\$916,700.00	27.00%

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater

WBE: Acorn Supply & Distributing, Inc.	\$ 44,000.00	1.29%
Finishes, Inc.	258,000.00	7.60%
Jett Caulking	13,000.00	0.38%
Waterproofing & Restoration, LLC		
Moisture Proof & Masonry, Inc.	<u>25,000.00</u>	<u>0.73%</u>
Total	\$340,000.00	10.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

Bureau of Water and Wastewater

9. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,433,372.16	9956-905533-9549	
Wastewater	Constr. Reserve	
Revenue Bonds	Annual Facilities	
3,045,915.84	"	"
<u>Baltimore Co.</u>		
\$4,479,288.00		
\$ 339,340.00	-----	9956-906333-9551-2
		Extra Work
339,340.00	-----	9956-906333-9551-3
		Engineering
203,604.00	-----	9956-906333-9551-5
		Inspection
3,393,400.00	-----	9956-906333-9551-6
		Construction
<u>203,604.00</u>	-----	9956-906333-9551-9
\$4,479,288.00		Administration

The funds are needed to cover the costs of SC 923, Roof Replacement at Various Facilities at Patapsco Wastewater treatment Plant.

MINUTES

Department of Housing and - Community Development Block
Community Development Grant Agreement (CDBG)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the CDBG Agreement with Garwyn Oaks/Northwest Housing Resource Center, Inc. The period of the Agreement is August 1, 2014 through July 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$14,025.00	-	2089-208915-5930-437781-603051
36,890.00	-	2089-208915-5930-437791-603051
7,685.00	-	2089-208915-5930-437783-603051
\$58,600.00		

BACKGROUND/EXPLANATION:

Garwyn Oaks/Northwest Housing Resource Center, Inc. operates a housing resource center to provide housing counseling and activities to attract and retain homeowners in the Garwyn Oaks area by promoting the community as a viable place to live. The funds will be used to offset the operating costs.

FOR FY 2014, THE MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$0.00. MBE/WBE GOALS WERE WAIVED.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Solutions Grant Entitlement (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

MINUTES

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2014 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreement was delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the CDBG Agreement with Garwyn Oaks/Northwest Housing Resource Center, Inc.

MINUTES

Department of Housing and Community Development - Local Government Resolution - Sustainable Community Boundary Modification

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution in support of the City's modification to its approved Sustainable Communities Program. A Local Government Resolution is required for organizations or jurisdictions to participate in any State-funded programs.

AMOUNT OF MONEY AND SOURCE:

No funds are requested for this transaction.

BACKGROUND/EXPLANATION:

In 2010, the Maryland General Assembly approved the Sustainable Communities Act which requires jurisdictions to be approved as a Sustainable Communities area in order to qualify for State grant programs. The City's Sustainable Communities Plan was approved by the State in November 2012 and is based on six strategies:

1. support Main Streets and commercial areas by targeting investments in middle market neighborhoods;
2. support Healthy Neighborhoods;
3. target investment along major transit routes;
4. target investment in arts and entertainment districts;
5. invest in anchor institutions and major redevelopment area; and
6. target Greening Strategies in distressed areas near strong housing markets.

Under State Law, the City can request modifications to its approved Sustainable Community twice within a 12 month period.

MINUTES

DHCD - cont'd

In 2013, the Board approved modification one and two, which added 13 new Sustainable Community areas and one new strategy: Support the City's Health Enterprise Zone.

This Resolution is for the Third Modification and will add the following communities to the approved Sustainable Communities area:

- Berea,
- Biddle Street,
- Broadway East,
- Coldstream Homestead Montebello,
- East Baltimore Midway,
- Ellwood Park/Monument,
- McElderry Park,
- Monument-McElderry-Fayette, and
- Orchard Ridge.

These communities support Strategies 5 and 6 of the approved Sustainable Community Plan.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Local Government Resolution in support of the City's modification to its approved Sustainable Communities Program.

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution in support of the Community Legacy Program (CLP) and application to the Maryland Department of Housing and Community Development (MD-DHCD). A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$3,859,676.00 - MD-DHCD, CL

No City Funds are requested

BACKGROUND/EXPLANATION:

The CLP is a Smart Growth tool that catalyzes new investment in older neighborhoods and business districts in support of local revitalization plans. Community Legacy funds assist urban neighborhoods that have a comprehensive approach to reversing disinvestment in communities. Community Legacy provides resources to assist local governments and their community development partners in realizing comprehensive community revitalization initiatives. The program is intended as a flexible resource to fill key funding gaps not being met by other State or local financing and to position older communities for increased private investment.

According to the State, funded projects should capitalize on the strengths of a community and be part of a larger revitalization strategy to revitalize a declining area. Projects/activities typically include, but are not limited to:

- mixed-use development consisting of residential, commercial and/or open space;
- business retention, expansion and attraction initiatives;
- streetscape improvements;
- increasing homeownership and home rehabilitation among residents;

MINUTES

DHCD -cont'd

- residential and commercial façade improvement programs;
- real estate acquisition, including land banking, and strategic demolition; and
- establishing funds to provide loan guarantees and credit enhancements to leverage other public or private financing.

In Fiscal Year 2015, the Community Legacy Program has \$6 Million in State capital funds to award throughout Maryland. The following entities may apply for Community Legacy funding for projects located in Sustainable Communities:

- local governments;
- community development organizations (for example county councils, community development corporations, main street organizations, downtown partnerships); and
- groups of local governments sharing a common purpose or goal.

Projects must be located within the City's Sustainable Community area. In order to be designated a Sustainable Community, Baltimore City submitted a Sustainable Communities Plan and subsequent modifications to the State of Maryland under the Sustainable Communities Act of 2010.

The Baltimore City Department of Housing and Community Development received requests for local government resolutions of support for 13 FY15 Community Legacy applications to the MD-DHCD. The 13 applications include 20 separate housing and community development projects in Baltimore City. The applicants and projects are submitted on Exhibit A.

MINUTES

Exhibit A

<u>Applicant</u>	<u>Organization</u>	<u>Project</u>	<u>Grant Requested</u>
B & O Railroad Museum, Inc.	B & O Railroad Museum, Inc.	North Passenger Car Shop Repairs Project	\$70,000

The North Passenger Car Shop Repairs Project will support the replacement of four barn-style doors and an ocular window on the North Passenger Car Shop building. The building houses an important collection of diesel locomotives and 20th century steam locomotives.

Baltimore Office of Promotion & the Arts, Inc.	Baltimore Office of Promotion & the Arts, Inc.	Historic Bromo Seltzer Tower Restoration Project	\$250,000
---	---	---	------------------

The Historic Bromo Seltzer Tower Restoration Project will support the restoration of the exterior of the historic property, which was successfully converted into thirty-three artists studios in 2007.

Central Baltimore Partnership, Inc.	Baltimore Arts Realty Corporation	The North Avenue Arts Building Project	\$150,000
--	--	---	------------------

The North Avenue Arts Building Project, located at 120 West North Avenue, will include a café, a 175-seat performance space, artist studios and non-profit office space in the formerly vacant building in the Station North Arts and Entertainment District.

Central Baltimore Partnership, Inc.	Greater Homewood Community Corporation	Margaret Brent Elementary and Middle School Playground Restoration Project	\$100,000
--	---	---	------------------

The Margaret Brent Elementary and Middle School Playground Restoration Project, located at 100 East 26th Street, will provide funds to upgrade the playground by replacing worn equipment, playground surfaces, and landscaping.

MINUTES

Exhibit A

Community Legacy Program Resolution
September 8, 2014
Page 2

Central Baltimore Partnership, Inc.	People's Homesteading Group, Inc.	Historic East 22nd Street Vacant Home Rehabilitation Project	\$100,000
--	--	--	------------------

The Historic East 22nd Street Vacant Home Rehabilitation Project will rehabilitate two vacant homes for sale to Commission for Historical and Architectural Preservation (CHAP) requirements and the energy-efficient and healthy homes standards of the Baltimore Green Row Home Challenge.

Central Baltimore Partnership, Inc.	People's Homesteading Group, Inc.	Greenmount De/Construction Jobs Center Renovation Project	\$55,000
--	--	--	-----------------

The Greenmount De/Construction Jobs Center Renovation Project, located at 2114-21 18 Greenmount Avenue will include a new lobby, entry, façade, and workshop space for the Baltimore Trade Guild.

Central Baltimore Partnership, Inc.	Seawall Development Company, LLC	Remington Row- 220 West 27th Street Rehabilitation Project	\$112,500
--	---	--	------------------

The Remington Row 220 West 27th Street Rehabilitation Project will consist of a full rehabilitation of 220 West 27th Street for a commercial restaurant use.

Central Baltimore Partnership, Inc.	Sergio Martinez Designs, LLC	Fat Cat Art Gallery and Studios Renovation and Commercial Façade Improvement Project	\$32,500
--	-------------------------------------	---	-----------------

The Fat Cat Art Gallery and Studios Renovation and Commercial Façade Improvement Project, located at 5 East North Avenue, will support Phase 2 of a mixed-use development and commercial façade improvement project to renovate an existing building into a live/work artist studios.

MINUTES

Exhibit A

Community Legacy Program Resolution
September 8, 2014
Page 3

Central Baltimore Partnership, Inc.	Telesis Baltimore Corporation	Barclay and 20th Street Park Project	\$75,000
--	--------------------------------------	--	-----------------

The Barclay and 20th Street Park Project will support the creation of a new park at Barclay and 20th Streets to include landscaping, trees, furniture and art features.

City First Homes, Inc.	City First Homes, Inc.	Baltimore Affordable Housing Initiative Feasibility Study Project	\$400,000
-------------------------------	-------------------------------	--	------------------

The Baltimore Affordable Housing Initiative Feasibility Study Project will explore the acquisition of 440 permanently affordable, single-family rental housing units across downtown Baltimore.

City Life Historic Properties, Inc.	City Life Historic Properties, Inc.	East Baltimore Homeownership Opportunities and Community Development Center Project	\$349,676
--	--	--	------------------

The East Baltimore Homeownership Opportunities and Community Development Center Project will provide funds for gap financing for the construction and sales price of homes in the Oliver and Middle East neighborhoods and the creation of a Community Development Center offering community services.

Downtown Partnership of Baltimore, Inc.	Downtown Partnership Baltimore, Inc.	Downtown Façade Improvement Program	\$200,000
--	---	--	------------------

The Downtown Façade Improvement Program, which has been in existence since 2000, will assist property and business owners with façade improvement project costs in order to leverage additional private investment.

MINUTES

Exhibit A

Community Legacy Program Resolution
September 8, 2014
Page 4

Coppin Heights Community Development Corporation, Inc.	Coppin Heights Community Development Corporation, Inc.	2700 Block of West North Avenue Revitalization Project	\$500,000
---	---	---	------------------

The 2700 Block of West North Avenue Revitalization Project will support predevelopment efforts for the revitalization of properties along the 2700 block of West North Avenue.

Historic East Baltimore Community Action Coalition, Inc.	Historic East Baltimore Community Action Coalition, Inc.	Eager Street Vacants to Value Rehabilitation Project	\$140,000
---	---	---	------------------

The Eager Street Vacants to Value Rehabilitation Project will include new street lighting and alley repaving in the Madison-East End community as part of the acquisition and rehabilitation of vacant properties for homeownership opportunities and enhanced green space.

Historic East Baltimore Community Action Coalition, Inc.	Historic East Baltimore Community Action Coalition, Inc.	St. Katharine's Family Recovery Center Rehabilitation Project	\$100,000
---	---	--	------------------

The St. Katharine's Family Recovery Center Rehabilitation Project will convert the former St. Katharine's School into twenty-two (22) affordable housing units for the Family Recovery Program. The Family Recovery Program seeks to provide comprehensive services and reunite families that have been separated by foster care placement due to substance abuse issues.

The National Great Blacks in Wax Museum, Inc.	The National Great Blacks in Wax Museum, Inc.	Museum Repair and Upgrade Project	\$95,000
--	--	--	-----------------

The Museum Repair and Upgrade Project will address interior repairs and facility upgrades at 1601 and 1606 East North Avenue, improve access for disabled individuals, repair the exterior of the Firehouse building, and eliminate physical conditions that encourage dumping or unsafe behaviors.

MINUTES

Exhibit A

Community Legacy Program Resolution
September 8, 2014
Page 5

Neighborhood Housing Services of Baltimore, Inc.	Neighborhood Housing Services of Baltimore, Inc.	NHS Façade Improvement Grants Program	\$250,000
---	---	--	------------------

The Neighborhood Housing Services (NHS) Façade Improvement Grant will provide funds for exterior improvements for borrowers approved for NHS, Inc. loans. NHS, Inc. is a non-profit housing agency that provides comprehensive housing counseling services including homebuyer education and counseling, foreclosure prevention counseling, financial fitness education and financial coaching to buyers.

Southeast Community Development Corporation	Southeast Community Development Corporation	Highlandtown Main Street Placemaking Project, Sokal Hall, and Conkling Commons Projects	\$384,664
--	--	--	------------------

The Highlandtown Main Street Placemaking Project, Sokal Hall Project and Conkling Commons Projects will seek to implement the mission of the Southeast Community Development to promote healthy and dynamic communities throughout Southeast Baltimore. The Highlandtown Main Street Placemaking project will provide funds to improve public spaces within the Highlandtown Main Street District. The Sokal Hall Project will renovate the exterior of a new gymnastics facility in the Patterson Park neighborhood and the Conkling Commons project will provide funds for the renovation of a vacant, historic stable in the Highlandtown community.

The Reinvestment Fund Development Partners, Inc.	The Reinvestment Fund Development Partners, Inc.	East Baltimore Revitalization Project	\$700,000
---	---	--	------------------

The East Baltimore Revitalization Project will support existing reinvestment efforts in East Baltimore and include the rehabilitation of vacant homes and lots on the 1200 block of North Gay Street, 1100 Block of North Caroline Street, and the 1000 Block of North Broadway.

MINUTES

DHCD – cont'd

Govanstown Business Association on York Road, Inc.	Govanstown Business Association on York Road, Inc.	York Corridor Collective Zipper Gateway Project	\$40,000
---	---	--	-----------------

The York Corridor Collective Zipper Gateway Project will incorporate community-planned gateway signs, native plantings, and green space on the southern and northern commercial entrances to the York Road Corridor to highlight the entrance to the business district and create and brand an attractive and green sense of place. The York Corridor Collective is a coalition of community organizations, business associations, local government agencies, elected officials, and nearby anchor institutions.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Local Government Resolution in support of the Community Legacy Program and application to the Maryland Department of Housing and Community Development. The Mayor **ABSTAINED** only on Downtown Partnership of Baltimore, Inc. The Comptroller **ABSTAINED** only on Coppin Heights Community Development Corporation, Inc.

Kim A. Trueheart

September 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Department of Housing and Community Development (DHCD).

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self.
2. What the issues are:
 - a. Page 66, Department of Housing and Community Development (DHCD) – Department of Housing and – Community Development Block
 - b. Community Development Grant Agreement (CDBG), if approved:
 1. Please provide access to the details of this proposal for inspection;
 - a. Typical estimates for vacant housing demolition is \$13,000,
 - b. This proposal appears to allocate \$73,755.56 for each demolition;
 - c. This proposal is more that 5.5 times more costly than typical demolition costs per unit;
 - d. This proposal fails to delineate costs beyond demolition expenses which are proposed to be performed;
 - e. If the typical demolition rate were applied these funds could facilitate over 500 demolitions.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed questionable management and stewardship of municipal funds by this Mayoral administration and DCHD/HABC specifically.
4. I seek the dissolution of DHCD and HABC in their current form and the establishment of a new single entity under the direct auspicious of the municipal government of Baltimore City, thus allowing for appropriate levels of oversight and scrutiny by the citizens of Baltimore City and our duly elected representatives.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on September 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, *Citizen & Resident*

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution in support of the Housing Authority of Baltimore City's (HABC) application to the Maryland Department of Housing and Community Development (MD-DHCD) Community Legacy Program (CLP). A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$261,075.25 - MD-DHCD, CLP

No City Funds are requested

BACKGROUND/EXPLANATION:

The HABC, as part of its mission to ensure that all citizens of Baltimore have access to adequate and affordable housing opportunities in safe, livable and decent neighborhoods, proposes to renovate two vacant, residential, HABC-owned properties at 1435 and 1521 North Broadway Street in the Broadway East neighborhood.

If awarded, the grant will provide gap funding to complete the rehabilitation project in order to provide residential rental units to low-income residents on the public housing waiting list. The renovation of these properties complements the City's Vacants to Value initiative to facilitate investment in areas of strength and attract private investment.

As part of the application process, the HABC's Board of Commissioners approved a resolution of support on August 19, 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Local Government Resolution in

MINUTES

DHCD - cont'd

support of the Housing Authority of Baltimore City's application to the Maryland Department of Housing and Community Development Community Legacy Program.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Local Government Resolution in support of the Strategic Demolition and Smart Growth Impact Fund Program of the Maryland Department of Housing and Community Development (MD-DHCD). A local resolution of support is required for organizations to participate in the program.

AMOUNT OF MONEY AND SOURCE:

\$8,078,400.00 - MD-DHCD, Strategic Demolition and Smart
Growth Impact Fund Program

BACKGROUND/EXPLANATION:

The Strategic Demolition and Smart Growth Impact Fund Program seeks to catalyze activities that accelerate economic development, job production and smart growth in existing Maryland communities. In Fiscal Year 2015, up to \$7.5 million dollars will be available to eligible applicants, including local governments and non-profit community development organizations, in the form of grants or loans in the State's capital budget. Since funds are limited, awards will focus on those smart growth projects that have high economic and revitalization impact in their existing communities.

In order to achieve the desired program goals, funded projects should take a range of economic development and smart growth outcomes in existing communities possible. Funded projects should:

- catalyze development around State-designated Transit-Oriented Development (TOD) sites;
- improve health of local economics in existing communities;
- create local jobs and services;
- facilitate concentrated growth and mixed-use development;
- provide a range of housing choices for people of all economic backgrounds; and

MINUTES

DHCD - cont'd

- demonstrate growth and development practices that protect the environment and conserve air, water and energy resources, encourage walkability and recreational opportunities, and where available, create access to transit.

Eligible projects will be capital projects, including but not limited to:

- site acquisition and assembly to create redevelopment-size parcels for solicitation or planned development;
- demolition of derelict non-contributing structures to make way for new infill development;
- site development, including public infrastructure improvements; and
- construction-level architectural and engineering designs that integrate "green" approaches to site and building redevelopment and stormwater management strategies.

Projects must be located within the City's Sustainable Community area. In order to be designated a Sustainable Community, Baltimore City submitted a Sustainable Communities Plan and subsequent modifications to the State of Maryland under the Sustainable Communities Act of 2010.

The Baltimore City Department of Housing and Community Development received requests for local government resolutions of support for nine FY15 applications to the MD-DHCD. These applications include a total of ten separate housing and community development projects. The applicants and projects are listed on Exhibit A.

MINUTES

Exhibit A

<u>Organization</u>	<u>Project</u>	<u>SD-SGIF Funds Requested</u>
Baltimore City Department of Housing and Community Development	Vacants to Value Demolition Program	\$6,638,000

The Vacants to Value Demolition Program will implement the Baltimore City Department of Housing and Community Development's blight elimination strategy by demolishing ninety long-term vacant and abandoned buildings not suitable for rehabilitation. Neighborhoods where demolition is proposed to occur include communities Arlington, Central Park Heights, Langston Hughes, Towanda Grantley, Midtown-Edmonson. Barclay, Broadway East, Berea, East Baltimore Midway and Coldstream Homestead Montebello.

City First Homes, Inc.	Baltimore Affordable Housing Initiative: Acquisition, Maintenance/Capital Expenditure Phase Project	\$500,000
-------------------------------	--	------------------

The Baltimore Affordable Housing Initiative: Acquisition, Maintenance/Capital Expenditure Phase Project will work with the City of Baltimore Department of Housing and Community Development and local developers to renovate 450 single-family houses throughout Baltimore City to support ongoing neighborhood revitalization activities while also implementing a stewardship program of support services to residents.

City Life Historic Properties, Inc	East Baltimore Homeownership Opportunities and Community Development Center Project	\$1,846,900
---	--	--------------------

The East Baltimore Homeownership Opportunities and Community Development Center Project will provide funds for gap financing for the construction and sales price of homes in the Oliver, Broadway East, and Middle East neighborhoods and the creation of a Community Development Center offering community services. Strategic Demolition and Smart Growth Impact Fund Resolution

MINUTES

Exhibit A

September 09, 2014

Page 2

Coppin Heights Community Development Corporation	West Baltimore Revitalization Acquisition, Housing Redevelopment, and Land Planning Project	\$750,000
---	--	------------------

The West Baltimore Revitalization Acquisition, Housing Redevelopment, and Land Planning Project will fund community and economic development activities in the community adjacent to the planned Center for Health Care and Healthy Living at the former Hebrew Orphan Asylum at 2700 Rayner Avenue.

Downtown Partnership of Baltimore, Inc.	McKeldin Plaza Reconstruction Project	\$500,000
--	--	------------------

The McKeldin Plaza Reconstruction Project will include the demolition of the existing fountain and skywalks and the creation of a walkable/usable park space as part of the larger Pratt Street Plan.

Historic East Baltimore Community Action Coalition, Inc.	Eager Street Vacants to Value Project	\$300,000
---	--	------------------

The Eager Street Vacants to Value Rehabilitation Project will seek to acquire and rehabilitate nearly all the vacant properties in the Madison-East End and provide enhanced green space.

Park Heights Renaissance, Inc.	Renaissance Gardens Acquisition Project	\$600,000
---------------------------------------	--	------------------

The Renaissance Gardens Acquisition Project will include funds for the acquisition of thirty properties, of a total of the forty-seven vacant properties surrounding the Renaissance Gardens senior living community. Park Heights Renaissance intends to conduct a community master planning process to guide future redevelopment opportunities for the assembled properties.

MINUTESDepartment of Real Estate - Lease Renewal**ACTION REQUESTED OF B/E:**

The Board is requested to approve a lease renewal agreement with Vision Youth Services, Inc., Tenant, for the rental of approximately 1,329 square feet of space located at 3939 Reisterstown Road, Suite 204, a/k/a Lower Park Heights Multi-purpose Center. The period of the lease renewal is October 1, 2014 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$8,760.76	\$730.06

BACKGROUND/EXPLANATION:

On October 26, 2011, the Board approved the original lease agreement, for three years with an additional two year renewal option. The tenant will be using the leased premises for office space to provide assistance and training to high-risk youth in both middle and high schools who struggle with behavioral and academic issues.

The City will be responsible for the parking area, exterior of the building, all interior common area, all equipment and systems serving the building, trash and snow removal of the building, and providing for utilities, such as water, gas, and electric.

The tenant will be responsible liability insurance, security, janitorial and the payment for utilities usage.

UPON MOTION duly made and seconded, the Board approved the lease renewal agreement with Vision Youth Services, Inc., Tenant, for the rental of approximately 1,329 square feet of space located at 3939 Reisterstown Road, Suite 204, a/k/a Lower Park Heights Multi-purpose Center.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3726 - 3728

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 5.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 650,000.00	9910-995001-9587	
State	Unallocated Reserve	
13,700.00	9910-902985-9587	
30 th Com.	Housing Development	
Dev. Bonds	Reserve	
336,300.00	9910-902985-9587	
31 st Com.	Housing Development	
<u>Dev. Bonds</u>	<u>Reserve</u>	
\$1,000,000.00	-----	9910-910550-9588 New Psalmist Baptist Church Site

This transfer will provide funding for environmental remediation and demolition of the New Psalmist Baptist Church structure located in the Uplands redevelopment area.

2. \$ 210,000.00	9910-901969-9587	
29 th Com.	Westport Affordable	
Dev. Bonds	Housing	
\$ 80,000.00	-----	9910-913764-9588 Westport CDC Projects
41,000.00	-----	9910-909766-9588 Westport Security Cameras
89,000.00	-----	9910-917983-9588
\$ 210,000.00		Demo-Blighted Structures

This transfer will provide funds for consultants to assist the Westport CDC with assessing community revitalization efforts. The funds will also be used to support blighted elimination efforts and the installation of security cameras to discourage illegal dumping in the community.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
3. \$ 400,000.00	9910-995001-9587	9910-905756-9588
State Funds	Unallocated Reserve	Mt. Winans - New Housing Market

This transfer will provide funding to assist with the redevelopment of the former Mt. Winans School. The funding will also be used to assist with mass grading to prepare the site for redevelopment.

4. \$ 300,000.00	9910-943003-9608	9910-914015-9607
24 th Econ. Dev. Bonds	Pratt Street, Phase II Reserve	Pratt Street, Phase II

This transfer will provide funds needed to implement the designed improvements to McKeldin Plaza. This is another implementation of the Pratt Street Master Plan and is being planned in conjunction with the Department of Transportation.

Department of Recreation and Parks

5. \$1,000,000.00	9938-903794-9475	9938-905794-9474
State	Reserve - Druid Hill Park Mansion Improvements	Active - Druid Hill Park Mansion Improve- ments

This transfer will provide funds to cover the costs associated with the funding agreement between the City and the Parks and People Foundation for redevelopment of the former Superintendent's Mansion and grounds at Druid Hill Park.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
6. \$ 100,000.00	9938-916022-9475	9938-917022-9474
General Fund	Reserve - Community Center Master Plan	Active - Community Center Master Plan

This transfer will provide funds to cover the costs associated with gymnasium floor replacement at Robert C. Marshall Recreation Center.

7. \$ 80,000.00	9938-901761-9475	9938-902761-9474
Rec. & Pks. 25 th Series	Reserve - Patterson Park Recreation Center Expansion	Active - Patterson Park Recreation Center Expansion

This transfer will provide funds to cover the costs associated with design services under the On-Call Contract No. 1165, Task No. 10 to Mahan Rykiel Associates, Inc.

8. \$ 10,000.00	9938-908046-9475	9938-910046-9474
Rec. & Pks. 27 th Series	Reserve - FY15 Pool & Bath House Renovation	Active - FY15 Pool & Bath House Renovation

This transfer will provide funds to cover the advertising costs associated with the roof replacement at Callowhill Pool and Cherry Hill Bath House.

MINUTES

Department of General Services - Developer's Agreement No.

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Developer's Agreement No. 1336 with Mary Harvin Center Limited Partnership, developer.

AMOUNT OF MONEY AND SOURCE:

\$22,250.00

BACKGROUND/EXPLANATION:

The developer will install a new water service to its proposed construction located at 2040 East Federal Street. This developer's agreement will allow the organization to its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$22,250.00 has been issued to Mary Harvin Center Limited Partnership, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Developer's Agreement No. 1336 with Mary Harvin Center Limited Partnership, developer.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 4900 E. Monument Street	VOAC RRC QUICB, LLC	One sunshade 136.4 sq. ft., one canopy 57.2 sq. ft., one egress stairway
Annual charge: \$ 450.00		
2. 600 S. Broadway	600 Broadway Apartments, LLC	One bracket sign 36" x 18.4", one cornice sign 242.6" x 9"
Annual charge: \$ 123.00		
3. 1113 S. Charles Street	Muhly's G.E.M. Bakery, Inc.	Outdoor seating 30' x 5'7"
Annual charge: \$1,561.10		
4. 720 B Aliceanna Street	Harbor East Limited Partnership	Outdoor seating 680 sq. ft.
Annual charge: \$8,737.50		
5. 126 W. 25 th Street	One Twelve West, Inc.	Mansard cornice 55' x 2', one cornice sign 41' x 1½', one cornice sign 11' x 1½'
Annual charge: \$ 612.00		

Since no protests were received, there are no objections to approval.

UPON MOTION duly made and seconded, the Board approved the Minor Privilege Permits.

MINUTES

Parking Authority of Baltimore - Parking Facility
City (PABC) Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the Caroline Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Caroline Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was June 2013. To bring the rates charged at the Caroline Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes	
Caroline Street Garage	Regular Transient Rates	<u>Current</u>	<u>Proposed</u>
	No proposed increase.	\$120.00	\$125.00

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the Caroline Street Garage.

MINUTES

Parking Authority of Baltimore - Parking Facility
City (PABC) Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the West Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the West Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. To bring the rates charged at the West Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes			
			<u>Current</u>	<u>Proposed</u>	<u>Last change</u>
West Street Garage	No Proposed rate changes	Regular rate (24/7)	\$110.00	\$115.00	12/2012
			\$ 68.00	\$ 70.00	03/2013
		Restricted access (M-F, 5pm - 8am)	\$ 65.00	\$ 70.00	03/2013
		Birckhead Lot	\$100.00	\$110.00	Never Increased
		Transfer rate (to Wall St. Garage)			

MINUTES

Location	Proposed Transient Rate Changes	Proposed Monthly Rate Changes			
		Rooftop rate (Wall St. garage)	\$125.00	\$130.00	Never Increased

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the West Street Garage.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
1. Betty Smoot Frank Murphy,* Jr.	Designing Cities Conf. San Francisco, CA Oct. 21 - 25, 2014 Oct. 22 - 26, 2014*	General Funds	\$3,404.40

TRAVEL APPROVALDepartment of Transportation

2. William M. Johnson	2014 Conference of Minority Transportation Officials Annual Conference Atlanta, GA July 12-16, 2014 (Reg. fee \$75.00)	General Funds	\$ 997.20
--------------------------	--	------------------	-----------

Mr. Johnson traveled to Atlanta, Georgia to attend the 2014 COMTO Annual Conference on July 12-16, 2014. The cost of the hotel was \$169.00 per night, plus hotel taxes of \$27.04 per night. Mr. Johnson paid \$39.12 for food and \$26.00 for parking. The airfare in the amount of \$465.00 and the registration fee in the amount of \$75.00 were pre-paid on a City-issued credit card assigned to Dhirenda Sinha. Therefore, Mr. Johnson will be reimbursed \$457.20.

TRAVEL REIMBURSEMENT

\$ 338.00	- Hotel
54.08	- Hotel Tax
26.00	- Parking
39.12	- Food and Incidentals
<u>\$ 457.20</u>	

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department - Baltimore Infant and Toddlers Program</u>			
3. Tody C. Hairston-Fuller *Gloria Valentine	Zero to Three 29 th National Training Institute Hollywood, FL Dec. 9-13, 2014 (Reg. Fee \$775.00) (Reg. Fee \$859.00*)	Federal Funds	\$4,336.52

The subsistence rate for this location is \$205.00 per night. The cost of the hotel is \$199.00 per night plus hotel taxes of \$21.89 per night. The registration fee for Ms. Hairston-Fuller in the amount of \$775.00 was pre-paid by Expenditure Authorization No. 000147736. The registration fee for Ms. Valentine in the amount of \$859.00 was pre-paid by Expenditure Authorization No. 000148914. The Department is requesting additional subsistence in the amount of \$136.00 for food and incidentals for each attendee. Therefore, Ms. Hairston-Fuller will be disbursed \$1,312.76 and Ms. Valentine will be disbursed \$1,389.76.

Department of Public Works

4. Rudolph Chow *Joe Paplauskas Art Shapiro	WEFTEC 2014 Exhibition and Conference New Orleans, LA Sept. 27 - Oct. 1, 2014 (Reg. Fee \$875.00) *Reg. Fee \$1,075.00)	Waste Water Utility Funds	\$7,715.83
---	---	------------------------------------	------------

The subsistence rate for this location is \$179.00 per night. The hotel cost is \$259.00 per night plus \$41.20 per night hotel and occupancy taxes.

The registration fee for Mr. Chow in the amount of \$875.00 was prepaid using a City-issued credit card assigned to Ms. Lyque O'Connor. The disbursement to Mr. Chow will be \$1,552.81.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
-------------	------------------	--------------	---------------

The registration fee for Mr. Shapiro in the amount of \$875.00 was prepaid using a City-issued credit card assigned to Mr. Shapiro. The disbursement to Mr. Shapiro will be \$1,730.51. No costs were prepaid for Mr. Paplauskas; therefore, the disbursement to him will be \$2,682.51.

Office of Engineering and Construction**TRAVEL APPROVAL AND REIMBURSEMENT**

5.	Harpreet Singh	ACE 14 Conference Boston, MA June 8 - 12, 2014 (Reg. Fee \$980.00)	Water Engin- eering Funds	\$2,480.59
----	----------------	---	------------------------------------	------------

Mr. Singh traveled to Boston, MA to attend the ACE 14 Conference on June 8-12, 2014.

Mr. Singh's name was substituted by the Office of Engineering & Construction to go to the conference in place of Ms. Madeleine Driscoll, Chief of Utility Asset Management Division who was originally scheduled but could not attend. The subsistence rate for this location is \$300.00 per night. The hotel cost was \$238.00 per night plus hotel taxes of \$34.40 per night for a total of \$1,089.60. The registration in the amount of \$980.00 was prepaid using a City-issued credit card assigned to Ms. Madeleine Driscoll. The reimbursement to Mr. Singh will be \$1,500.59.

\$	230.00	-	Transportation
	1,089.60	-	Hotel plus taxes
	12.50	-	Internet service
	47.95	-	Taxi
	120.54	-	Food
	<u>120.54</u>		
	\$1,500.59		

MINUTES**TRAVEL APPROVAL**Mayor's office of Emergency Management

6.	Niles Ford	Fire Rescue Inter- National Conference Dallas, TX Aug. 13-16, 2014 (Reg. fee \$756.00)	General Funds	\$2,022.55
----	------------	--	------------------	------------

Mr. Ford traveled to Dallas Texas to attend the Fire Rescue International Conference on August 13-16, 2014.

The subsistence rate for this location is \$194.00 per night. The cost of the hotel was \$189.00 per night, plus a City hotel tax of \$13.49 per day, a State occupancy tax of \$11.57 per day, and a tourism fee of \$3.78 per day. The airfare in the amount of \$337.70 was pre-paid on a City-issued credit card assigned to Ms. Tereina Thomas. The registration fee in the amount of \$779.00 was pre-paid on a City-issued credit card assigned to Niles Ford. Therefore, Mr. Ford will be reimbursed \$905.85.

TRAVEL REIMBURSEMENT

\$	756.00	- Hotel
	115.36	- Hotel Taxes
	34.49	- Food
\$	905.85	

UPON MOTION duly made and seconded, the Board approved the Travel requests, travel approvals, and travel reimbursements. The Director of Public Works **ABSTAINED** on item no. 4.

MINUTES

PROPOSAL AND SPECIFICATION

1. Department of Public Works - RP 14825, Roofing and Related
Department of Recreation & Work at Callowhill Pool and
Parks Cherry Hill Bath House
BIDS TO BE RECV'D: 10/22/2014
BIDS TO BE OPENED: 10/22/2014

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

* * * * *

Kim A. Trueheart

September 23, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 95, City Council President and members of the Board of Estimates, BOE Agenda dated September 24 2014, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
 - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various

Email: ktrueheart@whatfits.net

5519 Belleville Ave

Baltimore, MD 21207

MINUTES

President: "There being no more business before the Board, the meeting will recess until bid opening at twelve o'clock noon, thank you."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Water &
Wastewater

SC 857, Chlorination/
Dechlorination Facilities
Process Conversion at the
PWWTP

BIDS TO BE RECV'D: 10/15/2014

BIDS TO BE OPENED: 10/15/2014

Dept. of Transportation

TR 14310, Haven Street
Resurfacing/Rehabilitation
from Eastern Avenue to
Boston Street

BIDS TO BE RECV'D: 10/08/2014

BIDS TO BE OPENED: 10/08/2014

Dept. of Transportation

TR 15005, Structural Repairs
on Bridges Citywide JOC-1

BIDS TO BE RECV'D: 10/08/2014

BIDS TO BE OPENED: 10/08/2014

Bureau of Purchases

B50003634, Sound System
Repairs and Upgrades for
Baltimore Convention Center

BIDS TO BE RECV'D: 10/08/2014

BIDS TO BE OPENED: 10/08/2014

MINUTES

<u>Bureau of Purchases</u>	B50003636, Organizational Training Needs Assessment BIDS TO BE RECV'D: 10/08/2014 <u>BIDS TO BE OPENED: 10/08/2014</u>
<u>Bureau of Purchases</u>	B50003745, OEM Parts and Service for JCB and LeeBoy Equipment BIDS TO BE RECV'D: 10/08/2014 <u>BIDS TO BE OPENED: 10/08/2014</u>
<u>Engineering & Con- struction</u>	SDC 7789, Small Storm Drain & Inlet Repairs at Various Locations BIDS TO BE RECV'D: 10/08/2014 <u>BIDS TO BE OPENED: 10/08/2014</u>

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

<u>Dept. of Recreation & Parks</u>	<u>RP 13826, Wegworth Park Improvements, 2761 Wegworth Lane</u>
Allied Contractors, Inc. P. Flanigan & Sons, Inc. DSM Properties, LLC JLN Construction Services, LLC Bensky Construction Co., LLC	

MINUTES

<u>Bureau of Purchases</u>	<u>B50003686, Repair & Installation Services for Building Glazing Glass</u>
----------------------------	---

Caplan Bros., Inc.
JLN Construction Services, LLC

<u>Bureau of Purchases</u>	<u>B50003703, Various Submersible Pumps</u>
----------------------------	---

Southern Design & Mechanical
Electric Motor Repair Co.
Excel Fluid Group

<u>Bureau of Purchases</u>	<u>B50003687, Scalehouse Software</u>
----------------------------	---------------------------------------

ITA Solutions, Inc.
Paradigm Software, LLC
DesertMicro

<u>Bureau of Purchases</u>	<u>B50003722, Hydrofluorosilicic Acid</u>
----------------------------	---

Pencco, Inc.
Mosaic Crop Nutrition, LLC
Key Chemical, Inc.

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, October 8, 2014.


JOAN M. PRATT
Secretary