

MINUTES**REGULAR MEETING**

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor - **ABSENT**
Joan M. Pratt, Comptroller and Secretary - **ABSENT**
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor - **ABSENT**
Alfred H. Foxx, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

Pursuant to Article VI, Section 1(c) of the revised City Charter effective July 1, 1996, the Honorable Mayor, Stephanie Rawlings-Blake, in her absence during the meeting, designated Mr. Edward J. Gallagher, Director of Finance, to represent the Mayor and exercise her power at this Board meeting.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

AM-Liner East, Inc.	\$	40,986,000.00
American Paving Fabrics, Inc.	\$	8,000,000.00
Anchor Construction Corporation	\$	61,623,000.00
Bruce & Merrilees Electric Co. & Subsidiary H. Bruce & Sons, Inc.	\$	76,167,000.00
Chereco Co., Inc.	\$	3,627,000.00
Columbia Contracting Company, Inc.	\$	144,000.00
Corky Wells Electric, Inc.	\$	8,000,000.00
G.H. Nitzel, Inc.	\$	7,641,000.00
Layne Christensen Company and Subsidiaries	\$	1,595,952,000.00
Mobile Dredging & Pumping Co.	\$	34,335,000.00
Nationwide Electrical Services, Inc.	\$	8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

The Constellation Design Group, Inc.	Engineer
Findling, Inc.	Engineer
Murphy & Dittenhafer, Inc.	Architect
Utility Services Group, Inc.	Engineer

There being no objections, the Board, UPON MOTION, duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Baltimore Development - Ground Lease
Corporation (BDC)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a ground lease with Pierce's Park Management, Inc., tenant, for the City-owned land located on Pier 5 at the Inner Harbor between Eastern Avenue and the Columbus Center. The period of the ground lease is effective upon Board Approval for 25 years with one 25-year renewal option.

AMOUNT OF MONEY AND SOURCE:

\$1.00 - Annual Rent

BACKGROUND/EXPLANATION:

The land will be used to develop a public space, to be known as Pierce's Park. The Pierce's Park Management, Inc. is a Maryland Corporation established by the Waterfront Partnership of Baltimore (WPB) for the development of the park. Working with the Downtown Baltimore Family Alliance, the WPB identified a City-owned site on Pier 5 to build a public park and playground. The site consists of concrete walkways and marginal landscaping.

Designed by Mahan Rykiel, the new park will be a landscaped and sustainable environment that will include pedestrian foot paths, natural sculptures and works of art to create spaces for children of all ages and adults to enjoy. The park, to be named Pierce's Park as a memorial to Pierce Flanigan after a naming ordinance is approved by the City Council, will be open and available to the public without fees or charges.

Construction is scheduled to start in 2011. The tenant agrees that the site is being leased "as is". The park will be privately funded and built at a cost of approximately \$2,300,000.00. The City has no obligation to contribute any

MINUTES

BDC - cont'd

funds to develop the park. The tenant, with the WPB, will maintain the park throughout the term of the ground lease, at its sole cost. The City will provide electrical service for street and site lighting as authorized under a Public Work's developer agreement. The tenant will bear the cost of modifying the City's conduit system, if necessary. The City will not bear the cost of maintenance or other utilities during the term of the ground lease.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the City of Baltimore.

(FILE NO. 57199)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the ground lease with Pierce's Park Management, Inc., tenant, for the City-owned land located on Pier 5 at the Inner Harbor between Eastern Avenue and the Columbus Center. The Mayor **ABSTAINED.** The Comptroller **ABSTAINED.**

MINUTES

Department of Planning - Report on Previously
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 16** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on October 27, and November 3, 2010.

The Board **NOTED** receipt of the 16 favorable reports.

MINUTES

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement of sale with the Maryland Department of Transportation Authority (MDTA) for the property known as NS Eastern Avenue 402-9 feet East of Kane Street (Block 6345D, Lot 9) and contains 9.385 acres of land.

AMOUNT OF MONEY AND SOURCE:

\$8,400.00 - Purchase Price

BACKGROUND/EXPLANTION:

The authority to sell this property is City Council Ordinance No. 10-281 approved on May 21, 2010.

The MDTA intends to use the property as a rail yard. It is adjacent to the Canton railroad mainline track which is owned and operated by the MDTA. The site is a long, narrow irregularly shaped vacant parcel with no road frontage with the exception by the railroad.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The property appraised for \$84,000.00 and is being sold for \$8,400.00. The City purchased the property with Federal funds and is authorized to sell the property in accordance with 23 CFR 710.403 (d) (1-5) and 23 CFR 710.409. Pursuant to 23 CFR 710.409 (d), the Federal Highway Administration requires the City to obtain a waiver to reduce the purchase price by 90% if the pro-

MINUTES

Department of Real Estate - cont'd

perty is being used for transportation purchases. The deed conveying the property will provide for reversion of the property to the City for failure by the MDTA to continue public ownership and use for transportation purposes.

(FILE NO. 57200)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement of sale with the Maryland Department of Transportation Authority for the property known as NS Eastern Avenue 402-9 feet East of Kane Street (Block 6345D, Lot 9) and contains 9.385 acres of land.

MINUTES

Mayor's Office of Minority & Women - Expenditure of Funds
Owned Business Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Class Act Catering, Inc. The invoice is for the 4th Annual Women's Business Forum held on October, 19, 2010.

AMOUNT OF MONEY AND SOURCE:

\$2,350.00 - 1001-000000-1250-152802-604014

BACKGROUND/EXPLANATION:

The vendor provided catering for 200 people at the 4th Annual Women's Business forum which was held at the Vollmer Center at the Cylburn Arboretum.

The Office hosted this annual event. The Forum is an opportunity to network with business women in and around the City and various City agency representatives.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Class Act Catering, Inc. The Mayor

ABSTAINED.

MINUTES

Department of Recreation - Agreement
& Parks (Rec & Parks)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Baltimore City Football Officials Association, Inc. (Association). The period of the agreement is effective upon Board approval for three months, unless terminated sooner.

AMOUNT OF MONEY AND SOURCE:

\$18,250.00 - 2089-208911-4803-371501-603026

BACKGROUND/EXPLANATION:

The Association will coordinate the assignment of knowledgeable and certified football officials for youth football league games, as well as for tournament play. The Association will assign and act as paymaster for the officials.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore City Football Officials Association, Inc.

MINUTES

TRANSFER OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfer of Funds

listed on the following page:

4108

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. \$ 50,000.00	9950-904313-9528	9950-910313-9527-3
MVR	Constr. Res.	Design and Studies
	Midtown	Midtown
	Streetscape	Streetscape

This transfer will provide funds to cover the shortage in the account to fund costs associated with the award of Task No. 21, Project 1074 (B/D 08038) to STV, Inc. for Environmental Reviews for Erosion and Sediment Control permits, Storm Water Management Report and Critical Area Impacts.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development (DHCD) - Options</u>			
1. Priority Trust, LLC	913 N. Collington Ave.	G/R \$60.00	\$ 500.00
2. Priority Trust, LLC	900 N. Madeira St.	G/R \$78.00	\$ 650.00
3. Timothy M. Parrish	1806 E. Chase St.	F/S	\$ 38,000.00
4. Margaret H. Lindsay and Pamela S. Lindsay Jordan	1814 E. Chase St.	F/S	\$ 49,000.00
5. James Toney	1742 E. Preston St.	L/H	\$ 27,720.00
6. 1817 East Preston Street, LLC	1203 N. Wolfe St.	F/S	\$ 99,300.00
7. Rommie Lee McKnight	1017 E. Castle St.	F/S	\$ 28,000.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Phase 2 Project.

(FILE NO. 56017)

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

DHCD - Condemnation

8. Morents, LLC	2767 Tivoly Ave.	G/R \$56.00	\$ 373.33
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MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnations or Redemption</u>			
9. Paragon Investment, Inc.	2779 Tivoly Ave.	G/R \$120.00	\$ 800.00
10. James Michael Beatty, Remainderman	2770 Tivoly Ave.	\$ 78.00	\$ 650.00

Funds are available in Account No. 9990-908326-9593-900001-704040, Coldstream Homestead Montebello Project.

(FILE NO. 57188)

The Board is requested to approve acquisition of the ground rent interest by condemnation and quick-take, or in the alternative may, SUBJECT to the prior approval of the Board, make application to the Maryland Department of Assessments and Taxation to redeem or extinguish the ground rent interest for these properties.

Law Department - Condemnation and Payment of Settlement

11. Home Sweet Home, Inc.	2022 Ashland Ave.	F/S	\$ 11,700.00
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On February 25, 2010, the City filed a quick-take action to acquire the fee simple interest in 2022 Ashland Avenue. By order dated March 31, 2010, the City acquired title to that property interest. The Board previously approved \$15,300.00 to acquire the property on September 30, 2009.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Condemnation and Payment of Settlement - cont'd</u>			

The City intended to rely, at trial, upon evidence establishing the value of the subject property interest as \$15,000.00. Home Sweet Home, Inc., the former owner of the property interest intended to rely upon the tax-assessed value of \$70,200.00. On the date of trial, the parties agreed to settle the condemnation case for \$27,000.00. The previously approved funds in the amount of \$15,300.00 were withdrawn and deposited with the Circuit Court.

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Phase 2 Project.

DHCD - Rescissions and Approvals

12. BEVCO, Inc.	932 N. Collington Ave.	G/R \$84.00	\$ 770.00
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On October 29, 2009, the Board approved the purchase by condemnation or application to the Maryland Department of Assessment and Taxation to extinguish the \$700.00 ground rent interest in the property located at 932 N. Collington Avenue. Since the original Board approval, the owner, BEVCO, Inc. has agreed to a voluntary settlement that includes an administrative settlement increase of \$70.00. The Board is requested to approve the option to purchase the \$84.00 ground-rent interest in 932 N. Collington Avenue.

Funds are available in Account No. 9910-906416-9588-900000-704049, EBDI Project, Phase 2.

(FILE NO. 56017)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescissions and Approvals - cont'd</u>			
13. Earlynda Williams, Junette Collins, and Janelle Williams	954 N. Chester St.	F/S	\$ 35,000.00

On June 23, 2010, the Board approved the purchase by condemnation and quick-take of the fee simple interest in the property located at 954 N. Chester Street for \$35,000.00. Since the original Board approval, the owners have agreed to a voluntary settlement. The Board is requested to approve the option to purchase the fee simple interest in 954 N. Chester Street for \$35,000.00.

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Project, Phase 2.

(FILE NO. 56017)

14. Ayazi Abdullah	1607 N. Gay St.	F/S	\$ 19,250.00
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On April 22, 2009, the Board approved the purchase by condemnation of the fee simple interest in the property located at 1607 N. Gay Street for \$26,000.00. Since the original Board approval, the property was sold and the new owner, Ayazi Abdullah, has agreed to a new offer price and would like to proceed with a voluntary settlement. The Board is requested to approve the option to purchase the fee interest in 1607 N. Gay Street.

Funds are available in Account No. 9912-904488-9591-900000-704040, American Brewery Project.

(FILE NO. 57092)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Rescissions and Approvals - cont'd</u>			

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

UPON MOTION duly made and seconded, the Board approved the options, condemnation, condemnation or redemption, condemnation and payment of settlement, and the rescissions and approvals.

MINUTES

Department of Housing and
Community Development

- Local Government Resolution

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a local government resolution in support of the application of the New Song Urban Ministries (NSUM) to the State of Maryland's Community Investment Tax Credit Program (CITCP).

A local government resolution of support is required by the State for all applications to this program for funding.

AMOUNT OF MONEY AND SOURCE:

\$45,000.00 - CITCP

BACKGROUND/EXPLANATION:

The New Song Urban Ministries, located at 1500 Presstman Street, proposes the NSUM/EDEN Jobs - 40 Job Placement Project. The New Urban Ministries, through EDEN Jobs, will provide one-on-one counseling, job placements, referrals and follow-up services to 60 individuals (with special focus to ex-offenders) in the 72 square blocks of the Sandtown-Winchester neighborhood in West Baltimore. The project will include the elimination of vacant houses, various programs and opportunities to foster empowerment, and the placement of 40 residents in jobs during 2011.

The New Song Urban Ministries was initiated in 1988, with a holistic approach to neighborhood development known as "church-based Christian neighborhood development." Many different individuals - black and white, affluent and poor, urban and suburban - are working closely together to break down barriers across geography, race, class, and culture, and to rebuild the Sandtown community. This approach presents a model that shows incredible possibilities for hope and change.

MINUTES

DHCD - cont'd

The vision of the New Song Urban Ministries is to provide people in need with direct services not available from other public or private sources, to nurture the development of strong community leadership, and to pursue the empowerment of the community, as well as adjacent communities of need in Baltimore City.

UPON MOTION duly made and seconded, the Board approved and adopted the local government resolution in support of the application of the New Song Urban Ministries to the State of Maryland's Community Investment Tax Credit Program.

MINUTES

Department of Housing and - Agreement
Community Development

1. **PARK HEIGHTS RENAISSANCE, INC. (PHR)** **\$475,000.00**

Accounts: 9990-912201-9593-900055-709076 \$200,000.00
 9991-912201-9593-900055-709076 \$275,000.00

The purpose of the agreement is to provide Community Development Block Grants funds to capitalize PHR's Homeowner Deferred Loan Program. This program provides deferred loans to CDBG eligible existing owner-occupant homeowners residing in the Park Heights Stabilization area in order to make needed home repairs. The period of the agreement is effective upon Board approval for one year.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$200,000.00 35 th CDBG	9990-915986-9587 Housing Repair Assistance Program	9990-912201-9593 Park Heights Renaissance's Rehabilitation
275,000.00 36 th CDBG <u>\$475,000.00</u>	9991-915986-9587 Housing Repair Assistance Program	9991-912201-9593 Park Heights Renaissance's Rehabilitation

MINUTES

DHCD - cont'd

This transfer will provide funds to Park Heights Renaissance for the rehabilitation deferred loan program in the Park Heights community.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Park Heights Renaissance, Inc. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The Mayor **ABSTAINED**.

MINUTES

Department of Housing and Community - Grant Agreements
 Development (DHCD)/Baltimore
Homeless Services (BHS)

The Board is requested to approve and authorize execution of the grant agreements with the various organizations. The period of the grant agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

<u>Organizations</u>	<u>Amount</u>
1. BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS)	\$ 19,548.00

Account: 5000-529111-3572-333717-603051

The BCDSS will operate the Motel Shelter Program to provide a secure, temporary and safe environment for vulnerable and frail families and individuals who are not able to utilize the transitional shelter system.

2. BALTIMORE CITY DEPARTMENT OF SOCIAL SERVICES (BCDSS)	\$196,056.00
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Account: 5000-523111-3571-333717-603051

The BCDSS will provide crisis intervention and direct grants to low income families and individuals to prevent eviction. The funding is also designated for eviction prevention grants for tenants who demonstrate that with the help of the grant and their ability to pay future rent, they will be able to maintain their housing and avoid homelessness.

3. ANNE ARUNDEL COUNTY	\$553,945.00
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Account: 4000-490911-3572-33679-603051

Anne Arundel County will administer a tenant-based rental assistance program to approximately 38 HIV/AIDS clients and their families. Funds will also be provided for case management.

MINUTES

DHCD/BHS - cont'd

4. **BERNIE'S PLACE, INC.** **\$ 22,656.00**

Account: 5000-525611-3572-333733-603051

Bernie's Place, Inc., located at 2635 E. Monument Street, will provide shelter and convalescent care services for up to seven single female adults who are homeless in Baltimore City. The period of the grant agreement is October 1, 2010 through June 30, 2010.

5. **NEW VISION HOUSE OF HOPE** **\$ 35,603.00**

Account: 5000-525611-3572-333733-603051

The organization will provide emergency shelter and convalescent care services for up to 11 single female adults who are homeless in Baltimore City. The period of the grant agreement is October 1, 2010 through June 30, 2010.

6. **WOMEN'S HOUSING COALITION,
INC. (WHC)** **\$ 45,135.00**

Account: 4000-496211-3573-267835-603051

The WHC will provide supportive services, case management, housing services, client assistance, and housing to approximately 13 women and eight families (at any given point in time) that are participants in the Scattered Site Housing Program. The WHC will provide supportive services to clients residing in scattered site housing units throughout Baltimore City. The period of the grant agreement is January 1, 2011 through December 31, 2011.

MINUTES

DHCD/BHS

GRANT AWARD AGREEMENT

7. **MARYLAND DEPARTMENT OF HUMAN RESOURCES, \$172,583.00**
OFFICE OF GRANT MANAGEMENT (MDHR)

Account: 5000-525111-3573-327300-405001

The grant agreement will provide funds to the BHS to fund a Service Linked Housing Program to assist low-income and formerly homeless individuals and families to achieve residential stability. The period of the agreement is July 1, 2010 through June 30, 2011.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

The grant agreements are late (except item no. 6) because of delays at the administrative level.

MWBOO GRANTED A WAIVER ON ITEM NOS. 5 AND 6.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED EXCEPT (ITEM NOS. 1-3) AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant agreements.

MINUTES

Department of Housing & - Expenditure of Funds
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay the Baltimore City Community College (BCCC) by expenditure authorization. The period of the invoice is for the 2009-2010 school year.

AMOUNT OF MONEY AND SOURCE:

\$18,371.00 - 4000-485810-5750-642400-603051

BACKGROUND/EXPLANATION:

The BCCC developed a curriculum of Spanish Classes for Child Care Facilities. The classes implemented an effective course for school administrators, daycare workers, early childhood specialists, teachers, and support staff who had no prior knowledge of Spanish.

The BCCC provided an instructor, textbooks, attendance, grade reports and certificates of completion for attendees that successfully completed this course.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved an expenditure of funds to pay the Baltimore City Community College by expenditure authorization.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with J & K Property Management, LLC, developer, for the sale of the property located at 1337 Mosher Street, located in the Sandtown Winchester Urban Renewal Area.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - Sale price

BACKGROUND/EXPLANATION:

The improvements will consist of the total rehabilitation of 1337 Mosher Street into a for-sale homeownership unit in accordance with finally approved plans. The project will be privately financed.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

The purchase price of the property is \$5,000.00 and the appraised value of the property is \$12,000.00. Selling the property below the appraised value will help to encourage the sale of, and spur the rehabilitation of other vacant properties on the block, which in turn will help to stabilize the neighborhood. This property was acquired more than two years ago and is in need of repair including the partially open roof. Its rehabilitation will also help to remove blight from the neigh-

MINUTES

DHCD - cont'd

borhood and provide a tax base for the City. In addition, the developer currently owns the property next door and would like to turn this property into a livable condition.

MWBOO GRANTED A WAIVER.

(FILE NO. 57201)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with J & K Property Management, LLC, developer, for the sale of the property located at 1337 Mosher Street, located in the Sandtown Winchester Urban Renewal Area.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

1. <u>RELIABLE CARPET SERVICE</u>	\$ 5,025.00	Low Bid
Solicitation No. 07000 - Upgrade Maintenance - Mayor's Office of Information Technology - Req. No. R551903		

2. <u>SLIGO SYSTEMS</u>	\$22,000.00	Sole Source
Solicitation No. 08000 - Sligo Pump Parts - Department of Public Works - Req. No. R561411		

The vendor is the sole source of the Sligo Pumps already in use at the Department of Public Works. The period of the award is November 15, 2010 through November 14, 2011 with two 1-year renewal options.

3. <u>WEIR SPECIALTY PUMPS</u>	\$20,000.00	Sole Source
Solicitation No. 08000 - Wemco Pump Parts - Department of Public Works - Req. No. R559938		

The vendor is the sole U.S. distributor of parts for the Wemco Pumps already in use at the Department of Public Works. The period of the award is November 15, 2010 through November 14, 2011 with two 1-year renewal options.

4. <u>PREFERRED CLEANING, LLC</u>	\$ 8,400.00	Low Bid
Solicitation No. B50001650 - Janitorial Services - Department of Housing and Community Development - Req. No. R557435		

The period of the award is December 1, 2010 through November 30, 2011 with three one-year renewal options.

5. <u>SPECTRUM SYSTEMS, INC.</u>	\$17,766.00	Low Bid
Solicitation No. 07000 - Host Access Client Package Licenses - Department of Finance - Req. No. R560535		

6. <u>DRESSER-RAND</u>	\$10,440.00	Low Bid
Solicitation No. 07000 - Filter Media - Department of Public Works - Req. No. R561004		

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 7. <u>WORKPLACE ESSENTIALS</u> | <u>\$ 9,991.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001699 - Hand Free Sanitary Disposal Service - Department of General Services - Req. No. R558859 | | |

The period of the award is November 24, 2010 through November 23, 2011.

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| 8. <u>ORACLE AMERICA, INC.</u> | <u>\$ 5,596.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Oracle Enterprise LINUX Support - Police Department - Req. No. R562394 | | |

The vendor is the developer and sole source of this proprietary software.

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| 9. <u>ZEPHYR DEVELOPMENT CORP.</u> | <u>\$13,200.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Passport Software Annual Maintenance - Police Department - Req. No. R560497 | | |

The vendor is the manufacturer and sole source for this proprietary software currently in use by the Police Department.

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| 10. <u>ROCHESTER SOFTWARE ASSOCIATES, INC.</u> | <u>\$ 7,700.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - MIS Print Software License and Support - Department of Finance - Req. No. R560705 | | |

The vendor is the manufacturer and sole source for this proprietary software, maintenance, and support.

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| 11. <u>TJ DISTRIBUTORS, INC.</u> | <u>\$17,400.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001668 - Furnish and Install a Football Scoreboard - Department of Recreation and Parks - Req. No. R557184 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|----------|
| 12. THE GOURMET RODENT, INC. | \$ 7,547.00 | Only Bid |
| Solicitation No. B50001693 - Animal Food - Department of Recreation and Parks - Req. No. R558789 | | |

The period of the award is November 17, 2010 through November 16, 2011 with two 1-year renewal options.

- | | | |
|--|-------------|---------|
| 13. CITIZENS PHARMACY | \$14,545.65 | Low Bid |
| Solicitation No. B50001685 - Nicotine Patches - Health Department - Req. No. R558369 | | |

The period of the award is November 17, 2010 through November 16, 2011, with two 1-year renewal options.

- | | | |
|--|-------------|---------|
| 14. CFI SERVICES, INC. | \$13,502.91 | Low Bid |
| Solicitation No. 07000 - Spare Parts - Department of Public Works - Req. No. R560353 | | |

- | | | |
|---|---------|---------|
| 15. DELTA CHEMICAL CORPORATION | \$ 0.00 | Renewal |
| Solicitation No. B50000787 - Polymeric Flocculent - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P505679 | | |

On December 10, 2008, the Board approved the initial award in the amount \$240,524.76. The award contained three 1-year renewal options at the sole discretion of the City. This is the first 1-year renewal for the period February 1, 2011 through January 31, 2012.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
16. CIBA SPECIALTY	\$ 35,000.00	Ratification
CHEMICALS	<u>100,000.00</u>	Term Order
CORPORATION	<u>\$135,000.00</u>	

Solicitation No. 06000 - Supply Polymeric Flocculant, Centrifuge Dewatering for the Back River Wastewater Treatment Plant - Department Public Works, Bureau of Water and Wastewater - P.O. No. P510663

On October 7, 2009, the Board approved the award of B50001201, Supply Polymeric Flocculant, Centrifuge Dewatering for the Back River Wastewater Treatment Plant. Due to an administrative error, B500001201 expired on October 31, 2010 with two 1-year renewal options remaining. However, the vendor continued to meet the City's needs. This is a very complicated requirement and the time and effort that would be required to rebid it, simply because of an administrative lapse, is not considered practicable or in the best interest of the City. Therefore, it is requested that the expenditures from November 1, 2010 through November 17, 2010 be ratified and a term purchase order be approved under the same terms and conditions as the original award for B50001201.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Department of General Services

17. C & W CONSTRUCTION CO.	\$ 7,000.00	Low Bid
IC 537 - ADA Upgrade Renovations - Ralph W.E. Jones Men and Women's Restrooms located in Druid Hill Park		

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and extensions. The President **ABSTAINED** on Item Nos. 1, 15, and 16.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the agreements. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise noted.

1. **UNIVERSITY OF MARYLAND, BALTIMORE, (UMB)** **\$ 87,642.00**

Account:	4000-428710-3050-283300-603051	\$ 17,528.00
	4000-428711-3031-579200-603051	\$ 70,114.00

The Department's Healthy Homes and Communities Division provides evidenced-based healthy homes intervention to the families of 250 Baltimore Public School students aged 4-18 who have persistent asthma, with a goal of reducing asthma morbidity in Baltimore. The UMB will provide a program evaluator, Dr. Patricia McLaine, and her team to implement the program's evaluation and quality assurance activities. The period of the agreement is July 1, 2010 through September 29, 2011.

2. **KOINONIA BAPTIST CHURCH, INC.** **\$ 10,000.00**

Account: 1001-000000-3041-274000-603051

The organization will work with the Baltimore City Health Department to conduct a faith-based educational initiative for African American residents, in their places of worship. The initiative provides education on tobacco use prevention, cessation to reduce secondhand smoke exposure, and makes referrals of smokers for cessation services.

The agreements are late because budget revisions delayed processing.

MINUTES

Health Department - cont'd

3. **CHEMICAL PEOPLE TASKFORCE OF
CHERRY HILL, INC.** **\$ 77,018.00**

Account: 4000-423011-3100-297100-603051

The organization will provide services to children at the Arnett J. Brown School #180/Southside Academy #181, of low-income families who are at risk of having poor outcomes related to behavioral and adjustment problems, health problems, substance abuse, and poor academic achievement. Services will include an after school arts program, academic enrichment program (homework assistance, computer and internet access), and martial arts.

The agreement is late because it was just completed.

4. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 36,156.00**

Account: 4000-422010-3030-273100-603026

The JHU will provide STD/HIV Prevention Services in collaboration with the Department in support of the HIV Expanded Testing program. The JHU will provide a part-time supervisor in the evening and on weekends for the Outreach Program, personnel for assisting in coordinating and managing the project, data collection, data entry, data management, quality assurance, project evaluation, and reporting for the program. The period of the agreement is July 1, 2010 through September 30, 2010.

MINUTES

Health Department - cont'd

The agreement is late because of an oversight in the processing by the Department.

MWBOO GRANTED A WAIVER ON ITEM NOS. 1, 3 AND 4.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President **ABSTAINED** on Item No. 4.

MINUTES

Wage Commission - Hearing Officer Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a hearing officer agreement with Mr. Alan B. Jacobson. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$5,000.00 - 1001-000000-1650-174400-603026

BACKGROUND/EXPLANATION:

Mr. Jacobson will continue to serve as a Hearing Officer for the Wage Commission. Mr. Jacobson will be responsible for conducting the agency's hearings in the Prevailing and Living Wage Sections as required by Article 5, §§25 and 26, Baltimore City Code. He will not work more than 50 hours for the one-year period.

Mr. Jacobson brings a wealth of valuable experience to the position. He is a licensed attorney and is fully authorized to practice law in the State of Maryland.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the hearing officer agreement with Mr. Alan B. Jacobson.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following page:

4134

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

- | | | | |
|----|---|--|--------------|
| 1. | B50001654, Quick
Lime for Water
Filtration Plants | Greer Industries, Inc.
d/b/a Greer Lime Co. | \$647,250.00 |
|----|---|--|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|-------------------------|-------------------|--------------|
| 2. | B50001598, Fire
Hose | F.L. Anderson Co. | \$ 60,000.00 |
|----|-------------------------|-------------------|--------------|

MWBOO GRANTED A WAIVER.

MINUTES

Dept. of General Services - Revisions to Street Cut Fees

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the revisions to street cut fees as proposed below.

BACKGROUND/EXPLANATION:**PENALTY FEES**

Initiate new penalty fees for excessive time within the public Right-of Way beginning December 1, 2010:

- Contractors shall be fined for street cuts extending beyond 90 days within the public right-of-way. For each day beyond 90 days, the contractor will be fined \$50.00. Contractors shall be fined for steel plates extending beyond 30 days within the public right-of-way. For each day beyond 30 days, the contractor will be fined \$100.00.
- Raise existing penalty fees for poor restoration practices within the public right-of-way beginning December 1, 2010: Contractors shall be fined for any one of the existing finable offenses at the rate of \$500.00 per day, per practice for the first offense, and at the rate of \$1,000.00 per day, per practice for the second and ongoing offenses. Each day and each practice are considered separate and cumulative.
- Contractors shall be fined for permanent patches within the one-year warranty period should the permanent patch fail. For each day beyond a 30-day notice period, the contractor will be fined \$50.00 until such time that the patch is completed. Another one-year warranty will then take effect the day of final approval.

MINUTES

Dept. of General Services - cont'd

ACCESS FEES

Raise Access Fees for Street Cuts beginning July 1, 2011 and continuing incremental increases as noted:

- On July 1, 2011, individual access fees shall be increased from \$100.00 to \$200.00 per each street rated in good condition (Pavement Condition Index > 70 as rated in the Department of Transportation's Tri-Annual Pavement Condition Survey), and from \$100.00 to \$150.00 per each street rated in less than good condition (Pavement Condition Index < 70).
- On July 1, 2012, individual access fees shall be increased from \$200.00 to \$300.00 per each street rated in good condition (Pavement Condition Index > 70), and from \$150.00 to \$175.00 per each street rated in less than good condition (Pavement Condition Index < 70).
- On July 1, 2013, individual access fees shall be increased from \$300.00 to \$400.00 per each street rated in good condition (Pavement Condition Index > 70), and from \$175 to \$200.00 per each street rated in less than good condition (Pavement Condition Index < 70).

Street cut fees were originally adopted under City Council Bill 06-0322, Ordinance 06-245 in June of 2006. Fees were limited to \$100.00 per permit application and \$100.00 per poor restoration practice. From an operational standpoint, enforcement has no leverage to encourage contractors to perform final resurfacing in a timely manner, nor is there any penalty should the restoration fail after the one-year warranty period. The fees, as proposed, will address these program oversights.

MINUTES

Department of General Services - cont'd

Water and gas account for ninety percent of the right-of-way street cuts. The Department of General Services discussed the proposed increased fees with both the Department of Public Works (water) and the BGE (gas). Both entities support this legislation, as it will enable them to control poor performance with their contractors.

AUDITS NOTED THE REVISIONS OF THE FEES.

(FILE NO. 57205)

UPON MOTION duly made and seconded, the Board approved and authorized the revisions to street cut fees as proposed.

MINUTES

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with Newkirk Real Estate, LLC (grantor).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department is proposing to enter the property of Newkirk Real Estate, LLC for the purpose of installing a new driveway apron on the grantor's property located at 1700 South Newkirk Street. The work is necessary to perform improvements along South Newkirk Street, in conjunction with the Department of Transportation project, Contract No. TR-05032, Reconstruct South Newkirk Street from Keith Avenue to Boston Street.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with Newkirk Real Estate, LLC.

MINUTES

EXTRA WORK ORDER

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Order

listed on the following page:

4140

The EWO has been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDER

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #014, \$190,450.00 - TR 08033, Conduit System Repairs at Various Locations Citywide (JOC)

\$2,682,515.52	\$ 22,372.75	Allied	-	-
		Contractors, Inc.		

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with School House Properties LLC.

AMOUNT OF MONEY AND SOURCE:

\$12,500.00 - 6000-617411-2303-248700-600000

BACKGROUND/EXPLANATION:

School House Properties LLC proposes to perform the scope of work for Merchant Point, located at 700 South Ann Street, to include the reuse of one Four Bay House into a single family home, the construction of 19 new townhouses (48,000 square feet total), and the reuse of a former convent for the New Century School (15,035 square feet total). This project will total 63,835 square feet.

Under the terms of this agreement, School House Properties LLC will make a one-time contribution of \$12,500.00 to fund multimodal transportation improvements in South Baltimore.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic mitigation agreement with School House Properties LLC.

MINUTES**CITY COUNCIL BILL:**

10-0513 - An ordinance concerning the sale of property - Former Bed of McElderry Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the former bed of McElderry Street and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill No. 10-0513 and directed that the bill be returned to the City Council with the recommendation that it also be approved and passed by that Honorable Body. The President **ABSTAINED.**

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Fund Amount</u>
<u>Fire Department</u>			
1. Robert Scott William McCarren Shawn Riddell James McCafferty Paul Moore	All Hazards Management Team Training and Education Conference Denver, CO Dec. 6 - 9, 2010 (Reg. fee \$150.00 ea.)	FY09 SHSP	\$5,656.50

Baltimore Police Department

2. Derrick E. Mayfield	Aspen Institute Seminar New Orleans, LA Nov. 18 - 22, 2010	General Funds	\$1,625.89
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Mr. Mayfield will accompany the Mayor to New Orleans for Executive duties

The subsistence rate for this location is \$204.00 per day. The hotel rate is \$179.00 per night, plus \$25.27 per night for hotel taxes. Of the AM authorized subsistence amount, Mr. Mayfield will have after the hotel costs (excluding taxes), \$25.00 remaining for food and other incidentals. The Department is requesting additional subsistence of \$15.00 per day for the cost of food and incidentals. The cost of the rental car is \$134.25 plus parking of \$144.64 and fuel of \$65.52 for a total of \$344.41.

MINUTES

TRAVEL REQUESTS

<u>Name</u>	<u>To Attend</u>	<u>Source</u>	<u>Fund Amount</u>
-------------	------------------	---------------	------------------------

Police Department - cont'd

Due to the nature of this travel, it is necessary for Mr. Mayfield to secure a rental car. Pursuant to AM-240-8, necessary land travel is required and therefore the Board is requested to approve the rental car expenses.

The Department will pay all expenses for the representative on a City issued credit card assigned to Mr. Mayfield.

UPON MOTION duly made and seconded, the Board approved the travel requests. The Mayor **ABSTAINED** on Item No. 2.

MINUTES

Mayor's Office of Government Relations - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Mr. William S. Ratchford, II. The period of the agreement is January 1, 2011 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$95,000.00 - 1001-000000-1270-154100-603018
(\$95.00 per hour)

BACKGROUND/EXPLANATION:

Mr. Ratchford is knowledgeable of State and local legislative and fiscal matters. He has been involved in policy analysis before the Maryland General Assembly since 1962. He served as Director of the Department of Fiscal Services from 1974 to 1997 and has earned a great deal of respect, particularly, in legislative policy and fiscal matters.

As a consultant to the Mayor and Director for Government Relations, Mr. Ratchford will prepare and provide expert analysis on State legislative and fiscal matters impacting Baltimore City and on various fiscal matters concerning the Baltimore City Public School System.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with Mr. William S. Ratchford, II. The Mayor **ABSTAINED**.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 54,600.00**
(ACC)

Account: 4000-433311-3254-316200-603051

The organization will continue to administer the Comprehensive Telephone-Based Family Caregiver Support Program for family caregivers who live in the City. The program will continue to operate through the ACC's Answers for the Aging program and will provide personalized education, assessment and counseling services, and assistance to family caregivers providing care to seniors age 60 and older. The period of the agreement is October 1, 2010 through September 30, 2011.

The agreement is late because of the Commission on Aging and Retirement Education and the Department's transition.

2. **TOTAL HEALTH CARE, INC.** **\$ 38,526.00**

Account: 4000-424511-3023-274435-603051

The organization will provide initial psychosocial assessments to identify barriers to adherence to maintaining engagement with medical/case management services. It will provide Service Care Plans to address and resolve identified barriers to adherence, provide monthly monitoring in individual sessions for progress on completing Service Care Plan goals and objectives, and develop and facilitate four group sessions per month.

MINUTESHealth Department - cont'd

The agreement is late because the State AIDS Administration programmatically manages all Ryan White Part B services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTES

Health Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment, Treatment for Homeless. The period of the agreement is September 30, 2010 through September 29, 2011.

AMOUNT OF MONEY AND SOURCE:

\$400,000.00 - 4000-431311-3010-267800-600000

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds will be used for the Housing First Project. This project will provide case management and evaluation services to chronic homeless individuals (street dwelling) in Baltimore City. The project uses a housing first approach because these individuals are difficult to engage and they refuse to use traditional services.

The Health Department will enter into a Memorandum of Understanding with the Mayor's Office of Human Services to coordinate and manage this project.

This grant award is late because it was misplaced.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment, Treatment for Homeless.

MINUTES

Health Department - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement with the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment. The budget period is September 30, 2010 through September 29, 2011.

AMOUNT OF MONEY AND SOURCE:

\$325,000.00 - 4000-497811-3070-287500-404001

BACKGROUND/EXPLANATION:

Under the terms of this agreement, the funds will be used for the Baltimore City Adult District Court Drug Expansion and Enhancement Project. This project will support expanded and/or enhanced substance abuse treatment services in Baltimore City.

The Health Department will contract with the Baltimore Substance Abuse Systems, Inc. to provide services for this project.

This grant award is late because it was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement with the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment. The Mayor **ABSTAINED**. The President **ABSTAINED**.

MINUTES

Dept. of Communication Services - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to the MICTA participation agreement with Verizon Business Network Services, Inc. (Verizon). The period of the amendment is for twelve months effective upon installation of the services.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 01, 2009, the Board approved the MICTA participation agreement. On September 01, 2010, the Board approved requisition No. R554600 for an upgrade to Internet services in the amount of \$22,248.52. Subsequently, Verizon provided the agreement, which must be executed. This amendment to agreement will allow the City to add services provided through the MCI division of Verizon for the Mayor's Office of Employment Development (MOED). Verizon provides services for data circuits for the Internet through the MICTA Participation Contract No. GON 21202-01.

This amendment provides for the upgrade of dedicated Internet 3xT1 Diverse services at access speeds of 4.5Mbps x 3, for service to 417 E. Fayette, Baltimore, MD 21202. MOED will receive a discount at 46% off the standard VBS II monthly rate of the Internet port in effect during each month of the contract term.

(FILE NO. 55899)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to the MICTA participation agreement with Verizon Business Network Services, Inc. (Verizon).

MINUTES

PROPOSAL AND SPECIFICATIONS

Department of Transportation - PB 09828, Renovations to the Benton Building (5th and 7th Floors) and 6400 Pulaski Highway Building
BIDS TO BE RECV'D: 12/8/2010
BIDS TO BE OPENED: 12/8/2010

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed proposal and specifications to be advertised for receipt and opening of bids on the date indicated.

* * * * *

PRESIDENT: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS AND PROPOSALS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an addendum extending the date for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases - B50001664, Management Services for
620 Fallsway 24-Hour Shelter
BIDS TO BE RECV'D: 11/24/2010
BIDS TO BE OPENED: 11/24/2010

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR11001, Reconstruction of Alleys - Various Locations

Santos Construction Co., Inc.
M. Luis Construction Co., Inc.
Machado Construction
Civil Construction Co.
Romano Concrete
L.F. Mahoney, Inc.

Department of Transportation - TR11304, Resurfacing Highways at Various Locations Citywide - Federal

P. Flanigan & Sons, Inc.
Machado Construction
M. Luis Construction Co., Inc.
Civil Construction Co.

Bureau of Purchases - B50001673, Inspection, Repair, and Maintenance for Automatic Sprinkler Systems

Simplex Grinnel
Fireline Corporation
Advance Fire Protection Systems, LLC

MINUTES

Bureau of Purchases

- B50001691, Waste Oil and
Related Items Recovery Service

*Mid States Oil Refining
FCC Environmental

*UPON FURTHER MOTION, the Board found the bid of Mid States Oil Refining, **NON-RESPONSIVE**, because of the company's failure to proffer the bid guarantee in the form mandated by the solicitation instructions.

Bureau of Purchases

- B50001708, OEM Parts and
Service for LTI Ladder Trucks

NO BIDS RECEIVED

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, November 24, 2010.



JOAN M. PRATT
Secretary