

MINUTES**REGULAR MEETING**

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Rudolph S. Chow, Director of Public Works
David E. Ralph, Deputy City Solicitor
S. Dale Thompson, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

President: "Good morning, the February 25, 2015 meeting of the Board of Estimates is now called to order. In the interest of promoting the order and efficiency of these hearings, persons who are disruptive to the hearing will be asked to leave the hearing room immediately. I will direct the Board members attention to the memorandum from my office dated February 23, 2015, identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "MOVE approval of each and every item on the routine agenda."

MINUTES

Comptroller: "Second."

President: "All those in favor say Aye. All opposed, Nay. The Motion carries. The routine agenda has been adopted."

MINUTES

Department of Real Estate - Tax Sale Certificate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a Tax Sale Certificate to Mr. Dwight Donaldson for an amount that is less than the lien amount for the property located at 512 N. Stricker Street.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
512 N. Stricker Street	\$3,000.00	\$4,132.93	\$240,274.40	\$4,132.93

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificate for the property located at 512 N. Stricker Street on May 19, 2014, for the amount of \$240,274.40.

Mr. Donaldson has offered to purchase the Tax Sale Certificate for the property located at 512 N. Stricker Street for \$4,132.93, file the petition to foreclose, acquire title to the property, and return it to productive use. The assignment amount of \$4,132.93 for the Tax Sale Certificate will cover the flat taxes and water bills on that property. The assessed value for this property is \$3,000.00.

UPON MOTION duly made and seconded, the Board approved the assignment of the Tax Sale Certificate to Mr. Dwight Donaldson for an amount that is less than the lien amount for the property located at 512 N. Stricker Street.

MINUTES

Office of the Comptroller/ - Tax Sale Certificates
Department of Real Estate

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Tax Sale Certificates to For God We Live Ministries for amounts that are less than the lien amount for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue.

AMOUNT OF MONEY AND SOURCE:

<u>Property Address</u>	<u>Assessed Value</u>	<u>Flat Taxes & Water</u>	<u>Total Liens</u>	<u>Assignment Amount</u>
1703 Gorsuch Ave.	\$1,000.00	\$1,079.53	\$5,447.74	\$1,079.53
1705 Gorsuch Ave.	\$1,000.00	\$ 727.73	\$4,131.83	1,000.00
1707 Gorsuch Ave.	\$1,000.00	\$ 449.98	\$2,774.33	1,000.00
1709 Gorsuch Ave.	\$1,000.00	\$ 449.98	\$2,979.41	<u>1,000.00</u>
			Total	\$4,079.53

BACKGROUND/EXPLANATION:

The City acquired the Tax Sale Certificates for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue on May 19, 2014 for the total amount of \$15,333.31.

The For God We Live Ministries has offered to purchase the Tax Sale Certificates for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue for the total amount of \$4,079.53, file petitions to foreclose, acquire title to the properties, and return them to productive use. The total assignment amount of \$4,079.53 for the four Tax Sale Certificates will cover the flat taxes, water bills, and assessment on the properties.

MINUTES

Office of the Comptroller/ - cont'd
Department of Real Estate

UPON MOTION duly made and seconded, the Board approved the assignment of Tax Sale Certificates to For God We Live Ministries for amounts that are less than the lien amount for the properties located at 1703, 1705, 1707, and 1709 Gorsuch Avenue.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|-------------|---------|
| 1. THE FURST BROS., COMPANY
d/b/a/ FURST BROTHERS | \$10,000.00 | Renewal |
| Contract No. 06000 - Framing Materials - Baltimore City
Police Department - Purchase Order No. P526211 | | |

On February 6, 2014, the City Purchasing Agent approved the initial award in the amount of \$20,000.00. The award contained three 1-year renewal options. This renewal in the amount of \$10,000.00 is for the period February 12, 2015 through February 11, 2016, with two 1-year renewal options remaining.

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| 2. GOVERNMENT SCIENTIFIC
SOURCE, INC. | \$20,000.00 | Renewal |
| Contract No. B50000333 - RPR Antigens and Test Control
Cards - Department of Health - Purchase Order No. P526234 | | |

On March 13, 2014, the City Purchasing Agent approved the initial award in the amount of \$7,690.00. The award contained three 1-year renewal options. On July 11, 2014, the City Purchasing Agent approved an increase in the amount of \$15,335.00. This renewal in the amount of \$20,000.00 is for the period February 1, 2015 through January 31, 2016, with two 1-year renewal options remaining.

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|--|-------------|---------|
| 3. U.S. WATER SERVICES, INC. | \$18,000.00 | Renewal |
| Contract No. 07000 - Water Boiler Treatment Chemicals -
Department of Public Works - Purchase Order No. P522909 | | |

On March 13, 2013, the Board approved the initial award in the amount of \$26,060.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$18,000.00 is for the period March 28, 2015 through March 27, 2016.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|---------|
| 11. ALTY CLEANING SERVICES
INC. | \$11,508.00 | Renewal |
| Contract No. B50002825 - Perform Janitorial Service at Dawson Safe Haven - Department of Housing Community Development - Purchase Order No. P522949 | | |

On March 7, 2013, the City Purchasing Agent approved the initial award in the amount of \$11,508.00. The award contained three 1-year renewal options. On February 4, 2014, the City Purchasing Agent approved the first renewal in the amount of \$11,508.00. This second renewal in the amount of \$11,508.00 is for the period April 1, 2015 through March 31, 2016, with one 1-year renewal option remaining.

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| 12. FERNO-WASHINGTON, INC. | \$ 0.00 | Renewal |
| Contract No. 08000 - Stretchers - Fire Department - P.O. No. P522930 | | |

On March 13, 2013, the Board approved the initial award in the amount of \$174,240.00. The award contained three 1-year renewal options. On February 26, 2014, the Board approved the first renewal in the amount of \$174,240.00. This renewal in the amount of \$0.00 is for the period March 13, 2015 through March 12, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 13. C & T EQUIPMENT CO., INC.
t/a B & R ASSOCIATES | \$ 0.00 | Renewal |
| Contract No. B50002291 - Parts, Service and Maintenance for In-Ground and Above-Ground Lifts - Department of General Services - Fleet Management - P.O. No. P520422 | | |

On March 14, 2012, the Board approved the initial award in the amount of \$300,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$0.00 is for the period March 14, 2015 through March 13, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

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| 14. INTERGROUP SYNERGY AND
PLANNING COLLABORATIVE,
INC. | \$479,061.00 | Renewal |
| Contract No. B50002774 - Provide Administrative and Operational Support for the Ryan White Part A Planning Council - Health Department - P.O. No. P525028 | | |

On August 28, 2013, the Board approved the initial award in the amount of \$322,838.00. The award contained two 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$479,061.00 is for the period March 1, 2015 through February 29, 2016. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 5% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>		<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>			
	<u>Commitment</u>	<u>Performed</u>	
MBE: Abrams, Foster, Nole & Williams, PA	2.25%	\$11,425.00	6.21%
Expressly Yours, Gloria Inc.	4.37%	7,739.64	4.20%
Realistic Computing	3.38%	16,899.30	9.18%
Specialty Marketing & Printing Services	1.13%	0.00	
	<u>11.13%</u>	<u>\$36,063.94</u>	<u>19.59%</u>
WBE: Copy Cat Acquisition Co., LLC	0.50%	\$ 1,346.20	0.73%
STAR Associates, Inc.	1.50%	0.00	
Med-Care Transporta- tion	1.87%	4,825.00	2.62%
	<u>3.87%</u>	<u>\$ 6,171.20</u>	<u>3.35%</u>

NOTE: The City reduced the transportation requirements.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

17. L/B WATER SERVICE, INC.
NEPTUNE TECHNOLOGY GROUP INC.
MUELLER SYSTEMS, LLC
- | | | |
|--|---------|---------|
| | \$ 0.00 | Renewal |
| Contract No. B50002280 - Supply of Water Meters & Components - Department of Public Works, Bureau of Water and Wastewater - P.O. Nos. P520121, P520122 and P520123 | | |

On April 11, 2012, the Board approved the initial award in the amount of \$36,176,223.70. The award contained three 1-year renewal options. On February 12, 2014, the Board approved the first renewal in the amount of \$0.00. This renewal in the amount of \$0.00 is for the period April 15, 2015 through April 14, 2016, with one 1-year renewal option remaining. The above amount is the City's estimated requirement.

MWBOO GRANTED A WAIVER.

18. MJ MANAGEMENT SERVICES, LLC
d/b/a MJM INNOVATIONS
- | | | |
|--|--------------|----------|
| | \$240,000.00 | Increase |
| Contract No. B50001205 - Management Services for Eating Together in Baltimore Program - Health Department - Commission on Aging - P.O. No. P513722 | | |

On May 12, 2010, the Board approved the initial award in the amount of \$496,860.00. The award contained two 1-year renewal options. The second renewal was approved on May 28, 2014. This increase in the amount of \$240,000.00 is necessary for the remainder of the contract term, which expires May 31, 2015. This increase will make the total award amount \$2,622,440.00. The above amount is the City's estimated requirement.

MWBOO SET GOALS OF 10% MBE AND 2% WBE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>		<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>			
	<u>Commitment</u>	<u>Performed</u>	
MBE: Sue Ann's Office Supply, Inc.	0.40%	\$ 2,168.73	0.5%
Forum Caterers, Inc.	Waiver Granted		
WBE: Curry Printing & Copy Center	0.30%	\$ 698.54	0.14%
Jodi M. Stappler, CPA	2.01%	3,000.00	0.60%
Staff Quest, Inc.		6,435.69	1.30%
	<u>2.30%</u>	<u>\$10,134.23</u>	<u>2.04%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

19. AMERICAN TEST CENTER, INC. \$ 24,000.00 Increase
 Contract No. B50002778 - Annual Five Year Certification and Inspection Tests for Ladder Trucks - Department of General Services, Fleet Management - P.O. No. P522625

On February 6, 2013, the Board approved the initial award in the amount of \$48,000.00. The award contained two 1-year renewal options. Due to increased usage an increase in the amount of \$24,000.00 is necessary. This increase will make the award amount \$72,000.00. The contract expires April 10, 2016, with two 1-year renewal options. The above amount is the City's estimated requirement.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

20. THE SHERWIN-WILLIAMS COMPANY, d/b/a DURON	\$ 0.00	Extension
Maryland State Contract Number 001B3400510 - Paint & Chemical Coatings - Department of General Services, etc. - P.O. No. P528664		

On September 12, 2014, the City Purchasing Agent approved the initial award in the amount of \$24,800.00. On October 7, 2014, the City Purchasing Agent approved an increase in the amount of \$12,400.00. On December 10, 2014, the Board approved an extension in the amount of \$100,000.00. City agencies have standardized several of their painting requirements on particular paint products from the vendor. The State of Maryland (State) competitively bid and awarded a statewide contract for paint and chemical coating to this vendor. The State has extended their state-wide contract which the City previously utilized for its paint requirement. The State will include the City's future requirements in its next state-wide solicitation, which has been delayed due to the assigned buyer leaving State employment. This extension in the amount of \$0.00 is for the period March 1, 2015 through April 30, 2015. The above amount is the City's estimated requirement.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 21. JAY'S RESTAURANT
GROUP, INC. | \$ 37,157.77 | Ratification |
| Contract No. 06000 - Food Services for Snow Emergency -
Department of Transportation - Req. Nos. R690556 and
R690572, etc. | | |

The Department of Transportation engaged the vendor to provide food services for the staff working at the EOC during the snow events. The Bureau of Purchases has competitively bid this requirement (B50003951 and B50003955) which are now in the award process. The period of the ratification is January 1, 2015 through February 10, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e) (i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|---|---------|-------------------------|
| 22. MOSAIC GLOBAL SALES,
LLC | \$ 0.00 | Assignment
Agreement |
| Contract No. B50003722 - Hydrofluorosilicic Acid for Water
Treatment Plants - Department of Public Works, Water and
Wastewater - P.O. No. P529233 | | |

The Board is requested to approve and authorize execution of an Assignment Agreement with Mosaic Global Sales, LLC. The contract expires November 14, 2015, with four 1-year renewal options.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

On October 15, 2014, the Board approved an award for Hydrofluorosilicic Acid for Water Treatment Plants to Mosaic Crop Nutrition, LLC in the amount of \$662,000.00. The award contained four 1-year renewal options. Mosaic Global Sales, LLC has purchased the rights, title, obligations, conditions, assets and interests of Mosaic Crop Nutrition, LLC and is requesting assignment of the contract.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions. The Board also approved and authorized execution of the Assignment Agreement with Mosaic Global Sales, LLC (item no. 22). The President Voted **NO** on item no. 1. The Comptroller **ABSTAINED** on item no. 15.

MINUTES**CITY COUNCIL BILLS:**

14-0451 - An Ordinance concerning Sale of Property - Former Bed of Creek Alley For the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of Creek Alley, extending from West Street Northeasterly 330 feet, more or less, to West Cross Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

14-0458 - An Ordinance concerning Release of an Easement - 414 Light Street For the purpose of authorizing the Mayor and City Council of Baltimore to release an easement pertaining to certain property known as 414 Light Street, the easement no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill Nos. 14-0451 and 14-0458 and directed that the bills be returned to the City Council with the recommendation that they also be approved by that Honorable Body. The President **ABSTAINED.**

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 31, 1991, the following contractors are recommended:

Chasney and Company, Inc.	\$ 1,500,000.00
Colt Insulation, Inc.	\$ 3,960,000.00
Communications Construction Group, LLC	\$ 80,964,000.00
Concrete Protection & Restoration, Inc.	\$ 8,000,000.00
Doughboy Hauling	\$ 1,494,000.00
Hirsch Electric, LLC	\$ 8,000,000.00
Insituform Technologies, LLC	\$485,055,000.00
Metra Industries, Inc.	\$ 50,589,000.00
SWERP, Inc.	\$ 8,000,000.00
The Poole And Kent Corporation	\$325,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Carroll Engineering, Inc.	Engineer Landscape Architect
CH2M Hill Engineers, Inc.	Engineer
Frederick Ward Associates, Inc.	Architect Engineer Land Survey
Jacobs Engineering Group, Inc.	Architect Engineer

MINUTES**BOARDS AND COMMISSIONS** - cont'd

Parsons Brinckerhoff, Inc.

Architect
Landscape Architect
Engineer

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the listed firms.

MINUTES

Circuit Court for Baltimore City - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the Grant Agreement with Behavioral Health System Baltimore, Inc. The period of the Grant Agreement is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$468,867.00 - 4000-400615-1100-119600-404001

BACKGROUND/EXPLANATION:

The grant will provide funding for personnel cost and other operating cost associated with the Addictions Assessment Unit. The program provides substance abuse assessment ordered by the court for released defendants to determine their substance abuse and educational needs.

The Grant Agreement is late because it was received recently from the grantor.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Grant Agreement with Behavioral Health System Baltimore, Inc.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 19** favorable reports by the Planning Commission on February 5, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on January 21, 28, and February 4, 2015.

The Board **NOTED 19** favorable reports by the Planning Commission on February 5, 2015 on Transfers of Funds approved by the Board of Estimates at its meetings on January 21, 28, and February 4, 2015.

MINUTES

Law Department - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and Release of the claim of Mr. Edward Eugene Rush II, Plaintiff, against the Mayor and City Council of Baltimore.

AMOUNT OF MONEY AND SOURCE:

\$70,000.00 - 2036-000000-1752-175200-603070

BACKGROUND/EXPLANATION:

The Plaintiff, Mr. Edward Eugene Rush II, pulled into the Quarantine Road Landfill and followed the road to the dumping area where he was met by two City employees. As Mr. Rush discarded the items from his vehicle for the Landfill, a City bulldozer struck his vehicle causing his right leg to become pinned between his vehicle and the bulldozer. As a result of this accident Mr. Rush suffered objective injuries with medical bills totaling \$23,999.00.

In order to resolve this claim economically and to avoid the expense, time, and uncertainties of protracted litigation, the parties have agreed to a complete settlement of the matter for \$70,000.00.

Based on a review of the legal and factual issues presented by this claim, the Settlement Committee of the Law Department recommends that the Board of Estimates approve the proposed settlement of this claim.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Law Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and Release of the claim of Mr. Edward Eugene Rush II, Plaintiff, against the Mayor and City Council of Baltimore.

MINUTES

Law Department - Settlement Agreement and General Release
of all Claims

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Settlement Agreement and General Release of all Claims to settle a lawsuit filed by Raina Garcia Romero, Plaintiff, on behalf of her son, S.G. against the Baltimore City Board of School Commissioners.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 2044-000000-1450-164978-603070

BACKGROUND/EXPLANATION:

On April 7, 2011, Plaintiff's minor son, S.G., was at recess in the back play yard of Highlandtown Elementary. A group of children saw a toy in a hole which is covered by a large grate. The children lifted the grate as one student went in to retrieve the toy. When the children dropped the grate down, it landed on the minor Plaintiff's big toe. He was taken to the nurse's suite and ultimately driven to the hospital by his mother. The minor Plaintiff remained in the hospital overnight. On June 24, 2011, the minor Plaintiff's big toe was amputated as a result of the injury on April 7, 2011.

As a result of the incident, suit was filed against the Board for pain and suffering and permanent injuries seeking \$10,000,000.00. Pursuant to the proposed settlement, Plaintiff would dismiss all claims against the Board for \$60,000.00.

Based on a review of the Settlement Committee of the Law Department of the legal and factual issues specific to this particular claim, a recommendation to the Board of Estimates is made to approve the settlement of this claim.

MINUTES

Law Department - cont'd

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Settlement Agreement and General Release of all Claims to settle a lawsuit filed by Raina Garcia Romero, Plaintiff, on behalf of her son, S.G. against the Baltimore City Board of School Commissioners.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1224 N. Charles Street	VS Queen Anne, LLC	Outdoor seating 18' x 6'
Annual Charge: \$337.50		
2. 211 N. Liberty Street	Park Charles Apartments Associates, LLC	Two 4" conduits @ 39 linear ft.
Annual Charge: \$273.00		
3. 2319 E. Fairmount Avenue	Fairmount II Development, LLC	One set of steps 3' x 5'
2321 E. Fairmount Avenue	Fairmount II Development, LLC	One set of steps 3' x 5'
Flat Charge: \$ 70.40		

Since no protests were received, there are no objections to approval.

There being no objection, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits.

MINUTES

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Right-of-Entry Agreement with Baltimore County, Maryland, a body corporate and politic, grantee.

AMOUNT OF MONEY AND SOURCE:

This right-of-entry is being granted at no cost to the City.

BACKGROUND/EXPLANATION:

Baltimore County, Maryland, a body corporate and politic needs to enter the property of the Mayor and City Council of Baltimore as part of the Kelly Branch Stream Restoration Project for the purpose of reinforcing and reconfiguring the existing stream within the Loch Raven Watershed to guard against further erosion.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Right-of-Entry Agreement with Baltimore County, Maryland, a body corporate and politic, grantee.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

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SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Convention Center</u>		
1. \$200,000.00 Other Funds	9953-912015-9535 Baltimore Conven- tion Center - Maryland Stadium Authority - Unallo- cated	9953-911024-9534 Portable Wall Replacement

This transfer will provide funds from the Convention Center Reserve Fund to the Portable Wall Replacement Project.

2. \$300,000.00 General Funds	9953-912015-9535 Baltimore Conven tion Center - Maryland Stadium - Authority - Unallo- cated	9953-907023-9534 Audio System Upgrade
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This transfer will provide funds from the Convention Center Reserve Fund to the Audio System Upgrade Project.

MINUTES

Mayor's Office of Human - Agreements and Ratification of
Services (MOHS) Agreements

The Board is requested to approve and authorize execution of the Continuum of Care Agreements and Housing Opportunities for Persons with Aids (HOPWA) Program Agreement, and an Agreement. The Board is also requested to Ratify two Continuum of Care Agreements.

CONTINUUM OF CARE AGREEMENTS

1. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$398,131.50**

Account: 4000-496214-3573-267829-603051

Under the terms of this Agreement, the organization will provide housing assistance and case management support services to 32 individuals. The period of the Agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

2. **HOMELESS PERSONS REPRESENTATION PROJECT, INC.** **\$111,840.50**

Account: 4000-496214-3571-591445-603051

Under the terms of this Agreement, the organization will provide legal assistance to 75 homeless families and individuals (clients) when the legal relief will alleviate the client's homelessness. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$138,965.50**

Account: 4000-496214-3573-591459-603051

Health Care for the Homeless, Inc. will provide case management and transportation support services to 47 individuals. The period of the Agreement is October 1, 2014 through September 30, 2015.

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

4. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 49,307.50**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization will provide housing assistance and support services to seven households. The period of the Agreement is August 1, 2014 through July 31, 2015.

The Agreement is late because of delays at the administrative level.

MBE/WBE PARTICIPATION:

N/A

5. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 72,025.50**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization will provide Case Management support services to 12 homeless families. The period of the Agreement is August 1, 2014 through July 31, 2015.

MINUTES

MOHS - cont'd

The Agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

HOPWA PROGRAM AGREEMENTS

6. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 25,000.00**

Account: 4000-490915-3573-333634-603051

Health Care for the Homeless, Inc. will provide supportive services to individuals or to families who have a family member with AIDS. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays at the administrative level.

MBE/WBE PARTICIPATION:

N/A

7. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$326,125.00**

Account: 4000-490915-3573-333657-603051

Under the terms of this Agreement, the University of Maryland, Baltimore will provide housing assistance when available, and case management support services to 495 HIV positive clients. The period of the Agreement is July 1, 2014 through June 30, 2015.

The Agreement is late because of delays in negotiating the contract terms with the University of Maryland, Baltimore.

MWBOO GRANTED A WAIVER.

MINUTES

MOHS - cont'd

RATIFICATION OF AGREEMENTS

10. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 22,634.35**

Account: 4000-496214-3573-591447-603051

Under the terms of this Agreement, the organization provided housing assistance and support services to seven homeless households. The period of the Continuum of Care Agreement was February 9, 2014 through July 31, 2014.

MBE/WBE PARTICIPATION:

N/A

11. **ST. VINCENT DE PAUL OF BALTIMORE, INC.** **\$ 27,808.60**

Account: 4000-496213-3573-591447-603051

Under the terms of this Agreement, the organization provided housing assistance and support services to 12 homeless households. The period of the Continuum of Care Agreement was February 9, 2014 through July 31, 2014.

The Continuum of Care Agreements are late because of delays in determining the final budgeted amounts.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

MOHS - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Continuum of Care Agreements and Housing Opportunities for Persons with Aids Program Agreement, and an Agreement. The Board also Ratified two Continuum of Care Agreements.

MINUTES

Mayor's Office Of Criminal Justice - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Adjustment Notice (GAN) from the Governor's Office of Crime Control and Prevention. The GAN changes the period of the award to July 1, 2013 through February 28, 2015.

AMOUNT OF MONEY AND SOURCE:

\$0.00 - 4000-473414-2252-690500-600000

BACKGROUND/EXPLANATION:

On September 25, 2013, the Board authorized acceptance of the Grant Award for Baltimore City's Juvenile Diversion Program. On August 13, 2014, the Board authorized a GAN extending the grant through September 30, 2014. This GAN will extend the grant through February 28, 2015.

The grant funds the salary of a part-time Juvenile Diversion Assessor and aids in the effort to reduce juvenile offender re-entry by offering diversion services for youth arrested for nonviolent offenses in Baltimore City.

The item is late because the Grant Adjustment Notice was recently received by Mayor's Office on Criminal Justice.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Adjustment Notice from the Governor's Office of Crime Control and Prevention.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Traffic Mitigation Agreement with Enterprise Housing Corporation. The period of the agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

AMOUNT OF MONEY AND SOURCE:

\$8,920.06 - 9950-917089-9512-900000-490375

BACKGROUND/EXPLANATION:

Baltimore City Ordinance 11-529, approved on May 9, 2012, determined that a Traffic Impact Study was required for the Development. The Developer proposes to perform the Scope of Work for the Mulberry at Park Apartments at 211 West Mulberry Street constructing a new 7 story 68-unit affordable housing building with a gross floor area of 71,870 square feet. The Developer agrees to make a one-time contribution in the amount of \$8,920.06 to fund the City's multimodal transportation improvements in the Development's vicinity to the extent practicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Traffic Mitigation Agreement with Enterprise Housing Corporation.

MINUTES

Department of Transportation - Ratification of Contract

ACTION REQUESTED OF B/E:

The Board is requested to approve and ratify the contract term and extension with Veolia Transportation, Inc. d/b/a Transdev. The original term of the Agreement was January 11, 2010 through January 11, 2015. The ratification is for 18 months from January 12, 2015 through July 11, 2016. In addition, the Board is requested to ratify the 1.6% increase to the hourly payment.

AMOUNT OF MONEY AND SOURCE:

\$ 4,200,000.00 - 6000-617415-2303-248700-603026
8,200,000.00 - 6000-617416-2303-248700-603026
\$12,400,000.00

BACKGROUND/EXPLANATION:

On February 11, 2009, the Board approved a five-year agreement with Veolia Transportation, Inc. for the operation of the Downtown Circulator.

This ratification is necessary for the extension of contract and the 1.6% increase in hourly rate which was provided because of an increase in the vendor's labor costs. The extension through July 2016 will allow the Department time to prepare and execute a new Request for Proposal for competitive bids.

This request is late because of a transition in staff and analysis of services.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

The vendor will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and ratified the contract term and extension with Veolia Transportation, Inc. d/b/a Transdev.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition by gift of the leasehold interest of the property located at 2421 E. Preston Street from Mr. Noel Collins, III, owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

Mr. Collins, III agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00.

BACKGROUND/EXPLANATION:

Mr. Collins, III is donating the subject vacant lot to the City. The property is in an area scheduled for redevelopment, and accepting the donation will save acquisition expense and time.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City, by gift any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of Housing has made the required determination with regard to this property. This property will be redeveloped.

In addition, approval is requested to acquire the property subject to all municipal liens, other than water bills, and all interest and penalties that may accrue prior to recording a deed. A list of open municipal liens accrued through February 22, 2015, other than water bills, follows:

MINUTES

DHCD - cont'd

<u>Real Property Taxes</u>	<u>Tax Year/s</u>	<u>Amount</u>	
" "	2014/2015	\$ 25.44	
" "	2013/2014	30.96	
" "	2012/2013	36.68	
" "	2011/2012	53.46	
" "	2010/2011	47.72	
" "	2009/2010	104.84	
" "	2008/2009	58.76	
" "	2007/2008	116.61	
" "	2006/2007	71.00	
" "	2005/2006	77.04	
Total Real Property Taxes		\$ 622.51	
Tax Sale	Tax sale date 10/24/2012	\$26,551.54	
Rental Registration:	No. 204353	\$ 382.00	
<u>Miscellaneous Bill</u>	<u>Bill No.</u>	<u>Date</u>	
" "	3258035	03/25/04	\$ 5,511.46
" "	4077103	04/11/06	31.36
" "	5373345	08/11/08	257.17
" "	5457528	10/14/08	251.37
" "	5793930	07/20/09	338.42
" "	5992524	12/21/09	241.99
" "	6021596	03/01/10	188.67
" "	6118756	07/19/10	507.96
" "	6125900	07/29/10	375.51
" "	6417646	08/29/11	333.94
" "	6460679	10/31/11	654.10
" "	6641344	05/21/12	290.16
" "	6680748	07/02/12	289.34
" "	6791990	11/05/12	274.08
" "	7042724	08/05/13	287.54

MINUTES

DHCD - cont'd

<u>Miscellaneous Bill</u>	<u>Bill No.</u>	<u>Date</u>	
" "	7119266	10/28/13	223.66
" "	7359128	05/19/14	237.50
" "	7383987	06/23/14	234.87
" "	7446867	09/08/14	209.06
" "	7472731	10/06/14	221.83
" "	7482847	10/14/14	221.83
Total Miscellaneous Bills			<u>\$11,181.82</u>

UPON MOTION duly made and seconded, the Board approved the acquisition by gift of the leasehold interest of the property located at 2421 E. Preston Street from Mr. Noel Collins, III, owner, SUBJECT to municipal liens, interest, and penalties, other than water bills.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the Land Disposition Agreement with Adopt-A-Block, Inc., Developer, for the sale of the City-owned property located at 1660 Darley Avenue.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00

BACKGROUND/EXPLANATION:

The project will involve the rehabilitation of the vacant property located at 1660 Darley Avenue into a single family home which the developer plans to donate to a family in need. Adopt-A-Block, Inc. through its outreach program, Compassion Commission, has past experience in purchasing property from the Mayor and City Council, rehabbing it, and donating the home to an owner-occupant family in need. Collectively, the outreach program has been in place for over 11 years. Once transferred and redeveloped, the property will be eliminating blight as well as returning to the active tax rolls of the City of Baltimore.

The City is authorized to dispose of the properties by virtue of Article 13, § 2-7 (h) (2) (ii) (c).

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE PRICE DETERMINED BY THE WAIVER VALUATION PROCESS:

The property was valued pursuant to the Appraisal Policy of Baltimore City through the Waiver Valuation Process. The Waiver Valuation price for 1660 Darley Avenue is \$6,975.00 and the purchase price is \$1,000.00.

MINUTES

DHCD - cont'd

The property is being sold to Adopt-A-Block, Inc. below the price determined by the Waiver Valuation Process because of the following reasons:

- the renovations will be to the specific benefit to the immediate community,
- this transaction will eliminate blight from the block, and thus eliminate blight from the neighborhood,
- this sale and rehabilitation will return vacant buildings to the tax rolls, and
- the property is being sold less than the waiver valuation price because of its conditions, which will require extensive and immediate remediation.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Adopt-A-Block, Inc., Developer, for the sale of the City-owned property located at 1660 Darley Avenue.

MINUTES

Department of Housing and - Amendatory Agreement No. 1 to the
Community Development Community Block Grant-39 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of Amendatory Agreement No. 1 to Agreement with Morgan State University (MSU). The Amendatory Agreement No. 1 extends the period of the agreement through June 30, 2015.

BACKGROUND/EXPLANATION:

The purpose of this Amendatory Agreement No. 1 is to implement a no-cost time extension to allow additional time for the MSU's Institute for Urban Research to complete the data collection, analysis, and presentation of findings to the Cherry Hill community.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Amendatory Agreement No. 1 to Agreement with Morgan State University.

MINUTES

Baltimore Development - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Land Disposition Agreement with Engine Company No. 7 LLC, for sale of the City-owned property located at 700 N. Eutaw Street (Ward 11. Section 08, Block 500, Lot 009).

AMOUNT OF MONEY AND SOURCE:

\$75,990.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City-owned property formally known as the Engine Company No. 7 Fire Station is located at 700 North Eutaw Street (the Property), in the Seton Hill Historic District, that is within the Orchard-Biddle Urban Renewal Area. The two-story brick building is approximately 4,329 square feet, zoned B-4-1, with a total land area of approximately 2,396 square feet. In 2011, the BDC issued a Request for Proposals (RFP) for redevelopment of the property. The developer was the sole respondent to the RFP and was awarded an Exclusive Negotiating Privilege (ENP) for redevelopment of the property. The developer proposes a mixed-use development, which may include artists' studios on the second floor and café/retail on the first floor.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Land Disposition Agreement with Engine Company No. 7 LLC, for sale of the City-owned property located at 700 N. Eutaw Street (Ward 11. Section 08, Block 500, Lot 009).

Baltimore Development Corporation - Termination of Declaration

MINUTES**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Termination of Declaration with 414 Light Street Associates LLC, Developer.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City recorded a Declaration in 1979 (amended in 1988) imposing standards and controls on property owned by McCormick, located at the address collectively known today as 414 Light Street, (the property). 414 Light Street Associates, LLC the Developer, seeks to improve the property with a mixed-use high-rise apartment tower. The Termination of Declaration will release standards, controls, restrictions, and covenants that are inconsistent with the Final Design Approval granted by the Planning Commission on December 18, 2014 for the project.

MBE/WBE PARTICIPATION:

The Developer will comply with the MBE/WBE Law.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Termination of Declaration with 414 Light Street Associates LLC, Developer.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure of Funds to subsidize transportation funds for various Senior Centers in Baltimore City. The period of the Expenditure of Funds is July 1, 2014 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$226,916.00 - 1001-000000-3254-316400-603041

BACKGROUND/EXPLANATION:

This Expenditure of Funds will allow the Department to support Senior Centers in Baltimore City by subsidizing the transportation program services which enables the Department to transport its senior participants to and from the Centers, to special events, and activities throughout the City.

The Department will subsidize transportation funding for the following Senior Centers: Action-in-Maturity, the Allen Senior Center, the Greenmount Senior Center, Inc., Govans Ecumenical Development Corporation, and the Department of Recreation and Parks.

This request is late because the Department recently received the funding.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the Expenditure of Funds to subsidize transportation funds for various Senior Centers in Baltimore City.

MINUTESHealth Department - Agreements and Amendment to Agreement

The Board is requested to approve and authorize execution of the various agreements and an Amendment to Agreement. The period of the agreement is July 1, 2014 through June 30, 2015, unless otherwise indicated.

AGREEMENTS**1. THE FAMILY LEAGUE OF BALTIMORE CITY, INC. \$810,908.00**

Account: 6000-626315-3080-513200-603051

B'More for Healthy Babies (BHB) is a ten year plus citywide strategy launched in 2009, and co-led by The Family League of Baltimore City, Inc., and the Baltimore City Health Department. The BHB brings together City agencies, health care institutions, community-based organizations, and academic partners to ensure that all of Baltimore's babies are born healthy weight, full-term, and ready to thrive in healthy families.

The Family League of Baltimore City, Inc. will utilize the funds to provide continued oversight of the work for the B'More for Healthy Babies and support of the overall BHB initiative. The BHB's communication partner performs marketing and communication activities with priority content areas of infant safe sleep, smoking cessation and home visiting.

The Agreement is late because of a delay in the completion of the required documentation.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** \$ 50,000.00

Account: 5000-520115-3030-702900-603051

The organization will utilize the funds to provide access to reproductive health services to the uninsured and underinsured citizens of Baltimore City. Services include but are not limited to education, contraception, screening, and referral of reproductive-related cancers, and education and screening of sexually transmitted infection.

The Agreement is late because of a delay in receiving an acceptable budget and scope of work from the organization.

MWBOO GRANTED A WAIVER.

3. **THE JOHNS HOPKINS UNIVERSITY** \$ 26,248.00

Account: 1001-000000-3100-295900-603051

The Johns Hopkins University, School of Medicine will utilize the funds to hire a consultant for the Bureau of School Health's Vision Screening Program. The consultant will be responsible for providing services at a minimum of one day per week. The consultant will assist the Bureau of School Health in updating current protocols for screening students enrolled in Pre-K to first grade with possible vision problems so that they may be referred for appropriate diagnosis and treatment. The period of the Agreement is January 1, 2015 through December 31, 2015.

The Agreement is late because budget information delayed processing.

MINUTES

Health Department - cont'd

4. **WAKEFERN FOOD CORPORATION** **\$ 7,000.00**

Account: 6000-623615-3001-268400-603051

The Virtual Supermarket Program is an innovative approach to food desert elimination that uses online grocery ordering and delivery to bring food to neighborhoods with low vehicle ownership and inadequate access to healthy foods. It enables residents to order groceries at their local library, senior/disabled housing, public housing, or from any computer and pick up their order at their community site for no delivery cost.

ShopRite is a grocery store working with the Virtual Supermarket Program to provide groceries to residents of Baltimore City at the following locations: Wayland Village Senior Apartments and P.O.W.E.R. House in Perkins Homes. The period of the Agreement is January 1, 2015 through June 30, 2015.

The Agreement is late because it was recently completed.

5. **BEHAVIORAL HEALTH SYSTEM BALTIMORE, INC.** **\$ 95,340.00**
(BHSB)

Account: 1001-000000-3023-274000-603051

The BHSB is responsible for implementing, administering, and monitoring substance abuse treatment services for Baltimore City residents who want treatment from the Needle Exchange Program. The BHSB will subcontract with providers to develop specialized and effective treatment as needed. The funds will be used to provide a wide range of treatment services, including out-patient detoxification, physical examination and medical care, focusing on HIV, STD's and tuberculosis, counseling and other supportive services, and

MINUTES

Health Department - cont'd

continuum of care ranging from intensive out-patient treatment to admission for standard treatment for opiate dependence.

The Agreement is late because of a delay in receiving the required documentation.

MWBOO GRANTED A WAIVER.

6. **CHASE BREXTON HEALTH SERVICES, INC. \$150,042.00**

Account: 5000-569715-3023-274400-603051

The organization will provide ongoing medical case management services to meet the psychosocial need of HIV-positive patients receiving medical services at the Baltimore City office. Case management includes health-psychosocial assessment, care planning, procurement of services, linkage with services, and delivery of services, advocacy, and on-going monitoring. The provision of these is designed to maximize adherence to appointments, medication regimens, and agreed-upon care plans.

The agreement is late because the Infectious Disease and Environmental Health Administration (IDEHA) programmatically manages Ryan White Part B services. The IDEHA selects the providers through a competitive Request for Proposal process. The providers submit a budget, budget narrative, and scope of services. The Health Department thoroughly reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are often times revised because of inadequate information from the providers. This review process is required to comply with the grant requirements.

MWBOO GRANTED A WAIVER.

MINUTES

Health Department - cont'd

7. **THE HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC.** **\$ 80,557.00**

Account: 4000-427115-3080-294311-603051

The Hearing and Speech Agency of Metropolitan Baltimore, Inc. will provide a speech-language pathologist to staff the Baltimore Infants and Toddlers program's eligibility center to provide occupational therapy evaluations, speech/language evaluations, audio logical evaluations, and speech/language or occupational therapy, as needed. The period of the agreement is July 1, 2014 through June 30, 2015. The Agreement is late because the request to process payment was recently received.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

GRANT AGREEMENT

8. **BALTIMORE CITY BOARD OF SCHOOL COMMISSIONERS, BALTIMORE CITY PUBLIC SCHOOL SYSTEM (BCPSS)** **\$ 258,080.00**

Account: 1001-000000-3100-295900-603051

This Grant Agreement covers the implementation of a school health electronic health record (EHR) system. The Department in collaboration with the BCPSS will customize an established EHR called Pearson Chancery SMS and employ it at the BCPSS' 182 school health suites as part of the health services provided to the BCPSS' 83,800 students. Under this Grant Agreement, the funds will be utilized to support the conversion of the current EHR system to a .NET

MINUTESHealth Department - cont'd

application version. The Department will partially fund the modification of the EHR suite to be compatible with the NET application. This modification will improve the way students' medical information is collected, tracked, maintained, retrieved, and shared in the service of providing and managing students' health care. The period of the Grant Agreement is September 1, 2014 through August 31, 2015.

The Grant Agreement is late because it was delayed during the administrative review process at BCPSS and the Health Department.

AMENDMENT TO AGREEMENT

9. **THE JOHNS HOPKINS UNIVERSITY, BLOOMBERG** **\$ 26,829.00**
SCHOOL OF PUBLIC HEALTH

Account: 1001-000000-3001-262800-603051

On February 12, 2014, the Board approved the initial agreement for a Chief Assistant Scientist/Epidemiologist in the amount of \$101,354.00 for the period January 1, 2014 through December 31, 2014. This Amendment to Agreement will extend the period of the agreement through March 31, 2015 and increase the agreement amount by \$26,829.00 making the agreement amount \$128,183.00.

The Amendment to Agreement is late because the budget review and approval delayed the processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED EXCEPT FOR ITEM NO. 8 AND HAD NO OBJECTION.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and the Amendment to Agreement. The President **ABSTAINED** on item nos. 3 and 9.

MINUTES

Health Department - Case Monitor Services Agreement

The Board is requested to approve and authorize execution of a Case Monitor Services Agreement with Shirley L. Cross, R.N. The period of the Case Monitor Services Agreement is January 1, 2015 through June 30, 2015.

<u>Rate of Pay</u>	<u>Amount</u>
\$45.00 per case/Month 75 cases/month	\$ 40,250.00
\$37.00 per hr. for CFC Program	
\$50.00 per completed Inter-RAI Comprehensive Evaluation	
Account: 4000-426215-3110-306800-603018	\$ 30,250.00
4000-425515-3110-306700-603018	\$ 10,000.00

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Medical Assistance Personal Care (MAPC) Case Monitors who will supervise personal care services to eligible recipients.

Ms. Cross will exercise independent professional judgment and carry professional liability insurance. She will be an independent contractor and not an employee of the City. Ms. Cross will be responsible for establishing a plan of personal care for each eligible recipient assigned to her, unless otherwise indicated. She will make home visits at least once every 90 days, maintain clinical records, and consult with each client's personal physician and other providers in order to develop a care plan.

In addition, Ms. Cross will conduct an InterRAI comprehensive evaluation on each MAPC recipient and inform them about

MINUTES

Health Department - cont'd

participation in the Community First Choice (CFC) Program, which allows states to offer the option of certain community-based services as a state plan benefit to individuals who meet an institutional level of care. The Case Monitor must offer the CFC option of community services to older adults and people with disabilities to enable them to live in their own homes.

The Case Monitor Services Agreement is late because the Department was waiting for execution of the agreement by the case monitor.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Case Monitor Services Agreement with Shirley L. Cross, R.N.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an Agreement with Armyr Gazdar, Consultant. The period of the Agreement is February 1, 2015 through June 30, 2015.

AMOUNT OF MONEY AND SOURCE:

\$36,225.00 - 4000-428215-3080-294312-603051

BACKGROUND/EXPLANATION:

As a Special Educator, Armyr Gazdar will provide the following services for the Baltimore Infants and Toddlers Program: educational assessments of assigned children, completion of standardized testing and interpretation of the results, direct special instruction services of assigned children, and completion and submission of written eligibility and progress reports, as required. In addition, the Consultant will identify children at risk for developmental delays as well as children that present with a high probability for a delay, and assist in developing goals, outcomes, and completion of the Individualized Family Services Plan.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Agreement with Armyr Gazdar, Consultant.

MINUTES

Health Department - Acceptance Notice of Grant Award

The Board is requested to approve acceptance of the Notice of Grant Awards (NGA) from the various grantors.

1. **MARYLAND STATE DEPARTMENT OF EDUCATION, \$1,407,337.00**
DIVISION OF SPECIAL EDUCATION/
EARLY INTERVENTION SERVICES

Accounts:	4000-427115-3080-294300-4040001	\$1,086,541.00
	4000-428215-3080-294300-4040001	\$ 320,796.00

This grant is funded under the Individuals with Disabilities Education Act (IDEA) Part C, Part B, and Part B 619 and State General funds to support the provision of early intervention services to infants and toddlers with disabilities and their families. The period of the grant is July 1, 2014 through September 30, 2015.

The Department was notified of the award on September 18, 2014. However, due to an oversight the NGA was not timely processed for the Board of Estimates approval. The Department apologizes for the lateness.

2. **MARYLAND STATE DEPARTMENT OF EDUCATION \$ 132,125.00**

Account: 4000-499815-3080-284000-404001

The grant is titled "Assistance to the State for Educating Students with Disabilities."

This grant is awarded under the Individuals with Disabilities Education Act Part B 611 Discretionary funds to support early intervention services to infants and toddlers with disabilities and their families. The period of the grant is May 15, 2014 through August 31, 2015.

MINUTES

Health Department - cont'd

The Department was notified of the award on April 28, 2014. However, due to an oversight the NGA was not timely processed for the Board of Estimates approval.

3. **MARYLAND STATE DEPARTMENT OF EDUCATION** **\$505,021.00**

Account: 5000-525715-3100-295900-405001

This grant provides funding for medical, mental health, dental, and other services to children and adolescents on-site in schools, with parental consent. The period of the award is July 1, 2014 through June 30, 2015.

The Grant Award is late because it was recently received.

4. **MARYLAND DEPARTMENT OF AGING** **\$709,515.00**

Accounts: 4000-433515-3024-268400-404001	\$206,816.00
4000-432915-3024-268400-404001	\$266,139.00
4000-434315-3254-316200-404001	\$131,487.00
4000-436215-3252-715700-404001	\$ 8,687.00
4000-436115-3255-316200-404001	\$ 85,267.00
4000-433915-3023-273300-404001	\$ 11,119.00

The total NGA amount is for \$3,661,843.00. Since this is an interim NGA for approximately 19% of the FY15 Title III allocation, the Department is only receiving \$709,515.00. The grant is contingent upon approval of the FY15 Federal Appropriation of funds for the Administration of the Older Americans Act. The period of the grant is October 1, 2014 through September 30, 2015.

The grant award is late because the Baltimore City Health Department recently received it from the State of Maryland Department of Aging.

MBE/WBE PARTICIPATION:

N/A

MINUTES

Health Department - cont'd

5. **THE CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION** **\$1,005,014.00**

Account: 4000-499015-3023-513200-404001

The funds will be used to providing funding for HIV testing activities that increase identification of undiagnosed HIV infections and/or improve the cost effectiveness of HIV testing activities. The grant funds will also be used to enhance linkage to and retention in care for persons with new and prior diagnosis of HIV infection. The period of the grant is January 1, 2015 through December 31, 2015.

The grant is late because it was received on Department 23, 2014.

6. **THE CENTERS FOR DISEASE CONTROL AND PREVENTION, NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STDs AND TB PREVENTION** **\$ 39,431.00**

Account: 4000-422115-3030-271400-404001

The Department's TB Prevention Program will use funds to support the City's TB control efforts, provide medical care and treatment for active and latent TB patients, and to conduct contact investigations. In addition, funds will be used for staff, radiology services, and clinician salaries. The period of the grant is January 1, 2015 through December 31, 2015.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

MINUTES

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved acceptance of the Notice of Grant Awards from the foregoing grantors.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			
1. Marie Grampp	4735 Park Heights Avenue	G/R \$90.00	\$ 825.00
2. Toba W. Grant	4739 Park Heights Avenue	G/R \$96.00	\$ 880.00
3. Patricia Ndepnou Njiomegni	4739 Park Heights Avenue	L/H	\$25,200.00
4. Jody Michael Roesler	4743 Park Heights Avenue	G/R \$90.00	\$ 600.00

Funds are available in account 9910-903180-9588-900000-704040, Park Heights Project.

5. First John Tabernacle Baptist Church of Baltimore, Maryland, Inc.	1300 & 1302 N. Gay St. and 1758 E. Preston Street	F/S	\$13,000.00
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Funds are available in account 9910-906409-9588-900000-704040, EBDI Phase II Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payment of Settlement</u>			
6. Marcellus Boles (prior owner)	1408 N. Gay St.	F/S	\$ 22,000.00

On June 18, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1408 N. Gay Street. The Board previously approved a fair market value of \$21,000.00 based upon an independent appraisal report, to acquire the subject property interest.

The owner offered an appraisal report that valued the property at \$65,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$43,000.00. Therefore, the Board is requested to approve the additional \$22,000.00.

7. Heather Boles	1430 N. Gay St.	F/S	\$ 29,000.00
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On July 16, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1430 N. Gay Street. The Board previously approved the fair market value of \$16,000.00 based upon an independent appraisal report to acquire the subject property interest. The owner offered an appraisal report that valued the property at \$70,000.00. After negotiations the parties agreed to settle the condemnation suit for \$45,000.00. Therefore, the Board is requested to approve an additional \$29,000.00.

8. Marcellus Boles	1432 N. Gay St.	F/S	\$23,000.00
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On June 25, 2014, the Board approved the acquisition by condemnation of the fee simple interest in 1432 N. Gay Street. The Board previously approved the fair market value of \$20,000.00 based upon an independent appraisal report to acquire the subject property interest.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Law - cont'd</u>			
<p>The owner offered an appraisal report that valued the property at \$73,000.00. After negotiations, the parties agreed to settle the condemnation suit for \$43,000.00. Therefore, the Board is requested to approve an additional \$23,000.00.</p>			
<p>Funds are available in account 9910-910634-9588-900000-704040.</p>			
9. Park Heights Purchase, LLC	4822 Park Heights Ave.	F/S	\$ 2,650.00

On August 27, 2014, the Board approved the acquisition of the fee simple interest in 4822 Park Heights Avenue. The Board previously approved a fair market value of \$26,500.00 based upon an independent appraisal report, to acquire the subject property interest. After negotiations, the parties agreed to settle the condemnation suit for an additional \$2,650.00, ten percent more than the approved fair market value. Therefore, the Board is requested to approve an additional \$2,650.00.

Funds are available in account 9910-903180-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved the Options and the Payments of Settlements.

MINUTES

Mayor's Office on Criminal Justice - Ratification of Grant
Adjustment Notices

ACTION REQUESTED OF B/E:

The Board is requested to ratify the acceptance of Grant Adjustment Notice (GAN) No. 1 and Grant Adjustment Notice No. 2 from the Governor's Office of Crime Control and Prevention for the "HYPE Coalition" grant award. GAN No. 2 extended the period of the award through December 31, 2014.

AMOUNT OF MONEY AND SOURCE:

(\$14,458.01) - 5000-598714-2252-690700-600000

BACKGROUND/EXPLANATION:

On September 25, 2013, the Board authorized acceptance of the Grant Award for the "HYPE Coalition" grant in the amount of \$300,284.00 for the period July 1, 2013 through June 30, 2014.

The grant tracked juvenile offenders by utilizing a security integration model of multi-agency collaboration with State and local law enforcement agencies. The program included holding high-risk juveniles accountable and incorporates preventive measures, including diversion programs.

GAN No. 1 decreased the award amount by \$14,458.01, making the new grant award amount \$285,825.99. GAN No. 2 extended the period of the award through December 31, 2014.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION AND THE DECREASE IN THE GRANT AMOUNT.

MINUTES

Mayor's Office on Criminal Justice - cont'd

UPON MOTION duly made and seconded, the Board ratified the acceptance of Grant Adjustment Notice No. 1 and Grant Adjustment Notice No. 2 from the Governor's Office of Crime Control and Prevention for the "HYPER Coalition" grant award.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

507 - 516

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The President **ABSTAINED** on item no. 5.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Finance</u>		
1. PRINCE GREEN	\$14.55	\$17,014.61

Account: 1001-000000-1480-166400-601009

Mr. Green will continue to work as a Contract Services Specialist I (Licensed Inspector). He will be conducting city-wide on-site inspections of gas stations, pawnbrokers, open-air garages, massage parlors, theaters, skating rinks, bars, club restaurants, movie houses, amusement arcades and other establishments for a variety of business occupational and amusement type licenses required by Article 15 of the Baltimore City Code. The Department is requesting a waiver of the Administrative Manual, Section 212-1, Part I, on the hourly rate portion of the contract. The period of the Agreement is effective upon Board approval for one year.

Department of Transportation (DOT)

2. RICHARD CHEN	\$48.00	\$32,942.08
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Account: 1001-000000-5033-384400-601009

Mr. Chen will continue to work as a Contract Services Specialist I (Special Bridge Engineer). He will be responsible for reviewing, commenting and approving the Developer's Agreements distributed by Department of Public Works; reviewing, commenting on and approving of the DOT and DPW's contracts, working with the Law Department on issues pertaining, to ownership of City bridges and other contested matters, and reviewing, commenting on and approving the consultant's cost proposals and invoices. The Department is requesting a waiver of the Administrative Manual, Section 212-1, Part I, on the hourly rate portion of the contract. The period of the Agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>DOT</u> - cont'd		
3. JEANNE ROBINSON	\$43.52	\$52,220.00

Account: 1001-000000-2391-251900-601009

Ms. Robinson will continue to work as a Contract Services Specialist I (Special Transportation Engineer Analyst). She is responsible for accurate and timely intelligence recommendations for rapid deployment of resources, effective tactics and strategies, and relentless follow-up and assessment to advance the goals of the City's Transportation Department developing performance metrics, data collection systems, and data reporting requirements. Additionally, she will perform quality assurance/quality control checks of data accuracy, analyze aggregated and individualized data sets, and prepare written reports. The period of the Agreement is effective upon Board approval for one year.

4. Reclassify the following Positions:

a. Position Nos.: 2391-50481, 2391-50482, & 2391-50483

From: New Position
Job Code: 90000
Grade: 900 (\$1.00 - \$204,000.00)

To: Transportation Enforcement Officer I
Job Code: 41626
Grade: 081 (\$31,758.00 - \$37,625.00)

b. Position No.: 2391-50484

From: New Position
Job Code: 90000

MINUTES**PERSONNEL**DOT - cont'd

To: Transportation Enforcement Supervisor I
 Job Code: 41628
 Grade: 087 (\$39,308.00 - \$47,515.00)

Cost: \$17,394.00 - 2026-000000-2391-733700-601001

These positions are considered to be Positions of Trust in accordance the policy outlined in the Administrative Manual, Section AM 237-1.

Department of Law

	<u>Hourly Rate</u>	<u>Amount</u>
5. JOHN T. WILLIS	\$60.00	\$39,120.00

Account: 1001-000000-8620-175200-601009

Mr. Willis will work as a Contract Services Specialist II (Special Assistant City Solicitor). He will be responsible for advising and assisting the City Council Land Use and Transportation Committee in its review of the proposed new Zoning Code and any amendments to the Code and provide legal assistance. The period of the Agreement is effective upon Board approval for one year.

Department of Human Resources

6. JOHN WOODS	\$230.00 for the first session, \$192.50 for each succeeding session	\$ 7,000.00
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MINUTES**PERSONNEL**DHR - cont'd

lasting no more
than 3 hours and
\$330.00 for each
written report

Account: 1001-000000-1603-172500-60326

Mr. Woods will continue to work as a Hearing Officer. The Baltimore City Charter permits an investigation for employees discharged, reduced, or suspended for more than 30 days after the completion of the probationary period. The Hearing Officer presides over these investigations and submits a recommendation to the Civil Service Commissioners for approval. The cost incurred for each hearing is charged to the appellant's agency. The period of the agreement is effective upon Board approval for one year.

Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
7. NANCY JARVIS	\$32.00	\$ 6,400.00
8. PHYLLIS FIELLO	\$32.00	\$ 6,400.00
9. JULIE PITTET	\$32.00	\$ 6,400.00
10. MARGARET GOLDSBOROUGH	\$32.00	\$ 6,400.00

Account: 6000-680514-4792-369900-601009

The above listed individuals will continue to work as a Contract Service Specialist II. Their duties will include, but will not be limited to providing instruction in figure skating skills for

MINUTES**PERSONNEL**Dept. of Recreation and Parks - cont'd

participants in the "Learn to Skate" and summer camp programs. The program will include skills that are the basis for the U.S. Figure Skating National Proficiency Tests and evaluation of student performance to determine mastery of specific skills and advancement to the next level. These individuals will also assist students in planning an individual presentation program set to music, provide skating instructions to members of the Youth and Adult Performance Troupe, and provide skating instructions to all levels of the Adult Skating Seminar. The period of the agreement is effective upon Board approval for one year.

Department of General Services

	<u>Hourly Rate</u>	<u>Amount</u>
11. MARTIN COURTNEY	\$17.44	\$33,136.00

Account: 2030-000000-1890-189300-601002

Mr. Courtney will continue to work as a Contract Services Specialist II (Public Information Officer). His duties will include but will not be limited to answering inquiries and providing information regarding the activities and programs of the Department by telephone, written or oral presentations, preparing news releases, internal and external newsletters, and advising administrators and other departmental employees of appropriate responses to media inquiries. He will also write public statements for the Director and Mayor regarding Department programs or initiatives, monitor and maintain the Department's website by submitting website change requests, and compiling, collating and writing the Department's Annual Report. Mr. Courtney will serve as the primary liaison for the

MINUTES**PERSONNEL**Dept. of General Services - cont'd

Department by ensuring accessibility to the community, other public and private agencies, the media or other governmental units in order to convey timely and requisite information. The period of the Agreement is March 6, 2015 through March 5, 2016.

12. Reclassify the following Position:

Position No.: 7340-35633

From: Contract Administrator II
 Job Code: 72412
 Grade: 089 (\$42,600.00 - \$51,722.00)

To: Construction Contract Administrator
 Job Code: 72494
 Grade: 927 (\$59,600.00 - \$95,400.00)

Cost: \$21,989.50 - 1001-000000-7340-721700-601001

This position is to be considered a Position of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

Department of Public Works

	<u>Hourly Rate</u>	<u>Amount</u>
13. YULIK FOOKSMAN	\$39.80	\$47,760.00

Account: 2070-000000-5501-630001-601009

Mr. Fooksman, retiree, will work as a Contract Services Specialist I (Engineer II). His duties will include but will not be limited to developing the Standard Operating

MINUTES**PERSONNEL**Department of Public Works - cont'd

Procedures for the start-up and operation of Sanitary Contract 8526, setting operational parameters (flow rates, temperature, etc.) for the new two-phase digestion process, and analyzing laboratory data and adjusting parameters to optimize the process. He will also act as the liaison with the Design Consultant in matters concerning the operation and optimization of the process and training Operations staff in the two-phase digestion process. The period of the Agreement is effective upon Board approval for one year.

14. Reclassify the following seven vacant positions:

Position Nos.: 5152-36049, 5152-36054, 5152-36059,
5152-36104, 5152-36141, 5152-36153, &
5152-49020

From: Laborer (Hourly)
Job Code: 52931
Grade: 482 (\$13.88 - \$14.34)

To: Pest Control Worker
Job Code: 52961
Grade: 425 (\$29,283.00 - \$31,286.00)

Cost: \$3,738.00 - 1001-000000-5153-701600-601001

Health Department15. Reclassify the following Positions:

a. Position Nos.: 3170-48068, 3170-48069 & 3170-48070

From: Grant Services Specialist III
Job Code: 10217
Grade: 941 (\$51,400.00 - \$88,200.00)

MINUTES**PERSONNEL**Health Department - cont'd

To: Grant Services Specialist I
 Job Code: 10215
 Grade: 913 (\$27,177.00 - \$33,972.00)

- b. Position Nos.: 3170-48071, 3170-48073, 3170-418074,
 & 3001-48072
-

From: Grant Services Specialist III
 Job Code: 10217
 Grade: 941 (\$51,400.00 - \$88,200.00)

To: Grant Services Specialist II
 Job Code: 10216
 Grade: 919 (\$33,972.00 - \$53,888.00)

There are no costs associated with this action.

These positions are to be considered Positions of Trust in accordance the policy outlined in the Administrative Manual, Section 237-1.

Fire Department16. Reclassify the following positions:

- a. Position No. 2132-13922:

From: Fire Prevention Inspector I
 Job Code: 41224
 Grade: 337 (\$41,315.00 - \$66,387.00)

To: Fire Prevention Inspector I, ALS
 Job Code: 41225
 Grade: 365 (\$42,895.00 - \$64,794.00)

MINUTES**PERSONNEL**Fire Department - cont'db. Position No. 2121-12629:

From: Fire Captain Suppression
Job Code: 41213
Grade: 341 (\$67,143.00 - \$82,817.00)

To: Fire Captain Suppression, ALS
Job Code: 41279
Grade: 378 (\$68,881.00 - \$84,599.00)

c. Position No. 2121-12814:

From: Fire Lieutenant Suppression
Job Code: 41212
Grade: 338 (\$59,901.00 - \$73,090.00)

To: Fire Lieutenant Suppression, ALS
Job Code: 41278
Grade: 374 (\$61,639.00 - \$74,873.00)

d. Position No. 2101-13580:

From: Fire Operations Aide
Job Code: 41217
Grade: 322 (\$38,178.00 - \$61,403.00)

To: Fire Operations Aide, ALS
Job Code: 41231
Grade: 358 (\$39,758.00 - \$62,982.00)

There are no costs associated with these actions.

These positions are to be considered Positions of Trust in accordance with the policy outlined in the Administrative Manual, Section 237-1.

MINUTES**PERSONNEL**

Fire Dept. - cont'd

17. Create the following new classifications:

- a. Classification: Fire Lieutenant Safety and Health
Job Code: 41285
Grade: 340 (\$54,408.00 - \$66,387.00)
Position No.: To be assigned by BBMR

- b. Classification: Fire Captain Safety and Health
Job Code: 41287
Grade: 342 (\$60,986.00 - \$75,222.00)
Position No.: To be assigned by BBMR

There are no costs associated with this action.

MINUTES

Mayor's Office of Information - Ratification of First Amendment
Technology (MOIT) to Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to ratify the First Amendment to the Memorandum of Understanding (MOU) between members of the Inter-County Broadband Network (ICBN) Consortium. The period of the 1st Amendment was the earlier of: November 16, 2012 (a) through December 31, 2014, or (b) the final acceptance and approval by the relevant federal authority of compliance with all terms and conditions of the grant to One Maryland Broadband Network (OMBN).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The original ICBN MOU was approved by the Board on June 29, 2011. The First Amendment to the MOU was submitted to MOIT in 2012; however, it was not approved by the Law Department or by the Board. Therefore ratification of the First Amendment is requested.

The First Amendment to the MOU added the State of Maryland as an intended third party beneficiary for the limited purpose of extending to the State, provisions of the original MOU, including providing to networkMaryland upon request, at least 12 strands of fiber on all fiber built with ICBN grant funds for non-commercial use and only pursuant to an agreement between each party and the State.

APPROVED FOR FUNDS BY FINANCE

MINUTES

MOIT - cont'd

UPON MOTION duly made and seconded, the Board ratified the First Amendment to the Memorandum of Understanding between members of the Inter-County Broadband Network Consortium.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTION**

* * * * *

On the recommendations of the City agency

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

520 - 525

to the low bidders meeting the specifications.

The Transfers of Funds were approved

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of General Services

- | | | | |
|----|--|-------------------------------------|----------------|
| 1. | GS 14807, Benton
Building Exterior
Wall Repair | Bob Andrews Con-
struction, Inc. | \$1,373,800.00 |
|----|--|-------------------------------------|----------------|

MWBOO SET MBE GOALS OF 27% AND WBE GOAL OF 5%.

MBE:	BMW Construction Specialists, Inc.	\$27,095.00	2%
	Stokit Supply Co., Inc.	<u>41,214.00</u>	<u>3%</u>
		\$68,309.00	5%

WBE:	Acorn Supply & Distributing, Inc.	\$17,173.00	1.25%
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MWBOO FOUND VENDOR IN NON-COMPLIANCE.

The bidder requested a waiver from the balance of the MBE goal. Per contracting agency, the masonry work on this contract is highly specialized work that cannot be performed by regular masonry firms.

*Bidder did not achieve the WBE goal and named Acorn Supply & Distributing for \$68,690.00. However, not more than 25% of each goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers. Therefore, the maximum value allowed (\$17,173.00) has been applied.

Award is recommended subject to the contractor coming into compliance with MBE/WBE Program within 14 days of the award.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of General Services

2. GS 14813, Carroll J. Vinton Schafer & \$ 384,000.00
Mansion HVAC Upgrade Sons, Inc.

MWBOO SET GOALS OF 27% MBE AND 0% WBE.

MBE: Spears Mechanical Con- \$115,200.00 30%
tractors, Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.Department of Transportation

3. TR 11005, Replacement Concrete General, \$1,461,557.50
of Bridge No. BC 6523 Inc.
Spooks Hill Road over
Cooper's Run

MBE: Interlock Steelworkers, Inc. \$ 25,050.53 2%
Machado Construction Co., Inc. 16,700.00 1%
Pioneer Contracting Co., Inc. 351,250.00 24%
\$393,000.53 27%

WBE: Guardrails, Etc., Inc. \$ 27,245.00 2%
William T. King, Inc. 8,658.00 1%
Sunrise Safety Services, Inc. 4,691.50 .3%
Priceless Industries, Inc. 5,160.00 .3%
Charles Tillman Paving, Inc. 49,875.00 3%
Fallsway Construction, Inc. 49,926.25 3%
\$145,555.75 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Public Works/Office of Eng. & Constr.4. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,137,543.36	9960-902070-9558	
Revenue Bonds	Watershed Road &	
	Bridge Repairs	
791,712.64	" "	
Counties		
<u>\$1,929,256.00</u>		
\$ 146,155.75	-----	9960-909633-9557-2
		Extra Work
146,155.75	-----	9960-909633-9557-3
		Engineering
87,693.50	-----	9960-909633-9557-5
		Inspection
1,461,557.50	-----	9960-909633-9557-6
		Construction
87,693.50	-----	9960-909633-9557-9
<u>\$1,929,256.00</u>		Administration

The funds are required to cover the costs for Award of TR 11005, Replacement of Spooks Hill Bridge over Cooper's Run.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Transportation

5.	TR 15004, Recon- struction of Alleys Citywide	Santos Construction Co., Inc.	\$938,715.00
	MBE: Machado Construction Co., Inc.	\$215,904.45	23%
	WBE: S&L Trucking, LLC Rowen Concrete, Inc.	\$ 46,935.75 46,935.75	5% 5%
		\$ 93,871.50	10%

MWBOO FOUND VENDOR IN COMPLIANCE.6. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 149,300.09 GF (HUR)	9950-904100-9504 Constr. Reserve - Alleys & Footways	
500,000.00 GF (HUR)	9950-909200-9504 Constr. Reserve - Alleys & Footways	
477,157.91 Others	" "	
<u>\$1,126,458.00</u>		

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Transportation - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 938,715.00	-----	9950-907463-9504-6 Structure & Improve- ments
93,871.50	-----	9950-907463-9504-5 Inspections
93,871.50	-----	9950-907463-9504-2 Contingencies - Reconstruction of Alleys & Footways
Other		
<u>\$1,126,458.00</u>		

This transfer will fund the cost associated with award of TR 15004, Reconstruction of Alleys & Footways, by Santos Construction Co.

Bureau of Purchases

7. B50003850, Gas Chromatography & Gas Chromatography/Mass Spectrometry Instruments for the Forensic Chemistry Laboratory	Agilent Technologies Inc.	\$429,328.50
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(Police Dept., Crime Lab)

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

8. B50003901, Main- EMH Environmental, Inc. \$125,000.00
 tenance Services
 for Clarifiers and
 Related Equipment

(Dept. of Public Works,
Bur. of Water & Wastewater)

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

MINUTES

Mayor's Office on Criminal Justice - Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Grant Award from the Governor's Office of Crime Control and Prevention. The period is December 1, 2014 through May 31, 2015.

AMOUNT OF MONEY AND SOURCE:

\$340,000.00 - 4000-477515-2252-688000-600000

BACKGROUND/EXPLANATION:

The "Citywide Child Protection Review" program will work in collaboration with the Baltimore Child Abuse Center to develop a system for data collection and information sharing among various child maltreatment review teams, partner agencies, and statewide stake holders to identify issues and trends that all partner agencies can use in their child protection activities, The program will provide support and expansion of child abuse and child witness to violence services throughout Baltimore City. Grant funds will provide personnel support and contractual services.

The Grant Award is delayed because of the late receipt of the award documents.

MBE/WBE REQUIREMENT:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Grant Award from the Governor's Office of Crime Control and Prevention.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

528 - 529

All of the Personnel matters were approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts were approved

by the Law Department

as to form and legal sufficiency.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Public Works</u>		
1. LINDA ALLEN	\$30.39	\$36,471.00

Account: 2051-000000-1981-718200-601009

Ms. Allen, retiree, will continue to work as a Contract Services Specialist I (Budget Analyst). Her duties will include, but are not limited to assisting the Energy Office in preparing the annual Budget proposals, appropriation, and capital requests; allocating costs to the appropriate account, tracking revenues, and expenses, and preparing monthly invoices and profit and loss statement. She will make recommendations regarding budgetary and fiscal structure with an emphasis on improvements and interact with Bureau of Budget and Management Research, Bureau of Accounting and Payroll Services, Audits, Treasury Management, CitiStat, and the Board of Estimates in carrying out these duties.

She will also assist the Energy Office staff and any outside consultants in preparing financial analyses of potential energy performance contracts and power generation plants. Her salary is in compliance with AM 212-1 Part I. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**Department of Transportation

2.	CARMINA PEREZ-FOWLER	\$43.27	\$90,001.60
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Account: 2024-000000-5480-395700-601009

Ms. Perez-Fowler will work as a Contract Services Specialist II (Special Senior Policy Advisor). Her duties will include, but will not be limited to assisting in providing general policy and regulatory advice to the Department regarding matters of conduit installation, maintenance, oversight, procurement, capital development, and related street restoration.

In collaboration with departmental leadership, she will develop and modify priorities, goals, objectives and policies in light of regulatory, legislation and administrative needs and changes, as well as assist in negotiating, drafting, and managing compliance with City Council ordinances and agreements pertaining to franchise, minor privileges, and use of the public right-of-way as it relates to the conduit system. She will also assist in providing general policy and regulatory advice to the Department regarding matters of real estate, use of the public right-of-way, and permitting. The period of the Agreement is effective upon Board approval for one year.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Health Department</u>			
1. Jennifer Thompson*	2015 Preparedness	Federal	\$2,732.44
Benika Dixon	Summit	Funds	
	Atlanta, GA		
	Apr. 13 - 17, 2015		
	(Reg. Fee \$575.00)*		
	(Reg. Fee \$175.00)		

The airfare in the amount of \$240.12 and registration fee for \$575.00 for Ms. Thompson were prepaid on City procurement card assigned to Ms. Jacquelyn Duval-Harvey. The amount of funds to be disbursed to Ms. Thompson is \$901.12.

The registration fee in the amount of \$175.00 for Ms. Dixon was prepaid on City procurement card assigned to Ms. Jacquelyn Duval-Harvey. No airfare or limo or airport parking will be paid for Ms. Dixon because she will already be in Atlanta, GA for a conference. The amount of funds to be disbursed to Ms. Dixon is \$841.12.

Department of Public Works/Bur. of Water and Wastewater

2. Velda Smith	2015 Pittcon	Waste	\$1,740.20
	Conference & Expo	Water	
	New Orleans, LA	Fund	
	Mar. 8 - 12, 2015		
	(Reg. Fee \$175.00)		

The subsistence rate for this location is \$222.00 per night. The hotel cost is \$229.00, plus hotel cost of \$16.75 per night. The Department is requesting additional subsistence of \$7.00 per night for the hotel balance and \$40.00 per day for meals and incidentals. The airfare in the amount of \$362.20 and registration fee of \$175.00 were prepaid on a City procurement card issued to Ms. Lyque O'Connor. The amount to be disbursed to Ms. Smith is \$1,203.00.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>City Council President's Office</u>			
3. Bernard C. "Jack" Young*	Int'l Council of Shopping Centers	Elected Official	\$5,938.40
Carolyn Blakeney**	RECON Convention Las Vegas, NV May 16-21, 2015* May 15-21, 2015** (Reg. Fee \$530.00 each)	Expense Account* General Funds**	

The subsistence rate for this location is \$167.00 per night. The cost of the hotel is \$295.00 per night. The hotel taxes are \$38.40 per night plus a resort fee of \$25.00 per night. The airfare for Mr. Young is \$454.20 and \$320.20 for Ms. Blakeney. The registration fee for each attendee is \$530.00. The airfare and registration for each attendee were pre-paid on a City-issued credit card assigned to Hosea Chew.

The Department is requesting additional subsistence of \$40.00 per day for meals and incidentals and \$128.00 per day to cover the cost of the hotel for each attendee. The RECON Convention is May 17 - 20, 2015. Mr. Young is arriving one day early and leaving one day after the event due to the meeting times and travel distance.

Ms. Blakeney is arriving one day earlier, at her own expense, and leaving one day later due to the time of the last event and the time difference.

The total to be disbursed to each attendee is \$2,052.00.

MINUTES**TRAVEL APPROVAL**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Minority Business Development Agency</u>			
<u>Retroactive Travel Approval</u>			
4. a. Vernon Marrow	Nat'l Business De- velopment Agency Training Conference Detroit, MI Sept. 15-19, 2014	General	\$1,302.11

On September 15 - 19, 2014, Mr. Marrow, Director of the Minority Business Development Agency (MBDA) Business Center, Baltimore, traveled to Detroit, Michigan for a mandatory training conference held by the U.S. Department of Commerce MBDA for all MBDA Business Centers nationwide. Attendance at the conference is a condition of the MBDA grant award. As there was insufficient time to process the travel request and obtain the Board's approval prior to travel, Ms. Sharon Pinder purchased airfare for Mr. Marrow on her personal credit card on September 13, 2014, in the amount of \$356.20.

The subsistence rate for this location is \$165.00 per night. The cost of the hotel was \$228.85 per night, including taxes, for a total of \$915.40. The MBDA requests approval of additional subsistence of \$34.00 per night for the hotel and \$30.51 for food and incidentals. These costs were prepaid on a City-issued credit card assigned to Ms. Sharon Pinder.

Ms. Pinder is requesting reimbursement for Mr. Marrow's airfare charged to her personal credit card in the amount of \$356.20.

b. **TRAVEL REIMBURSEMENT** - Sharon Pinder

\$ 356.20 - Airfare (Total reimbursement to Ms. Pinder)

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Funds</u>	<u>Amount</u>
<u>Department of Public Works/Office of Legislative Affairs</u>			
5. Krislyn Oldendorf	The Solid Waste Association of North America New Orleans, LA Mar. 16 - 18, 2015 (Reg. Fee \$399.00)	General Fund	\$1,232.86

The subsistence rate for this location is \$222.00 per night. The hotel cost is \$209.00 plus taxes of \$33.83 per night. The Department is requesting additional subsistence of \$27.00 per day for meals and incidentals. The airfare in the amount of \$208.20 and registration fee of \$399.00 were prepaid on a City procurement card issued to Ms. Lyque O'Connor. The amount to be disbursed to Ms. Oldendorf is \$625.66.

Fire and Police Employees' Retirement System

6. N. Anthony Calhoun	Ninth Annual Investors' Forum Monterey, CA Feb. 28 - Mar. 7, 2015	Special Funds Fire & Police	\$1,416.82
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The conference ends on March 3, 2015. The attendee will extend his stay an additional three days after the conference at his own expense.

MINUTES**TRAVEL REQUESTS** - cont'd

UPON MOTION duly made and seconded, the Board approved the Travel Requests, the Retroactive Travel Approval, and the Travel Reimbursement. The President **ABSTAINED** on item no. 3. The Comptroller **ABSTAINED** on item no. 6.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Transportation - TR 14021R, Utility Location Test Holes & Boring for Engineering Projects Citywide
BIDS TO BE RECV'D: 03/25/2015
BIDS TO BE OPENED: 03/25/2015

2. Department of General Services - GS 14800, 3rd and 4th Floor Courtrooms at Mitchell Courthouse
BIDS TO BE RECV'D: 03/25/2015
BIDS TO BE OPENED: 03/25/2015

3. Department of Public Works/
Department of Recreation & Parks - RP 14832, Stony Run Pedestrian Bridges
BIDS TO BE RECV'D: 04/08/2015
BIDS TO BE OPENED: 04/08/2015

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the date indicated.

A PROTEST WAS RECEIVED FROM MS. KIM TRUEHEART FOR ALL ITEMS ON THE AGENDA.

The Board of Estimates received and reviewed Ms. Trueheart's protest. As Ms. Trueheart does not have a specific interest that is different from that of the general public, the Board will not hear her protest.

Kim A. Trueheart

February 24, 2015

Board of Estimates
Attn: Clerk
City Hall, Room 204
100 N. Holliday Street,
Baltimore, Maryland 21202

Dear Ms. Taylor:

Herein is my written protest on behalf of the underserved and disparately treated citizens of the Baltimore City who appear to be victims of questionable management and administration within the various boards, commissions, agencies and departments of the Baltimore City municipal government.

The following details are provided to initiate this action as required by the Board of Estimates:

1. Whom you represent: Self
2. What the issues are:
 - a. Pages 1 - 82, City Council President and members of the Board of Estimates, BOE Agenda dated February 25, 2015, if acted upon:
 - i. The proceedings of this board often renew business agreements without benefit of clear measures of effectiveness to validate the board's decision to continue funding the provider of the city service being procured;
 - ii. The Baltimore City School Board of Commissioners routinely requires submissions for board consideration to include details of the provider's success in meeting the objectives and/or desired outcomes delineated in the previously awarded agreement;
 - iii. The members of this board continue to fail to provide good stewardship of taxpayers' funds as noted by the lack of concrete justification to substantiate approval of actions presented in each weekly agenda;
 - iv. This board should immediately adjust the board's policy to ensure submissions to the board include measures of effectiveness in each instance where taxpayer funds have already been expended for city services;
 - v. In the interest of promoting greater transparency with the public this board should willing begin to include in the weekly agenda more details which it discusses in closed sessions without benefit of public participation.
 - vi. Lastly this board should explain to the public how, without violating the open meeting act, a consent agenda is published outlining the protocols for each week's meeting prior to the board opening its public meeting.
3. How the protestant will be harmed by the proposed Board of Estimates' action: As a citizen I have witnessed what appears to be a significant dearth in responsible and accountable leadership, management and cogent decision making within the various agencies and

Email: kimtrueheart@gmail.com

5519 Belleville Ave
Baltimore, MD 21207

departments of the Baltimore City municipal government which potentially cost myself and my fellow citizens excessive amounts of money in cost over-runs and wasteful spending.

4. Remedy I desire: The Board of Estimates should immediately direct each agency to include measures of effectiveness in any future submissions for the board's consideration.

I look forward to the opportunity to address this matter in person at your upcoming meeting of the Board of Estimates on February 25, 2015.

If you have any questions regarding this request, please telephone me at (410) 205-5114.

Sincerely,
Kim Trueheart, Citizen & Resident

5519 Belleville Ave
Baltimore, MD 21207

MINUTES

President: "As there is no more business before the Board, the meeting will recess until bid opening at 12 Noon. Thank you."

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that **NO ADDENDA WERE RECEIVED** extending the dates for receipt and opening of bids.

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Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Office of Engineering and
Construction

- ER 4069, Basin Inserts

United Storm Water, Inc.

Office of Engineering and
Construction

- WC 1228, Ashburton Washwater
Lake Dam Stream Stabilization

Allied Contractors, Inc.
Monumental Paving &
Excavating
HGS, LLC d/b/a Angler
Environmental
Potts & Callahan, Inc.

Bureau of Purchases

- B50003927, Maintenance,
Repair & Installation
Services for Electronic
Security Systems

ASG Security
Stanley Security Solutions
Palace Surveillance Systems, LLC

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Bureau of Purchases

- B50003945, Ten Wheel Conventional Cab Truck with a Under Bridge Inspection Man Lift

Western Star Trucks of
Delmarva, LLC
Beltway International, LLC

Bureau of Purchases

- B50003950, Provide Transportation, Cremation, and Disposal of Animal Carcasses

Curtis Bay Energy* - **NON-RESPONSIVE**
Green Lawn Cemetery Co., Inc.

Bureau of Purchases

- B50003953, Library Bookmobile

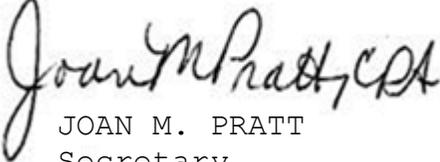
OBS, Inc.
Farber Specialty Vehicles
LDV, Inc.

*UPON FURTHER MOTION, the Board found the bid of Curtis Bay Energy **NON-RESPONSIVE** because of the company's failure to submit a bid guarantee in the form mandated by the City Charter.

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There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, March 4, 2015.



Handwritten signature of Joan M. Pratt, CPA in cursive script.

JOAN M. PRATT
Secretary