

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Admiral Elevator Co., Inc.	\$ 8,000,000.00
Cain Contracting, Inc.	\$ 17,226,000.00
Cherry Hill Construction, Inc.	\$ 126,954,000.00
DGS Construction, Inc.	\$ 31,977,000.00
Dash Home Improvement Services, LLC	\$ 216,000.00
Eyler, N.R., Inc.	\$ 45,000.00
Phipps Construction Contractors, Inc.	\$ 1,500,000.00
Specialty Underwater Services, LLC	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect Engineer
Athavale, Lystad & Associates, Inc.	Engineer
Brinjac Engineering, Inc.	Landscape Architect Engineer

MINUTES

BOARDS AND COMMISSIONS - cont'd

Brudis & Associates, Inc.	Engineer
F&H Consultants, P.C.	Engineer
Raudenbush Engineering, Inc.	Landscape Architect Engineer Survey
J.A. Rice, Inc.	Survey
Johnson, Mirmiran & Thompson	Architect Engineer Land Survey Property Line Survey
Ruekert & Mielke, Inc.	Landscape Architect Engineer Survey
Savin Engineers, P.C.	Architect Engineer
Schlenger/Pitz & Associates, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Enoch Pratt Free Library - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Public Establishment ZAPPART. The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Public Establishment ZAPPART would like to donate to the Enoch Pratt Free Library a likeness of Frank Zappa, a cultural and musical icon who was born in Baltimore. As a person who championed freedom of speech, it is appropriate that such a likeness be placed in front of a public library. The agreement provides that the likeness be placed in front of the Southeast Anchor branch of the Enoch Pratt Free Library.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Public Establishment ZAPPART.

MINUTESBaltimore Municipal Golf Corporation - Financial Reports

The Board is requested to **NOTE** receipt of the following reports from the Municipal Golf Corporation:

1. the statement of financial position and statement of activities for the three months ended March 31, 2010 and 2009
2. the statement of financial position and statement of activities for the first six months June 30, 2010 and 2009.

The Board **NOTED** receipt of the aforementioned financial reports.

MINUTES

Police Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$20,000.00 - 5000-516611-2031-692400-600000

BACKGROUND/EXPLANATION:

The Police Department has received a grant from the GOCCP for the Baltimore City School Bus Safety Enforcement Program entitled "Overtime Patrols."

The Police Department School Zone Safety Program targets drivers who fail to stop for school buses that are loading and unloading passengers and general school zone traffic law violators. The program supports proactive safety measures by targeting law violators and issuing citations. Under the terms of this agreement, the funds will be used for overtime patrols.

The grant award agreement is late because notification of the award was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Governor's Office of Crime Control and Prevention.

MINUTES

TRANSFER OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

3138 - 3141

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 28,286.53 MVR	9950-904053-9512 CCTV and Signal Rewiring	9950-903061-9512 Design & Studies Traffic Engineering On-Call

This transfer will fund the shortage in the account for costs associated with award of Task No. 6 on Project 1091 with Sabra, Wang & Associates, Inc. to prepare signage upgrade plans for the Major Guide Signs on 1-83 from Fayette Street to Baltimore City Line.

2. \$ 36,928.57 MVR	9950-904508-9509 Material Testing Constr. Res.	9950-903508-9508-2 Contingencies - Material Testing
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This transfer will clear the deficit in the account and cover the costs associated with Change Order No. 3 on Contract No. TR 07021 with Froehling & Robertson, Inc.

Baltimore Development Corporation (BDC)

3. \$ 31,617.00 22 nd EDF	9910-904115-9600 Constr. Res. Westside Init.	9910-905825-9603 West Side Downtown
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This transfer will provide additional funding for the Department of General Services Civil and Structural Engineering Division to examine and provide repair services for the stabilization of a collapsed roof at the property known as 103 W. Lexington Street. Repair services include the development of a plan to rebuild the roof and make the structure safe for occupancy.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC</u> - cont'd		
4. \$ 42,436.19 M&CC	9911-903859-9600 Constr. Res. BDC Econ. Dev.	9910-905852-9601 Econ. Dev. Incen.
4,278.30 M&CC	9910-904115-9600 Constr. Res. West Side Init.	9910-905825-9603 West Side Downtown
7,090.63 M&CC	9910-904982-9600 Constr. Res. Coml. Revit. Prgm.	9910-902879-9601 Coml. Revital.
407.82 M&CC	9910-905575-9600 Constr. Res. E. Balto. Ind. & Coml. Dev.	9910-906575-9601 E. Balto. Ind. & Coml. Dev.
1,400.56 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
17,556.42 22 nd EDF	9910-904982-9600 Constr. Res. Coml. Revital. Prgm.	9910-902879-9601 Coml. Revital.
5,150.00 22 nd EDF	9910-904115-9600 Constr. Res. West Side Init.	9910-905825-9603 West Side Downtown

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>BDC</u> - cont'd		
1,300.00	9910-905575-9600	9910-906575-9601
<u>22nd EDF</u>	Constr. Res.	E. Balto. Ind. &
	E. Balto. Ind. &	Coml. Dev.
	Coml. Dev.	
\$ 79,619.92		

This transfer will provide funds to reimburse the Baltimore Development Corporation for eligible capital expenses for the month ending June 30, 2010.

Department of General Services

5. \$ 88,467.23	9916-901830-9194	9916-902830-9197
Gen. Fund	Reserve	Active
	68 th Street Dump	68 th Street Dump
	Site	Site
	Remediation	Remediation

This transfer will provide funds to cover costs associated with Task No. 10, BD08767 assigned to KCI Technologies (KCI) for engineering and environmental science services for the Energy Division and the Law Department for the 68th Street Sites project in accordance with the KCI's proposal dated June 15, 2010.

As a member of the 68th Street Sites Coalition (Coalition), the City is working jointly with over 20 property owners and waste contributors to develop a clean up plan for a number of contiguous properties located in the Rosedale area of Baltimore City/Baltimore County. The Coalition is now in the process of establishing allocation of the project costs among the Coalition members. Both the Energy Division and the Law Department are in need of engineering and environmental science support to ensure that the City's costs are minimized. The KCI will provide expertise in EPA CERCLA requirements, risk assessments, review of environmental studies and documents and cost allocation analysis, as needed.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>		
6. \$ 30,000.00	9938-902747-9475	
State	Reserve	
	Athletic Courts and	
	Fields Renovation	
	FY08	
\$ 10,000.00	9938-902747-9475	
Rec. & Parks	Reserve	
24 th Series	Athletic Courts and	
	Fields Renovation	
	FY08	
<u> \$ 40,000.00</u>	-----	9938-901747-9474
		Active
		Athletic Courts and
		Fields Renovation
		FY08

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task No. 13 assigned to Rummel, Klepper & Kahl, LLP and to reconcile the account's deficit.

7. \$ 21,000.00	9938-907788-9475	9938-901788-9474
Rec. & Parks	Reserve	Active
25 th Series	Jones Falls Trail	Jones Falls Trail
	Enhancement	Enhancement

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1065, Task No. 21 assigned to Mahan Rykiel Associates, Inc.

MINUTES

DHCD/BHS

3. **HEALTH, EDUCATION, ADVOCACY, LIFE, INC. \$132,954.00**

Account: 4000-496211-3570-591431-603051

The organization will provide case management and support services to six families (women with children), assist clients residing in scattered site apartments and provide aftercare and follow-up services to address their ongoing needs. The period of the agreement is August 1, 2010 through July 31, 2011.

MWBOO GRANTED A WAIVER.

4. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION, \$ 33,524.00
INC. (GEDCO)**

Account: 4000-496211-3570-591450-603051

The organization will hire one FTE Case Manager to provide case management services to 30 individuals, with HIV/AIDS who are housed in Shelter Plus Care housing units or are currently homeless. The period of the agreement is August 1, 2010 through July 31, 2011.

MWBOO GRANTED A WAIVER.

5. **ASSOCIATED CATHOLIC CHARITIES, INC. \$ 14,649.00**

Account: 5000-525111-3570-333751-603051

The organization will hire a Case Manager to provide services to approximately 14 residents of the Holden Hall Single Room Occupancy located at 761 West Hamburg Street. Services will include, but not be limited to assisting residents to make a successful transition from homelessness.

MINUTES

DHCD/BHS - cont'd

6. **GOVANS ECUMENICAL DEVELOPMENT CORPORATION, INC. (GEDCO)** \$ 50,131.00

Account: 5000-525111-3570-333750-603051

The organization will provide linkage services and advocacy counseling for a minimum of six months to individuals moving from homelessness to housing that are residing at Harford House Single Room Occupancy (SRO), located at 1517 E. North Avenue and Micah House SRO located at 5207 York Road. Services will be provided to approximately 59 men and women at any given point in time.

MWBOO GRANTED A WAIVER.

7. **HARFORD COUNTY HOUSING AGENCY** \$167,650.00

Account: 4000-490810-3570-268276-603051

The organization will provide housing assistance to eligible Harford County residents living in the Baltimore Metropolitan Statistical Area. Services will include, administering tenant-based rental assistance, contracting with individual property owners to participate in the HOPWA program in order to provide 18 housing units to eligible program participants.

MWBOO GRANTED A WAIVER.

8. **MANNA HOUSE, INC.** \$ 90,000.00

Account: 4000-492911-8930-333620-603051

The organization operates a drop-in center located at 435 E. 25th Street, Monday through Friday from 8:30 a.m. to 4:00 p.m. and will provide 25-day shelter units to homeless individuals and/or families in Baltimore City.

MWBOO GRANTED A WAIVER.

MINUTES

DHCD/BHS - cont'd

9. **ASSOCIATED CATHOLIC CHARITIES, INC. (ACC)** \$ 34,424.00

Account: 5000-529111-3572-333703-603051

The ACC will provide 14 transitional shelter beds for homeless, mentally ill women in Baltimore City at My Sister's Place Lodge, located at 111 W. Mulberry Street. Under the terms of this agreement, the funds will be used to offset the operating costs of the transitional facility. These costs include, but will not be limited to insurance, utilities, referrals for services, and an off-site staff to provide a clean and safe environment.

MWBOO GRANTED A WAIVER.

10. **PUBLIC JUSTICE CENTER, INC.** \$ 22,750.00

Account: 5000-523111-8930-333739-603051

The Public Justice Center, Inc. will oversee and operate a Tenant Advocacy Project and provide legal services and tenant's rights training to poor tenants and tenant organizations. These services will prevent unnecessary or unjust evictions and homelessness.

11. **WOMEN ACCEPTING RESPONSIBILITY, INC. (WAR)** \$ 48,831.00

Account: 4000-496211-3570-591447-603051

The organization will provide support services to more than eight women throughout the year, who are disabled due to substance abuse and/or HIV/AIDS and their children. The period of the agreement is August 1, 2010 through July 31, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

DHCD/BHS - cont'd

12. **ST. VINCENT DE PAUL** **\$ 26,948.00**

Account: 5000-523111-3570-333729-603051

The organization will provide outreach services to approximately 28 chronically homeless men and women. Services will include assisting them in accessing and maintaining housing and supportive services, emergency services, counseling, crisis-intervention, housing placement, eviction prevention, and linkages to health services, legal services, and mental health services.

MWBOO GRANTED A WAIVER.

13. **WOMEN'S HOUSING COALITION, INC.** **\$ 6,010.00**

Account: 5000-525111-3570-333735-603051

The organization will provide services to approximately nine families of the Susanna Wesley House located at 607-609 Park Avenue. Services will include, but not be limited to assessing client's needs and abilities, assisting clients in developing individualized goals and action plans, case management, health care screening, and referrals.

14. **FUSION PARTNERSHIP, INC.** **\$100,000.00**

Accounts: 4000-492911-8940-333654-603051
5000-529111-3570-333754-603051

The organization operates the Help On the Streets project. The project will serve approximately 350 women in jail who upon release are at imminent risk of becoming homeless and homeless women on the street currently involved in illicit and HIV risk behaviors. Outreach, education referrals, and case management services will be provided to women cycling between pretrial detention and homelessness.

MWBOO GRANTED A WAIVER.

MINUTES

DHCD/BHS - cont'd

15. **MOVEABLE FEAST, INC.** **\$227,084.00**

Account: 4000-490811-3573-333670-603051

The organization will operate and oversee the People on the Move program. The primary purpose of the program is to provide employment opportunities to individuals with HIV/AIDS. The individuals will gain expertise in driving passenger vans, obtain a passenger for hire license, and an employment reference.

MWBOO GRANTED A WAIVER.

The agreements are late because of a delay at the administrative level.

AMENDMENT NO. 1 TO GRANT AGREEMENTS

16. **CAROLINE FRIESS CENTER, INC.** **\$ 5,200.00**

Supplemental financial support for nursing instruction	801.00
Clinical internship supervision	1,690.00
Textbooks and supplies	1,400.00
Criminal background checks	64.00
Utilities	1,245.00

Account: 5000-585210-5750-649873-603051

MINUTES

DHCD/BHS - cont'd

On December 9, 2009, the Board approved the original agreement in the amount of \$120,000.00. The period of the agreement is October 1, 2009 through September 30, 2010 to provide funding for workshops and classes for women who are Baltimore City residents who live below 200% of the poverty level. In addition, the agreement provided funding for, among other items, a pharmacy instructor, a nursing instructor, a CPR instructor and clinical internship supervisors.

This amendment no. 1 to the agreement will allow the funding to be shifted from 1) the Pharmacy Instructor to the Nursing Instructor, because a pending grant from the Office of Economic Development will fund the cost of the Pharmacy Instructor; and 2) shift funding from CPR instruction to the Clinical Internship Supervisors, as CPR instruction costs are expected to be lower than anticipated. This amendment no. 1 will also add \$5,200.00 to allow for the unanticipated demands for the program. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED (EXCEPT ITEM NO. 7) AND HAD NO OBJECTION.

17. **HOUSE OF RUTH MARYLAND, INC. \$0.00**

Account: 5000-

On July 14, 2010, The Board approved the original agreement with the House of Ruth Maryland, Inc., in the amount of \$196,172.00, to provide shelter and support services to homeless individuals in Baltimore City. The contract was funded by Emergency Transitional Housing and Services and Homeless Women Crisis Shelter Program funds. Under the terms of this amendment no. 1 to the agreement, the Emergency and Transitional Housing and Services funds will be removed from the funding source for this agreement because all funding will be from the Homeless Women Crisis

MINUTES

DHCD/BHS - cont'd

Shelter Program grant. All other terms and conditions of the original agreement remain unchanged.

MWBOO GRANTED A WAIVER.

AUDITS NOTED THIS AMENDMENT.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements and amendment no. 1 to grant agreements.

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the following local government resolutions.

The following organizations are applying to the State of Maryland's Community Investment Tax Credit Program (CITCP) or the State of Maryland's Neighborhood BusinessWorks Program (NBWP). A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. HABITAT FOR HUMANITY OF THE CHESAPEAKE	\$ 50,000.00 CITCP

The Habitat for Humanity of the Chesapeake proposes a City Wide Housing Revitalization Project. This project will rehabilitate 33 previously vacant houses and build new homes on vacant lots in partnership with families who will purchase the habitat homes. The areas will be Brooklyn/Curtis Bay, East Baltimore, Washington Village and 3 homes in Anne Arundel County.

The Habitat for Humanity of the Chesapeake's mission as a non-profit Christian ministry is to work with people from all faiths and walks of life to build and renovate decent houses for affordable homeownership throughout the Baltimore region. The goal is to create affordable homeownership opportunities for families in need while also creating self-sustaining homeowner communities.

MINUTES

DHCD - cont'd

2. **YOUNG AUDIENCES OF MARYLAND, INC.** **\$ 36,000.00**
CITCP

The Young Audiences of Maryland, Inc. proposes the Access for All Initiative Project. This project will increase access for Baltimore City students and teachers to the Young Audiences' curriculum enhancing arts education programs. Young Audiences will provide underserved Baltimore City schools with music, dance, visual arts and theatre experiences. This will include Assembly Programs, Workshops, Artist-in-Residence Programs, Individually Designed Art Packages and Professional Development for Educators.

The funds will enable Young Audiences to continue to enhance the internal capacity of the organization, so that it can better assist schools in harnessing the power of the arts to better meet the educational and social needs of Baltimore City's youth.

3. **E&G HOLDINGS, LLC AND IMPERO FOODS** **\$180,000.00**
INC. **NBWP**

E&G Holdings, LLC and Impero Foods, Inc. will utilize the funds for the 120 S. Janney Street Refinance Project. The funds will be used to refinance a June 2008 M&T Bank loan for the property at 120 S. Janney Street. The funds will be used for the purchase of the building in order to expand a food distribution business in Kresson.

In 2008, the warehouse space next door at 120 S. Janney Street was put on the market for sale. These two properties are connected to each other, which enabled Impero Foods, Inc. to expand into this additional 16,000 foot space. The property is held under a different business entity, E&G Holdings, LLC that was created for the sole purpose of the acquisition of this property. This is the businesses' third location.

MINUTES

DHCD - cont'd

The property was sold and transferred to E&G Holdings, LLC in August 2008. At that time, Impero Foods, Inc. moved in and began operating. Impero Foods, Inc. impacted the neighborhood by not allowing 120 S. Janney Street to become another vacant property in Baltimore City. By participating in the refinance of this transaction, the program and funding will assist in sustaining jobs and a business.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned local government resolutions.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the properties located at 1200, 1202 and 1204 Edmondson Avenue by gift from Jin Pyo Hong, et al. owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$1,800.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Jin Pyo Hong, et al., will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1200, 1202 and 1204 Edmondson Avenue are itemized as follows:

Cumulative Real Property Taxes 1997-2011
1200 Edmondson Avenue

Total Taxes	\$ 591.55
Interest/Penalties	305.93
Other	225.22
Tax Sale Interest	106,372.72
Miscellaneous Bills	1,911.85
Metered Water (Tax Sale)	0.00
Rental Registration	<u>0.00</u>
Total Municipal Liens	\$109,407.27

MINUTES

DHCD - cont'd

Cumulative Real Property Taxes 1997-2011
1202 Edmondson Avenue

Total Taxes	\$ 591.79
Interest/Penalties	305.93
Other	237.60
Tax Sale Interest	106,372.72
Miscellaneous Bills	536.77
Metered Water (Tax Sale)	0.00
Rental Registration	<u>0.00</u>
 Total Municipal Liens	 \$108,044.81

Cumulative Real Property Taxes 1999-2003, 2010
1204 Edmondson Avenue

Total Taxes	\$ 200.83
Interest/Penalties	108.69
Other	146.56
Tax Sale Interest	105,777.24
Miscellaneous Bills	320.00
Metered Water (Tax Sale)	0.00
Rental Registration	<u>0.00</u>
 Total Municipal Liens	 \$106,553.32

UPON MOTION duly made and seconded, the Board approved the acquisition of the properties located at 1200, 1202 and 1204 Edmondson Avenue by gift from Jin Pyo Hong, et al.

MINUTES

Department of Housing and - Head Start Grant Award Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Head Start grant award agreement with the United States Department of Health and Human Services, Administration for Children and Families. The period of the grant award is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$32,889,004.00 - 4000-486311-6051-452200-603051

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds will be used to support Head Start and Early Head Start services to 3,419 preschool age children and 184 infants, toddlers, and pregnant women in Baltimore City.

The Head Start grant award agreement is late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Head Start grant award agreement with the United States Department of Health and Human Services, Administration for Children and Families.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with KCI Technologies, Inc, Project 1121, On-Call Environmental Services for Hazardous Waste Handling. The period of the agreement is effective upon Board approval for four years or until the upset limit is reached, whichever occurs first. There is one 1-year renewal option.

AMOUNT OF MONEY AND SOURCE:

\$800,000.00 - on a task by task basis

BACKGROUND/EXPLANATION:

The Construction and Demolition Section of the Department is responsible for razing condemned residential and commercial buildings that are included in the City's blight elimination and emergency demolition programs. Demolitions are also required for site clearance for new development within the City. For certain structures it is necessary to conduct Environmental Site Assessments (ESA) and Pre-demolition Hazardous Material Surveys before demolition begins. The surveys require identification of hazardous materials such as asbestos, PCB ballasts, mercury-containing items and other regulated materials that need to be properly removed prior to demolition. The consultant will provide these and other engineering services.

The consultant was approved by the Architectural and Engineering Awards Commission.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The consultant will comply with MBE goals of 27% and WBE goals of 9%, respectively.

MBE: Tidewater, Inc.	18%
Envirosystems, Inc.	9%

WBE: Bay Associates Environmental, Inc.	9%
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MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.

(FILE NO. 56533)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with KCI Technologies, Inc, Project 1121, On-Call Environmental Services for Hazardous Waste Handling.

MINUTES

Law Department - Claim Settlement

The Board is requested to approve and authorize execution of the release and settlement agreement for the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. James Driver v. Officer Lawrence Smith \$30,000.00

Account: - 1001-000000-2000-195500-603070

UPON MOTION duly made and seconded, the Board approved and authorized execution of the release and settlement agreement for the aforementioned claim.

MINUTES

EXTRA WORK ORDERS

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UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following page:

3160

All of the EWOs have been reviewed and approved

by the Department of Audits, CORC, and MWBOO,

unless otherwise indicated.

The Mayor **ABSTAINED** on item no. 4.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>
<u>Department of Transportation</u>				
1. EWO #006, \$ 62,692.40 - TR 05312, Lombard Street Resurfacing from MLK Blvd. to President St.				
\$ 1,657,500.00	\$ 370,316.76	Machado Construction Co., Inc.	-	-
2. EWO #004, \$ 38,609.50 - TR 02394, Rehabilitation of Park Heights from Northern Parkway to Garrison Avenue				
\$ 1,472,651.00	\$ 61,977.34	M. Luis Construction Co., Inc.	60	-
3. EWO #011, \$ 0.00 - TR 04311, Pennington Avenue Bascule Bridge Rehabilitation				
\$14,530,627.00	\$10,032,667.52	Cianbro Corporation	562	-
<u>Department of General Services</u>				
4. EWO #008, \$ 26,562.30 - PB 06816, Convention Center Roof Terrace Renovation				
\$ 1,969,247.00	\$ 119,004.83	National Roofing Co., Inc.	0 days	85%

MINUTES

Office of the City Council - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the University of Maryland Foundation, acting on behalf of the Shriver Peaceworker Program.

AMOUNT OF MONEY AND SOURCE:

\$9,000.00 - 1001-00000-1000-106300-601029

BACKGROUND/EXPLANATION:

Under the agreement between the City and the University of Maryland Foundation, the City will reimburse the Foundation directly for the Peaceworker Fellow assigned to assist Councilman James B. Kraft.

The Peaceworker Fellow will work 20 hours a week and act as a legislative intern for Councilman Kraft. The Peaceworker Fellow will perform legislative research, provide constituent services, provide policy analysis, attend meetings of the City Council, Council Committees and neighborhood groups, and perform other similar tasks, as requested by Councilman Kraft.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the University of Maryland Foundation, acting on behalf of the Shriver Peaceworker Program. The President **ABSTAINED**.

MINUTES

PERSONNEL MATTER

* * * * *

UPON MOTION duly made and seconded,
the Board approved the Personnel matter
listed on the following page:

3163

The Personnel matter has been approved
by the EXPENDITURE CONTROL COMMITTEE.

MINUTES

PERSONNEL

Health Department

Create the following position:

00015 - Administrative Assistant
Grade 940 (\$55,200.00 - \$67,000.00)
Job No. to be assigned by BBMR

Cost: \$64,824.00 - 1001-000000-3001-262200-601001

MINUTES

Mayor's Office of - Agreements and Amendments
Employment Development (MOED) to Agreements

The Board is requested to approve and authorize execution of the various agreements and amendments to agreements. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

AGREEMENTS

1. **BALTIMORE CITY COMMUNITY COLLEGE** **\$ 5,000.00**

Account: 1001-000000-6331-474505-603051

The organization will provide computer-aided instruction leading to a Griggs International Academy Diploma for 12 participants using the NOVEL instructional program. The period of the agreement is September 1, 2010 through April 30, 2010.

2. **BALTIMORE CITY COMMUNITY COLLEGE** **\$ 50,000.00**

Account: 1001-000000-6331-477015-603051

The MOED requires the services of a service provider to effectively plan, manage and administer skills training in the areas of Multi Skilled Nursing Assistants and other entry level healthcare positions. The services will be developed for eligible youth who participate in the City's initiative known as the Youth Opportunity System. The period of the agreement is September 1, 2010 through April 30, 2011.

The agreements are late because of the extended negotiation process.

MINUTES

MOED - cont'd

3. **HOUSING AUTHORITY OF BALTIMORE CITY** **\$262,045.00**
(HABC)

Account: 4000-806411-6313-688500-603051

Under this agreement, MOED will secure the services of the HABC to recruit at least 50 Baltimore City youth and young adults ages 16 to 21 years old who are economically disadvantaged, at risk and do not live in the empowerment zone.

After recruitment, the HABC will provide specific occupational skills training and/or apprenticeships leading to certifications. Job placement and job retention services will also be provided.

4. **GOODWILL INDUSTRIES OF THE CHESAPEAKE,** **\$300,000.00**
INC.

Account: 4000-806411-6313-491505-603051

The organization will recruit at least 60 Baltimore City youth and young adults ages 16 to 21 years old who are eligible under the Workforce Investment Act to prepare and/or transition these youth to employment and/or post secondary training in the retail industry career path. Job placement and job retention services will also be provided.

The agreements are late because of the late submittal of information by the vendor that was necessary to complete the agreement.

AMENDMENTS TO AGREEMENTS

5. **THE CAROLINE FRIESS CENTER, INC.** **\$ 34,468.00**

Account: 5000-585210-5750-649886-603051

On January 13, 2010, the Board approved the original agreement for the period of January 5, 2010 through January 4, 2011, in the amount of \$70,000.00. Under the terms of

MINUTES

MOED - cont'd

This amendment to the agreement will increase the number of trainees, increase the amount of the agreement by \$38,888.00, for a total award of \$169,688.00, and extend the period of the agreement through January 31, 2011. All other terms and conditions of the original agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NO. 3) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned agreements and amendments to agreements. The President **ABSTAINED**.

MINUTES

Department of Finance - Revised AM Policy 306-1

ACTION REQUESTED OF B/E:

The Board is requested to approve the revised Administrative Manual policy on Surplus Property Disposal, AM-306-1.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The revised policy for Surplus Property Disposal contains two key changes: 1) an updated process description to better reflect current practice, and 2) a change to the split of surplus proceeds between agency and Purchases from 80/20 to 50/50.

1. The Surplus Property Unit within the Bureau of Purchases is tasked with surveying, acquiring, and disposing of surplus City property (excluding real estate). Historically, the Unit had relied heavily on each agency to survey and report on their surplus property. However, beginning in Fiscal Year 2010, the Unit began more aggressively seeking out surplus property as a revenue generating opportunity to support its operations. This change updates the policy to better reflect current practice.
2. The current policy requires proceeds from any sale of surplus property to be on a cost-sharing basis of 80/20 between the agency and Purchases. However, the 20% Purchases' share was intended as an administrative fee and is thus outdated given the new responsibilities of the Surplus Property Unit.

UPON MOTION duly made and seconded, the Board approved the revised Administrative Manual policy on Surplus Property Disposal, AM-306-1.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
1. Glenn H. Goldberg ½ interest; Ronnie Marc Goldberg, Trustee of The Ronnie Marc Goldberg Revocable Trust, ½ interest	917 N. Duncan St.	G/R \$48.00	\$ 440.00
2. Glenn H. Goldberg ½ interest; Ronnie Marc Goldberg, Trustee of The Ronnie Marc Goldberg Revocable Trust, ½ interest	1001 N. Castle St.	G/R \$30.00	\$ 275.00
3. Joseph R. Gladden, Jr. and Jeanette Gladden	1713 E. Preston St.	L/H	\$22,625.00
4. Jeanette Gladden and Joseph R. Gladden, 3 rd	1709 E. Preston St.	L/H	\$29,183.00
5. Eutaw Place, LLC	905 N. Duncan St.	G/R \$36.00	\$ 240.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Phase 2 Project.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development - Options</u>			
6. Glenn H. Goldberg, 25% interest; Glenn H. Goldberg, Trustee for Jared Goldberg, 10% interest; Glenn H. Goldberg, Trustee for Cameron Goldberg, 10% interest; Glenn H. Goldberg, Trustee for Tyler Goldberg, 10% interest; Ronnie Marc Goldberg, 25% interest; Ronnie Marc Goldberg, Trustee for Rachael Goldberg, 10% interest; Ronnie Marc Goldberg, Trustee for Lance Goldberg, 10% interest	2200 Eager St. \$60.00	G/R	\$ 550.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Phase 2 Project.

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**Department of Housing and Community Development - Condemnation

7.	Malcom's Three Sons, LLC	2014 Ashland Ave.	Sub-G/R \$120.00	\$ 520.00
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Funds are available in Account No. 9910-907420-9588-900000-704049, EBDI Project, Phase II.

The Board is requested to approve acquisition of the ground rent interest by condemnation, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

(FILE NO. 56017)

Department of Law - Payment of Settlement

8.	Varun K. Chawla and Shawn Garrison (previous owners)	932 N. Chester St.	F/S	\$22,000.00
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On September 30, 2009, the Board approved the acquisition of the fee simple interest in 932 N. Chester Street for the amount of \$28,000.00 by condemnation. These funds were not withdrawn. The previous owners demanded \$85,000.00 and filed a counterclaim for damages in the amount of \$150,000.00. The parties were unable to settle the action. However, through mediation by the Hon. Joseph H.H. Kaplan, retired judge, the parties were able to settle the suit for \$50,000.00 or an additional \$22,000.00. Therefore, the Board is requested to approve a payment of settlement in the Circuit Court for Baltimore City.

Funds are available in Account No. 9910-906416-9588-900000-704040.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:Department of Law - Payment of Settlement & Property Conveyance

9. Adopt-A-Block, Inc. Block 1142A-Lot 001, F/S \$22,000.00
 (previous owner) & 042, Johnston and two
 Square Project properties;
 908 E. Biddle St.
 910 E. Biddle St.

On November 18, 2009, the Board approved the acquisition of the fee simple interest in Lots 001 and 042 of City Block 1142A in the Johnston Square Project area for the amount of \$15,000.00 and \$13,000.00, respectively, for a total of \$28,000.00. The acquisition valuations of the two properties were based on the valuations of independent appraisers. The parties agreed to consolidate the condemnation cases and negotiated to resolve them both for a total of \$34,000.00.

However, instead of payment of the full amount, the City has agreed to pay the former owner \$22,000.00, less any outstanding municipal liens due to the City. In addition, the City will convey to the former owner, in fee simple, all of the City's right, title, and interest in the improved properties known as 908 E. Biddle St. and 910 E. Biddle St. These properties were appraised for \$12,000.00 collectively, and the properties are free of any liens and encumbrances. Pending Board approval, the City will prepare deeds of conveyance, and will be responsible for all costs for recording the deeds.

Funds are available in Account No. 9910-904714-9588-900000-704040.

UPON MOTION duly made and seconded, the Board approved the options, condemnation, payment of settlements, and property release.

MINUTES

Department of Real Estate - Deed of Merger

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a deed of merger with 25 East Cross Street Properties, LLC, for the sale of a \$26.32 irredeemable ground rent.

AMOUNT OF MONEY AND SOURCE:

\$658.00

BACKGROUND/EXPLANATION:

The property owner, 25 E. Cross Street Properties, LLC will purchase the \$26.32 irredeemable ground rent to consolidate with their adjoining property at 25 E. Cross Street. In order to consolidate these properties, the owners must have fee simple ownership of both properties. The sale of the ground rent interest will allow the owner to consolidate these into one.

The sale of this \$26.32 irredeemable ground rent was authorized by means of Sales Ordinance No. 10-355, approved on August 10, 2010.

(FILE NO. 56664)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the deed of merger with 25 East Cross Street Properties, LLC, for the sale of a \$26.32 irredeemable ground rent.

MINUTES

Department of Real Estate - Option and Assignment
of Option Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an option to purchase the fee simple interest in Block 6990, Lots 1-7 and Block 6991, Lots 1-26 in Baltimore City, Maryland. These properties are located in the St. Helena area of Baltimore City and are bounded by the Conrail right-of-way and Ralls Avenue, Riverview Avenue and the eastern City boundary line.

The Board is also requested to approve and authorize execution of the assignment of option agreement with Baltimore County, Maryland, Assignee, for the properties known as Block 6990, Lots 1-7 and Block 6991, Lots 1-26.

AMOUNT OF MONEY AND SOURCE:

\$1,020,000.00 - (assigned to Baltimore County)

BACKGROUND/EXPLANATION:

The City has been assisting Baltimore County with development of a new park on the eastern City/County line that will be known as Dundalk Heritage Park Trail. A portion of the park will extend into Baltimore City. As a result of this extension, the privately owned properties known as Block 6990, Lots 1-7 and Block 6991, Lots 1-26 need to be acquired for this park development. The City assisted Baltimore County with this acquisition because the County does not have condemnation authority in the City. Baltimore County will be responsible for all costs associated with the acquisition of these 33 properties. The owner of the properties has signed the acquisition option in the amount of \$1,020,000.00.

The acquisition option allows the City to assign all of its rights, liabilities, duties, titles, and interest in the option to another party. The assignment of the option will require Baltimore County to be responsible for the properties.

MINUTES

Dept. of Real Estate - cont'd

This development will be beneficial to both City and County residents. The development will include an extension of Center Place from the historic Dundalk Village Center to Broening Highway in the City. This road will link the City, the Port and Dundalk.

(FILE NO. 57189)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the option to purchase the fee simple interest in Block 6990, Lots 1-7 and Block 6991, Lots 1-26 in Baltimore City, Maryland. The Board also approved and authorized execution of the assignment of option agreement with Baltimore County, Maryland.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

1. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 77,550.00**

Account: 4000-423111-3140-307900-603051

The University of Maryland, Baltimore will conduct emergency preparedness training for Baltimore City Health Department staff to develop knowledge, skills and abilities required in emergency situations. Exercises are conducted to evaluate plans and procedures used during actual emergencies and identify the need for plan modification and/or additional training. When properly integrated, training and exercises produce a program that is designed to improve the delivery of emergency-disaster assistance.

The agreement is late because the signed agreements were received late from the provider.

MWBOO GRANTED A WAIVER.

2. **KOINONIA BAPTIST CHURCH, INC.** **\$ 15,000.00**

Account: 5000-530311-3040-278900-603051

The organization will follow and complete the work plan submitted in its grant application to the Department to conduct 750 unannounced tobacco retailer compliance checks. Two to four Youth Advocates will be hired to purchase tobacco products that are being sold illegally. Youth Advocates will be trained in collaboration with the University of Maryland School of Law, Tobacco Legal Resource Center, and the Baltimore City Health Department. Youth Advocates will be transported to pre-determined retail locations to meet the Tobacco Enforcement Officer and conduct the purchase.

The agreement is late because it was just completed.

MINUTES

Health Department - cont'd

3. **THE JOHNS HOPKINS UNIVERSITY** **\$ 45,037.00**

Account: 4000-427710-3040-278120-603051

The University will provide in-clinic Client Advocates who will provide non-medical case management and are available to support patient adherence and continuity of care. The Client Advocates at each clinic will help coordinate scheduling of and triage patient's visits among all team members, identify patient resource barriers, link patients with case management and psychotherapy and other supportive services when needed. The period of the agreement is March 1, 2010 through February 28, 2011.

MWBOO GRANTED A WAIVER.

4. **THE JOHNS HOPKINS UNIVERSITY** **\$659,804.00**

Account: 4000-427710-3040-278110-603051

The University will provide primary medical care for HIV infected persons under the direction of on-site staff physicians and the Medical Director of the Early Intervention Initiative program. Services will include the diagnosis and treatment of sexually transmitted diseases, HIV counseling and testing, counseling on risk reduction behavior and prevention of HIV positives. The period of the agreement is March 1, 2010 through February 28, 2011.

MWBOO GRANTED A WAIVER.

The agreements are late because the requests were received late in the grant year.

5. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC.** **\$590,000.00**
(BSAS)

Account: 5000-531111-3070-518500-603051

BSAS, as the recognized substance abuse authority for Baltimore City, will select providers for treatment services for a selected population of criminal offenders in

MINUTESHealth Dept. - cont'd

the Intensive Outpatient Substance Abuse Treatment Program. BSAS will oversee the Central Intake and Referral Management Information System and the Substance Abuse Management System, provide training to the providers, as needed, and technical assistance to ensure the validity of the data reported.

MWBOO GRANTED A WAIVER.RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)

- | | | | |
|----|--|-----------|-------------|
| 6. | THE CENTER OF MORE ABUNDANT LIFE,
INC./ABUNDANT LIFE TOWERS I | \$ | 0.00 |
|----|--|-----------|-------------|

The above-listed organization will serve as volunteer station for the RSVP at 3915 Callaway Avenue. The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department was awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over. The period of the agreement is April 1, 2010 through March 31, 2012.

The agreement is late because it was recently finalized.

SENIOR COMPANION PROGRAM

- | | | | |
|----|--|-----------|-------------|
| 7. | CANTON HARBOR HEALTHCARE CENTER, INC. | \$ | 0.00 |
|----|--|-----------|-------------|

The above-listed organization will serve as Volunteer Station for the Senior Companion Program. Through a grant from the Corporation for National and Community Services, the Department sponsors the Senior Companion Program. The grant pays for 100% of the cost of Senior Companions to volunteer to assist special needs clients who want to remain in their homes. While the senior companions are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreement is late because it was recently finalized.

MINUTES

Health Dept. - cont'd

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

- | | | | |
|----|--|----|------|
| 8. | THE JOHNS HOPKINS HOSPITAL/MARTIN LUTHER KING, JR. EARLY HEAD START PROGRAM | \$ | 0.00 |
| 9. | CITY OF BALTIMORE DEPARTMENT OF HUMAN RESOURCES/ADMINISTRATIVE OFFICE | \$ | 0.00 |

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreements are late because they were recently finalized.

CASE MONITOR SERVICES AGREEMENT

<u>Case Monitor Name</u>	<u>Rate of Pay per case/month</u>	<u>Amount</u>
10. ELAINE POMPEI, R.N.	\$55.00 - monitor \$85.00 per STEPS case	\$107,500.00
Accounts: 4000-426200-3110-538001-603018 (monitoring)		\$ 82,500.00
4000-426211-3022-268600-603018 (STEPS)		\$ 25,000.00

Ms. Pompei will provide case monitoring and Statewide Evaluation and Planning Services (STEPS) in Montgomery County.

MINUTES

Health Dept. - cont'd

The Maryland State Department of Health and Mental Hygiene (DHMH) is designated as the single State agency to administer all aspects of the Maryland Medical Assistance Program. The Health Department has an agreement with the DHMH to participate in the program as the case monitoring agency and to contract with Case Monitors who will supervise personal care services to eligible recipients.

The Case Monitor will exercise independent professional judgment and carry professional liability insurance. Each case monitor will be an independent contractor and not an employee of the City. The period of the case monitoring agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

The Case Monitors will be responsible for establishing a plan of personal care for each eligible recipient assigned to him/her in Montgomery County. They will make home visits at least once every 60 days, maintain clinical records, consult with each client's personal physician and other providers in order to develop a care plan, and perform other related duties.

The maximum number of cases per individual case monitor at any time is 75, unless a waiver is received.

The agreement is late because the Department recently received the FY'11 budget account numbers for this program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED (EXCEPT ITEM NOS. 6-9) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various aforementioned agreements.

The Mayor **ABSTAINED** on item nos. 3, 4, 5, and 8.

MINUTES

Health Department - Revised Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a revised grant award agreement with the Department of Health and Human Services Centers for Disease Control and Prevention, National Centers for HIV, Viral Hepatitis, STDs and TB Prevention (CDC).

AMOUNT OF MONEY AND SOURCE:

\$46,015.00 - 4000-422110-3030-272400-404001

BACKGROUND/EXPLANATION:

On January 13, 2010, the Board approved the original grant award agreement with the CDC, in the amount of \$414,140.00, for the period of January 1, 2010 through December 31, 2010.

This revised grant award agreement, in the amount of \$46,015.00, will increase the funding to allow the Department to continue to support the City's TB control efforts, provide medical care and treatment for active and latent TB patients, and to conduct contact investigations. The funds will also be used for staff, radiology services, and clinician salaries. This increase makes the total contract award \$460,155.00. All other terms and conditions of the original grant award agreement remain unchanged.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the revised grant award agreement with the Department of Health and Human Services Centers for Disease Control and Prevention, National Centers for HIV, Viral Hepatitis, STDs and TB Prevention.

MINUTES

Baltimore Development - Relocation Payment
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve the relocation payment to Yong C. Kim Et al and Yong O. An dba/Linden Deli from 890 Linden Avenue to 897-899 N. Howard Street.

AMOUNT OF MONEY AND SOURCE:

\$685,681.00 - 9910-905826-9603

BACKGROUND/EXPLANATION:

On October 30, 2008 a Notice of Relocation Eligibility Assistance was sent to the business owners, subsequent to the City's offer on October 22, 2008 to purchase the 890 Linden Avenue property in which Linden Deli was a tenant, in accordance with Ordinance 04-811.

This is the first claim for the cost of relocating Yong C. Kim Etal and Yong O. An dba/Linden Deli. A second claim for expenses such as, but not limited to, stationery, signage, advertising, and telecommunications reconnections will be submitted when the invoices for such items are received.

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$685,681.00	9910-904115-9600	9910-905826-9603
22 nd EDF	Constr. Res. West Side Initiative	West Side Relocation

This transfer will provide funds for payment of business relocation expenses to Yong C. Kim Et al and Yong O. An dba/Linden Deli from 890 Linden Avenue which is in association with the Westside redevelopment project in accordance with the Market Center Urban Renewal Plan. This funding will provide assistance to Linden Deli in the construction of a new restaurant/commercial kitchen, relocate business equipment and provide architectural services.

(FILE NO. 57168)

UPON MOTION duly made and seconded, the Board approved the relocation payment to Yong C. Kim Et al. and Yong O. An dba/Linden Deli from 890 Linden Avenue to 897-899 N. Howard Street. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

1. CLEANING AND SURFACE

RESTORATIONS OF MARYLAND, LLC	\$15,000.00	Low Bid
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Solicitation No. B50001582 - Steam Cleaning of Granite Walls - Baltimore Convention Center - Req. No. R550723
2. KOLS CONTAINER, INC.

	\$12,780.24	Low Bid
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Solicitation No. 07000 - Sampling Containers - Department of Public Works - Req. No. R556345
3. ROCHESTER SOFTWARE

ASSOCIATES, INC.	\$ 6,900.00	Sole Source
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Solicitation No. 08000 - Annual Printer Software Maintenance - Mayor's Office of Information Technology - Req. No. R552093

The vendor is the sole supplier of this proprietary software. The period of the award is August 18, 2010 through August 17, 2011.

4. EARTH VECTOR

SYSTEMS LLC	\$ 9,125.00	Low Bid
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Solicitation No. 07000 - Sampling Containers - Department of Transportation - Req. No. R555863
5. ARROWHEAD FORENSICS

	\$16,548.00	Sole Source
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Solicitation No. 08000 - Consumables for Mobile Lab Unit - Police Department - Req. No. R555755

The period of the award is September 1, 2010 through August 31, 2011.

6. AGILENT TECHNOLOGIES

	\$15,112.09	Sole Source
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Solicitation No. 08000 - Instrument Maintenance Items - Police Department - Req. No. R555101

The vendor is the sole supplier of maintenance and repair items for this equipment, which is already in use at the Police Department.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
7. C & D MECHANICAL SALES, INC.	\$ 7,485.00	Low Bid
Solicitation No. B50001620 - Flowserve Pumps - Department of Public Works - Req. No. R556303		
The period of the award is September 22, 2010 through September 21, 2011 with two one-year renewal options.		
8. MCGRAW-HILL COMPANIES	\$18,437.00	Selected Source
Solicitation No. 06000 - TABE Testing Materials - Mayor's Office of Employment Development - Req. No. R556493		
TABE (Testing for Adult Basic Education) items are materials that are compatible with existing equipment used for testing.		
9. G.E. RICHARDS GRAPHIC SUPPLY	\$10,000.00	Selected Source
Solicitation No. 06000 - Replacement Parts and Supplies for Bindery Presses - Department of Finance - Req. No. R555255		
The vendor has provided maintenance and service to various bindery machines for over 30 years. Their familiarity with the specific machinery in the print shop is invaluable due to the age and history of each machine. The vendor also provides supplies and parts for the Hamada Presses that must be compatible and interchangeable with the existing equipment. The period of the award is September 1, 2010 through August 31, 2011.		
10. L/B WATER SERVICE, INC.	\$24,462.20	Low Bid
Solicitation No. B50001613 - Mechanical Joint Valves with Access - Department of Public Works - Req. No. R555023		
11. MARTIN SUPPLY, INC.	\$18,000.00	Selected Source
Solicitation No. 06000 - Supplies for EPSON 9600 Plotter - Department of Finance - Req. No. R555596		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The vendor is the only vendor located in the Maryland area that is able to perform immediate service repairs on the Epson 9600 Plotter. The ultrachrome inks and other media are specifically manufactured to produce the highest print quality when used in conjunction with the plotter. The agency previously tested other brands of inks and medias, which resulted in a low quality product and dissatisfied customers. To ensure their quality standards, the agency requests to continue using the vendor as the provider of their supplies. The period of the award is September 1, 2010 through September 31, 2011.

12. MARYLAND TRANSIT

ADMINISTRATION	\$ 9,997.50	Sole Source
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Solicitation No. 08000 - MTA Bus Tokens - Department of Housing and Community Development - Req. No. R556730

The vendor is the sole supplier of bus tokens.

13. DELTA OMEGA COMMERCIAL

CLEANING, LLC	\$ 8,400.00	Ratification and Term Purchase Order
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Solicitation No. 06000 - Janitorial Services - Department of Housing and Community Development - Req. No. R512656

On June 17, 2009, the Board approved the initial award in the amount of \$8,400.00. The award contained the option to renew at the sole discretion of the City.

Due to an administrative error, B50001061 Janitorial Services expired on June 30, 2010 with three one-year renewals remaining. However, the vendor has continued to provide the service to meet the City's needs. It is requested that the expenditures from July 1, 2010 through September 15, 2010 be ratified and that a term purchase order be approved under the same terms and conditions as B50001061, including the remaining renewals.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 14. DELTA OMEGA COMMERCIAL
CLEANING, LLC | \$ 8,250.00 | Low Bid |
|---|-------------|---------|
- Solicitation No. 07000 - Janitorial Services - Mayor's Office of Employment Development - Req. No. R554323

The period of the award is September 15, 2010 to December 15, 2010.

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|--------------------------|-------------|-------------|
| 15. WEIR SPECIALTY PUMPS | \$ 7,468.00 | Sole Source |
|--------------------------|-------------|-------------|
- Solicitation No. 08000 - Weir Self Priming Pumps and Wemco CF Chopper Pumps - Department of Public Works - Req. No. R555147

The vendor is the sole source of these items.

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|--------------|-------------|-----------------|
| 16. FLOTTWEG | \$19,436.00 | Selected Source |
|--------------|-------------|-----------------|
- Solicitation No. 06000 - Allen Bradley Touch Screens and Configuration - Department of Public Works - Req. No. R550482

The vendor is the original designer of the centrifuge control system, including programming code for the Backriver Wastewater Treatment Plant and therefore best suited to properly configure the programming code required for the control system software of the replacement touch screens.

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|--------------------------------|-------------|-------------|
| 17. SMITH MICRO SOFTWARE, INC. | \$14,528.00 | Sole Source |
|--------------------------------|-------------|-------------|
- Solicitation No. 08000 - License/Service Maintenance for IPRoam Software - Police Department - Req. No. R556747

The vendor is the sole developer and producer of this software already in use at the Police Department, and the sole provider of this software maintenance and licensing services.

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|-----------------------|-------------|---------|
| 18. FISHER SCIENTIFIC | \$14,000.00 | Low Bid |
|-----------------------|-------------|---------|
- Solicitation No. B50001606 - Consumables for Trace Lab - Police Department - Req. No. R555033

The period of the award is September 1, 2010 through August 31, 2011.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
19. RENOLD, INC.	\$ 5,598.00	Sole Source
Solicitation No. 08000 - Control Rack Assembly Parts - Department of Public Works - Req. No. R556316		
The vendor is the sole authorized representative for supplying these OEM parts.		
20. KIDSMART SOFTWARE COMPANY	\$ 42,300.00	Sole Source
Solicitation No. 08000 - Software Licenses Renewal, Training and Support - Mayor's Office of Employment Development - Req. No. TBDL		

The vendor is the sole provider of this software that has been used by case managers for various youth programs in the Mayor's Office of Employment Development. The renewal of licenses along with the software training and support are necessary for continuity of the program.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
21. TRI BMS, LLC d/b/a R&M EQUIPMENT COMPANY	\$210,000.00	Sole Source
Solicitation No. 08000 - OEM Parts and Repairs for Muncie Pumps, Power Take Off Units and Valves - Department of General Services - Req. No. R547460		

The Board is requested to approve and authorize execution of an agreement with TRI BMS, LLC d/b/a R & M Equipment Company. The period of the agreement is effective upon Board approval for three years with the option to renew for two 1-year periods, at the sole discretion of the City.

The vendor is the manufacturer's sole distributor for the State of Maryland for these required parts.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57210)

22. PHOTOVAC INC.	\$ 69,818.00	Sole Source
Solicitation No. 08000 - Micro Flame Ionization Detector Meters - Fire Department - Req. No. R555818		

The vendor is the manufacturer and sole distributor of these Micro FID meters that have been adopted as a standard by the Baltimore Urban Area Security Initiative Hazmat Committee. These units are also in compliance with the standards set by the EPA and OSHA.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

23. CAPITAL MEDIA

LLC,	\$ 66,500.00	Selected Source
Solicitation No. 06000 - Radio Spot Purchase - Department of Transportation - Req. No. R555144		

The vendor is uniquely positioned to reach the target audience for DOT to inform the public of major construction delays associated with the Downtown Infrastructure Improvements Project.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

24. ENFORCEMENT TECHNOLOGY

INC.	\$ 45,971.00	Selected Source
Solicitation No. 06000 - Handheld Ticket Writers Maintenance and Software Update - Department of Transportation - Req. No. R551005		

The Board is requested to approve and authorize execution of an agreement with Enforcement Technology, Inc. a Division of Duncan Solutions. The period of the agreement is effective upon Board approval for one year with four 1-year renewal options at the sole discretion of the City.

The vendor is the sole provider of this proprietary software.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

25. SMITH AUTO

GLASS	\$ 75,000.00	Renewal
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Solicitation No. B50000002 - Vehicle Upholstery Service -
Department of General Services - P.O. No. P512787

On September 19, 2007, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$75,000.00 is for the period September 17, 2010 through September 16, 2011.

MWBOO GRANTED A WAIVER.

26. ROBNET, INC. \$ 35,000.00 Renewal

Solicitation No. B50000745 - Railroad Spikes - Department of
Public Works, Maintenance Division - Req. Nos. Various

On October 1, 2008, the Board approved the initial award in the amount of \$20,000.00. The award contained an option to renew at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$35,000.00 is for the period October 9, 2010 through October 8, 2011, with no renewal options remaining.

MWBOO GRANTED A WAIVER.

27. GTS-WELCO \$ 28,000.00 Renewal

Solicitation No. B50001220 - Provide Hydro Chloride & Nitrogen
Gas - Department of Public Works, Bureau of Water and
Wastewater - Req. Nos. R531772

On November 4, 2009, the Board approved the initial award in the amount of \$28,000.00. The award contained four 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$28,000.00 is for the period November 9, 2010 through November 8, 2011, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 28. ACME PAPER & SUPPLY
CO., INC. | \$ 10,000.00 | Renewal |
| Solicitation No. B50001136 - Paper and Soap Supplies for the
Baltimore Convention Center - Baltimore Convention Center -
Req. Nos. Various | | |

On September 16, 2009, the Board approved the initial award in the amount of \$52,562.50. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$10,000.00 is for the period September 15, 2010 through September 14, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

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|---|--------------|---------|
| 29. L/B WATER SERVICE,
INC. | \$175,000.00 | Renewal |
| Solicitation No. B50000696 - Mechanical Joint Ductile Iron
Pipe - Department of Public Works, Bureau of Water and
Wastewater - Req. No. R507573 | | |

On October 22, 2008, the Board approved the initial award in the amount of \$150,000.00. The award contained two 2-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$175,000.00 is for the period October 22, 2010 through October 21, 2012, with one 2-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 30. GARDEN STATE HIGHWAY
PRODUCTS, INC. | \$ 0.00 | Renewal |
| Solicitation No. B50001162 - Extruded Street Name Signs Blanks
- Agencies Various - Req. Nos. Various | | |

On September 16, 2009, the Board approved the initial award in the amount of \$35,700.00. The award contained four 1-year renewal options at the sole discretion of the City. This renewal is for the period October 1, 2010 through September 30, 2011.

MWBOO GRANTED A WAIVER.

- | | | |
|---|--------------|---------|
| 31. CITIZENS PHARMACY
SERVICES | \$ 24,206.00 | Renewal |
| Solicitation No. B500000691 - Gonorrhoea Medicine Packets -
Health Department - Req. No. R550914 | | |

On October 8, 2008, the Board approved the initial award in the amount of \$19,200.00. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$24,206.00 is for the period October 8, 2010 through October 7, 2011, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 32. ZENMAR POWER TOOL
& HOIST SYSTEMS | \$ 45,000.00 | Renewal |
|--|--------------|---------|
- Solicitation No. B50000850 - Repair of Air Operated Tools -
Department of Public Works, Bureau of Water and Wastewater -
Req. No. R534338

On December 10, 2008, the Board approved the initial award in the amount of \$20,000.00. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$45,000.00 is for the period December 1, 2010 through December 22, 2011, with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

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|---------------------------------------|--------------|---------|
| 33. ONCO DIAGNOSTIC
SERVICES, INC. | \$ 86,100.00 | Renewal |
|---------------------------------------|--------------|---------|
- Solicitation No. BP 06165 - Cytology Testing Services - Health
Department - Req. Nos. R555937 and R555753

On August 30, 2006, the Board approved the initial award in the amount of \$49,700.00. The award contained four 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This is the final renewal in the amount of \$86,100.00 is for the period October 1, 2010 through September 30, 2011.

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| 34. CITIZENS PHARMACY | \$ 36,820.00 | Renewal |
|-----------------------|--------------|---------|
- Solicitation No. B500001202 - Various Medications - Health
Department - P.O. No. P510390

On October 7, 2009, the Board approved the initial award in the amount of \$20,648.78. The award contained two 1-year renewal options at the sole discretion of the City. This renewal in the amount of \$36,820.00 is for the period September 15, 2010 through September 14, 2011, with one 1-year renewal remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 35. DELL MARKETING,
L.P. | \$135,329.94 | Cooperative Contract |
| State of Maryland Contract No.060B0400002 - Novell License and Maintenance - Police Department - Req. No. R556194 | | |

The State of Maryland competitively bid and awarded this contract to Dell Marketing, LLP. The vendor will provide maintenance services for the Novell Open Workgroup Suites, Group-wise Web Access/Messenger Maintenance, and Novell Cluster services for Netware 6.5 and OES Cluster Service Maintenance. The prices quoted are the lowest the City can obtain. The award is for the period September 1, 2010 through February 28, 2012.

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| 36. AIRGAS EAST, INC. | \$ 50,119.00 | Increase |
| Solicitation No. B50000999 - Medical Grade Oxygen - Fire Department - PO No. P508324 | | |

On May 6, 2009, the Board approved the initial award in the amount of \$50,000.00. The award contained three 2-year renewal options at the sole discretion of the City. This increase in the amount of \$50,119.00 will fund the remainder of the first contract term, making the award amount \$100,119.00. The contract expires on May 4, 2011, with three 2-year renewal options remaining.

MWBOO GRANTED A WAIVER.

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|---|--------------|----------|
| 37. CTS LANGUAGELINK | \$ 65,000.00 | Increase |
| Maryland State Contract No. 050B7800015 - Telephone Translation Services - Fire Department - PO No. P510785 | | |

On October 14, 2009, the Board approved the initial award in the amount of \$15,000.00. This increase in the amount of \$65,000.00 will fund the remainder of the contract term, making the award amount \$80,000.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 38. MIDDLETON &
MEADS CO. | \$ 50,000.00 | Increase |
| Solicitation No. BP 06086 - Body Shop Repair Services -
Department of General Services - P.O. No. P507632 | | |

On June 28, 2006, the Board approved a multiple vendor award in the amount of \$5,500,000.00. Subsequent actions have been approved. Authority is requested to increase the amount awarded to this vendor so that the vendor can continue body shop repair services on heavy trucks in the City's fleet.

MWBOO SET MBE GOALS OF 6% AND WBE GOALS AT 3%.

MWBOO FOUND VENDOR IN COMPLIANCE.

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|---|--------------|-------------------------|
| 39. DUKE'S ROOT
CONTROL, INC. | \$400,000.00 | Increase and
Renewal |
| Solicitation No. BP 08003 - Sewer Line Chemical Root Control
Application - Department of Public Works - PO No. P506109 | | |

On October 24, 2007, the Board approved the initial award in the amount of \$210,000.00. Subsequent actions have been approved. Due to the higher than anticipated demand for these services an increase in the amount of \$190,000.00 is necessary for the current contract period September 15, 2010 through October 31, 2010. Authority is requested to renew the contract for the final two-year period through October 31, 2012 in the amount of \$210,000.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

40. METRO METER		Extension and
SERVICE, INC.	\$100,000.00	Increase
Solicitation No. B50000039 - Provide Large Water Meter Testing, Repair and Replacement - Department of Public Works, Bureau of Water and Wastewater - Req. No. R531417		

On October 10, 2007, the Board approved the initial award in the amount of \$472,125.00. The award contained an option to renew at the sole discretion of the City. Subsequent actions have been approved. A new solicitation B50001595 was advertised and bids were received on August 25, 2010 and are currently under evaluation. The extension of the current contract will allow time to make a new award.

MWBOO GRANTED A WAIVER.

41. CORRELLI, INC.	\$ 600,000.00	
FLEETPRIDE	450,000.00	
WASTE EQUIPMENT SALES	350,000.00	
& SERVICES, LLC	<u>\$1,400,000.00</u>	Renewal
Solicitation No. B50000020 - Aftermarket Parts and Service for Heavy Equipment - Department of General Services - P.O. Nos. P512912, P507301 and P512706.		

On October 10, 2007, the Board approved the initial award to Correlli, Inc. in the amount of \$1,000,000.00, Fleetpride in the amount of \$1,000,000.00 and Waste Equipment Sales and Services, LLC in the amount of \$1,000,000.00. The award contained an option to renew at the sole discretion of the City. Subsequent actions have been approved. This renewal in the amount of \$1,400,000.00 is for the period October 1, 2010 through September 30, 2011, with one 1-year renewal option remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

42. REPLAY SPORTS NIGHTMARE GRAPHICS, INC.	\$ 0.00	RESCIND Re-award
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Solicitation No. B50000972 - T-Shirts and Other Active Wear - Agencies Various - Req. Nos. Various

On June 17, 2009, the Board approved the initial award in the amount of \$119,573.00 to Replay Sports. The award contained an option to renew at the sole discretion of the City. On May 19, 2010, the Board approved a renewal in the amount of \$120,000.00 and the vendor continued to supply services into the renewal period. Replay Sports has failed to provide the required documents needed to formalize the renewal contract.

Therefore, the Board is requested to rescind the renewal and to award the contract to the next lowest bidder, Nightmare Graphics, Inc. The period of the award is September 15, 2010 through June 17, 2011, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The also Board approved and authorized execution of

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases - cont'd

the agreement with TRI BMS d/b/a R&M Equipment Company. The Mayor **ABSTAINED** on item nos. 1 and No. 28. The President **ABSTAINED** on item nos. 27, 29, 32, and 40. The Comptroller **ABSTAINED** on item no. 42. Item no. 3 was withdrawn.

MINUTES

Department of Human Resources - Group Sales Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a group sales agreement with Baltimore's Tremont's Historic Venue and All-Suite Hotel. The period of the agreement is October 3, 2010 through October 9, 2010.

AMOUNT OF MONEY AND SOURCE:

\$2,327.76 - Two 1-Bedroom Hotel Suites used as Testing Rooms @ \$159.00 per night for 6 nights plus 22% gratuity for room set-up

5,418.00 - Seven Studio Suites for overnight guests @ \$129.00 per night for 6 nights

1,054.08 - One 2-Bedroom Suite (Chairman Suite) used for testing @ \$144.00 per day for 6 days plus 22% gratuity for room set-up

243.39 - Continental Breakfast for October 4, 2010, for 10 persons @ \$19.95 each plus gratuity of 22%

\$9,043.23 - 1001-000000-1603-172500-603026

BACKGROUND/EXPLANATION:

The Department will administer the Battalion Fire Chief examination to a maximum of 34 qualified candidates. Seven examiners have been recruited from other fire jurisdictions to administer the oral examination from October 4, 2010 through October 8, 2010. Some examiners will arrive on Sunday, October 3, 2010 due to the length of travel into Baltimore. Only those candidates who sit for the multiple-choice exam, on Saturday, October 2, 2010, will be scheduled to attend the oral exam the following week. The schedule will be created as the candidates complete the multiple-choice test. The listed expenses are based on all 34 candidates appearing, however, the arrangements will be adjusted as necessary after the examination on Saturday, October 2, 2010.

MINUTES

Department of Human Resources - cont'd

There will be training for examiners on the morning of Monday, October 4, 2010 and a schedule will be created for the oral exams beginning on Monday afternoon and based on the total number of candidates.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the group sales agreement with Baltimore's Tremont's Historic Venue and All-Suite Hotel.

MINUTES

Department of Transportation - One-Time Contribution

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a one-time contribution from the Hilltop Development Assoc., LLC.

AMOUNT OF MONEY AND SOURCE:

\$2,000.00 - 9950-902454-9508-900020-703001

BACKGROUND/EXPLANATION:

The Hilltop Development Assoc., LLC wishes to contribute \$2,000.00 to enhance the bus stop at Reisterstown Road at 5115-5455 northbound just south of Rogers Avenue.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the acceptance of the one-time contribution from the Hilltop Development Assoc., LLC.

MINUTES**PROPOSAL AND SPECIFICATIONS**

Department of
Recreation & Parks

- RP 10835, Baltimore Playlot
Project - FY'09
BIDS TO BE RECV'D: 10/13/2010
BIDS TO BE OPENED: 10/13/2010

There being no objections, the Board, UPON MOTION duly made and seconded, approved the aforementioned Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Health Department</u>			
1. Catherine Watson	Healthy Teen Network Annual Conference Austin, TX October 26 - 29, 2010 (Reg. Fee \$375.00)	DHMH	\$1,346.70
<p>The Department has prepaid the registration fee of \$375.00 by Expenditure Authorization (EA000044669). Therefore, Ms. Watson will only be disbursed funds for transportation, parking, and subsistence in the amount of \$971.70, which is included in the total.</p>			
<u>Department of Transportation</u>			
2. Nathan Evans	Pro Walk/Pro Bike 2010 Chattanooga, TN September 12 - 17, 2010 (Reg. Fee \$750.00)	UPWP Grant	\$2,055.00
<u>Police Department</u>			
3. John T. Brown	American Polygraph Assoc. Annual Training Seminar/ Workshop September 12 - 17, 2010 (Reg. Fee \$350.00)	Federally Forfeited Asset Sharing Funds	\$1,300.00
<u>Mayor's Office of Employment Development</u>			
4. Karen Sitnick	US Conference of Mayors WDC 22 nd Annual Congressional Forum The New Normal: Doing More, Doing Better with Less Washington, DC September 19, - 21, 2010 (Reg. Fee \$695.00)	Admin. Cost Pool	\$1,440.12

MINUTES

TRAVEL REQUESTS -cont'd

UPON MOTION duly made and seconded, the Board approved the travel requests.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an assignment of Task No. 27 to McCormick, Taylor & Associates, under Project No. 1074, On-Call Consultant Services for Reconstruction, Rehabilitation, and/or Resurfacing Projects.

AMOUNT OF MONEY AND SOURCE:

\$199,485.94 - 9950-905818-9506-900000-703032

BACKGROUND/EXPLANATION:

This authorization is for the preparation of Addendum No. 1 in connection with TR 10324, Downtown Infrastructure Improvements Project.

This task also provides for the design of upgrading ADA ramps along Pratt Street in connection with TR 05312, Resurfacing Lombard Street.

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 27 to McCormick, Taylor & Associates, under Project No. 1074, On-Call Consultant Services for Reconstruction, Rehabilitation, and/or Resurfacing Projects.

MINUTES

Office of Risk Management - Insurance Policy Renewal for FY 2011

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal of the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for the Baltimore City Public School System for the 2010-2011 school year. The coverage becomes effective August 15, 2010.

AMOUNT OF MONEY AND SOURCE:

\$43,596.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

This policy provides accident injury coverage to all students participating in any sponsored interscholastic sports activity, further reducing the City's exposure. Markets for this exposure are limited. The policy is being renewed with the incumbent carriers, Markel Insurance and AIG, at a 10% reduction in premium.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the renewal of the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for the Baltimore City Public School System for the 2010-2011 school year.

MINUTESDept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 3707 Eastern Ave.	Ever B. Castillo-Reyes	Retain cornice sign 11' x 1'8"
Annual Charge: \$ 35.20		
2. 3715 Eastern Ave.	Michael K. Exler	Retain mansard cornice with six recessed lights 30' x 1½', one single face electric sign 16½' x 1½'
Annual Charge: \$313.90		
3. 3107 Greenmount Ave.	Jong Sul Kang	Retain awning with signage 44' x 2'4"
Annual Charge: \$285.59		
4. 842 Park Ave.	Coffee & Cream, LLC	Retain awning with signage 4' x 2'
Annual Charge: \$ 14.70		
5. 5535 Harford Rd.	Stanford W. Zinn	Two single face electric signs 41" x 2", 39.23 sq. ft.
Annual Charge: \$210.90		

MINUTES

Dept. of General Services - cont'd

6. 1001 E. 25th St. Jong Y. Kwon

Two single face electric
signs 20' x 2', 12' x 4'

Annual Charge: \$281.20

There are no objections, since no protests were received.

There being no objections, the Board, UPON MOTION duly
made and seconded, approved the minor privilege permits.

MINUTES

Department of General Services - Developer's Agreement No. 1188

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1188 with Petroleum Fuel and Terminal Company, developer.

AMOUNT OF MONEY AND SOURCE:

\$54,830.00

BACKGROUND/EXPLANATION:

The developer would like to install a new storm drain and sanitary sewer connection to its proposed construction located in the vicinity of 1600 South Haven Street. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$54,830.00 has been issued to Petroleum Fuel and Terminal Company, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developer's agreement no. 1188 with Petroleum Fuel and Terminal Company, developer.

MINUTES

Department of - Letter Amendment to
General Services Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a letter amendment to memorandum of understanding with the Maryland Energy Administration (MEA).

AMOUNT OF MONEY AND SOURCE:

\$250,000.00 - 9916-902591-9194

BACKGROUND/EXPLANATION:

On June 23, 2010, the Board approved the original memorandum of understanding accepting \$500,000.00 in grant funds from the MEA Sunburst program. The Sunburst grant provided funds to install 500 KW Photovoltaic Energy System (solar) to selected City Properties. The MEA has granted an additional \$250,000.00, increasing the scale of solar to 750 KW. The Department will work with ESCO's procured by the State under State law.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the letter amendment to memorandum of understanding with the Maryland Energy Administration.

MINUTES

Department of General Services - Temporary Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a temporary easement agreement with ERA-Chem Comilog, Inc. The agreement is effective upon Board approval for one year with the option to renew on a month-to-month basis.

AMOUNT OF MONEY AND SOURCE:

\$5,155.00 - 9950-902416-9506-900020-704040

BACKGROUND/EXPLANATION:

The City would like to acquire a temporary easement on a portion of the property owned by ERA-Chem Comilog, Inc. located at 610 Pittman Road in Anne Arundel County, Maryland.

This temporary easement agreement will allow the City to provide the United States Coast Guard ingress and egress during construction in conjunction with the Department of Transportation Project No. 00073, Widening and Reconstruction of Hawkins Point Road.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the temporary easement agreement with ERA-Chem Comilog, Inc.

MINUTES

Department of - Agreement for Energy Performance
General Services Contracting Phase II - City Fire Facilities

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for the Energy Performance Contracting - Phase II with Johnson Controls, Inc. (JCI).

AMOUNT OF MONEY AND SOURCE:

\$4,618,678.00 - City Master Lease for Energy Performance
Contracting Project and BGE rebates

BACKGROUND/EXPLANATION:

On February 10, 2010, the Board approved the Phase I - Energy Performance Contract with JCI to provide a detailed energy audit and guaranteed savings program to reduce the City's energy consumption and maintenance costs at the buildings mentioned above. This agreement will provide for the implementation of energy savings measures, guarantee the resulting savings, and provide maintenance for all installed equipment for the life of the contract.

The funds required to cover the cost of the project will be financed by the City through the City's Master Lease for Energy Performance Contracting Projects, provided through the City's Office of Treasury Management.

The amount to be financed by the Master Lease is \$4,582,770.00. The City is including \$235,908.00, in addition to the financed amount, in BGE rebates being paid to JCI for this project. The capital costs for work performed by JCI is \$4,618,678.00 and \$200,000.00 for the Energy Office of the Department to manage performance and inspect quality of work during the period of construction. Annual loan payments will be made by the City utilizing funds that will be saved by the reduction of energy consumption through implementing the scope of work proposed by JCI.

MINUTES

Department of General Services - cont'd

In addition, the energy and operational savings will fund a fifteen-year maintenance and services agreement for \$449,445.00 and a fifteen-year monitoring and verification agreement for \$96,536.00. The amount of energy savings as related to each implemented ECM is guaranteed by this contract for the life of the contract, which is 15 years after the completion of construction, which will be documented by a certificate of completion.

The scope of work will be at the City's Fire Department Buildings, including all the City's Fire Stations. The JCI will also provide monitoring services to verify the resulting energy savings, and system and equipment maintenance services.

MBE/WBE PARTICIPATION:

MBE:	Horton Mechanical	\$ 937,211.00	20.3%
	JLN Contracting	238,000.00	5.1%
	Total	\$ 1,175,211.00	25.4%
WBE:	Energy and Environmental Consultants	\$ 579,419.00	12.5%

AUDITS REVIEWED AND HAD NO OBJECTION, SUBJECT TO THE REQUIREMENT THAT AN AUDIT BE PERFORMED BY AN INDEPENDENT CPA OR ENERGY AUDITORS AT THE CONCLUSION OF THE FIRST YEAR.

UPON MOTION duly made and seconded, the Board deferred the item for one week.

MINUTES

Dept. of General Services - Agreement for Energy Performance Contracting Phase II - Downtown City Buildings

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for the Energy Performance Contracting - Phase II with Johnson Controls, Inc. (JCI).

AMOUNT OF MONEY AND SOURCE:

\$6,854,457.00 - ARRA Qualified Energy Bonds (QEGB) and BGE rebates

BACKGROUND/EXPLANATION:

On April 28, 2010, the Board approved a Phase I - Energy Performance Contract with JCI to provide a detailed energy audit and guaranteed savings program to reduce the City's energy consumption and maintenance costs at the buildings mentioned above. This agreement will provide for the implementation for such energy savings measures, guarantee the resulting savings, and provide maintenance for all installed equipment for the life of the contract.

The funds required to cover the cost of the project will be financed by the City through ARRA Qualified Energy Conservation Bonds (QEGB) provided through the City's Office of Treasury Management.

The ARRA stimulus funding has strict time sensitive guidelines, which must be met by the City in order to have access to this funding. The amount to be financed by QEGB is \$6,463,105.00. This includes \$6,213,105.00 of capital costs for work performed by JCI and \$250,000.00 for the Energy Office of the Department to manage performance and inspect quality of work during the period of construction. The City is including, in addition to the financed amount, \$233,000.00 in EECEB funds and \$408,352.00 in BGE rebates that will be paid to JCI for this project. Annual loan payments will be made by the City utilizing funds that will be saved by the reduction of energy consumption through implementing the scope of work as proposed by JCI. The energy and operational savings will also fund a fifteen-year maintenance and services agreement for \$351,519.00 and a fifteen

MINUTES

Department of General Services - cont'd

year monitoring and verification agreement for \$515,982.00. The amount of energy savings as related to each implemented ECM is guaranteed by this contract for the life of the contract, which is 15 years after the completion of construction as documented by a certificate of completion.

The scope of work will be at the following City buildings: the Abel Wolman Building; the Clarence Mitchell Courthouse; the Baltimore Animal Rescue and Care Shelter; the Central District Police; The Benton Building; The Courthouse East Building; City Hall; the War Memorial Museum; the People's Court; the Police Annex; Police Headquarters; and, Signet-Guilford Building. The JCI will also provide monitoring services to verify the resulting energy savings in addition to system and equipment maintenance services. The implementation of this project will allow the City to reduce its utility usage, maintenance cost, improve indoor environment and enhance tenants' comfort level at these buildings.

MBE/WBE PARTICIPATION:

MBE:	Horton Mechanical	\$	250,000.00	3.7%
	Trinmar Mechanical		91,000.00	1.3%
	Hunt Consulting		624,000.00	91.1%
	Total	\$	965,000.00	
WBE:	IBEX Lighting	\$	275,000.00	4.01%

AUDITS REVIEWED AND HAD NO OBJECTION, SUBJECT TO THE REQUIREMENT THAT AN AUDIT BE PERFORMED BY AN INDEPENDENT CPA OR ENERGY AUDITORS AT THE CONCLUSION OF THE FIRST YEAR.

UPON MOTION duly made and seconded, the Board deferred the item for one week.

MINUTES

Bureau of Water and - Amendment to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an amendment to agreement for Project No. 1041, Patapsco Collection System Evaluation and Sewershed Plan with Whitman, Requardt, and Associates (WR&A). This amendment extends the period of the agreement through August 7, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 8, 2007, the Board approved the original agreement with WR&A to provide engineering services for the evaluation of the Patapsco Collection System and the development of a Sewershed Plan to comply with Paragraph 9 of the Consent Decree for a period of 36 months until August 7, 2010. In order to continue providing these services, a time extension is necessary at no additional cost to the City.

The consultant was approved by the office of the Board and Commissions and Architectural & Engineering Awards Commission on October 6, 2006.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS NOTED THIS NO-COST TIME EXTENSION.

(FILE NO. 55986A)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with Whitman, Requardt, and Associates. The President **ABSTAINED**.

MINUTES

Bureau of Water - Amendment No. 4 to Agreement and Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize amendment no. 4 to agreement for WC No. 1168, Design of Deer Creek Pumping Station Improvements with Patton Harris Rust & Associates (PHR&A)/Hazen and Sawyer, a joint venture. This amendment extends the period of the agreement through February 9, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 9, 2005 the Board approved the original agreement with PHR&A/Hazen and Sawyer to design improvements to Deer Creek Pumping Station for 18 months through May 9, 2007. On May 30, 2007, the Board approved an amendment no. 1 to modify the scope of work, extend the term of the original agreement through April 9, 2008, and to amend engineering fees.

On April 9, 2008, the Board approved a nine-month extension through February 28, 2009. On March 11, 2009, the Board approved Amendment No. 2 extending the contract through August 9, 2009 and Amendment No. 3 on August 12, 2009 extending the contract through August 9, 2010.

A number of delays have been encountered over the course of the project. The two most recent were securing an approval from the Critical Area Commission (CAC), and extension of the bidding period for prospective bidders of this project.

MINUTES

BW&WW - cont'd

In June 2009, it was determined that the CAC Report for the Deep Creek Pumping Station which has been submitted to the Harford County Department of Planning and Zoning for review had to be reviewed and approved by the CAC in Annapolis instead. It was subsequently determined that the subject report would not be brought before the CAC Hearing Board until September 2, 2009 at the earliest. The Deep Creek Pumping Station project was not placed on the September 2, 2009 CAC Hearing Board's agenda and was rescheduled for January 6, 2010. The approval was given to the City through an approval letter on January 27, 2010.

AUDITS NOTED THIS NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 4 to agreement with Patton Harris Rust & Associates/Hazen and Sawyer, a joint venture for WC No. 1168, Design of Deer Creek Pumping Station Improvements. The President **ABSTAINED**.

MINUTESBureau of Water and Wastewater - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement for post award services for WC 1164, Towson Finished Reservoir Cover with Gannett Fleming, Inc. The period of the agreement is effective upon Board approval for eight years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,735,408.67 - 9960-903709-9557-900020-70332

BACKGROUND/EXPLANATION:

Gannett Fleming, Inc. will provide construction phase engineering services for WC 1164, Towson Finished Reservoir Cover.

The services will include review of shop drawings, product data, O&M manuals and other submittals. The consultant will also conduct and provide review of dam safety inspection and bi-weekly submission of MDE required documents, construction inspection assistance, technical support for request for information, change order, start-up and performance testing, technical writing training, and preparation of record drawings.

MBE: EBA Engineering, Inc.	\$497,924.65	18.90%
Shah & Associates, Inc.	\$106,978.09	3.91%
	\$604,902.74	22.11%
WBE: Carroll Engineering, Inc.	\$ 88,114.18	3.22%
Phoenix Engineering, Inc.	\$ 77,427.62	2.83%
	\$164,966.43	6.05%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

(FILE NO. 55986A)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the an agreement with Gannett Fleming, Inc. for post award services for WC 1164, Towson Finished Reservoir Cover. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Amendment No. 3 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with KCI Technologies, Inc. (KCI) for Project No. 1015, Engineering and Technical Services for Consent Decree Wet Weather Program.

AMOUNT OF MONEY AND SOURCE:

\$665,670.57 - 9956-902639-9551-900020

BACKGROUND/EXPLANATION:

On August 9, 2006, the Board approved the original agreement with KCI to provide engineering services to address the requirements of a Consent Decree with the Environmental Protection Agency (EPA) and the Maryland Department of Energy (MDE) relative to improvements to the City's Waterway Collection System, which included an option for up to three 1-year extensions. This amendment no. 3 provides funding for the third 1-year extension. The consultant's engineering and technical services include implementation of the flow monitoring plan, development and validation of city wide sewer model, development and implementation or operation and maintenance enhancements, coordination and management of sewer shed studies, coordination of management of data associated with sewer sheds, attendance at the Consent Decree meetings, attendance at meetings with regulatory agencies and communities, and review of emergency response plan.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

BW&WW - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$167,550.00	9956-903627-9549	
Counties	Constr. Res.	
	Wet Weather Prog.	
332,450.00	9956-903627-9549	
Water Rev.	Constr. Res.	
Bonds	Wet Weather Prog.	
<u>\$500,000.00</u>	-----	9956-902639-9551-3
		Engineering

The funds are required to cover the costs associated with amendment no. 3 under Project No. 1015, Engineering, and Technical Services for Consent Decree Wet Weather Program (B/D 08515).

(FILE NO. 57079)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 3 to agreement with KCI Technologies, Inc. for Project No. 1015, Engineering and Technical Services for Consent Decree Wet Weather Program. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Russell Corrosion Consultants, Inc. for Project No. 1106, Cathodic Protection Services.

AMOUNT OF MONEY AND SOURCE:

\$304,074.77 - 9960-905658-9557-900020-703032

BACKGROUND/EXPLANATION:

On September 23, 2009, the Board approved the original two-year agreement with Russell Corrosion Consultants, Inc. for Project No. 1106, Cathodic Protection Services to provide engineering services for the City's water systems, including design, post award services for cathodic protection, cleaning and lining projects, mitigation of systems problems, and other related issues on an as needed basis.

Due to a higher volume of cathodic protection design work for new water main installations than originally anticipated under this project, the budgeted amount has been exhausted.

This amendment no. 1 to the agreement will provide additional funding for the project to allow the consultant to continue providing these services. All other terms and conditions of the original agreement remain unchanged.

MBE: EBA Engineering, Inc.	\$43,625.23	14.35%
Peer Consultants, Inc.	42,253.66	13.90%
Total	\$85,878.89	28.25%

WBE: Phoenix Engineering, Inc.	\$27,996.02	9.21%
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MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

Bureau of Water and Wastewater - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$350,000.00	9960-907101-9558	9960-905658-9557-900020-3
Water Utility	Constr. Res. Small Water Mains	Engineering

The funds are required to cover the costs associated with amendment no. 1 under Project No. 1106, Cathodic Protection Services.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Russell Corrosion Consultants, Inc. for Project No. 1106, Cathodic Protection Services. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board

UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3227 - 3229

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The Comptroller **ABSTAINED** on item No. 3.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | | |
|----|------------------------------------|--------------------------------------|---------------|
| 1. | B50001572, Traffic
Signal Poles | Commercial Light-
ing Sales, Inc. | \$ 324,056.00 |
|----|------------------------------------|--------------------------------------|---------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|-----------------------------------|---------------|
| 2. | B50001595, Provide
Large Water Meter
Testing, Repair
and Replacement | Vanguard Utility
Service, Inc. | \$ 382,789.35 |
|----|---|-----------------------------------|---------------|

MWBOO GRANTED A WAIVER.Department of Transportation

- | | | | |
|----|---|-----------------------------|----------------|
| 3. | TR 10307, Resurfacing
Highways at Various
Locations, Southeast
Sector IV | P. Flanigan &
Sons, Inc. | \$1,973,777.10 |
|----|---|-----------------------------|----------------|

DBE:	AJO Concrete Construction, Inc.	\$120,463.20	6.11%
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DBE:	Priority Construction Corp.	294,702.00	14.92%
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DBE:	L&J Construction Services, Inc.	101,370.00	5.14%
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DBE:	Morgan Construction Services, Inc.	64,418.00	3.26%
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DBE:	William T. King, Inc	15,000.00	0.76%
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4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 657,633.02 Federal	9950-910002-9507 Constr. Res. Project Vision	
1,158,241.91 Federal	9950-902427-9507 Constr. Res. Emp. Zone	
453,968.73 State Const. Loan	9950-902765-9514 Resurfacing Highways Sector IV	
<u>\$2,269,843.66</u>		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,973,777.10	-----	9950-908788-9514-6 Struc. & Imprv.
197,377.70	-----	9950-908788-9514-5 Inspections
98,688.86	-----	9950-908788-9514-2 Contingencies
<u>\$2,269,843.66</u>		Federal Resurfacing Highways Sector IV

This transfer will cover the costs associated with the award of Contract No. TR 10307 to P. Flanigan & Sons, Inc.

5. TR 10305, Resurfacing Highways at Various Locations Northwest Sector II M. Luis Construction Co., Inc. \$2,111,444.77

DBE: Baldwin Construction of MD	\$363,712.50	17.23%
Fallsway Construction Co., Inc.	130,000.00	6.16%
Rowen Concrete, Inc.	<u>160,000.00</u>	7.58%
Total	\$653,712.50	

6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,942,529.19	9950-904514-9507	
Federal	Constr. Res.	
	Liberty Hgts. Ave.	
485,632.30	9950-901763-9514	
State Constr.	Resurfacing	
Loan	Highways Sector II	
<u>\$2,428,161.49</u>		

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$2,111,444.77	-----	9950-906786-9514-6 Struc. & Imprv.
211,144.48	-----	9950-906786-9514-5 Inspections
105,572.24	-----	9950-906786-9514-2 Contingencies
<u>\$2,428,161.49</u>		Federal Resurfacing Highways Sector II

This transfer will cover the costs associated with the award of TR 10305 to M. Luis Construction Company, Inc.

- 7. TR 10011R, Conduit Systems Repairs at Various Locations Citywide (JOC) **REJECTION** - On August 25, 2010, the Board opened six bids, which ranged from a low of \$2,160,190.00 to a high of \$2,563,910.00. A subsequent review of the bid documents revealed a technical error that rendered the contract specifications unbeneficial for bidding purposes. This project will be re-advertised in the near future.

A PROTEST HAS BEEN RECEIVED FROM ALLIED CONTRACTORS, INC.

Deputy Comptroller: "In addition, I have to note for Page 94 #7, TR 10011R, Conduit System Repairs at Various Locations City that a protest has been received, however, as the recommendation is for rejection of all bids, no protest will be heard."

* * * * *

MINUTES

Mayor's Office - Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a MOU with the Fund for Cities of Service, Inc. The period of the MOU is effective July 23, 2010 for the period of September 10, 2010 through September 10, 2012.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00

BACKGROUND/EXPLANATION:

The MOU is a two-year grant agreement.

Baltimore City was named one of the winners of the Cities of Services Leadership Grants. The announcement was made at the National Conference on Volunteering and Service, which took place in New York City. Baltimore is one of ten cities that will receive a \$200,000.00 grant over a two-year period that will be funded jointly by the Rockefeller Foundation and Bloomberg Philanthropies.

The funds will be used to hire a Chief Service Officer, who will be a Senior City Official. This individual will develop and implement a Citywide plan to increase volunteerism and target volunteers to improve Baltimore City's budget priorities.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Memorandum of Understanding with the Fund for Cities of Service, Inc. The Mayor **ABSTAINED**.

MINUTES

President: "There being no further business before the Board, we will recess until Bid Opening at 12:00 noon."

* * * * *

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Bureau of Purchases

- B50001596, Supply Deliver & Install Furniture
BIDS TO BE RECV'D: 09/29/2010
BIDS TO BE OPENED: 09/18/2010

Bureau of Purchases

- B50001610, Supply and deliver lockers to the Callowhill Aquatic Center
BIDS TO BE RECV'D: 09/22/2010
BIDS TO BE OPENED: 09/22/2010

Bureau of Purchases

- B50001577, Tree & Stump Removal - Group VII
BIDS TO BE RECV'D: 09/22/2010
BIDS TO BE OPENED: 09/22/2010

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50001575, Data Cable service

Southern Maryland Cable
Paniagua's Enterprises, Inc.

Bureau of Purchases - B50001579, CISCO Support

ePlus Technology, Inc.
Continuant, Inc.
Prosys (2env)
Black Box Network Services
Digicon Corporation

Bureau of Purchases - B50001609, Traffic Signal
Cables

Shepherd Electric Supply
American Wire Group
UZ01 International

Bureau of Purchases - B50001611, Towing Management
Services

Tegsco, LLC d/b/a Auto Return

Bureau of Purchases - B50001625, Technical Services
for Liquid Oxygen Plants at
PWWTP

Mixing & Mass Transfer Technologies

MINUTES

Bureau of Purchases

- B50001629, Laboratory Gases,
Chemicals, and Related
Supplies

Fisher Scientific

* * * * *

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, September 22, 2010



JOAN M. PRATT
Secretary