

## MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President  
Honorable Stephanie Rawlings-Blake, Mayor  
Honorable Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Rudolph S. Chow, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
S. Dale Thompson, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning, the February 11, 2015 meeting of the Board of Estimates is called to order. In the interest of promoting better order and efficiency, persons who are disruptive to the hearings will be asked to leave the hearing room immediately. I would direct the Board members attention to the memorandum from my office dated February 9, 2015, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted."

\* \* \* \* \*

## MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Absolute Underground, Inc.	\$ 1,500,000.00
American Combustion Industries, Inc.	\$ 8,000,000.00
CAM Construction Co, Inc.	\$ 76,878,000.00
Itron, Inc.	\$3,356,170,000.00
M&E Sales, Inc.	\$ 387,000.00
McNew Excavating, Inc.	\$ 1,500,000.00
Robinson Pipe Cleaning Company	\$ 43,236,000.00
Solutionwerks, Inc.	\$ 8,000,000.00
The American Asphalt Paving Co., LLC	\$ 1,500,000.00
Thompson Electric, Inc.	\$ 8,000,000.00
W.M. Schlosser Company, Inc.	\$ 139,320,000.00
Long Fence Company, Inc.	\$ 114,696,000.00

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR LONG FENCE COMPANY, INC.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

President: "The first item on the non-routine agenda can be found on Page 2, Item 1, Qualifications of Contractors, Long Fence Company, Inc. Will the parties please come forward?"

Mr. Mullens: "Michael Mullens on behalf of the Law Department, Michael Augins on behalf of the Boards and Commissions"

Mr. Augins: "Um, good morning, Michael Augins. Um -- we um -- recommend the approval for Long Fence for the amount

## MINUTES

BOARDS AND COMMISSIONS - cont'd

of money shown on the agenda and they have met all of the requirements that we asked for on the financial statements, we verified their reference and equipment, and we had no reason not to."

President: "Okay, well, um, Long Fence has a history of not meeting the MBE/WBE requirements. So, what could you tell us uh -- to make us understand that they will do it in the future because they haven't been doing it?"

Mr. Augins: "Um -- once again, we um -- at Boards and Commissions had no knowledge that they had a problem -- and hopefully in the future we have some things in place that we will communicate and all agencies will know what's going on, if there's a problem."

President: "Well, they've been having this problem um, for a while now where they have not been in compliance with the MBE/WBE, so I don't feel comfortable um, with supporting this. Anybody else have any -- Madam Mayor."

Mayor: "Thank you very much, Mr. Augins. As I said to Long Fence, back uh, on September the 18, 2013, I feel like it was yesterday, it was 2013, um, their compliance with, I made it very clear that their compliance with MBE/WBE laws is not optional, it's required."

**MINUTES****BOARDS AND COMMISSIONS** - cont'd

It's something that uh-- this administration takes very seriously. I voted against extending Long Fence's contract then because of their long history of non-compliance. While Long Fence is merely seeking pre-qualification here, the pre-qualification rules also require compliance with local laws. At the September 2013 BOE session, Long Fence expressed its commitment for moving forward with compliance. I ultimately want to see Long Fence comply because it will benefit minority and women-owned businesses. However, due to Long Fence's history of non-compliance, I need to see a plan demonstrating Long Fence's capacity to meet MBE/WBE goals. Therefore I'm requesting that Long Fence submit a supplemental affirmative action plan to the Office of Boards and Commissions and the Board of Estimates within 30 days, which at a minimum identifies Long Fence's Equal Opportunity Officer and whatever that person was, the same E.O., you know, if that was the same person back in 2013 -- and whether, excuse me, whether that was the same person back in 2013, and whether, excuse me, that person was the same person back in 2013. I would uh -- the uh proposal needs to provide statistical data to evaluate the progress of Long Fence's EEO program, as required by the Equal Opportunity, Equal Employment

## MINUTES

BOARDS AND COMMISSIONS - cont'd

and Affirmative Action Plan policy, which is Section 3 (b) (6) and the plan must disclose the MBE/WBE contractors that Long Fence has identified as potential contractors. I'm also referring Long Fence to my office of Minority and Women-Owned Business Development to assist in the identification of available MBE/WBE contractors. Whenever we find contractors who have non-compliance issues with MBE/WBE laws, I will be requesting that they also submit a new or updated Affirmative Action plan that demonstrates their capacity to comply with the new law, and on that basis, I move that Long Fence's application for pre-qualification be conditionally denied with the right to submit an Affirmative Action plan as specified for consideration within 30 days of the office -- to the Office of Boards and Commissions and the Board of Estimates."

City Solicitor: "Second the Motion."

President: "All in favor say AYE. All opposed. Okay, the Motion carries. Thank you."

Ms. Trueheart: "I would like to go on the record and say I agree with the Mayor."

# Kim A. Trueheart

February 3, 2015

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and a complete failure to provide transparent communications about priorities and outcomes.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 1, Item #1, BOARDS AND COMMISSIONS - Prequalification of Contractors Long Fence Company, Inc. \$114,696,000.00, if approved:
    - i. This action demonstrates the clear need for cogent, value-based decision criteria for retaining or disqualifying vendors who fail to satisfactorily conform with the WMBOO administrative policy, procedures and/or Baltimore City LAW;
    - ii. MWBOO imposed an undisclosed penalty/sanction against Long Fence, Inc. last year for its failure over the past 10 years to comply with WMBOO administrative policy, procedures and/or the LAW;
    - iii. The sanctions and penalties for noncompliance should continue and this vendor should NOT be awarded any city contracts for the same period of time it failed to comply with the WMBOO administrative policy, procedures and/or Baltimore City LAW, or 10 years;
3. How the protestant will be harmed by the proposed Board of Estimates' action: This action presents an opportunity for the City to provide a fair and equitable competitive opportunity for small and minority business benefit from municipal expenditures; however those responsible continue to fail to make the appropriate decisions to achieve that end. The continued mismanagement of major projects by City agencies is disgracefully wasteful and lacking innovative outcomes that generate equity for small and minority businesses.
4. The remedy I seek and respectfully request is that Long Fence, Inc. be removed from this Prequalification list. The WMBOO should be directed to disclose to the public (post on its web site) the sanctions and/or penalties which it imposes for companies that are found in non-compliance with WMBOO administrative policy, procedures and/or the LAW.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 4, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely, Kim Trueheart, Citizen & Resident

Email: [ktrueheart@whatfits.net](mailto:ktrueheart@whatfits.net)

5519 Belleville Ave  
Baltimore, MD 21207

BOARDS AND COMMISSIONS 1. Prequalification of Contractors In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended: Adrian L. Merton, Inc. \$152,163,000.00 Dustin Construction, Inc. \$ 71,766,000.00 E2CR, Inc. \$ 1,500,000.00 Long Fence Company, Inc. \$114,696,000.00 Monumental Paving & Excavating, Inc. \$ 54,153,000.00 Musson Bros., Inc. \$ 49,662,000.00 North Star Painting Company, Inc. \$ 53,532,000.00 Prism Contractors & Engineers, Inc. \$ 1,500,000.00 United Storm Water, Inc. \$ 8,000,000.00

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES****BOARDS AND COMMISSIONS** - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

RJN Group, Inc.	Engineer
Sanders Designs, P.A.	Architect

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms with the exception of Long Fence Company, Inc. The Board conditionally denied Long Fence Company, Inc. with the right to submit an affirmative action plan within 30 days to the Office of Boards and Commissions and the Board of Estimates. The President voted **NO** on Long Fence Company, Inc. only.

**MINUTES**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release among Mr. Marque Marshall, Plaintiff, the Mayor and City Council of Baltimore and Detective Calvin Moss.

**AMOUNT OF MONEY AND SOURCE;**

\$150,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

This is the settlement of an action against Detective Moss for the alleged assault, battery, false arrest, false imprisonment, and alleged violation of Articles 24 and 26 of the Maryland Declaration of Rights.

On January 2, 2013, Detective Moss and other detectives were patrolling the area near the intersection of Erdman Avenue and Edison Highway. The detectives observed an individual later identified as Mr. Marshall open the door of a vehicle and attempt to exit the vehicle while it was still moving. The detectives proceeded to investigate the incident. As the vehicle in which Mr. Marshall was a passenger began slowing down on Clifftmont Avenue, Mr. Marshall exited the vehicle and began running, ignoring commands to stop and show his hands, etc.

The Plaintiff ran across Edison Highway. One detective followed on foot. Detective Moss followed in the police vehicle. The detectives pursuing Mr. Marshall reported seeing a black handgun in the Plaintiff's hand as he was running. They also recall that he was repeatedly grabbing his waist, which is consistent with possessing a handgun. The Plaintiff jumped a fence behind a shopping center, which put him behind row houses on Clifftmont Avenue. As the detective chasing him on foot was scaling the fence to pursue Plaintiff Marshall, he turned towards the detective in a manner that is consistent with preparing to fire a handgun.

**MINUTES**Department of Law - cont'd

Detective Moss shot at the Plaintiff and struck him in the left hand. Detective Moss called for medics, who transported the Plaintiff to Union Memorial Hospital. No handgun was located at the scene. Mr. Marshall had hand surgery at Union Memorial Hospital to repair nerve damage and "revise" the amputation of his left ring finger and left little finger.

As a result of the incident, Plaintiff Marshall filed suit seeking \$1,000,000.00 in compensatory and another \$1,000,000.00 in punitive damages for each of the five counts asserted in the Complaint. Because of conflicting factual issues and objective injuries suffered by Plaintiff, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$150,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve this settlement.

**APPROVED FOR FUNDS BY FINANCE****A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release among Mr. Marque Marshall, Plaintiff, the Mayor and City Council of Baltimore and Detective Calvin Moss. The President voted **NO**.

February 10, 2015

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

- 1) Whom you represent: Self
- 2) What the issues are:
  - i) Pages 3 - 6, Law Department Settlement Agreement and Release (Marshall and Lemon), if approved:
    - (1) These agreements appear to unfairly impose restrictions on the plaintiffs which are not in keeping with citizens' desire for a more open and transparent government;
    - (2) Improving relations with community members has been pronounced as an important goal for this administration, however numerous policies and procedures remain in place which make achieving that goal impossible;
    - (3) The terms and conditions of these agreements appear to restrict citizens right to free speech for purely political reasons and offer no redeeming value in protecting the best interests of the government or citizens involved;
- 3) 3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in court judgments, settlements and other wasteful spending.
- 4) 4. Remedy I desire: The Board of Estimates should immediately direct the law department to cease imposing restriction on plaintiffs who accept restitution in any form from the city.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 11, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

**MINUTES**

Department of Law - Settlement Agreement and Release

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Settlement Agreement and Release among Mr. Albert Lemon, Plaintiff, the Mayor and City Council of Baltimore, Haywood Bradley, and Anand Badgular.

**AMOUNT OF MONEY AND SOURCE:**

\$73,000.00 - 1001-000000-2041-716700-603070

**BACKGROUND/EXPLANATION:**

This is the settlement of an action against Haywood Bradley, et al. for the alleged assault, battery, false arrest, false imprisonment, intentional infliction of emotional distress, gross negligence, and violation of the Maryland Declaration of Rights.

On August 7, 2012, former Officer Haywood Bradley and another officer responded to an apartment complex in the 600 block of Pennsylvania Avenue because the Plaintiff, a security guard at the complex, called 911 to report what appeared to be drug-related activity. Upon responding to the complex, the officers saw that the Plaintiff had a suspect handcuffed inside the Leasing Office. The Plaintiff and Officer Bradley exchanged words regarding whether it was appropriate for the Plaintiff to have the suspect in handcuffs.

The Plaintiff was armed. Officer Bradley attempted to arrest the Plaintiff. Officer Bradley claims that the Plaintiff reached for his handgun, prompting Officer Bradley and the other officer on the scene to draw their weapons. The Plaintiff was arrested on several charges related to the incident.

As a result of the incident, Plaintiff Lemon filed suit seeking \$200,000.00 in compensatory and \$1,000,000.00 in punitive damages for each of the counts asserted in the complaint. The Court dismissed certain counts based on dispositive motions.

**MINUTES**

Department of Law - cont'd

Because of conflicting factual issues and substantial financial losses claimed by the Plaintiff to be a result of the incident and arrest, and given the uncertainties and unpredictability of jury verdicts, the parties propose to settle the matter for a total sum of \$73,000.00 in return for a dismissal of the litigation.

Based on a review of the facts and legal issues specific to this case, the Settlement Committee of the Law Department recommends that the Board of Estimates approve this settlement.

**APPROVED FOR FUNDS BY FINANCE****A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release among Mr. Albert Lemon, Plaintiff, the Mayor and City Council of Baltimore, Haywood Bradley, and Anand Badgujar.

February 10, 2015

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

- 1) Whom you represent: Self
- 2) What the issues are:
  - i) Pages 3 - 6, Law Department Settlement Agreement and Release (Marshall and Lemon), if approved:
    - (1) These agreements appear to unfairly impose restrictions on the plaintiffs which are not in keeping with citizens' desire for a more open and transparent government;
    - (2) Improving relations with community members has been pronounced as an important goal for this administration, however numerous policies and procedures remain in place which make achieving that goal impossible;
    - (3) The terms and conditions of these agreements appear to restrict citizens right to free speech for purely political reasons and offer no redeeming value in protecting the best interests of the government or citizens involved;
- 3) 3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in court judgments, settlements and other wasteful spending.
- 4) 4. Remedy I desire: The Board of Estimates should immediately direct the law department to cease imposing restriction on plaintiffs who accept restitution in any form from the city.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 11, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

**MINUTES**

Baltimore Development Corporation (BDC) - Office Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Office Lease Agreement with L. Abrams & Company, LLC, tenant, for the rental of 142 sq. ft., Suite A42, for the property known as Business Center @ Park Circle located at 2901 Druid Park Drive. The period of the Office Lease Agreement is February 1, 2015 through January 31, 2017.

**AMOUNT OF MONEY AND SOURCE:**

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Installments</u>
1	\$2,700.00	\$225.00
2	\$2,808.00	\$234.00

**BACKGROUND/EXPLANATION:**

L. Abrams & Company, LLC is a minority-owned business founded in 2014. The company provides services to various industries including non-profits, construction, funeral services, IT companies, transportation, communication, and broadcasting industries. Services include Attestation Services, Accounting/Bookkeeping, Consulting, Individual Tax Preparation, Corporate/Partnership Tax Preparation, and audits for compliance.

The space is leased on an "As Is" basis and does not require the landlord to make any modifications. The tenant will be responsible for any improvements or build-out of the premises.

All other landlord services such as utilities, limited janitorial services, and maintenance and repairs to the premises are included in the initial base rent.

**MINUTES**

BDC - cont'd

In addition, the tenant is obligated to maintain and keep in force general public liability, contractual liability, and property damage insurance protection for the premises and name the City as additionally insured under said insurance policies.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Office Lease Agreement with L. Abrams & Company, LLC, tenant, for the rental of 142 sq. ft., Suite A42, for the property known as Business Center @ Park Circle located at 2901 Druid Park Drive.

**MINUTES**

Department of Housing and - Community Development Block  
Community Development Grant-40 Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Community Development Block Grant-40 (CDBG-40) Agreement with South Baltimore Learning Corporation, Inc. (SBLC). The period of this CDBG-40 Agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$63,370.00 - 2089-208915-5930-438034-603051

**BACKGROUND/EXPLANATION:**

The SBLC will provide Adult Basic Education, Pre-GED, GED, tutoring and career counseling services to low- and moderate-income adults residing in the City that have dropped out of high school. All activities will be monitored by City staff.

On April 30, 2014, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2014 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME
3. Emergency Solutions Grant (ESG)
4. Housing Opportunities for Persons with AIDS (HOPWA)

Upon approval of the resolution, the DHCD's Contracts Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2014 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**MINUTES**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

FOR FY 2015, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$55,600.00, AS FOLLOWS:

**MBE:** \$15,012.00

**WBE:** \$5,560.00

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Community Development Block Grant-40 Agreement with South Baltimore Learning Corporation, Inc.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Butler Management, LLC, Developer, for the sale of the City-owned properties located at 2205 E. Chase Street, 2245 E. Chase Street, and 2135 E. Preston Street.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 2205E. Chase Street  
 2,000.00 - 2245E. Chase Street  
2,000.00 - 2135 E. Preston Street  
**\$6,000.00** - Purchase price

**BACKGROUND/EXPLANATION:**

The City will convey all of its rights, title, and interest to 2205 E. Chase Street, 2245 E. Chase Street, and 2135 E. Preston Street to Butler Management, LLC, for the price of \$6,000.00, which will be paid to the City at the time of settlement.

The Developer wishes to purchase the vacant buildings located at 2205 E. Chase Street, 2245 E. Chase Street, and 2135 E. Preston Street for the purpose of rehabilitating the properties and selling them at market rate. The purchase and improvements to the sites will be financed through private sources.

The City is authorized to dispose of the properties by virtue of Article 13, § 2-7 (f) of the Baltimore City Code and through the Broadway East Urban Renewal Plan, approved by the Mayor and City Council of Baltimore by Ordinance No. 11-534 dated November 22, 2011; and through the Urban Renewal Plan for Middle East, approved by the Mayor and City Council of Baltimore by Ordinance No. 05-124 dated December 19, 2002.

**MINUTES**

DHCD - cont'd

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:**

The properties were valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 2205 E. Chase Street and 2245 E. Chase Street was \$4,250.00 each and the purchase price is \$2,000.00 each. The Waiver Valuation price for 2135 E. Preston Street was \$2,135.00 and the purchase price is \$2,000.00.

The properties are being sold to Butler Management, LLC below the price determined by the Waiver Valuation Process because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the properties are being sold less than the waiver valuation price because of their conditions, which will require extensive and immediate remediation.

**MBE/WBE PARTICIPATION:**

The developer will purchase the properties for a price that is less than \$50,000.00 and will receive no City funds or incentives for the purchase or rehabilitation, therefore MBE/WBE is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Butler Management, LLC, Developer, for the sale of the City-owned properties located at 2205 E. Chase Street, 2245 E. Chase Street, and 2135 E. Preston Street.

**MINUTES**

Department of Housing and - Release Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Release Agreement with The Frederick Ave. Development Corporation, Developer, for properties located at 1001, 1003, 1005, 1007, 1011, 1013 W. Baltimore Street, and 6-8 S. Schroeder Street (now consolidated as 1001 W. Baltimore Street, 10-12 S. Schroeder Street, and 14 S. Schroeder Street).

**AMOUNT OF MONEY AND SOURCE:**

\$98,060.00 - Termination fee, payable to the City

**BACKGROUND/EXPLANATION:**

The City will terminate the Land Disposition Agreement (LDA) with The Frederick Ave. Development Corporation dated November 25, 1998, for the purchase of 1001, 1003, 1005, 1007, 1011, 1013 W. Baltimore Street, and 6-8 S. Schroeder Street (now consolidated as 1001 W. Baltimore Street and 10-12 S. Schroeder Street, and 14 S. Schroeder Street), pursuant to Section 5:03(iv) of the LDA.

The properties in the LDA were sold to the Developer for \$6,000.00. The LDA was recorded in Liber FMC No. 8946, folio 454. The Developer has not been able to develop the property and has entered into a contract to sell the property to a new developer. The contract is contingent upon the termination of the LDA as aforesaid.

**MINUTES**

DHCD - cont'd

The referenced properties are privately owned and are not being sold by the City. The amount to be collected by the City with regards to this transaction is a termination fee in the amount of \$98,060.00.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Release Agreement with The Frederick Ave. Development Corporation, Developer, for properties located at 1001, 1003, 1005, 1007, 1011, 1013 W. Baltimore Street, and 6-8 S. Schroeder Street (now consolidated as 1001 W. Baltimore Street, 10-12 S. Schroeder Street, and 14 S. Schroeder Street).

**MINUTES**

Health Department - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an Agreement with Health Care for the Homeless, Inc. The period of the Agreement is July 1, 2014 through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$664,582.00 - 5000-523015-3110-307500-405001

**BACKGROUND/EXPLANATION:**

Health Care for the Homeless, Inc. will provide health care services for homeless persons through its clinic and outreach program in the greater Baltimore area.

The Agreement is late because there was a delay in receiving an acceptable scope and budget.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Health Care for the Homeless, Inc.

# Kim A. Trueheart

February 10, 2015

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of a lack of vision, poor fiscal planning and management and failure to capitalize on strategic investment opportunities in our youth by the Mayor of Baltimore City and the various Departments and Agencies.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Page 15, Health Department – Agreement, Health Care for the Homeless, Inc, if approved:
    - i. This agreement appears to provide an excessive amount of funding for “health care services for homeless persons”;
    - ii. This agreement fails to provide specific data disclosing the number of homeless to be served;
    - iii. This agreement fails to provide specific data disclosing the types of health care services to be provided homeless persons;
    - iv. The Affordable Care Act provides coverage of health care expenses for homeless persons and this agreement appears to be duplicative of this coverage;
3. How the protestant will be harmed by the proposed Board of Estimates’ action: The Health Department and the other various city agencies have failed at providing adequate programming and services for the estimated 4000 individuals who are homeless in Baltimore City. Based on the BAD outcomes that continue to be produced by this office this action should NOT be approved. The critical need being filled by this funding demands the utmost scrutiny by this board. Proper administration of these funds allocated to organizations that successfully meet the critical service need to achieve the Housing First” objective to end homelessness is necessary and strict internal management controls must be in place within the Health Department to meet this objective. City Agencies have NOT demonstrated proper stewardship of scarce funds which place an undue burden on the generosity of residents when ample funding continues to be available, yet mismanaged. This mismanagement unfairly burdens city residents, including myself, with finding alternative methods to fund desperately needed program and services for the homeless.

5519 Belleville Ave  
Baltimore, MD 21207

4. The remedy I seek and respectfully request is: This action be placed on the “Non-Routine” agenda and that the Health Department is requested to make an oral presentation, for public awareness, of its funding allocation formula for providing funds to homeless providers who deliver services.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 11, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

5519 Belleville Ave  
Baltimore, MD 21207

**MINUTES****TRANSFERS OF FUNDS**

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

395 - 397

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

**MINUTES****TRANSFER OF FUNDS**

	<b><u>AMOUNT</u></b>	<b><u>FROM ACCOUNT/S</u></b>	<b><u>TO ACCOUNT/S</u></b>
<u>Department of General Services</u>			
1.	<b>\$150,000.00</b>	9916-904845-9194 5 <sup>th</sup> Public Building Loan	9916-902944-9197 Benton Building Exterior Stone Wall - Active

This project will alleviate water from infiltrating into the exterior stone walls and causing damage to the Benton Building. Without prompt action, the exterior stone walls will deteriorate to such a point that the entire surface will have to be replaced.

Department of Housing and Community Development

2.	<b>\$ 65,000.00</b>	9991-945002-9587 CDBG 22	9997-912333-9593 Baltimore Community Arts Program
----	---------------------	-----------------------------	---------------------------------------------------------

This transfer will provide Community Development Block Grant funds for the Baltimore Community Arts Program for fiscal year 2015.

Department of Recreation and Parks

3.	<b>\$ 20,000.00</b>	9938-912055-9475 Video Lottery Terminal Revenue	9938-913055-9474 FY15 Northwest Park Improvement - Reserve FY15 Northwest Park Improvement - Active
----	---------------------	----------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1165, Task #13 to Mahan Rykiel Associates, Inc.

MINUTES

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
4.	<b>\$ 20,000.00</b>	9938-920019-9475 Rec. & Parks 23 <sup>rd</sup> Series	9938-922019-9474 Carroll Park Athletic Fields - Active

This transfer will provide funds to cover the costs associated with design services for the Carroll Park Athletic Fields renovation.

5.	\$ 5,000.00	9938-911039-9475 Rec. & Parks 27 <sup>th</sup> Series	
	15,000.00	" "	
	<u>State</u>		
	<b>\$ 20,000.00</b>	-----	9938-912039-9474 Park Maintenance Facility - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 23 to Rummel, Klepper & Kahl, LLP.

6.	\$ 4,000.00	9938-909036-9475 Rec. & Parks 27 <sup>th</sup> Series	
	12,000.00	" "	
	<u>State</u>		
	<b>\$ 16,000.00</b>	-----	9938-911036-9474 FY15 Park Building Renovation - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 24 to Rummel, Klepper & Kahl, LLP.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks - cont'd</u>		
7.   \$ 4,000.00	9938-909036-9475	
Rec. & Parks	FY15 Park Building	
27 <sup>th</sup> Series	Renovation - Reserve	
12,000.00	"          "	
<u>State</u>		
 <b>\$ 16,000.00</b>	 -----	 9938-911036-9474 FY15 Park Building Renovation - Active

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1167, Task No. 25 to Rummel, Klepper & Kahl, LLP.

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

\* \* \* \* \*

The Board is requested to  
approve award of  
the formally advertised contract  
listed on the following pages:

399 - 400

to the low bidder meeting specifications,  
or reject bids on those as indicated  
for the reasons stated.

In connection with the Transfer of Funds,  
a report has been requested  
from the Planning Commission,  
the Director of Finance having reported favorably  
thereon, as required by the provisions  
of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Recreation and Parks

1. RP 14827, Northwest Allied Contractors, \$258,000.00  
 Park Playground, Inc.  
 2101 W. Rogers Ave.

**MBE:** J.M. Murphy Enterprises, \$5,200.00 2.01%  
 Inc.

**WBE:** S&L Trucking, LLC \$2,720.00 1.05%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$270,000.00	9938-918032-9475	9938-919032-9474
Video Lottery	Reserve - Northwest	Active - Northwest
Terminal	Park Improvement	Park Improvement
Revenue		

This transfer will provide funds to cover costs associated with the award of the Northwest Park Playground, Contract No. RP 14827.

Bureau of Purchases

3. B50003868, Conven- Beltway International, \$256,896.00  
 tional Cab Bulk LLC  
 Truck

(Dept. of General Services)

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

4. B50003897, Supply of Fire Hose	Witmer Public Safety Group, Inc.	\$114,676.00
--------------------------------------	-------------------------------------	--------------

(Balto. City Fire Dept.)

MWBOO determined that no goals would be set because of no opportunity to segment the contract.

**MWBOO GRANTED A WAIVER.**

5. B50003878, Main- tenance Services For Liquid Oxygen Plant No. 2 at Patapsco Waste- water Treatment Plant	Solutionwerks, Inc.	\$207,000.00
-------------------------------------------------------------------------------------------------------------------------------	---------------------	--------------

(Dept. of Public Works,  
Bureau of Water and Wastewater)

MWBOO set goals of 0% MBE AND 0% WBE.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- |                                                                                                                                                                |             |         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------|
| 1. THERMO ELECTRON NORTH<br>COMPANY, INCORPORATED                                                                                                              | \$29,079.31 | Low Bid |
| Solicitation No. B50003936 - Chemical, Fire Debris and Accelerants used in the Trace Laboratory - Baltimore City Police Department - Req. No. R678804          |             |         |
| 2. MID ATLANTIC CAR WASH<br>TECHNOLOGY, INC.<br>t/a WASH TECH                                                                                                  | \$15,000.00 | Renewal |
| Solicitation No. B50002351 - O.E.M. Parts and Service for the Tandem Rite Touch Car Wash - Department of General Services, Fleet Management - Req. No. R519848 |             |         |

On April 4, 2012, the Board approved the initial award in the amount of \$15,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This first renewal in the amount of \$15,000.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining.

- |                                                                                                                                    |                              |                                 |
|------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------------------|
| 3. ASSOCIATED BLACK<br>CHARITIES, INC.                                                                                             | \$4,438,668.00<br>205,772.00 | Sub-grantee funds<br>Direct Fee |
|                                                                                                                                    | <u>\$4,644,440.00</u>        | Renewal                         |
| Contract No. B50002790 - Provide Fiscal Agent Services for the Ryan White Part A Operations - Health Department - P.O. No. P525581 |                              |                                 |

On August 14, 2013, the Board approved the initial award in the amount of \$280,355.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$4,644,440.00 is for the period March 1, 2015 through February 29, 2016, with no renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO SET GOALS OF 10% MBE AND 5% WBE**

**MWBOO GRANTED A WAIVER OF THE MBE/WBE GOALS ON AUGUST 22, 2013.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                                                                                                                                 |              |                             |
|---------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------|
| 4. SIRCHIE ACQUISITION<br>COMPANY, LLC                                                                                          | \$ 16,000.00 | Ratification<br>and Renewal |
| Contract No. B50001635 - Forensic Supplies for the Mobile<br>Crime Lab - Baltimore City Police Department - P.O. No.<br>P514829 |              |                             |

On September 22, 2010, the City Purchasing Agent approved the initial award in the amount of \$16,000.00. The award contained five 1-year renewal options. Subsequent renewals have been exercised. Ratification is necessary due to an administrative oversight. This renewal in the amount of \$16,000.00 is necessary to continue to provide the necessary forensic supplies for the Police Department's Mobile Crime Lab.

The period of the ratification is September 29, 2014 through February 11, 2015. The period of the renewal is February 12, 2015 through September 28, 2015, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

- |                                                                                                                                                                   |              |          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|----------|
| 5. INDUSTRIAL MONITORING AND<br>CONTROL SYSTEMS, INC.                                                                                                             | \$ 50,000.00 | Increase |
| Contract No. 08000 - SCADA i-FIX Hardware & Software<br>Maintenance Agreement - Department of Public Works, Bureau of<br>Water and Wastewater - Req. Nos. Various |              |          |

On January 26, 2011, the Board approved the initial award in the amount of \$50,000.00. On October 17, 2012, the Board approved an increase in the amount of \$200,000.00. This increase in the amount of \$50,000.00 is necessary to support the continuation of required system maintenance, and will make the award amount \$300,000.00. The contract expires on January 25, 2016.

MBE/WBE PARTICIPATION:

Not Applicable

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

6. TOWN & COUNTRY PET SUPPLY, INC.	\$18,100.00	Renewal
---------------------------------------	-------------	---------

Solicitation No. B50002332 - Dog Food & Supplies for the  
Police Department - Police Department - Req. No. R590381

On April 11, 2012, the Board approved the initial award in the amount of \$54,056.38. The award contained two 1-year renewal options. The period of the renewal is April 11, 2015 through April 10, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

7. CROVATO PRODUCTS & SERVICES, LLC	\$100,000.00	Increase
----------------------------------------	--------------	----------

Contract No. 06000 - BG Chemicals - Department of General  
Services, Fleet Management - P.O. No. P524844

On September 4, 2013, the Board approved the initial award in the amount of \$150,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$100,000.00 is necessary. This increase in the amount of \$100,000.00 will make the award amount \$250,000.00. The contract expires on September 30, 2016, with two 1-year renewal options remaining. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                                                                                                |         |                    |
|------------------------------------------------------------------------------------------------|---------|--------------------|
| 8. THC ENTERPRISES, INC. d/b/a                                                                 |         |                    |
| MID-ATLANTIC WASTE SYSTEMS                                                                     | \$ 0.00 | Extension          |
| Solicitation No. B50000886                                                                     | -       | Roll-Off Container |
| Rehabilitation & Repair - Department of Public Works, Bureau of Solid Waste - P.O. No. P507043 |         |                    |

On January 28, 2009, the Board approved the initial award in the amount of \$84,202.05. The award contained two 1-year renewal options.

Both renewals have been exercised. Informal bids were solicited by posting on CitiBuy, however, the three bids exceeded the \$50,000.00 threshold for informal bidding. An extension is requested to allow time for a new solicitation to be competitively bid, advertised, and awarded. The period of the extension is February 2, 2015 through May 1, 2015. The above amount is the City's estimated requirement.

- |                                                                                                                                                                                   |              |           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 9. TIDEWATER PRODUCTS, INC.                                                                                                                                                       | \$500,000.00 | Extension |
| Contract No. B50000873 - Polymeric Flocculants, GBT for the Back River Wastewater Treatment Plant - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P505943 |              |           |

On December 24, 2008, the Board approved the initial award in the amount of \$758,835.00. The award contained four renewal options. All renewals have been exercised. On November 27, 2013, the Board approved an extension in the amount of \$500,000.00. A new solicitation will be required at the end of the current contract, which will possibly result in contracting for a different polymer. Due to ongoing construction activities at the Gravity Belt Thickening Facility, a test trial, which is required to identify an appropriate polymer would be difficult to conduct. Therefore, a one year extension is required. The vendor will hold the current price for the extension period. The period of the extension is March 1, 2015 through February 29, 2016. The above amount is the City's estimated requirement.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

10. ALLEN & SON MOVING/ STORAGE, INC.	\$ 12,760.00	Extension
------------------------------------------	--------------	-----------

Contract No. 06000 - Storage Trailers for Head Start  
Locations - Mayor's Office of Human Services - Req. No.  
R688213

On September 3, 2014, the Board approved the initial award in the amount of \$44,488.50. The vendor provided moving, packing, shipping, and storage of all furniture and equipment from various Head Start sites. This request allows payment for the final invoice for services for the month of December 2014. The period of the extension is December 1, 2014 through December 31, 2014.

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ITEM NO. 10.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest. Her correspondence has been sent to the appropriate agency and/or committee which will respond directly to Ms. Trueheart.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions. The Board further ratified the agreement with Sirchie Acquisition Company, LLC (item no. 4). The Comptroller **ABSTAINED** on item nos. 3 and 10.

Feb 10, 2015

Ms TAYLOR,

I am submitting the following protest:

- 1) SELF
- 2) Page 24, item 10; BUREAU OF PURCHASES, EXTENSION CONTRACT NO. 06000.
- 3) <sup>a)</sup> This item is reflective of the continued MISMANAGEMENT OF SCARCE TAXPAYER FUNDS BY THE MOHS;
- b) THE ITEMS BEING STORED ARE DESPERATELY NEEDED FOR SUCCESSFUL OPERATIONS OF HEAD START FOR OUR BABIES AND PUTTING THEM IN A WAREHOUSE IS WASTEFULLY NEGLIGENT.
- 4) THIS ACTION CAUSES THE HEAD START PROGRAM ~~TO~~ OPERATORS TO ACQUIRE THESE ITEMS THROUGH OTHER MEANS WHICH POSSIBLY MEANS DUPLICATE ITEMS ARE BEING PURCHASED AT TAXPAYER EXPENSE.
- 5) THIS ITEM SHOULD NOT BE APPROVED UNTIL MOHS EXPLAINS WHY THESE ITEMS ARE BEING WAREHOUSED INSTEAD OF BEING DISTRIBUTED TO LOCAL HEAD START FACILITIES.

Sincerely,  
  
Kim A. Trawick  
Citizen

MINUTES

EXTRA WORK ORDER

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

as listed on the following page:

407

The EWO has been reviewed and approved  
by the Department of Audits, CORC, and  
MWBOO unless otherwise indicated.

**MINUTES****EXTRA WORK ORDER**

Contract	Prev. Apprvd.	Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. EWO #018, (\$191,647.62) - TR 97335, O'Donnell Street Viaduct Replacement

\$9,345,198.40	\$580,629.05	Kiewit Construc-	-	-
		tion Co.		

This authorization provides for payment of overrun items, deduction of amounts not needed due to underrun or not used items, and to balance out the contract.

**MINUTES**Department of Real Estate - Lease Renewal**ACTION REQUESTED OF B/E:**

The Board is requested to approve a renewal of the lease agreement with The Gay and Lesbian Community Center of Baltimore, Limited Inc., Tenant, for the rental of a portion of the property known as the Waxter Center for Senior Citizens, 861 Park Avenue (aka 1000 Cathedral Street), consisting of 4,700 sq. ft. The period of the lease renewal is February 5, 2015 through February 4, 2016.

**AMOUNT OF MONEY AND SOURCE:**

<u>Annual Rent</u>	<u>Monthly Installment</u>
\$34,272.87	\$2,856.07

**BACKGROUND/EXPLANATION:**

On February 5, 2014, the Board approved the original lease agreement, for one year with two 1-year renewal options.

All other rentals, conditions, and provisions of the lease agreement will remain in full force and effect.

UPON MOTION duly made and seconded, the Board approved the renewal of the lease agreement with The Gay and Lesbian Community Center of Baltimore, Limited Inc., Tenant, for the rental of a portion of the property known as the Waxter Center for Senior Citizens, 861 Park Avenue (aka 1000 Cathedral Street), consisting of 4,700 sq. ft.

**MINUTES**

Fire Department - Governmental/Charitable  
Solicitation Application

**ACTION REQUESTED OF B/E:**

The Board is requested to endorse a Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board to benefit the Baltimore City Fire Prevention Fund to the Baltimore City Foundation. The period of the solicitation is January 1, 2015 through December 31, 2015.

**AMOUNT OF MONEY AND SOURCE:** No general funds are involved.

Collected funds will be deposited and expenditures paid through the Baltimore City Foundation.

**BACKGROUND/EXPLANATION:**

The Baltimore City Fire Department has held a Thrill Show and fire prevention activities in the past years to raise funds to benefit the Baltimore City Fire Prevention Fund. In previous years, the funds raised have helped offset the cost of the Department's Thrill Show, as well as the Free Smoke Alarm Program. This is an open event as well as the solicitation for event sponsors and contributors. The Baltimore City Ethics Board requires that the submitted application be reviewed and approved by the Board of Estimates.

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

UPON MOTION duly made and seconded, the Board endorsed the Governmental/Charitable Solicitation Application to the Baltimore City Ethics Board to benefit the Baltimore City Fire Prevention Fund to the Baltimore City Foundation.

**MINUTES**

Baltimore City Fire Department - Grant Award and Grant  
Compliance Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Fireman's Fund Heritage Grant Award from the Fireman's Fund Insurance Company and approve and authorize execution of the Grant Compliance Agreement.

**AMOUNT OF MONEY AND SOURCE:**

\$12,500.00 - 6000-604315-2142-229500-605007

**BACKGROUND/EXPLANATION:**

This grant award is intended for the shared support of the Baltimore City Fire Department's ability to provide necessary equipment to safely achieve its mission of protecting the citizens of Baltimore City with the purchase of thermal imaging cameras.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT  
CONFIRMED THE GRANT AWARD.**

UPON MOTION duly made and seconded, the Board approved acceptance of the Fireman's Fund Heritage Grant Award from the Fireman's Fund Insurance Company. The Board further approved and authorized execution of the Grant Compliance Agreement.

**MINUTES**

Department of Public Works/Office - Task Assignment  
of Engineering and Construction

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 010 to Rummel, Klepper & Kahl, LLP, under Project No. 1154.2 On-Call Storm Water Study and Engineering Design Services. This task assignment is approximately 11 months.

**AMOUNT OF MONEY AND SOURCE:**

\$152,548.71 - 9958-903351-9525-900020-703032

**BACKGROUND/EXPLANATION:**

ER 4019-East Stony Run Stream Restoration Project was advertised in August 2012. The project was put on hold. The Rummel, Klepper & Kahl, LLP design team will update existing ER 4019, East Stony Run Stream Restoration bid documents, obtain all necessary permits and prepare biddable documents. The project will help the City meet its MS4 permit goals when completed.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 010 to Rummel, Klepper & Kahl, LLP, under Project No. 1154.2 On-Call Storm Water Study and Engineering Design Services.

## MINUTES

Mayor's Office of Human Services (MOHS) - Agreements

The Board is requested to approve and authorize execution of the various Agreements. The period of the Agreement is January 1, 2015 through December 31, 2015, unless otherwise indicated.

1. **JOBS, HOUSING AND RECOVERY, INC.** **\$ 210,968.00**

Account: 4000-496214-3572-591458-603051

Jobs, Housing and Recovery, Inc. will provide support services to 29 individuals. The support services provided include but are not limited to case management, employment assistance and job training, substance abuse treatment and the provision of food to clients. The Agreement is late because there was a delay at the administrative level.

2. **VOLUNTEERS OF AMERICA CHESAPEAKE, INC.** **\$ 85,889.50**

Account: 4000-496214-3572-591462-603051

Volunteers of America Chesapeake, Inc. will provide transitional housing assistance and support services to 35 households.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

3. **BALTIMORE COUNTY** **\$1,065,575.00**

Account: 4000-490915-3573-333678-603051

Baltimore County will provide 85 clients with housing assistance and supportive services, to individuals or to families who have a family member with AIDS. The period of the Agreement is July 1, 2014 through June 30, 2017. The Agreement is late because there was a delay at the administrative level.

**MWBOO GRANTED A WAIVER.****APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

## MINUTES

Enoch Pratt Free Library - TRANSFER OF LIFE-TO-DATE  
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Elizabeth Williams.

The Board is also requested to grant a waiver/exception from the policy, AM-203-03, which allows a maximum of 30 days of sick leave transfer, to grant an additional 63 days for a total of 93 sick leave days.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balance as follows:

<u>Donors</u>	<u>No. of Days</u>	<u>Donors</u>	<u>No. of Days</u>
Rhoda Y. Ruggs	5	Alprescia M. Rivers	5
Devon Ellis	1	Chantel Logan Bell	2
Tia D. McDonald	2	Susan P. Pluhar	2
Katherine A. Durner	2	Erin Kelly	1
Michelle R. Sutton	5	Naomi E. Hafter	1
Faith T. Edmonds	5	Eva A. Slezak	5
Judith C. Cooper	5	John A. Richardson	2
Ruby L. Robinson	2	Ronnie Carter	2
Yvonne C. Patillo	1	Eric T. Thornton	3
Deborah D. Taylor	5	Garland E. Massdin	2
Bruce Hall	2	Edward L. Foster	3
Lamont G. Wade	5	Donnell Sessions	3
Shirley A. Harley	2	Winston H. Walters, Jr.	4
John A. Damond, Jr.	2	Kennard Hopkins	5
Jamillah Abdul Saboor	2	Kwabena O. Sarfo	2
Selma K. Levi	1	Lorraine M. Godfrey	1
Michele Ringger-Weil	<u>1</u>	Stuart Ragland III	<u>2</u>
	<b>48</b>		<b>45</b>

Total Days: **93**

**MINUTES**

Enoch Pratt Free Library - cont'd

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Elizabeth Williams. The Board further granted a waiver/exception from the policy, AM-203-03, which allows a maximum of 30 days of sick leave transfer, to grant an additional 63 days for a total of 93 sick leave days.

**MINUTES**

Bureau of Budget and Management - Fourth Amendment to Agreement  
Research (BBMR)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Fourth Amendment to Agreement with Public Financial Management, Inc., for B50001921 - Mayor's Ten-Year Plan.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The purpose of the Ten-Year Plan is to chart a course for the City to maintain core public services, make its tax structure more competitive, and ensure fiscal sustainability over the coming decade. The Plan considers multiple economic scenarios, projects expenditures and revenues and comprehensively recommends options for achieving balanced budgets while reducing the property tax rate, making needed capital investments, and delivering results to citizens. Implementation of these initiatives is critical to meeting the financial objectives in the Plan and putting the City on the course to fiscal stability.

Utilizing the services of Public Financial Management, Inc. the City successfully implemented a new fire shift model, changes to the Employees' Retirement System for current and new employees, a dependent audit, billboard tax, extension of the parking tax, changes to the healthcare plans, employee wage increases, property tax reduction, improved revenue collection, and capital investments.

This amendment clarifies that Public Financial Management, Inc. and its subcontractors are precluded from bidding on, serving as a subcontractor on, and/or consulting with potential bidders who intend to bid on a solicitation in which Public Financial Management, Inc. or its subcontractors provided consulting services connected to the solicitation. However, if a subcontractor had no involvement in connection with the solicitation, the subcontractor will not be precluded from bidding on the solicitation or providing input to potential bidders.

**MINUTES**

BBMR - cont'd

**MBE/WBE PARTICIPATION:**

**MBE: 3.34%**

**WBE: 5.0%**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Fourth Amendment to Agreement with Public Financial Management, Inc., for B50001921 - Mayor's Ten-Year Plan.

**MINUTES**

Health Department - State Fund Appropriation Transfer

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an Appropriation Adjustment Order (AAO) to transfer State funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 718 (Chronic Disease Prevention).

**AMOUNT OF MONEY AND SOURCE:**

\$115,000.00 - From Account: 5000-500015-3001-599000-405001  
Unallocated State Grant Funds

To Account: 5000-570315-3041-605800-405001  
Tobacco Enforcement Grant

The source of funds is a grant award from the Maryland Department of Health and Mental Hygiene and was accepted by the Board on December 10, 2014.

**BACKGROUND/EXPLANATION:**

The transfer is necessary to provide funding for the Department's tobacco sales compliance project.

Initially, State funding was appropriated within an unallocated State fund account in the Fiscal 2015 Ordinance of Estimates. With this AAO, funding will be moved from the unallocated grant source, in accordance with the actual grant award.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the Appropriation Adjustment Order to transfer State funds within the Baltimore City Health Department from Service 715 (Health Administration) to Service 718 (Chronic Disease Prevention).

## MINUTES

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Audit Digest:

Audit of the Actual Receipts and Expenditures Report, 9-1-1  
Emergency Number System Program of Baltimore City,  
Fiscal Year 2014.

President: "Um, the second item on the non-routine agenda can be found on Page 40, Department of Audits, Audit Reports, and Audit Digest."

Mr. McCarty: "Good morning Mr. President, members of the Board. My name is Bob McCarty, I'm the City Auditor. Uh, the Department of Audits has completed its annual audit of 9-1-1 Emergency Number System Program for Baltimore City. The Actual Receipts and Expenditures Report for Fiscal Year 2014 account for \$4.6 million in telephone surcharge revenues, \$2.7 million in City general fund contributions, and \$7.3 million in operating expenses. This report presents fairly, in all material respects, the program funds, and costs of the System for the year ended June 30, 2014. It is a clean audit opinion. As part of our audit, we have included a separate report required by Government Auditing Standards that addresses the System's compliance with internal control over financial reporting relating to its financial statements, and with certain laws and regulations.

## MINUTES

Department of Audits - cont'd

The System had a deficiency in internal control over financial reporting in Fiscal Year 2013, which continued for Fiscal Year 2014 as a material weakness. Ah, this finding states that the co-mingling of both allowable and unallowable charges in MOIT's 9-1-1 Special and General Fund accounts, complicated the preparation of the report and the related reconciliation to the City's account records. We recommend that MOIT designate accounting numbers, sorry, account numbers to be used for only allowable costs for the 9-1-1 system. MOIT stated that for the Fiscal Year 2015 budget process, they will address this finding and specific account numbers have been established. Ah, based on our audit, the result of a test disclosed no instances of non-compliance with laws and regulations for Fiscal Year 2014."

President: "Any questions? The audit report has been noted."

The Board **NOTED** receipt of the Audit report and related digest.

**MINUTES**

Department of Audits - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve an expenditure of funds to pay the Maryland Chapter of the Association of Certified Fraud Examiners. The expenditure is for training on May 4 - 5, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$10,915.00 - 1001-000000-1310-157800-603020

**BACKGROUND/EXPLANATION:**

The expenditure of funds will pay for the registration of 37 auditors to attend a two-day seminar sponsored by the Maryland Chapter of the Association of Certified Fraud Examiners.

Government Auditing Standards require that each auditor obtain 80 hours of Continuing Professional Education (CPE) every two years. The foregoing program is part of the Department's scheduled training for calendar year 2015. The average cost per staff training hour will be approximately \$18.44, which is well below the industry average in relation to other training of this nature.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the Maryland Chapter of the Association of Certified Fraud Examiners.

**MINUTES**

Mayor's Office on Criminal Justice - Ratification of Interagency Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify the Interagency Agreement with the Circuit Court of Baltimore City. The period of the Interagency Agreement was October 1, 2013 to September 30, 2014.

**AMOUNT OF MONEY AND SOURCE:**

\$135,000.00 - 4000-472013-2252-694203-607001

**BACKGROUND/EXPLANATION:**

On September 12, 2012, the Board approved and authorized acceptance of a grant award from the U.S. Department of Justice for the JAG VIII Grant, Award No. 2012-DJ-BX-1174. The grant was to be utilized between various agencies. The Circuit Court of Baltimore City used the grant to support crime reduction and deterrence by offering crime prevention programs in the community. In addition, the grant was used to develop community service opportunities and support for offenders.

The Interagency Agreement is late because the award documents were recently received and also because of delays in the administrative process.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board ratified the Interagency Agreement with the Circuit Court of Baltimore City.

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1030 S. Ellwood Avenue	J.A. Argetakis for Canton Library	Two 5" conduits @ 50 linear ft.
Annual Charge: N/A		
2. 607 S. Broadway	600 Broadway Apartments, LLC	One blade sign 12.81 sq. ft.
Annual Charge: \$ 70.40		
3. 1624 E. Clement Street	Himalia Capitol, LLC	Balcony, 2 <sup>nd</sup> floor 12'5" x 3'
Annual Charge: \$140.60		
4. 2413 Eastern Avenue	2413 Eastern Avenue, LLC	One awning 39' x 5'
Annual Charge: \$409.50		

Since no protests were received, there are no objections to approval.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

## MINUTES

Department of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various Developers' Agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	<b>HAMPSTEAD POPPLETON PARTNERS III, LP</b>	<b>1359</b>	<b>\$274,900.00</b>

The developer would like to install new water to their proposed building located in the vicinity of West Fayette and North Poppleton Streets. This Developer's Agreement will allow the organization to do their own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$274,900.00 has been issued to Hampstead Poppleton Partners III, LP which assumes 100% of the financial responsibility.

2.	<b>FOREST CITY-NEW EAST BALTIMORE PARTNERSHIP, LLC</b>	<b>1373</b>	<b>\$143,345.00</b>
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The developer would like to install new conduit to their construction located in the vicinity of 943 Rutland Avenue. This Developer's Agreement will allow the organization to do their own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$143,345.00 has been issued to Forest City-New East Baltimore Partnership, LLC which assumes 100% of the financial responsibility.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing Developers' Agreements.

**MINUTES**

Department of General Services - Expenditure of Funds

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expenditure of funds by Expenditure Authorization to compensate various appraisers and title companies that are hired to provide services to the City.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - Not to Exceed

At the completion of each appraisal and title report an invoice will be submitted, the account number will be provided by the Department of Public Works or the Department of Transportation.

**BACKGROUND/EXPLANATION:**

The Office of Right-of-way Services in the Department of General Services acquires real property (easements, temporary construction easement, and fee simple) for various agencies. These acquisitions are part of the Bureau of Water and Wastewater's Consent Decree projects, Capital Improvement projects or the Department of Transportation's Capital Improvement projects. These transactions require appraisals and/or title reports. Generally, this work is needed in a timely manner to meet certain deadlines. Due to backlogs of up to 90 days for most companies, this office needs the flexibility to choose the firm that can meet the time requirements. These firms are solicited and chosen from an approved list provided by the Department of Real Estate.

**MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved the expenditure of funds by Expenditure Authorization to compensate various appraisers and title companies that are hired to provide services to the City.

**MINUTES**Bureau of Water and Wastewater - Employee Expense Reports**ACTION REQUESTED OF B/E:**

The Board is requested to approve the various expense reports for following employees.

1. **EDUARDO M. MUEVA** **\$ 75.00**

Account: 2071-000000-5521-632401-603022  
September 29, 2014 - Water Distribution Class I  
License

The Bureau agrees that the employee is entitled to reimbursement for obtaining his Water Distribution Class I License. Mr. Mueva did not get the returned check in time to submit it to the Bureau of Accounting and Payroll Services. Also, a copy of his State of Maryland, Department of the Environment License, Registration, or Certification Renewal was not forwarded in a timely manner.

2. **DANIEL MIMS** **\$ 75.00**

Account: 2071-000000-5521-632320-603022  
September 24, 2014 - Water Treatment 4 License

The Bureau agrees that the employee is entitled to reimbursement for obtaining his Water Treatment 4 License. Mr. Mims did not turn in his paper work in a timely manner. He did not know he was eligible for reimbursement until the end of September 2014, which is past the eligible time to submit paperwork to the Bureau of Accounting and Payroll Services.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the foregoing Employee Expense Reports.

**MINUTES**

Parking Authority of - Demand Management Service Agreement  
Baltimore City (PABC)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Demand Management Service Agreement with SP Plus Corporation. The period of the agreement is March 1, 2015 through February 28, 2017.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Parking Authority solicited bids from qualified vendors via an RFB to provide Online Parking Pre-Purchase Services related to daily public parking and parking for special events at City-owned parking garages. PABC recommends award to SP Plus Corporation because they bid the lowest service fees to customers of this service. The Parking Authority would like to make the City-owned parking garage inventory available on-line through this pre-purchase and reservation system that will:

- improve its service to the public,
- expand its ability to sell parking online for any event, date, or time frame it chooses,
- offer discounted prices to encourage multiple-day purchases,
- deliver parking passes over the Internet and through wireless phone applications, and
- distribute routing/directional information through the internet and wireless phone transmission so that customers unfamiliar with the City will be able to conveniently locate their parking spaces.

This service also includes the ability to:

**MINUTES**

PABC - cont'd

- interface with current City-owned Parking and Garage Management Software,
- provide reliable status and accounting reports, and
- allow for the Parking Authority to make prompt changes to the inventory available to the parking public.

The cost for this service will be paid by the parking customers who will be charged service fees, not by the City or the Parking Authority. The SP Plus Corporation will up-grade certain equipment for entrance lanes, solely at its expense in an amount not to exceed \$170,882.00. The agreement provides for repayment of the amortized amount to SP Plus Corporation if the Demand Management Service Agreement is terminated or if services are terminated at any facility prior to the equipment term which is for three years.

The City will gain multiple benefits from this service. A sampling of those benefits include the following:

- increased use of City-owned parking facilities,
- increased revenue at City-owned parking facilities,
- reduced traffic congestion, especially for large events, because drivers will no longer need to hunt for available parking, but will drive directly to the facility at which they have reserved their parking, and
- an overall improved experience for people driving into the City to patronize businesses or attractions, to attend sporting or entertainment events, or to just enjoy the City's many amenities.

**MINUTES**

PABC - cont'd

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Demand Management Service Agreement with SP Plus Corporation. The President **ABSTAINED**.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Lorenzo Garrett	2015 Annual Conference for America Society for Public Administration Chicago, IL Mar. 5 - 10, 2015 (Reg. Fee \$439.00)	Waste water	\$2,042.97

The airfare in the amount of \$247.20 and the registration fee in the amount of \$439.00 were prepaid using a City-issued procurement card issued to Mr. Lorenzo Garrett. Therefore, the disbursement amount to Mr. Garrett is \$1,356.77.

Department of Planning

2. Jenny Guillaume	Dialogues for Change Workshop Ludwigsburg, Germany Mar. 21 - 26, 2015	General Funds	\$ 300.00
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Pursuant to AM 240-5 for travel outside the continental United States, each City representative must include a proposed amount for a daily subsistence allowance on the travel request which the representative believes to be both reasonable and economical. The Board of Estimates will determine the final monetary amount of the daily subsistence allowance and stipulate the rate in its approval.

The Department proposes a rate of \$40.00 per day. The remaining expenses are being sponsored by The German Marshall Fund of the United States.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
3. Donald Salamone	All American Amateur Baseball Association 2015 Annual Meeting Orlando, FL Feb. 26 - Mar. 1, 2015	Baseball Funds	\$1,178.71

The subsistence rate for this location is \$171.00 per night. The cost of the hotel is \$102.00 per night plus tax. The cost of the airfare is \$404.89.

Pursuant to AM 240-8, the Department is requesting \$260.82 to cover the costs of a rental car as Mr. Salamone will also visit other ball fields while he is in the area.

If official City business at the event site will require extensive inspection trips, tours, or other unusual but necessary land travel, the Board of Estimates must approve funds for such expenses in advance of the trip (AM-240-8).

Police Department

4. Osborne Robinson III	Maryland Police and Correction Training Commission Sykesville, MD Feb. 9, 2015 - Apr. 24, 2015 (Reg. Fee \$3,900.00)	Asset Forefei- ture Fund	\$3,900.00
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**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Police Department</u>			
5. Jeronimo Rodriquez William Marcus	Public Safety and Policy Nightlife District Leadership Summit Los Angeles, CA Feb. 18 - 22, 2015 (Reg. Fee \$480.00 ea.)	Asset Forefeiture Fund	\$3,573.96

The allowable subsistence for this location is \$209.00 per night. The hotel cost is \$189.00 per night per person plus the hotel taxes of \$88.28 for each attendee. The Department is requesting additional subsistence of \$20.00 per day per attendee for a total of \$120.00 for meals and incidentals. The attendees will extend their stay after the conference ends on February 20, 2015 at their own expense.

UPON MOTION duly made and seconded, the Board approved the foregoing travel requests.

## MINUTES

PROPOSALS AND SPECIFICATIONS

- |                                                                           |                                                                                                                                                                                |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Department of Public Works/ -<br>Department of Recreation<br>and Parks | - RP 14825R, Roofing and Related Work at the Callowhill Pool and Cherry Hill Bath House<br><b>BIDS TO BE RECV'D: 03/11/2015</b><br><b><u>BIDS TO BE OPENED: 03/11/2015</u></b> |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

\* \* \* \* \*

**A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.**

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

February 10, 2015

Board of Estimates  
Attn: Clerk  
City Hall, Room 204  
100 N. Holliday Street,  
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
  - a. Pages 1 - 52, City Council President and members of the Board of Estimates, BOE Agenda dated February 11, 2015, if acted upon:
    - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
    - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
    - iii. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
    - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
    - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
    - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 11, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,  
Kim Trueheart, Citizen & Resident

**MINUTES**

President: "There being no more business before the Board, we will recess until bid opening at 12 Noon. Thank you"

\* \* \* \* \*

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS, AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Water and  
Wastewater

- WC 1230, Prettyboy Reservoir  
Dam Gatehouse Improvements  
**BIDS TO BE RECV'D: 03/18/2015**  
**BIDS TO BE OPENED: 03/18/2015**

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Department of Transportation

- TR 13302, 33<sup>rd</sup> Street and  
Loch Raven Boulevard Geome-  
tric Safety Improvement  
Project

Monumental Paving & Excavating, Inc.  
P. Flanigan & Sons, Inc.  
Civil Construction LLC  
Daisy Concrete of Maryland  
Allied Contractors, Inc.

## MINUTES

Department General ServicesGS 14814R, Water Street  
Garage Repair

Mid-Atlantic General Contractors, Inc.  
 Simpson of Maryland, Inc. \*  
 JLN Construction, LLC  
 E&R Services, Inc.  
 Restoration East, LLC  
 Concrete Protection & Restoration  
 Taurus Contractors LLC

\* UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Simpson of Maryland, Inc. **IRREGULAR** due to the company's failure to submit a complete original bid and a duplicate bid book for bidding purposes as required by the bid submission instructions.

Bureau of PurchasesB50003771, Gasoline and  
Diesel Fuel

James River Petroleum Co.  
 Petroleum Traders Corp.  
 Cato Inc.  
 Papco, Inc.  
 Space Petroleum, a division of IPC (USA), Inc.  
 Truman Arnold Companies Energy \*\*  
 Carroll Independent Fuel, LLC

\*\* UPON FURTHER MOTION duly made and seconded, the Board declared the bid of Truman Arnold Companies Energy **NON-RESPONSIVE** due to your company's failure to proffer a bid guarantee as mandated by the solicitation instructions and City Charter.

## MINUTES

Bureau of PurchasesB50003903, Electronic  
Material Collection and  
Recycling Services

L &amp; J Waste Recycling, LLC

Bureau of PurchasesB50003930, Affordable Care  
Act Management and IRS  
Reporting SystemEquifax Workforce Solutions  
American Fidelity Administrative Services, LLC \*\*\*  
Ernst & Young, LLP

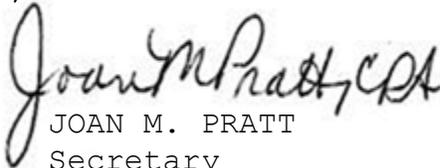
\*\*\* UPON FURTHER MOTION duly made and seconded, the Board declared the bid of American Fidelity Administrative Services, LLC **NON-RESPONSIVE** due to the company's failure to complete the bid price sheet and certain required bid items as required by the bid submission instructions.

Bureau of PurchasesB50003933, Appliances for  
Firehouse kitchens  
RenovationsBusiness Services  
Battle & Battle Distributors, Inc.  
Tito Contractors, Inc.  
Colossal Contractors, Inc.Bureau of PurchasesB50003937, Fuel and Lube  
TruckHarbor Truck Sales & Services, Inc.  
d/b/a/ Baltimore Freightliner  
Beltway International, LLC

## MINUTES

\* \* \* \* \*

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, February 25, 2015.

  
JOAN M. PRATT  
Secretary