

MINUTES

REGULAR MEETING

Bernard "Jack" C. Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Fox, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Ancel, James W., Inc.	\$ 52,029,000.00
Archer Western Contractors, LTD	\$ 3,049,000.00
Baldwin Line Construction of Maryland, Inc.	\$ 8,000,000.00
Bay City Construction, Inc.	\$ 1,125,000.00
Chasney and Company, Inc.	\$ 1,500,000.00
Facchina Construction Company, Inc.	\$ 269,235,000.00
Mohawk Bridge & Iron, Inc.	\$ 504,000.00
Observe, Inc.	\$ 567,000.00
Penn Line Service, Inc.	\$ 179,460,000.00
Performance Electric, Inc.	\$ 100,197,000.00
Shaney Construction Company, Inc.	\$ 40,248,000.00
Southern Maryland Cable, Inc.	\$ 575,829,000.00
Tessa Structures, LLC	\$ 8,000,000.00
Western Oilfields Supply Company	\$ 689,760,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Gilbert Architects, Inc.	Architect
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There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Comptroller **ABSTAINED** on item nos. 1 and 2.

MINUTESLaw Department - Claim Settlements

The Board is requested to approve and authorize execution of the release and settlement agreements for the claims listed below:

1. Andre Wilson v. Detective Donald D. Diehl, III, et al. \$ 70,000.00

Account: 1001-000000-2000-195500-603070

2. Eugene Cox v. Officers Joseph Dobry, et al. \$ 40,000.00

Account: 1001-000000-2000-195500-603070

3. Leander Woodard v. Officer Joseph Brown, et al. \$ 65,000.00

Account: 1001-000000-2000-195500-603070

4. Omar D. Simon v. Officer Kody Taylor, et al. \$ 41,000.00

Account: 1001-000000-2000-195500-603070

UPON MOTION duly made and seconded, the Board approved the settlements as requested by the Law Department.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM (SCSEP)

- | | | |
|----|---|----------------|
| 1. | ST. PETER'S ADULT LEARNING CENTER, INC. | \$ 0.00 |
| 2. | THE PEOPLE'S COMMUNITY HEALTH CENTER,
INC./YORKWOOD FAMILY HEALTH CENTER | \$ 0.00 |
| 3. | JOHNSTON SQUARE COMMUNITY DEVELOPMENT
CORPORATION | \$ 0.00 |

The above-listed organizations will serve as host agencies for the SCSEP. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds. The period of the agreement is July 1, 2010 through June 30, 2011.

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|----|---|--------------------|
| 4. | GERRY WATERFIELD, R.N., MS, CPNP | \$63,423.00 |
|----|---|--------------------|

Account: 6000-624911-3100-297100-603051

Ms. Waterfield will provide consultant services as needed for the Department's School Based Health Centers. The Department manages and operates 15 School-Based health centers in selected elementary, middle and high schools throughout Baltimore City. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreement is late because it was just completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Office of the Comptroller In Building Radio
Dept. of Communication Services - Distribution Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an in-building radio distribution agreement with Cellco Partnership d/b/a Verizon Wireless (Verizon). The period of the agreement is five years effective upon execution by Verizon.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This agreement will allow the City to benefit from the use of a portion of Verizon's FCC licensed frequencies. This will allow the City-owned building at 1201 East Cold Spring Lane to have radio frequency coverage in the premises through a system consisting of the micro cells, re-radiators, repeaters, or similar in-building radio distribution devices. The City will be using Verizon frequencies to have necessary coverage and reception. The equipment is owned by the City and the City will be responsible for its electrical requirements and maintaining the equipment in good operating condition at all times.

(FILE NO. 55889)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the execution of an in-building radio distribution agreement with Cellco Partnership d/b/a Verizon Wireless.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	2233 Eastern Ave.	David Kai Kwing Lam	1 Awning w/signage 14'8"x 3'
	Annual Charge: \$ 92.35		
2.	1825 Pennsylvania Ave.	Bobby Andrews	Merchandise display 5'x 4'
	Annual Charge: \$337.50		
3.	2551 W. North Ave.	Coppin State University	Stairs 9.67' x 12'
	Annual Charge: \$234.40		
4.	2434 W. Belvedere Ave.	Associated Jewish Charities of Baltimore	6 Electric duckbank 5" @ 73'
	Annual Charge: \$1,533.00		
5.	706 S. Broadway	Theo, LLC	Outdoor seating 3' x 4'
	Annual Charge: \$ 337.50		
6.	140 W. Mount Royal Ave.	Lyric Foundation, Inc.	2 Single face electric signs 36.9'x 6', 63.4' x 2.4'
	Annual Charge: \$2,091.94		

MINUTES

DGS - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
7.	3000 E. Pratt St.	Keith W. Finnerty	Garage extension 9' x 3'
	Annual Charge: \$ 94.50		
8.	135 E. Baltimore St.	Brown Realty Limited Partner- ship	5 Flat signs 21' x 25", 4'x4", 18" x 7', 3'x3", 5'x 5"
	Annual Charge: \$ 105.60		
9.	929 N. Wolfe St.	East Baltimore Development, Inc.	1 Canopy 16' x 5'x 3"
	Annual Charge: \$ 176.40		

There are no objections, since no protests were received.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2583 - 2585

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter. The President **ABSTAINED** on item no. 2.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 20,000.00 Other Fund	9962-941002-9563 Constr. Res. Conduit Replace- ment	9962-906054-9562-2 Contingencies Conduit System Repairs at Various Locations

This transfer will clear the existing deficit in the account and cover the costs associated with prints and preliminary expenses necessary to re-advertise the construction project TR 10011R.

Bureau of Water & Wastewater

2. \$100,000.00 Counties	9956-905533-9549 Constr. Res. Annual Facilities Improvements	
<u>100,000.00</u> \$200,000.00	" "	
	-----	9956-905538-9551-3 Design

This transfer will provide funds to cover costs associated with Project 1095T, Task No. 3, Maintenance Facility Roof Replacement at the Back River Wastewater Treatment Plant.

Department of Recreation and Parks

3. \$ 42,000.00 Rec. & Parks 25 th Series	9938-905793-9475 Citywide Park Maintenance	9938-904793-9474 Citywide Park Maintenance
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This transfer will provide funds to cover the costs associated with the replacement of the existing waterline in Leakin Park.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Planning</u>		
4. \$ 50,000.00	9904-902103-9129	9904-909103-9127
General Funds	PS 103 Thurgood Marshall - Reserve	PS 103 Thurgood Marshall - Active

This transfer will provide funds to cover the costs associated with the design and stabilization of PS 103 Thurgood Marshall at 1315 Division Street. These funds will be used to assess the physical condition of the building and outline a program of adaptive use of the structure.

Department of Housing and Community Development (DHCD)

5. \$ 641,233.00	9990-903938-9587	
CDBG FY 2010	Johnston Square	
295,000.00	9990-904940-9587	
CDBG FY 2010	Oliver Redevelopment	
2,052,449.00	9910-904904-9587	
AHP Gen. Funds	Baltimore Affordable Housing	
2,450,000.00	9990-901953-9587	
CDBG FY 2010	Preston St. Acq. & Demo.	
<u>\$5,438,682.00</u>		

MINUTES

TRANSFERS OF FUNDS

DHCD - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 518,233.00 CDBG FY 2010	-----	9990-907714-9593 Johnston Square
418,000.00 CDBG FY 2010	-----	9990-904940-9593 Oliver Redevelopment
1,042,179.00 Gen. Funds	-----	9910-904326-9588 Coldstream, Homestead Montebello
1,010,270.00 Gen. Funds	-----	9910-906460-9588 Oliver Redevelopment
2,450,000.00 CDBG FY 2010	-----	9990-901953-9593 Preston St. Acq. & Demo
<u>\$5,438,682.00</u>		

This transfer will provide funds to support activities to be carried out in the Johnston Square, Oliver, Coldstream-Homestead-Montebello, Penn Lucy and Woodbourne-McCabe neighborhoods.

6.	\$ 450,000.00 29 th CDB FY 2011	9910-904979-9587 East Baltimore Redevelopment	9910-906423-9588 EBDI - Acquisition Cost
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The transfer will provide funding for East Baltimore Development Initiative to fund acquisition costs that are not reimbursable from State grant funds.

(FILE NO. 56017)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|---|--------------------|----------------|
| 1. <u>PARKS & PEOPLE FOUNDATION</u> | <u>\$ 5,880.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Mowing - Department of General Services - Req. No. R552612 | | |

The period of the award is June 2, 2010 through November 30, 2010.

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|--|--------------------|--------------------|
| 2. <u>SANOFI PASTEUR, INC.</u> | <u>\$24,610.05</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Fluzone Vaccine - Department of Health - Req. No. R551272 | | |

The vendor is the manufacturer and sole supplier of Fluzone which is the only vaccine approved by the FDA for children as young as six months old. The price is considered both fair and reasonable. The period of the award is August 1, 2010 through June 30, 2011, with three 1-year renewals.

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|--|--------------------|----------------|
| 3. <u>EVERGREEN LANDSCAPE & DESIGN</u> | <u>\$24,180.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Mowing and Ground Maintenance - Department of General Services - Req. No. R550634 | | |

The period of the award is June 2, 2010 through November 30, 2010.

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|--|--------------------|----------------|
| 4. <u>MARYLAND MICROGRAPHIC SERVICE, INC.</u> | <u>\$ 6,570.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001556 - Annual Maintenance for Canon Scanners, Police Department - Req. No. R551288 | | |

The period of the award is September 15, 2010 through September 14, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

5. BIOMEDICAL WASTE

SERVICES, INC.	\$10,000.00	Selected Source
Solicitation No. 06000 - Bio-Medical and Bio-Hazardous Waste Removal - Police Department - Req. No. R553477		

The vendor is the only local hazmat vendor approved by the Police Department to dispose of evidential waste. The price is considered both fair and reasonable. The period of the award is June 28, 2010 through June 27, 2011 with five 1-year renewals.

6. CRITICAL IMAGING, LLC

	\$ 6,500.00	Sole Source
Solicitation No. 08000 - Repairs to Infrared Camera - Fire Department - Req. No. R553625		

The vendor is the manufacture and sole provider of authorized maintenance to the infrared cameras currently in place within the Fire Department. The period of the award is July 28, 2010 through July 27, 2011 with five 1-year renewals.

7. LBS ENTERPRISES, INC.

	\$ 6,750.00	Sole Source
Solicitation No. 08000 - Quarterly Testing Air Compressors - Fire Department - Req. No. R553428		

The vendor is the sole authorized local representative to maintain and service Bauer brand compressors. The period of the award is July 28, 2010 through July 27, 2011 with five 1-year renewals.

8. ABACUS CORPORATION

	\$11,940.00	Sole Source
Solicitation No. 08000 - Identification Kits - Police Department - Req. No. R544869		

The vendor is the manufacturer and sole provider of these specific test kits currently in use at the Police Department crime lab. The period of the award is July 28, 2010 through July 27, 2011 with five 1-year renewals.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

9. TACTICAL & SURVIVAL

SPECIALTIES, INC.	\$16,140.00	Low Bid
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Solicitation No. B50001554 - Protective Gear and 9mm Training Cartridges - Police Department - Req. No. R551614

10. WRS GROUP, LTD.

HEALTH EDCO GROUP, LTD.	\$21,937.22	Sole Source
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Solicitation No. B50001565 - Educational Supplies - Health Department - Req. No. R545192

To verify that these were unique products, the Bureau of Purchases bid this item. Twenty-eight vendors were notified and no bids were received.

11. VM WARE

	\$11,315.00	Sole Source
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Solicitation No. 08000 - VM Ware - Mayor's Office of Information Technology - Req. No. R552058

This is for the procurement of VM Ware support and subscription software from the original software manufacturer. This service is not available from other vendors. The period of the award is September 1, 2010 through August 31, 2011.

12. LITECAST

	\$21,600.00	Selected Source
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Solicitation No. 06000 - Litecast Upgrade on Maintenance - Mayor's Office of Information Technology - Req. No. R552100

This is for the procurement of 100Mbps Fast Ethernet Internet Connection. Due to the current integration of the City network, considerably higher cost of establishing new fiber connectivity locations, and substantial roll-out costs in switching providers, no advantage would be gained from seeking a new vendor. The period of the award is September 1, 2010 through September 1, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

13. POINT DEFIANCE

AIDS PROJECT	\$61,480.00	Increase
Solicitation No. 07000 - Insulin Needles - Health Department - PO No. P511749		

On January 13, 2010, the Board approved the initial award in the amount of \$24,000.00. Subsequent actions have been approved. An increase in the amount of \$61,480.00 is necessary due to an increase in usage. This increase in the amount of \$61,480.00 will make the total award amount \$95,480.00.

MWBOO GRANTED A WAIVER.

14. FAMILY INN BAKERY

& DELI	\$ 8,000.00	Revenue Contract
Solicitation No. 06000 - Concession Services to Family Inn Bakery & Deli - Department of Recreation and Parks - Req. No. None (Revenue)		

On June 24, 2009, the Board approved the initial award. On December 9, 2009, the Board approved an extension of the current contract for concession services at the Shake and Bake Family Fun Center in order for its expiration to coincide with the expected award date of a more comprehensive management contract covering the entire facility. Solicitation No. B50001443 for the more comprehensive contract was advertised on April 9, 2010, and the bids were opened on May 26, 2010. Due to delays in forming an evaluation committee by the using agency, additional time is needed to evaluate the bids.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 15. <u>SHI, INC.</u> | <u>\$ 63,988.00</u> | <u>Cooperative Purchase</u> |
| State of Maryland Contract 050B7800011 - Microsoft Select and Enterprise Products and Services Large Account Re-Sellar (LAR) - Department of Recreation and Parks - Req. No. R548372 | | |

The Department of Recreation and Parks is currently using Microsoft Office Professional 2000, which is no longer supported by Microsoft. Licenses for Microsoft Office 2007 are currently covered under the State of Maryland's statewide information technology contract 050B7800011 with SHI, Inc., which covers 400 licenses.

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| 16. <u>HOWARD UNIFORM, CO.</u> | <u>\$ 50,000.00</u> | <u>Increase</u> |
| Solicitation No. B50000293 - Uniforms for Crossing Guards and Traffic Control - Department of Transportation - PO No. 513810 | | |

On May 28, 2008, the Board approved the initial award in the amount of \$300,000.00. Subsequent actions have been approved. Due to a high rate of turnover, approximately 350 new crossing guards and 12 reinstated special traffic enforcement officers require uniforms. This increase in the amount of \$50,000.00 will make the total award amount \$500,000.00.

MWBOO GRANTED A WAIVER.

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|---|---------------------|--------------------|
| 17. <u>COURTSMART DIGITAL SYSTEMS, INC.</u> | <u>\$228,361.60</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - CourtSmart Maintenance Service - Circuit Court - Req. Nos. R552864 | | |

The CourtSmart Digital recording system is currently in use at the Mitchell Courthouse, Courthouse East and the Department of Juvenile Services building. The required maintenance can only be purchased directly from this vendor.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

18. HD SUPPLY WATERWORKS, LTD
FERGUSON ENTERPRISES, INC. \$ 0.00 Correction
 Solicitation No. B50000605 - Poly Vinyl Chloride Pipe and
 Fittings - Department of Public Works, Bureau of Water and
 Wastewater - Req. Nos. Various

The Board is requested to approve a correction to the expiration date of the award for B50000605. On September 10, 2008, the Board approved the initial award in the amount of \$500,000.00. Due to a typographical error the Bureau of Purchases recommended and the Board approved on May 19, 2010, a renewal to expire on September 9, 2013. The correct expiration date should have been September 9, 2012.

MWBOO GRANTED A WAIVER.

19. TRUSTWORTHY STAFFING
 SOLUTIONS
 S.T.A.R. ASSOCIATES,
 INC.
 P-B HEALTH CARE
AGENCY \$150,000.00 Renewal
 Solicitation No. B50000387 - Provide Personal Care/Chore
 Services - Commission on Aging and Retirement Education - Req.
 No. R502836

On July 23, 2008, the Board approved multiple awards to the listed vendors. The award contained two 1-year renewal options at the sole discretion of the City. This is the first renewal for the period August 1, 2010 through July 30, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases20. PETER'S SPRING &
ALIGNMENTMIDDLETON & MEADS
CO. INC.\$ 0.00 Ratification and
Term Purchase Order

Solicitation No. 06000 - Spring and Suspension Repair Services
- Department of General Services, Fleet Management - PO Nos.
P507247 and P510098

On July 12, 2006, the Board approved the initial award in the
amount of \$1,700,000.00. On August 26, 2009, the Board
approved a term purchase order in the amount of \$624,811.18.

Due to an administrative error, Contract BP-06087, Spring and
Suspension Repair Services expired on June 30, 2010 with one 1-
year renewal option remaining. However, the vendors continued
to supply services to meet the City's needs. Authority is
being requested that the expenditures from July 1, 2010 through
August 11, 2010 be ratified and a term purchase order be
approved under the same terms and conditions as BP-06087.

It is hereby certified that the above procurement is of such a
nature that no advantage will result in seeking nor would it be
practical to obtain competitive bids. Therefore, pursuant to
Article VI, Section 11 (d)(i) of the City Charter, the
procurement of the equipment and/or service is recommended.

Peter's Spring Alignment

MBE: B&B Lighting Supply	0.33%
Universal Towing, LLC	0.33%
Fire Safety Company	0.17%

WBE: Robnet, Inc.	0.25%
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MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

Middleton & Meads

MBE: Cherry Hill Towing 2.00%

WBE: Chesapeake Wiper &
Supply, Inc. 0.25%

MWBOO FOUND VENDORS IN COMPLIANCE.

Bureau of General Services

21. TOTAL CONCRETE, LLC	\$7,500.00	Low Bid
<u>IC 535 - Replacement Concrete Slabs - Engine 20 - Department of General Services</u>		

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases to contracts and extensions. The Mayor **ABSTAINED** item no 1. The Comptroller **ABSTAINED** on item no. 19. The President **ABSTAINED** on item nos. 11, 12, and 18.

MINUTES

Commission on Aging and - Agreement
Retirement Education (CARE)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Sterling Hospitality, LLC t/a Sterling Hospitality. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$7,800.00 - 5000-534011-3250-319905-603051

BACKGROUND/EXPLANATION:

Under the terms of this agreement, CARE will disburse State subsidized assisted housing funds to low-income individuals residing in Sterling Hospitality, located at 7015 Park Heights Avenue.

This facility is enrolled in the Senior Assisted Living Group Home Subsidy Program and will provide subsidized senior assisted housing services for individuals age 62 years and older, who have temporary or periodic difficulties with the activities of daily living and who require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland.

Senior assisted housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Sterling Hospitality, LLC t/a Sterling Hospitality.

MINUTES

Department of Recreation of - TRANSFER OF LIFE-TO-DATE
Recreation and Parks SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Clair Bush.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Teresa V. Meli	2
Susan Williams	3
Jade Beasley	3
Betty M. Woods	2
Jeanette Miller	3
Robert Henderson	1
Robert E. Wall	2
William Vondrasek	2
Leslie Murphy	2
Anne Draddy	2
Hyesong Massagee	2
Lynnette Cromer	2
Gwendolyn Fields Walker	2
Gwendolyn Chambers	<u>2</u>
	30

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Clair Bush.

MINUTES

Mayor's Office of Employment - Agreements and an Amendment
Development (MOED) to Agreement

The Board is requested to approve and authorize execution of the various agreements and an amendment to agreement.

AGREEMENTS

1. **VOLUNTEERS CENTRAL, INC./D/B/A BUSINESS** \$ **2,500.00**
VOLUNTEERS UNLIMITED MARYLAND

Account: 4000-805310-6310-682705-603051

The organization will provide 16 hours of training for six incumbent employees through an initiative known as Maryland Business Works. The incumbent employees will receive Avideon CRM Salesforce.com Training. The period of the agreement is July 15, 2010 through September 15, 2011.

AUDITS REVIEWED AND HAD NO OBJECTION.

2. **MARYLAND STATE DEPARTMENT OF HUMAN** \$**1,199,382.00**
RESOURCES' BALTIMORE CITY DEPARTMENT
OF SOCIAL SERVICES (DHR/BCDSS)

Account: 4000-808411-6392-456000-404001

The purpose of this agreement under the New Beginnings Program, is to enhance the employability skills and job readiness of Temporary Cash Account customers. The period of the agreement is July 1, 2010 through June 30, 2011.

AMENDMENT TO AGREEMENT

3. **BALTIMORE CITY COMMUNITY COLLEGE (BCCC)** \$ **0.00**

On November 18, 2009, the Board approved the initial agreement with the BCCC to provide password access to the License for the NOVEL instructional program and other supportive services for the Career Academy at Harbor City. The period of the agreement is October 14, 2009 through June 30, 2010.

This amendment to agreement will extend the agreement

MINUTES

MOED - cont'd

through August 31, 2010 to allow participants to complete courses and meet performance requirements. The agreement was affected by the late start date and unforeseen delays in participant enrollment.

NOTED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and the amendment to agreement.

MINUTES

Office of the Mayor - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the agreement is April 1, 2010 through August 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$339,200.00 - 5000-516411-2252-690500-600000

BACKGROUND/EXPLANATION:

The Mayor's Office of Criminal Justice (MOCJ) will receive funding from the GOCCP under the Office on Violence against Women's Supervised Visitation, Safe Havens for Children grant program. The agreement for supervised visitation center planning addresses the persistent problem of domestic violence and child abuse in the metropolitan area. Through collaboration between the MOCJ and the GOCCP, the program supports the creation of a fully functional supervised visitation center in the State of Maryland. The project will span three years, including one year for planning and two years for the center's implementation. In year one, project partners and an advisory board will set policies and protocols, conduct a needs assessment, and determine the center's location. In years two and three, the project will be implemented based on the action plan created in the planning year. Program funds provide salary and operating expenses. The submission of the agreement was delayed due to multiple revisions to these documents on the part of the MOCJ and the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the GOCCP.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the local government resolution in support of Community Housing Associates, Inc. (CHA).

AMOUNT OF MONEY AND SOURCE:

\$742,858.00 - State of Maryland - Department of Housing and
Community Development - Partnership Rental Housing
Program Funds

BACKGROUND/EXPLANATION:

The organization is applying to the State of Maryland's "Partnerships Rental Housing Program." A local government resolution of support is required by the State for all applications to this program for funding. The CHA is a private, nonprofit housing organization that was established in 1989 through an initiative of the Baltimore Mental Health Systems. The organization's mission is dedicated to developing and managing affordable housing for low-income individuals and families in Baltimore City who are affected by psychiatric disabilities. By linking residents of the CHA's housing with a broad network of mental health services, the CHA enables individuals to live safely within the community, with the greatest independence each can achieve. The CHA proposes to acquire and rehabilitate 18 West Read Street. Upon completion, the project will provide ten housing units for non-elderly disabled individuals who have incomes at or below 30% of the Area Median Income. The units will be partly funded through the support of the Partnership Rental Housing Program funds managed by the Community Development Administration of the Maryland Department of Housing and Community Development.

UPON MOTION duly made and seconded, the Board approved and adopted the local government resolution in support of Community Housing Associates, Inc.

MINUTES

Department of Housing and - Head Start Agreements and Head
Community Development Start Amendments to Agreements

The Board is requested to approve and authorize execution of the following Head Start agreements and Head Start amendments to agreements with delegate agencies for Head Start Programs.

AGREEMENTS

1. **METRO DELTA HEAD START, INC./YUBI HEAD** **\$ 19,000.00**
START PROGRAM

Account: 4000-486310-6050-671933-603026

The organization will provide Head Start services for 102 children and their families in Baltimore City. The period of the agreement is effective upon Board approval through June 30, 2010.

2. **METRO DELTA HEAD START, INC./ METRO DELTA** **\$ 1,000.00**
HEAD START PROGRAM

Account: 4000-486310-6050-671918-603026

The organization will provide Head Start services for 210 children and their families in Baltimore City. The period of the agreement is effective upon Board approval through June 30, 2010.

The above Head Start agreements will provide funds based on an award to the Baltimore City Head Start for one-time health and safety funds, which were received for the purpose of addressing urgent health and safety issues with Head Start facilities.

The agreements are late because of delays in receiving confirmation from the provider of its legal status with the State Department of Assessment and Taxation.

AMENDMENTS TO AGREEMENTS

3. **ASSOCIATED CATHOLIC CHARITIES, INC./** **\$ 75,340.00**
ST. JEROME'S HEAD START PROGRAM

Account: 4000-486310-6050-516699-603051

MINUTESDHCD - cont'd

On July 22, 2009, the Board approved a two-month advance of funds to the St. Jerome's Head Start Program, in the amount of \$302,722.00. On September 23, 2009, the Board approved the original agreement with the organization, in the amount of \$1,513,610.00, to provide Head Start services for 258 children and their families in Baltimore City. This amendment to agreement, in the amount of \$75,340.00, will extend the period of the agreement through September 1, 2010 and will be used to cover a projected operating deficit for the 2010 program year. This will make the total contract award \$1,891,672.00. All other terms and conditions of the original agreement remain unchanged.

4. **UNITY UNITED METHODIST CHURCH/UMOJA** **\$112,340.00**
HEAD START PROGRAM

Account: 4000-486310-6050-517099-603051

On July 22, 2009, the Board approved a two-month advance of funds to the UMOJA Head Start Program, in the amount of \$215,154.00. On September 30, 2009, the Board approved the original agreement with the organization, in the amount of \$1,075,772.00, to provide Head Start services for 187 children and their families in Baltimore City. This amendment to agreement, in the amount of \$112,340.00, will extend the period of the agreement through September 1, 2010 and will be used to cover a projected operating deficit for the 2010 program year. This will make the total contract award \$1,403,266.00. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing Head Start agreements and Head Start amendments to agreements with delegate agencies for Head Start Programs. The Mayor **ABSTAINED** on item nos. 1 and 2.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Casa Y Comunidad, LLC, for the property located at 621 and 627 McCabe Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 5,000.00 - 621 McCabe Avenue
5,000.00 - 627 McCabe Avenue
\$10,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City will convey all of its rights, title, and interest in properties located at 621 and 627 McCabe Avenue at the offer price of \$5,000.00 each. The properties appraised at \$14,600.00 each. The developer has paid a good faith deposit of \$2,000.00. The balance in the amount of \$8,000.00 will be paid by the developer at settlement.

The project will consist of the conversion of these vacant buildings into single-family homes for low to middle-income homeownership. The developer plans to invest approximately \$89,781.00 into each property.

The sale of these properties once developed could generate an estimate of \$1,746.00 each in real estate taxes to the City of Baltimore.

MINUTES

DHCD - cont'd

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The appraised value for each property is \$14,600.00. The purchase price for each property was reduced to \$5,000.00. The reason for reducing the sales price are as follows: 1) the properties are located in a distress area and renovating them would provide a specific benefit to the immediate community, 2) the conditions of the properties and structural deterioration, which occurred subsequent to the appraisal also made it necessary to reduce the price, and 3) it will provide a boost for development in the Winston Govans area.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold for less than \$25,000.00.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Casa Y Comunidad, LLC, for the property located at 621 and 627 McCabe Avenue.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

2606 - 2627

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on item no. 29. The Comptroller

ABSTAINED on item no. 7. The President

ABSTAINED on item no. 30.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. JOY FREEDMAN	\$25.00	\$ 1,500.00
Account: 1001-000000-2400-258300-601001		
2. ROBERT L. ANDERSON	\$25.00	\$ 1,200.00
Account: 1001-000000-2400-268400-601009		

Ms. Freedman and Mr. Anderson will each work as a member of the Vicious Dog Hearing Board for the Bureau of Animal Control. They will be responsible for attending administrative hearing sessions, conducting hearings, and insuring procedural due process in accordance with City procedures and guidelines. Ms. Freedman and Mr. Anderson will assure that all documents and items presented at the hearings are made part of the hearing record; receive all relevant evidence concerning the issues related by aggrieved parties and the Department; and produce definitive written recommendations setting forth their findings of fact and conclusion of law. In addition, they will submit, in writing, findings, conclusions, recommendations, and the entire hearing record, including any sealed portions to the Commissioner of Health or her designee, within 72 hours after the termination of the hearing. The period of the agreement is effective upon Board approval through June 30, 2011.

3. POOJA AGGARWAL	\$18.20	\$ 5,460.00
Account: 6000-627911-3020-269900-601009		

Ms. Aggarwal will work as an Assistant for Special Projects. She will be responsible for developing and implementing special projects for the Commissioner of Health and communicating with local, State, and Federal agencies on policy recommendations relative to special projects. Ms. Aggarwal will assist the Deputy Commissioner

MINUTES**PERSONNEL**Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
and the Chief Medical Officer in the development and implementation of Department-wide clinical policies and procedures; perform research on all public health-related data; conduct research in all assigned project areas; and coordinate and direct special projects. The period of the agreement is effective upon Board approval through August 31, 2010.		

4. ESTEFANIA R. MUDAFORT	\$15.00	\$ 3,900.00
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Account: 6000-625211-3080-294400-601009

Ms. Mudafort will work as a Youth Development Aide/Tutor for the Carrera Program. She will be responsible for providing homework assistance, tutorial and college preparation assistance; assisting in providing individual instruction to participants with specific deficits; and assisting in the instruction of a variety of subjects, leisure games, and educational activities. In addition, Ms. Mudafort will correct program participants' work; assist in the development of educational materials; chaperon program participants on trips or other program activities; and participate in trainings, workshops, and attend staff meetings. The period of the agreement is effective upon Board approval through December 31, 2010.

MINUTES**PERSONNEL**Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
<u>SCHOOL HEALTH AIDES</u>		
5. KAMIEL A. BELL	\$10.25	\$11,685.00
6. VENETIA THOMAS	\$10.25	\$11,685.00
7. DAMON BAILEY	\$10.25	\$11,685.00
8. LATIQUA HOLLEY	\$10.25	\$11,685.00
9. ELSHA MOORE	\$10.25	\$11,685.00

Account: 6000-624911-3100-297101-601009

The above listed individuals will each work as a School Health Aide. They will be responsible for acting as advocates in obtaining services for students and their families and assisting in logging and triaging all students entering the health suite.

In addition, they will assist with school screening procedures, including physical examinations; refer screening failures to sources of care; and maintain the files and records system. The School Health Aides will also update health records; assist in data collection; document any service personally rendered to students; and make home visits under the direction of the nurse. The period of the agreement is effective upon Board approval through June 30, 2011.

MINUTES**PERSONNEL**Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
<u>SCHOOL HEALTH ASSISTANTS</u>		
10. TIFFANY D. SYE	\$10.20	\$13,158.00
11. IEASHIA D. BRANCH	\$10.20	\$13,158.00
12. STEPHANIE THOMPSON	\$11.59	\$14,951.00

Account: 6000-624911-3100-297101-601009

The above listed individuals will each work as a School Health Assistant under the supervision of the Community Health Supervisor I in the Hearing and Vision Division. They will be responsible for utilizing various equipment including an audiometer, eye chart, goodlite and reporting non-functioning equipment. In addition, they will attend quarterly Hearing and Vision program meetings, Division meetings, First Day Back in-service/workshops, submit weekly health statistics, and travel daily to various schools. The period of the agreement is effective upon Board approval through June 30, 2011.

13. MARGARETTE J. REIDER	\$30.44	\$36,528.00
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Account: 6000-624911-3100-297101-601009

Ms. Reider will serve as a Community Health Nurse II for the School Health Program. She will be responsible for coordinating the BreathMobile meetings, gathering updated literature on asthma to prepare for the staff to keep them updated; preparing asthma presentation lesson plans to present to schools; ordering the materials to fulfill grant requirements, implementing the activities of the grant, and other related services. The period of the agreement is effective upon Board approval through June 30, 2011.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department - cont'd</u>		
14. WANELLA TAYLOR, R.N.	\$27.15	\$24,435.00

Account: 6000-624911-3100-297101-601009

Ms. Taylor will work as a Registered Nurse for the School Health Program. She will be responsible for classroom visitations; promoting School-based Health Center enrollment; and performing risk assessments on new enrollees (GAPS and elementary surveys). In addition, she will refer students and their families to appropriate resources in the School-based Health Center and contact the families of children without health insurance to enroll the children in the School-based Health Center. The period of the agreement is effective upon Board approval through June 30, 2011.

15. Reclassify the following three positions (two filled, one vacant):
-

Job Nos.: 3030-14309, 3030-14360, & 3030-14338

From: 33112 - Data Entry Operator II
Grade 078 (\$27,410.00 - \$31,609.00)

To: 33213 - Office Assistant III
Grade 078 (\$27,410.00 - \$31,609.00)

Cost: \$0.00 - 4000-000000-3030-513200-601001
4000-000000-3030-271500-601001

MINUTES

PERSONNEL

Health Department - cont'd

- 16. Reclassify the following eight positions (four filled, four vacant):
-

Job Nos.: 310-14797, 310-14670, 310-14666, and 310-14653
 (all filled)

From: 62222 - Community Health Nurse II (10 Months)
 Grade 507 (\$46,049.00 - \$52,882.00)
**All filled in lieu with Licensed Practical
 Nurse (10 Months) Grade 470**

To: 62250 - Licensed Practical Nurse (ten months)
 Grade 470 (\$29,548.00 - \$33,743.00)

Job Nos.: 310-48745, 310-48746, 310-48747, & 310-48748
 (all vacant)

From: 62222 - Community Health Nurse II (10 Months)
 Grade 507 (\$46,049.00 - \$52,882.00)

To: 62250 - Licensed Practical Nurse (10 Months)
 Grade 470 (\$29,548.00 - \$33,743.00)

Cost: (\$126,000.00) - 6000-624911-3100-297100-601001

Law Department

- 17. **HERBERT BURGUNDER, JR.** \$42.18 **\$50,616.00**

Cost: \$25,308.00 - 1001-000000-1750-175200-601009
 12,654.00 - 6000-604100-1520-168500-601009
 12,654.00 - 6000-604100-1540-585100-601009
\$50,616.00

Mr. Burgunder possesses experience and indispensable expertise in issues concerning the processing of worker's compensation claims and Employees' Retirement System and Fire and Police Employees' Retirement System disability claims.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Law Department</u> - cont'd		

Mr. Burgunder will serve as a Special Chief Solicitor. He will review Worker's Compensation claims filed against the City with Key Risk, or any successor City Worker's Compensation claims representative. He will review claims to determine the value of claims, determining in conjunction with a Key Risk representative and/or supervisor, appropriate action to be taken by the City with regard to Worker's Compensation claims. He will monitor the performance of Semmes, Bowen & Semmes or any successor law firm designated by the City to try Worker's Compensation claims. He will also review Worker's Compensation claims to determine whether to advise Semmes, Bowen & Semmes to take further action in the case by way of appeal to the Circuit Court. The period of the agreement is August 1, 2010 through July 31, 2011.

18.	MICHAEL S. ELDER	\$52.00	\$95,000.00
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Account: 1001-000000-1750-175200-601009

Mr. Elder will serve as a Special Chief Solicitor in the Department's Litigation Practice Group Division. Mr. Elder has extensive experience in the practice areas of prosecution and defense of environmental law litigation, land use, criminal, tort and municipal law. He will assist the Chief Solicitor with complicated tort litigation, contract litigation, constitutional law and land use. The period of the agreement is September 3, 2010 through September 3, 2011.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
19. BARBARA J. DARGAN	\$14.42	\$30,000.00

Account: 5000-516111-2024-688100-601009

Ms. Dargan will serve as a Contract Services Specialist One (Data Entry Operator) for the Cease Fire-Gun Violence Reduction Project. She will be responsible for utilizing a computer terminal to record a variety of complex and sensitive data from source documents into a database; examine source documents for completeness and return documents to originator for corrections or clarification. The period of the agreement is effective upon Board approval through June 30, 2011.

20. LAWRENCE B. JOHNSON	\$14.42	\$30,000.00
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Account: 5000-516111-2024-688100-601009

Mr. Johnson, retiree, will continue to work as a Contract Service Specialist One (Firearms Inventory Technician) for the Cease Fire-Gun Violence Reduction Project. Mr. Johnson will be responsible for firearms inventory to identify the manufacturer, model, caliber, serial number, and condition of incoming firearms. He will test suitable non-evidentiary firearms and recover sample cartridge cases and bullet specimens for future entry in the IBIS computer system and enter results of inventories into unit computer programs. The period of the agreement is effective upon Board approval through June 30, 2011.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
21. SUSAN P. CLINNIN	\$38.46	\$80,000.00

Account: 4000-435210-2250-670001-601009

Ms. Clinnin will work as a Pocket Cop Administrator. Her duties will include but are not limited to administering the mobile data communication system upgrade that assists in warrant information as an investigative tool, decreases radio traffic, increases communication capability, and improve officer safety, efficiency and productivity. The period of the agreement is July 28, 2010 through July 28, 2011.

Department of Recreation and Parks

22. EARL L. SAVAGE	\$24.76	\$29,704.00
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Account: 5000-578709-4710-687400-601009

Mr. Savage, retiree, will continue to prepare contract drawings and specifications for the renovation of recreation centers and park buildings, feasibility studies, field investigation reports, and detailed cost estimates. The period of the agreement is August 23, 2010 through August 22, 2011.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of General Services</u>		
23. KENNETH R. ALTRELL	\$40.00	\$48,000.00

Account: 2051-000000-1980-654800-601009

Mr. Altrell, will work as an Operation Research Analyst. His duties will include but not be limited to performing economic analysis for real property business opportunities with the Department. He will review the terms of Real Estate agreements with regard to standard business practices and conduct economic analysis of business opportunities for generation of revenue. He will also provide support in the development and implementation of General Services and City Energy grants. The period of the agreement is effective upon Board approval for one-year.

24. Create the following new class:

52153 - Automotive Body and Fender Technician
Grade 434 (\$34,504.00 - \$38,970.00)

Reclassify the following six positions:

From: 52151 - Body and Fender Repairer
Grade 434 (\$34,504.00 - \$38,970.00)
Job Nos. 1890-13885, 1890-19886,
and 1890-19889

52152 - Automotive Refinisher
Grade 434 (\$34,504.00 - \$38,970.00)
Job Nos. 1890-19890, 1890-19891,
and 1890-19892

To: 52153 - Automotive Body and Fender Technician
Grade 434 (\$34,504.00 - \$38,970.00)

Cost: (\$0.00) - 2030-000000-1890-189414-601001

MINUTES**PERSONNEL**Office of the Mayor -Heritage Area

	<u>Hourly Rate</u>	<u>Amount</u>
25. JASON VAUGHAN	\$30.00	\$55,000.00
Accounts: 5000-567010-6390-484700-601009		\$25,000.00
5000-591410-6390-484700-601009		\$19,200.00
4000-434406-6390-484700-601009		\$10,800.00

Mr. Vaughan will work as a Trails and Byways Manager. His duties will include but are not limited to coordinating the implementation of the Charles Street Scenic Byway Corridor Management Plan which consists of recruiting and staffing an Advisory Committee, pursuing outside funding to implement the Plan's high priority recommendations, assisting in organizing events and activities along the Byway, managing the development of the Baltimore National Heritage area Trail System by overseeing the design, printing and posting of print and web-based interpretive materials, and serving as a liaison. The period of the agreement is August 1, 2010 through July 31, 2011.

Department of Housing and Community Development26. Transfer 1 Vacant position:Job No. 5820-47989

10173 - Division Chief, III
 Grade 955 (\$74,100.00 - \$102,300.00)
 Job No. 5820-47989

From: 1001-000000-5820-409300-601001

To: 5000-594110-5970-439500-601001

There are no additional costs associated with this action.

MINUTES**PERSONNEL**Fire Department

27. Create the following two new grades and salary scale:

	<u>Hiring</u>	<u>Full Performance</u>	<u>Experienced</u>	<u>Maximum</u>
Grade 365	\$39,643.00	\$45,900.00	\$58,457.00	\$59,882.00
Grade 367	\$41,170.00	\$46,855.00	\$60,956.00	\$62,443.00

Create the following two classes:

41225 - Fire Prevention Inspector I, ALS
Grade 365 (\$39,643.00 - \$59,882.00)

41227 - Fire Prevention Inspector II, ALS
Grade 367 (\$41,170.00 - \$62,882.00)

There are no costs associated with this action.

Environmental Control Board

28. Create the following two positions:

33212 - Office Assistant II
Grade 075 (\$25,800.00 - \$29,326.00)
Job Nos. To be determined.

Costs: \$78,742.00 - 1001-000000-1170-138600-601001

MINUTES**PERSONNEL**Baltimore Convention Center29. Abolish the following vacant positions:

07378 - Assistant Director Building Service
Grade 113 (\$46,700.00 - \$65,500.00)
Job No. 5311-40394

07339 - Building Services Supervisor
Grade 088 (\$38,175.00 - \$46,251.00)
Job No. 5311-42426

07348 - Maintenance Mechanic
Grade 435 (\$35,458.00 - \$40,491.00)
Job Nos. 5311-16165, 5311-16168, 5311-16169,
5311-16171, 5311-34092, 5311-42397,
5311-42398, 5311-42408, 5311-47394,
and 5311-47395

07391 - Building Services Technician
Grade 426 (\$28,057.00 - \$30,103.00)
Job Nos. 5311-46121 and 5311-46122

Abolish the following class:

07391 - Building Services Technician
Grade 080 (\$28,768.00 - \$33,841.00)

Costs: (\$733,858.00) - 1001-000000-5311-391100-601001

Department of Public Works30. Create the following two grades and respective salary ranges:

Grade 954 (\$62,700.00 - \$103,500.00)
Grade 962 (\$74,100.00 - \$128,600.00)

MINUTES**PERSONNEL**Create the following three classes:

- 10234 - Chief of Utility Finances
Grade 958 (\$77,200.00 - \$121,400.00)
- 10233 - Water and Wastewater Division Manager II
Grade 962 (\$74,100.00 - \$128,600.00)
- 10232 - Water and Wastewater Division Manager I
Grade 954 (\$62,700.00 - \$103,500.00)

Reclassify the following five vacant positions:Job No. 5530-23741 (one position)

From: 34430 - Chief Utility Finances
Grade 124 (\$77,500.00 - \$111,000.00)

To: 10234 - Chief of Utility Finances
Grade 958 (\$77,200.00 - \$121,000.00)
One Position

Job No. 5460-23747, 5600-23880, 5180-48031 (three positions)

From: 10173 - Division Chief III
Grade 955 (\$74,100.00 - \$102,300.00)

To: 10233 - Water and Wastewater Division Manager II
Grade 962 (\$74,100.00 - \$128,600.00)
Job Nos. 5460-23747, 5600-23880 and
5180-48031
Three positions

MINUTES**PERSONNEL**

Job No. 5600-46920 (one position)

From: 10172 - Division Chief II
Grade 952 (\$62,700.00 - \$90,900.00)

To: 10232 - Water and Wastewater Division Manager I
Grade 954 (\$62,700.00 - \$103,500.00)
One position

Cost: \$0.00 - 2071-000000-5530-398400-601001
2071-000000-5600-400200-601001
2071-000000-5460-393200-601001
2071-000000-5600-400000-601001
3001-000000-5180-390800-601001

Department of Human Resources

31. Abolish the following 40 classes:

91111 - Social Work Associate II
Grade 089 (\$ 39,745.00 - \$ 48,257.00)

91112 - Social Worker I
Grade 089 (\$ 39,745.00 - \$ 48,257.00)

91113 - Social Worker II
Grade 092 (\$ 45,090.00 - \$ 54,906.00)

91151 - Social Program Administrator I
Grade 088 (\$ 38,175.00 - \$ 46,251.00)

91152 - Social Program Administrator II
Grade 112 (\$ 44,300.00 - \$ 62,600.00)

91172 - Senior Social Services Coordinator
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

91312 - Administrative Analyst II
Grade 110 (\$ 40,000.00 - \$ 56,800.00)

91322 - Program Assistant I
Grade 080 (\$ 28,768.00 - \$ 33,841.00)

MINUTES**PERSONNEL**

91323 - Program Assistant II
Grade 084 (\$ 32,853.00 - \$ 39,210.00)

91381- Volunteer Service Coordinator
Grade 111 (\$ 41,700.00 - \$ 60,500.00)

91420 - Liaison Officer
Grade 090 (\$ 41,438.00 - \$ 50,364.00)

92411 - Contract Administrator I
Grade 085 (\$ 33,884.00 - \$ 40,828.00)

92496 - Contract Officer
Grade 112 (\$ 44,300.00 - \$ 62,600.00)

93132 - Computer Operator III
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

93133 - Computer Operator IV
Grade 088 (\$ 38,175.00 - \$ 46,251.00)

93144 - Analyst Programmer II
Grade 092 (\$ 45,090.00 - \$ 54,906.00)

93151 - Systems Analyst I
Grade 114 (\$ 48,600.00 - \$ 68,600.00)

93152 - Systems Analyst II
Grade 117 (\$ 56,000.00 - \$ 79,400.00)

93155 - Systems Supervisor
Grade 120 (\$ 64,800.00 - \$ 91,100.00)

93164 - Systems Programmer III
Grade 120 (\$ 64,800.00 - \$ 91,100.00)

93173 - EDP Communications Coordinator
Grade 089 (\$ 39,745.00 - \$ 48,257.00)

93182 - EDP Data Technician II
Grade 083 (\$ 31,681.00 - \$ 37,677.00)

MINUTES

PERSONNEL

Department of Human Resources - cont'd

93183 - EDP Data Technician III
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

93185 - EDP Data Technician Supervisor
Grade 111 (\$ 41,700.00 - \$ 60,500.00)

93192 - Network Engineer
Grade 115 (\$ 51,000.00 - \$ 72,200.00)

93211 - Office Assistant I
Grade 071 (\$ 24,222.00 - \$ 27,076.00)

93212 - Office Assistant II
Grade 075 (\$ 25,800.00 - \$ 29,326.00)

93213 - Office Assistant III
Grade 078 (\$ 27,410.00 - \$ 31,609.00)

93215 - Office Supervisor
Grade 084 (\$ 32,853.00 - \$ 39,210.00)

93222 - Legal Stenographer II
Grade 080 (\$ 28,768.00 - \$ 33,841.00)

93232 - Secretary II
Grade 078 (\$ 27,410.00 - \$ 31,609.00)

93253 - Typist III
Grade 078 (\$ 27,410.00 - \$ 31,609.00)

MINUTES**PERSONNEL**Department of Human Resources - cont'd

93257 - Word Processing Operator II
Grade 075 (\$ 25,800.00 - \$ 29,326.00)

93258 - Word Processing Operator III
Grade 078 (\$ 27,410.00 - \$ 31,609.00)

94132 - Accounting Assistant II
Grade 078 (\$ 27,410.00 - \$ 31,609.00)

94133 - Accounting Assistant III
Grade 084 (\$ 32,853.00 - \$ 39,210.00)

94142 - Accountant II
Grade 110 (\$ 40,000.00 - \$ 56,800.00)

94421 - Fiscal Technician
Grade 088 (\$ 38,175.00 - \$ 46,251.00)

95111 - Recreation Leader I
Grade 075 (\$ 25,800.00 - \$ 29,326.00)

95112 - Recreation Leader II
Grade 079 (\$ 27,969.00 - \$ 32,653.00)

Costs: There are no costs associated with these class actions.

MINUTES**PERSONNEL**Department of Human Resources - cont'd32. Abolish the following seven classes:

00741 - Director of Emergency Management
Grade 629 (\$ 56,500.00 - \$ 65,500.00)

42922 - Sanitation Enforcement Officer
Grade 080 (\$ 28,768.00 - \$ 33,841.00)

42924 - Sanitation Security Officer
Grade 084 (\$ 32,853.00 - \$ 39,210.00)

42925 - Sanitation Security Supervisor
Grade 089 (\$ 39,745.00 - \$ 48,257.00)

52411 - Line Maintenance Technician
Grade 087 (\$ 36,674.00 - \$ 44,331.00)

53696 - Tree Cutter
Grade 429 (\$ 29,662.00 - \$ 32,683.00)

71418 - City Forestry Specialist
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

Costs: There are no costs associated with these personnel actions.

33. Abolish the following 24 unpopulated classes:

10182 - Director of Homeless Services
Grade 650 (\$ 87,000.00 - \$100,900.00)

31305 - Budget Management Analyst Supervisor
Grade 121 (\$ 68,500.00 - \$ 95,700.00)

MINUTES**PERSONNEL**Department of Human Resources - cont'd

32122 - Senior Counsel
Grade 120 (\$ 64,800.00 - \$ 91,100.00)

31315 - Senior Program Assessment Analyst
Grade 119 (\$ 61,900.00 - \$ 87,500.00)

31316 - Principal Program Assessment Analyst
Grade 122 (\$ 71,200.00 - \$100,700.00)

31319 - Fiscal Policy Assistant
Grade 089 (\$ 39,745.00 - \$ 48,257.00)

31310 - Budget Research Assistant
Grade 084 (\$ 32,853.00 - \$ 39,210.00)

31978 - Residential Parking Permit Supervisor
Grade 090 (\$ 41,438.00 - \$ 50,364.00)

33121 - Office Systems Technician I
Grade 080 (\$ 28,768.00 - \$ 33,841.00)

33122 - Office Systems Technician II
Grade 083 (\$ 31,681.00 - \$ 37,677.00)

33123 - Office Systems Technician III
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

81127 - Relapse Prevention Program Coordinator
Grade 086 (\$ 35,242.00 - \$ 42,511.00)

83125 - Recreation Program Supervisor
Grade 112 (\$ 44,300.00 - \$ 62,600.00)

83220 - Recreation District Manager
Grade 112 (\$ 44,300.00 - \$ 62,600.00)

84291 - Police Community Relations Representative
Grade 088 (\$ 38,175.00 - \$ 46,251.00)

MINUTES**PERSONNEL**Department of Human Resources - cont'd

83349 - Media Editor/Writer
Grade 094 (\$ 49,114.00 - \$ 59,919.00)

82110 - Day Care Health Assistant
Grade 901 (\$ 13,825.00 - \$ 19,354.00)

81332 - Day Care Counselor
Grade 082 (\$ 30,613.00 - \$ 36,210.00)

82120 - Community Aide (Group Day Care Program)
Grade 072 (\$ 24,582.00 - \$ 27,573.00)

82129 - Child Care Program Supervisor
Grade 091 (\$ 43,220.00 - \$ 52,586.00)

84195 - Eviction Prevention Supervisor
Grade 088 (\$ 38,175.00 - \$ 46,251.00)

84193 - Eviction Prevention Counselor
Grade 080 (\$ 28,768.00 - \$ 33,841.00)

83311 - Cultural Arts Assistant
Grade 067 (\$ 22,963.00 - \$ 25,478.00)

83345 - Chief Media Production Services
Grade 117 (\$ 56,000.00 - \$ 79,400.00)

Cost: There are no costs associated with these actions.

MINUTES

Department of Human Resources - Fire Department Pay Adjustment

ACTION REQUESTED OF B/E:

The Board is requested to establish a fixed salary relationship between Fire Battalion Chief (41214, grade 344 \$64,163.00-\$80,164.00) and the sworn positions of Fire Deputy Chief in the class of Fire Command Staff II (10213, grade 966: \$96,300.00-\$119,000.00) and Fire Assistant Chief in the class of Executive Level II (00143, Grade 959: \$77,200.00- \$132,400.00).

AMOUNT OF MONEY AND SOURCE:

Costs: \$	4,708.00	-	1001-000000-2100-658500-601061
	9,781.00	-	1001-000000-2110-225900-601061
	27,010.00	-	1001-000000-2120-226300-601061
	10,795.00	-	1001-000000-2130-228200-601061
	10,795.00	-	1001-000000-3190-308700-601061
	<u>63,089.00</u>		

BACKGROUND/EXPLANATION:

The Fire Department has proposed establishing a fixed pay relationship between the Deputy Fire Chief and Assistant Fire Chief assignments and the subordinate rank of Battalion Fire Chief. Compensation for the Deputy Fire Chief is to be maintained at 115% of the maximum salary plus longevity of a Fire Battalion Chief grade 344 (\$92,992.00). The salary of the current Deputy Chiefs will be adjusted within the range of \$106,941.00. The compensation of Assistant Fire Chief will be adjusted and maintained at 125% of the maximum salary plus longevity of Fire Battalion Chief, grade 344 (\$92,992.00). The compensation of the current Assistant Fire Chief will be adjusted within the range of grade 959 to \$116,240.00.

Upon authorization of the fixed compensation relationship between these sworn assignments, future salary adjustments within the range may be made as needed to maintain the relationship. This fixed salary applies only to Deputy Fire Chief and Assistant Fire

MINUTES

Department of Human Resources - cont'd

Chief assignments. Compensation for these positions will now be treated as a flat salary rate and will not be eligible for performance-based salary adjustments within the range. The proposed pay adjustments are expected to ameliorate retention and recruitment difficulties experienced for these critical assignments, which have been impacted by pay compression from the lower ranks.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board established a fixed salary relationship between Fire Battalion Chief (41214, grade 344 \$64,163.00-\$80,164.00) and the sworn positions of Fire Deputy Chief in the class of Fire Command Staff II (10213, grade 966: \$96,300.00-\$119,000.00) and Fire Assistant Chief in the class of Executive Level II (00143, Grade 959: \$77,200.00-\$132,400.00).

MINUTES

Baltimore Development) - Land Disposition Agreement
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with New Pulaski Company Limited Partnership (NPC), developer, for the sale of the City-owned property located at 6709 Pulaski Highway comprising of 19.136 acres.

AMOUNT OF MONEY AND SOURCE:

\$1,090,000.00 - Sale Price

BACKGROUND/EXPLANATION:

In 1981, the City, as owner of the Property, leased it to Pulaski II Limited Partnership (Pulaski), a predecessor of the NPC under a 50 year ground lease. Under this agreement, the City sold the site improvements to Pulaski II Limited Partnership and the organization agreed to operate and maintain the incinerator through 1995.

On May 3, 1995, the Board amended the original ground lease, providing Pulaski with four successive ten-year renewal options at a market rent beginning in 2031 when the original lease expires.

The price of \$1,090,000.00 that the NPC will pay the City is based on a January 2009 appraisal. As of January 2009, the appraisal for 6709 Pulaski Highway notes the likely need for environmental clean-up but does not estimate the clean-up cost. The value of the City's leased fee rights is based on a commercial use, which assumes that the property has been rezoned to allow such use. The values under the appraisal are as follows:

Estimated fee simple value	\$4,900,000.00
Estimated leasehold estate value	(3,810,000.00)
Estimated leased fee value (City's value)	\$1,090,000.00

MINUTES

BDC - cont'd

The Property is currently zoned heavy industrial (M-2-1). The NPC has requested the introduction of a Planned Unit Development legislation that, if approved by the City Council, would allow the property to be used for commercial as well as industrial purposes.

Pulaski and the NPC submitted an application for the site to MDE's Voluntary Cleanup Program on April 23, 2003, as responsible persons, requesting a "no further requirements determination". Completion of the Remediation Action Plan requirements will result in a Certificate of Completion (COC) being issued to the applicants for the property; the COC would limit the City's future liability for existing contamination at the site. The City will not contribute to the cost of remediation.

The land disposition agreement will also retain two City easements; one for access to adjacent city property and the other for utilities.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with New Pulaski Company Limited Partnership (NPC), developer, for the sale of the City-owned property located at 6709 Pulaski Highway comprising of 19.136 acres. The City Solicitor **ABSTAINED**.

MINUTES

Baltimore Development - Transfer of Funds
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve a Transfer of Funds to the Baltimore City Department of Transportation (DOT).

AMOUNT OF MONEY AND SOURCE:

\$1,800,000.00 - Account Number 9911-905858-9600 (State-Other)

BACKGROUND/EXPLANATION:

On February 3, 2010, the Board approved an intergovernmental agreement with the Maryland Transportation Administration (MTA), the DOT, and the BDC which specifically included the Howard Street Catenary Project. Under the intergovernmental agreement, the MTA will complete the design and construction work for Replacement Catenary Poles that will allow for the removal of the existing poles and crossbeam system that the Light Rail Catenary wires are now connected at four locations on each side of Howard Street between Fayette and Saratoga Streets. The review of the design will be coordinated by MTA with both the DOT and the BDC. The actual construction will proceed under the direction of the MTA. The DOT will manage the project on behalf of the City. The MTA is franchised by the City, to operate Light Rail along Howard Street. The City owns certain real property, known as Howard Street, and through its agency, the DOT, maintains Howard Street and the intersecting contiguous streets.

The City through the DOT will provide the MTA with funding in the amount of \$1,800,000.00 for the construction work from its remaining State of Maryland FY 2009 and FY 2010 appropriation for the Westside Revitalization Project.

The Catenary Project will be completed in conjunction with the relocation of the Light Rail Lexington Station Southbound (S/B) Platform from its present location between Fayette and Lexington Streets, to between Lexington and Saratoga Streets; and the replacement of bus shelters on the northbound (N/B) side of Howard Street; a new highblock with glass railings on the S/B side, new or modified highblock with glass railings on the N/B side, light rail and bus shelters, ticket vending machines (TVMs) and other transit amenities such as benches, trash

MINUTES

BDC - cont'd

receptacles, etc. Other improvements include the removal of transit related items from the S/B platform presently located on the westside of Howard Street between Fayette and Lexington Streets and the restoration of the underlying sidewalk area. MTA will complete the design and construction of landscape improvements on Howard Street, which may include such elements as landscaping, streetscaping, and planters.

MBE/WBE PARTICIPATION:

MTA will adhere to the State of MD requirements for MBE/WBE.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,800,000.00	9911-905858-9600	9910-905825-9603
State-Other	Constr. Res.	Westside Downtown
	BDC Acquisition	State-Other
	Development	

This transfer will provide funds for the Howard Street Improvement Project. The project will enhance the appearance of the corridor and provide improved transit service, encourage Transit-Oriented Development, promote improved air quality, reduce congestion, and provide transportation options for the citizens of Baltimore City and the State of Maryland.

(FILE NO. 57193)

UPON MOTION duly made and seconded, the Board approved and authorized the Transfer of Funds to the Baltimore City DOT. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

2636 - 2638

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfers of Funds were approved

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The Comptroller **ABSTAINED** on item nos. 6 and 7.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

1. TR 04303, Resurfacing M. Luis Construc- \$4,923,609.15
 Harford Rd. from North tion Co., Inc.
 Ave. to Chesterfield Ave.

DBE: AJO Concrete Construction \$ 375,000.00
 Co., Inc.
 Baldwin Construction of 1,298,189.75
 Maryland, Inc.
\$1,673,189.75 33.98%

2. TR 10306, Resurfacing M. Luis Construc- \$ 757,850.82
 Highways @ Various tion Co., Inc.
 Locations, Southwest-
 Sector III

DBE: Fallsway Construction Co. \$ 130,000.00 17.16%
 Inc.
 Baldwin Construction of MD. 9,725.00 1.28%
 AJO Concrete Construction 33,600.00 4.43%
 Co., Inc.
 Carter Paving & Excavating, 55,000.00 7.26%
 Inc.
\$ 228,325.00 **30.13%**

3. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$697,222.75	9950-902133-9507	
Federal	Constr. Res.	
	Penn St. Plaza	
174,305.69	9950-905764-9514	
State Const. Loan	Resurfacing Highways	
	Sector III	
<u>\$871,528.44</u>		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

\$757,850.82	-----	9950-906787-9514-6
		Structure & Improv.
75,785.08	-----	9950-906787-9514-5
		Inspections
37,892.54	-----	9950-906787-9514-2
		Contingencies
\$871,528.44		Federal Resurfacing Highways-Sector III

This transfer will cover the costs associated with the award of contract No. TR 010306 to M. Luis Construction Co., Inc.

4. TR 10313, Greater Edmondson: Village Street Lighting Improvements	Civil Construction, LLC	\$ 722,713.60	
DBE: Oelmann Electric Supply Co.		\$ 119,490.00	16.53%
AJO Concrete Construction Co., Inc.		43,050.00	5.96%
		\$ 162,540.00	22.49%

5. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$831,120.64	9950-917001-9507	
Federal	Constr. Res.	
	Federal Highways	
\$722,713.60	-----	9950-905784-9514-6
		Structures & Improv.
72,271.36	-----	9950-905784-9514-5
		Inspections
36,135.68	-----	9950-905784-9514-2
		Contingencies
<u>\$831,120.64</u>		Edmondson Village Street Lighting Improvements

This transfer will cover the cost associated with the award of contract No. TR 010313 to Civil Construction.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

6. TR 10324, Baltimore City	P. Flanigan &	\$4,074,564.90
Downtown Infrastructure	Sons, Inc.	
Improvements Project		
DBE: AJO Concrete Construction	\$ 927,330.00	22.76%
Co., Inc.		
Baldwin Line Construction	292,497.93	7.18%
Co.		
L&J Construction Co., Inc.	180,180.00	4.42%
Morgan Construction Co.,	<u>55,440.00</u>	<u>1.36%</u>
Inc.		
	\$1,455,447.93	35.75%

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$3,748,599.71	9950-917001-9507	
Federal	Constr. Res.	
	Federal Highway	
<u>1,937,149.93</u>	9950-902437-9507	
\$5,685,749.64	Constr. Res.	
	State Rev.	
\$4,074,564.90	-----	9950-905818-9506-6
		Structure & Improv.
1,000,000.00	-----	9950-905818-9506-3
		Design & Studies
407,456.49	-----	9950-905818-9506-5
		Inspection
<u>203,728.25</u>	-----	9950-905818-9506-2
\$5,685,749.64		Contingencies
		Baltimore City
		Downtown Infrastruc-
		ture Improv.

This transfer will cover the cost associated with the award of contract No. TR 10324 to P. Flanigan & Sons, Inc. and replace the MVR funding for design of the project.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**Bureau of Purchases

- | | | |
|--|--------------------|----------------|
| 8. B50000647, Aluminum
Street Lighting Poles
and Accessories | Valmont Industries | \$1,000,000.00 |
|--|--------------------|----------------|

On October 01, 2008, the Board approved the initial award, in the amount of \$2,066,068.00, to H&M Supply Company. The H&M Supply Company has been unable to meet the City's demand for these products. Therefore, the Board is requested to add Valmont Industries as an additional vendor to maintain the continuity of the supply.

MWBOO GRANTED A WAIVER.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Office of the Council President</u>			
1. Carolyn P. Blakeney	Maryland Assoc. of Counties' 2010 Annual Summer Conference Ocean City, MD August 18 - 21, 2010 (Reg. Fee \$380.00)	General Funds	\$1,506.75
<p>The subsistence rate for this location is \$270.00 per day. The Hotel rate is \$269.00 per night not including hotel taxes in the amount of \$28.25 per day. The Office is requesting an additional \$39.00 per day to cover the cost of meals and incidental expenses. All expenses are included in the total.</p>			
<u>Department of Housing and Community Development</u>			
2. Shannon Harris Robertson Cristina Schweon	Social Services Competency Based Training of Trainers Portland, OR August 1 - 4, 2010	Federal Head Start Program	\$2,617.71

MINUTES

TRAVEL REQUESTS - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>			
3. Beverly Ames	AAU Junior Olympic	Track	\$14,710.42
Vincent Fuller	Games	& Field	
Vaughn DeVaughn	Norfolk, VA	Special	
Mary Haynes	July 30 - Aug. 7, 2010	Funds	
Jerry Molyneaux			
Lutalo Bakari			
Etosha Bakari			

The subsistence rate for this location is \$156.00 per day. The hotel rate is \$139.00 per night, plus occupancy taxes in the amount of \$18.07 per night for Ms. Ames and \$125.00 per night, plus occupancy taxes in the amount of \$16.25 per night for the remaining employees. The Department is requesting \$23.00 per day (3 days) for Ms. Ames and \$9.00 per day (6 days) for each of the remaining attendees to cover the cost of meals and incidental expenses all of which are included in the total.

Department of Finance

4. Tammy Horton	NAGDA 2010 Annual Conference Philadelphia, PA Sept. 11 - 15, 2010 (Reg. Fee \$1,325.00) (Membership Fee \$200.00)	General	\$1,525.00
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The Department is only requesting the conference registration and membership fees.

The Board, UPON MOTION duly made and seconded, approved the travel request. The President ABSTAINED on item no. 1.

MINUTES

Department of Transportation - On-Call Agreement for
Project No. 1113

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Whitman, Requardt & Associates, LLP for Project No. 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction. The period of the agreement is effective upon Board approval for three years from the issuance of the Notice to Proceed, with the option to renew for one year, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - Upset limit

BACKGROUND/EXPLANATION:

The Department had negotiated and procured the consultant agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now wishes to utilize the services of Whitman, Requardt & Associates, LLP.

The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier.

The consultant will perform roadway reconstruction, alignment, resurfacing design, and associated support services for Baltimore City Federal Projects. The services will consist of, but will not be limited to design related to reconstruction, resurfacing, streetscapes, developing roadway alignment, American Disabilities Act pedestrian facilities, drainage improvements, street lighting electric duct banks, and traffic signals.

MINUTES

Dept. of Transportation - cont'd

DBE PARTICIPATION:

THE DBE GOAL REQUIREMENT IS 25%.

DBE: JK Datta Consultant, Inc.	\$240,000.00
Phoenix Engineering	210,000.00
Prime Engineering	210,000.00
PELA Design, Inc.	90,000.00
Total	\$750,000.00

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the on-call agreement with Whitman, Requardt & Associates, LLP for Project No. 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction.

MINUTES

Bureau of Water & Wastewater (BW&WW) - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with KCI Technologies, Inc., for Project SC 870, Scum/Grease System Improvements at the Back River Wastewater Treatment Plant. This amendment extends the period of the agreement through June 17, 2011.

AMOUNT OF MONEY AND SOURCE:

\$48,086.50 - Baltimore City Water Revenue Bond
48,086.50 - Baltimore County
\$96,173.00 - 9956-902685-9551-900020-703031

BACKGROUND/EXPLANATION:

On February 10, 2008, the Board approved the initial agreement with KCI Technologies, Inc. to provide engineering service for Project SC 870. On February 3, 2010, the contract was amended to extend the agreement an additional ten months. This amendment No. 2 increases the upset limit by \$96,173.00 for a total upset limit amount of \$879,104.57 and extends the period through June 17, 2011.

During review of the 30 percentage documents, the City discovered there would not be adequate supply of steam for thickening scum and fat, oil, or grease. As a result, the consultant was directed to modify the design and to evaluate an alternative design concept to provide more continuous flow, which minimizes hydraulic and heating impacts on the operation of the digesters.

Under amendment no. 2 to the agreement, the consultant will provide additional engineering services. The work includes preparation of design memorandum to address specific design criteria including flow rate, equipment selection, horsepower requirements, steam demand, material of construction, and per-

MINUTES

BW&WW - cont'd

form revisions to the plans and costs estimates, reflect the changes, address the condition of existing equipment and identify which components can be reused or rehabilitated based on information from the representative of the original equipment manufacturer and supplier.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the amendment no. 2 to agreement with KCI Technologies, Inc., for Project SC 870, Scum/Grease System Improvements at the Back River Wastewater Treatment Plant. The President **ABSTAINED**.

MINUTES

Bureau of Water & Wastewater (BW&WW) - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to agreement with Whitman, Requardt & Associates, for Project No. 1043, Urgent Need Water Design Services. The amendment no. 2 extends the period of the agreement through July 24, 2011.

AMOUNT OF MONEY AND SOURCE:

\$150,000.00 - Baltimore City
 100,000.00 - Baltimore County
\$250,000.00 - 9960-905712-9557-900020-703032

BACKGROUND/EXPLANATION:

On July 25, 2007, the Board approved the initial agreement with the consultant in the amount of \$750,000.00, for Project 1043, Urgent Need Water Design Services, for two years. The original agreement was amended to extend the period through July 24, 2010.

This amendment no. 2 is necessary to allow the consultant to provide additional services to complete the on-going tasks related to replacement/rehabilitation of existing water mains and all incidental work. This amendment will also increase the agreement by \$250,000.00; making the total amount \$1,000,000.00. This amendment will also extend the agreement through July 24, 2011. All other terms and conditions of the agreement will remain unchanged.

MBE/WBE PARTICIPATION:

MBE:	Transviron, Inc.			
	EBA Engineering, Inc.			
	Total MBE:	\$52,500.00	21.00%	(In the aggregate)
WBE:	Ross Technical Services, Inc.			
	Phoenix Engineering, Inc.			
	Peer Consultants, P.C.			
	Total WBE:	\$17,500.00	7.00%	(In the aggregate)

MINUTES

BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$210,000.00	9960-904689-9558	
Rev. Bonds	Constr. Res.	
	Urgent Need Water	
	Supply	
140,000.00	" "	
<u>Counties</u>		
\$350,000.00	-----	9960-905712-9557-3
		Engineering

This transfer will provide funds to cover the costs associated with Project 1043, Amendment no. 2, Urgent Need Water Design and Engineering Services.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to agreement with Whitman, Requardt & Associates, for Project No. 1043, Urgent Need Water Design Services. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Option</u>			
1. William J. DePuey and Carolyn P. DePuey	2001 Barclay St.	G/R \$105.00	\$ 875.00

Funds are available in Account No. 9912-910713-9591-900000-704040.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

(FILE NO. 57066)

Department of Law - Payments of Settlements

2. J.B. Enterprises (previous owner)	829 N. Madeira St.	F/S	\$ 700.00
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On December 22, 2009, the City filed a regular condemnation action to acquire the fee simple interest in 829 N. Madeira Street. On July 16, 2008, the Board approved \$21,300.00 to acquire the property interest. Those funds were not withdrawn. On July 14, 2010, the date of the trial, the parties agreed to settle the action for \$22,000.00. The settlement focused on the City's new appraisal of the property's value of \$6,500.00, and the owner's reliance upon the tax assessed value of \$50,100.00. The total current request is \$700.00 and the City will deposit a total of \$22,000.00.

Funds are available in Account No. 9910-906416-9588-900000-704040.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Law - Payments of Settlements - cont'd</u>			
3. J.B. Enterprises (previous owner)	827 N. Madeira St.	F/S	\$ 700.00

On December 5, 2008, the City filed a regular condemnation action to acquire the fee simple interest in 827 N. Madeira Street. On July 16, 2008, the Board approved \$21,300.00 to acquire the property interest. Those funds were not withdrawn. On July 14, 2010, the date of the trial, the parties agreed to settle the action for \$22,000.00. The settlement focused on the City's new appraisal of the property's value of \$7,600.00, and the owner's reliance upon the tax assessed value of \$50,100.00. The total current request is \$700.00 and the City will deposit a total of \$22,000.00.

4. J.B. Enterprises (previous owner)	831 N. Madeira St.	F/S	\$1,200.00
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On December 22, 2009, the City filed a regular condemnation action to acquire the fee simple interest in 831 N. Madeira Street. On July 16, 2008, the Board approved \$20,800.00 to acquire the property interest. Those funds were not withdrawn. On July 14, 2010, the date of the trial, the parties agreed to settle the action for \$22,000.00. The settlement focused on the City's new appraisal of the property's value of \$9,500.00, and the owner's reliance upon the tax assessed value of \$50,100.00. The total current request is \$1,200.00 and the City will deposit a total of \$22,000.00.

Funds are available in Account No. 9910-906416-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved the foregoing options, condemnations, and quick-takes and payment of settlements.

MINUTES

Department General Services (DGS) - Permit Fee Revisions

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize revisions to event permit fees for Block Parties, Event Equipment Rentals, and Special Events.

AMOUNT OF MONEY AND SOURCE:

	<u>Current Fee</u>	<u>Proposed Fee</u>
Block Parties & Event Equipment Rental	\$78.00	\$ 80.00 (4 or more weeks prior to the event)
		\$120.00 (3 - 4 weeks prior to the event)
		\$150.00 (less than 3 weeks prior to event, however, the City reserves the right to refuse an application as it may not be able to accommodate the request)
Special Events	\$78.00	\$ 80.00 (8 or more weeks prior to event)
		\$200.00 (6 - 8 weeks prior to event)
		\$500.00 (4 - 6 weeks prior to event)

The City may not be able to accommodate applications submitted less than 8 weeks prior to event. Applications will not be accepted 4 weeks prior to the event.

BACKGROUND/EXPLANATION:

The Department will improve its service delivery of event permits issued within the public right-of-way. The Block Party application has been streamlined to promote neighborhood events. The current

MINUTES

DGS - cont'd

application fee is \$78.00, with no late penalties. The Department has been experiencing more frequent late applications for Special Event Permits. In order to encourage earlier submissions of applications, the Department is proposing to increase fees for late submissions of applications. This will not only allow City agencies more time to review the applications, but also provide more timely notification to impacted neighborhoods. The Department is unable to involve the community in a timely manner without late application penalties. Application lead times have increased in order to allow for appropriate neighborhood notification and feedback. Applicants currently have no incentive to submit on time. The Department has also aggressively restructured event permit reviews in order to better accommodate applicants and impacted communities alike. Fees for the use of City resources are calculated separately and are specific to the resources requested.

MINUTES

Department of General Services (DGS) - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the United States Department of Energy (USDOE). The period of the agreement is May 1, 2010 through April 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 9916-901901-9194

BACKGROUND/EXPLANATION:

The DGS has been successful in obtaining, under the American Recovery and Reinvestment Act of 2009, a grant from the USDOE to prepare a Local Energy Assurance Plan to be utilized, if conditions warrant, by the Mayor's Office of Energy Management.

Under a separate request, the DGS will retain an expert to develop the plan.

The grant award agreement is late because of delays in the administrative process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

(FILE NO. 57177)

UPON MOTION duly made and seconded, the Board approved and authorized execution of a grant award agreement with the United States Department of Energy.

MINUTES

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a grant adjustment notice (GAN). The GAN extends the period of the agreement through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 5, 2008, the Board approved the FY08 DNA Backlog Reduction Program from the U.S. Department of Justice for the award period October 1, 2008 through March 31, 2010, grant award no. 2008-DN-BX-K064 in the amount of \$315,404.00. This program furthers the U.S. Department of Justice's mission by offering an opportunity for the Department's Crime Lab to improve their DNA laboratory infrastructure and analysis, so DNA samples can be processed efficiently and cost effectively, as well as to analyze backlogged forensic DNA casework. On April 14, 2010, the Board approved a GAN extending the award through June 30, 2010. Additional time is needed in order to extend funds.

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized the grant adjustment notice (GAN).

MINUTES

Dept. of Communication Services, - UMove™ Master and Standard
Municipal Post Office (MPO) Maintenance Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an UMove™ Master and Standard Maintenance Agreement with Siemens Industry, Inc. (Siemens). The period of the Agreement is effective upon Board approval for one year with automatic annual renewals.

AMOUNT OF MONEY AND SOURCE:

\$17,000.00 - 2032-000000-1360-159115-605001

BACKGROUND/EXPLANATION:

The City acquired new mail sorting equipment from Pitney Bowes, which will allow the City to presort its mail and reduce the cost of mailing. The United State Postal Service (USPS) has authorized certain vendors to provide the software and equipment used to provide automated Change of Address (COA) forwarding services. Siemens is in the business of providing mail processing, encoding, and automated change of address forwarding services through new technology described as "UMove™." UMove™ identifies mail that has been processed on a mail transport (sorter) containing a COA filing with the USPS. UMove™ attempts to identify and correct any address that has not been updated with the COA filing. The software and hardware are proprietary to Siemens Industries, Inc.

This agreement will allow the City to purchase the license for UMove™. The annual fee for the license is \$5,000.00 and the cost of the product hardware server is \$5,000.00. To assure that there is not downtime and loss of production in presorting mail, the City will also purchase a back-up UMove™ system.

MINUTES

Dept. of Communication Services, MPO - cont'd

This system can be used as a plug-and-play backup system, if problems arise on the primary system. The one time cost for the backup system is \$5,000.00 in addition to an annual maintenance fee of \$2,000.00. There are standard rates for on-site maintenance.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of an UMove™ Master and Standard Maintenance Agreement with Siemens Industry, Inc.

* * * * *

President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

* * * * *

CLERK: "The Board is now in session for the receiving and opening of bids."

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

MINUTES

- Dept. of General Services - PB 09829, Elevator upgrade and Modernization at Courthouse East-111 N. Calvert St.
BIDS TO BE RECV'D: 08/11/2010
BIDS TO BE OPENED: 08/11/2010
- Bureau of Purchases - B50001505, Provide Pickup & Payment for Unclean Brass Water Meters
BIDS TO BE RECV'D: 08/11/2010
BIDS TO BE OPENED: 08/11/2010
- Bureau of Purchases - B50001513, Provide Integrator Software and Hosting Services
BIDS TO BE RECV'D: 08/11/2010
BIDS TO BE OPENED: 08/11/2010
- Bureau of Purchases - B50001526, Towing Management Services
BIDS TO BE RECV'D: 08/25/2010
BIDS TO BE OPENED: 08/25/2010
- Bureau of Purchases - B50001552, Nitrogen Tire Inflation Systems
BIDS TO BE RECV'D: 08/11/2010
BIDS TO BE OPENED: 08/11/2010

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Dept. of Transportation - TR 09029, Wyman Park Dell Improvements

R & F Construction, Ltd.
P. Flannigan & Sons, Inc.
Allied Contractors, Inc.
Potts & Callahan, Inc.
M. Luis Construction
Machado Construction
Civil Construction
Mirabile Construction Co., Inc.
Rustler Construction, Inc.

MINUTES

Bureau of Purchases

- B50001460, On-line public access to police accident reports

PoliceReports, US

Bureau of Purchases

- B50001504, Aftermarket Body and Fender Parts

NO BIDS WERE RECEIVED

Bureau of Purchases

- B50001543, Automated Titration System and Accessories

Mettler Toledo

Bureau of Purchases

- B50001559, Technical Services for for Liquid Oxygen Plants at PWWTP

Mixing and Mass Transfer Technologies

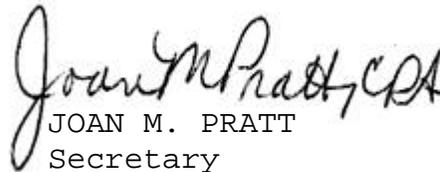
Bureau of Purchases

- B50001562, Trailer Mounted Trash Pump

Tencarva Machinery
Godwin Pumps of America, Inc.
Porter Associates, Inc.
Correlli, Inc.

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There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, August 11, 2010.


JOAN M. PRATT
Secretary