

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated July 16, 2012, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries. The routine agenda has been adopted."

* * * * *

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Calmi Electrical Company	\$ 5,967,000.00
Chesapeake Electrical Systems, Inc.	\$ 8,000,000.00
Clyde McHenry, Inc.	\$ 8,000,000.00
Commercial Cabling & Sound, Inc.	\$ 1,500,000.00
G.E. Tignall & Co., Inc.	\$108,171,000.00
Homewood General Contractors, Inc.	\$ 8,000,000.00
J. Vinton Schafer & Sons, Inc.	\$ 11,160,000.00
Kimball Construction Co., Inc.	\$ 8,000,000.00
M. Davis & Sons, Inc.	\$ 8,000,000.00
Northeast Remsco Construction, Inc.	\$ 37,701,000.00
PC Construction Company	\$624,384,000.00
Trenton Contracting Company	\$ 1,500,000.00
Turner Roofing Co., Inc.	\$ 2,835,000.00
W.F. Wilson & Sons, Inc.	\$ 1,500,000.00
Wohlsen Construction Company and Subsidiaries	\$190,728,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Brudis & Associates, Inc.	Engineer
Gipe Associates, Inc.	Engineer

MINUTES**BOARDS AND COMMISSIONS** - cont'd

Johnson, Mirmiran & Thompson, Inc.	Architect Landscape Architect Land Survey Engineer
Murphy & Dittenhafer Architects, Inc.	Architect
The Traffic Group, Inc.	Engineer
Transviron, Inc.	Engineer Land Survey
Whitman, Requardt and Associates, LLP	Architect Landscape Architect Engineer Land Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

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EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

2813 - 2814

All of the EWOs have been reviewed and approved

by the Department of Audits, CORC, and MWBOO,

unless otherwise indicated.

The President **ABSTAINED** on item no. 1.

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EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

- | | | | | |
|--|-----------------|------------------------|---|----|
| 1. EWO #034, \$31,184.14 - WC 1198, Urgent Need Work
Infrastructure Rehabilitation, Various Locations | | | | |
| \$10,473,325.00 | \$12,293,841.83 | Spiniello
Companies | 0 | 88 |

Bureau of Solid Waste

- | | | | | |
|---|-----------------|---------------------------------------|---|----|
| 2. EWO #005, \$26,418.42 - SWC 12310, Quarantine Road &
Millennium Landfills Comprehensive Erosion & Sediment Control
Improvement | | | | |
| \$ 3,877,777.00 | \$ 1,259,405.50 | American Infra-
structure-MD, Inc. | 0 | 90 |

Department of Transportation

- | | | | | |
|---|---------------|-------------------------------|---|-----|
| 3. EWO #012, (\$27,258.02) - TR 02055, Gwynns Falls Trail
Extension & Central East from Children's Loop to I-70 Park &
Ride | | | | |
| \$ 3,355,623.00 | \$ 887,151.31 | Allied Contractors,
Inc. | - | 100 |
| 4. EWO #002, \$160,800.00 - TR 12009, Dredging the Inner Harbor
Water Channels | | | | |
| \$ 1,066,000.00 | \$ 0.00 | McLean Contracting
Company | - | - |

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EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

5. EWO #002, \$	0.00	- TR 10302, Replacement of Fort Avenue Bridge Over CSXT Railroad		
\$ 6,927,766.00	\$ 12,400.00	American Infra-structure-MD, Inc.	200	-

A non-compensatory time extension of 200 days to complete the work for the Fort Avenue Bridge project is necessary to process Redline Revision No. 1 for the cost for electric manholes.

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OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Condemnations</u>			
1. Jeb Stuart Fries	714 Mura Street	G/R \$160.00	\$ 1,333.00

Funds are available in CDBG funds, account no. 9990-907714-9593-900001-704040, Johnston Square Project.

2. Mazine Wedington, Personal Representa- tive of the Estate of Henry Wedington	1128 Proctor Street	F/S	\$ 8,000.00
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Funds are available in UDAG funds, account no. 9910-910715-9588-900000-704040, Johnston Square Project.

UPON MOTION duly made and seconded, the Board approved the condemnations.

MINUTES

Mayor's Office of Homeless Services - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Baltimore Healthcare Access, Inc. The period of the agreement is February 1, 2012 through January 31, 2013.

AMOUNT OF MONEY AND SOURCE:

\$162,688.00 - 4000-496212-3571-591410-603051

BACKGROUND/EXPLANATION:

The organization will provide outreach services to approximately 90 street dwelling homeless individuals and 15 families, residing in abandoned buildings, alleys, doorways and from shelters that are disconnected from their communities and the formal social services network.

The agreement is late because of a delay at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Baltimore Healthcare Access, Inc.

MINUTES

Office of the - Grievance Settlement Agreement
Labor Commissioner

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grievance settlement agreement with the Fraternal Order of Police (FOP).

AMOUNT OF MONEY AND SOURCE:

\$477,528.80 - 1001-000000-2042-220000-601004

BACKGROUND/EXPLANATION:

In the FY2008 Memorandum of Understanding, the parties agreed to increase the shift differentials for the evening and night shifts by an additional \$0.10 per hour. Due to an administrative error, the shift differential change was not made in the system effective July 1, 2007 which was the first day of the fiscal year. The shift differential was not corrected until several years later when the FOP informed the City of the error and the adjustments were made. This settlement agreement is to compensate the employees at the correct shift differential rate from the first payroll period after July 2007 through the payroll period ending June 1, 2011.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grievance settlement agreement with the Fraternal Order of Police.

MINUTESHealth Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve the purchase of gift cards for snacks, refreshments, and incentives for the STD/HIV Prevention Program.

AMOUNT OF MONEY AND SOURCE:

<u>Total Amount</u>	<u>No. of Cards</u>	<u>Denomination</u>	<u>Company</u>
\$10,000.00	2,000	\$5.00	Rite Aid Corporation
<u>5,000.00</u>	1,000	\$5.00	Super Value/Save-A-Lot
\$15,000.00	-	4000-422312-3030-53300-604051	

BACKGROUND/EXPLANATION:

The incentive cards will be distributed to help reduce the number of new HIV infections and improve the health of persons living with HIV/AIDS as well as to enhance staff ability to attract those encountered to receive counseling and testing on the STD/HIV testing van. T-Shirts are purchased and provided to the outreach team.

The STD/HIV Prevention Program adheres to all policies associated with the usage of incentives and has sufficient procedures in place to address the safeguarding and accountability of incentives purchased.

The Health Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of this policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and

MINUTESHealth Department - cont'd

its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal reviews of programs' activity vis-à-vis the internal policy, which are to be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to the Department of Audits' approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the purchase of gift cards for snacks, refreshments, and incentives for the STD/HIV Prevention Program.

MINUTES

Health Department - Agreements, Notification of Grant Award
and a Ratification

The Board is requested to approve and authorize execution of the various agreements, notification of grant award and a ratification. The period of the agreement is July 1, 2012 through June 30, 2013.

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

- | | |
|---|---------|
| 1. HOUSING AUTHORITY OF BALTIMORE CITY/
BERNARD E. MASON APARTMENTS | \$ 0.00 |
| 2. HOUSING AUTHORITY OF BALTIMORE CITY/
OFFICE OF RESIDENT SERVICES/OUR HOUSE
FAMILY SUPPORT CENTER | \$ 0.00 |
| 3. HOUSING AUTHORITY OF BALTIMORE CITY/
WYMAN HOUSE | \$ 0.00 |
| 4. HOUSING AUTHORITY OF BALTIMORE CITY/
CHASE HOUSE | \$ 0.00 |
| 5. HOUSING AUTHORITY OF BALTIMORE CITY/
J. VANSTORY BRANCH SENIOR BUILDING | \$ 0.00 |
| 6. HOUSING AUTHORITY OF BALTIMORE CITY/
THE BRENTWOOD | \$ 0.00 |
| 7. HOUSING AUTHORITY OF BALTIMORE CITY/
GOVANS MANOR | \$ 0.00 |
| 8. HOUSING AUTHORITY OF BALTIMORE CITY/
THE ELLERSLIE | \$ 0.00 |
| 9. HOUSING AUTHORITY OF BALTIMORE CITY/
DOUGLASS HOMES | \$ 0.00 |

MINUTES

Health Dept. - cont'd

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

The agreements are late because they were just signed and returned to the Health Department.

10. **GREENMOUNT SENIOR CENTER, INC.** **\$ 74,888.00**

Account: 4000-433512-3024-268408-603051

MWBOO GRANTED A WAIVER.

11. **EDWARD A. MYERBERG SENIOR CENTER, INC.** **\$ 40,895.00**

Account: 4000-433512-3024-268414-60351

The organizations will operate a senior program which will serve as the community focal point for seniors and their caregivers. Services to be provided will include but not be limited to, social, recreational and educational programs, information and assistance, outreach, wellness and transportation. The period of the agreement is October 1, 2011 through September 30, 2012.

The agreements are late because the Health Department was waiting on grant approval and the finalization of the budget and signatures from the provider.

12. **ASSOCIATED BLACK CHARITIES, INC.** **\$16,724,361.00**

Accounts: 4000-427712-3023-273302-603051	\$ 474,398.00
4000-427712-3023-273303-603051	\$16,249,963.00

The period of the agreement is March 1, 2012 through February 28, 2013.

MINUTES

Health Dept. - cont'd

13. **ASSOCIATED BLACK CHARITIES, INC.** **\$1,839,919.00**

Accounts: 4000-498712-3023-606101-603051	\$ 102,218.00
4000-498712-3023-606102-603051	\$1,737,701.00

The period of the agreement is March 1, 2012 through February 28, 2013.

The organization will serve as the Administrative Fiscal Agent for the Ryan White Part A Minority AIDS Initiative. Services will include day-to-day fiscal administration, contracting and monitoring of provider expenditures to ensure reasonableness of reimbursements requested and the compliance to contractual fiscal requirements for the Ryan White Part A program.

The agreements are late because budget revisions delayed the processing of the agreement.

MWBOO GRANTED A WAIVER.

14. **THE JOHNS HOPKINS UNIVERSITY** **\$178,248.00**
(JHU)

Account: 4000-422112-3030-271400-603051

The JHU will provide medical expertise and clinical services to tuberculosis (TB) clinic patients including but not limited to examinations, recommendations for therapy and monitoring of adverse reactions in patients seen in the clinic, consultation regarding clinic policies and protocols, especially with regards to TB and HIV co-infection, and support of a part-time radiologist to read chest x-rays. The period of the agreement is January 1, 2012 through December 31, 2012.

The agreement is late because it was received late in the fiscal year.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

15. **ALMOST HOME II ASSISTED LIVING, INC.** **\$ 15,600.00**

Account: 5000-534013-3044-273303-603051

The Department will disburse State Subsidized Assisted Housing Funds to low income residents at the above-listed organization's facility. The facility is enrolled in the Senior Assisted Living Group Home Subsidy Program.

The program subsidizes senior assisted housing services for individuals age 62 and over, who have temporary or periodic difficulties with the activities of daily living, and who require assistance in performing personal and household functions associated with complete independence as per the provisions of Article 70B, Section 4 of the Annotated Code of Maryland. The Senior Assisted Housing residents receive shelter, meals, housekeeping, personal care services, and 24-hour on-site supervision.

The agreement is late because the Health Department was waiting on grant information, FY13 budget accounts and signatures from the providers.

NOTIFICATION OF GRANT AWARD REVISION

16. **PS12-1201 COMPREHENSIVE HIV PREVENTION PROJECT FOR HEALTH DEPARTMENTS** **\$1,550,840.00**

Account: 4000-499012-3030-513200-404001

On December 27, 2011, the Department received the initial Notice of Award agreement for \$1,893,430.00, and for the period January 1, 2012 through December 31, 2012. Due to oversight, the Notice of Award was not submitted to the Board for acceptance and approval. On January 10, 2012, the Department received a revised Notice of Award, decreasing the amount by \$336,707.00. On February 27, 2012, the award was revised again, increasing the award by

MINUTESHealth Dept. - cont'd

\$450,083.00. The Board is being requested to approve the grant award revision dated May 8, 2012, increasing the award by \$1,550,840.00 for a total grant award of \$3,557,646.00. This grant will allow the Department to provide innovative HIV testing and prevention services.

This notice of grant award revision is late because it was misplaced during the Department's in-house routing process.

RATIFICATION

17. **DEPARTMENT OF RECREATION AND PARKS** **\$41,282.76**
SAFE STREETS PROGRAM

Account: 5000-585310-5750-679900-603051

The Board is requested to ratify the inter-agency agreement for extended recreation services provided under the Safe Streets Baltimore-LETR program and to authorize payment for the services rendered. On October 26, 2009, the Department received the "Safe Streets Baltimore-LETR" grant in the amount of \$1,000,000.00 for the term October 1, 2009 through September 30, 2010. The Department of Recreation and Parks provided extended services for the period July 13, 2010 through August 13, 2010. Due to an administrative oversight the grant award and succeeding modifications, one of which extended the grant period on June 30, 2012, was approved on June 20, 2012.

The Department apologizes for the lateness.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Health Dept. - cont'd

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements, notification of grant award, and the ratification. The President **ABSTAINED** on item nos. 1 - 9, and 14. The Comptroller **ABSTAINED** on item nos. 12 and 13.

MINUTES

Mayor's Office of Human Services - Employee Expense Statement

ACTION REQUESTED OF B/E:

The Board is requested to approve the expense statement for Ms. Kate Briddell for the month of June 2012.

AMOUNT OF MONEY AND SOURCE:

\$ 43.85	- 1001-000000-3571-327200-603002	(Mileage)
22.75	- 1001-000000-3571-327200-603002	(Parking)
\$ 66.60		

BACKGROUND/EXPLANATION:

Ms. Briddell neglected to submit the expense statement and was unable to complete the form in time to stay within the guidelines set forth by AM 240-11. The Mayor's Office of Human Services apologizes for the lateness of this request.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Kate Briddell for the month of June 2012.

MINUTES

Mayor's Office of Employment - Amendment No. 2 to Grant Award Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to a grant award agreement with the Maryland State Department of Labor Licensing and Regulation (DLLR).

AMOUNT OF MONEY AND SOURCE:

(\$24,414.00) - 4000-806811-6312-456000-404001

BACKGROUND/EXPLANATION:

On February 9, 2011, the Board approved a grant award with the DLLR for On-the-Job Training (OJT) services to assist local employers in hiring and training OJT participants from the Baltimore City area. The original grant award was in the amount of \$231,000.00.

On December 7, 2011, the Board approved Amendment No. 1 which increased the funding level by \$137,500.00, making the total funding amount \$368,500.00.

The purpose of this amendment is to decrease the funding level by \$24,414.00. This amendment also extends the term of this grant through September 30, 2012. The total funding level will not exceed \$344,086.00.

Amendment No. 2 was delayed because MOED did not receive notification of the extension from the DLLR until June 25, 2012. This extension will allow additional long term unemployed City residents to obtain training and employment.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to the grant award agreement with the DLLR.

MINUTES

Bureau of the Budget and - Supplementary Fund Appropriation
Management Research

ACTION REQUESTED OF B/E:

The Board is requested to approve a supplementary fund appropriation for FY 2013, Program 352 to the Baltimore City Public Schools to provide funding for an additional operating expense.

AMOUNT OF MONEY AND SOURCE:

\$ 6,972,596.00 - Low-Income Grant
3,075,000.00 - Security Interest Filing
2,875,266.00 - Income Tax
\$12,922,862.00

BACKGROUND/EXPLANATION:

Budget Reconciliation and Financing Act (BRFA)(Senate Bill 1301, special session) provides the counties and Baltimore City with additional revenue sources to offset a portion of the costs of funding teacher pensions. A special grant is provided to lower-income jurisdictions. Baltimore City will receive a grant of \$6,972,596.00 in fiscal 2013. In the out years the grant increases to \$10,047,956.00. In fiscal 2013, only Baltimore City will receive the \$3,075,000.00 (old security interest filing grant). The BRFA also increased revenues that will benefit Baltimore City local income tax increase due to changes in exemptions for higher income taxpayers and imposing recordation tax on indemnity mortgages.

MINUTES

BBMR - cont'd

The BRFA (Senate Bill 1301, special session) transfers the "normal cost" of teacher pensions to the local school systems and requires the counties and Baltimore City to reimburse the local school systems for the cost. The transfer is phased in over a four-year period. The amount to be paid by the school systems and counties is set forth in statute. The Baltimore City cost for fiscal 2013 is \$12,922,862.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved a supplementary fund appropriation for FY 2013, Program 352 to the Baltimore City Public Schools to provide funding for an additional operating expense. The President **ABSTAINED**.

MINUTESFire Department - Payment of Back Wages**ACTION REQUESTED OF B/E:**

The Board is requested to approve the payment of back wages to Mr. Joseph Thurlow for the period of July 6, 2011 through February 10, 2012.

AMOUNT OF MONEY AND SOURCE:

\$27,987.60 - 1001-000000-2121-226400-601061

BACKGROUND/EXPLANATION:

On June 30, 2011, pursuant to Fire Department Rules and Regulations 44:08 and 44:10, Mr. Thurlow was suspended without pay from July 6, 2011 through February 10, 2012. He was placed back on duty. Therefore, Mr. Thurlow is entitled to all back pay from July 6, 2011 through February 10, 2012.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the payment of back wages to Mr. Joseph Thurlow for the period of July 6, 2011 through February 10, 2012.

MINUTES

Mayor's Office of - Grant Award Agreement
Information Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Abell Foundation. The period of the agreement is July 1, 2012 through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

\$53,200.00

BACKGROUND/EXPLANATION:

The Abell Foundation has awarded funds to the City for the implementation of the CitiWatch Community Partnership.

Many businesses and residences in the City operate private security camera systems. Maintaining an accurate database of these systems is crucial as it allows the Police Department better access to investigative resources which would otherwise be unknown, inaccessible, costly or time consuming to locate. The purpose of this grant is to create a single database that will include information from public and private cameras.

The database of private security cameras will interface and extract data from a publicly accessible web application through which citizens can register their security camera systems. The database will also interface with an internal mapping tool which will allow operators in police and CitiWatch control rooms to immediately identify all registered camera systems with a particular area. The interactive map will display all relevant information for each system, allowing officers to quickly access crime footage.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

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MOIT - cont'd

Mayor: "Thank you very much Mr. President. This morning on the Board of Estimates routine agenda, we approved a new grant from the Abell Foundation, which will aid in the implementation of CitiWatch Community Partnership. The new partnership will create a database of public and private security cameras allowing police to quickly identify camera systems in close proximity to ah crime activity. The Citiwatch Community Partnership will allow more businesses, as well as eventually residents, to support the Police Department's efforts to further reduce crime in our neighborhood. Our existing Citiwatch camera network serves as a force multiplier that enables men and women of the Baltimore City Police Department to do more to protect the citizens of this great city, and I want to thank the Abell Foundation for helping us to be able do even more. The Citiwatch Community Partnership utilizes the security systems used by many private businesses throughout the city. Business owners and eventually citizens will be able to register their security camera systems with a web application. When the

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database is complete, it will allow operators and police in citiwatch control rooms to immediately identify all registered camera systems within a particular area near a crime. This expansion builds on our continued investment in public safety technology. Over 100 new crime cameras have been added to the Citiwatch network since 2010, increasing the total number to 583. An Urban Institute study release last year found that Baltimore Citiwatch system has a significant impact on crime and yielded a \$1.50 benefit for every dollar that is spent. I want to thank the Abell Foundation again for their support in this partnership to make Baltimore a safer city. Thank you."

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Abell Foundation. The President **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

2835 - 2836

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

The transfer of funds was approved subject to
receipt of a favorable report from the Planning
Commission, the Director of Finance having reported
favorably thereon, as required by the
provisions of the City Charter.

The President **ABSTAINED** on item no. 3.

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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 05045, Key Highway Monumental Paving \$ 732,711.75
 Shared Use Trail and & Excavating, Inc.
 Landscaping Project
 from Interstate I-95 to
 West of Lawrence St.

DBE: Priority Construction Corporation \$135,859.16 18.54%
 Holmes Lawn Care \$ 83,981.00 11.46%

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$421,309.26	9950-919001-9509	
FED	Constr. Reserve	
	Highway Unallotted	
395,309.26	9950-903365-9509	
MVR	Constr. Reserve-Key	
<u>\$816,618.52</u>	Highway Gateway	
	Beautification	
\$732,711.75	-----	9950-902365-9508-6
		Structure & Improvements
41,953.38	-----	9950-902365-9508-5
		Inspections
41,953.39	-----	9950-902365-9508-2
<u>\$816,618.52</u>		Contingencies
		Key Highway Gateway
		Beautification

This transfer will fund the costs associated with the award of contract no. TR 05045, Key Highway Shared Use Trail and Landscaping Project from I-95 to West of Lawrence by Monumental Paving and Excavating, Inc.

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RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

3. B50002417, Industrial		\$70,000.00
Bearings & Related Seals		

	Motion Industries,	\$50,000.00
	Inc.	
	(First	Call)

	Bearing Distributors,	\$20,000.00
	Inc.	
	(Second Call)	

(DPW, Wastewater Facilities Division Maintenance)

MWBOO GRANTED A WAIVER.

4. B50001701, Pest Control	Terminix Inter-	\$90,000.00
Services	national Company LP	

(Various Agencies)

MWBOO GRANTED A WAIVER.

MINUTES

Office of the City Council President - Governmental/Charitable Solicitation Application

ACTION REQUESTED OF B/E:

The Board is requested to endorse a governmental/charitable solicitation application. The period of the solicitations will be effective upon Board approval through June 30, 2013.

AMOUNT OF MONEY AND SOURCE:

No general funds are involved in this transaction.

BACKGROUND/EXPLANATION:

The Office of the City Council President will be soliciting donations from Baltimore-area business and civic leaders to fund the enhancement of recreational and instructional programs offered to Baltimore City youth and seniors. A potential donor list will be comprised of individuals and corporate entities that have a demonstrated history of providing financial and in-kind contributions to the restoration of any City-owned parks and/or the administration of recreational/instructional programs for youth and/or seniors.

Most of the individual and corporate entities fitting that description are not controlled donors. However, those potential donors who are controlled donors, with respect to the Department of Recreation and Parks, the Department of Health, the City Council, or the Board of Estimates, will not be targeted or singled-out in any way and will be solicited, if at all, in the same manner as all other potential donors.

MINUTES

Office of the City Council President - cont'd

Baltimore City Code Article 8, Section 6-26, prohibits solicitation or facilitating the solicitation of a gift. An exception was enacted in 2005 to permit certain solicitations that are for the benefit of an official governmental program or activity, or a City-endorsed charitable function or activity that has been pre-approved by the Ethics Board. Ethics Regulation 96.26B sets out the standards for approval, which includes the requirement that the program, function, or activity to be benefited and the proposed solicitation campaign must be endorsed by the Board of Estimates or its designee.

In order to adequately prepare our youth to thrive academically, socially, and emotionally in the future, they must be provided with a wide range of opportunities to strengthen their self-confidence, develop latent leadership skills, and to learn from positive role models.

Due to current budget restraints, the Department of Recreation and Parks and the Health Department are limited in the diversity and scope of services that can be provided to our youth and seniors. These constituency groups require social, recreational, and rehabilitative programs that should not be reduced or eliminated because of a limited City budget. The Office of the President's goal is to solicit private donations to increase and enhance the selection of recreational and instructional programs offered to these individuals. The Productive Lives, Active Youth (P.L.A.Y.) campaign seeks to enhance the recreational experience through beautification of centers and the development of program offerings including, but not limited to team and individual sports, swimming, movie screenings, cooking classes, talent/variety shows, theatre productions, academic monitoring, issue forums, and arts and crafts activities.

MINUTESOffice of the City Council President - cont'd

All specific solicitation campaigns for particular purposes/programs must be first approved in writing by the Director or Acting Directors of the Department of Recreation & Parks or the Baltimore City Health Department and coordinated with any other ongoing campaigns in support of the Departments' recreational programs. No donation may be accepted with the conditions as to its use unless that donation and any conditions have been approved in writing by the Director or Acting Directors of the Department of Recreation & Parks or the Baltimore City Health Department. The periodic reports required to be filed with the Ethics Commission will be simultaneously provided to the Director of Recreation & Parks and the Baltimore City Health Department when specific fundraising efforts have been approved by the respective Directors.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board endorsed a governmental/charitable solicitation application. The President

ABSTAINED.

MINUTES

Department of General Services - Agreement for Project 1126E

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with EBA Engineering Inc./Kennedy Porter & Associates Inc. (EBA/KPA). The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

N/A, Funds will be identified as tasks are processed.

BACKGROUND/EXPLANATION:

Various City agencies, on a continuing basis, require civil and structural engineering services to modify, upgrade, or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until a customary Civil/Structural Engineering selection process can be executed.

To accommodate this type of work the Department of General Services wishes to establish an On-Call Civil Structural Engineering Contract with EBA Engineering Inc./Kennedy Porter & Associates Inc. The services will be provided on an as-needed basis as needs are identified. The cost of services rendered will be negotiated for a not-to-exceed price for each task assigned. Fees will be based on actual payroll rates, not including overhead and burden, times a set multiplier. The contract duration will be two years. However, projects started within the two-year period may continue beyond the two-year time frame until completion. The total fee for this consultant's contract will not exceed \$1,986,947.23 for the two-year period.

The consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC), under AEAC Project #1126.

MINUTES

Department of General Services - cont'd

MBE: AS Architects, Inc.	15%
MIN Engineering, Inc.	<u>8%</u>
	23%
WBE: Phoenix Engineering, Inc.	10%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with EBA Engineering Inc./Kennedy Porter & Associates Inc.

MINUTES

Department of General Services - Developer's Agreement No. 1261

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1261 with Terra Nova/Mill No. 1, LLC, developer.

AMOUNT OF MONEY AND SOURCE:

\$18,705.00

BACKGROUND/EXPLANATION:

The developer would like to install new water service and abandon existing service to its proposed construction located in the vicinity of 2980 and 3000 Falls Road. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$18,705.00 has been issued to Terra Nova/Mill No. 1, LLC, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of developer agreement no. 1261 with Terra Nova/Mill No. 1, LLC.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3000 Falls Road	Kramer Brothers Hobbies, Long Island, Inc.	324 linear feet conduit
Annual Charge: \$1,134.00		
2. 1066 Lancaster St. k/a 710 S. Central Avenue	Harbor-East Office, LLC	Four double face electric signs @ 17.5' each
Annual Charge: \$ 371.00		
3. 110 W. Lombard St.	Urban Growth Property, LP	One single face electric sign 90.56 sq. ft. one double face electric sign 12 sq. ft.
Annual Charge: \$647.74		
4. 1621 Bank Street	Fells Point Station, LLC	One handicap ramp one vault 9' x 12', one canopy 42.5', one awning

MINUTES

DGS - cont'dLOCATIONAPPLICANTPRIVILEGE/SIZE

257.5', one
double face non-
illuminated sign
5' x 5', seven
lights

Annual Charge: \$1,644.60

Since no protests were received, there are no objections to approval.

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|-------------------------------|-------------|-------------|
| 1. AGILENT TECHNOLOGIES, INC. | \$34,363.03 | Sole Source |
|-------------------------------|-------------|-------------|
- Solicitation No. 08000 - Maintenance on Instruments for the Drug Analysis Unit - Police Department - Req. No. R606484

The manufacturer of these instruments is the sole source for maintenance. No other vendor is authorized. The period of the award is July 1, 2012 through June 30, 2013.

- | | | |
|--------------------------------|-------------|---------|
| 2. W.P. TAX & ACCOUNTING GROUP | \$30,500.00 | Low Bid |
|--------------------------------|-------------|---------|
- Solicitation No. B50002457 - Audit Services for FY2012 and FY 2013 - Baltimore City Convention Center - Req. No. R604140

The period of the award is effective upon Board approval for two-years with one additional two-year term at the sole option of the City.

- | | | |
|-----------------------|-------------|---------|
| 3. THE COP SHOP, INC. | \$40,900.00 | Low Bid |
|-----------------------|-------------|---------|
- Solicitation No. B50002477 - Glock 22 4th Generation Pistols with Glock Night Sights - Sheriff's Department - Req. No. R604434

Both The Cop Shop, Inc. and Safety League, Inc. d/b/a Atlantic Tactical submitted the same price. However, the agency requested that the location of the vendor to pick-up the guns must be a distance within reason (less than one hour) of the Sheriff's Office. The Cop Shop, Inc. is in Baltimore City while the second bidder is located in Pennsylvania.

- | | | |
|--------------------------------------|--------------|----------------------|
| 4. APPLIED TECHNOLOGY SERVICES, INC. | \$849,333.00 | Cooperative Purchase |
|--------------------------------------|--------------|----------------------|
- Maryland State Contract No. 060B8900013 - Hardware and Associated Equipment and Services - Department of Transportation - Req. No. R607015

The Department of Transportation is currently overhauling the Handheld Ticket Writers and Printers for parking citations. The State of Maryland competitively bid and awarded a state-wide contract for hardware and associated equipment to Applied Technology Services, Inc.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

5. APPLIED TECHNOLOGY

SERVICES, INC.	\$216,500.00	Cooperative Purchase
Maryland State Contract No. 060B8900013 - Hardware and Associated Equipment and Services - Department of Transportation - Req. No. R604553		

The Department of Transportation is currently overhauling the License Plate Recognition Units used for parking citations. The State of Maryland competitively bid and awarded a statewide contract for hardware and associated equipment to Applied Technology Services, Inc.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions and cooperative purchase. The Mayor **ABSTAINED** on item no. 2.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

transfer of funds

listed on the following page:

2848

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>		
1. \$ 673,237.00	9993-920986-9587	
38 th CDBG	Housing Repair Assistance (Reserve A/C)	
218,763.00	" "	
38 th CDBG		
281,237.00	9993-920984-9587	
38 th CDBG	Homeownership Incentives	
<u>\$1,173,237.00</u>		
\$ 673,237.00	-----	9993-936003-9593
		Deferred Loan Program
<u>500,000.00</u>	-----	9993-915089-9593
		Emergency Roof Repair Program
\$1,173,237.00		

This transfer will provide funding for the housing repair assistance programs for fiscal year 2013.

MINUTES**TRAVEL REQUESTS**Department of Public Works

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Alfred Foxx Kim Morton Valentina Ukwuoma	International Public Works Congress and Exposition Anaheim, CA August 25 - 30, 2012 (Reg. Fee \$650.00 ea.)	General Funds	\$6,812.35
2.	Rudolph S. Chow Shaaron S. Phillips*	International Public Works Congress and Exposition Anaheim, CA August 25 - 30, 2012 (Reg. Fee \$650.00, \$815.00*)	Internal Service Funds	\$4,660.30

The subsistence rate for this location is \$196.00 per day; the hotel cost is \$160.00 per night not including occupancy taxes in the amount of \$28.01 per night. The Department is requesting an additional \$4.00 per day for each attendee to cover meals and incidental expenses. The Department has prepaid the registration for Mr. Chow in the amount of \$650.00 on EA000090887 and for Ms. Phillips in the amount of \$815.00 on EA000091620. The disbursement to Mr. Chow and Ms. Phillips will be in the amount of \$1,597.65.

Board of Elections

3.	Armstead B. C. Jones, Sr. Abigail Goldman	The Election Centers 28 th Annual National Conference Boston, MA August 16 - 18, 2012 (Reg. Fee \$555.00 ea.)	General Funds	\$3,762.70
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MINUTES**TRAVEL REQUEST** - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
4. Meagan Shipley	National Repro- ductive Health Conf. - Title X New Orleans, LA Aug. 4 - 8, 2012 (Reg. Fee \$240.00 ea.)	Family Planning Special Needs	\$1,291.56

The Department has prepaid the airfare on city issued credit card assigned to Jacquelyn Duval-Harvey in the amount of \$240.60. The registration in the amount of \$240.00 was prepaid on EA000093716. The amount being disbursed to Ms. Shipley will be \$810.96.

TRAVEL APPROVAL/REIMBURSEMENTDepartment of Law**APPROVAL**

5. Suzanne Sangree	U.S. Court of Appeals for the Fourth Circuit Richmond, VA March 20 - 23, 2012	General Funds	\$ 976.41
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REIMBURSEMENT

The subsistence rate for this location is \$178.00 per day. On March 20 - 23, 2012 Ms Sangree represented the City in two appeals pending in the U.S. Court of Appeals for the Fourth Circuit in Richmond, VA. Ms. Sangree is being reimbursed for travel, lodging and related expenses in the amount of \$976.41.

MINUTES**TRAVEL REQUEST** - cont'd

UPON MOTION duly made and seconded, the Board approved the travel request and travel reimbursement. The DPW Director **ABSTAINED** on item nos. 1 and 2.

MINUTES

Department of Housing and - Grant Agreements
Community Development

The Board is requested to approve and authorize execution of the various grant agreements. The period of the agreement is July 1, 2012 through June 30, 2013.

1. **BALTIMORE OFFICE OF PROMOTION & THE ARTS, INC.** **\$ 51,300.00**

Account: 2089-208913-5930-423230-603051

Under this agreement the funds will be utilized for the BrightSTARTS Workshop for Children Program. The BrightSTARTS Program will provide free art instruction to children ages 6 - 19 with workshops in areas such as visual literacy and performing arts. Forty workshops will be held from October 2012 through May 2013 and five summer workshops at locations throughout Baltimore City. Professional artists who are experienced teachers will conduct the workshops. Since 1996, the focus of the program has included literacy.

2. **COMMUNITY LAW CENTER, INC. (CLC)** **\$ 81,300.00**

Account: 2089-208913-5930-423629-603051

The CLC will provide legal services and technical assistance to community-based organizations regarding drug nuisance abatement, illegal dumping and the elimination of vacant blighting properties in Baltimore City.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned grant agreements.

MINUTES

Department of Housing and - Release of City Mortgage
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of a City-held mortgage granted to Mr. William Brian Morrison and Ms. Elizabeth Dawn Morrison.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Amount of City held mortgage

BACKGROUND/EXPLANATION:

On July 9, 2007, Mr. Morrison and Ms. Morrison borrowed \$10,462.50, as a second position loan, from the City of Baltimore as part of a land disposition agreement (LDA). This LDA was approved by the Board on October 5, 2005, and recorded among the Land Records of Baltimore City in Liber FMC 8927, folio 508 for the property known as 2246 Linden Avenue. Due to unforeseen circumstances, Mr. Morrison and Ms. Morrison can no longer reside at 2246 Linden Avenue and have requested a short sale from their primary lender, M&T Bank. An offer has been received on the property for \$270,000.00 and has been accepted as a short sale by both Mr. Morrison and Ms. Morrison and M&T Bank. Therefore, the release of the second position City-held mortgage in the amount of \$5,000.00 is requested in order to facilitate the proposed short sale.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the release of a City-held mortgage granted to Mr. William Brian Morrison and Ms. Elizabeth Dawn Morrison.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with ARIJM PRO, LLC., developer, for the sale of the properties located at 423 and 425 Robert Street.

AMOUNT OF MONEY AND SOURCE:

\$3,155.00 - 423 Robert Street
3,155.00 - 425 Robert Street
\$6,310.00 - Purchase price

BACKGROUND/EXPLANATION:

The project will consist of the total rehabilitation of the vacant properties into single-family affordable rental units. The purchaser plans to invest approximately \$35,000.00 into this project.

In accordance with the City's appraisal policy, the waiver valuation process was used in lieu of an appraisal. The DHCD has determined the price of both properties using available real estate data. The vacant buildings were priced at \$3,155.00 each. The total purchase price for both properties will be \$6,310.00 for the following reasons:

The sale of these properties, once developed, will generate real estate property taxes to the City of Baltimore. Once transferred and redeveloped, the properties will be active on the tax rolls of Baltimore City, thereby preventing tax abandonment.

MINUTES

DHCD - cont'd

In addition, (1) the sale and rehabilitation of the properties will help to promote a specific benefit to the immediate community, (2) the sale and rehabilitation of the properties will eliminate blight, and (3) the sale and rehabilitation of the properties will promote economic development through the placement of the subject properties on the City's tax rolls.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with ARIJM PRO, LLC. for the sale of the properties located at 423 and 425 Robert Street.

MINUTESPolice Department - Grant Award Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant award agreement #BRIN-2009-1014 from the Governor's Office of Crime Control and Prevention for the Baltimore Police Department's Warrant Service Program. The period of the agreement is June 1, 2012 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$100,029.00 - 4000-471513-2021-213300-600000

BACKGROUND/EXPLANATION:

The Baltimore Police Department's Warrant Service Program grant is intended to support the Baltimore Police Department and the Baltimore City Sheriff's Office for service of warrants for violent crime and service of any warrant issued to violent offenders under the supervision of the Department of Parole and Probation. The program provides overtime funding for members of the Baltimore Police Department and the Baltimore City Sheriff's Office.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement #BRIN-2009-1014 from the Governor's Office of Crime Control and Prevention for the Baltimore Police Department's Warrant Service Program.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 4 to Rummel, Klepper & Kahl, LLP, under Project No. 1161, On-Call Construction Management Project Services.

AMOUNT OF MONEY AND SOURCE:

\$157,201.47 - 9950-902365-9508-900010-705032

BACKGROUND/EXPLANATION:

This authorization, under Task No. 4, provides for a Public Works Inspector II for the Key Highway Streetscape project.

MBE/WBE PARTICIPATION:

The Consultant will comply with Article 5, Subtitle 28.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
Department of Transportation		
\$185,672.00	9950-903365-9509	9950-902365-9508-3
MVR	Constr. Res. - Key Hwy. Gateway Beautification	Design and Study - Key Hwy. Gateway Beautification

MINUTESDepartment of Transportation - cont'd

This transfer will cover the deficit in the account and fund the cost associated with the BD# 34065, Task No. 4 for the Key Highway Streetscape project by Rummel, Klepper & Kahl, LLP.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 4 to Rummel, Klepper & Kahl, LLP, under Project No. 1161, On-Call Construction Management Project Services. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President vote **NO**.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Jassim Aligabi.

AMOUNT OF MONEY AND SOURCE:

\$7,200.00 - Purchase Price of vehicle
490.29 - Key Reproduction and Towing Fees
\$7,690.29 - 1001-000000-1950-505215-401774

BACKGROUND/EXPLANATION:

The amount of the expenditure represents the purchase price of a vehicle bought at auction and the cost to reproduce the key to the vehicle and towing charges. Even though the Registered Owner/or Lien holder were properly notified that their respective vehicle was at the Towing Division, the vehicle remained unclaimed. The vehicle was sold at auction however, the previous owner secured a salvage certificate from the Motor Vehicle Administration prohibiting the new owner from titling the vehicle. The new owner has requested a full refund of the purchase price and related expenses.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Jassim Aligabi.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay The Light Brigade for a Fiber Optic Training Course and ETA Certification Testing for Fiber Optic Installer Certificate. The period of the training is August 14, 2012 through August 17, 2012.

AMOUNT OF MONEY AND SOURCE:

\$6,342.00 - 2024-000000-5480-395700-603026

BACKGROUND/EXPLANATION:

The Department of Transportation desires to complete a four day Fiber Optic Training Course and ETA Certification testing for Fiber Optic Installer Certification provided by The Light Brigade for a total of four employees. The employees will complete the course to gain practical understanding and skills required to properly design, install, and maintain fiber optic networks.

This certified training course is for two GIS Technicians, one Public Works Inspector, and one Cable Inspector Supervisor in the Department of Transportation Maintenance Division, Conduit personnel. The training course will be held at the Comfort Suites at the BWI Airport.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay The Light Brigade for a Fiber Optic Training Course and ETA Certification Testing for Fiber Optic Installer Certificate.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 006 to Jacobs Engineering Group, Inc. under Project No. 1007, Dundalk Avenue Streetscape.

AMOUNT OF MONEY AND SOURCE:

\$ 32,752.49 - 9950-903453-9508-900020-703032

BACKGROUND/EXPLANATION:

This assignment will authorize the coordination and structural services for the artwork on Dundalk Avenue. The scope of work also includes signal redesign to install pedestrian poles in the median for three of the four intersections; ROW line revision/curb changes/driveway apron realignment and meeting; sidewalk repair to remove BGE poles; six-foot bike lane will be provided, which requires change to plans, markings and requires recreating pdf files and re-plotting; and the I-95 ramp crossing will have signage added, which requires field visits, revising, signing plans, signing schedule, and estimate updates.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 006 to Jacobs Engineering Group, Inc. under Project No. 1007, Dundalk Avenue Streetscape.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 020 to Whitman, Requardt & Associates under Project No. 1074, On-Call Consultant Services Reconstruction Rehabilitation, and/or Resurfacing.

AMOUNT OF MONEY AND SOURCE:

\$441,563.77 - 2024-000000-5480-395600-603026

BACKGROUND/EXPLANATION:

This extra work will authorize architectural and engineering design services for a new conduit division building on Nevada Street in the Westport section of Baltimore City. The scope of work includes, but is not limited to survey and site-based mapping, programming/schematic design, and attending preliminary site plan meetings.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 020 to Whitman, Requardt & Associates under Project No. 1074, On- Call Consultant Services Reconstruction Rehabilitation, and/or Resurfacing.

MINUTESDepartment of Transportation - Contract Time Extension**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a 90-day non-compensable time extension to Civil Construction, LLC to complete contract TR-12312, Pratt Street Fringe Parking Facility at 1100 James Street.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On March 28, 2011, the Board awarded TR-12312, Pratt Street Fringe Parking Facility at 1100 James Street, in the amount of \$941,474.95, to Civil Construction, LLC. The contract had a contract completion date of June 28, 2012. However, because of an accelerated construction schedule, and the need to immediately address the discovery of unforeseen utility issues, in haste, the Department failed to process an expenditure authorization request for a time extension before the contract expired.

The Department therefore requests a 90-day non-compensable time extension to complete the remainder of the contract, which will extend the completion date to September 28, 2012. Currently, the contract is approximately 80% complete.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized the 90-day non-compensable time extension to Civil Construction, LLC to complete contract TR-12312, Pratt Street Fringe Parking Facility at 1100 James Street.

MINUTESBureau of Water and Wastewater - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of task no. 005, to Louis Berger Water Services, Inc. under Project 1143E, On-Call Project Management Scheduling, Inspection and Engineering. The duration of the task is effective upon Board approval for nine months.

AMOUNT OF MONEY AND SOURCE:

\$104,599.33 - 9956-904529-9551-900010-705032
 90,400.32 - 9956-905527-9551-900020-705032
 66,735.32 - 9956-910533-9551-900010-705032
211,565.15 - 9956-907526-9551-900020-705032
\$473,300.12 - 9960-918701-9557-900020-705032

BACKGROUND/EXPLANATION:

The consultant will provide Construction Management and Inspection Services on SC 8526, SC 852R, SC 829, and SC 845 projects. These services are in accordance with in the Louis Berger Water Services, Inc. proposal dated March 1, 2012. The original agreement will expire on November 5, 2014.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

UPON MOTION duly made and seconded, the Board approved the assignment of task no. 005, to Louis Berger Water Services, Inc. under Project 1143E, On-Call Project Management Scheduling, Inspection and Engineering. The President **ABSTAINED**.

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Louis Berger Water Services, Inc. The period of the agreement is effective upon Board approval for two-years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$84,717.31 - 9956-904606-9551-900020-703032

BACKGROUND/EXPLANATION:

The consultant will perform Engineering Services to support the construction of SC 851 Painting Rehabilitation of Elevated Water Tank and Low Tank at the Patapsco Wastewater Treatment Plant. The construction phase engineering services consist of general coordination, pre-construction meetings, progress meetings, review show drawings and submittals, provide responses to contractor's RFIs, provide technical consultation during construction, review and provide consultation for change orders and develop engineering operation and maintenance manuals.

APPROVED FOR FUNDS BY FINANCE.**MWBOO SET GOALS OF 27% MBE AND 10% WBE.**

MBE: EBA Engineering, Inc.	\$ 8,062.01	9.52%
Sidhu Associates	\$14,864.34	17.55%

WBE: Chesapeake Environmental Management, Inc.	\$ 8,507.74	10.04%
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MWBOO FOUND VENDOR IN COMPLIANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Louis Berger Water Services, Inc. The President **ABSTAINED**.

MINUTESBureau of Water and Wastewater - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 012, to EBA Engineering, Inc. under Project 1095E, On-Call Civil/Structural Engineering Services.

AMOUNT OF MONEY AND SOURCE:

\$214,749.93 - 9960-905136-9557-900020-703032

BACKGROUND/EXPLANATION:

On February 11, 2009, the Board approved a two year contract with EBA Engineering, Inc. for on-call services. On September 29, 2010, the Board approved an amendment to the agreement for fee increases and extended the period of the agreement to three years. On June 15, 2010, the Board approved an amendment to extend the period of the agreement through February 11, 2013.

Under Task No. 012, the consultant will provide engineering design services related to replacement and/or cleaning and lining of existing water mains at five different locations identified by the City. The scope of work includes, preparation of contract documents including plans, specifications, cost estimates, permit applications, community meetings, and right-of-ways, etc.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTESBW&WW - cont'd**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$300,000.00	9960-909100-9558	9960-905136-9557-900020-3
Water Rev.	Constr. Reserve	Engineering
Bonds	Water Infrastruc- ture	

The funds are required to cover the cost of project No. 1095E, On-Call Replacement and/or Cleaning and Lining of Water Mains - Task No. 012.

The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 012, to EBA Engineering, Inc. under Project 1095E, On-Call Civil/Structural Engineering Services. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of Task No. 011, to Transviron, Inc. under Project 1095T, Design of Roof Replacement at Patapsco Wastewater Treatment Plant (PWWTP).

AMOUNT OF MONEY AND SOURCE:

\$159,509.00 - 9956-906333-9551-900020-703032

BACKGROUND/EXPLANATION:

Under Task No. 011, the consultant will perform field inspections and conditions assessment of the eight existing buildings at the PWWTP. The consultant will prepare design memoranda and preliminary cost estimates, final design documents with cost estimates, and assistance during the bidding phase. The roofs of these buildings at the PWWTP are old and in poor condition and require replacement.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$170,000.00	9956-905533-9549	
Counties	Constr. Reserve	
	Annual Facilities	
	Improvements	
80,000.00	" "	
Wastewater		
<u>Revenue Bonds</u>		
\$250,000.00		
\$200,000.00	-----	9956-906333-9551-3
		Design
	-----	9956-906333-9551-9
		Administrative
50,000.00		
<u>\$250,000.00</u>		

The funds are required to cover the cost of Project No. 1095T (SC 923), Design of Roof Replacement at Patapsco Wastewater Treatment Plant.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 011, to Transviron, Inc. under Project 1095T, Design of Roof Replacement at Patapsco Wastewater Treatment Plant. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED.**

MINUTESSpace Utilization Committee - Transfer of Building Jurisdiction**ACTION REQUESTED OF B/E:**

The Board is requested to approve transfer of the parcel known as 3411 Bank Street (Block 6314, Lot 35) from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services (DGS).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority granted to the new Department of General Services by the City Charter (Art VII, Sec 132), the DGS is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal buildings currently registered under the Department of Housing and Community Development is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on June 26, 2012.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of the parcel known as 3411 Bank Street (Block 6314, Lot 35) from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services

MINUTESSpace Utilization Committee - Transfer of Building Jurisdiction**ACTION REQUESTED OF B/E:**

The Board is requested to approve transfer of the parcels known as 238-44 S. Patterson Park Avenue (Block 1758, Lot 20), from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services (DGS).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In accordance with the authority granted to the new Department of General Services by the City Charter (Art VII, Sec 132), the DGS is now responsible for all municipal buildings, unless otherwise provided by the Charter. Transferring municipal buildings currently registered under the Department of Housing and Community Development is in keeping with this new mission.

The Space Utilization Committee approved this transfer of jurisdiction on July 10, 2012.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of the parcels known as 238-44 S. Patterson Park Avenue (Block 1758, Lot 20), from the inventory of the Department of Housing and Community Development to the inventory of the Department of General Services.

MINUTES**TRAVEL APPROVAL/REIMBURSEMENT**Bureau of Purchases

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>APPROVAL</u>			
Colles Corprew	American Contract Compliance Assn. Annual Training Bloomington, MN August 17 - 21, 2011 (Reg. Fee \$425.00)	General Funds	\$1,507.31

REIMBURSEMENT

The subsistence rate for this location is \$192.00 per day. On August 17 - 21, 2011, Ms. Corprew attended the 2011 National Contract Compliance Training. The Bureau prepaid the airfare in the amount of \$433.00 and the registration in the amount of \$425.00 on City issued credit card assigned to Ms. Corprew. The Bureau is requesting reimbursement to Ms. Corprew as follows:

Hotel	\$491.00
Occupancy Taxes	70.08
Taxi	41.50
Meals	<u>46.73</u>
Reimbursement Total	<u>\$649.31</u>

UPON MOTION duly made and seconded, the Board approved and the travel request and reimbursement. The Comptroller

ABSTAINED.

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of the bids scheduled to be received and opened today, the Clerk to the Board announced that the following Bureau had issued an addendum extending the dates for receipt and opening of bids on the following contract.

Bureau of Purchases

- B50002494, Extended Diesel
Cargo Van with TV Inspection
System
BIDS TO BE RECV'D: 08/08/12
BIDS TO BE OPENED: 08/08/12

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective department for tabulation and report:

MINUTES

Bureau of Purchases

- B50002393, Various Trophies
& Awards

Lamb Awards & Engraving
Baltimore Trophy House

Bureau of Purchases

- B50002447, Poly-Vinyl
Chloride (PVC) Pipe &
Fittings

Ferguson Enterprises, Inc.
HD Supply Waterworks LTD
Belair Road Supply, Co., Inc.

Bureau of Purchases

- B50002455, 18" Pratt Flanged
Butterfly Valves

Ferguson Enterprises, Inc.

Bureau of Purchases

- B50002456, Pipe Repair
Clamps

Smith-Blair Inc.
Powerseal
HD Supply Waterworks LTD

MINUTES

Bureau of Purchases

- B50002465, Water Meter
Expansion Connectors

Ferguson Enterprises, Inc.
HD Supply Waterworks LTD
Belair Road Supply Co., Inc.

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There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next scheduled meeting on Wednesday, July 25, 2012.


JOAN M. PRATT
Secretary