

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudy Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "Good morning. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. I will direct the Board members attention to the memorandum from my office dated December 22, 2014, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move approval with best wishes for the holidays for all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say aye. All opposed nay. The Motion carries. The routine agenda has been adopted."

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MINUTES

PERSONNEL MATTERS

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UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

4802 - 4815

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

| | <u>Hourly Rate</u> | <u>Amount</u> |
|----------------------------|--------------------|--------------------|
| <u>Law Department</u> | | |
| 1. THOMAS P.G. WEBB | \$40.50 | \$74,925.00 |

Account: 2036-000000-1752-175200-601009

Mr. Webb will continue to work as a Contract Services Specialist II (Special Assistant Solicitor). He will be responsible for assisting the Chief Solicitor in defending City departments and agencies and representing the City. This is a 4% increase in the hourly rate from the previous contract period. The period of the agreement is January 15, 2015 through January 14, 2016.

Circuit Court for Baltimore City

| | | |
|------------------------|---------|--------------------|
| 2. ANGELA LOWRY | \$38.21 | \$43,032.08 |
|------------------------|---------|--------------------|

Account: 5000-540315-1100-109400-601009

Ms. Lowry will continue to work as a Contract Services Specialist II (Drug Court Coordinator). Her duties will include, but will not be limited to maintaining the Drug Court Policy and Procedure Manual, facilitating Drug Court Team meetings, preparing and distributing minutes, and representing the Drug and Circuit Court at various meetings, committees, and task forces. Ms. Lowry will also act as the management liaison for the Drug Court team and perform quality assurance reviews to ensure the program is functioning efficiently to service the court and program participants. In addition, she will review budgets, grants, financial reports, and data collection for program evaluations and management reports, locate and write grants to support and enhance the development of the Circuit Court, conduct site visits of treatment providers receiving grant funding from the Judiciary, and assign and monitor the allocation of treatment slots to Drug Court participants.

MINUTES

PERSONNEL

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--|--------------------|---------------|
|--|--------------------|---------------|

Circuit Court for Baltimore City - cont'd

This is a 4% increase in the hourly rate from the previous contract period due to a material change in the grant funding that included a 3% raise for the Drug Court Coordinator position effective July 1, 2014. The period of the agreement is effective upon Board approval through June 30, 2015.

Further, the Board is requested to ratify the expenditure of funds in the amount of \$29,918.41. This amount includes: (1) the salary of Ms. Lowry without a contract that was/will be paid by the Court from August 27, 2014 until the date of approval by the Board of this new contract, and (2) a retroactive increase in the hourly rate to \$38.21 per hour for Ms. Lowry starting as of July 01, 2014 in order to comply with the terms of the grant from the State of Maryland, Administrative Office of the Courts.

| | | | |
|----|---------------------------|---------|--------------------|
| 3. | GARY L. ALSUP, JR. | \$23.60 | \$26,569.69 |
|----|---------------------------|---------|--------------------|

Account: 5000-540315-1100-109400-601009

Mr. Alsup will continue to work as a Contract Services Specialist II (Drug Court Case Manager). He will be responsible for overseeing the ancillary service component of the program, developing case plans, facilitating access to services, and providing reports to the Judiciary. This is a 4% increase in the hourly rate from the previous contract period due to a material change in the grant funding that included a 3% raise for the Drug Court Case Manager position effective July 1, 2014. The period of the agreement is effective upon Board approval through June 30, 2015.

MINUTES

PERSONNEL

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--|--------------------|---------------|
|--|--------------------|---------------|

Circuit Court for Baltimore City - cont'd

Further, the Board is requested to ratify the expenditure of funds in the amount of \$18,487.68. This amount includes: (1) the salary of Mr. Alsup without a contract that was/will be paid by the Court from September 25, 2014 until the date of approval by the Board of this new contract, and (2) a retroactive increase in the hourly rate to \$23.60 per hour for Mr. Alsup starting as of July 01, 2014 in order to comply with the terms of the grant from the State of Maryland, Administrative Office of the Courts.

| | | | |
|----|--------------------------|---------|--------------------|
| 4. | TYSHELL A. OLIVER | \$23.60 | \$26,578.37 |
|----|--------------------------|---------|--------------------|

Account: 5000-540315-1100-109400-601009

Ms. Oliver will work as a Contract Services Specialist II (Drug Court Case Manager). She will be responsible for overseeing the ancillary service components of the program, developing case plans, facilitating access to services, and providing reports to the Judiciary. The period of the agreement is effective upon Board approval through June 30, 2015.

Further, the Board is requested to ratify the expenditure of funds in the amount of \$23,891.73. This amount includes: (1) the salary of Ms. Oliver without a contract that was/will be paid by the Court from May 20, 2014 until the date of approval by the Board of this new contract, and (2) a retroactive increase in the hourly rate to \$23.60 per hour for Ms. Oliver starting as of July 01, 2014 in order to comply with the terms of the grant from the State of Maryland, Administrative Office of the Courts.

MINUTES

PERSONNEL

| | <u>Hourly Rate</u> | <u>Amount</u> |
|-----------------------------|--------------------|---------------|
| <u>Police Department</u> | | |
| 5. JOSEPH A. JEFFERSON, JR. | \$14.42 | \$30,000.00 |
| 6. YARANDELIZ ZAYAS | \$14.42 | \$30,000.00 |

Account: 1001-000000-2042-198100-601009

Messrs. Jefferson and Zayas, retirees, will each work as a Contract Services Specialist I (Internal Affairs Division/Early Intervention Unit Statistical Analysis Section). They will be responsible for compiling and tracking all statistical data, preparing Command Stat Books, Police Officer Involved Shooting Stats, and Use of Force Stats. Messrs. Jefferson and Zayas will also create weekly Command Stat and Police Stat Power Point e-mails and compile IAD Percentage Trend Analysis and Admin at a Glance Statistics. The period of the agreement is December 24, 2014 through December 23, 2015.

| | | |
|--------------------------|---------|-------------|
| 7. THOMAS H. STONER, JR. | \$14.42 | \$30,000.00 |
|--------------------------|---------|-------------|

Account: 1001-000000-2042-198100-601009

Mr. Stoner, retiree, will work as a Gun Offender Registry Administrator in the Gun Offender Registration Unit. He will be responsible for registering convicted gun offenders into the Police Department's database, updating information in the gun offender database using the Criminal Justice Information System and other information systems, and providing timely information to the Gun Trace Task Force for enforcement and follow up. The period of the agreement is December 24, 2014 through December 23, 2015.

ON JANUARY 3, 1996, THE BOARD OF ESTIMATES APPROVED A WAIVER OF THE ADMINISTRATIVE MANUAL POLICY 212-1, PART I. THIS WAIVER ALLOWED THE BALTIMORE POLICE DEPARTMENT TO HIRE RETIRED POLICE OFFICERS ON A CONTRACTUAL BASIS.

MINUTES**PERSONNEL**

| | <u>Hourly Rate</u> | <u>Amount</u> |
|---|--------------------|--------------------|
| <u>Department of General Services (DGS)</u> | | |
| 8. JAN WALECKA | \$42.11 | \$40,000.00 |

Account: 1001-000000-7340-727100-601009

Ms. Walecka will continue to serve as a Contract Services Specialist II (Architectural Project Management Specialist). Her duties will include, but are not limited to managing multiple and ongoing specialty architectural design and construction contracts for municipal buildings and facilities, and providing direction in master planning, architectural and financial aspects. She will also represent the Department with City, State, and Federal agencies by providing architectural project management services on complex, LEED certified projects. She will submit a Progress Report on a weekly basis regarding all projects. The period of the Agreement is effective upon Board approval for six months. This is a 3% increase in the hourly rate from the previous contract period.

| | | |
|--------------------------|---------|--------------------|
| 9. SAGIRAH PALMER | \$18.00 | \$38,000.00 |
|--------------------------|---------|--------------------|

Account: 1001-000000-1981-718100-601009

Ms. Palmer will continue to work as a Contract Services Specialist II (Archibus CADD/Architect). Her duties will include, but are not limited to creating, correcting, and converting architectural drawings to CADD drawings, and uploading to and maintaining CADD drawings to Archibus. Ms. Palmer will also assist in spearheading the Archibus Space Management and Emergency Preparedness module effort, conduct project field inspections of building sites, materials, landscaping, and methods of construction to monitor and ensure the proper implementation of project plans and specifications. In addition she will assist with data cleaning and reconciling efforts related to Archibus. The period of the Agreement is effective upon Board approval for one year. This is an 11% increase in the hourly rate from the previous contract period.

MINUTES

PERSONNEL

Department of General Services - cont'd

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

10. Reclassify the following Positions:

a. Position No.: 7340-49917

From: New Position
 Job Code: 34132
 Grade: 078 (\$29,378.00 - \$33,879.00)

To: Architect II
 Job Code: 75112
 Grade: 927 (\$59,600.00 - \$95,400.00)

b. Position No.: 7340-49932

From: Design Planner II
 Job Code: 74147
 Grade: 927 (\$59,600.00 - \$95,400.00)

To: Architect II
 Job Code: 75112
 Grade: 927 (\$59,600.00 - \$95,400.00)

These positions are to be considered Positions of Trust in accordance with AM 237-1.

Cost: \$0.00 - 1001-000000-7340-721700-601001

11. a. Create the following Position:

Classification: License and Right of Way Inspector
 Job Code: 42912
 Grade: 081 (\$31,758.00 - \$37,625.00)

Kim A. Trueheart

December 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 6, Item 9, Department of General Services (DGS) – Personnel - SAGIRAH PALMER \$18.00 \$38,000.00, if approved:
 - i. This action reflects an outrageous 11% increase in the hourly rate from the previous contract period;
 - ii. This action reflects an increase that is 9% more than the average municipal employee's pay increase for this same period;
 - iii. This action appears to reflect special treatment of this contractor that is over and above the level of consideration being afforded to other contract employees or the general municipal workforce without substantiating justification.
3. How the protestant will be harmed by the proposed Board of Estimates' action: The flawed policies of this administration continue to harm the citizens and employees of Baltimore City. Giving special consideration to a single individual is unwarranted and completely inappropriate in this current fiscal environment where the municipality has operated consistently in a deficit mode. As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden could be exacerbated by this outrageous pay increase being proposed.
4. Remedy I desire: The remedy I seek and respectfully request is that this action be delayed until this matter is investigated by the Inspector General and Ethics Board.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

Email: ktrueheart@whatfits.net
5519 Belleville Ave
Baltimore, MD 21207

MINUTES

PERSONNELDGS - cont'db. Reclassify the following Positions:

From: New Position
 Job Code: 33565
 Grade: 086 (\$37,774.00 - \$45,563.00)
 Job No.: 1911-50510

To: Engineer Associate I
 Job Code: 72711
 Grade: 087 (\$39,308.00 - \$47,515.00)

c. From: New Position
 Job Code: 33565
 Grade: 086 (\$37,774.00 - \$45,563.00)
 Job No.: 1911-50511

To: License & Right of Way Inspector
 Job Code: 42912
 Grade: 081 (\$31,758.00 - \$37,625.00)

These positions are to be considered Positions of Trust in accordance with AM 237-1.

Cost: \$91,923.87 - 1001-000000-1911-730900-601001

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--------------------------------|--------------------|--------------------|
| <u>Fire Department</u> | | |
| 12. CARLTON L. WILLIAMS | \$30.89 | \$37,070.00 |

Account: 1001-000000-2101-619400-601009

Mr. Williams will continue to work as a Contract Services Specialist I. He will be responsible for bi-weekly payroll which includes eTime, assisting with payroll entry into eTime for historical edits and moves-omitted overtime and compensatory time, pay code edit changes for corrections from previous payrolls including Zero Impact Hours, assisting with all accrual changes resulting in a disciplinary action approved by the Chief of Administration.

MINUTES**PERSONNEL**Hourly RateAmountFire Department- cont'd

Mr. Williams will also assist with schedule change requests due to promotions and transfers, schedule changes for impact schedules which are needed twice a year for Fire Suppression, and biweekly check of payroll to make sure that personnel are being paid correctly, etc. The period of the Agreement is January 7, 2015 through January 6, 2016.

Mayor's Office of Criminal Justice

| | | | |
|-----|-------------------------------|---------|--------------------|
| 13. | JARROD RANDALL | \$22.00 | \$10,560.00 |
| 14. | CARL BARRINGTON HADLEY | \$25.00 | \$12,000.00 |
| 15. | LISA M. JONES | \$25.00 | \$12,000.00 |

Account: 1001-000000-2252-729400-601009

Messrs. Randall, Hadley, and Ms. Jones will serve as Contract Services Specialist II's (Youth Connector). Their duties will include, but are not limited to creating needs assessment tools based on evidence-based models and in consultation with other stakeholders, assessing every youth at the Connection Center to identify needs, and identifying services and making connections for youth and their families. They will participate in the strategic planning for service delivery at the Centers, build relationships to promote the Centers as safe places for youth, collect data from youth, their families and from participating agencies. In addition they will deliver and coordinate recreational activities, life skills training and educational opportunities and assist in the supervision and transportation of youth.

Mayor's Office of Information Technology16. Create the following 19 positions:

a. Position Number: 18 Position Nos. to be determined by
BBMR

Classification: Information Technology Specialist

Job Code: 33159

Grade: 902 (\$39,300.00 - \$62,800.00)

MINUTES

PERSONNELMayor's Office of Information Technology - cont'd

b. Position Number: 1 Position No. to be determined by BBMR
 Classification: GIS Analyst
 Job Code: 33187
 Grade: 904 (\$44,200.00 - \$70,800.00)

The Department of Human Resources has reviewed a request from the Mayor's Office of Information Technology (MOIT) to create 18 Information Technology Specialist positions and one GIS Analyst position to meet current staffing needs. MOIT is transitioning from the reliance on a sizeable contractual workforce to permanent IT positions to accommodate IT operational needs.

These positions are to be considered Positions of Trust in accordance with policy outlined in the Administrative Manual, Section 237-1.

Cost: Cost to be offset through the attrition of contractual employees.

Department of Public Works17. Reclassify the following six positions:

Position Nos.: 5471-23970, 5471-23971, 5471-23972,
5471-23973, 5471-33718

From: Accounting Assistant II
 Job Code: 34132
 Grade: 078 (\$29,378 - \$33,879)

To: Customer Care Account Specialist Adjuster I
 Job Code: 34260
 Grade: 082 (\$32,812 - \$38,811)

Position Nos.: 5471- 23969

From: Accounting Assistant III
 Job Code: 34133
 Grade: 084 (\$35,212 - \$42,026)

MINUTES

PERSONNELDepartment of Public Works - cont'd

To: Customer Care Account Specialist Adjuster II
 Job Code: 34261
 Grade: 084 (\$35,212 - \$42,026)

These positions are considered Positions of Trust in accordance with policy outlined in the Administrative Manual, Section 237-1.

Cost: \$24,884.00 - 2071-000000-5471-400504-601001

Department of Human Resources18. Reclassify the following positions:Position No.: 1603-50265

From: HR Specialist III
 Job Code: 33630
 Grade: 929 (\$63,300.00 - \$101,200.00)

To: Recruitment and Talent Acquisition
 Specialist III
 Job Code: 33680
 Grade: 929 (\$63,300.00 - \$101,200.00)

Position Nos.: 1603-10023

From: Office Assistant III
 Job Code: 33213
 Grade: 075 (\$29,378.00 - \$33,879.00)

To: HR Assistant II
 Job Code: 33683
 Grade: 085 (\$36,318.00 - \$43,761.00)

These positions are considered a Position of Trust in accordance with policy outlined in the Administrative Manual, Section 237-1.

Cost: \$9,022.00 - 1001-000000-1603-172500-601001

MINUTES

PERSONNEL

Department of Human Resources - cont'd

19. Reclassify the following positions:

Position No.: 3470-49860

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Operations Officer I
Job Code: 00085
Grade: 923 (\$56,100 - \$89,900)

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Cost: \$12,150.00 - 1001-000000-3470-321800-601001

MINUTES**PERSONNEL**

Dept. of Human Resources - Salary Adjustment for Elected
Officials

ACTION REQUESTED OF B/E:

The Board is requested to **NOTE** the salary adjustment of the below-listed classes pursuant to City Council Bill 07-0612 effective January 1, 2015:

00100 - Mayor

FROM: Grade 88E (\$163,365.00)

TO: Grade 88E (\$167,449.00)

01165 - President City Council

FROM: Grade 87E (\$108,173.00)

TO: Grade 87E (\$110,877.00)

00740 - Comptroller

FROM: Grade 87E (\$108,173.00)

TO: Grade 87E (\$110,877.00)

01167 - Vice President City Council

FROM: Grade 83E (\$69,540.00)

TO: Grade 83E (\$71,279.00)

01166 - Council Member

FROM: Grade 81E (\$62,918.00)

TO: Grade 81E (\$64,491.00)

AMOUNT OF MONEY AND SOURCE:

Costs: \$ 4,084.00 - 1001-000000-1250-152800-601001
 \$ 2,704.00 - 1001-000000-1000-104800-601001
 \$ 2,704.00 - 1001-000000-1300-157300-601001
 \$ 1,739.00 - 1001-000000-1000-107200-601001
 \$ 1,573.00 - 1001-000000-1000-106300-601001
 \$ 1,573.00 - 1001-000000-1000-106400-601001
 \$ 1,573.00 - 1000-000000-1000-106500-601001
 \$ 1,573.00 - 1001-000000-1000-106600-601001
 \$ 1,573.00 - 1001-000000-1000-106700-601001
 \$ 1,573.00 - 1001-000000-1000-106800-601001
 \$ 1,573.00 - 1001-000000-1000-106900-601001
 \$ 1,573.00 - 1001-000000-1000-107000-601001

MINUTES

PERSONNEL

Dept. of Human Resources - cont'd

\$ 1,573.00 - 1001-000000-1000-107100-601001
\$ 1,573.00 - 1001-000000-1000-107300-601001
\$ 1,573.00 - 1001-000000-1000-107400-601001
\$ 1,573.00 - 1001-000000-1000-107500-601001

BACKGROUND/EXPLANATION:

Council Bill 04-0007 established the Compensation Commission for Elected Officials. The Commission's recommendation concerning the compensation of elected officials was codified in Council Bill 07-0612. This bill passed the Baltimore City Council in December 2007 and authorizes pay increases for the Mayor, Comptroller, President City Council, Vice President City Council, and Council Members. The terms of the legislation stipulate that elected officials are entitled to receive an annual salary increase equal to 2.5% of their respective salaries only if at least one of the following employee groups, i.e. AFSCME, CUB, FOP, IAFF, or MAPS receive an increase in compensation during the fiscal year that began the preceding July. AFSCME, CUB, IAFF and MAPS received 2% cost of living adjustments, effective July 1, 2014. Therefore, the Board of Estimates is requested to **NOTE** that the adjustments of the above-listed classes are in compliance with the law. Although not required by Council Bill 07-0612, the Department of Human Resources, in an effort to be fully transparent, has presented the salary increases to the Board of Estimates.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

December 23, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a blatant disregard for statutory conformance with the Baltimore City Charter:

ART. 1, § 7-1 BALTIMORE CITY CODE

SUBTITLE 7

CITY OFFICERS AND EMPLOYEES

§ 7-1. Extra compensation; in-term raises.

(a) *Prohibited payments.*

(1) No extra compensation shall be granted or allowed by the Mayor and City Council to any officer, agent, or servant of the corporation, or of any other corporation the expenses of which are borne in whole or in part by the City, after the services have been rendered.

(2) Nor shall the salary or compensation of any of said officers, agents, or servants be increased or diminished during the term for which they may be or may have been elected, appointed, or employed.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 13, Personnel, Dept. of Human Resources – Salary Adjustment for Elected Officials, if approved:
 - i. This action will provide a higher pay raise for Elected Officials than afforded to the average municipal employee, which reflects the supreme hubris of Baltimore City’s local elected officials;
 - ii. The BOE is requested to NOTE what appears to be the UNLAWFUL, ILLEGAL “in-term raises” for elected officials in direct violation of the Baltimore City Charter.
 - iii. This action states “the compensation of elected officials was codified in Council Bill 07-0612. This Bill passed the Baltimore City Council on December 2007 and authorizes pay increases for the Mayor, President of City Council, Comptroller, Vice President City Council and Council members.”
 1. The corresponding City Council meeting journal fails to reflect that Council Bill 07-0612 passed during the Dec. 3, 2007 meeting;

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

2. The corresponding City Council meeting journal fails to reflect that Council Bill 07-0612 passed during the Dec. 6, 2007 meeting;
 3. No other City Council meetings were held in December 2007.
 4. City Council Bill 07-0612 was introduced on March 3, 2007 and according to the online legislative record, the Bill failed to be enacted on December 5, 2007 at the end of the legislative term [see attached].
- iv. Lastly, some fundamental questions should be answered:
1. How many other UNLAWFUL, ILLEGAL “in-term raises” for elected officials, in direct violation of the Baltimore City Charter, have been approved since 2007?
 2. Will elected officials immediately repay every single stinking dime they have taken from these past UNLAWFUL, ILLEGAL actions?
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The elected officials of Baltimore City have personally gained from these UNLAWFUL, ILLEGAL “in-term raises” since 2007. Each should be removed from office for this unconscionable and egregious action which is absolute malfeasance and they should each be prosecuted for the blatant mistrust exhibited by this action.
4. The remedy I seek is this action be removed from the agenda and an immediate investigation be initiated by the Baltimore City Inspector General. Please provide access for inspection, the report produced by the City Solicitor on City Council Bill 07-0612 dated March 21, 2007.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

MINUTES**PERSONNEL**

Dept. of Human Resources - cont'd

The Board **NOTED** the salary adjustment of the above-listed classes pursuant to City Council Bill 07-0612 effective January 1, 2015. The Mayor **ABSTAINED**. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

MINUTES

Department of Real Estate - Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve an Option Agreement with Ms. Lisa M.S. Thompson, for the acquisition of the property known as ES Meadow Lane Rear 4303 Wickford Road (Block 4965E, Lot 4) in fee simple.

AMOUNT OF MONEY AND SOURCE:

\$2,500.00 - 9938-928004-9474-900010-704040

BACKGROUND/EXPLANATION:

The acquisition is necessary to insure the continuity of the Nature Trail that runs along Stony Run Stream in accordance with the Greater Roland Park Master Plan of 2011.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the Option Agreement with Ms. Lisa M.S. Thompson, for the acquisition of the property known as ES Meadow Lane Rear 4303 Wick-ford Road (Block 4965E, Lot 4) in fee simple.

MINUTES

Department of Public Works/ Office - Partial Release of
of Engineering & Construction Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Partial Release of Retainage Agreement with R.E. Harrington Plumbing and Heating Company, Inc. for Sanitary Contract 896 Repair & Replacement of Existing Sanitary Sewers at Various Locations.

AMOUNT OF MONEY AND SOURCE:

\$111,130.36 - 9956-906342-9551-000000-200001

BACKGROUND/EXPLANATION:

R.E. Harrington Plumbing and Heating Company, Inc. was granted Conditional Acceptance of Sanitary Contract 896 on October 13, 2013. The Contractor has accordingly requested a Partial Release of Retainage of \$111,130.36.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTIONS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Partial Release of Retainage Agreement with R.E. Harrington Plumbing and Heating Company, Inc. for Sanitary Contract 896 Repair & Replacement of Existing Sanitary Sewers at Various Locations.

MINUTES

Bureau of Water and Wastewater - Consent Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Consent Agreement with Maryland Department of the Environment.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 2070-000000-5541-399300-603070

BACKGROUND/EXPLANATION:

The Consent Agreement is concerning the Patapsco Wastewater Treatment Plant's current and anticipated failure to comply with Permit deadlines for completion of the Enhanced Nutrient Removal (ENR) upgrade and effluent limits. In settlement of the alleged violations, MDE proposes a civil penalty of \$15,000.00 (\$5,000.00 up front and 10,000.00 held in abeyance) and stipulated civil penalties for potential future violations of daily, weekly, and monthly interim performance standards and/or Permit limits.

On October 1, 2010, the Maryland Department of the Environment, issued a National Pollutant Discharge Elimination System Permit (the Permit) to the City for the Patapsco Wastewater Treatment Plant (Patapsco). The Permit was issued pursuant to the Environment Article, Section 9-323 Annotated Code of Maryland. The Permit establishes a schedule to install and operate Enhanced Nutrient Removal (ENR) at the Patapsco by June 20, 2014. In addition, the Permit mandates compliance with lower nitrogen and phosphorous effluent limits by January 1, 2015. These schedules are legally enforceable requirements of the Permit. Due to unanticipated delays, the City was unable to complete the ENR upgrade by June 20, 2014 and is unlikely to meet the lower nitrogen and phosphorous limits by January 1, 2015.

The proposed settlement will resolve any actual or potential violations of Patapsco's NPDES Permit. The settlement requires completion of the ENR upgrade by December 31, 2016 and compliance with nitrogen and phosphorous limits by January 1, 2017. The City would pay \$5,000.00 in civil penalties within 30 days of this Board's approval of this settlement, and \$10,000.00 in civil penalties if the City fails to complete the ENR upgrade by December 31, 2016.

MINUTES

Bureau of Water and Wastewater - cont'd

In addition, this settlement stipulates daily penalties of \$100.00 for each day after December 31, 2016 that the ENR upgrade is not completed. Finally, the agreement stipulates penalties from the date this Board approves this agreement through 1 year after the completion of the ENR upgrade for violations of effluent limits in the agreement or the Permit: \$100.00 for each violation of daily limits; \$250.00 for each violation of weekly limits; and \$500.00 for each violation of monthly limits. Finally, the City must pay \$100.00 for each day that the City violates the annual interim completion of the ENR upgrade for violation of effluent limits in the agreement or the Permit: \$100.00 for each daily violation; \$250.00 for each violation of weekly limits; and \$500.00 for each violation of monthly limits. Finally, the City must pay \$100.00 for each day that the City violates the annual interim limits for nitrogen or phosphorous. These penalties begin to accrue once the annual interim limit is reached and continue through the end of the calendar year, the separate weekly and monthly penalties for violating phosphorous limits do not apply. The City does not waive its right to contest whether a violation has occurred, unless the violation is self-reported. MDE does not waive its right to seek injunctive relief. MDE may extend the settlement deadlines without imposing civil penalties.

APPROVED FOR FUNDS BY FINANCE**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Consent Agreement with Maryland Department of the Environment.

Kim A. Trueheart

December 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the Department of Public Works.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 17, Bureau of Water and Wastewater – Consent Agreement, if approved:
 - i. The Consent Agreement with Maryland Department of the Environment is concerning the Patapsco Wastewater Treatment Plant's current and anticipated failure to comply with Permit deadlines for completion of the Enhanced Nutrient Removal (ENR) upgrade and effluent limits;
 - ii. This action's "BACKGROUND/EXPLANATION:" states "Due to unanticipated delays, the City was unable to complete the ENR upgrade by June 20, 2014 and is unlikely to meet the lower nitrogen and phosphorous limits by January 1, 2015.", however it fails to address the following:
 1. Does BW & W have a plan to address the deficiencies noted?
 2. What are the anticipated costs associated with compliance with the Consent Agreement?
 3. What is the timeline associated with the plan to address the failures identified by the Maryland Department of the Environment?
 4. Other failures by BW & W that resulted in MDE fines, civil penalties or other monetary amounts paid or currently unpaid since October 1, 2010;
 - b. Please provide access to the Consent Agreement for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in leadership, management and cogent decision making within the Department of Public Works, which potentially cost me and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending, without benefit of local jobs and minority/women contracts.
4. The remedy I seek and respectfully request is that this action be moved to the non-routine agenda and a voted be delayed until the DPW addresses the issues and questions

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

posed in paragraph #2 above and presents the answers to the public at the December 24, 2014 BOE.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Public Works - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a License Agreement with Sparrows Point Terminal, LLC. The period of the License Agreement is December 24, 2014 through December 31, 2018. The License Agreement may be extended beyond the end date upon mutual agreement of the parties.

AMOUNT OF MONEY AND SOURCE:

\$1,443,870.96 - 2070-000000-5501-630040-603026

BACKGROUND/EXPLANATION:

The license agreement concerns the acceptance and discharge of treated effluent from the Back River Wastewater Treatment Plant. On January 23, 2013 the Board approved the Interim Agreement between the City and Sparrows Point, LLC, for the acceptance and discharge of treated effluent from the Back River Wastewater Treatment Plant, and on September 4, 2013 approved the first one-year renewal for this agreement. The Interim Agreement required the City to pay Sparrows Point, LLC \$80,000.00/month for costs incurred by them to manage the Back River effluent. Sparrows Point, LLC was not satisfied with the amount of monthly payments due to electricity costs and other considerations and claimed they terminated the Interim Agreement. The City disputed this claim and asserted that the agreement automatically renewed for another year. Pending litigation on this matter is before the federal court; the Court has issued a stay prohibiting Sparrows Point LLC from taking any action to prevent the City from discharging its effluent in accordance with the terms of the Interim Agreement until the Court decides this matter. In exchange for jointly requesting a delay in the Court hearing while the parties continued negotiations, the Board approved extending the term of the December 18, 2013 action for an additional three and a half months to December 31, 2014.

MINUTES

DPW - cont'd

On September 18, 2014 a new entity known as Sparrows Point Terminal, LLC purchased the Sparrows Point assets and immediately began negotiating terms with the City for the continued acceptance of Back River treated effluent. If approved by the Board, the License Agreement with the new owners would replace the existing Interim Agreement and become effective on the date of its approval through December 31, 2018. This longer term agreement would provide time for the City to pursue a permanent solution for the discharge of treated effluent, which could include routing the effluent through the Sparrows Point site and outfalls, or to a new State-approved outfall. Terms include options to extend the Agreement beyond the 2018 end date should the parties mutually agree, or to terminate the Agreement should a resolution for the discharge of the effluent be realized sooner. The City's monthly payments would be \$120,000.00 based on estimated monthly electrical costs of \$90,000.00 and monthly personnel and other operating costs of \$30,000.00. A true-up of these monthly charges would be performed annually based on direct metering of electrical costs incurred for pumping the effluent to the outfalls. The monthly payment amount will be adjusted on the anniversary date of the agreement based on the prior year's actual electrical costs and on the CPI for the Washington D.C. - Baltimore, region.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement with Sparrows Point Terminal, LLC.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

| | |
|-----------------------------------|------------------|
| Autumn Contracting, Inc. | \$ 49,914,000.00 |
| DRM Associates, Inc. | \$ 1,500,000.00 |
| Griffith Brothers, Inc. | \$ 1,500,000.00 |
| The Lane Construction Corporation | \$827,838,000.00 |
| Tissa Enterprises, Inc. | \$ 8,000,000.00 |

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|---|---|
| Dulles Geotechnical and Material Testing Services, Inc. | Engineer |
| Froehling & Robertson, Inc. | Engineer |
| Hazen and Sawyer, P.C. | Architect Engineer |
| STV, Incorporated | Architect Landscape Architect Engineer Land Survey |
| Savin Engineers, P.C. | Engineer |

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Mayor's Office Human Services/ - Agreements
Office of Human Services (MOHS)

The Board is requested to approve and authorize execution of the following Agreements:

1. **THE WOMEN'S HOUSING COALITION, INC.** **\$173,507.50**

Account: 4000-496315-3570-591235-603051

The organization will provide housing assistance and support services to 25 households. The period of the Agreement is September 1, 2014 through August 30, 2015.

2. **THE WOMEN'S HOUSING COALITION, INC.** **\$ 42,956.50**

Account: 4000-496215-3573-591435-603051

The organization will provide housing assistance and support services to 24 individuals. The period of the Agreement is August 1, 2014 through July 31, 2015.

3. **JOBS, HOUSING AND RECOVERY, INC.** **\$100,496.00**

Account: 4000-496214-3573-591458-603051

The organization will provide housing assistance and support services to seven households. The period of the Agreement is October 1, 2014 through September 30, 2015.

4. **HEALTH CARE FOR THE HOMELESS, INC.** **\$158,550.00**

Account: 4000-480015-3571-333634-603051

The organization provides medical and mental health assessment, nursing services, case management, food, and transportation to medically compromised persons experiencing homelessness. This funding will offset some of the costs related to the medical services provided. The period of the Agreement is July 1, 2014 through June 30, 2015.

MINUTES

MOHS - cont'd

5. **FAMILIES AND CHILDREN'S SERVICES OF CENTRAL MARYLAND, INC.** **\$ 71,390.00**

Account: 4000-490915-3573-333668-603051

The organization provides HIV/AIDS Intensive Case Management services to 30 families in Baltimore City, in order to bring housing stability and improved self-sufficiency into the lives of individuals and families affected by HIV/AIDS. The period of the Agreement is July 1, 2014 through June 30, 2015.

6. **NEWBORN HOLISTIC MINISTRIES, INC.** **\$ 50,000.00**

Account: 5000-529115-3572-333793-603051

The organization provides a transitional housing program which serves single adult women overcoming addiction and homelessness. The funds will be used to offset the cost of the program. The period of the Agreement is July 1, 2014 through June 30, 2015.

7. **HEALTHCARE ACCESS MARYLAND, INC.** **\$124,300.00**

Account: \$65,000.00 - 5000-529115-3572-333710-603051
\$59,300.00 - 4000-480015-3571-333610-603051

The organization will use funds to provide one or more of the following services: Shelter, support services, operating emergency shelters, street outreach for the homeless, homelessness prevention, and rapid re-housing assistance to the homeless of Baltimore City. The services will be provided to 300 clients. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreements are late because of the delays at the administrative level.

MWBOO GRANTED A WAIVER EXCEPT FOR ITEM NO. 2.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

MOHS - cont'd

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NOS. 1, 2, and 3.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

Kim A. Trueheart

December 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities by the Mayor of Baltimore City and the various Departments and Agencies that more appropriately should strive to end homelessness, instead of the current goal to make homelessness “rare and brief”, which is absolutely a misguided and flawed strategy.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 22, Items #1, 2 and 3; Mayor’s Office of Human Services (MOHS) – Agreements, if approved:
 - i. These agreements shows the flawed strategies that have been implemented by the MOHS in past actions that have come before this board;
 - ii. The terms “provide housing assistance and support services” as sed in these actions are misleading and fail to reflect the ultimate objective to provide the recently adopted philosophy of the Journey Home Board of Directors to implement the ‘Housing First’ protocol;
 - iii. This and all future agreements initiated by the MOHS should explicitly state that funds will be used to pay housing costs/rent for individuals and families;
 - iv. The term “housing assistance and support services” used in these agreements is intentionally misleading the board to believe these funds will be funding housing costs/rent;
 - v. These agreements reflect a weighted allocation of scarce homeless funds to pay administrative costs and salaries instead of direct funding of housing costs/rent that achieve the “Housing First” model;
 - vi. The variances in number of individuals to be served per dollar is not consistent and should be normalized across homeless providers.
 - b. Please provide access to these agreements for inspection.
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The MOHS continues to demonstrate an inability to administer the City’s Homeless Services Program towards ending homelessness in Baltimore City. Based on the BAD outcomes

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. Proper administration of these funds allocated to organizations that successfully meet the critical service need to achieve the Housing First” objective to end homelessness is necessary and strict internal management controls must be in place within the MOHS. MOHS has NOT demonstrated proper stewardship of scarce funds and has continued its flawed financial management practices that circumvent more fiscally sound procedures.

4. The remedy I seek and respectfully request is: This action be placed on the “Non-Routine” agenda and that the MOHS is requested to make an oral presentation, for public awareness, of its funding allocation formula for providing funds to homeless providers who deliver “housing assistance and support services”.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Recreation and Parks - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Grant Agreement with the Living Classrooms Foundation, Inc. (LCF). The period of the Grant is effective upon Board approval through December 31, 2019, with the option of one subsequent 5-year renewal.

AMOUNT OF MONEY AND SOURCE:

\$3,250.00 - 6000-680515-4792-369501-607001

BACKGROUND/EXPLANATION:

The Grant Agreement with the LCF will contribute to the costs associated with the LCF's programs at Utz Field, in order to increase the educational, recreational, and wellness programming available to the youth and families of Baltimore City, specifically within the LCF's Target Investment Zone.

The City will award a grant beginning on the effective date through December 31, 2014 in the amount of \$3,250.00 to cover the expenses associated with after-school programs, summer camps, school sports team games and practice usage, Patterson Park Charter School use, and health and wellness days. In addition, the City will make a grant for every subsequent year to support the LCF's programming expenses in the amount of 30% of the yearly revenue earned from Utz Field, not to exceed \$25,000.00 based on a calendar year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with the Living Classrooms Foundation, Inc. The Mayor **ABSTAINED**. The President **ABSTAINED**.

MINUTES

Fire Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay the Local No. 964 Fire Officers Union.

AMOUNT OF MONEY AND SOURCE:

\$7,500.00 - 1001-000000-2101-225900-604014

BACKGROUND/EXPLANATION:

The submitted invoice dated, November 24, 2014 is for the catering expenses that Local No. 964, Fire Officers Union paid for the services after the funeral of Lieutenant James Bethea who incurred fatal injuries in the line of duty.

The expenses have been reviewed and are usual and customary for catering services of a public safety officer who died in the line of duty.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay the Local No. 964 Fire Officers Union.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

4528 - 4531

The EWOs had been reviewed and approved
by the
Department of Audits, CORC,
and MWBOO, unless otherwise indicated.
The Transfers of Funds were approved
SUBJECT to receipt of favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES**EXTRA WORK ORDERS**

| Contract Awd. Amt. | Prev. Apprvd. Extra Work | Contractor | Time Ext. | % Compl. |
|-----------------------|-----------------------------|------------|--------------|-------------|
|-----------------------|-----------------------------|------------|--------------|-------------|

Department of Transportation

1. EWO #003, \$56,242.50-Project No. 743, Reconstruction of Annapolis Road/Waterview Avenue Interchange at MD295 Russell Street

| | | | | |
|--------------|--------------|--------------------------------------|---|---|
| \$698,229.63 | \$164,546.86 | Jacobs Engineering Group, Inc. | - | - |
|--------------|--------------|--------------------------------------|---|---|

2. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|---|--|
| \$61,866.75 | 9950-901824-9509 | 9950-901882-9508-3 |
| MVR | Constr. Reserve Maisel Street Pedestrian Bridge | Design & Study Annapolis Road Bridge |

This transfer will fund the costs associated with expenses related to Change Order No. 3, Project No. 743 for Reconstruction of Annapolis Road/Waterview Avenue Interchange at MD 295 Russell Street, with Jacobs Engineering Group, Inc.

3. EWO #002, (\$133,002.18) - TR 10311R, Historic Preservation and Traffic Improvements Along Liberty Heights Avenue in Druid Hill Park

| | | | | |
|----------------|--------|---|---|---|
| \$2,968,166.90 | \$0.00 | Henry H. Lewis Con- tractors, LLC | - | - |
|----------------|--------|---|---|---|

4. EWO #003, \$4,112.25 - TR 08017, SE Transportation Action Plan, Intersection Improvements

| | | | | |
|----------------|-------------|------------------------------------|-----|---|
| \$3,147,992.00 | \$86,968.20 | Machado Construction Company | 150 | - |
|----------------|-------------|------------------------------------|-----|---|

MINUTES

EXTRA WORK ORDERS

| Contract Awd. Amt. | Prev. Apprvd. Extra Work | Contractor | Time Ext. | % Compl. |
|-----------------------|-----------------------------|------------|--------------|-------------|
|-----------------------|-----------------------------|------------|--------------|-------------|

Department of Transportation

- | | | | | |
|----|---|--------------|---------------|-------|
| 5. | EWO #006, \$0.00 - TR 10301, N. Charles Street Reconstruction from 25 th Street to University Parkway | | | |
| | \$23,255,202.10 | \$275,315.53 | Concrete | 150 - |
| | | | General, Inc. | |
| 6. | EWO #002, (\$27,493.24) - TR 02380, Resurfacing Hanover Street from Hanover Street Bridge over Middle Branch to Frankfurst Avenue | | | |
| | \$936,677.59 | \$1,990.70 | P. Flanigan | 100 |
| | | | & Sons, Inc. | |

This authorization provides for payments of overrun items, deductions of amounts not paid due to under-run or not used.

Department of Public Works/Office of Eng. & Constr.

- | | | | | |
|----|--|--------|----------------|-----|
| 7. | EWO #001, \$185,587.30 - S.W.C. 7760R, Leakin Park Stream Restoration at Fairmount Storm Drain | | | |
| | \$697,661.30 | \$0.00 | Meadville Land | - - |
| | | | Service, Inc. | |

8. TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|-----------------------|---------------------|
| \$182,222.00 | 9958-903451-9522 | |
| MVR | Constr. Reserve | |
| | Fairmount Drain | |
| | Improvement | |
| 167,778.00 | 9958-926001-9522 | |
| MVR | Constr. Res. | |
| | Unallocated | |
| \$350,000.00 | ----- | 9958-902451-9520-2 |
| | | Extra Work |

MINUTES

EXTRA WORK ORDERS

| Contract | Prev. Apprvd. | | Time | % |
|------------------|-------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of Public Works/Office of Eng. & Constr.

This transfer will achieve the proper funding balance for S.W.C. 7760R to account for costs such as in-house salaries and OPC's that are not eligible for reimbursement under the CTB loan program.

- | | | | | |
|-----|--|-----------------------|-----------------|-----|
| 9. | EWO #038, \$228,380.19 - W.C. 1168, Deer Creek Pumping Station Improvements | | | |
| | <u>\$23,320,000.00</u> | <u>\$1,150,476.15</u> | Ulliman Schutte | - - |
| | | | Construction | |
| | | | LLC | |
| 10. | EWO #053, \$31,206.85 - W.C. 1164, Towson Finished Water Reservoir Cover and Miscellaneous Repairs | | | |
| | <u>\$18,393,000.00</u> | <u>\$1,002,430.49</u> | Whiting Turner | - - |
| | | | Contracting | |
| | | | Co., Inc. | |
| 11. | EWO #055, \$27,077.44 - W.C. 1164, Towson Finished Water Reservoir Cover and Miscellaneous Repairs | | | |
| | <u>\$18,393,000.00</u> | <u>\$1,039,330.49</u> | Whiting Turner | - - |
| | | | Contracting | |
| | | | Co., Inc. | |

MINUTES

Police Department - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the United States Department of Justice, Office of Justice Programs (DOJ). The period of the Grant Award Agreement is October 1, 2014 through September 30, 2016.

AMOUNT OF MONEY AND SOURCE:

\$513,548.00 - 4000-485515-2024-212600-600000

BACKGROUND/EXPLANATION:

The Department has received the "DNA Capacity Enhancement and Backlog Reduction" grant award from the DOJ. This grant award is intended to reduce the backlog of DNA evidence pending analysis and turnaround times. To assist in this effort, various lab positions, laboratory equipment, overtime, and outsourcing are funded by this grant award.

This Grant Award is late because the grant award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of a Grant Award from the United States Department of Justice, Office of Justice Programs.

MINUTES

Mayor's Office on Criminal Justice - Interagency Grant
Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Interagency Grant Award Agreement, with the Department of Housing and Community Development (DHCD). The period of the Interagency Grant Award Agreement is October 1, 2014 through September 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$160,000.00 - 4000-474014-2252-694204-607001

BACKGROUND/EXPLANATION:

On October 9, 2013, the Board approved and authorized acceptance of a grant award from the DOJ for the "JAG IX" grant award #2013-DJ-BX-0498. Utilizing these grant funds, this Interagency Grant Award Agreement will provide funding to the DHCD for attorneys, paralegals, and paralegal assistants in the DHCD's Code Enforcement Division. These individuals will aim to reduce crime through prevention programs and strategic legal interventions to abate nuisances.

This Interagency Grant Award Agreement is late because the grant award documents were recently received.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Interagency Grant Award Agreement, with the Department of Housing and Community Development.

MINUTES

Department of Public Works/Office of - Task Assignment
Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP (RK&K), under Project 1154.2, Storm Water Study and Engineering Design Services. The project completion date will expire on January 11, 2016. The duration of this task is approximately 12-months.

AMOUNT OF MONEY AND SOURCE:

\$196,394.40 - 9958-930006-9520-900020-703032

BACKGROUND/EXPLANATION:

This task is to investigate several options to redirect storm water flow along West Patapsco Avenue approximately 2,000 feet west of the Patapsco River. During sustained storm events, significant flooding is observed on West Patapsco Avenue which ultimately results in the closure of West Patapsco Avenue several times throughout the year.

This task will provide Baltimore City with concept design to relocate the storm drain and redirect storm water flow along Patapsco Avenue, which will eventually outfall to the Patapsco River. The RK&K will develop two concepts for the alleviation of flooding on West Patapsco Avenue.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTESDPW - cont'd**TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|------------------------------|----------------------------|
| \$250,000.00 | 9958-932004-9522 | 9958-930006-9520-3 |
| Storm Water | Constr. Res. | Engineering |
| Utility Funds | Storm Water | |
| Management | | |

This transfer will fund the costs associated with Project No. 1154.2, On-Call Storm Water Study.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 007 to Rummel, Klepper & Kahl, LLP, under Project 1154.2, Storm Water Study and Engineering Design Services. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Public Works/Office of - Task Assignment
Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 004 to Louis Berger Water Services, Inc., under Project 1405, On-Call Construction Management Assistance Services and Inspection Services. The project completion date will expire on June 10, 2017. The duration of this task is approximately 24 months.

AMOUNT OF MONEY AND SOURCE:

\$599,861.54 - 9960-908724-9557-900020-705032

BACKGROUND/EXPLANATION:

Construction Management is requesting Louis Berger Water Service, Inc. to provide inspection services for W.C. 1294, On-Call Urgent Need Infrastructure Rehabilitation.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 004 to Louis Berger Water Services, Inc., under Project 1405, On-Call Construction Management Assistance Services, and Inspection Services.

MINUTES

Department of Public Works/Office - Extension Relocation
of Engineering and Construction Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Extension Relocation Contract with the Baltimore Gas and Electric Co. (BG&E).

AMOUNT OF MONEY AND SOURCE:

| | |
|--------------------|---|
| \$ 4,454.00 | - BGE WMS No. 2290315 (pole bracing) |
| 3,283.00 | - BGE WMS No. 2402736 (pole bracing) |
| <u>21,674.00</u> | - BGE WMS No. 2412932 (4 pole bracings) |
| \$29,411.00 | - 9956-905644-9551-900020-706038 |

BACKGROUND/EXPLANATION:

The BG&E contract is to brace poles that conflict with the repair of sewer lines. In order for the contractor to complete contractual repair on the existing sewer lines, the existing BG&E poles have to be braced at each location. The BG&E will brace the poles prior to the contractor excavating to the existing line. The four locations where the existing poles conflict with the excavation are 1029 W. 36th Street, 3606 Roland Avenue, 1901 Etting Street, and 23 West North Avenue.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Extension Relocation Contract with the Baltimore Gas and Electric Co.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|-------------------------|------------------------------|--------------------------------|
| 1. 131 N. Montford Ave. | Gary Laios | One open areaway 24 sq. ft. |
| Annual Charge: | \$338.40 | |
| 2. 900 E. Fort Ave. | 900 East Fort Avenue, LLC | Retaining wall 40 sq. ft. |
| Annual Charge: | \$ 35.20 | |

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services - License Agreement

ACTION REQUESTED OF B/E

The Board is requested to approve and authorize execution of a License Agreement with Link Gear & Machine Company Licensee. The period of the agreement is September 1, 2014 through August 30, 2040.

AMOUNT OF MONEY AND SOURCE

\$100.00 per year - 1001-000000-0000-505402-403831

The Licensee has submitted \$1,000.00 for fee for ten years with the application.

BACKGROUND/EXPLANATION

The License Agreement is for the placement of a 10' x 25' concrete pad within the street right-of-way of Elm Avenue.

Link Gear & Machine Company has been in business for over 20 years and has had to drive onto the street right-of-way of Elm Avenue to facilitate the delivery of their material and other items. The premises will continue to be used as truck turn around area.

The License Agreement is late because of internal reviews.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the License Agreement with Link Gear & Machine Company, Licensee.

MINUTES

TRANSFER OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfer of Funds

listed on the following page:

4541

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFER OF FUNDS**

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---------------------|-----------------------|---------------------|
| <u>Department of Recreation & Parks</u> | | | |
| 1. | \$ 50,000.00 | 9938-920026-9475 | 9938-921026-9474 |
| | Rec. & Parks | CC Jackson Pool and | CC Jackson Pool and |
| | 27th Series | Park Improvements - | Park Improvements - |
| | | Reserve | Active |

This transfer will provide funds to cover the costs associated with construction management and administration services for the CC Jackson Community Center.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various Agreements.

1. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$110,423.00**

Account: 4000-422615-3030-271500-603051

The JHU's School of Medicine will provide scientific guidance and oversight for all aspects of the STD Surveillance Network Project, including coordination and development, coordination across all agencies and facilities collaborating on the STD Surveillance Network Project, and serving as the primary liaison with Centers for Disease Control project officers. The period of the Agreement is September 30, 2014 through September 29, 2015.

2. **UNIVERSITY OF MARYLAND, BALTIMORE (UMB)** **\$ 35,000.00**

Account: 4000-423815-3030-279200-603051

The UMB will develop and implement a staff development curriculum for the Health Department's Adolescent and Reproductive Health Program. The goals of this curriculum are to educate staff working with youth and young adults, especially men having sex with men, on sexually transmitted infections and HIV, and to develop a curriculum for integration within in-service programs for future trainings. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreements are late because of the delays in receiving an acceptable budget and scope of work.

MINUTES

Health Department - cont'd

3. **HEALTHCARE ACCESS MARYLAND, INC.** **\$ 75,054.00**

Account: 4000-469015-3080-294601-603051

African American women in Baltimore City have an infant and post-neonatal death rate well above the city, state and national average.

The organization's Healing Ourselves through Peer Empowerment (HOPE) Project aims to provide in-home case management, using the peer model, to support women who have experienced a loss, subsequently improving the overall wellbeing of both the peer case manager and the clients. The period of the Agreement is October 1, 2014 through June 30, 2015.

The Agreement is late because of the delays in the completion of requested documentation.

MWBOO GRANTED A WAIVER FOR ITEM NOS. 1 AND 3.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on item no. 1.

MINUTES

State's Attorney's Office - Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Memorandum of Understanding (MOU) with the Community Mediation Program, Inc. The period of the MOU is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 1001-000000-1151-117900-603026

BACKGROUND/EXPLANATION:

The mission of the Community Mediation Program, Inc. is to reduce interpersonal conflict, community violence, and animosity by increasing the use of non-violent conflict resolution strategies and by making mediation more accessible in Baltimore City.

The State's Attorney's Office has been in partnership with the Community Mediation, Inc. for over eight years.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Community Mediation Program, Inc.

Kim A. Trueheart

December 23, 2014

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration by the Office of the State's Attorney.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 43, State's Attorney's Office – Memorandum of Understanding, if approved:
 - i. This action fails to disclose the outcomes from previous investment of scarce municipal funding paid to the Community Mediation Program, Inc.;
 - b. Please provide for inspection outcomes and deliverables from the prior year's agreement for inspection;
3. How the protestant will be harmed by the proposed Board of Estimates' action: I am an underserved, disparately treated, over-taxed citizen of Baltimore City and a victim of violence that resulted in the loss of several family members. I was unaware of these services and how families can avail themselves of the services outlined.
4. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This already onerous burden will be exacerbated by this approval.
5. The remedy I seek and respectfully request is that this action be delayed until details of prior year's outcomes are presented to the public.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen
Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

Department of Transportation - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendment No. 3 to Agreement with HAKS Engineering, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, DOT Project. The Amendment No. 3 extends the Agreement for one year through December 13, 2015.

AMOUNT OF MONEY AND SOURCE:

No funds are required at this time.

BACKGROUND/EXPLANATION:

On December 14, 2011, the Board approved the Agreement with HAKS Engineering, Inc. in the amount of \$1,000,000.00, to assist the Department of Transportation, Engineering & Construction Division in engineering design services to include, but not be limited to site project support, GIS support and tasks for various Capital Improvement Projects for No. 1162, On-Call Consultant Services for Reconstruction and Resurfacing DOT Projects for a two-year period. On November 20, 2013, the Board approved Amendment No. 1 for a one-year extension to continue ongoing tasks. On March 12, 2014, the Board approved Amendment No. 2 for an increase to the upset limit in the amount of \$500,000.00 to fully complete extra work. The Department is now requesting an additional one year extension to fully complete extra ongoing tasks under Amendment No. 3.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE goals of 27% and the WBE goals of 9% established in the original agreement.

MINUTES

Department of Transportation - cont'd

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment No. 3 to Agreement with HAKS Engineering, Inc., for Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing Projects, DOT Project.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 11 to Rummel, Klepper & Kahl, LLP, under Project 1142, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services.

AMOUNT OF MONEY AND SOURCE:

\$446,728.61 - 9950-918025-9512-900010-703032

BACKGROUND/EXPLANATION:

This authorization provides for development of conceptual sign plans, fabrication details, lighting, quantity sheets ramp speed evaluations, dynamic message sign panels, specification book, structural plans, cross section survey, PS&E contract documents, work progress meeting Accelerometer data collection, geometric investigations and sight distance field investigations for safety improvements and upgrades along and approaching I-83, between Fayette Street and the Baltimore City/County Line.

DBE PARTICIPATION:

The consultant will comply with Title 49 Code of Federal Regulations, Part 26 and the DBE goals established in the original agreement.

DBE: 23.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|-----------------------|--------------------------|
| \$ 410,990.32 | 9950-916080-9512 | |
| FED | Traffic Safety | |
| | Improv. Citywide | |
| 102,747.58 | " " | |
| GF (HUR) | | |
| <u>\$ 513,737.90</u> | ----- | 9950-918025-9512-3 |
| | | Design and Study |
| | | I-83 between Fayette St. |
| | | and Baltimore City/Co. |
| | | Line |

This transfer will cover the costs associated with Task No. 11, Project No. 1142, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services with Rummel, Klepper & Kahl, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 11 to Rummel, Klepper & Kahl, LLP, under Project 1142, Traffic Signals & ITS and Traffic Engineering On-Call Consulting Services. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 9 to McCormick Taylor, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$ 80,035.35 - 9950-905627-9527-900010-705032

80,035.35 - 9950-902323-9527-900010-705032

40,017.68 - 9950-902071-9512-900010-705032

\$200,088.38

BACKGROUND/EXPLANATION:

This authorization provides for on-site engineering support for the City of Baltimore - Department of Transportation and provides for full-time on-site project management.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

MWBOO SET GOALS OF 27% MBE AND 9% WBE.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|----------------------|-----------------------|---------------------|
| \$ 70,431.11 | 9950-902627-9528 | |
| FED | Constr. Res. | |
| | Park Circle | |
| | Intersection | |
| 17,607.78 | " " | |
| MVR | | |
| 70,431.11 | 9950-944002-9507 | |
| FED | Constr. Res. | |
| | Reserve for Closeouts | |
| 17,607.78 | 9950-903323-9528 | |
| MVR | Constr. Res. | |
| \$ 176,077.78 | Key Highway/Inner | |
| | Harbor Intersection | |
| | | |
| \$ 88,038.89 | ----- | 9950-905627-9527-3 |
| | | Design - DOT Park |
| | | Circle Intersection |
| 88,038.89 | ----- | 9950-902323-9527-3 |
| \$ 176,077.78 | | Design - Key |
| Highway | | |

This transfer will partially fund the costs associated with Task No. 9, Project 1162, for On-call Consultant Services for Reconstruction and Resurfacing with McCormick Taylor, Inc.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 9 to McCormick Taylor, Inc., under Project 1162, On-Call Consultant Services for Reconstruction and Resurfacing. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Finance - Amendment #2 to Reality Investing®
Advisory Services Agreement

ACTION REQUESTED OF B/E

The Board is requested to approve and authorize execution of Amendment #2 to the Reality Investing® Advisory Services Agreement with the State of Maryland and Advised Assets Group, LLC (AAG).

AMOUNT OF MONEY AND SOURCE

N/A

BACKGROUND/EXPLANATION

The parties desire to amend the original Agreement in order to expand the services that the AAG provides to include the Retirement Readiness Report Card (Report Card). The Department of Finance, Plan Sponsor, seeks to expand the services that the AAG provides to include a Report Card for each of the Plan Sponsor's Plan or Plans covered by the original Agreement. The Report Card's primary purpose is to help the Plan Sponsor measure, track, and review information about "retirement readiness" of certain Plan participants. Following the AAG's receipt of the executed Amendment, the AAG will produce the Report Card for each subsequent calendar quarter, and will deliver the Report Card to the Plan Sponsor as soon as administratively feasible after the AAG compiles Report Card data for each quarter end. The first Report Card will be for the fourth quarter of 2014.

UPON MOTION duly made and seconded, the Board approved and authorized execution of Amendment #2 to the Reality Investing® Advisory Services Agreement with the State of Maryland and Advised Assets Group, LLC.

MINUTES

Department of Transportation - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Agreement with STV Incorporated, under Project No. 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The agreement will commence upon the Board's approval and remain in effect for three years.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - upset limit

BACKGROUND/EXPLANATION:

The Department of Transportation has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission and now desires to utilize the services of STV Incorporated. The cost of service rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits.

The Consultant will assist with the scope of services which includes reconstruction, resurfacing, streetscapes, developing roadway alignment, ADA pedestrian facilities, drainage improvements, street lighting, electric duct banks, traffic signal design, water and wastewater, signing and pavement markings, traffic control, erosion and sediment control surveys, landscaping, planning, project scope development, environmental site assessment, NEPA clearance, and other engineering related tasks with the Project in connection with Project No. 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

DBE PARTICIPATION:

STV Incorporated, will comply with Title 49 Code of Federal Regulations parts 26 (49CFR26) and the 25% DBE goal established in the agreement.

MINUTES

DOT- cont'd

DBE

| | | |
|---|---------------------|---------------|
| AB Consultants, Inc. | \$ 60,000.00 | 2.00% |
| J.K Datta Consultants, Inc. | \$120,000.00 | 4.00% |
| RJM Engineering, Inc. | \$120,000.00 | 4.00% |
| Baker Engineering, Inc. | \$ 30,000.00 | 1.00% |
| Bryant Associates, Inc. | \$ 60,000.00 | 2.00% |
| Floura Teeter Landscape Architects, Inc. | \$150,000.00 | 5.00% |
| NMP Engineering Consultants, Inc. | \$120,000.00 | 4.00% |
| SAMMS Engineering, LLC | \$ 30,000.00 | 1.00% |
| Straughan Environmental, Inc. | \$ 60,000.00 | 2.00% |
| | <u>\$750,000.00</u> | <u>25.00%</u> |

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with STV Incorporated, under Project No. 1191, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

MINUTES

Department of Transportation - Traffic Impact Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Impact Study Agreement with Age Wave Properties, LLC.

AMOUNT OF MONEY AND SOURCE:

The anticipated cost of \$25,988.16 for the Traffic Impact Study will be covered under Project No. 1134 On-call Agreement, Task No. 11, with Whitman, Requardt & Associates, LLP.

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529 approved on May 9, 2011, determined that a Traffic Impact Study will be performed. This agreement is necessary to perform a traffic impact analysis for Springwell, A Senior Living Community at 2211 W. Rogers Avenue, where the applicant has applied or intends to apply for a Building Permit in Baltimore City to perform the scope of work including 99 dwelling units for senior living with +/- 142,861 sq. ft. of development. The Traffic Impact Study assesses the development and its relative traffic impacts. The developer will pay for the total cost of the Traffic Impact Study.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Impact Study Agreement with Age Wave Properties, LLC.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Dolfield Construction, LLC, Developer, for the sale of the City-owned property located at 2915 Woodland Avenue.

AMOUNT OF MONEY AND SOURCE:

\$5,200.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all its rights, title, and interest in the property. A good faith deposit of \$520.00 has been paid by the Developer.

The Developer wishes to purchase the vacant building, located at 2915 Woodland Avenue, for the purpose of rehabilitating it into a functional single-family home. The rehabilitated property will be offered for sale at a price of \$160,000.00. The purchase price and improvements to the site will be financed through private sources.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City by use of the Waiver Valuation Process. The price determined by the Waiver Valuation Process is \$10,000.00 and the purchase price is \$5,200.00. The property is being sold for below the Waiver Valuation price because of the following reasons:

- the renovation will be of specific benefit to the immediate community,

MINUTES

DHCD - cont'd

- this transaction will eliminate blight from the block and eliminate blight from the neighborhood,
- this sale and rehabilitation will return a vacant building to the tax rolls, and
- the property is being sold for less than the price determined because of its condition, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

The Developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Dolfield Construction, LLC, Developer, for the sale of the City-owned property located at 2915 Woodland Avenue.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Mr. David Elder, Developer, for the sale of the City-owned property located at 3722 Boarman Avenue.

AMOUNT OF MONEY AND SOURCE:

\$7,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The project will consist of the vacant lot being completely developed for residential use as new construction of a single-family detached home for sale to a homeowner at market rate. The purchase price and new construction will be financed through private sources.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to Appraisal Policy of Baltimore City by the Waiver Valuation Process. The price determined by the Waiver Valuation process is \$9,360.00 and the purchase price is \$7,000.00. The property is being sold for below the Waiver Valuation price because of the following reasons:

- the sale of the property will be of specific benefit to the community through the construction for residential single-family occupancy,
- elimination of blight and neighborhood stabilization, and
- economic development, returning the property to productive use and to the tax rolls of Baltimore City.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The developer will purchase the property for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation. Therefore, Minority and Women's Business Enterprise participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Mr. David Elder, Developer, for the sale of the City-owned property located at 3722 Boarman Avenue.

MINUTES

Department of Housing and Community Development - Weatherization Assistance Grant Agreement and First Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Weatherization Assistance Grant Agreement and First Amendment to Agreement with the State of Maryland. The First Amendment to Agreement extends the Agreement through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$ 683,351.00 - 5000-594115-5971-439500-603051
State of Maryland and U.S. Department of Energy

\$1,596,541.00 - 5000-594114-5971-439500-603051
State of Maryland and U.S. Department of (Energy
Extending the prior year agreement until
June 30, 2015; balance of \$703,265.00
remaining)

BACKGROUND/EXPLANATION:

The Baltimore City Department of Housing and Community Development (DHCD) has been the local weatherization agency for the federally-funded Weatherization Assistance Program (WAP) for more than 20 years. The funding from the U.S. Department of Energy is administered statewide by the Maryland Department of Housing and Community Development which enters into annual agreements with the City. In recent years the State has received substantial funding from the Empower MD Program for energy conservation services and instructed the DHCD to use those funds first and delay use of the federal weatherization funds. The first three years of the Empower MD Program are complete and the State is now directing the DHCD to use the federal weatherization program funds that were delayed.

The agreement to accept \$683,351.00 for the current fiscal year ending June 30, 2015 and request to execute an amendment to the prior year's WAP agreement extending the term of the agreement to June 30, 2015 provide the authorization to fully expend federal WAP funds this fiscal year. The remaining funds from the prior year's WAP budget are \$703,265.00.

MINUTES

DHCD - cont'd

Over the past three fiscal years, with a combination of Empower MD Program and federal WAP funds totaling \$18 million, the DHCD has weatherized 5,198 homes of low-income families in Baltimore City. With additional funding from the Public Service Commission (PSC), the DHCD is providing roofing repairs and replacements, heating system replacements, oil-to-gas heating system conversions, structural repairs, and healthy home improvements to weatherized homes. Those PSC-funded complementary services will continue in FY 2016. It is expected that the Empower MD Program under State management will resume sometime in 2015. It is the City and the State's objective to make optimal use of all funding sources that can help low-income families become greener, healthier, and more sustainable.

MBE/WBE PARTICIPATION:

The Weatherization contractors will comply with MBE/WBE requirements but this request is to accept funds for the program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Weatherization Assistance Grant Agreement and First Amendment to Agreement with the State of Maryland.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

4562 - 4563

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

The President voted **NO** on item no. 1.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|---|--|---------------|
| 1. | B50003831, Veterinary Services for Police K-9 | Anne Arundel Veterinary Hospital, Inc. | \$ 104,375.00 |
|----|---|--|---------------|

(Baltimore Police Dept.)

MWBOO GRANTED A WAIVER.

- | | | | |
|----|--|--|-----------------------|
| 2. | B50003802, Towing Services for Cars, Trucks, and Heavy Equipment | <u>First Call</u> The Auto Barn, Inc. | \$ 800,000.00 |
| | Ted's Towing Service, Inc. | <u>Second Call</u> | \$ 200,000.00 |
| | | | <u>\$1,000,000.00</u> |

(Dept. of General Services)

MWBOO SET GOALS OF 10% MBE AND 3% WBE.

The Auto Barn, Inc.

| | |
|--|-----|
| MBE: JJ Adams Fuel Oil Co., LLC | 10% |
| WBE: Robnet, Inc. | 3% |

MWBOO FOUND VENDOR IN COMPLIANCE.

Ted's Towing Services, Inc.

| | |
|--|-----|
| MBE: JJ Adams Fuel Oil Co., LLC | 10% |
| WBE: CCPress.Net, Inc. | 3% |

MWBOO FOUND VENDOR IN COMPLIANCE.**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

Kim A. Trueheart

December 23, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the MWBOO staff.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Page 60, Item 2, Bureau of Purchases, RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS - B50003802 – Towing Services for Cars, Trucks and Heavy Equipment, if approved:
 - i. Before Board consideration, this item should be moved to the non-routine agenda;
 1. This action clearly depicts the arbitrary and capricious decision making of the chief of the MWBOO who has, since 2013, mis-applied participation goals for similar purchases;
 - a. Participation goals for this award are:
 - i. MWBOO SET GOALS OF 10% MBE AND 3% WBE.
 - b. Participation goals for a similar award B50001009 to THE AUTO BARN, INC. SECOND CALL TED'S TOWING SERVICE, INC. 05/28/2014 were: MWBOO SET GOALS OF 5% MBE AND 0% WBE.
 - c. Participation goals for a similar award B50002397 to LILITH, INC., AARON'S TOWING, LLC and MCDEL ENTERPRISES, INC. 04/23/2014 were:
 - i. MWBOO SET GOALS OF 10% MBE AND 3% WBE.
 - d. Participation goals for a similar award B50003073 to The Auto Barn, Inc. and Frankford Towing, Inc. 09/25/2013 were:
 - i. MWBOO SET GOALS OF 5% MBE AND 5% WBE.

Email: ktrueheart@whatfits.net

5519 Belleville Ave
Baltimore, MD 21207

- e. Participation goals for a similar award B50001009 to The Auto Barn, Inc. and TED'S TOWING SERVICE, 04/24/2013 were:
 - i. MWBOO SET GOALS OF 5% MBE AND 0% WBE.
2. The MWBOO lacks standard policy and procedures in writing;
 - a. The MINORITY AND WOMEN'S BUSINESS ENTERPRISES LAW, ART. 5, clearly states that the office will produce written policy and procedures which shall be filed with the Legislative Reference Office, which HAS NOT BEEN ACCOMPLISHED!!!
3. This MWBOO participation decision fails to uphold the MINORITY AND WOMEN'S BUSINESS ENTERPRISES LAW;
4. This action clearly puts the entire MWBOO in jeopardy of NOT meeting the judicial test of constitutional strict scrutiny;
- b. How the protestant will be harmed by the proposed Board of Estimates' action:

As a citizen I am experiencing a significant financial burden with annual tax increases, sewer and water service increases, user fee increases, parking meter rate increases and significantly reduce services as a resident. This action fails to aid in the elimination of business discrimination against M/WBEs in the private sector of the City of Baltimore's market area. This already onerous burden will be exacerbated by this arbitrary practice which has failed to facilitate contract disbursements to all segments of the minority and women's business market place.
3. The remedy I seek and respectfully request is that this action be moved to the non-routine agenda, and the MWBOO provide a detailed overview of their procedures for setting participation goals in a public presentation before the board and attending public.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 24, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

3. B50003226, Flat Tire Donald B. Rice Tire \$1,000,000.00
Repair Co., Inc.

(Dept. of General Services, Fleet Mgmt.)

MWBOO SET GOALS OF 3% MBE AND 0% WBE.

MBE: Maryland Scrap Hauling Services 3%

MWBOO FOUND VENDOR IN COMPLIANCE.

4. B50003815, Extruded First American \$ 73,139.00
Sign Blanks Services, LLC

(Department of Transportation)

MWBOO GRANTED A WAIVER.

5. B50003833, Rental and Environmental \$ 133,260.00
Service of Portable Recovery Corporation
Chemical Toilets of Maryland

(Department of Recreation & Parks)

MWBOO GRANTED A WAIVER.

6. B50003641, Provide BSN Sports, Inc. \$ 143,225.00
and Deliver New Game
Tables for Recreation
Centers

(Department of Recreation & Parks)

MWBOO GRANTED A WAIVER.

MINUTES

Parking Authority of Baltimore - Parking Facility
City (PABC) Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the Baltimore Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Baltimore Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was in May 2011. To bring the rates charged at the Baltimore Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

| Location | Proposed Transient Rate Changes | Proposed Monthly Rate Changes |
|--------------------------------|---|--------------------------------------|
| Baltimore Street Garage | Regular Transient Rates <u>Current Proposed</u> Up to 1 hour \$6.00 \$7.00 | No proposed rate changes |

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the Baltimore Street Garage.

MINUTES

Parking Authority of Baltimore - Parking Facility
City (PABC) Rate Increase

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the parking facility rate increase at the Franklin Street Garage.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The PABC is charged with managing the City's parking assets. Proper stewardship of those assets requires that the PABC realize the best possible return on the City's parking investments.

The PABC performed a survey of parking rates in the areas surrounding the Franklin Street Garage. The rate survey confirmed that the fees charged to parkers at this facility are generally lower than fees charged at other parking facilities within the area. The last rate increase was in June 2009. To bring the rates charged at the Franklin Street Garage in line with its surrounding facilities, the PABC staff developed the proposed rate change. This rate change was unanimously approved by the PABC Board of Directors.

| Location | Proposed Transient Rate Changes | Proposed Monthly Rate Changes |
|-------------------------------|--|--------------------------------------|
| Franklin Street Garage | Regular Transient Rates <u>Current Proposed</u> Evenings (after 4pm) \$ 4.00 \$ 5.00 Weekends \$ 4.00 \$ 5.00 13-24 hours \$10.00 \$11.00 | No proposed rate changes |

UPON MOTION duly made and seconded, the Board approved and authorized the parking facility rate increase at the Franklin Street Garage.

MINUTES

Parking Authority of - Amendments to Parking Facility
Baltimore City (PABC) Operations and Management Agreements

The Board is requested to approve and authorize execution of the Amendments to Parking Facility Operation and Management Agreements.

| <u>Operator</u> | <u>Facility</u> |
|---|-------------------------|
| 1. CHESAPEAKE PARKING ASSOCIATES | Lexington Street Garage |

| <u>3rd Amendment</u> | <u>Original & 1st& 2nd Amendments</u> | <u>Account Number</u> |
|---------------------------------|---|--|
| \$188,878.00 | \$621,854.00 | 2075-000000-2321-407500-603016 Operating Expense |
| <u>36,000.00</u> | <u>123,000.00</u> | 2075-000000-2321-407500-603026 Management & Incentive |
| \$224,878.00 | \$744,854.00 | |

The original agreement was for the period July 1, 2011 to November 30, 2012. It was amended twice to extend the term for one year and an additional three months to December 31, 2014. This is the Third Amendment and will extend the contract through November 30, 2015 and increase the compensation.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

| | | |
|--------------------------------------|--------------------|--------------|
| MBE: Tote-It, Inc. | \$ 8,167.00 | |
| Sue-Ann's Office Supply | <u>2,361.00</u> | |
| | \$10,528.00 | (15%) |
| WBE: Fitch Dustdown Co., Inc. | \$ 3,447.00 | |
| Sign-A-Rama | <u>1,465.00</u> | |
| | \$ 4,912.00 | (7%) |

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

PABC - cont'd

| <u>Operator</u> | | <u>Facility</u> |
|--|---------------------------------|--|
| 2. CHESAPEAKE PARKING ASSOCIATES | | Water Street Garage |
| <u>Original & 2nd Amendment</u> | <u>1st Amendment</u> | <u>Account Number</u> |
| \$446,421.00 | \$1,180,174.00 | 2075-000000-5800-407300-603016 Operating Expense |
| 42,000.00 | 143,500.00 | 2075-000000-5800-407300-603026 Management & Incentive |
| <u>250,000.00</u> | <u>1,043,088.00</u> | 2075-000000-5800-407300-603038 Security |
| \$738,421.00 | \$2,366,762.00 | |

The original agreement was for the period July 1, 2011 to November 30, 2012. The first amendment extended the contract for 24 months through November 30, 2014. This is the Second Amendment and will extend the contract through November 30, 2015.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

| | | |
|-------------------------------------|-------------------|------|
| MBE: Tote-It, Inc. | \$ 2,800.00 | (2%) |
| WBE: Sue Ann's Office Supply | \$ 1,885.00 | |
| Fitch Dustdown Co., Inc. | 2,823.00 | |
| B & B Lighting Supply, Inc. | 355.00 | |
| Sign Solutions, Inc. d/b/a | 848.00 | |
| Sign-A-Rama | <u>\$5,911.00</u> | (4%) |

MWBOO FOUND VENDOR IN COMPLIANCE.

3. **IMPARK/DANAS LLC** Baltimore Street Garage

| <u>Original & 2nd Amendment</u> | <u>1st Amendment</u> | <u>Account Number</u> |
|--|---------------------------------|--|
| \$366,956.00 | \$1,189,319.00 | 2075-000000-2321-408100-603016 Operating Expense |
| 39,336.00 | 134,398.00 | 2075-000000-2321-408100-603026 Management & Incentive |
| <u>100,000.00</u> | <u>409,200.00</u> | 2075-000000-2321-408100-603038 Security |
| \$506,292.00 | \$1,732,917.00 | |

MINUTES

PABC - cont'd

The original agreement was for the period July 1, 2011 to November 30, 2012. The 1st amendment extended the Agreement through November 30, 2014. This is the Second Amendment and will extend the contract through November 30, 2015.

MBE/WBE PARTICIPATION:**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

| | | |
|---------------------------|-----------------|-------|
| MBE: Tote-It, Inc. | \$ 6,455.00 | |
| AJ Stationers, Inc. | <u>2,400.00</u> | |
| | \$ 8,855.00 | (11%) |

WBE: See Note

MWBOO FOUND VENDOR IN COMPLIANCE.

The Minority and Women's Business Opportunity Office reviewed the MBE/WBE's participation submitted. AS of this date, MWBOO has determined that the prime contractors named are currently in compliance.

Per the contracting agency, the MBE and WBE goals were not met due to budget constraints. Several services originally designated for MBE/WBE participation were removed by the City. Power washing was not required and lighting services were transferred to another City contract. There is no further opportunity for segmentation.

The PABC has been working toward an award of longer terms for groups of facilities to management firms but has decided to move procurement of Parking Operations and Management Agreements to the Bureau of Purchases. The Bureau of Purchases has stated that it will need up to one year to procure new agreements.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Amendments to Parking Facility Operation and Management Agreements.

MINUTES

Department of Public Works/Office - Post Award
of Engineering and Construction (DPW) Services Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Post Award Services (PAS) Agreement with Transviron, Inc., for S.C. No. 923, Roof Replacement at the Patapsco Wastewater Treatment Plant. The period of the PAS Agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$ 63,503.01 - Baltimore City
 134,943.89 - Baltimore County
\$198,446.90 - 9956-906333-9551-900020-703032

BACKGROUND/EXPLANATION:

Transviron, Inc. has designed Roof Replacement at the Patapsco Wastewater Treatment Plant under S.C. No. 923. The Office of Engineering and Construction wishes to retain Transviron, Inc. for the PAS. The services will include coordination, submittal reviews, maintaining a status log, monitoring testing requirements and results, conducting site visits, and responding to requests for information. In addition, the consultant will evaluate change orders, attend progress meetings, finalize record drawings, prepare operation and maintenance manuals, and provide conditional and final inspections.

The Consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Award Commission.

MWBOO SET GOALS OF 3% MBE AND 2% WBE.

| | | |
|---|-------------|-------|
| MBE: Sidhu Associates, Inc. | \$15,001.34 | 7.55% |
| WBE: Ross Technical Services, Inc. | \$ 4,500.05 | 2.26% |

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

DPW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Post Award Services Agreement with Transviron, Inc., for S.C. No. 923, Roof Replacement at the Patapsco Wastewater Treatment Plant.

MINUTES

Department of Public Works/Office - Agreement
Of Engineering and Construction (DPW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with the URS Corporation, under S.C. No. 944U, Urgent Needs Wastewater Engineering Services. The period of the Agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$998,988.22 - 9956-903551-9551-900020-703032

BACKGROUND/EXPLANATION:

The URS Corporation will provide urgent needs wastewater engineering services related to evaluation, assessment, and design of rehabilitation, repairs, maintenance, and new construction to improve the City's sanitary sewer systems.

The scope of work includes preparation of contract documents, including construction cost estimates, permit applications, right-of-ways, survey and alignment, borings, flow monitoring, shop drawing review, and consultation during construction. Additional services will include project management, contract administration, investigation, emergency services, geotechnical and GIS support, developing and implementing public information, and educational programs designed to maintain public awareness.

The consultant was approved by the Architectural and Engineering Award Commission.

MWBOO SET GOALS OF 27% MBE AND 10% WBE.

| | | |
|----------------------------------|---------------------|---------------|
| MBE: EBA Engineering | \$320,804.71 | 32.08% |
| Savin Engineers, P.C. | 24,615.49 | 2.46% |
| Thomas L. Brown Associates, P.C. | 36,579.63 | 3.66%* |
| | <u>\$381,999.83</u> | <u>38.20%</u> |

MINUTES

DPW - cont'd

| | | |
|-----------------------------|---------------------|---------------|
| WBE: J.A. Rice, Inc. | \$ 16,142.30 | 1.61% |
| Phoenix Engineering, Inc. | 10,025.48 | 1.00% |
| TFE Resources, Ltd. | <u>74,035.92</u> | <u>7.40%</u> |
| | \$100,203.70 | 10.01% |

* Thomas L. Brown Associates, P.C. is not currently in good standing with the Maryland Department of Assessments and Taxations. The Bidder will be allowed to substitute an approved MBE, if Thomas L. Brown Associates, P.C. is not in good standing at the time of award.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-----------------------|---|----------------------------------|
| \$1,100,000.00 | 9956-903569-9549 Wastewater Revenue Bonds | Constr. Res. On-Call Sanitary |
| \$1,000,000.00 | ----- | 9956-903551-9551-3 Design |
| <u>100,000.00</u> | ----- | 9956-903551-9551-9 |
| \$1,100,000.00 | Administrative | |

The funds are required to award SC No. 944U, Urgent Need Wastewater Engineering Services.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with the URS Corporation, under S.C. No. 944U, Urgent Needs Wastewater Engineering Services. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release with Jon Black-Thaxton v the City.

AMOUNT OF MONEY AND SOURCE:

\$55,000.00 - 1001-000000-2041-716700-603070

BACKGROUND/EXPLANATION:

This is the settlement of the action brought by Jon Black-Thaxton against Officer Durant for alleged assault, battery, gross negligence and alleged violation of Articles 19, 24, and 26 of the Maryland Declaration of Rights.

On September 9, 2013, Officer Durant and another Officer responded to the Plaintiff's residence on Carroll Street in Baltimore City because the Plaintiff's girlfriend (and mother of his child) called police to report that the Plaintiff assaulted her. The officers spoke with the complainant outside. They then went inside and informed the Plaintiff that he was under arrest. The facts surrounding the arrest are in dispute. The Plaintiff went to Maryland General Hospital after the incident and was diagnosed with a bilateral broken jaw. The Plaintiff's former girlfriend, a witness, now resides outside of the State.

As a result of the incident, Plaintiff filed suit seeking compensatory damages in excess of \$75,000.00 for each count of the Complaint and punitive damages in excess of \$75,000.00 for each count of the Complaint. Because of conflicting factual issues, lack of independent witnesses, and objective injuries suffered by the Plaintiff, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$55,000.00 in return for a dismissal of the litigation.

MINUTES

Law Department - cont'd

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends approval to the Board for settlement of this case as set forth herein.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release with Jon Black-Thaxton v the City.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. ROCKET SOFTWARE, INC. | \$13,398.00 | Renewal |
| Solicitation No. 06000 - Subscription License for Passport Host - Baltimore City Police Department - Req. No. R653805 | | |

On April 4, 2014, the City Purchasing Agent approved the initial award in the amount of \$13,200.00. The award contained two 1-year renewal options. This renewal in the amount of \$13,398.00 is for the period January 1, 2015 through December 31, 2015, with one 1-year renewal option remaining.

- | | | |
|---|-------------|-------------|
| 2. DUKE'S SALES & SERVICE, INC. | \$48,000.00 | Sole Source |
| Solicitation No. 08000 - Jet Power II - Department of Public Works - Req. No. R684464 | | |

Dukes Sales and Service Inc. is the sole source distributor of Jet Power II as manufactured by Jet Vac Sewer Equipment Co. Inc. Jet Power II is a unique grease-neutralizing product that only works in Jet Vac Sewer Equipment. The period of the award is January 14, 2015 through January 13, 2016, with three 1-year renewal options.

- | | | |
|--|-------------|--------------------------|
| 3. MCKESSON MEDICAL-SURGICAL INC. | \$25,000.00 | Ratification and Renewal |
| Solicitation No. 06000 - Naloxone & Atomizers - Health Department - Req. No. P528804 | | |

On September 22, 2013, the initial award was awarded in the amount of \$23,722.00. The award contained two 1-year renewal options. The period of the ratification is September 22, 2014 through December 23, 2014. This renewal in the amount of \$25,000.00 is for the period December 24, 2014 through September 21, 2015, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|--------------------|----------------|
| 4. <u>QIAGEN, INC.</u> | <u>\$20,000.00</u> | <u>Renewal</u> |
| Solicitation No. 08000 - Quantiferon - (TB Kits) - Health Department - Req. No. P526018 | | |

On January 13, 2014, the City Purchasing Agent approved the initial award in the amount of \$14,355.00. The award contained two 1-year renewal options. On July 14, 2014, the City Purchasing Agent approved an increase in the amount of \$5,168.00. This renewal in the amount of \$20,000.00 is for the period January 1, 2015, through December 31, 2015, with one 1-year renewal option remaining.

- | | | |
|---|-------------------------|----------------|
| 5. <u>M.C. DEAN, INC.</u> | <u>Revenue Contract</u> | <u>Renewal</u> |
| Contract No. B50001020 - Manage, Operate and Maintain Telecommunications Systems for the Baltimore Convention Center - Convention Center - P.O. No. P510455 | | |

On September 16, 2009, the Board approved the initial award with one 5-year renewal option. On June 9, 2010, the Board approved an Agreement. This sole renewal is for the period January 1, 2015 through December 31, 2020. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|----------------|----------------|
| 6. <u>WITMER PUBLIC SAFETY GROUP, INC.</u> | <u>\$ 0.00</u> | <u>Renewal</u> |
| Contract No. B50002695 - Survivor LED Flashlights - Fire Department - P.O. No. P522389 | | |

On January 9, 2013, the Board approved the initial award in the amount of \$65,000.00. The award contained four 1-year renewal options. On January 8, 2014, the Board approved the first renewal in the amount of \$65,000.00. This renewal in the amount of \$65,000.00 is for the period January 9, 2015 through January 8, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|--|------------------|---------|
| 7. SIMPLY GOOD, LLC | Revenue Contract | Renewal |
| Contract No. B50001651 - Provide Concession Stand Staff and Services for Mt. Pleasant Ice Rink - Department of Recreation and Parks - P.O. No. P516025 | | |

On December 8, 2010, the Board approved the initial award. The award contained two 2-year renewal options. Subsequent actions have been approved. This final renewal is for the period December 8, 2014 through December 7, 2016.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|---------|
| 8. POLYDYNE, INC. | \$ 0.00 | Renewal |
| Contract No. B50003258 - Polymeric Flocculant for Patapsco Wastewater Treatment Plants - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P526024 | | |

On January 8, 2014, the Board approved the initial award in the amount of \$187,455.24. The award contained four 1-year renewal options. This renewal in the amount of \$0.00 is for the period February 1, 2015 through January 31, 2016 with three 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|---------|---------|
| 9. F & F AND A. JACOBS AND SONS, INC. | \$ 0.00 | Renewal |
| Contract No. B50001694 - Uniforms for the Fire Department - Fire Department - P.O. No. P515884 | | |

On January 12, 2011, the Board approved the initial award in the amount of \$650,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$0.00 is for the period January 12, 2015 through January 11, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|--|---------------------|----------------|
| 10. <u>PARKSON CORPORATION</u> | <u>\$150,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 - Hycor Parts - Department of Public Works - P.O. No. P519221 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$150,000.00. This sole renewal in the amount of \$150,000.00 is for the period January 11, 2015 through January 10, 2017. The above amount is the City's estimated requirement.

- | | | |
|--|---------------------|----------------|
| 11. <u>RENOLD INC.</u> | <u>\$400,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 - Renold/Carter Drive Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P519331 | | |

On February 1, 2012, the Board approved the initial award in the amount of \$200,000.00. Subsequent actions have been approved. This sole renewal in the amount of \$400,000.00 is for the period February 1, 2015 through January 31, 2017. The above amount is the City's estimated requirement.

- | | | |
|---|--------------------|----------------|
| 12. <u>QIAGEN, INC.</u> | <u>\$60,000.00</u> | <u>Renewal</u> |
| Contract No. 08000 - DNA Lab Consumables - Police Department - P.O. No. P522068 | | |

On December 5, 2012, the Board approved the initial award in the amount of \$60,000.00. The award contained three 1-year renewal options. On December 11, 2013, the Board approved the first renewal in the amount of \$60,000.00. This renewal in the amount of \$60,000.00 is for the period January 1, 2015 through December 31, 2015, with one 1-year renewal option remaining. The above amount is the City's estimate requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

- | | | |
|---|---------|---------|
| 13. WEISSKER MANUFACTURING LLC | \$ 0.00 | Renewal |
| Contract No. B50002712 - Glass Beads Used in Traffic Paint - Department of Transportation - P.O. No. P522615 | | |

On February 6, 2013, the Board approved the initial award in the amount of \$77,250.00. The award contained four 1-year renewal options. On January 15, 2014, the Board approved the first renewal in the amount of \$30,000.00. This renewal in the amount of \$0.00 is for the period February 6, 2015 through February 5, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 14. DAS SOLUTIONS, LLC | \$150,000.00 | Renewal |
| Contract No. 08000 - MagnaDrive - Department of Public Works - P.O. No. 519221 | | |

On January 11, 2012, the Board approved the initial award in the amount of \$150,000.00. This sole renewal in the amount of \$150,000.00 is for the period January 11, 2015 through January 10, 2017. The above amount is the City's estimated requirement.

- | | | |
|---|--------------|---------|
| 15. WILLIS OF MARYLAND, INC. | \$700,000.00 | Renewal |
| Contract No. B50000817 - Insurance Broker of Record Services - Department of Finance - Req. No. R685506 | | |

On February 4, 2009, the Board approved the initial award in the amount of \$707,800.00. The award contained two 3-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$700,000.00 is for the period February 4, 2015 through February 3, 2018. The above amount is the City's estimated requirement.

MWBOO SET MBE GOALS OF 15% MBE AND 5% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
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Bureau of Purchases

- | | | |
|--|--------------|---------|
| 18. NATIONAL CAPITAL INDUSTRIES, INC. | \$ 10,000.00 | Renewal |
|--|--------------|---------|

Contract No. B50002752 - QuadGuard and Barriers -
Department of Transportation - P.O. No. P.522400

On January 9, 2013, the Board approved the initial award in the amount of \$48,869.08. The award contained two 1-year renewal options. On December 18, 2013, the Board approved the first renewal in the amount of \$20,000.00. This final renewal in the amount of \$10,000.00 is for the period January 1, 2015 through December 31, 2015. The above amount is the City's estimated requirement.

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|---|--------------|---------|
| 19. CORRECT Rx PHARMACY SERVICES, INC. | \$135,000.00 | Renewal |
|---|--------------|---------|

Contract No. B50003174 - Ortho Products - Health Department
- P.O. No. P525598

On December 11, 2013, the Board approved the initial award in the amount of \$40,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$135,000.00 is for the period December 11, 2014 through December 10, 2015, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

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|----------------------------------|--------------|---------|
| 20. NULINX INTERNATIONAL INC. | \$ 44,400.00 | Renewal |
|----------------------------------|--------------|---------|

Contract No. 08000 - COPA-Web-based Software Package -
Mayor's Office of Human Services - Req. No. R686073

On January 12, 2011, the Board approved the initial award for (Child Outcome Planning and Assessment) COPA software in the amount of \$36,000.00. The award contained four 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$44,400.00 is for the period January 12, 2015 through January 11, 2016. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
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Bureau of Purchases

21. FERGUSON ENTERPRISES, INC.

SNAP-ON INDUSTRIAL, A DIVISION
OF IDSC HOLDINGS, LLC

FASTENAL COMPANY

HILTI, INC.

MILL SUPPLY COMPANY, INC.

SUBURBAN SALES AND RENTAL
CENTER, INC.

APPLIED INDUSTRIAL
TECHNOLOGIES, INC.

\$200,000.00

Renewal

Contract No. B50001746 - Hand and Power Tools and Related Hardware - Departments of Public Works, Transportation and General Services, etc. - P.O. No. P516312 through P513318

On February 2, 2011, the Board approved the initial award in the amount of \$450,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$200,000.00 is for the period March 30, 2015 through March 29, 2016. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

22. COLOSSAL CONTRACTORS, INC.

COALITION TO END CHILDHOOD LEAD
POISONING, INC.

HAWKEYE CONSTRUCTION, LLC

MAC-PAR SERVICES, LLC

U.K. CONSTRUCTION &
MANAGEMENT, LLC

\$1,000,000.00

Renewal

Contract No. B50002131 - Lead Abatement at Low Income Residences - Department of Housing and Community Development - P.O. No. P519214 through P519219

On December 14, 2011, the Board approved the initial award in the amount of \$1,800,000.00 to six vendors.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of PurchasesPerformed

| | | |
|--|---------------------|--|
| MBE: Destiny Group, Inc. t/a KMT Contractors | \$174,585.50 (18%) | |
| WBE: Fitch Dustdown Co., Inc. | \$ 33,813.92 (3.5%) | |

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

Daszer-Bal Corporation d/b/a Jani-King of Baltimore was found in non-compliance on December 8, 2014. This renewal is recommended subject to vendor curing its deficit in 60 days.

Bureau of Purchases

24. AJ STATIONERS, INC.
 AMERICAN DESIGN
 ASSOCIATES, INC.
 AMERICAN OFFICE
 EQUIPMENT COMPANY, INC.
 BRETTFORD MANUFACTURING,
 INC.
 CAPITAL OFFICE SYSTEMS,
 INC.
 DOURON, INC.
 ERGONOMIC CONCEPTS, LLC
 F.A. O'TOOLE OFFICE
 SYSTEMS, INC.
 GLOVER EQUIPMENT, INC.
 INDIANA FURNITURE
 INDUSTRIES, INC.
 RUDOLPH'S OFFICE AND
 COMPUTER SUPPLY, INC.
 QUAKER FURNITURE, INC.
 D/B/A STUDIO Q FURNITURE
 EXEMPLIS CORPORATION
 D/B/A SITONIT SEATING
 THE MARVEL GROUP, INC.
 TRENDWAY CORPORATION

| | | |
|-----------------|----------------|---------|
| WRIGHT LINE LLC | \$1,000,000.00 | Renewal |
|-----------------|----------------|---------|

Solicitation No. 2008-01 - Office Furniture and Equipment -
 City-wide Agencies, Various - P.O.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
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Bureau of Purchases

25.

Awarded Manufacturers

VWR INTERNATIONAL, LLC

Bel-Art Products, Fisher Chemical, ISC Bioexpress, Kimberly Clark, Ricca Chemical, Saint Gobain Performance Plastics

PARA Scientific

Dupont Personal Protection, Kimble Chase Kimble, Wheaton Science Products

FISHER SCIENTIFIC CO., LLC.

Across Organics, Alconox, BD Medical, Eppendorf North America Biotools, Fisherbrand, Millipore, Moldex, Molecular Bio-Products, Thermo Scientific

COMADE, INC.N/APromega Corp.Renewal

Contract No. B50001657 - Laboratory Consumables and Drug Reagents - Police Department - P.O. Nos.: P515738, P515739, P515740, and P516897

On December 22, 2010, the Board approved the initial award. This is the final renewal in the amount of \$0.00. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

26. MERCY MEDICAL

| | | |
|--------------|----------------|---------|
| CENTER, INC. | \$8,000,000.00 | Renewal |
|--------------|----------------|---------|

Contract No. B50001347 - Occupational Health Clinic Services - Department of Finance, Office of Risk Management - P.O. No. P529491

On November 24, 2010, the Board approved the initial award in the amount of \$16,189,827.08. The award contained three 2-year renewal options. This first renewal in the amount of \$8,000,000.00 is for the period January 3, 2015 through January 2, 2017 with two, 2-year renewal options remaining. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

| | | |
|------------------------------------|-----------------------|-----------------|
| MBE: Neo Technologies, Inc. | \$ 14,935.00 | (0.08%) |
| Walters Relocation | 344,205.00 | (1.89%) |
| Burs & Garrett | 82,385.00 | (0.45%) |
| RGH Enterprise | 2,261,249.00 | (12.40%) |
| Total MBE: 10% | \$2,702,774.00 | (14.82%) |

| | | |
|---|----------------------|----------------|
| WBE: Professional Employment, Inc. | \$ 851,150.00 | (4.67%) |
| Flowers by Chris | 22,102.00 | (0.12%) |
| Baltimore Fire Protection & Equipment* | 71,972.00 | (0.40%) |
| Total WBE: 5% | \$ 945,224.00 | (5.18%) |

*These companies were certified at the time of award but their certification has since expired. Vendor must replace with Baltimore City-certified companies, upon renewal of contract.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases27. Item No. 1

| | | |
|-----------------------------------|--------------|--|
| L/B WATER SERVICE INC. LIMITED | \$225,000.00 | |
|-----------------------------------|--------------|--|

Item No. 2

| | | |
|---|------------------|--|
| HD SUPPLY WATERWORKS LP, A/K/A HD SUPPLY | <u>75,000.00</u> | |
|---|------------------|--|

| | | |
|------------|---------------------|---------|
| WATERWORKS | <u>\$300,000.00</u> | Renewal |
|------------|---------------------|---------|

Contract No. B50002577 - Brass Fittings - Dept. of Public Works, Bureau of Water & Wastewater - P.O. No. P521765 and P521766

On October 10, 2012, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. On July 3, 2013, the Board approved an increase in the amount of \$350,000.00. This second increase in the amount of \$300,000.00 is necessary to cover needed repairs to the water service and to have an ample supply in stock to ensure minimal disruptions in service. This increase in the amount of \$300,000.00 will make the award amount \$850,000.00. The contract expires on October 9, 2015, with two 1-year renewal options.

MWBOO GRANTED A WAIVER.

| | | |
|-----------------------------------|------------------|------------|
| 28. MUELLER & COMPANY, LLC | \$100,000.00 | Item #1 |
| U.S. PIPE VALVE & HYDRANT, LLC | <u>50,000.00</u> | Items #2&3 |

| | | |
|--|---------------------|----------|
| | <u>\$150,000.00</u> | Increase |
|--|---------------------|----------|

Contract No. B50002617 - Fire Hydrant Parts - Dept. of Public Works, Bureau of Water and Wastewater - P.O. P521887 & P5211888

On November 07, 2012, the Board approved the initial award for the amount of \$350,000.00. The Board is requested to approve an increase due to increased usage for the amount of \$150,000.00. The contract expires on November 15, 2015 with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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|---|--------------|----------|
| 29. GEIGER PUMP AND EQUIPMENT, CO., INC. | \$300,000.00 | Increase |
| Contract No. 08000 - ITT Gould and ITT - Allis Chalmers Pumps Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P525232 | | |

On October 16, 2013, the Board approved the initial award in the amount of \$100,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This increase in the amount of \$300,000.00 is necessary to purchase additional parts for the Department of Public Works Wastewater Facilities Division, as the requirement for the parts has exceeded the agency's original estimate. This increase will make the award amount \$700,000.00. The above amount is the City's estimated requirement.

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|--|--------------|----------|
| 30. DUNBAR ARMORED D/B/A DUNBAR ARMORED, INC. | \$ 20,000.00 | Increase |
| Contract No. B50003386 - Armored Transport Services - Department of Finance - P.O. No.: P528141 | | |

On July 23, 2014, the Board approved the initial award in the amount of \$41,255.59. Two additional locations have been added to this contract. This increase, in the amount of \$20,000.00, will make the award amount \$61,255.59. The contract expires on July 31, 2016 with three 1-year renewal options.

MWBOO GRANTED A WAIVER.

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|--|--------------|----------|
| 31. HIGHER GROUND TRANSPORTA- TION SERVICES, INC. | \$ 65,000.00 | Increase |
| Contract No. B50000924 - Transportation Service for the Sandtown-Winchester & Oliver Senior Centers 2009 - Health Department - Commission on Aging - P.O. No.: P507574 | | |

On April 1, 2009, the Board approved the initial award in the amount of \$167,665.00. Subsequent actions have been approved. This increase, in the amount of \$65,000.00, will make the award amount \$703,147.58. The contract expires on April 1, 2015 with no renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

32. T.E.A.M. SERVICE

CORPORATION OF
NEW YORK, INC.

\$850,000.00

Increase

Contract No. B50002739 - Emergency Generators Installation, Maintenance and Repair Services - Fire Department, Department of General Services, Department of Public Works, and Others - P.O. No.: P522751

On February 13, 2013, the Board approved the initial award in the amount of \$240,750.00. This increase in the amount of \$850,000.00, will make the award amount \$1,090,750.00. The contract expires on March 1, 2016 with two, 1-year renewal options remaining.

MWBOO SET GOALS OF 15% MBE AND 5% WBE.

MBE: Personal Electric, LLC \$18,372.79 15%

WBE: Electric Masters Service \$ 0.00
Oelmann Electric Supply \$ 1,523.00 1.25%*
Co., Inc.

* The WBE performed \$6,892.26. However, expenditures to non-manufacturing suppliers are limited to 25% of each goal. Therefore, the vendor is given credit for only \$1,523.00 or 1.25%.

MWBOO FOUND VENDOR IN COMPLIANCE.

33. BLUESTAR TECHNOLOGIES,

INC.

\$1,400,000.00

Increase

Contract No. B50002845 - Medium and High Voltage Electrical Systems - Agencies Various - Req. Nos. - Various

On May 1, 2013, the Board approved the initial award in the amount of \$940,000.00. On October 29, 2014, the City Purchasing Agent approved an increase in the amount of \$49,999.00.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

This increase, in the amount of \$1,400,000.00, will make the award amount \$2,389,999.99. The contract expires on May 13, 2016 with three, 1-year renewal options remaining.

MWBOO SET GOALS OF 8% MBE AND 3% WBE.

| | | |
|-----------------------------|-------------|-----|
| MBE: A/C Power, Inc. | \$ 3,264.00 | 8%* |
|-----------------------------|-------------|-----|

| | | |
|---|-------------|------|
| WBE: The Allocated Formula Group | \$ 1,523.00 | 1.4% |
|---|-------------|------|

*MWBOO has accepted BlueStar Technologies' plan to utilize A.C. Power on recently released task orders containing enough labor hours to bring them into compliance. A compliance review will be conducted on or about January 30, 2015.

MWBOO FOUND VENDOR IN COMPLIANCE.

| | | |
|-----------|---------|-----------|
| 34. PAPCO | \$ 0.00 | Extension |
|-----------|---------|-----------|

Contract No. B50001083 - Gasoline and Diesel Fuel -
Department of General Services & Department of Transportation
- P.O. No. 521626

On July 29, 2009, the Board approved the initial award for the amount of \$68,750,000.00. June 06, 2012, the Board approved a renewal of the award for the amount of \$20,000,000.00. On September 26, 2012, the Board approved an assignment of the award. On December 12, 2012, the Board approved an amendment to the award. On May 15, 2013 the Board approved the final renewal of the award for the amount of \$800,000.00. On July 02, 2014, the Board approved an extension of the award. On September 24, 2014, the Board approved an extension and approved rejection of all bids because the Bureau of Purchases, in the process of evaluation and recommendation of the award, determined that there is a need to evaluate the MBE participation goal. The Bureau of Purchases has issued a new solicitation.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

Additional time is required to complete the rebidding process, and to allow the City to lock in current low fuel prices for the summer when fuel prices are traditionally at their lowest. The new contract is expected to begin in the spring, to allow for an overlap and orderly transition of services. An extension is requested for the amount of \$3,000,000.00.

MWBOO SET GOALS OF 15% MBE AND 0% WBE.

| | <u>Commitment</u> | <u>Performed</u> | |
|-----------------------------------|-------------------|------------------|---------|
| MBE: JJ Adams Fuel Oil Co. | 3.75% | \$825,978.19 | (15.3%) |
| WBE: N/A | | | |

MWBOO FOUND VENDOR IN COMPLIANCE.

| | | |
|--|---------------------|------------------|
| 35. <u>QIAGEN, INC.</u> | <u>\$ 51,173.45</u> | <u>Agreement</u> |
| <u>Contract No. 08000 - EZ1 Advanced XL Robot - Baltimore Police Department-Lab - Req. No. R678224</u> | | |

The Board is requested to approve and authorize execution of an Agreement with Qiagen, Inc. The period of the agreement is December 24, 2014 through December 23, 2015.

The vendor is the manufacturer and sole distributor of the EZ1 Advanced XL Robot, which is used by the Police Department's Forensic Biology Unit to perform extraction of forensic samples. An intent to waive competition was issued with no responses received. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

- | | | |
|---|-----|-------------------------------------|
| 36. EXPRESS SCRIPTS INSURANCE COMPANY | N/A | 3 rd Amendment Agreement |
| Contract No. BP-07150 - Prescription Drug Program Services Medicare Part D - Department of Human Resources - Req. No. N/A | | |

The Board is requested to approve and authorize execution of the 3rd Amendment to Agreement with Express Scripts Insurance Company. The 3rd Amendment to Agreement is for the period of January 01, 2015 through December 31, 2015, with no renewal options.

On September 12, 2007, the Board approved the initial award to Express Scripts, Inc. for a Commercial Prescription Drug Program for employees and retirees.

On June 30, 2010, per the terms of Contract No. BP-07150 with Express Scripts, Inc., the City implemented Part D of the Medicare Prescription Drug, Improvement and Modernization Act of 2003 for eligible retirees, effective April 1, 2010.

On December 8, 2010, the Board approved Medicare Part D Agreement for Calendar Year 2011. On June 6, 2012, the Board approved the Medicare Part D Agreement for Calendar Year 2012.

On December 5, 2012, the Board approved the First Amendment for Medicare Part D Agreement for Calendar Year 2013.

On March 26, 2014, the Board approved the Second Amendment to Agreement for Calendar Year 2014.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

On December 9, 2014, MWBOO recommended termination of Advanced Fire Protection Systems, LLC contract which will be accomplished by declining to exercise the City's option to renew that vendor on this contract. This final renewal in the amount of \$100,000.00 is for the period December 15, 2014 through December 14, 2015. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 5% MBE AND 3% WBE.

| | <u>Commitment</u> | <u>Performed</u> |
|--------------------------------------|-------------------|------------------|
| MBE: Anderson Fire Protection | 5% | 0% |

Dollar amount performed to date: \$126,387.78

MWBOO FOUND VENDOR IN COMPLIANCE.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions. UPON FURTHER MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Qiagen, Inc. (item no. 35) and the 3rd Amendment to Agreement with Express Scripts Insurance Company (item no. 36). The Mayor **ABSTAINED** on item nos. 5 and 37. The President voted **NO** on item nos. 1, 12, 25, and 35. The Comptroller **ABSTAINED** on item nos. 31 and 36.

MINUTES

Department of Audits - Refunds of Overpayments
Abandoned Property Report

ACTION REQUESTED OF B/E:

The Board is requested to accept the report and approve the recommendations of the Department of Audits on the refunds of overpayments for the abandoned property report.

AMOUNT OF MONEY AND SOURCE:

\$587,525.95 - refunds of overpayments

BACKGROUND/EXPLANATION:

The Department of Audits has conducted a review of claims for potential overpayments that remained either unclaimed or unresolved for three or more years. The Department of Finance, Bureau of Revenue Collections sent 2,979 claim forms to the potential claimants listed on the City's Abandoned Property Report for fiscal year 2011, dated July 18, 2014. The claim forms contained instructions to complete and return those forms to the Board of Estimates. Under procedures established by the Board of Estimates, 775 claim forms, requesting refunds totaling \$771,935.77, were received by the Board of Estimates and forwarded to the Department of Audits for review and recommendation.

The Department determined that \$587,525.95, included in the submitted schedule, represents valid refunds to 556 claimants resulting from duplicate payments, abatements, and tax credits. The Department recommends that these refunds be approved for payment. The Department further recommends that the \$587,525.95 be removed from the listing of abandoned property to be submitted to the State by the Department of Finance, Bureau of Revenue Collections.

The Department determined that potential claims received, totaling \$115,608.31, resulted from various clerical or accounting errors and should not have been included in the

MINUTESDepartment of Audits - cont'd

Abandoned Property Report. Therefore, the Department recommends that \$115,608.31 associated with those claims be retained by the City and removed from the listing of abandoned property to be submitted to the State. The balance of \$68,801.51 represents the adjusted amount for abandoned property that will be included in the amount to be remitted to the State.

UPON MOTION duly made and seconded, the Board accepted the report and approved the recommendations of the Department of Audits on the refunds of overpayments for the abandoned property report.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approved and authorize execution of an Agreement with the Heavy Grace Living Facility, Inc. (Facility). The period of the Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$23,400.00 - 5000-534015-3044-27300-603051

BACKGROUND/EXPLANATION:

The Health Department will disburse State Subsidized Assisted Housing Funds to low income residents at the Facility. This Facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 or older, who have temporary or periodic difficulties with the activities of daily independence in accordance with the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision. The Agreement is late because this is a new provider and the Health Department was waiting on information and signatures from Provider.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with the Heavy Grace Living Facility, Inc.

MINUTESHealth Department - No-Cost Time Extension**ACTION REQUESTED OF B/E:**

The Board is requested to approve the No-Cost Time Extension for the grant agreement with the Zanyvl and Isabelle Krieger Fund. This No-Cost Time Extension will extend the period of the grant award through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

No additional funding is associated with this action.

BACKGROUND/EXPLANATION:

On March 19, 2014, the Board approved the initial grant agreement in the amount of \$45,000.00 for the period March 15, 2014 through June 30, 2015.

The Department requested and received approval from the grantor to extend the award of the project period effective March 15, 2014 through December 31, 2015. This extension will allow the Department to complete leadership and supervisory training and the B'more Fit for Healthy Babies Pilot Program.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved the No-Cost Time Extension for the grant agreement with the Zanyvl and Isabelle Krieger Fund.

MINUTES

Office of the Mayor - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Mr. William S. Ratchford, II. The period of the Agreement is January 1, 2015 through December 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$95,000.00 - 1001-000000-1250-152900-603018 \$95.00 hourly

BACKGROUND/EXPLANATION:

Mr. Ratchford is knowledgeable of State and local legislative and fiscal matters. He has been involved in legislative and fiscal policy analysis before the Maryland General Assembly since 1962. He served as Director of the Department of Fiscal Services from 1974 to 1977 and has earned a great deal of respect in legislative policy and fiscal matters.

As a consultant to the Mayor and Senior Advisor, he will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City on various matters concerning the Baltimore City Public School System.

The Agreement is late because it was difficult obtaining signatures due to out-of-town obligations.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Mr. William S. Ratchford, II. The Mayor **ABSTAINED**.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Park Heights Renaissance Inc. (PHR). The period of the grant agreement is effective upon Board approval through July 2015.

AMOUNT OF MONEY AND SOURCE:

\$464,414.50 - 9910-908840-9588
FY15 Video Lottery Terminal Revenue

BACKGROUND/EXPLANATION:

The PHR is a nonprofit organization established in 2007 to implement the Park Heights Master Plan. The PHR provides a variety of community services in addition to undertaking development initiatives that reflect the Master Plan's recommendations.

The City has provided funds to support PHR's operations since it was established using a variety of funding sources. The FY15 Video Lottery Terminal Spending Plan recommended that \$500,000.00 of slots funds be used to support PHR's operations. Due to cost savings realized from prior year funds, the grant amount was increased to \$520,009.00. The Board is being asked to approve less than the full grant amount as two of the positions for which funds have been allocated are not filled. Once that position is filled, the Board will be asked to approve an amendment providing the balance of funds.

Funds will be used to support PHR staff who are responsible for implementing the organization's core programs, and for community engagement activities. Staff who will be supported through this agreement include the: President and CEO; Vice President for Human Services; Vice President for Real Estate Development; and, Office Manager.

MINUTES

DHCD - cont'd

Funds are also being provided to enable PHR to engage the following professional services: accounting, web maintenance, real-estate development, and information technology. Community engagement activities include four home improvement rehab loans, community clean-ups in cooperation with the DPW and a small neighborhood grants program.

Funds are being provided retroactively from July 1, 2014. Upon approval by your Honorable Board, PHR will request reimbursement for expenses incurred from July 1 up to and including the date of approval. PHR will then be required to submit monthly invoices. The term of the Agreement expires on July 30 2015; expenses incurred after June 30, 2014 will not be eligible for reimbursement.

MBE/WBE PARTICIPATION:

The PHR has signed a Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

AUDITS REVIEWED HAD NO OBJECTION.

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------|---|---------------------|
| \$ 9,366.27 | 9910-907191-9588 Park Heights General Fund Revenue | |
| 10,642.73 | " " " Park Heights Pimlico Local Impact Aid -VLT | |
| <u>500,000.00</u> | " " " | |
| \$520,096.30 | Major Redevelop Pimlico Local Impact | |

MINUTES

DHCD - cont'd

| | | |
|---------------------|--------------|----------------------|
| \$ 9,366.27 | ----- | 9910-908840-9588 |
| | | PHR-FY15 |
| | | General Fund Revenue |
| <u>510,642.73</u> | <u>-----</u> | " " " |
| \$520,096.30 | | PHR-FY15 |
| | | Major Redevelopment |
| | | Pimlico Local Impact |
| | | Aid - VLT |

This transfer of funds will be used to support personnel who implement PHR's core programs and services, and for community engagement activities.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Park Heights Renaissance Inc. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

PROPOSAL AND SPECIFICATION

- 1. Department of Public Works/ - WC 1330, Water Appurtenances
Office of Engineering and Installations and Small Main
Construction Repairs & Installations at
Various Locations
BIDS TO BE RECV'D: 01/21/2015
BIDS TO BE OPENED: 01/21/2015

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the dates indicated.

* * * * *

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

* * * * *

Kim A. Trueheart

December 23, 2014

Board of Estimates

Attn: Clerk

City Hall, Room 204

100 N. Holliday Street,

Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 104, City Council President and members of the Board of Estimates, BOE Agenda dated November 26, 2014, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
 - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various

Email: ktrueheart@whatfits.net

5519 Belleville Ave

Baltimore, MD 21207

agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on December 14, 2014.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,

Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

President: "I want to wish everyone a safe and happy holiday season. Does anybody else want to say any remarks?"

Mayor: "The same, we've had a tremendous year and I want to thank everyone who worked so -- it's not on sorry. We've had a tremendous year, certainly a lot of challenges but a lot of successes and at the BOE, I know there are a bunch a people who work behind the scenes to make everything run smoothly. I want to thank all of you for that and I hope everyone has a great holiday and I hope that we revisit the Christmas Eve BOE meeting if it should ever occur again in -- we should have had a vote on that."

City Solicitor: "Yes."

Mayor: "Thanks."

President: "Madam Comptroller."

Comptroller: "Yeah, I'd just like to echo what my colleagues said and I would just like to wish all of you happiness and joy, peace, and prosperity in the New Year, and be safe."

President: "There being no more business before the Board, the meeting will recess until bid opening at twelve noon. Thank you."

* * * * *

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases

- B50003879, Major Repairs,
Upgrades & Replacement of
Underground and Aboveground
Fuel Tanks
BIDS TO BE RECV'D: 01/21/2015
BIDS TO BE OPENED: 01/21/2015

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Recreation
and Parks

- RP 14827, Northwest Park
Playground

P. Flanigan & Sons, Inc.
Allied Contractors, Inc.
SGX, Inc.
DSM Properties, LLC
JLN Construction Services, LLC

Bureau of Water and Wastewater

- WC 1309R, AMI/R Urgent Need
Metering Infrastructure
Repair and Replacement,
Various Locations (Up to 3"
& Larger Water Service)

R.E. Harrington Plumbing & Heating, Inc.
Metra Industries

Bureau of Water and Wastewater

- WC 1310R, AMI/R Urgent Need
Metering Infrastructure
Repair and Replacement,
Various Locations (Up to 3" &
Larger Water Service)

R.E. Harrington Plumbing & Heating, Inc.
Metra Industries

MINUTES

Bureau of Purchases

- B50003889, Provide Various
Submersible Pumps

BT Plumbing, Inc.
R.E. Michel Co.
Excel Fluid Group

Bureau of Purchases

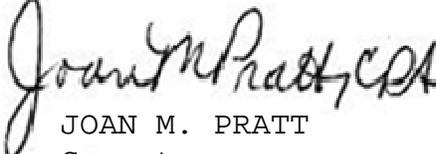
- B50003850, Gas Chromato-
graphy & Gas Chromatography/
Mass Spectrometry Instruments
for the Forensic Laboratory

Agilent Technologies, Inc.
Shimadzu Scientific Instruments, Inc.
Thermo Electron North America, LLC*

*UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Thermo Electron North America, LLC **NON-RESPONSIVE** due to the company's placement of conditions, exceptions, and deviations that materially modify the terms of the Request for Proposal.

* * * * *

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, January 14, 2015.


JOAN M. PRATT
Secretary