

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
 Stephanie Rawlings-Blake, Mayor
 Joan M. Pratt, Comptroller and Secretary
 George A. Nilson, City Solicitor
 Alfred H. Foxx, Director of Public Works
 David E. Ralph, Deputy City Solicitor
 Ben Meli, Deputy Director of Public Works
 Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Fire and Police Employees' Retirement System (F&P)	-	Actuarial Services and Consultant Agreement
--	---	---

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an actuarial services and consultant agreement between the Board of Trustees of the Fire and Police Employees' Retirement System of the City of Baltimore (the Board) and Mercer (US) Inc. (Mercer) The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 6000-604111-1540-171400-603018
 (Not to exceed)

No General Fund monies are involved in this transaction. All actuarial consulting fees and charges will be expended from the F&P trust funds. Total compensation may not exceed \$95,900.00 in fixed fees, plus hourly rates for other services and charges, not to exceed \$200,000.00.

MINUTES

F&P - cont'd

BACKGROUND/EXPLANATION:

Mercer has demonstrated its expertise in providing competent actuarial consulting services for the F&P over many years and the Board desires that Mercer continue to serve as the F&P's actuary during the one-year term of this agreement. The agreement will be with the Baltimore office of this global actuarial firm.

Pursuant to the agreement, Mercer will serve as the F&P's actuary during the 2011 fiscal year and advise the F&P Board on matters regarding the administration of the actuarial funds of

the F&P, including calculating the annual valuation of the F&P's assets and liabilities and projecting the City's annual contribution, as well as providing actuarial analysis of the recently adopted plan and assumption changes.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57211)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the actuarial services and consultant agreement between the Board of Trustees of the Fire and Police Employees' Retirement System of the City of Baltimore and Mercer (US) Inc. The Comptroller **ABSTAINED**.

MINUTES

Employees' Retirement System (ERS) - Investment Management Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an investment management agreement with Mondrian Investment Partners Limited (Mondrian).

AMOUNT OF MONEY AND SOURCE:

\$55,000,000.00 - ERS assets

No General Fund monies are involved in this transaction. All funds and expenses will be expended from the ERS assets to be invested in limited partnership interests of the Fund, with a management fee to Mondrian of approximately \$460,000.00 per year.

BACKGROUND/EXPLANATION:

The ERS Board conducted a nationwide search for a small capitalization international equities investment manager/fund for a mandate of approximately \$55,000,000.00. The Board narrowed the eligible firms to four finalists and conducted interviews. With the recommendation of the ERS investment consultant, Mondrian was selected as the investment vehicle for ERS's small-capitalization international equities investments.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the investment management agreement with Mondrian Investment Partners Limited. The Comptroller **ABSTAINED**.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Mr. Joseph S. McNeal, lessee, for the rental of 4601 Bucks Schoolhouse Road consisting of a one-story dwelling and 165 acres. The period of the agreement is July 1, 2010 through June 30, 2011 with the option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$9,900.00	\$825.00

BACKGROUND/EXPLANATION:

The leased premise will be used as a residential dwelling, but primarily for agricultural purposes.

The lessee will be responsible for maintenance and repairs for the interior and exterior of the dwelling, insurance, telephone services, real estate taxes, and fire prevention certification of the leased premises.

The rental value was based on upon a review of comparable agricultural properties in Baltimore County of \$60.00 - \$65.00 per acre and the U.S. Department of Agriculture average cropland rental for Maryland.

The Space Utilization Committee approved this lease at its meeting on August 10, 2010.

MINUTES

Space Utilization Committee - cont'd

The lease agreement is late because of delays in the administrative process and negotiations for the lease took longer than anticipated.

(FILE NO. 55519)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Mr. Joseph S. McNeal, lessee, for the rental of 4601 Bucks Schoolhouse Road consisting of a one-story dwelling and 165 acres.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Messrs. Jacob Fuller and Mark Fuller, lessees, for the rental of approximately 7 acres more or less consisting of a one-story dwelling located at 4809 Bucks Schoolhouse Road. The period of the agreement is July 1, 2010 through June 30, 2011 with the option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$6,840.00	\$570.00

BACKGROUND/EXPLANATION:

The lessees will use the premises as a residential dwelling, but primarily for agricultural purposes.

The lessee will be responsible for maintenance and repairs for the interior and exterior of the dwelling, telephone services, real estate taxes, fire insurance, and snow removal.

The rental value was based for the structure at \$570.00 per month in consideration of the structure's condition and the requirement that the lessees would be responsible for all improvements.

The Space Utilization Committee approved this lease at its meeting on August 10, 2010.

MINUTES

Space Utilization Committee - cont'

The lease agreement is late because of delays in the administrative process and negotiations for the lease took longer than anticipated.

(FILE NO. 55375)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Messrs. Jacob Fuller and Mark Fuller, lessees, for the rental of approximately 7 acres more or less consisting of a one-story dwelling located at 4809 Bucks Schoolhouse Road.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Andrew J. Bartenfelder, lessee, for the rental of approximately 20 acres more or less of farmland abutting 4566 Ridge Road, a/k/a Fullerton Reservoir. The period of the agreement is July 1, 2010 through June 30, 2011 with the option to renew for two additional 1-year terms.

AMOUNT OF MONEY AND SOURCE:

\$1,200.00 - Annual rent

After year one the rent will be negotiated.

BACKGROUND/EXPLANATION:

The lessee will use the leased premises for only agricultural purposes of growing crops. Lessee will not make any additions or improvements. The lessee will not place any sign or signs on the lease premise.

The lessee will be responsible for liability insurance.

The rental value was based on comparable agricultural properties in Baltimore County of \$60.00 - \$65.00 per acre and the U.S. Department of Agriculture's average cropland cash rent for Maryland.

The Space Utilization Committee approved this lease at its meeting on August 10, 2010.

MINUTES

Space Utilization Committee - cont'd

The lease agreement is late because of delays in the administrative review process, which is required before submission to the Board.

(FILE NO. 57208)

UPON MOTION duly made and seconded, the Board approved and authorized execution of a lease agreement with Andrew J. Bartenfelder, lessee, for the rental of approximately 20 acres more or less of farmland abutting 4566 Ridge Road, a/k/a Fullerton Reservoir.

MINUTES

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the following properties from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community (DHCD).

Count	Block Lot	Address	Neighborhood
1	0205 062	2103 BOOTH STREET	BOOTH-BOYD
2	0205 065	2109 BOOTH STREET	BOOTH-BOYD
3	0205 070	2119 BOOTH STREET	BOOTH-BOYD
4	0205 072	2123 BOOTH STREET	BOOTH-BOYD
5	0206 006	2010 HOLLINS STREET	BOOTH-BOYD
6	0206 023	2046 HOLLINS STREET	BOOTH-BOYD
7	1463 009	1715 PATTERSON PARK AVENUE	BROADWAY EAST
8	0260 101	1832 DOVER STREET	CARROLLTON RIDGE
9	0719B 002	0602 S. MONROE STREET	CARROLLTON RIDGE
10	0719B 009	0616 S. MONROE STREET	CARROLLTON RIDGE
11	2735 016	3906 SPRINGDALE AVENUE	CENTRAL FOREST PARK
12	8302 008	4314 SPRINGDALE AVENUE	CENTRAL FOREST PARK
13	3307 062	2658 OSWEGO AVENUE	CENTRAL PARK HEIGHTS
14	4589 019	5100 PEMBRIDGE AVENUE	CENTRAL PARK HEIGHTS
15	4592 027	5000 PIMLICO ROAD	CENTRAL PARK HEIGHTS
16	4606 019	4701 BEAUFORT AVENUE	CENTRAL PARK HEIGHTS
17	4606 025	4713 BEAUFORT AVENUE	CENTRAL PARK HEIGHTS
18	4609 082	4816 BEAUFORT AVENUE	CENTRAL PARK HEIGHTS
19	3165 038	2924 VIOLET AVENUE	CENTRAL PARK HEIGHTS
20	3168 020	2814 HILLDALE AVENUE	CENTRAL PARK HEIGHTS
21	3169 017	2904 HILLDALE AVENUE	CENTRAL PARK HEIGHTS
22	3173 050	2809 VIOLET AVENUE	CENTRAL PARK HEIGHTS
23	3304 002	4331 PARK HEIGHTS AVENUE	CENTRAL PARK HEIGHTS
24	3304 003	4333 PARK HEIGHTS AVENUE	CENTRAL PARK HEIGHTS
25	3304 004	4335 PARK HEIGHTS AVENUE	CENTRAL PARK HEIGHTS
26	3327C012	3447 COTTAGE AVENUE	CENTRAL PARK HEIGHTS

MINUTES

Count	Block Lot	Address	Neighborhood
27	3335 063	2618 VIOLET AVENUE	CENTRAL PARK HEIGHTS
28	4019 029	515 E 22ND STREET	EAST BALTIMORE MIDWAY
29	2921 012	3001 GARRISON BLVD	FOREST PARK
30	0165 024	1615 W SARATOGA STREET	FRANKLIN SQUARE
31	0181 022	105 N GILMOR STREET	FRANKLIN SQUARE
32	0181 023	103 N GILMOR STREET	FRANKLIN SQUARE
33	0181 024	1532 W FAYETTE STREET	FRANKLIN SQUARE
34	0195 047	1616 W BALTIMORE STREET	FRANKLIN SQUARE
35	0195 050	1610 W BALTIMORE STREET	FRANKLIN SQUARE
36	0196 019	23 N GILMOR STREET	FRANKLIN SQUARE
37	2475C019	908 N FRANKLINTOWN ROAD	FRANKLINTOWN ROAD
38	1194 081	1004 N BROADWAY	GAY STREET
39	1096 023	1807 BARCLAY STREET	GREENMOUNT WEST
40	1096 026	1813 BARCLAY STREET	GREENMOUNT WEST
41	1103 003	1705 GUILFORD AVENUE	GREENMOUNT WEST
42	1103 004	1707 GUILFORD AVENUE	GREENMOUNT WEST
43	1103 051	308 E. LANVALE STREET	GREENMOUNT WEST
44	1103 052	306 E. LANVALE STREET	GREENMOUNT WEST
45	1103 053	304 E. LANVALE STREET	GREENMOUNT WEST
46	1103 070	1709 LATROBE STREET	GREENMOUNT WEST
47	1103 073	1703 LATROBE STREET	GREENMOUNT WEST
48	1110 014	325 E. LANVALE STREET	GREENMOUNT WEST
49	1110 016	327 E. LANVALE STREET	GREENMOUNT WEST
50	1111 054	0417 PITMAN PLACE	GREENMOUNT WEST
51	1111 078	0430 PITMAN PLACE	GREENMOUNT WEST
52	1111 079	0432 PITMAN PLACE	GREENMOUNT WEST
53	1111 095	445 E. LANVALE STREET	GREENMOUNT WEST
54	1111 101	433 E. LANVALE STREET	GREENMOUNT WEST
55	3341 005	3809 PARK HEIGHTS AVENUE	GREENSPRING
56	3518C 052	3519 ASH STREET	HAMPDEN
57	0089 060	806 N CAREY STREET	HARLEM PARK
58	0101 010	718 N CAREY STREET	HARLEM PARK
59	0104 058	720 N FREMONT AVENUE	HARLEM PARK

MINUTES

Count	Block Lot	Address	Neighborhood
60	0129 007	914 W FRANKLIN STREET	HARLEM PARK
61	0235 033	53 S ARLINGTON AVENUE	HOLLINS MARKET
62	0249 024	117 S CAREY STREET	HOLLINS MARKET
63	1609 071	806 N ROSE STREET	MILTON-MONTFORD
64	2382 039	2714 PROSPECT STREET	MOSHER
65	2382 049	2734 PROSPECT STREET	MOSHER
66	0264 024	233 S STRICKER STREET	NEW SOUTHWEST/MOUNT CLARE
67	0279 022	323 S GILMOR STREET	NEW SOUTHWEST/MOUNT CLARE
68	2425 001	3014 PRESBURY STREET	NORTHWEST COMMUNITY ACTION
69	1098 017	1706 HOLBROOK STREET	OLIVER
70	1098 023	1718 HOLBROOK STREET	OLIVER
71	1149B 012	1312 N CAROLINE STREET	OLIVER
72	1149B 013	1314 N CAROLINE STREET	OLIVER
73	3165 004	3710 TOWANDA AVENUE	PARK CIRCLE
74	3173 018	2900 ROCKROSE AVENUE	PARK CIRCLE
75	3177 023	2805 KEYWORTH AVENUE	PARK CIRCLE
76	3177 040	3801 TOWANDA AVENUE	PARK CIRCLE
77	3177A016	3800 TOWANDA AVENUE	PARK CIRCLE
78	3177A017	3802 TOWANDA AVENUE	PARK CIRCLE
79	3177A018	3804 TOWANDA AVENUE	PARK CIRCLE
80	3177A019	3806 TOWANDA AVENUE	PARK CIRCLE
81	0162 024	1946 W. LEXINGTON STREET	PENROSE/FAYETTE STREET OUTREACH
82	3630A058	2603 MILES AVENUE	REMINGTON
83	3457 029E	2446 CALLOW AVENUE	RESERVOIR HILL
84	2348 018	2334 EDMONDSON AVENUE	ROSEMONT H'OWNERS/TENANTS
85	0003 033	1837 W. NORTH AVENUE	SANDTOWN-WINCHESTER
86	0003 047	1817 W. NORTH AVENUE	SANDTOWN-WINCHESTER
87	0008 044	1704 MCKEAN AVENUE	SANDTOWN-WINCHESTER
88	0009 020	1729 WESTWOOD AVENUE	SANDTOWN-WINCHESTER
89	0010 024	1647 WESTWOOD AVENUE	SANDTOWN-WINCHESTER
90	0041 054	1117 N. FULTON AVENUE	SANDTOWN-WINCHESTER
91	0042 088	1610 RIGGS AVENUE	SANDTOWN-WINCHESTER

MINUTES

Count	Block Lot	Address	Neighborhood
92	0055C047	1136 N CARROLLTON AVENUE	SANDTOWN-WINCHESTER
93	0059 039	1015 N MONROE STREET	SANDTOWN-WINCHESTER
94	0062 023	1513 RIGGS AVENUE	SANDTOWN-WINCHESTER
95	0062 025	1517 RIGGS AVENUE	SANDTOWN-WINCHESTER
96	0074 033	922 N GILMOR STREET	SANDTOWN-WINCHESTER
97	0075 019	1509 MOSHER STREET	SANDTOWN-WINCHESTER
98	3182 058	4214 REISTERSTOWN ROAD	TOWANDA-GRANTLEY
99	0313 027	551 BLOOM STREET	UPTON
100	0337 035	646 PITCHER STREET	UPTON
101	0337 037	642 PITCHER STREET	UPTON
102	0337 038	640 PITCHER STREET	UPTON
103	0337 040	630 PITCHER STREET	UPTON
104	0337 041	628 PITCHER STREET	UPTON
105	0337 041	634 PITCHER STREET	UPTON
106	0337 042	626 PITCHER STREET	UPTON
107	0337 043	624 PITCHER STREET	UPTON
108	0337 045	620 PITCHER STREET	UPTON
109	0337 047	616 PITCHER STREET	UPTON
110	0376 025	521 MOSHER STREET	UPTON
111	8491 018	4504 WAKEFIELD ROAD	WEST FOREST PARK
112	5216 013	4727 ALHAMBRA AVENUE	WILSON PARK
113	5165 057	731 McCABE AVENUE	WISTON-GOVANS
114	5165 058	729 McCABE AVENUE	WISTON-GOVANS
115	5165B 014	626 McCABE AVENUE	WISTON-GOVANS
116	5165C003	704 MCCABE AVENUE	WOODBOURNE-MCCABE

BACKGROUND/EXPLANATION:

The above listed properties consist of vacant lots and buildings that were acquired through Tax Sale Foreclosures by the DHCD. The lots are currently being offered for sale. Several have been awarded and are under contract through the DHCD's Office of Real Property Disposition.

MINUTES

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on August 10, 2010.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the foregoing properties from the inventory of the Department of Real Estate to the inventory of the Department of Housing and Community.

MINUTES

Department of Audits - Audit Report and Related Audit Digest

The Board is requested to **NOTE** receipt of the following Audit Report and Related Digest:

Performance Audit of the City of Baltimore Mayor's Office of Cable and Communications January 1, 2008 through December 31, 2009.

President: The first item on the non-routine agenda is located on Page 11, the Performance Audit of the City of Baltimore Mayor's Office of Cable and Communications from January 1, 2008 through December 31, 2009. Mr. Bob McCarty and Cassandra Vaughn-Fox please come forward. Good morning."

Mr. Bob McCarty, City Auditor: "Good morning Mr. President, members of the Board. The Department of Audits conducted a performance audit of the Mayor's Office of Cable and Communications or MOCC for the period from January 1, 2008 through December 31, 2009. The purpose of our audit was to determine whether the quarterly franchise fees paid by Comcast of Baltimore City to MOCC were properly calculated and supported by documentation from Comcast, and whether this documentation was reviewed by the Department of Finance's Bureau of Accounting and Payroll Services or BAPS. We also determined whether quarterly subscriber fees paid by Comcast were properly calculated and that the number of subscribers was verified by MOCC. Additionally, we conducted a review of the operating

MINUTES

agreement between the City and Community Media of Baltimore City, Inc. or CMBC. As a result of our audit, we identified several weaknesses in the procedures for franchise and subscriber fee collections and in the administration of the CMBC agreement. We recommend that BAPS review Comcast supporting financial records to verify the propriety of the quarterly financial fees. That MOCC verify the accuracy of Comcast monthly subscriber count. That the operating agreement with CMBC be revised to require that prior to any payment of subscriber fees to CMBC, that CMBC furnish quarterly reports to the Board of Estimates, which are supported by documentation of the capital goods expended or encumbered. That CMBC submit annual budgets to the Board of Estimates by November 30, of each year as is required in its operating agreement, and that CMBC reimburse MOCC for the prorated share of MOCC's utilities, staff and rent expenses, related to CMBC's use of MOCC's production facility for the period from October 1, 2005 through December 31, 2009. That, these prorated share of expenses be continued, while CMBC is using this production facility. MOCC has concurred with our findings and recommendations, and its response to our findings is included at the end of each finding in our report. BAPS has also responded and has agreed to review COMCAST quarterly

MINUTES

franchise fees reports. Just to note, MOCC became the Baltimore City Office of Cable and Communication on July 1, 2010 and their Director has stated that she will work to resolve our findings."

Ms. Cassandra Vaughn-Fox, Director of Cable and Communications:

That is correct, and I have also --."

Comptroller: "State your name."

Ms. Vaughn-Fox: "I am sorry. I am Cassandra Vaughn-Fox, the new Director of the Baltimore City Office of Cable and Communication, and I concur with the findings that we received and we will work closely to make sure that everything is taken care of."

President: "Are there any questions?"

Mayor: "Mr. McCarty."

City Auditor: "Yes."

Mayor: "When was the last audit?"

City Auditor: "Before this one?"

Mayor: "Yes."

City Auditor: "Approximately two years ago."

Mayor: "Okay."

City Auditor: "Maybe 18 months. I will double check."

Mayor: "Okay."

MINUTES

President: "Are there anymore questions? The report has been NOTED as received. Thank you."

City Auditor: "Thank you."

Mayor: "Thank you."

The Board NOTED receipt of the Audit Report and Related Digest. The Mayor **ABSTAINED**.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

2828 - 2829

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The President **ABSTAINED** on item nos. 6, 7, 8, and 9.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of General Services

1. EWO #001, \$0.00 - PB 08810, Elevator Upgrade at the
Municipal Employees Credit Union Building
\$ 998,990.00 - Elevator Control 60 88%
Service days
2. EWO #011, \$161,121.00 - PB 08820R, Fallsway Housing and
Service Center
\$6,937,000.00 \$108,606.38 Roy Kirby & Sons, - 38%
Inc.

Department of Transportation

3. EWO #001, \$1,990.70 - TR 02380, Resurfacing Hanover Street
from Hanover Street Bridge Over Middle Branch to Frankfust
Avenue
\$ 936,677.59 - P. Flanigan & - -
Sons, Inc.
4. EWO #004, \$0.00 - TR 05312, Lombard Street Resurfacing from
Martin Luther King Boulevard to President Street
\$1,657,500.00 \$348,167.76 Machado Construc- 180 -
tion Co., Inc. days
5. EWO #008, \$45,047.83 - Project No. 971, Jones Falls Trail
Phase II
\$ 310,019.09 \$223,270.81 Greenman Pedersen, - -
Inc.

**THE TRANSFER OF FUNDS WAS APPROVED BY THE BOARD ON JUNE 23,
2010.**

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater

6. EWO #007, \$381,527.00 - SWC 7758, Drainage Repairs and Improvements at Various Locations

\$ 1,066,490.00	\$232,889.09	Allied Contractors, 0	98%
		Inc.	

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9958-906994-9526	9958-906101-9520-2
MVR	Constr. Res.	Extra Work
	Powder Mill Run	
	Stream Restoration	

This transfer will provide funds to cover costs associated with Change Order No. 7, under S.W.C. 7758, Drainage Repairs and Improvements at Various Locations.

8. EWO #018, \$1,403,360.16 - W.C. 1193, Repaving Utility Cuts at Various Locations

\$ 2,793,512.50	\$1,895,843.19	Monumental Paving	0	78.22%
		& Excavating Inc.		

9. EWO #096, \$166,466.82 - S.C. 791, Eastern Avenue Pumping Station Improvements

\$22,677,334.00	\$1,128,292.73	Whiting-Turner	0	99%
		Contracting Co.,		
		Inc.		

MINUTES

Office of the Mayor - Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an employment agreement with Dr. Oxiris Barbot. The period of the agreement is effective upon Board approval through the end of the current Mayor's term.

AMOUNT OF MONEY AND SOURCE:

\$170,000.00 - 1001-000000-3001-262200-601001 (annually)

BACKGROUND/EXPLANATION:

The City desires to employ Dr. Barbot as the Baltimore City Health Commissioner through the conclusion of the term of the current Mayor. If the Mayor is elected to a new term and chooses to reappoint Dr. Barbot as Health Commissioner, then she will be entitled to a continuation of the benefits provided in this contract unless a modification of this contract is executed. Baltimore City has been without a Health Commissioner since 2009 when Dr. Joshua Sharfstein resigned to pursue a top leadership position in the U.S. Food and Drug Administration.

Dr. Barbot is an award-winning public health practitioner and pediatrician who oversaw the implementation of health policy in the largest school system in the United States. Dr. Barbot has been the Medical Director for the Office of School Health at the New York City (NYC) Department of Health and Mental Hygiene and Department of Education since 2003. Before working in New York, Dr. Barbot was the Chief of Pediatrics and Community Medicine at Unity Health Care, Inc. in Washington, D.C. Dr. Barbot has published several articles in major academic journals within the health field, including the Journal of the American Medical Association in 2002 and the Journal of School Health in 2006.

In 2004, Dr. Barbot received the "Excellence in Technology Award" from the NYC Department of Information Technology and Telecommunications and in 2010, Dr. Barbot received the Hispanic Health Leadership Award from the National Hispanic Medical Association. She also has a ten-year history of providing medical presentations on topics including, H1N1 Response, School Health, and Health Coverage for Hispanic Americans.

MINUTES

Office of the Mayor - cont'd

Dr. Barbot's duties will include, but not be limited to, causing all laws for the preservation of the health of the inhabitants of Baltimore City to be faithfully executed, exercising those other powers and performing those other duties as are prescribed by law, establishing and implementing policy for the treatment and prevention of physical and mental illnesses and for the education of the public with respect to environmental, physical and mental health, and having general care of, and responsibility for, the study and prevention of disease, epidemics, and nuisances affecting public health.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57061)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the employment agreement with Dr. Oxiris Barbot. The Mayor **ABSTAINED**.

MINUTES

Office of the Mayor - Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an employment agreement with James S. Clack, Fire Chief. The period of the agreement is effective upon Board approval and will continue for an initial period through the end of the current Mayor's term.

AMOUNT OF MONEY AND SOURCE:

\$158,100.00 - 1001-000000-2101-225900-601001 (annually)

The compensation for the Fire Chief is in accordance with the City of Baltimore's approved budget for fiscal year 2011. Compensation for this position will be set in subsequent fiscal year's budgets thereafter, to include any negotiated percentage increases as set forth and agreed upon for the employees of the Local 964, International Association of Firefighters.

BACKGROUND/EXPLANATION:

The City desires to continue to employ Mr. Clack as the Fire Chief of Baltimore City through the term of the current Mayor in accordance with the Baltimore City Charter. If the Mayor is elected to a new term and chooses to reappoint Mr. Clack as Fire Chief, then he will be entitled to a continuation of the benefits provided in this contract unless a modification of this contract is executed.

Mr. Clack has been charged with the effective and impartial enforcement of all applicable laws and regulations of the City and of the State of Maryland for the protection of all citizens who live or work in the City or who visit the City. Mr. Clack represents, and oversees the effective operation of the Fire Department, including planning, organizing, directing, staffing and coordinating all fire and emergency medical services (EMS) operations.

MINUTES

Office of the Mayor - cont'd

Since his appointment in May 2008, Mr. Clack has been effectively carrying out the duties of Fire Chief for the City. Under his leadership, the Fire Department now has two Medic Assist Cars, has implemented the Operation Care program, and is moving the Department to a new Computer Aided Dispatch (CAD) System. Additionally, there was a record 44% reduction in fire related deaths and a 50% savings in overtime costs in FY09.

In June 2010, the International Association of Fire Chiefs (IAFC) submitted Mr. Clack's name as one of seven nominations to President Obama for the position of U.S. Fire Administrator. This nomination is yet another testament to Mr. Clack's experience and leadership in the field of emergency and fire response.

APPROVED FOR FUNDS BY FINANCE**(FILE NO. 56628)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the employment agreement with James S. Clack, Fire Chief. The Mayor **ABSTAINED**.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

1. <u>LAWMEN SUPPLY COMPANY, INC.</u>	<u>\$16,893.40</u>	<u>Low Bid</u>
Solicitation No. B50001576 - 12GA Training Slugs - Police Department - Req. No. R553504		

2. <u>PC MALL GOV, INC.</u>	<u>\$ 9,960.00</u>	<u>Low Bid</u>
Solicitation No. B50001578 - Kodak Imagelink Cartridges - Police Department - Req. No. R553453		

The period of the award is August 18, 2010 to August 17, 2011.

3. <u>GIESERLAB, INC.</u>	<u>\$11,163.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Filters for Gieserlab Evidence Drying Cabinets - Police Department - Req. No. R555057		

The vendor is the manufacturer's sole provider of these filters for equipment currently in use.

4. <u>DISYS SOLUTIONS, INC.</u>	<u>\$11,832.70</u>	<u>Low Bid</u>
Solicitation No. 07000 - Scanners and Maintenance - Employees' Retirement System - Req. No. R550352		

5. <u>STORAGELOGIC, INC.</u>	<u>\$ 5,643.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Preventive Maintenance Plan - Police Department - Req. No. R554056		

The vendor is the sole provider of inspection, maintenance, cleaning, and support for this system. The period of the award is January 1, 2011 through December 31, 2011.

6. <u>SOFTWARE TECHNOLOGIES, INC.</u>	<u>\$21,250.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Software License and Support - Police Department - Req. No. R554049		

The vendor is the manufacturer and sole provider of support for this system. The period of the award is September 1, 2010 through August 31, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------------|------------------------|
| 7. <u>LEXISNEXIS RISK SOLUTIONS, INC.</u> | <u>\$ 5,220.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - On-Line Search Services - Finance Department - Req. No. R555059 | | |

LexisNexis on-line search services has been used for several years by various City agencies for ease of processing, and standardization of data among City agencies. It has been determined that the price is fair and reasonable. The period of the award is September 1, 2010 through August 31, 2011.

- | | | |
|---|--------------------|----------------|
| 8. <u>BIOPOOL DBA TRINITY</u> | | |
| <u>BIOTECH DISTRIBUTION</u> | <u>\$ 5,956.68</u> | <u>Low Bid</u> |
| Solicitation No. B50001527 - HIV Tests - Health Department - Req. No. R549167 | | |

- | | | |
|--|--------------------|-----------------|
| 9. <u>CUMMINS POWER SYSTEMS, INC.</u> | <u>\$24,000.00</u> | <u>Only Bid</u> |
| Solicitation No. B50001550 - OEM Parts and Service for Onan and Cummins Generators - Department of Public Works - Req. No. R549971 | | |

The price is considered fair and reasonable. The period of the award is August 24, 2010 through August 23, 2013 with two 1-year renewal options.

- | | | |
|--|--------------------|----------------|
| 10. <u>FIRING LINE, INC.</u> | <u>\$18,430.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001584 - Batons and Baton Holders - Police Department - Req. No. R553973 | | |

- | | | |
|---|--------------------|-----------------|
| 11. <u>USA BLUEBOOK</u> | <u>\$ 6,645.00</u> | <u>Only Bid</u> |
| Solicitation No. 07000 - Dechlorination Tablets - Department of Public Works - Req. No. R553980 | | |

The price is considered fair and reasonable.

- | | | |
|--|--------------------|----------------|
| 12. <u>INDIAN SPRINGS MFG. CO., INC.</u> | <u>\$17,629.10</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Chlorine Emergency Kits - Department of Public Works - Req. No. R554227 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

13. ROCHESTER SOFTWARE
ASSOCIATES, INC. \$ 6,900.00 Sole Source
Solicitation No. 08000 - Annual Software Maintenance - Mayor's
Office of Information Technology - Req. No. R552093

The vendor is the sole provider of the required software maintenance. The period of the award is August 18, 2010 through August 17, 2011.

14. MCKESSON MEDICAL AND
SURGICAL CO. \$10,330.00 Low Bid
Solicitation No. 07000 - Bicillin Medication - Health
Department - Req. No. R553833

The period of the award is August 18, 2010 through August 17, 2011, with two 1-year renewals.

15. MCKESSON MEDICAL AND
SURGICAL CO. \$13,212.38 Selected Source
Solicitation No. 07000 - Vaccines - Health Department - Req.
No. R554308

The vendor carries the full line of products needed and can deliver on short notice. Two other vendors supply these products, but are unable to meet the City's urgent delivery requirements. The period of the award is August 18, 2010 through August 17, 2011, with two 1-year renewals.

16. PRISM INSULATION, LLC Rescind Award
PRISM INNOVATIONS \$ 8,550.00 Make Award
Solicitation No. B50001551 - Rescind Maintenance
Contract/Server - Department of Public Works - Req. No.
R551029

On July 21, 2010, due to an administrative error an award was recommended to Prism Insulation, LLC; the award should be to Prism Innovations.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|-----------------|
| 17. R&S NORTHEAST | \$ 50,000.00 | Selected Source |
| Solicitation No. 06000 - Contraceptives - Health Department -
Req. No. R552762 | | |

Under the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA), the Health Department is an entity that receives the lowest price available under the 340B Drug Pricing Program for the purchase of contraceptives from this vendor.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|---------|
| 18. HD SUPPLY WATERWORKS,
LTD | \$100,000.00 | Renewal |
| Solicitation No. B50000573 - Water Meter Expansion Connectors
- Department of Public Works, Bureau of Water and Wastewater -
Req. Nos. Various | | |

On September 3, 2008, the Board approved the initial award in the amount of \$500,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$100,000.00 is for the period September 3, 2010 through September 2, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
19. <u>BADGER METER, INC.</u>	<u>\$500,000.00</u>	<u>Renewal</u>
Solicitation No. B50000337 - Magnetic Water Meters - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various		

On September 10, 2008, the Board approved the initial award in the amount of \$417,813.25. The award contained two 1-year renewal options at the sole discretion of the City. This second renewal in the amount of \$500,000.00 is for the period September 15, 2010 through September 14, 2011.

MWBOO GRANTED A WAIVER.

20. <u>ATLANTIC TACTICAL INC.</u>	<u>\$100,000.00</u>	<u>Increase</u>
Solicitation No. B50000729 - Police Duty Belts and Accessories - Police Department - P.O. No. P505340		

On January 21, 2009, the Board approved the initial award in the amount of \$117,951.00. The award contained renewal options at the sole discretion of the City. This increase in the amount of \$100,000.00 will make the award amount \$335,902.00. The contract will expire on December 31, 2010 with three 1-year renewal options.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

21. LIBERTY DISCOUNT

LAWN EQUIPMENT	\$ 0.00	Renewal
----------------	---------	---------

Solicitation No. B50000663 - Sthil Landscaping Equipment and Replacement Parts - Department of Transportation - Req. Nos. Various

On October 1, 2008, the Board approved the initial award in the amount of \$50,000.000. The award contained four 1-year renewal options at the sole discretion of the City. This is the second renewal for the period September 29, 2010 through September 28, 2011, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

22. BENTLEY SYSTEMS INC.	\$ 57,434.26	Sole Source
--------------------------	--------------	-------------

Solicitation No. 080000 - Bentley WaterCAD Perpetual Licenses - Agencies - Various - Req. No. R550563

The vendor is the sole provider of the required software licenses and support and has agreed to bill the City based on the GSA schedule contract for IT products.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--------------------|---------------------|--------------------|
| 23. <u>ENVISTA</u> | <u>\$ 56,000.00</u> | <u>Sole Source</u> |
|--------------------|---------------------|--------------------|
- Solicitation No. 08000 - Construction Contract Planning and Coordination Services Software - Agencies - Various - Req. Nos. Various

This web-based software is needed to monitor related activities by the City's various agencies to enhance coordination among work projects and prevent duplicate or counter-productive efforts. The vendor is the sole provider of this proprietary software package that has capabilities that uniquely meet the needs of the agency.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- | | | |
|---------------------------|---------------------|--------------------|
| 24. <u>DATA UNLIMITED</u> | | |
| <u>INTERNATIONAL INC.</u> | <u>\$382,747.98</u> | <u>Sole Source</u> |
- Solicitation No. 08000 - Annual System Support - Police Department - Req. No. R554057

The vendor is the manufacturer and sole distributor of the Laboratory Information Management System currently being used by the Police Department, which requires uniformity of this service in the Crime Lab.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

25. ASG SECURITY	\$ 44,230.00	Selected Source
Solicitation No. 06000 - Video Link Upgrades - Police Department - Req. No. R551332		

The requested upgrades are for a system installed by ASG Security, who can ensure compatibility of equipment and continuity of service to systems currently being used by the Police Department. The agency desires to maintain uniformity and the prices offered are considered fair and reasonable.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

A LETTER OF PROTEST WAS RECEIVED FROM MR. ARNOLD JOLIVET OF THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

President: "The next item on the non-routine agenda is located on Page 25, item 25, Solicitation No. 06000 - Video Link Upgrades, with the parties please come forward."

Mr. Joe Mazza, City Purchasing Agent: "Good morning. The Bureau of Purchases recommends that the Board -- where am I? hold on, approve and award for on a selected source basis for Video Link Upgrades to ASG Security in the amount of \$44,230.00."

MINUTES

President: "Mr. Jolivet, good morning."

Mr. Arnold M. Jolivet, Maryland Minority Contractors

Association: "Good morning. I would like the Board to consider rejecting Mr. Mazza's recommendation, because in the last five years, the City has, the Bureau of Purchases has purchased over \$10,000,000.00 worth of surveillance cameras and other video cameras, and I might add that in each instance, the bid goes out on a selected source, which has no basis in the Charter. There is nothing in the Charter, which allows the Bureau of Purchases or any City agencies to use what is called a selected source. The Charter does allow a sole source. But selected source is just not proper. I don't know what he means by that but the point I would like to make to this Board and I don't want to even belabor the point is a very simple issue. This is a type of procurement that we have a multiple number of qualified vendors and the only reason that I am here today because we do happen to have a number of very well qualified African American and other minority vendors who do this very identical work. I was asked today to simply convey to this Board that when contracts of this kind goes out, to do away with this misnomer 'selected source', because there is simply no basis for selected source in the Charter, and I ask this Board to convey on this

MINUTES

Board the importance of complying with what the Charter says. The Charter says, that if you want to do this kind of contract, obviously, there is a way to do it. But let's not call it something that it certainly isn't. But anyway, to make a long story short. There are other qualified vendors to do this particular and I would submit to this Board, that assuming that the Purchasing Bureau would have received other competitive bids; the price on this particular procurement would have been substantially more, and I am not at liberty to say what the exact price, but when you go out and you get one vendor and that vendor knows that he or she is the sole vendor and the preferred vendor, that vendor ultimately jacks its price up and the taxpayer is the one that is being hurt. So, all I am saying is today is whatever you do on this --- I would love of course for you to reject this proposal. But, I know where you stand. It is a late hour. The contract has actually been promised. That is what they do over there. They promise these contracts. But, nevertheless, I don't want to belabor the point. Please let us look at how we are awarding these contracts. That it is all I want to say."

President: "Thank you."

MINUTES

City Purchasing Agent: "Yes. Mr. Jolivet is correct. The Charter does not address selected source, the word does not appear on the Charter, neither does the word sole source. The Charter instead describes circumstances under which competition can be waived. It says 'that the Department of Finance shall ensure competitive bidding is used and competitive prices are obtained in purchasing materials and supplies to the fullest practical extent'. So, it does contemplate times or situations where competitive bidding would not be used and further under the Board of Estimates it says,... "that when these supplies or materials, or services are of such a nature that no advantage will result in seeking or it is not practical to obtain competitive bids, then the advertising process can be waived." So, it clearly is supported in the Charter. The term sole source and selected source are just terms of art that we have come up to articulate these two items that are in the Charter."

President: "I will entertain a Motion."

City Solicitor: "Move approval of the recommendation of the Department of Purchases to proceed and to reject the bid protest."

Director of Public Works: "Second."

MINUTES

President: "All those in favor say AYE. All Opposed NAY.
Motion carries."

* * * * *

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

26. SHANNON-BAUM

SIGNS, INC.	\$ 0.00	Renewal
Solicitation No. B50000543 - "U" Channel Sign Posts - Agencies - Various - Req. Nos. Various		

On September 3, 2008, the Board approved the initial award in the amount of \$102,180.00. The award contained one 2-year renewal option at the sole discretion of the City. On November 18, 2009, the Board approved an increase in the amount of \$64,990.00. The period of the renewal is September 3, 2010 through September 2, 2012.

MWBOO GRANTED A WAIVER.

27. PVS CHEMICAL

SOLUTIONS, INC.	\$100,000.00	Renewal
Solicitation No. B50000624 - Liquid Sodium Bisulfite - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various		

On September 3, 2008, the Board approved the initial award in the amount of \$297,000.00. The award contained three 1-year renewal options at the sole discretion of the City. This is the second 1-year renewal in the amount of \$100,000.00 for the period September 3, 2010 through September 2, 2011, with one 1-year renewal remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

28. JAN FERGUSON, INC.	\$150,000.00	Increase
Solicitation No. B50001013 - Landscaping, Exterior & Interior Plants Maintenance Service - Convention Center - Req. Nos. Various		

On May 13, 2009, the Board approved the initial award in the amount of \$33,257.60. Due to an increase in demand for this service, including expanding service to more areas of the Convention Center, an increase in the amount of \$150,000.00 is necessary, making the award amount \$183,257.60.

MBE: Missouri Landscaping 10%

WBE: K & M Professional Services,
LLC 5%

MWBOO FOUND VENDOR IN COMPLIANCE.

29. GOOD SHEPHERD SEPTIC SERVICES, INC.	\$ 50,000.00	Renewal
Solicitation No. B50001177 - Sewage Pumping & Disposal Services - Agencies - Various - Req. Nos. Various		

On September 16, 2009, the Board approved the initial award in the amount \$45,000.00. The award contained four 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$50,000.00 is for the period September 30, 2010 through September 29, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

30. KEY RISK MANAGEMENT

SERVICES, LLC	\$3,304,596.00	Renewal
Solicitation No. BP 08011 - Workers Compensation Claims Administration - Department of Finance - Req. No. R550860		

On September 26, 2007, the Board approved the initial award in the amount of \$10,158,800.00. The award contained two 1-year renewals at the sole discretion of the City. On February 4, 2010, the City Purchasing Agent approved an increase in the amount of \$49,000.00. This renewal in the amount of \$3,304,596.00 is for the period October 1, 2010 through September 30, 2011.

MBE: SPRC, LLC	13%
Sutherland Data Products, LTD	4%
Security One Group, Inc.	1%
	<u>18%</u>

WBE: Mary Kraft & Assoc. Inc.	4%
Expert Medical Opinions	4%
All Pro Placement Services, Inc.	3%
	<u>11%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|---------------------|----------------|
| 31. <u>WALTERS RELOCATIONS, INC.</u> | <u>\$ 25,000.00</u> | <u>Renewal</u> |
| Solicitation No. B50001094 - Moving Services for Lead Abatement Program - Department of Health - P.O. No. P509951 | | |

On August 12, 2009, the Board approved the initial award in the amount of \$133,929.00. The award contained an option to renew at the sole discretion of the City. This renewal in the amount of \$25,000.00 is for the period August 12, 2010 through August 11, 2011, with two 1-year renewals remaining.

MBE: J & J Moving & Hauling 10%

MWBOO FOUND VENDOR IN COMPLIANCE.

Department of General Services

- | | | |
|---|--------------------|----------------|
| 32. <u>ALL ABOUT DOORS, INC.</u> | <u>\$11,600.00</u> | <u>Low Bid</u> |
| IC 527 - Installation of New Overhead Doors Project at Fallsway Garage and Car Wash | | |
| 33. <u>ALL ABOUT DOORS, INC.</u> | <u>\$19,900.00</u> | <u>Low Bid</u> |
| IC 530 - Installation of New Overhead Doors Project at Fleet, Northeast Substation | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

34. WORCESTER EISENBRANDT, INC.	\$ 9,520.00	Low Bid
IC 534 - Gutter, Masonry and Roof Repairs of Snow Damaged Canton Library		

UPON MOTION duly made and seconded, the Board approved informal awards, renewals, increases to contracts and extensions. The Mayor **ABSTAINED** on item no. 28. The President **ABSTAINED** on item nos. 13, 18, 19, and 27. The Comptroller **ABSTAINED** on item no. 4.

MINUTES

Mayor's Office of Employment - Intergovernmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental grant agreement with the Maryland State Department of Human Resources, Baltimore City Department of Social Services. The period of the agreement is June 21, 2010 through August 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - 4000-809611-6397-490803-601002

BACKGROUND/EXPLANATION:

For more than 30 years, Baltimore City has provided summer work opportunities for local teens through its Youth Works Summer Jobs Program.

Baltimore City continues to recognize the critical importance of summer youth employment and is determined to create solid work and educational experiences for youth for the summer of 2010. The Baltimore City Department of Social Services will fund activities for approximately 754 eligible youth in a six-week summer work experience.

The agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental grant agreement with the Maryland State Department of Human Resources, Baltimore City Department of Social Services.

MINUTES

Mayor's Office of Employment - Intergovernmental Agreement
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an intergovernmental agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$500,000.00 - 4000-804811-6396-454501-603040

BACKGROUND/EXPLANATION:

MOED has received a grant from the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation. MOED will provide ex-offenders with various services through an innovative pilot program that provides comprehensive support services essential to ex-offenders at the City's Northwest ReEntry Center.

The grant agreement is late because more time was required than anticipated in reaching a comprehensive understanding between both parties.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an intergovernmental agreement with the Maryland State Department of Public Safety and Correctional Services, Division of Parole and Probation.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2854 - 2855

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
1. \$ 10,000.00 State	9938-905767-9475 Reserve - Baltimore Playlot Program FY 09	9938-908767-9474 Active - Baltimore Playlot Program FY 09

This transfer will provide funds to cover the costs associated with the storm management and sediment and erosion control review fees and advertising costs for Baltimore Playlot Program FY09.

2. \$ 23,000.00 MVR	9938-902651-9475 Reserve - Druid Hill Park Pedestrian Entrance	9938-901651-9474 Active - Druid Hill Park Pedestrian Entrance
-------------------------------	--	---

This transfer will provide funds to cover the costs associated with Change Order No. 1 for Druid Hill Park Entrance Improvements, Contract No. 09011.

3. \$ 46,000.00 State	9938-913001-9475 Reserve - Unallotted	9938-905805-9474 Active - Park Heights Jack Paulsen Park Renov.
---------------------------------	---	--

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task #29 to Greenman-Pedersen, Inc.

MINUTES**TRANSFER OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
4. a.	\$250,000.00	9910-910630-9588	9910-902985-9587
	28 th CDB	The Calverton	Housing Reserve Account
b.	\$250,000.00	9910-912008-9609	9910-910830-9610
	Federal Home FY 2008	Housing Reserve Account	The Calverton

This transfer will provide HOME funds to Calverton Limited Partnership to restructure an existing in-place debt. The transfer also reverses a previous transfer for The Calverton that used Community Development Bonds for funding instead of HOME funding.

Department of Transportation

5.	\$158,883.01	9950-901056-9512	9950-907026-9512-3
	MVR	Traffic Signal Installation of Fiber and Copper Communication Syst.	Design & Studies On-Call Signal Consultants

This transfer will clear the existing deficit in the account and fund the costs associated with the task # 26 on project 1074 BD#08043 on McCormick, Taylor & Associates for on-site engineering support for the Traffic Division.

6.	\$ 54,903.88	9950-903661-9509	9950-903101-9508-3
	Federal	Const. Res. Water Taxi	Design & Studies Fairfield Ecological Industrial Park

This transfer will fund costs associated with Task # 19 on Project 1074 BD # 08044 to KCI Technologies, Inc. for post award services for the project "Fairfield Ecological Industrial Park."

MINUTES

Department of Recreation and Parks - Account Number Change

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the change of an account number for a previously approved grant agreement with the Parks and People Foundation.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 5000-577709-5051-385300-607001 (New Account)

BACKGROUND/EXPLANATION:

On August 13, 2008, the Board approved the original grant agreement for implementation of the Partnership for Parks Program. Funds were approved in account no. 1001-471-009-00-701.

The grant was contingent upon the availability of funding for the program. General funds are no longer available. Therefore, Program Open Space funds will be utilized for the final program year in the amount of \$50,000.00.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the change of an account number for a previously approved grant agreement with the Parks and People Foundation.

The Mayor **ABSTAINED**.

MINUTES

Health Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to purchase Safeway Gift Cards.

AMOUNT OF MONEY AND SOURCE:

\$600.00 - 6000-621010-3080-294200-604025
(24 Cards @ \$25.00 each)

BACKGROUND/EXPLANATION:

The cards will be distributed as incentives to participants in focus groups on the Partners for a Healthy Baby Curriculum. Safeway was chosen because of its proximity to the clients' neighborhood.

The Department adopted a consolidated policy for the purchase, distribution, and documentation of all incentive cards. The central tenets of the policy account for: 1) a single means of procuring all incentive cards through the Board of Estimates; 2) the documentation of each incentive card and its recipient; 3) a monthly reconciliation for all purchases that account for all distributed and non-distributed cards, and; 4) periodic internal audits of the programs' activity through the internal policy which will be shared with the Department of Audits.

This policy has been reviewed by both the Solicitor's Office and by the Department of Audits. Consistent with the original Board of Estimates approval, all requests for payment for the above incentive cards will be subject to Audits approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to purchase Safeway Gift Cards. The Mayor **ABSTAINED**.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Option</u>			

1. Diane M. McNeill Love	1818 E. Chase Street	L/H	\$38,667.00
-----------------------------	-------------------------	-----	-------------

In the event that the option agreement fail and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation for an amount equal to or lesser than the option amounts.

DHCD - Condemnations

2. Marcel Umphery	1726 E. Chase Street	F/S	\$54,000.00
-------------------	-------------------------	-----	-------------

A LETTER OF PROTEST HAS BEEN RECEIVED FROM MARCEL UMPHERY.

3. Dominique Howard Per. Rep. of Clarence Howard (deceased)	924 N. Chester Street	L/H	\$25,260.00
--	--------------------------	-----	-------------

4. Cheryl-Blue Samuel Per. Rep. of the Estate of May Blue (deceased) and Dan Blue (deceased)	2212 E. Madison Street	L/H	\$46,250.00
--	---------------------------	-----	-------------

5. Stephanie J. Green Per. Rep. of the Josephine H. Jackson Estate	2027 E. Eager Street	L/H	\$15,740.00
---	-------------------------	-----	-------------

Funds are available in account no. 9910-906416-9588-900000-704040, EBDI Project, Phase II.

(FILE NO. 56017)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Baltimore Development Corporation (BDC) - Additional Payment of Settlement</u>			
6. Carmel Realty Associates (previous owner)	227 W. Lexington St., 117, 119, and 121 N. Howard St.	F/S	\$1,235,000.00

On December 22, 2008 the City filed a condemnation suit to acquire and later obtained title to 227 W. Lexington Street, and 117, 119, and 121 N. Howard Street.

On April 9, 2008, the Board previously approved \$2,140,000.00 based upon the City's highest appraisal by Calvin Thomas, Lipman Frizzell & Mitchell. The owner later hired Gregory Jones, Colliers Pinkard Appraisals and provided additional documentation, not previously available to the City. Based on the additional information, the previous owner, Carmel Realty Associates, requested \$3,100,000.00 for the property value, plus damages of \$685,000.00 or a total of \$3,785,000.00.

The parties agreed to settle the condemnation suit and the counterclaimed damages for \$3,375,000.00 or a total of \$1,235,000.00 above the original valuation.

Funds are available in account no. 9910-905825-9603, 22nd EDF.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
BDC - <u>Additional Payment of Settlement</u>			

7. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,235,000.00 22 nd EDF	9910-904115-9600 Constr. Res. West Side Initiative	9910-905825-9603 West Side Downtown

This transfer will provide an additional payment for settlement funds to Carmel Realty Associates in association with the fee simple interest which was the subject of a condemnation acquisition of the properties located at 227 W. Lexington Street, and 117, 119, and 121 N. Howard Street in accordance with the Market Center Urban Renewal Plan.

8. Carmel Realty Associates (previous owner)	223 W. Lexington St.	F/S	\$ 940,000.00
---	----------------------	-----	---------------

On December 22, 2008 the City filed a condemnation suit to acquire and later obtained title to 223 W. Lexington Street.

On April 9, 2008, the Board previously approved \$1,985,000.00 based upon the City's highest appraisal by Calvin Thomas, Lipman Frizzell & Mitchell. The owner later hired Gregory Jones, Colliers Pinkard Appraisals and provided additional documentation, not previously available to the City. Based on the additional information, the previous owner, Carmel Realty Associates, requested \$2,850,000.00 for the property value, plus damages of \$680,000.00 or a total of \$3,530,000.00.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>BDC - Additional Payment of Settlement</u>			

The parties agreed to settle the condemnation suit and the counterclaimed damages for \$2,925,000.00 or a total of \$940,000.00 above the original valuation.

Funds are available in account no. 9910-905825-9603, 22nd EDF.

9. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$940,000.00 22 nd EDF	9910-904115-9600 Constr. Res. West Side Initiative	9910-905825-9603 West Side Downtown

This transfer will provide an additional payment for settlement funds to Carmel Realty Associates in association with the fee simple interest which was the subject of a condemnation acquisition of the property located at 223 W. Lexington Street, in accordance with the Market Center Urban Renewal Plan.

(FILE NO. 57178)

UPON MOTION duly made and seconded, the Board approved the option, condemnations, and additional payment of settlements (except Item no. 2), Item no. 2 was **WITHDRAWN**. The transfers of funds were approved subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

2863 - 2871

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfers of Funds was approved

SUBJECT to receipt of favorable a report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The **PROTEST** on item nos. 1 and 2 was **WITHDRAWN**.

The Comptroller **ABSTAINED** on item no. 5 and 7.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

1.	TR 10304, Resur- facing Highways at Various Locations Northeast, Sector I	M. Luis Constr. Co., Inc.	\$2,569,293.77
	DBE: P & J Contracting Co., Inc.	\$145,000.00	8.65%
	Baldwin Line Construc. of MD, Inc.	259,176.00	10.09%
	Fallsway Construction	185,000.00	7.20%
	AJO Concrete Construction	190,000.00	7.39%
	Total	\$779,176.00	33.33%

A PROTEST WAS RECEIVED FROM P. FLANIGAN & SONS, INC.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,363,750.27	9950-902133-9507	
Federal	Constr. Res. -	
590,937.57	Penn St. Plaza	
State Constr.	9950-901762-9514	
Loan	Resurf. Highways	
<u>\$2,954,687.84</u>	Sector I	
\$2,569,293.77	-----	9950-903785-9514-6
256,929.38	-----	Struc. & Improv.
128,464.69	-----	9950-903785-9514-5
<u>\$2,954,687.84</u>	-----	Inspections
		9950-903785-9514-2
		Contingencies
		Fed. Resurf.
		Hwys. - Sector I

This transfer will cover the costs associated with the award of Contract No. TR 10304 to M. Luis Construction Company, Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

3. TR 10002, Replacement of Bridge BC 6225 on Loch Raven Drive Over Dulaney Valley Branch Allied Contractors, Inc. \$ 669,432.00

MBE:	Priority Construction Corp.	\$130,000.00	19.42%
WBE:	Guard Rails, Etc., Inc.	\$ 26,720.00	3.99%
	McCall Trucking, Inc.	1,464.00	0.22%
		<u>\$ 28,184.00</u>	<u>4.21%</u>

MWBOO FINDS VENDOR IN COMPLIANCE.

4. **TRANSFER OF FUNDS** - Bureau of Water & Wastewater

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$527,302.23	9960-902070-9558	
Revenue Bonds	Constr. Res.	
	Watershed Road &	
	Bridge Repairs	
356,347.77	" " "	
Counties		
<u>\$883,650.00</u>		
\$ 66,943.00	-----	9960-908628-9557-2
		Extra Work
66,943.00	-----	9960-908628-9557-3
		Engineering
40,166.00	-----	9960-908628-9557-5
		Inspection
669,432.00	-----	9960-908628-9557-6
		Construction
40,166.00	-----	9960-908628-9557-2
<u>\$883,650.00</u>		Engineering

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

The funds are required to cover the cost of the construction for TR 10002, Replacement of Bridge on Loch Raven Drive over Dulaney Valley Branch.

5. B50001457, Dodge Sprinter Van	Baltimore Freightliner	\$ 77,703.00
----------------------------------	---------------------------	--------------

MWBOO GRANTED A WAIVER.

6. B50001562, Trailer Mounted Trash Pump	Correlli Incorporated	\$ 28,920.00
--	--------------------------	--------------

MWBOO GRANTED A WAIVER.

7. B50001474, Miscellaneous Electrical Work		\$ 900,000.00
	Horton Mechanical Contractors First Call	700,000.00
	Calmi Electric Company Second Call	200,000.00

MWBOO SET MBE GOALS AT 23% AND WBE GOALS AT 10%.

Horton Mechanical Contractors

MBE:	A/C Power, Inc.	13%
	Brown-Tisdale, Inc.	10%

WBE:	Herbert Electric	10%
-------------	------------------	-----

MWBOO FOUND HORTON MECHANICAL CONTRACTORS IN COMPLIANCE.

Calmi Electric Company

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

If the Board agrees, Calmi has agreed to remedy the errors in their submission and come into compliance within 10 days of this award.

MWBOO FOUND CALMI ELECTRIC COMPANY IN NON-COMPLIANCE.

8. B50001524, OEM Parts & Service for Fuso Mitsubishi Trucks	Waste Equipment Sales & Service, LLC	\$ 225,000.00
--	--	---------------

MWBOO GRANTED A WAIVER.

9. B50001477, Ammunition		\$ 350,000.00
	Atlantic Tactical Inc. Items 1-5	200,000.00
	Firing Line, Inc. Items 6 & 7, 17 & 18	150,000.00

MWBOO GRANTED A WAIVER.

10. (a) B50001559, Technical Services Contract for two Plants at Patapsco Wastewater Treatment Plant	REJECTION - On July 28, 2010 the only bid received was received and opened and found non-responsive. The specifications will be reviewed, revised, and re-bid at a later date.
--	--

EXTENSION - The Board is requested to extend the current contract from November 1, 2010 through January 31, 2011, with the below listed vendor.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

(b) BP 05091, Technical Services for two Oxygen Plants at Patapsco Wastewater Treatment Plant	Mixing & Mass Transfer Technologies, LLC	\$100,000.00
---	--	--------------

MWBOO GRANTED A WAIVER.

- | | |
|---|---|
| 11. B50001384, Telecommunication Improvement & Procurement Project. | REJECTION - On June 23, 2010, three bids were received. All three bids were determined by the Law Department to be materially non-responsive. The specifications will be reviewed, revised, and re-bid at a later date. |
| 12. B50001443, Manage and Operate a Baltimore Recreation Center | REJECTION - On May 26, 2010, over 200 vendors were solicited nationwide via internet posting. However, only two bids were received. It is recommended that all bids be rejected because none achieved the required technical score. The specifications will be reviewed, revised, and may be re-bid at a later date. |

A PROTEST WAS RECEIVED FROM B-MOOR YOUTH SERVICES, INC.

President: "The next item on the non-routine agenda is located on Page 46 #12 rejection of bids for a contract to Manage and Operate a Baltimore Recreation Center. Will the parties please come forward?"

MINUTES

Mr. Joe Mazza, City Purchasing Agent: "Good morning. The Bureau of Purchases recommends that the Board reject all bids for Solicitation No. B50001443, Manage and Operate a Baltimore Recreation Center specifically, Shake and Bake complex. The reason is that neither of the two bids received achieved the minimum required technical score."

President: "You can pull it down and state your name."

Brother Hicks-Bey, B-Moor Youth Services, Inc.: "We were protesting that rejection based on the fact that we know that we had submitted a very conscientious proposal on 5-26, (May 26) and we just learned approximately three months later that we did not meet the minimum score of which we thought we would have met the highest score based on the information given to us, we would like our proposal reviewed again, so that the correct information can be ascertained out of what we submitted."

City Solicitor: "But you do understand that the decision here on which the Board has virtually unlimited discretion is to reject all bids, not just yours alone and to rebid the contract at a future date. You understand that?"

Brother Hicks-Bey: "Yes I understand that. But if it were still not done properly and just, then maybe they need to go over what was already done."

MINUTES

President: "Based on -- do you have a question?"

Comptroller: "Joe you are going to tell us why it was rejected."

City Purchasing Agent: "There was an Evaluation Committee that was formed that included four members from the City and two community groups and the Evaluation Committee had a scoring criteria. They evaluated each of the areas. There were 400 points for technical and 100 points for price, and the minimum required score according to the RFP was 400 out of those 500 points and neither bidder reached that threshold. B-Moor Youth Services, Inc. had 293 points, Because He Lives Ministries has 381 points, and the main reason for the difference was the difference in the amount of revenue offered to the City, Because He Lives Ministries offered us about let me \$432,000.00 over five years and B-Moor Youth Services, offered us \$222,000.00 over five years, and that caused a 50 point discrepancy right there between the two of them. I guess my point is, that even had B-Moor Youth Services, even if we were to accept their argument that we should revisit it, it is very unlikely that they would overcome that deficit because of their price score."

President: "Okay. Do you have any final comments?"

MINUTES

Brother Bey-Hicks: "Yes, I do. Based on like I said, what I acknowledged and the lowness of the score, maybe there was a misunderstanding of some sort, because we submitted all of the information as directed, and the information was submitted in a way that you could understand exactly what we are capable of doing."

President: "Okay. Well I do understand that it will be rebid. You have an opportunity to bid again, so we are going to take the advice of the Purchasing Department. So, I will entertain a Motion."

Brother Hicks-Bey: "Can I interject one more comment."

President: "This is your final point."

Brother Hicks-Bey: "I am sorry. Yes there was another question as to there were only two bidders and it took maybe three months for them to come up with this conclusion that we didn't meet the minimum. So, we never received an answer for that, and like I say, even in the rebidding process, we have a project that is just cumbersome on the City right now. We are housed in this building. You have people making decisions that have no vested interest that are still receiving a pay check whether Shake N Bake is operating or not. So, even if it is moved forward which we don't feel it should be being as though bidders have come

MINUTES

forward to try to put this facility in order and it is just laboring right; even these people are still getting paid right now as we stand here. I am not getting paid to stand here right now. There is no vested interest that this building be up and running. So there can be a vote and there probably will be, but I would like for that consideration to be in hand that we have a building for people to utilize that right now is being underutilized."

President: "I will entertain a Motion."

City Solicitor: "I MOVE to accept the recommendation of the agency that all bids be rejected and that the RFP be re-evaluated and re-issued. Sharing the frustration that was just articulated about the need to move forward on this."

President: "All those in favor say AYE."

Mayor: "AYE."

Comptroller: "AYE."

Director of Public Works: "AYE."

City Solicitor: "AYE."

President: "All opposed NAY. Motion carries. Thank you. You have an opportunity to re-bid."

Brother Hicks-Bey: "Thank you."

* * * * *

MINUTES

Bureau of Water & - Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of an agreement with KCI Technologies, Inc. for Project 1116K - Wastewater Engineering Services for the Design of Improvements to the Jones Falls Sewershed Collection System. The period of the agreement is effective upon Board approval for five years; or until the upset limit is reached whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,181,569.95 - Wastewater Revenue Bonds
 317,884.30 - Baltimore County
\$1,499,454.25 - 9956-903645-9551-900020-703032

BACKGROUND/EXPLANATION:

This agreement provides for the engineering services for the design of recommended improvements in the Jones Falls Sewershed Collection System. KCI Technologies, Inc. will provide engineering services necessary to further evaluate, prepare design memorandum, develop contract documents, and provide post award services for rehabilitating approximately 104,300 linear feet of CIPP Lining, 18,900 linear feet of CIPP lining point repairs, 175 point repairs by other means, rehabilitating 335 manholes and upsizing 2,000 linear feet of 8 inch to 12 inch sewer in the Western Run Sub Basin and adjacent areas east of I-83 of the Jones Falls Sewershed.

The consultant will also provide certain engineering services such as pre-construction meetings, review and tracking of shop drawings, review submittals, technical consultation, coordination, RFIs, change order reviews, conditional and final acceptance reviews, as-built, and record drawing reviews. These improvements were identified in the Jones Falls Collection System Evaluation and Sewershed Plan under the Consent Decree.

The consultant was approved by the Architectural and Engineering Awards Commission.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

MBE: Savin Engineers, P.C.	\$344,301.27	23.00%
Findling, Inc.	<u>60,120.00</u>	<u>4.00%</u>
TOTAL	\$404,421.27	27.00%
 WBE: Phoenix Engineering, Inc.	 \$134,946.11	 9.00%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,300,200.00	9956-906626-9549	
W. Water Rev.	Rehab. Program	
Bonds	Jones Falls	
 \$ 349,800.00	 9956-906626-9549	
County Approp.	Rehab. Program	
Bonds	Jones Falls	
<u>\$1,650,000.00</u>		
 \$1,499,454.25	 -----	 9956-903645-9551-3
		Design
 <u>150,545.75</u>	 -----	 9956-903645-9551-9
\$1,650,000.00		Administrative

This transfer will provide funds for Project 1116K Wastewater Engineering Service for the Improvements to the Jones Falls Sewershed Collection System.

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and

MINUTES

BW&WW - cont'd

authorized the execution of the agreement with KCI Technologies, Inc. for Project 1116K - Wastewater Engineering Services for the Design of Improvements to the Jones Falls Sewershed Collection System. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

Bureau of Water & - Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of an agreement with Hazen & Sawyer, P.C. for Project 1116HS - Wastewater Engineering Service for Improvements to the Jones Falls Sewershed Collection System. The period of the agreement is effective upon Board approval for five years; or the upset limit is reached whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,500,000.00 - 9956-907643-9551-900020-703032

BACKGROUND/EXPLANATION:

This agreement provides for the design of recommended improvements in the Jones Falls Sewershed Collection System. Hazen & Sawyer, P.C. will provide engineering services necessary to further evaluate, prepare design memorandum, develop contract documents, and provide bid phase and construction phase services for rehabilitating approximately 136,815 linear feet of CIPP Lining, 13,983 linear feet of point repairs and CIPP lining, 57,428 Linear Feet of cleaning and approximately 213 manholes to be rehabilitated or replaced in the Greenmount Hampden Avenue sub-drainage areas. These improvements were identified in the Jones Falls Collection System Evaluation and Sewershed Plan under the Consent Decree.

The consultant will also provide certain engineering services such as pre-construction meetings, review and tracking of shop drawings, review submittals, technical consultation, coordination, RFIs, change order reviews, conditional and final acceptance reviews, as-built, and record drawing reviews.

The consultant was approved by the Architectural and Engineering Awards Commission.

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

MBE: Riviera Enterprises, Inc.	\$106,978.00	7.13%
Savin Engineers, P.C.	108,011.00	7.40%
C.C. Johnson and Malhotra, P.C.	110,061.00	7.34%
PEER Consultants, P.C.	79,948.00	5.33%
TOTAL	\$404,998.00	27.20%
WBE: C.L. Warfield & Associates	\$ 63,995.00	4.27%
Sahara Communications	15,977.00	1.07%
The Robert B. Balter Company	55,014.00	3.67%
TOTAL	\$134,986.00	9.01%

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,650,000.00	9956-906626-9549	
W. Water Rev.	Constr. Res.	
Bonds	Rehab Program	
	Jones Falls	
\$1,500,000.00	-----	9956-907643-9551-3
		Design
150,000.00	-----	9956-907643-9551-9
<u>\$1,650,000.00</u>		Administrative

This transfer will provide funds for Project 1116HS, Design of Improvements to the Jones Falls Sewershed Collection System.

(FILE NO. 55986)

UPON MOTION duly made and seconded, the Board approved and

MINUTES

BW&WW - cont'd

authorized the execution of the agreement with Hazen & Sawyer, P.C. for Project 1116HS - Wastewater Engineering Service for Improvements to the Jones Falls Sewershed Collection System. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

Bureau of Solid Waste - Amendment No. 2 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of amendment No. 2 to agreement with KCI Technologies, Inc. for Project No. 1054 - Millennium Landfill Site Management Services.

AMOUNT OF MONEY AND SOURCE:

\$148,452.85 - 9948-902047-9517-900020-703031

BACKGROUND/EXPLANATION:

On September 3, 2008 the Board approved the original agreement in the amount of \$2,807,677.96 for a period of two years. This amendment no. 2 will allow the consultant to provide additional engineering services to conform with State environmental regulations on the recently constructed landfill gas collection at Quarantine Road Landfill. This increase will make the contract amount \$3,287,903.26. All other terms and conditions of the original agreement remain unchanged and in full force and effect.

MBE/WBE PARTICIPATION:

MBE: Leo Matanguihan, Architect	\$ 10,000.00	0.35%
KCE Engineering, Inc.	195,084.56	6.95%
Findings, Inc.	<u>735,490.00</u>	<u>26.20%</u>
	\$940,574.56	33.50%
 WBE: Constellation Design	 \$181,608.99	 6.47%
Group, Inc.		
Eileen Rehrmann and	<u>21,578.42</u>	<u>0.77%</u>
Associates, Inc.	\$203,187.41	7.24%

APPROVED FOR FUNDS BY FINANCE.

MINUTES

Bureau of Solid Waste - cont'd

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT
WITH CITY POLICY**

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of amendment No. 2 to agreement with KCI Technologies, Inc. for Project No. 1054 - Millennium Landfill Site Management Services.

MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Berkel & Company Contractors, Inc.	\$521,082,000.00
Colt Insulation, Inc.	\$ 5,175,000.00
Clyde McHenry, Inc.	\$ 8,000,000.00
Delaware Elevator, Inc.	\$ 8,000,000.00
Dixie Construction Company, Inc.	\$ 8,000,000.00
Geo Constructors, Inc.	\$ 8,000,000.00
Hempt Bros., Inc.	\$ 39,807,000.00
His Way Electric, LLC	\$ 243,000.00
JLG Architectural Products, LLC	\$ 8,000,000.00
K&K Adams, Inc.	\$ 5,418,000.00
L.H. Cranston & Sons, Inc.	\$ 29,385,000.00
Landmark Service Company, LLC	\$ 19,044,000.00
RWC Contracting Corporation	\$ 8,000,000.00
Spears Mechanical Contractors, Inc.	\$ 7,686,000.00
Spear Windows & Glass, Inc.	\$ 8,000,000.00
Stella May Contracting, Inc.	\$ 8,000,000.00
Surface America, Inc.	\$ 43,965,000.00
Team Service Corporation of NY.	\$ 2,322,000.00
Tecta America Magco, Inc.	\$488,250,000.00
Turner Roofing, Inc.	\$ 6,453,000.00
Tutor Perini Corporation	\$2,919,690,000.00

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors listed approved.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Seawall Union Avenue, LLC. (developer).

AMOUNT OF MONEY AND SOURCE:

\$15,981.00 - 6000-617411-2303-248700-600000

BACKGROUND/EXPLANATION:

The developer proposes to perform the scope of work for Seawall Union Avenue, LLC, which will include the redevelopment of a vacant building into 54 residential dwelling units, 30,000 square feet of office space, and 6,000 square feet of retail/restaurant, located at 1500 Union Avenue.

Under the terms of this agreement, Seawall Union Avenue, LLC will make a one-time contribution of \$15,981.00 to fund transportation improvements at the intersection of 41st Street and Falls Road.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreement with Seawall Union Avenue, LLC.

MINUTES

Department of Transportation - Pier Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a pier lease agreement with Baltimore Harborview Marine Center, LLC., lessor. The period of the agreement is effective upon Board approval for seven years, with an automatic right to renew for three additional 5-year terms and one final three-year term.

AMOUNT OF MONEY AND SOURCE:

\$190,000.00 - 9950-904663-9508-900010-706065

BACKGROUND/EXPLANATION:

Under a \$1,590,000.00 American Recovery and Reinvestment Act grant received from the Federal Highway Administration's Ferry Boat Discretionary Program, the Department of Transportation is expanding the Charm City Circulator's Harbor Connector service from Fell's Point to South Baltimore at the Baltimore Harborview Marine Center. This 25-year lease agreement provides for exclusive use of a 159' marina slip located at the foot of, and out the south side of Pierside Drive, on the waters of the Northwest Branch of the Patapsco River in Baltimore's Inner Harbor.

In order to comply with federal spend-down requirements of the American Recovery and Reinvestment Act, the entire lease payment is to be made upfront. However, Baltimore Harborview Marine Center, LLC has provided appropriate successorship rights to the City in the lease.

The City will enjoy, with other users, access to the Pier for the use as a water taxi operation to embark and disembark passengers. The City will use the grant funds to construct ADA access and passenger waiting area improvements at the Pier,

MINUTES

Department of Transportation - cont'd

under a separate, competitively bid contract. The City will pay for any utilities required, however, the Department does not expect that any utilities will be necessary.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57160)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the pier lease agreement with Baltimore Harborview Marine Center, LLC., lessor.

MINUTES

Department of Transportation - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Whitman, Requardt & Associates, LLP for Project No. 1119, On-Call Construction Management Services Conduit Division. The period of the agreement is effective upon Board approval for two years, with the option to extend the agreement for one year, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Department negotiated and procured the consultant agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now wishes to utilize the services of Whitman, Requardt & Associates, LLP.

The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier.

The consultant will assist the Conduit Division in managing various capital program projects. The consultant will also provide technical and administrative assistance in all aspects of construction project management and various engineering and support functions for the proposed maintenance and improvements to the City conduit system.

MINUTES

Department of Transportation - cont'd

MBE/WBE PARTICIPATION:

MBE: Sabra Wang & Associates, Inc. \$202,500.00 27%

WBE: Phoenix Engineering, Inc. \$ 67,500.00 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASKS ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the on-call agreement with Whitman, Requardt & Associates, LLP for Project No. 1119, On-Call Construction Management Services Conduit Division.

MINUTES

Department of Transportation - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with STV, Inc. for Project No. 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects. The period of the agreement is effective upon Board approval for three years, with the option to extend the agreement for one year, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$3,000,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Department negotiated and procured the consultant agreement approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission and now wishes to utilize the services of STV, Inc.

The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier.

The consultant will perform engineering design services for roadway, reconstruction, alignment, resurfacing design, and associated support services for Baltimore City Federal-Aid Projects.

THE DBE GOAL REQUIREMENT IS 25%.

DBE: Phoenix Engineering	\$345,000.00
RJM Engineering	345,000.00
Floura Teeter Landscape Architects, Inc.	<u>60,000.00</u>
Total DBE	\$750,000.00

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASKS ASSIGNMENTS.

MINUTES

Department of Transportation - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the on-call agreement with STV, Inc. for Project No. 1113, On-Call Consultant Services for Federal Aid Resurfacing and Reconstruction Projects.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 315 N. Charles Street	W & K Charles Street, LLC	Mansard cornice w/four recessed lights 22' x 1½', one flat sign 7' x 1'
Annual Charge: \$299.20		
2. 880 Park Ave.	The Cathedral Foundation, Inc.	Retain flat sign 19' x 1', four gooseneck lamps
Annual Charge: \$351.60		
3. 5500 York Rd.	Roman Catholic Archbishop of Baltimore	Six 5" conduits @ 2'
Flat Charge: \$42.00		
4. 630 N. Linwood Ave.	Dynamic Deliverance Apostolic Church, Inc.	Retain handicap ramp 25' x 4'
Flat Charge: \$119.51		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the foregoing minor privilege permits.

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 43** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on July 14, 21, and 28, 2010.

The Board **NOTED** receipt of the 43 favorable reports.

MINUTES

Police Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the State of Maryland, Governor's Office of Crime Control and Prevention. The period of the grant award agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$829,638.00 - 5000-516511-2252-690700-600000

BACKGROUND/EXPLANATION:

The Collaborative Supervision and Focused Enforcement - Violence Prevention Initiative (CSAFE-VPI) focuses on reducing violent and other crime through enhanced supervision of violent and gun offenders and targeted law enforcement in identified high-crime areas within Baltimore City.

Under the CSAFE-VPI, the Mayor's Office on Criminal Justice works closely with the Baltimore City Police, the Division of Parole and Probation, Juvenile Services, the State's Attorney's Office, the Department of Housing and Community Development, and community partners to implement a comprehensive strategy for reducing violent and nuisance crime. The CSAFE-VPI will adopt a regional approach to violent crime reduction and focus on the areas within the jurisdictions that are home to the greatest density and numbers of violent offenders.

The program supports local coordination, law enforcement/warrant service, VPI supervision, offender reentry, criminal prosecution, crime analysis, nuisance abatement, and community-driven crime prevention.

The grant award agreement is late because of delays in the administrative review process and a delay in receiving a budget account number.

APPROVED FOR FUNDS BY FINANCE

MINUTES

Police Department - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant award agreement with the State of Maryland, Governor's Office of Crime Control and Prevention

MINUTES

Police Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of various agreements for the Collaborative Supervision and Focused Enforcement-Violence Prevention Initiative (CSAFE-VPI). The CSAFE-VPI focuses on reducing violent and other crimes through enhanced supervision of violent and gun offenders and targeted law enforcement in identified high crime areas within the City. The period of the agreement is July 1, 2010 through June 30, 2011.

INTERAGENCY AGREEMENTS

1. **DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (DHCD) \$310,930.00**

Account: 5000-516511-2252-690708-607001

The DHCD will work with communities in nuisance abatement through the property Based Crime Solutions Program. Particular attention will be paid to properties located in CSAFE-VPI areas. The DHCD will collaborate with the CSAFE-VPI community leaders to prioritize abandoned and substandard properties, including commercial, for code enforcement action, partner with community leaders to identify and prioritize problem drug nuisance houses. Civil code enforcement lawsuits will be brought against the owners of abandoned properties to seek orders forcing owners to bring properties into compliance with applicable codes.

MINUTES

Police Dept. - cont'd

2. **THE STATE'S ATTORNEY'S OFFICE (SAO)** **\$ 68,254.00**

Account: 5000-516511-2252-690707-607001

The SAO will address nuisance crimes such as prosecution of open containers of alcohol in public, public urination, minor drug offenses, shoplifting and malicious destruction of property that can and do severely impact the quality of life of the communities in which the offenses occur. A CSAFE-VPI prosecutor will be hired to deploy enforcement strategies within CSAFE-VPI areas to address curfew violations, truancy abatement, and drug nuisance abatement by working with City, County, State, and Federal attorneys.

AGREEMENTS

3. **COLDSTREAM/HOMESTEAD/MONTEBELLO** **\$ 51,520.00**
COMMUNITY CORPORATION, INC. (CHMCC)

Account: 5000-516511-2252-690705-607001

The CHMCC will focus on reducing violence and other crimes by offering intensive reentry services to adult VPI offenders at the Northeast Police District and at the CHMCC Community Center by hiring a full time Resource Coordinator. The CHMCC will also provide services to juvenile VPI offenders in the CSAFE area, as needed.

4. **OLIVER COMMUNITY ASSOCIATION** **\$ 60,990.00**

Account: 5000-516511-2252-690706-607001

The Organization will provide assistance to residents with various city support services and link residents to other needed resources. One full-time Reentry Resource Coordinator will be employed to develop and implement a site-based program/curriculum of reentry services for the East-Southeast CSAFE-VPI Area, and the Division of Parole and Probation and Department of Juvenile Services VPI offenders assigned to the CSAFE-VPI area.

MINUTES

Police Dept. - cont'd

The agreements are being presented at this time because of a delay in the administrative review process and a delay in receiving the budget account number.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED ITEM EXCEPT NOS. 1 AND 2 AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of various agreements for the Collaborative Supervision and Focused Enforcement-Violence Prevention Initiative.

MINUTES

Department of Housing and Community - Grant Agreements
Development/Homeless Services

The Board is requested to approve and authorize execution of the grant agreements.

1. **MERCY MEDICAL CENTER, INC.** **\$ 92,174.00**

Account: 5000-523111-8930-333765-603051

The organization will hire the services of a case manager and an eviction counselor to provide counseling and case management services to family units who are homeless or at risk of homelessness. The services to be provided include, but are not limited to the prevention of evictions by providing a range of intervention services, including linkages to crisis services, substance abuse treatment programs, and the mental health system. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreement is late because of a delay at the administrative level.

2. **THE SALVATION ARMY, A GEORGIA CORPORATION** **\$151,845.00**

Account: 4000-496211-3570-591430-603051

The organization will operate a 19 bed transitional housing program to serve six families at the Booth House, located at 1114 North Calvert Street. The program is designed to provide a safe, caring environment where homeless women with their children may learn the life skills needed to become self-sufficient and productive members of society.

MINUTES

Department of Housing and Community - cont'd
Development/Homeless Services

The period of the agreement is October 1, 2010 through
September 30, 2011.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and
authorized execution of the foregoing grant agreements.

MINUTES

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay the Johns Hopkins University for services rendered during the 2009-2010 school year.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 4000-486310-6050-452299-603020

BACKGROUND/EXPLANATION:

The Johns Hopkins University Center for Social Organization of Schools developed a curriculum to improve language development strategies. These strategies enhance children's vocabulary and pre-literacy skills.

The Johns Hopkins University Center for Social Organization of Schools was selected as a sole source vendor and has provided training for 34 teachers. The vendor was selected due to their qualifications and the uniqueness of the program provided. The vendor has been tested for reliability and validity in curriculum development, teacher training and coaching.

In order to provide this type of service, the vendor must meet certain criteria such as providing Core of Knowledge credits and MSDE school readiness, required by the Head Start Program, criteria that could not be easily met by other vendors.

MINUTES

DHCD - cont'd

The Johns Hopkins University Center for Social Organization of Schools has provided this service to the Head Start Program for years.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A LETTER OF PROTEST WAS RECEIVED FROM MR. ARNOLD JOLIVET OF THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

President: "The next item on the non-routine agenda is located on Page 64, Expenditure of Funds for Johns Hopkins University. Good morning."

Mr. Paul Graziano: "Good morning Mr. President, members of the Board. This item is actually for a payment for ---"

Deputy Comptroller: "Please state your name."

Mr. Graziano: "I am sorry. Paul Graziano, Commissioner of Housing, City of Baltimore. Actually, I am covering this on behalf of Deputy Commissioner Reggie Scriber is out this week and it is in his Department. This item is for payment for services already rendered. So, it is not about an award going forward, and I will talk in a minute about the process going forward. The State of Maryland, Department of Education has some very stringent requirements for core of knowledge credits related to early education programs, and this relates to our Head Start program, which is a federally funded program through

MINUTES

the Department of Health and Human Services. Again, these were services that were designed by Johns Hopkins University in response to the State and federal requirements and they have been providing this service for a number of years. This is really for payment for the past school year. Going forward for the next school year, we have asked the Bureau of Purchasing to pursue whether there are in fact others who could provide this service, which is highly specialized. So, we are seeking other providers who could do the training for the Head Start teachers. We should know by the middle of September whether there are any other responses that are meeting these needs. If there are not, then we would have to go back to Johns Hopkins as a sole source. But, at this point we are trying to identify if in fact there are other qualified contractors."

City Solicitor: "Will we be looking specifically among others at the Morgan State and Coppin programs that are eluded to in Mr. Jolivet's protest letter?"

Mr. Graziano: "I think they're casting a wide search."

President: "Mr. Jolivet."

Mr. Arnold Jolivet, Maryland Minority Contractors Assoc.:

"Thank you Commissioner. Well the reason I addressed the Board on this matter is because I'm an Alumnus of Morgan State and I

MINUTES

happen to be very familiar with a very similar program that Morgan State has excellent programs, and reading the Housing Department's communication to this honorable Board, I was struck by the tone that only Hopkins can provide these services. Hopkins is not, obviously, the only excellent university in this City. For us to even to suggest that, to me, it just caused me some alarm and I wanted to impress upon on this Board that --- the Commissioner has already said that he is going to open it up for others, so I don't want to beat a dead horse. But, let the record show that Morgan State and Coppin offer similar programs that we ought to try to support. These are excellent universities that serve our communities and we never should forget them. That is all I want to say."

President: "Thank you, and I am quite sure that is noted. I will entertain a Motion."

City Solicitor: "I MOVE that we approve the item on Page 64 as submitted and reject the protest."

President: "All those in favor say AYE."

Comptroller: "Second."

President: "I mean second. All those in favor say AYE."

Mayor: "AYE."

City Solicitor: "AYE."

MINUTES

President: "All Opposed NAY. Please note that I abstain from this expenditure. The Motion carries."

UPON MOTION duly made and seconded, the Board approved and authorized the expenditure of funds to pay the Johns Hopkins University for services rendered during the 2009-2010 school year. The President **ABSTAINED.**

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Sheraton Baltimore City Center Hotel. The period of the agreement is August 24-25, 2010.

AMOUNT OF MONEY AND SOURCE:

\$17,080.00 - Continental Breakfast (\$12.20 per person x 700 x 2
 days)
 12,810.00 - Boxed Lunch - First Day (\$18.30 x 700)
 17,080.00 - Plated Lunch - Second Day (24.40 x 700)
 5,000.00 - Room Rental
\$51,970.00 - 4000-486311-6051-452210-603020

BACKGROUND/EXPLANATION:

The Baltimore City Head Start Program will host a two-day professional development conference for its entire staff of 700 individuals, at the Sheraton Baltimore City Center Hotel. This conference will incorporate the required Head Start training.

The goal of the training conference, entitled, "Walking into the Future, Embracing Our History", is to provide staff with high quality professional development opportunities that will help increase their knowledge and awareness of best practices, regulations, and guidelines to strengthen their work.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

A LETTER OF PROTEST WAS RECEIVED FROM MR. ARNOLD JOLIVET OF THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

President: "The next item on the non-routine agenda is located on Page 65, an agreement with the Sheraton Baltimore City Hotel. Will the parties please come forward?"

MINUTES

Mr. Arnold M. Jolivet, Maryland Minority Contractors Assoc.:

"Let me withdraw that please."

Mayor: "Second."

Mr. Jolivet: "Let me withdraw that."

President: "Okay."

Comptroller: "I have a question. Did we consider using the Baltimore Hilton, you know it is a City owned hotel?"

Mr. Paul Graziano, Commissioner, Dept. of Housing and Community

Development: "Yes. We actually looked at the Hilton first and one, they didn't have availability in the month of August, and two, and this is a required program, training for 700 people in the Head Start program, required by the Federal Government, so there was a timing issue. They didn't have availability in the month of August and also, they said, if we were to do it at a later time it would be \$91,000.00, I believe which was \$40,000.00 more than this."

Comptroller: "Okay."

President: "Okay. The protest was withdrawn."

City Solicitor: "Move approval of the item on Page 65 as submitted."

President: "All those in favor say AYE."

Mayor: "AYE."

MINUTES

Comptroller: "AYE."

Director of Public Works: "AYE."

President: "Those Opposed NAY. Motion carries."

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Sheraton Baltimore City Center Hotel. The President **ABSTAINED**.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and adopt a local government resolution.

The Greater Baltimore AHC, Inc. is applying to the State of Maryland's New Bond Issue Program and the Maryland Housing Rehabilitation Program. A local government resolution of support is required by the State for all applications to these programs for funding.

<u>Organization</u>	<u>Amount</u>
1. GREATER BALTIMORE AHC, INC.	\$6,919,466.00
Low Income Housing Tax Credits Equity	2,475,383.00
CDA/MHRPs	500,000.00
CDA New Issue Bond Program	3,944,083.00

The Greater Baltimore AHC, Inc. proposes to rehabilitate a rental housing development, the Union Rowe Apartments project, comprised of approximately seventy-two rental units located in the 1500 block of West Fayette Street with all units assisting individuals of low or limited income.

UPON MOTION duly made and seconded, the Board approved and adopted the local government resolution.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve a grant agreement with the Baltimore Curriculum Project, Inc. The period of the agreement is effective upon Board approval for 24 months.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 9910-913616-9588-900000-706047

BACKGROUND/EXPLANATION:

In 2009, \$700,000.00 was allocated by the Mayor's Office to fund capital improvements in charter schools that were housed in public facilities. Funds were awarded through a competitive grant process and were restricted to capital improvements.

The Baltimore Curriculum Project, the non-profit operator of Hampstead Hill Academy (HHA), a Baltimore City Public School, will use the grant funds to offset electrical costs associated with the construction of an Early Learning Wing that will be targeted to students in Kindergarten through second grade.

The HHA is a neighborhood school that converted to a charter school while continuing to serve the neighborhood that is zoned to it. The HHA played a significant role in encouraging young families to remain in the Canton Community and send their children to public schools.

In addition to funds granted by the City, the HHA is receiving \$7,500.00 in Community Investment Tax Credits from the State.

MINUTES**MBE/WBE PARTICIPATION:**

The grantee will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Baltimore Curriculum Project, Inc.

MINUTES

DHCD - cont'd

3. NCS PEARSON, INC. \$ 5,241.60

Account: 4000-486310-6050-452299-604002

The expenditure of funds will cover the cost of 35 work sampling assessment kits that are used for training as required by the Maryland Model for School Readiness. This vendor was selected as a sole source provider due to the difficulty in locating another qualified vendor that could meet the criteria required by the Head Start Program.

The Work Sampling Assessment System tracks each child's development and learning as required by the Head Start Program Performance Standards.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the foregoing expenditures of funds to pay the various organizations.

MINUTES

Department of Housing and Community Development (DHCD) - HOME Loan and Assumption of City Loan - Poppleton II

ACTION REQUESTED OF B/E:

The Board is requested to approve a new HOME Investment Partnership Program (HOME) loan to Poppleton Partners II, L.P. and the assumption of an existing City loan that revises the loan approved on June 30, 2008.

The Board is also requested to authorize the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction subject to review and approval by the Department of Law.

The Board is further requested to authorize the Commissioner and the Director of Finance to execute any and all additional legal documents required under the Loan and Guarantee Program of Baltimore City in connection with the assumption each when consistent with these requests to the Board and subject to review and approval by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

<u>Previously Submitted Sources (July 30, 2008)</u>		<u>Revised Sources</u>	
\$ 5,693,725.00	Freddie Mac/MMA	\$ 5,300,000.00	Freddie Mac/ Prudential
5,507,627.00	HUD Mortgage	6,745,368.00	HUD Mortgage
500,000.00	MD DHCD - MHRP	1,459,281.00	OAHP Green Retrofit
495,000.00	MD DHCD - PRHP	725,000.00	MD DHCD-MHRP
2,000,000.00	HOME	2,950,000.00	HOME*
1,042,000.00	City Loan Assumption	1,042,000.00	City Loan Assumption
6,537,192.00	LIHTC	4,453,815.00	LITHC
1,213,604.00	Equity & Deferred Fees	618,481.00	Equity & Deferred Fees
191,043.00	Reserves	175,129.00	Reserves
<u>\$23,180,191.00</u>		<u>\$23,469,075.00</u>	

MINUTES

DHCD - cont'd

<u>Previously Submitted Uses (July 30, 2008)</u>	<u>Revised Uses</u>
\$ 7,034,627.00 Acquisition	\$ 8,152,228.00 Acquisition
9,146,800.00 Construction/Rehab	8,888,648.00 Constr./Rehab
1,152,102.00 Construction Fees	1,049,236.00 Constr. Fees
1,869,895.00 Financing Fees	1,997,356.00 Fin. Fees
50,525.00 Syndication	514,137.00 Syndication
1,586,000.00 Guarantee/Reserves	1,091,000.00 Guarantee/ Reserves
<u>2,340,242.00 Developer Fees</u>	<u>1,776,470.00 Dev. Fees.</u>
\$23,180,191.00	\$23,469,075.00

Account: 9910-610380-00632
9910-610885-00632

BACKGROUND/EXPLANATION:

On July 30, 2008, the Board approved a HOME loan and an Assumption of City loan for 838 W. Fairmount Avenue, detailing certain financing in connection with the acquisition, refinancing, and redevelopment of 115 units in the Poppleton Urban Renewal Area (the "original project"). The original project included the existing 96-unit complex known as the Poppleton Cooperatives and City property adjacent to the site. All units were to be affordable to families with household incomes at or below 60 percent of the area median income (AMI) adjusted for family size. The financing for the original project included tax-exempt bonds, a loan from the Office of Affordable Housing Preservation, two loans from the State of Maryland, Department of Housing and Community Development (MD-DHCD), one from Maryland Housing Rehabilitation Program (MHRP), one from Maryland's Partnership Rental Housing Production Program, and a loan by the City in the principal amount of \$2,000,000.00 from its HOME Investment Partnerships Program (HOME) with repayment made from surplus cash flow, and the assumption and subordination of an existing \$1,042,000.00 loan (the Existing City Loan) originally made by the City in 1984 (the Assumption).

MINUTES

DHCD - cont'd

Unfortunately, due to severe problems in the low-income housing tax credit and lending markets, the loan closing was not held as anticipated. The developer has restructured the financing and anticipates loan closing no later than September 1, 2010. Funding now includes loans made available from the American Recovery and Reinvestment Act, which must close before the stipulated deadlines. The Board is requested to approve the following revised financing terms and development project changes to those previously presented.

The original project has been modified so that 111 units of affordable rental housing will now be constructed instead of 115 units. In addition to the financing changes, the City has been asked to increase the HOME loan from \$2,000,000.00 to \$2,950,000.00. This increase will allow for the assumption by the borrower of the existing City loan. The Housing Authority of Baltimore (HABC) intends to provide 15 Section 8 Project Based Housing Choice Vouchers for this project; the 96 cooperative units will be covered by a Section 8 Housing Assistance Payment Contract (HAP) from the U.S. Department of Housing and Urban Development, (HUD).

Upon completion of the construction, there will be 23 one-bedroom, 53 two-bedroom, 16 three-bedroom, and 19 four-bedroom units. The units will continue to be affordable for 40 years to families with incomes at or below 60 percent AMI. The borrower will provide 18 units for "Non-Elderly Persons with Disabilities" (NED Units) that are "long-term affordable and reserved so that such NED Units meet the requirements of the Bailey Consent Decree. The term "Non-Elderly Person with Disabilities" means a household that meets the following criteria: (i) whose sole member, head of household, or head of household's spouse has a disability and is under age 62; (ii) which is eligible for a one-bedroom public housing unit or for a two-bedroom public housing unit because a second bedroom is needed for disability-related reasons; and (iii) which is on the HABC waiting list for public or Section 8 subsidized housing. The DHCD intends to provide rent subsidy in the form of Project-Based Housing Choice Vouchers for 11 of the NED units.

MINUTES

DHCD - cont'd

The borrower will also provide 12 units of Uniform Federal Assistance Standards (UFAS Units) that meet UFAS/Section 504 standards and 2 percent will be designated for persons with sight and hearing impairments. Six of the UFAS Units will be three-bedroom units that also meet the "long-term affordable" requirement of the Bailey Consent Decree. The DHCD intends to provide rent subsidy in the form of Project-Based Housing Choice Vouchers for four of the UFAS Units. However, the total number of units considered to comply with the Bailey Consent Decree is subject to approval of a HUD waiver permitting NED and UFAS designation for existing units with operating subsidy provided under the HUD HAP contract.

CB Richard Ellis prepared an appraisal for the permanent first lender dated June 12, 2010. The future market value, based on the restricted rents that will be required as part of this transaction and at stabilization, will be \$6,200,000.00. The appraised value is below the total development cost of the project which is common for transactions involving LIHTC, HUD subsidized rents and preferred governmental financing. The LIHTC provides equity and is not considered as long-term debt to the property. The rents are considered restricted because they are supported with long-term federal subsidy contracts with levels set below the market rate thereby decreasing the property's appraised value. Gap financing, such as the HOME loan and the other governmental sources are in place in order to allow for continuing affordability and the rehabilitation of a troubled project in an area that the market would not approach. The appraised value meets the underwriting standards for the must-pay permanent superior mortgage. The Department is comfortable with recommending the City loans as described under these circumstances.

MINUTES

DHCD - cont'd

Participating Parties:

A. Owner/Developer:

The Hampstead Development Group, Inc. (Hampstead) will continue to act as developer. To assist with the financing, Hampstead has partnered with the National Housing Trust/Enterprise Preservation Corporation (NHT/Enterprise), a non-profit development corporation to complete the project. Hampstead and NHT/Enterprise will jointly form the ownership entity Poppleton Partners II, L.P.

B. General Contractor/Architect:

Hamel Construction will act as general contractor. The Arcadia Group will provide architectural services.

C. Participating Lenders:

The primary source of funding will be a loan of the proceeds of the sale of tax-exempt bonds (collectively, the Bonds) by the Community Development Administration (CDA), a unit of the Division of Development Finance of MD DHCD as described below.

The terms and conditions of these funding sources are based on preliminary loan commitments and negotiations. Due to timing constraints imposed by the bond transaction, the bond pricing will be fixed subsequent to Board approval. For example, the bond loan interest rate may change, which could increase the proposed loan amounts. Also, the potential change and final negotiations may impact the proposed lien positions of the superior lenders during the construction loan term. All terms described herein are based on the best information at this stage in financing negotiations. As such, it is requested the Board grant delegated authority to authorize the Commissioner of the Department of Housing and Community Development to approve any loan amount variations associated with the mortgage financing.

MINUTES

DHCD - cont'd

CDA/Bank of America (BoA)/Federal Home Loan Mortgage Corporation
(Freddie Mac) - Construction/Permanent 1st Lien Position

The CDA will loan the proceeds of the Bonds in an amount not to exceed \$10,450,000.00 to the Borrower (CDA Loan). A portion of the Loan in an approximate amount of \$5,300,000.00 (CDA NIBP Loan) will be credit-enhanced by Freddie Mac, (FM), who in turn will receive a letter of credit from BoA during the construction period. The BoA will also credit-enhance the remaining approximately \$5,150,000.00 of the CDA Loan (CDA General Loan) by issuing a direct-pay letter of credit. The interest rate for both the CDA NIBP Loan and the CDA General Loan will be locked upon sale of the Bonds and will not exceed 6.0 percent. The FM Permanent Loan will commence amortization at the final locked interest rate which is not to exceed 6.0 percent on a 32-year schedule no later than 24 months after conversion to the permanent phase. The CDA General Loan is scheduled to be repaid by installments of tax credit equity and will be repaid in full after the completion of construction.

Office of Affordable Housing Preservation (OAHP) - Permanent
2nd and 3rd Lien Positions

The OAHP, which is a department within HUD will make two loans secured by second and third position liens in the combined approximate amount of \$6,745,368.00 (collectively, the OAHP Loans). The OAHP Loan will each have a permanent loan term of 33 years that begins after construction completion and an interest rate not to exceed 4.5 percent. The OAHP Loans will be payable from 75 percent surplus cash as defined by the OAHP loan documents.

MINUTES

DHCD - cont'd

HUD Green Retrofit Program - Construction/Permanent 4th Lien Position

HUD will make from its Green Retrofit Program a loan in the aggregate principal amount not to exceed \$1,459,281.00 (the Green Retrofit Loan) to cover construction items that meet Green Building standards. The Green Retrofit Loan is expected to be at one percent interest with a permanent loan term of 35 years following completion of construction with payments from available cash flow.

MD DHCD MHRP Program - Construction/Permanent 5th Lien Position

MD DHCD will make a loan from its MHRP program in an amount up to \$725,000.00 (MHRP Loan) to fund permitted development costs. No interest will be charged on the MHRP Loan during the construction period. The MHRP Loan will have a permanent loan term of 40 years following completion of construction during which time interest will be charged at a rate of four percent per annum and payments from available surplus cash will amortize the MHRP Loan on an even schedule.

Baltimore City HOME Program - Construction/Permanent 6th Lien Position

The principal amount of the HOME loan has been increased to \$2,950,000.00. The HOME loan will have a permanent loan period of 40 years following completion of construction. No interest shall be charged, and the HOME Loan will be forgiven at the end of the permanent period provided no event of default occurs and all of the other terms and conditions of financing have been satisfied. The HOME loan will be non-recourse debt.

MINUTES

DHCD - cont'd

Assumption of Existing City Loan

On March 9, 1984, the City made the existing City loan from the Loan and Guarantee Program of Baltimore City. The existing City loan did not charge interest and is scheduled to be repaid on March 1, 2024. The City has agreed to allow the borrower to assume the existing City loan, to extend its term so that it matures at the same time as the OAHP Loans, which is 40 years following the end of construction, and to ensure that that the existing City loan is subordinate to the other loans described herein. All other terms of the existing City loan will remain the same. The loan will continue to be non-recourse debt.

MBE/WBE PARTICIPATION

Article 5, Subtitle 28 of the Baltimore City Code for Minority and Women's Business Opportunity is fully applicable and no request for waiver or exception has been made.

THE DIRECTOR OF FINANCE REVIEWED AND RECOMMENDED APPROVAL.

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
a.	\$ 108,850.00	9910-918003-9609	9910-903380-9610
	Federal HOME	HOME FY 2003	Federal HOME -
	FY 2003	Reserve	FY 2003
			Poppleton II

MINUTES

DHCD - cont'd

b. \$1,841,150.00	9910-912008-9609	9910-904885-9610
Federal HOME	HOME FY 2008	Federal HOME -
FY 2008	Reserve	FY 2008
		Poppleton II

This transfer will provide HOME funds to Poppleton Partners II for the new construction and rehabilitation cost of residential rental units known as Poppleton II.

A LETTER OF PROTEST WAS RECEIVED FROM MR. ARNOLD JOLIVET OF THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.

(FILE NO. 56381)

President: "The next, item on the non-routine agenda is located on pages 70-77, the Poppleton Home Loan and Assumption. Will all the protestors please come forward?"

Mr. Arnold Jolivet, Maryland Minority Contractors Association:

"I did not know that the Commissioner was going to be here this morning. Let me withdraw that one and have a conversation with him afterwards."

President: "With that protest being withdrawn can I get a Motion?"

City Solicitor: "Move approval of the item contained on Page 70 to Page 77."

Comptroller: "Second."

President: "All those in favor say AYE. Those opposed NAY. Motion carries."

MINUTES

UPON MOTION duly made and seconded, the Board approved the new HOME Investment Partnership Program (HOME) loan to Poppleton Partners II, L.P. and the assumption of an existing City loan that revises the loan approved on June 30, 2008. The Board also authorized the Commissioner of the Department of Housing and Community Development to execute any and all legal documents to effectuate this transaction subject to review and approval by the Department of Law. UPON MOTION duly made and seconded, the Board further authorized the Commissioner and the Director of Finance to execute any and all additional legal documents required under the Loan and Guarantee Program of Baltimore City in connection with the assumption each when consistent with these requests to the Board and subject to review and approval by the Department of Law. The transfer of funds was approved subject to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. The President **ABSTAINED**.

* * * * *

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with ALMAC Enterprises (ALMAC). The period of the agreement is August 9, 2010 through September 8, 2010.

AMOUNT OF MONEY AND SOURCE:

\$ 2,940.00	-	2071-000000-5521-632326-603020
1,260.00	-	2071-000000-5521-630212-603020
1,050.00	-	2071-000000-5521-632440-603020
2,625.00	-	2070-000000-5501-396401-603020
2,625.00	-	2070-000000-5501-396901-603020
\$10,500.00		

BACKGROUND/EXPLANATION:

The Baltimore City Joint Apprenticeship Program requires that apprentices assigned to the Water Treatment Plants of Baltimore City be provided with 168 hours of classroom instruction each year of the three years that they are employed to successfully complete the Mechanical Maintenance Technician Apprenticeship Program.

ALMAC has an extensive background in this training and has provided a custom curriculum. The curriculum enables the apprentices to be exposed to the technical requirements of the program as they relate to actual work environment of a Waste and Wastewater Treatment Plant.

This request is for the third year instruction of the class of trainees hired as Mechanical Maintenance Technician Apprentices. The training will take place on-site using existing equipment and materials.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Bureau of Water and Wastewater - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement with ALMAC Enterprises. The President **ABSTAINED**.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Fund Src.</u>	<u>Amount</u>
<u>Mayor's Office</u>			
1. Stephanie Rawlings-Blake	Maryland Assoc. of Counties Conf. Ocean City, MD Aug. 18 - 21, 2010	Gen. Funds	\$ 978.60

The allowed subsistence is \$270.00 per day. The hotel rate is \$259.00 per night plus a \$27.20 per night hotel tax. The Mayor's Office has paid for the hotel accommodations and hotel taxes on a City issued Credit Card assigned to Ms. Kathe Hammond. The Mayor's Office is requesting \$40.00 per day for a total of \$120.00 in subsistence for the cost of food, which has been included in the total. The total disbursement to the attendee for this travel is \$120.00.

Baltimore Police Department

2. Ryan Felker Shawn Reichenberg	Investigative Travel Ft. Lauderdale, FL June 28 - 30, 2010	Gen. Funds	\$ 2,117.08
-------------------------------------	--	------------	-------------

The Department was unable to request travel in advance because the nature of investigative travel requires immediate action by the Department that does not allow prior Board approval.

UPON MOTION duly made and seconded, The Board approved the travel requests. The Mayor **ABSTAINED** on item no. 1.

MINUTES

Department of Housing and - New Property Registration System
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the implementation of a property registration system on August 23, 2010, subject to the Mayor's Office of Information Technology's completion of testing that confirms that the conversion of lien information is correct and the review and favorable endorsement of the system by the Departments of Audits and the Department of Finance, Bureau of Accounting and Payroll Services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In July 2010, the City Council enacted legislation that increased registration fees for vacant structures and streamlined the revenue collection process of Multiple Family Dwelling (MFD) fees by collecting the former MFD license fee through a revised MFD registration fee.

The legacy mainframe system, maintained by the Mayor's Office of Information and Technology (MOIT), cannot calculate or collect fees in accord with the new legislation. Therefore, the DHCD developed a new property registration system which will be maintained on the HABC computer network. Because HABC is not a City agency, review of the system was required to assure that it meets the necessary controls and processes. This review has not been completed, but is expected to be completed prior to August 23, 2010.

The DHCD on behalf of the City will also enter into an agreement with the HABC that sets out the terms and conditions of maintaining the City's information on the HABC network and establishes controls that will be subject to the City's Annual Audit. The agreement will be submitted to the Board in the near future.

MINUTES

DHCD - cont'd

The DHCD will report to the Board on August 25, 2010, the results of testing, the implementation of the property registration system and the endorsements of the Departments of Audits and Finance of the new system.

(FILE NO. 57163)

UPON MOTION duly made and seconded, the Board approved the implementation of a property registration system on August 23, 2010, subject to the Mayor's Office of Information Technology's completion of testing that confirms that the conversion of lien information is correct and the review and favorable endorsement of the system by the Departments of Audits and the Department of Finance, Bureau of Accounting and Payroll Services. The President **ABSTAINED**.

* * * * *

PRESIDENT: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

THERE WERE NO ADDENDA RECEIVED.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 10005, Uplands Redevelopment
Mass Grading & Infrastructure

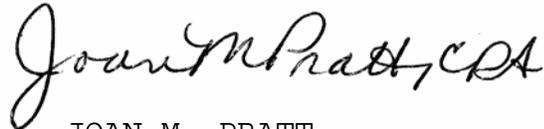
Potts & Callahan, Inc.
Monumental Paving &
Excavating, Inc.
Civil Construction, LLC
Concrete General, Inc.
American Infrastructure
Facchina Construction
Daisy Concrete Inc. of MD
P & J Contracting Co.
Kinsley Construction

Bureau of Purchases - B50001560, Air Compressors

Porter Associates, Inc.
Correlli, Inc.
Atlas Copco CMT USA, LLC
Kaeser Compressors Inc.
Filtmore Technologies, LLC
Modern Equipment Sales &
Rental Co.
McClung-Logan Equipment Co.

MINUTES

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 25, 2010.

A handwritten signature in black ink that reads "Joan M. Pratt, CPA". The signature is written in a cursive style with a large initial "J".

JOAN M. PRATT
Secretary