

**MINUTES****REGULAR MEETING**

Honorable, Stephanie Rawlings-Blake, President  
Honorable, Sheila Dixon, Mayor  
Honorable, Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
David E. Scott, Director of Public Works  
Donald Huskey, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

**MINUTES**

Mayor's Office on Criminal Justice - Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with Hunting Ridge Community Assembly, Inc. (Hunting Ridge). The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**

\$ 1,498.63 - 1001-225-007-00-701

**BACKGROUND/EXPLANATION:**

Active Citizen on Patrol Groups and community organizations may apply for up to \$2,500.00 through the Citizens on Patrol Community Grants Program. The grant funds may be used to purchase equipment, supplies, and other items that will support community outreach efforts that strengthen ties between neighbors, citizens, and the police.

Hunting Ridge plans to purchase lighted car signs, hats, car magnet signs, t-shirts, reflective vests, and paper for mailings.

The applications were reviewed by a committee that included staff persons from the Mayor's Office on Criminal Justice, the Mayor's Office of Neighborhoods, and the Office of the City Council President.

The agreement stipulates that Hunting Ridge must provide proof that the funds were spent as originally outlined in their application.

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Hunting Ridge Community Assembly, Inc. The Mayor **ABSTAINED**.

**MINUTES**

Mayor's Office of Employment - Grant Agreement  
Development (MOED)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the Baltimore City Board of School Commissioners. The period of the agreement is July 1, 2008 through June 30, 2009.

**AMOUNT OF MONEY AND SOURCE:**

\$723,273.00 - 5910-639-133

**BACKGROUND/EXPLANATION:**

The purpose of the grant agreement is for MOED to provide work and internship experiences for 200 juvenile offenders and to enhance services to out-of-school youth participating in the Youth Opportunity Baltimore Program. The amount of this grant agreement will not exceed \$723,273.00 of Federal funds received by the Baltimore City Board of School Commissioners.

The agreement is late because the Department did not obtain the grant agreement from the granting agency until January 30, 2009.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Baltimore City Board of School Commissioners.

## MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Abbey Fritz Fence Co. Inc.	\$ 7,270,000.00
Archer Western Contractors, LTD	\$2,139,060,000.00
Bowen Engineering Corporation	\$ 278,770,000.00
Carolina Management Team, LLC	\$ 1,080,000.00
Corinthian Contractors, Inc.	\$ 8,000,000.00
Dance Brothers, Inc.	\$ 24,860,000.00
Flippo Construction Company, Inc.	\$ 59,268,000.00
Gaines & Company, Inc.	\$ 8,000,000.00
March Westin Co., MD Div	\$ 67,792,000.00
Nations Contracting Co. Inc.	\$ 6,012,000.00
Ruhlman Bros, Inc.	\$ 8,000,000.00
York Specialty, LLC	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

The Robert B. Balter Company	Engineer
Buchart Horn, Inc.	Architect Landscape Architect Engineer Land Survey Property Line Survey

**MINUTES****BOARDS AND COMMISSIONS** - cont'd

CH2M Hill, Inc.

Architect  
Landscape Architect  
Engineer

EBA Engineering, Inc.

Engineer  
Land Survey  
Property Line Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Prequalification of Contractors and Architects and Engineers for the foregoing listed firms.

## MINUTES

Commission on Aging and Retirement Education (CARE) - Acceptance of the Notification of Grant Award

The Board is requested to approve the acceptance of the Notification of the Grant Awards:

1. **MARYLAND DEPARTMENT OF AGING (MDoA) \$ 4,420,289.00**  
**TITLE III FEDERAL ALLOCATION**  
**FUNDS FOR FY'09**

Account:	D/4335-325-903	\$ 1,550,411.00
	D/4329-325-903	\$ 1,367,220.00
	D/4343-325-903	\$ 785,612.00
	D/4362-325-903	\$ 54,426.00
	D/4361-325-903	\$ 599,932.00
	D/4339-325-904	\$ 62,688.00

The funds will be used to provide a variety of services for older adults residing in Baltimore City. The period of the agreement is October 1, 2008 through September 30, 2009.

2. **MARYLAND DEPARTMENT OF AGING (MDoA) \$ 27,024.00**  
**WEINBERG FOUNDATION FUNDS FOR THE**  
**LIVING WELL PROJECT**

Account: E/5329-325-903

The grant funds will be used to manage the Chronic Disease Self-Management Program project called, Living Well: Take Charge of Your Health. The project is a statewide Evidence Based Health Promotion Program designed to empower low-income seniors and seniors with chronic conditions such as diabetes and heart disease to be more proactive in the management of their diseases and also provide seniors with the necessary tools to improve the status of their health, while reducing the use of hospital care and physicians services. The period of the agreement is July 1, 2008 through June 30, 2009.

The grant awards were late because the Department recently received the notifications from the MDoA.

MINUTES

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved the acceptance of the Notification of the foregoing Grant Awards.

**MINUTES**Baltimore Development Corporation - Land Disposition Agreement  
and Option Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) and option agreement with City Center, LLC, and 114 E. Lombard, LLC, developer for the disposition of 26-36 South Calvert Street, 110 East Lombard Street, and 117 Water Street.

**AMOUNT OF MONEY AND SOURCE:**

\$4,500,000.00 - Purchase price

**BACKGROUND/EXPLANATION:**

In 2002, the Baltimore Development Corporation (BDC) began acquiring eight properties in the block bounded by Calvert Street, Mercer Street, Lombard Street, and Grant Street, excluding the Brookshire Hotel. The purpose of the assemblage was to create a development site for a parking garage with air rights development above the garage.

In June 2004, the BDC issued a Request for Proposal for the site, and the City Center, LLC's proposal was selected at the recommendation of the BDC Board of Directors after careful consideration.

City Center, LLC, and 114 E. Lombard, LLC, the developer, proposes to purchase the site from the City in fee and construct a mixed-use development, totaling approximately 450,000 square feet, and consisting of two Hyatt-branded hotels with a combined total of 300 keys, a parking garage with up to three hundred spaces and ancillary commercial space. This project will cost approximately \$80,000,000.00 to develop and create approximately 450 construction jobs and 140 permanent jobs. The BDC estimates the project will generate approximately \$60,000,000.00 in new City taxes over a 20-year period.

**MINUTES**

BDC - cont'd

Under the terms of the LDA, the developer will purchase the site from the City for \$4,500,000.00 which is equal to the appraised value of the site ready for development, minus the cost of demolition of the existing vacant structures. The developer owns one of the eight parcels the City sought to acquire. Therefore, the City will convey seven properties. The developer will contribute its property, the eighth parcel to the project.

**MBE/WBE PARTICIPATION:**

The developer signed the Commitment to comply with the Minority and Women's Business Enterprise Program of Baltimore City.

**(FILE NO. 57005)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement and an option agreement with City Center, LLC, and 114 E. Lombard, LLC, developer for the disposition of 26-36 South Calvert Street, 110 East Lombard Street, and 117 Water Street.

**MINUTES**

Baltimore City Fire Department (BCFD) - Retroactive Salary  
Payment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the retroactive salary payment to Ms. Nicole Ross-Sterrett for the payroll periods ending September 30, 2008 through January 6, 2009.

**AMOUNT OF MONEY AND SOURCE:**

\$13,672.37 - 1001-212-001-00-161

**BACKGROUND/EXPLANATION:**

Ms. Nicole Ross-Sterrett was cut off on September 29, 2008. Her cut-off date was adjusted to December 25, 2008. She is due all regular earnings for the period she was out of pay status. This is due to a change in 90-day terminal leave policy for line of duty injuries.

**APPROVED FOR FUNDS BY FINANCE.**

UPON MOTION duly made and seconded, the Board approved the retroactive salary payment to Ms. Nicole Ross-Sterrett.

**MINUTES****CITY COUNCIL BILLS:**

08-0236 - An Ordinance concerning Sale of Property - the Former Bed of Diamond Street for the purpose authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all of its interest in a certain parcel of land known as the former bed of Diamond Street, extending from Fayette Street, northernly 195.2 feet, more or less, and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF PUBLIC WORKS SUPPORTS BILL NO. 08-0236 PROVIDED THE COMPANION OPENING AND CLOSING ORDINANCES (BILL NOS. 08-0234 AND 08-0235) ARE APPROVED.**

08-0239 - An Ordinance concerning Sale of Property - the Former Beds of 2 10-Foot Alleys for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of (1) a 10-foot alley laid out in the rear of the properties formerly known as Nos. 2203 and 2227 North Howard Street and (2) a 10-foot alley laid out contiguous to the north outline of the property known as No. 2214 Mace Street and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF PUBLIC WORKS SUPPORTS BILL NO. 08-0239 PROVIDED THE COMPANION OPENING AND CLOSING ORDINANCES (BILL NOS. 08-0237 AND 08-0238) ARE APPROVED.**

## MINUTES

CITY COUNCIL BILLS:

08-0242 - An Ordinance concerning Sale of Property - Subterranean Rights Under Pleasant Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in a certain parcel of land known as the subterranean rights under Pleasant Street, 23.35 feet east of St. Paul Place and extending Easterly 26.00 feet and no longer needed for public use; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF PUBLIC WORKS SUPPORTS BILL NO. 08-0242 PROVIDED THE COMPANION OPENING AND CLOSING ORDINANCES (BILL NOS. 08-0240 AND 08-0241) ARE APPROVED.**

09-0263 - An Ordinance concerning Tax Credits - Historic Restorations and Rehabilitations for the purpose of extending the period within which applications may be accepted for the tax credit for historic restorations and rehabilitations; and providing for a special effective date.

**ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF FINANCE RECOMMENDS APPROVAL NOTING THAT THE HISTORIC TAX CREDIT HAS HELPED TO SPUR DESIRABLE DEVELOPMENT IN BALTIMORE, AND THE STATE HAS GRANTED THE CITY AUTHORITY TO CONTINUE THE PROGRAM. IN LIGHT OF THESE FACTS, AND DESPITE THE CONCERN ABOUT THE COST OF THE CREDIT IN DIFFICULT BUDGET TIMES, THE FINANCE DEPARTMENT DOES NOT OPPOSE THE SUNSET EXTENSION PROPOSED BY CITY COUNCIL BILL 09-0263. THE DEPARTMENT WILL CONTINUE TO ASSESS THE COST AND BENEFITS OF THE CITY'S TAX EXPENDITURES AND ADVISE THE MAYOR AND CITY COUNCIL OF ITS FINDINGS.**

UPON MOTION duly made and seconded, the Board approved the foregoing City Council Bills and directed that the bills be returned to the City Council with the recommendation that they also be approved and passed by the Honorable Body. The President **ABSTAINED.**

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

606 - 610

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing &amp; Community Development</u>		
1. <b>\$2,459,000.00</b> UDAG Repayment Affordable Housing Funds	9912-591-904 UDAG Affordable Housing - Reserve	9912-591-713 Barclay Affordable Housing Project
This transfer will provide UDAG Repayment Affordable Housing funds for acquisition, relocation, and site clearance for the Barclay Affordable Housing Project.		
2. <b>\$ 265,000.00</b> State	9910-587-979 other funds Reserve	9910-588-780 Poppleton - Com- munity Legacy Grant
This transfer will provide State Community Legacy funding for acquisitions within the Poppleton Project area. These funds will be used for the properties located at 104 and 126 North Amity Street and 905 West Lexington Street.		
<b>(FILE No. 57069)</b>		
3. <b>\$ 153,750.00</b> State - Other Funds	9910-587-979 State - Other Funds Reserve	9910-588-010 Dallas Street - Community Legacy Grant
This transfer will provide State Community Legacy funding for the demolition of the properties located in the 1100 block of Dallas Street.		

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD - cont'd</u>		
4. \$ 50,000.00	9983-593-089	
28 <sup>th</sup> CDBG	Emergency Roof	
	Repair	
50,000.00	9983-593-003	
28 <sup>th</sup> CDBG	Deferred Loan	
	Program	
<b>\$ 100,000.00</b>	-----	9983-593-010
		Homeownership
		Program

This transfer will move 28<sup>th</sup> Community Development Block Grant Program funds from the emergency roof repair and deferred loan programs to the Homeownership Program, in an effort to better serve the citizens of Baltimore City.

Baltimore Development Corporation

5. \$ 43,942.00	9910-600-878	9910-601-879
General Funds	Constr. Res.	Coml. Revit.

This transfer will provide funds to reimburse the BDC for eligible capital expenses in connection with the demolition of 4610 Maine Avenue by JLN Construction Services, LLC for the month ending November 30, 2008.

Department of Recreation & Parks

6. \$ 16,106.87	9938-475-001	9938-474-675
M&CC Real	Reserve -	Recreation Facility
Property	Unallocated	Renovation - Active

This transfer will provide funds to cover the costs associated with Change Order No. 2 for John Eager Howard Recreation Center renovation project under Contract BP 06152.

## MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation &amp; Parks - cont'd</u>		
7. \$ 80,000.00	9938-475-755	9938-474-755
MVR	Reserve - Street Tree Operations FY 09	Street Tree Operations FY 09

This transfer will provide funds to cover the costs associated with the Spring tree planting for FY 09.

8. \$ 16,000.00	9938-475-725	9938-474-725
State	Reserve - Roosevelt Park Master Plan Implementation	Active - Roosevelt Park Master Plan Implementation

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1064, Task No. 16 to Greenman-Pedersen, Inc. and to reconcile the account's deficit.

9. \$ 28,000.00	9938-475-765	9938-474-765
State	Reserve - Courts & Fields Renov. FY'09	Active - Courts & Fields Renov. FY'09

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1065, Task No. 6 to Oasis Design Group.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Recreation &amp; Parks - cont'd</u>		
10. \$ 16,000.00	9938-475-746	
Rec. & Parks	Reserve - Park &	
24 <sup>th</sup> Series	Playgrounds	
	Renovation FY'08	
48,000.00	" "	
State		
<u>\$ 64,000.00</u>	-----	9938-474-746
		Active - Park &
		Playgrounds Reno-
		vation FY'08

This transfer will provide funds to cover costs associated with design services under On-Call Contract No. 1065, Task No. 7 to Oasis Design Group.

11. \$ 10,500.00	9938-475-729	
General Fund	Reserve -	
	Clifton Park	
	Master Plan	
31,500.00	" "	
State		
<u>\$ 42,000.00</u>	-----	9938-474-729
		Active - Clifton
		Park Master Plan

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1065, Task No. 8 to Oasis Design Group.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Recreation &amp; Parks - cont'd</u>		
12. \$ 3,500.00	9938-475-743	
Rec. & Parks	Reserve	
24 <sup>th</sup> Series	Morrell Park	
	Facilities	
	Improvements	
10,500.00	" "	
State		
<u>\$ 14,000.00</u>	-----	9938-474-743
		Active - Morrell
		Park Facilities
		Improvements

This transfer will provide funds to cover the costs associated with design services under On-Call Contract No. 1066, Task No. 11 to Hord Coplan Macht, Inc.

Department of Transportation

13. <b>\$825,000.00</b>	9950-527-131	9950-508-981
MVR	Flagship Court	In-house Street
	Phase 1A	Resurf. Program

This transfer will provide funds to cover costs associated with the procurement of materials needed for the in-house paving and milling of the roads under the project "In-house Street Resurfacing Program".

**MINUTES**Health Department - Agreements and Amendments to Agreements

The Board is requested to approve and authorize execution of the various agreements and amendments to agreements.

AGREEMENTS

1. **BALTIMORE HEALTH CARE ACCESS, INC. (BHCA)** **\$ 30,000.00**

Account: 1001-301-002-00-351

The BHCA will provide case management services to clients who frequently call 911 for emergency medical services (EMS). The BHCA will assign a case manager to evaluate whether the client is enrolled in a health insurance program (if eligible) and if the client has a medical home with their health insurance company and/or community health clinic. The case manager will connect the client to a variety of other support services including disease case management programs, food pantries, housing, employment, and homeless shelters, as needed. The BHCA staff nurse will focus on frequent EMS callers, as provided by the Fire Department, on a rotating basis and will link clients to the aforementioned programs and services. The period of the agreement is January 1, 2009 through May 31, 2009.

The agreement is late because the funding was recently awarded.

**MWBOO GRANTED A WAIVER.**

President: "I do want to make one comment on Page 15, the Baltimore Health Care Access, Incorporated, is receiving a - I believe it's a grant for \$30,000.00 to provide Medical Services - well to provide services, excuse me for those who frequently call 911 for Medical Services. When I visited a, actually its several Fire Stations, Fire Houses we talked about what they

## MINUTES

call "frequent flyers", those who are calling 911 for medical attention or transport daily almost and when we talked about it, they talked to me about a program that was run through a grant and the Health Department and how they were tracking these "frequent flyers". I think it was 100 of the worst; I guess the individuals who had the most calls and they linked those individuals with Social Workers and they were able to significantly reduce the number of calls that were made. The case manager that is assigned connects the clients to various other support services including disease case management programs, food pantries, housing, employment and homeless shelters, as are needed. And it showed such a significant reduction in the calls, I was very hopeful that this program would be able to continue, and I am very pleased I was very pleased to see on the agenda that the \$30,000.00 was there for an extension of this program. In the explanation of it, it talks about the overall net savings of a little under \$18,000.00 that is just in EMS. It doesn't take into account at all the savings in the hospital community because of the significant reduction in emergency room visits as well as the savings and the --- the value of this program in those communities where those "frequent flyers" live because now the fire and EMS

## MINUTES

resources can be used more appropriately for true emergencies and not for case management, so I am very pleased. I hope this is something that will be able to be sustained. Any other announcements, comments?"

\* \* \* \* \*

## MINUTES

Health Department - cont'

2. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 57,875.00**

Account: 4242-303-906-14-351

Health Care for the Homeless, Inc. will recruit and retain a Prevention Specialist who will provide HIV/AIDS/STD health education and risk reduction services to at-risk homeless adult substance abusers. The Prevention Specialist will use the Positive Wellness and Renewal curriculum provided by the State AIDS Administration. The period of the agreement is July 1, 2008 through June 30, 2009.

The agreement is late because the request was received late in the grant year and the agreement was recently received from the provider.

**MWBOO GRANTED A WAIVER.**

3. **THE UNIVERSITY OF MARYLAND, BALTIMORE** **\$135,108.00**  
**(UMB)**

Account: 4220-303-906-36-251

The UMB will provide rapid HIV testing services in the emergency departments at the University of Maryland, Maryland General, and Mercy Hospitals. The services will include completing at least 2,702 rapid HIV tests during the project period; ensuring the provision of confirmatory HIV testing for all patients with reactive rapid HIV tests; and providing post-test prevention counseling for persons newly diagnosed with HIV infection. The UMB will actively link all persons who are newly diagnosed with HIV to medical care and services, counseling and referral services, and ensure that all HIV-positive and high-risk HIV -negative pregnant women who do not report being in prenatal care are actively linked to prenatal care and prenatal prevention services. The organization will comply

## MINUTES

Health Department - cont'd

with all HIV testing, reporting, and documentation requirements as outlined by the Department in the Oraquick testing manual.

The agreement is late because the request was received late in the grant year.

**MWBOO GRANTED A WAIVER.**

4. **ASSOCIATED BLACK CHARITIES, INC. (ABC)** **\$192,565.00**

Account: 4277-304-801-10-351

Under the terms of this agreement, the funds will allow the Department to provide services to insure access to linguistically and culturally appropriate early intervention services (EIS) under Part A of the Ryan White HIV/AIDS Treatment Modernization Act Grant Program. The services will include ambulatory/outpatient primary medical care, EIS outreach services, and EIS client advocacy services for underserved Latino populations who are newly diagnosed, or not engaged in care, and living with HIV/AIDS in Baltimore City and the surrounding metropolitan area. The period of the agreement is March 1, 2008 through February 28, 2009.

The agreement is late because of delays in the receipt of information pertaining to the budget.

5. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 56,680.00**  
**(UMB)**

Account: 4271-308-911-90-351

The Taghi Modarressi Center for Infant Study (CIS) at the UMB will perform services for the Baltimore Infants and Toddlers Program (BITP). The CIS will develop and implement strategies to address the emotional and social development of children from birth to three years of age, and their families. The role of the CIS will be to identify a screening tool to be used by Service Coordinators. The screening tool will be used to determine

**MINUTES**Health Department - cont'd

family functioning needs, and risk factors. Service Coordinators will be trained to implement the screening tool and integrate findings into service delivery. They will consult on the BITP cases presenting with mental health, behavioral health needs, or problems in family functioning. The period of the agreement is July 1, 2008 through June 30, 2009.

The agreement is late because it was recently returned from the provider.

**MWBOO GRANTED A WAIVER.**AMENDMENTS TO AGREEMENTS**6. SINAI HOSPITAL OF BALTIMORE, INC. \$ 6,590.00**

Account: 4256-304-901-06-351

On November 19, 2008, the Board approved the original agreement, in the amount of \$103,067.00, with Sinai Hospital of Baltimore, Inc. to provide wrap around services under the Ryan White Part D Program for women, children, youth, and infants with HIV related illnesses.

On December 10, 2008, the Board approved the termination of the agreement with the Health, Education, and Resource Organization, Inc. (HERO). HERO provided services for individuals with HIV/AIDS related illness and their affected families for the Ryan White Part D Program.

As a result, the AIDS Administration has redirected the remaining HERO funds and provided a supplemental award to Sinai Hospital of Baltimore, Inc. This amendment to agreement will allow Sinai Hospital of Baltimore, Inc. to perform additional services for the Women, Children, and Youth HIV Program under the Ryan White Part D Program, through June 30, 2009. All other terms and conditions of the agreement remain unchanged.

## MINUTES

Health Department - cont'd7. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 12,963.00**

Account: 4245-304-901-33-351

On December 10, 2008, the Board approved the original agreement, in the amount of \$66,256.00, with Chase Brexton Health Services, Inc. to provide medical case management services under the Ryan White Part B Program.

On December 10, 2008, the Board approved the termination of the agreement with the Health, Education, and Resource Organization, Inc. (HERO). HERO provided medical case management services.

As a result, the AIDS Administration has redirected the remaining HERO funds and provided a supplemental award to Chase Brexton Health Services, Inc. This amendment to agreement will allow Chase Brexton Health Services, Inc. to perform additional medical case management services through June 30, 2009. All other terms and conditions of the agreement remain unchanged.

8. **CHASE BREXTON HEALTH SERVICES, INC.** **\$ 15,891.00**

Account: 4245-304-901-33-351

On November 26, 2008, the Board approved the original agreement, in the amount of \$49,474.00, with Chase Brexton Health Services, Inc. to provide HIV Transitional Case Management under the Ryan White Part B Program.

On December 10, 2008, the Board approved the termination of the agreement with the Health, Education, and Resource Organization, Inc. (HERO). HERO provided HIV Transitional Case Management.

As a result, the AIDS Administration has redirected the remaining HERO funds and provided a supplemental award to Chase Brexton Health Services, Inc. This amendment to agreement will allow Chase Brexton Health Services, Inc. to provide additional HIV Transitional Case Management through June 30, 2009.

**MINUTES**

Health Department - cont'd

All other terms and conditions of the agreement remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and amendments to agreements. The Comptroller **ABSTAINED** on Item No. 4.

**MINUTES**

Bureau of General Services (BGS) - Ratification of Invoices

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services ordered and approve and authorize an expenditure of funds to pay the Carroll Independent Fuel Co. The invoices are dated December 2, 2008.

**AMOUNT OF MONEY AND SOURCE:**

\$16,207.61 - 1001-193-999-00-404

**BACKGROUND/EXPLANATION:**

The BGS heating oil contract vendor was unable to provide services in a timely manner. There were no back-up vendors given to substitute in emergencies.

The Empowerment School located at 851 Braddish Avenue was depleted of heating oil and the BGS contacted the Carroll Independent Fuel Co., which provided the heating oil during this difficult time.

The Bureau of General Services will be reimbursed for these costs.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized an expenditure of funds to pay the Carroll Independent Fuel Co. The Comptroller **ABSTAINED**.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the task assignment no. 7, to Rummel, Klepper, & Kahl, LLP under Project No. 1060, On-Call Transportation, Planning, Policy, & Feasibility Studies.

**AMOUNT OF MONEY AND SOURCE:**

\$127,395.54 - 9950-508-516-20-332

**BACKGROUND/EXPLANATION:**

The consultant will perform design engineering services in connection with the Boston Street to Conkling Alignment Study. The services to be provided will include, but not be limited to: environmental assessments, hazardous materials, engineering modifications, meetings, and general coordination.

**MWBOO SET GOALS OF 21% MBE AND 9% WBE.**

**APPROVED FOR FUNDS BY FINANCE.**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved and authorized the task assignment no. 7, to Rummel, Klepper, & Kahl, LLP under Project No. 1060, On-Call Transportation, Planning, Policy, & Feasibility Studies.

## MINUTES

PROPOSAL AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

- |                                     |   |  |
|-------------------------------------|---|--|
| <u>Bureau of General Services</u>   | - | RP 07836, Chick Web Recreation Center Heating Upgrade<br>Phase II<br><b>BIDS TO BE RECV'D: 03/25/2009</b><br><b><u>BIDS TO BE OPENED: 03/25/2009</u></b>                   |
| <u>Department of Transportation</u> | - | TR 09010R, Resurfacing Highways at various locations<br>Emergency - JOC<br><b>BIDS TO BE RECV'D: 03/25/2009</b><br><b><u>BIDS TO BE OPENED: 03/25/2009</u></b>             |
| <u>Department of Transportation</u> | - | TR 05315, Rehabilitation of Northern Parkway from Park Heights Avenue to Falls Road<br><b>BIDS TO BE RECV'D: 03/25/2009</b><br><b><u>BIDS TO BE OPENED: 03/25/2009</u></b> |
| <u>Department of Transportation</u> |   | TR 00045, Rehabilitation of Orleans Street from Central Avenue to Wolfe Street<br><b>BIDS TO BE RECV'D: 03/25/2009</b><br><b><u>BIDS TO BE OPENED: 03/25/2009</u></b>      |

## MINUTES

Bureau of General Services - Minor Privilege Permit Application

The Board is requested to approve the following application for a Minor Privilege Permit. The application is in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 300 W. Lexington St.	BDC Lexington, LLC	Awning w/ signage 53' x 5', 14 fluorescent tubes

\$2,132.20 Annual Charge

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded approved the Minor Privilege Permit.

**MINUTES**

Bureau of Water and Wastewater - On-Call Agreement No. 1099

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Johnson, Mirmiran & Thompson (JMT) under Project 1099, On-Call Civil/Structural Engineering Services. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$750,000.00 - Upset Amount

**BACKGROUND/EXPLANATION:**

Various City Agencies, on a continuing basis require civil and structural engineering services to modify, upgrade or repair their facilities. Typically, the work involved is limited in scope or of an urgent nature, which in either case, should not be postponed until the customary Civil/Structural Engineering selection process can be executed. The services will be provided on an as needed basis as needs are identified. The cost of services rendered will be negotiated on a not-to-exceed price for each task assigned. The consultant was selected pursuant to the Architect and Engineering Awards Commission (AEAC) procedures, under AEAC Project #1099.

**MBE/WBE PARTICIPATION:**

**MWBOO SET GOALS OF 23% FOR MBE AND 10% FOR WBE.**

<b>MBE:</b> RJM Engineering, Inc.	\$150,000.00	20.00%
Findling, Inc.	22,500.00	3.00%
<b>Total</b>	<b>\$172,500.00</b>	<b>23.00%</b>

BOARD OF ESTIMATES

2/25/2009

## MINUTES

BW&WW - cont'd

<b>WBE:</b> Constellation Design Group	\$ 37,500.00	5.00%
Phoenix Engineering, Inc.	<u>37,500.00</u>	<u>5.00%</u>
<b>Total</b>	<b>\$ 75,000.00</b>	<b>10.00%</b>

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Johnson, Mirmiran & Thompson under Project 1099, On-Call Civil/Structural Engineering Services.

**MINUTES**

Bureau of Water and Wastewater - Single Bond for Drain  
Layers #3980827

**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of the Single Bond for Drain Layers #3980827 for the firm, Donald Excavating, Inc. The period of the bond will continue until either the firm or the surety gives notice of its termination.

**AMOUNT OF MONEY AND SOURCE:**

\$10,000.00 Bond

**BACKGROUND/EXPLANATION:**

Donald Excavating, Inc. occasionally obtains permits from the City to perform drainage and appurtenant work in the City of Baltimore. The firm desires to provide one bond to cover all permits that may be issued instead of being obligated to give a separate bond or money in each case.

UPON MOTION duly made and seconded, the Board approved the acceptance of the Single Bond for Drain Layers #3980827 for the firm, Donald Excavating, Inc.

**MINUTES**

Department of Transportation - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment no. 1 to the agreement with STV, Inc. (consultant) for Project No. 1008, Rehabilitation of the Reisterstown Road Streetscape from Northern Parkway to the Western City Line. The amendment extends the period of the agreement another three years through February 20, 2012.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On February 21, 2007, the Board approved a 24 month agreement with STV, Inc. to perform engineering design and construction support services. The Department is requesting that this contract be extended for three additional years to complete the project design and prepare Federal aid construction specifications, plans and cost estimate.

**MBE/WBE PARTICIPATION:**

**MBE:** 22.80%

**WBE:** 11.36%

**AUDITS NOTED THE NO-COST TIME EXTENSIONS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the agreement with STV, Inc. for Project No. 1008, Rehabilitation of the Reisterstown Road Streetscape from Northern Parkway to the Western City Line.

**MINUTES**

Department of Transportation - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment no. 1 to the agreement with EA Engineering, Science and Technology (consultant) for Project No. 1058, On-call Construction Management Services for the Conduit Division. The amendment extends the period of the agreement for one year through March 25, 2011.

**AMOUNT OF MONEY AND SOURCE:**

\$100,000.00 - Increase In Upset Amount

**BACKGROUND/EXPLANATION:**

On March 26, 2008, the Board approved a 24 month agreement with EA Engineering, Science and Technology to provide conduit services. The Department is requesting that this contract be increased by \$100,000.00 and extended for one additional year to complete contract construction/inspection of existing project.

**MBE/WBE PARTICIPATION:**

**MBE:** 28.42%

**WBE:** 7.126%

**AUDITS NOTED THE TIME EXTENSION AND INCREASE IN UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the agreement with EA Engineering, Science and Technology for Project No. 1058, On-call Construction Management Services for the Conduit Division. The Comptroller **ABSTAINED**.

**MINUTES**

Department of Recreation and Parks - Right of Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right of entry agreement with Cylburn Arboretum Association, Inc. (CAA). The period of the agreement is effective upon Board approval for 12 months.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The CAA is a non-profit entity organized to work cooperatively with the City to preserve and promote the Cylburn Arboretum.

The CAA has raised funds and hired a contractor to stain the concrete flooring at the Cylburn Orientation and Education Center. This agreement will grant the right of entry to the CAA and its contractor to perform the improvements.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right of entry agreement with Cylburn Arboretum Association, Inc.

**MINUTES**

Department of Recreation and Parks - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with A. Morton Thomas and Associates, Inc. for Project No. 1068, Druid Hill Park Neighborhood Access. The period of the agreement is effective upon Board approval for three years or until the agreement amount is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$166,142.00 - 9938-474-719-00-332

**BACKGROUND/EXPLANATION:**

The consultant, A. Morton Thomas and Associates, Inc., will provide engineering design services for the proposed renovation of the existing street intersections and sidewalks that border Druid Hill Park.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b>	RJM Engineering, Inc.	\$37,855.82	22.7%
<b>WBE:</b>	P.E.L.A. Design, Inc.	\$16,000.00	9.63%

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

MINUTES

Department of Recreation and Parks - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$144,000.00	9938-475-719	
Federal	Reserve	
36,000.00	9938-475-719	
MVR	Reserve	
<u>\$180,000.00</u>	-----	9938-474-719
		Active
		Druid Hill Park
		Neighborhood Access

This transfer will provide funds to cover the costs associated with an agreement with A. Morton Thomas and Associates, Inc. for design services in connection with Druid Hill Park Neighborhood Access Improvements.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with A. Morton Thomas and Associates, Inc. for Project No. 1068, Druid Hill Park Neighborhood Access. The transfer of funds was approved SUBJECT to receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
<u>Police Department</u>		
1. Susan L. Thomas	MAGLOCLLEN Training Analytical Investigative Tech. Bellefonte, PA March 8 - 13, 2009	\$ 660.00
2. Sharon A. Talley	Maryland Special Olympics Deep Creek, MD Feb 27 - March 3, 2009	\$ 0.00
3. Lewis G. Yamin Sharisse R. Smith Daniel Montalvo	Crimes Against Children Training Conference San Jose, CA May 13 - 15, 2009	\$ 0.00
4. William J. Denford William A. Bearde	Telecommunications Exploitation Chantilly, VA Feb 2 - 6, 2009	\$ 0.00
5. Gary Niedermeier Kirk Hastings	Investigative Travel Memphis, TN Jan 15 -17, 2009	\$2,113.77
6. Richard A. Hite	115 <sup>th</sup> International Association of Chiefs of Police Conference San Diego, CA Nov 8 - 12, 2008 (Reg. Fee \$555.00)	\$2,810.87

## MINUTES

Mayor's Office of Employment Development

7. Alice D. Cole	Bridges to Opportunity Building Viable Options for Youth San Francisco, CA March 18 - 21, 2009 (Reg. Fee \$425.00)	\$1,736.50
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UPON MOTION, duly made and seconded, the Board approved the foregoing travel requests. The President **ABSTAINED** on Item No.

7.

**MINUTES****OPTIONS/CONDEMNATION/QUICK-TAKES:**

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Baltimore Development Corporation - Option</u>			
1. Vicken Baklayan and Noray Baklayan	4629 Liberty Heights	F/S	\$1,100,000.00

The property at 4629 Liberty Heights will become part of the land assembly for the Howard Park grocery store development. The City will purchase the property for the negotiated price of \$1,100,000.00 based on the August 14, 2007 appraised value of \$1,100,000.00 by Gilbert Advising and Appraising, LLC.

(FILE NO. 57067)

**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
2. \$ 496,055.42	9910-600-354	9910-601-879
M&CC	Constr. Res.	Coml. Revit.
	W. Balto. Ind.	M&CC
	& Coml. Dev.	
41,308.94	9910-600-878	9910-601-879
General Funds	Const. Res.	Coml. Revit.
	Howard Park	General Funds
	Grocery Store	
	Project	
119.75	9910-600-354	9910-601-879
19 <sup>th</sup> EDF	Const. Res.	Coml. Revit.
	W. Balto. Ind.	19 <sup>th</sup> EDF
	& Coml. Dev.	
564.68	9910-600-354	9910-601-879
20 <sup>th</sup> EDF	Const. Res.	Coml. Revit.
	W. Balto. Ind.	20 <sup>th</sup> EDF
	& Coml. Dev.	

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

BDC - cont'd

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
168,440.83	9910-600-354	9910-601-879
21 <sup>st</sup> EDF	Const. Res.	Coml. Revit.
	W. Balto. Ind.	21 <sup>st</sup> EDF
	& Coml. Dev.	
393,510.38	9910-600-982	9910-601-879
21 <sup>st</sup> EDF	Const. Res.	Coml. Revit.
<u>\$1,100,000.00</u>	Coml. Revit.	21 <sup>st</sup> EDF
	Program	

This transfer will provide funds for the acquisition of the fee-simple interest for the property known as 4629 Liberty Heights Avenue as part of the land assembly needed for the development of the Howard Park Grocery Store.

Department of Housing and Community Development - Settlement

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
3. George Millinder and Yon K. Song	3202-04 Tate St.	F/S	\$105,000.00

On May 15, 2007, the City filed a quick-take condemnation action to acquire the fee simple interest in 3202 and 3204 Tate Street. In July 2007, the parties agreed that the City would acquire the property subject to the property owner's right to contest the property's value. The Board previously approved \$100,000.00 for acquisition. After the parties agreed to the acquisition, the City obtained an appraisal that valued the property at \$135,000.00 in July 2007. The property owners obtained an appraisal that valued the property at \$305,000.00. The parties agreed to settle the action for \$205,000.00.

## MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation</u>		
4. \$ 4,041.06 19 <sup>th</sup> EDF	9910-600-483 Const. Res. S. Balto. Ind. & Coml. Dev.	9910-601-483 S. Balto. 19 <sup>th</sup> EDF Ind. & Coml. Dev.
74,110.64 20 <sup>th</sup> EDF	9910-600-483 Cons. Res. S. Balto Ind. & Coml. Dev.	9910-601-493 S. Balto. 20 <sup>th</sup> EDF Ind. & Coml. Dev.
26,848.30 <u>21<sup>st</sup> EDF</u>	9910-600-483 Const. Res. S. Balto. Ind. & Coml. Dev.	9910-601-483 S. Balto. 21 <sup>st</sup> EDF Ind. & Coml. Dev.
<b>\$105,000.00</b>		

This transfer will provide funds for the mediated settlement payment of the fee-simple interest of the property known as 3202-3204 Tate Street in the Fairfield Urban Renewal Area.

UPON MOTION duly made and seconded the Board approved the options, condemnations, quick-takes and the settlement. The transfers of funds were approved subject to receipt of favorable reports from the planning commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

## MINUTES

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of 310 S. Parrish Street as a gift from Patricia Lebowitz and Gerald Lebowitz, deceased, **SUBJECT** to municipal liens, accrued interest, and penalties, other than water bills through settlement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Patricia Lebowitz will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 310 S. Parrish Street are itemized as follows:

Cumulative Real Property Taxes 1998-2009

\$ 1,471.57	- Total Tax
652.10	- Interest/Penalties
232.27	- Other
58,838.93	- Tax Sale Interest
1,993.74	- Miscellaneous Bills
1,230.50	- Metered Water (Tax Sale)
72.00	- Rental Registration
<b>\$64,491.11</b>	<b>- Total Municipal Liens</b>

**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded, the Board approved the acquisition of 310 S. Parrish Street as a gift from Patricia Lebowitz and Gerald Lebowitz, deceased, **SUBJECT** to municipal liens, accrued interest, and penalties, other than water bills through settlement.

MINUTES

Department of Housing and Community Development (DHCD) - Acquisitions by Gift

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of 318 and 323 S. Bruce Street as gifts from Christopher Scholz, **SUBJECT** to municipal liens, accrued interest, and penalties, other than water bills through settlement.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Scholz will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 318 and 323 S. Bruce Street are itemized as follows:

Cumulative Real Property Taxes 1997-2009

<u>318 Bruce St.</u>	<u>323 Bruce St.</u>	
\$ 547.68	\$ 817.42	Total Tax
311.23	434.30	Interest/Penalties
223.29	236.00	Other
22,790.90	12,602.61	Tax Sale Interest
2,481.26	20,651.85	Miscellaneous Bills
875.50	1,085.66	Metered Water (Tax Sale)
-	164.45	Alley Paving
<b><u>\$27,229.86</u></b>	<b><u>\$35,992.29</u></b>	<b>Total Municipal Liens</b>

**MINUTES**

DHCD - cont'd

UPON MOTION duly made and seconded the Board approved the acquisition of 318 and 323 S. Bruce Street as gifts from Christopher Scholz, **SUBJECT** to municipal liens, accrued interest, and penalties, other than water bills through settlement.

**MINUTES**

Department of Housing and - Lien Release  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 4306 Garrison Boulevard for the transferee, JayMatt Properties, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$170,635.64, plus all accrued interest and/or penalties

**BACKGROUND/EXPLANATION:**

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant house,
- the liens exceed the assessed value of the property, and
- the transferee will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

JayMatt Properties, LLC will rehabilitate the property into a single family home for sale to a homeowner. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

Prior to settlement, JayMatt Properties, LLC will pay the flat tax and water charges of the property in the amount of \$36,407.26. This amount exceeds the appraised value for the property, which currently totals \$25,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes flat tax first, and other liens that have accrued prior to the date of this lien release.

## MINUTES

DHCD - cont'd

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the flat tax and water charges of \$36,407.26, within 120 days from the date of approval by the Board, will void this release.

UPON MOTION duly made and seconded, the Board approved the release of liens, plus all accrued interest and/or penalties on the vacant property located at 4306 Garrison Boulevard for the transferee, JayMatt Properties, LLC.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition agreement with Oakmont, LLC developer, for the sale of City-owned properties located at 4937, 4947, 4959, 4976, 4978, and 4980 Edgemere Avenue and 4712, 4828 and 4837 Wilern Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$ 4,700.00	-	4937 Edgemere Avenue
4,700.00	-	4947 Edgemere Avenue
4,700.00	-	4959 Edgemere Avenue
4,700.00	-	4976 Edgemere Avenue
4,700.00	-	4978 Edgemere Avenue
4,700.00	-	4980 Edgemere Avenue
3,000.00	-	4712 Wilern Avenue
3,000.00	-	4828 Wilern Avenue
<u>3,000.00</u>	-	<u>4837 Wilern Avenue</u>
<b>\$37,200.00</b>	-	<b>purchase price</b>

**BACKGROUND/EXPLANATION:**

A good faith deposit has been waived.

The project will consist of the conversion of these vacant buildings into brand new affordable houses for middle-income homeownership. The developer plans to invest approximately \$791,900.00 into this project.

Oakmont, LLC has already established good standing in the Park Heights Community by purchasing and rehabilitating 3512, 3518, 3620, 3622 and 3723 Oakmont Avenue among other projects in the area.

**MINUTES**

DHCD - cont'd

The re-assessment of these properties once developed could generate an estimated \$1,711.00 each in real estate property taxes to the City. Once transferred and redeveloped, the properties will be active on the tax rolls of the City, thereby preventing tax abandonment.

**STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:**

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The properties are being sold at the appraised value.

**MBE/WBE PARTICIPATION:**

The developer signed the Commitment to Comply with the Minority and Women's Business Enterprise Program.

**(FILE NO. 57004)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Oakmont, LLC developer, for the sale of City-owned properties located at 4937, 4947, 4959, 4976, 4978, and 4980 Edgemere Avenue and 4712, 4828 and 4837 Wilern Avenue.

**MINUTES**

Department of Housing and - Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Head Start agreement with The Johns Hopkins Hospital as delegate agency for the Martin Luther King, Jr. Early Head Start Program. The period of the agreement is July 1, 2008 through June 30, 2009.

**AMOUNT OF MONEY AND SOURCE:**

\$1,564,324.00 - 4865-605-919-99-351  
 127,109.00 - 4865-605-919-99-351  
37,183.00 - 4861-605-919-99-351  
**\$1,728,616.00**

**BACKGROUND/EXPLANATION:**

Under the terms of this agreement, in the amount of \$1,728,616.00, the organization will provide Head Start services to 184 children and their families. A four-month advance of funds, in the amount of \$864,310.00 was approved by the Board on July 23, 2008. With the advance, the total contract amount is \$2,592,926.00.

**MBE/WBE PARTICIPATION:****MWBOO SET GOALS OF 13% MBE AND 8% WBE.**

<b>MBE:</b> Black Tie Caterers, LLC	\$24,000.00	0.92%
C&T Transportation, Inc.	5,000.00	0.19%
DSQ Solutions, LLC	14,400.00	0.56%
E. Jackson & Son, Inc.	15,000.00	0.58%
Sparks Quality Fence Co.	10,000.00	0.39%
Time Printers, Inc.	3,000.00	0.11%
<b>Total</b>	<b>\$71,400.00</b>	<b>2.75%</b>

## MINUTES

DHCD - cont'd

<b>WBE:</b> A.J. Stationers, Inc.	\$ 5,000.00	0.19%
Flowers by Chris, Inc.	1,000.00	0.04%
Sista's Cleaning Services	26,000.00	1.00%
Viking Chemicals, Inc.	<u>2,000.00</u>	<u>0.08%</u>
<b>Total</b>	<b>\$34,000.00</b>	<b>1.31%</b>

The agreement is late because of delays in the administrative review process.

**MWBOO FOUND VENDOR IN COMPLIANCE.**

**MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.**

**OF THE TOTAL CONTRACT AMOUNT OF \$2,592,926.00, \$2,517,138.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of a Head Start agreement with The Johns Hopkins Hospital as delegate agency for the Martin Luther King, Jr. Early Head Start Program.

## MINUTES

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following page:

647

All of the EWOs were reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

EXTRA WORK ORDERS

Contract Awd. Amt.	Prev. Apprvd. Extra Work	Contractor	Time Ext.	% Compl.
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Bureau of Water & Wastewater

1. EWO #003, \$419,723.27 - Project No. 1026, Cathodic Protection and Urgent Need  

\$ 1,099,979.80	\$ 22,670.40	Russell Corrosion Consultants, Inc.	365	-
			CCD	

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9960-558-130	9960-557-663-3
Water Revenue Bonds	Constr. Res. Cathodic Protection	Engineering

This transfer will provide funds to cover the cost associated with Project 1026, Cathodic Protection and Urgent Need Engineering Services.

3. EWO #013, \$108,000.00 - W.C. 1143, Ashburton Filtration Plant Washwater Lake Rehabilitation  

\$ 3,970,570.00	\$ 2,439,242.49	Allied Contractors, Inc.	0	75%
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Bureau of General Services

4. EWO #051, \$35,051.00 - PB 05801R, Baltimore City Central Garage  

\$17,950,000.00	\$11,534,907.50	Whiting-Turner Contracting Co., Inc.	0	100%
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## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board

UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following pages:

649 - 650

to the low bidders meeting the specifications,  
deferred action, or rejected bids on those as indicated  
for the reasons stated.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

1.	B50000209, Compound Water Meters	1 <sup>st</sup> Call: Badgar Meter, Inc.	\$100,000.00
		2 <sup>nd</sup> Call: Sensus Metering System	50,000.00
		3 <sup>rd</sup> Call: Elste AMCO Water, Inc.	50,000.00
		4 <sup>th</sup> Call: Neptune Technology Group	50,000.00
			<b>\$250,000.00</b>

**MWBOO GRANTED A WAIVER.**

2.	B50000752, APC - Uninterrupted Power Supply Setup & Preventive Main- tenance Services	Static Power Conversion Services, Inc.	\$131,810.00
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**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

3.	B50000859, Como PC 28/9 Banquet Chairs or Approved Equal	MTS Seating	\$470,000.00
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**MWBOO GRANTED A WAIVER.**

4.	B50000923, Cisco & Other Computer Parts	GovConnection, Inc. (Lowest Bid Meeting specifications)	\$ 31,375.62
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**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Bureau of Purchases

5.	B50000933, Auto-	Best Battery Co., Inc.	\$ 700,000.00
	motive Starters	D.D. & M., Inc.	275,000.00
	& Alternators	P&H Auto Electric, Inc.	140,000.00
			\$1,115,000.00

**MWBOO GRANTED A WAIVER.**

6.	B50000761, Men's Healthcare Out- reach Program	<b>REJECTION</b> - Two bids were received. MWBOO found one vendor in non- compliance and the other vendor failed to meet the minimum technical require- ments of the RFP.
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**MINUTES****PERSONNEL MATTERS**

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

652 - 663

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on Item No. 7.

Item No. 16, a and b were **DEFERRED** until March 11, 2009.

**MINUTES****PERSONNEL**Office of the State's Attorney Office

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>ALIMONT M. AJALA</b>	\$50.00 plus \$100.00 for each Victim Interview	<b>\$ 9,285.00</b>

Account: 5843-115-881-00-109

Ms. Ajala will work as a Victim Advocate/Independent Contractor. She will be responsible for conducting immediate crisis interviews of victims of domestic violence. She will provide resources to the victim of domestic violence such as: emergency housing, getting locks changed, and contacting other family members. She will compile and submit a report of the interview and other critical information to the Assistant State's Attorney assigned to the domestic violence case and maintain a log of all victim's information. The period of the agreement is effective upon Board approval for one year.

2. <b>MARLENE D. GREEN</b>	\$25.88	<b>\$44,788.00</b>
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Account: 1001-115-062-00-109

Ms. Green, retiree, will work as an Investigator. She will be responsible for researching the whereabouts of and locating parties relevant to prosecution cases; providing location information to attorneys, and forwarding information to the Warrant Apprehension Task Force so that arrests can be made. She will communicate with witnesses and victims to provide case status and trial date information, prepare subpoenas, ascertain and verify respondents' legal identity through fingerprint identification documents and investigative findings, and research in the prosecution database and in daily news to gain information about persons being sought in prosecution cases, etc. The period of the agreement is effective upon Board approval for one year.

## MINUTES

PERSONNELCircuit Court

	<u>Hourly Rate</u>	<u>Amount</u>
3. <b>DELIA N. CROMARTIE</b>	\$16.26	<b>\$31,005.20</b>

Account: 4870-110-649-03-109

Ms. Cromartie will work as a Community Service Site Coordinator. She will develop written training materials and provide education, training and technical assistance on the development of community service sites and the community program. She will assess resources needed to start community service programs and provide administrative and technical assistance to Apprenticeship Communities in the development, continuation, and the enhancement of the community service program. The period of the agreement is effective upon Board approval through September 30, 2009.

4. Reclassify the following Position:Job No. 110-10371

From: 00810 - Clerical Assistant II, Courts  
Grade 076 (\$25,757.00 - \$29,322.00)

To: 00823 - Clerical Assistant I, Courts  
Grade 080 (\$28,204.00 - \$33,177.00)

Cost: \$2,130.00 - 4006-110-907-00-101

**MINUTES****PERSONNEL**Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
5. <b>GEORGE GHEE</b>	\$10.00	<b>\$20,800.00</b>

Account: 1001-480-005-00-109

Mr. Ghee, retiree, will work as a Motor Vehicle Driver. His duties will include, but are not limited to driving city vehicles cars and vans to transport Agency administrators and staff to and from scheduled meetings and events as requested; transport Agency participants to and from various events and activity centers, facilities; deliver vehicles to the repair shop for routine, preventative and necessary maintenance; ensure that the vehicle he drives are clean, fueled and meet the City's standards for safe and efficient operation. This contract requires a waiver of the number of hours a retiree may work as stipulated in AM-212-1 of the Administrative Manual. The period of the agreement is effective upon Board approval for one year.

6. <b>GEORGE CANNOLES</b>	\$8.50	<b>\$10,500.00</b>
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Account: G296-482-642-00-109

Mr. Cannoles will work as a part-time Orchid Curator and Gardener. His duties will include, but are not limited to serving as curator of the orchid exhibit at the Howard Pete Rawlings Conservatory; gardening work in and around the grounds of the Conservatory. The period of the agreement is effective upon Board approval for one year.

**MINUTES****PERSONNEL**Employees' Retirement System7. Create the following positions:

- a. 33213 - Office Assistant III  
Grade 078 (\$26,873.00 - \$30,989.00)  
Job Nos. will be assigned by BBMR  
(4 positions)
- b. 33215 - Office Supervisor  
Grade 084 (\$32,209.00 - \$38,441.00)  
Job No. will be assigned by BBMR  
(1 position)

Cost: \$221,631.00 - 6040-152-901-00-101

Health Department8. Create the following Positions:

- 81116 - Clinical Social Work Supervisor  
Grade 116 (\$53,900.00 - \$76,000.00)  
Job No. will be assigned by BBMR

Cost: \$74,305.00 - 4277-304-801-10-101

9. Create the following Positions:

- 61411 - Medical Records Technician  
Grade 080 (\$28,204.00 - \$33,177.00)  
Job No. will be assigned by BBMR

Cost: \$43,742.00 - 6281-305-920-00-101

**MINUTES****PERSONNEL:**Health Department - cont'd10. a. Re-title the following Class:

From: 82133 - Educational Coordinator  
 Pre-School Programs  
 Grade 111 (\$41,700.00 - \$60,500.00)

To: 82133 - Educational Coordinator  
 Grade 111 (\$41,700.00 - \$60,500.00)

b. Create the following two Positions:

81152 - Social Program Administrator II  
 Grade 112 (\$44,300.00 - \$62,600.00)  
 1 position  
 Job No. to be assigned by BBMR

82133 - Educational Coordinator  
 Grade 111 (\$41,700.00 - \$60,500.00)  
 1 position  
 Job No. to be assigned by BBMR

Costs: \$ 62,600.00 - 5186-316-023-00-101  
 52,200.00 - 6232-316-023-00-101  
\$114,800.00

11. a. Re-title the following Position:

From: 61167 - Case Manager  
 Grade 093 (\$46,122.00 - \$56,236.00)

To: 61167 - Case Management Supervisor  
 Grade 093 (\$46,122.00 - \$56,236.00)

**MINUTES****PERSONNEL:**Health Department - cont'db. Reclassify the following Position:

From: 62215 - Community Health Nurse Supervisor I  
 Grade 544 (\$59,604.00 - \$67,941.00)  
 Job No. 305-47768

To: 61167 - Case Management Supervisor  
 Grade 093 (\$46,122.00 - \$56,236.00)

Enoch Pratt Free Library, Information Access Division12. Reclassify the following Four Positions:

Job Numbers: 450-15642, 450-15644, 450-15913, 450-34072

From: 00707 - Office Assistant II  
 Grade 075 (\$25,294.00 - \$28,751.00)

To: 00604 - Data Entry Operator II, Library  
 Grade 078 (\$26,873.00 - \$30,989.00)

Costs: \$6,300.00 - 1001-450-007-00-101  
 2,100.00 - 5754-450-907-00-101  
\$8,400.00

Department of Public Works, Bureau of General Services (BGS)13. a. Create the following new Class:

32221 - Vehicle Damage Investigator  
 Grade 110 (\$40,000.00 - \$56,800.00)

b. Create the following Position:

32221 - Vehicle Damage Investigator  
 Grade 110 (\$40,000.00 - \$56,800.00)  
 Job No. to be assigned by BBMR

Costs: \$57,824.00 - 2030-189-002-01-101

## MINUTES

PERSONNEL

BGS - cont'd

14. a. Reclassify the following Four Positions:Job No. 193-20246

From: 00143 - Executive Level II  
Grade 959 (\$ 77,200.00 - \$132,400.00)

To: 00144 - Executive Level III  
Grade 968 (\$112,200.00 - \$204,000.00)

Job No. 189-19690

From: 33677 - Personnel Generalist II  
Grade 111 (\$ 41,700.00 - \$ 60,500.00)

To: 33679 - Personnel Administrator  
Grade 117 (\$ 56,000.00 - \$ 79,400.00)

Job No. 193-20083

From: 33258 - Word Processing Operator III  
Grade 078 (\$ 26,873.00 - \$ 30,989.00)

To: 33681 - Personnel Assistant I  
Grade 081 (\$ 29,049.00 - \$ 34,416.00)

Job No. 198-20424

From: 10172 - Division Chief II  
Grade 952 (\$ 62,700.00 - \$ 90,900.00)

To: 10173 - Division Chief III  
Grade 955 (\$ 74,100.00 - \$102,300.00)

Cost: \$24,635.00 - 1001-193-003-00-101  
2,048.00 - 1001-193-002-00-101  
9,266.00 - 1001-198-005-00-101  
2,915.00 - 2030-189-001-01-101  
\$38,864.00

**MINUTES****PERSONNEL**Department of Public Works, Bureau of Water & Wastewater15. a. Create the following Two Positions:

33253 - Typist III  
 Grade 078 (\$ 26,873.00 - \$ 30,989.00)  
 Job Nos. to be assigned by BBMR  
 (two positions)

b. Reclassify the following Position:

From: 33115 - Data Entry Supervisor I  
 Grade 084 (\$ 32,209.00 - \$ 38,441.00)

To: 33215 - Office Supervisor  
 Grade 084 (\$ 32,209.00 - \$ 38,441.00)

Costs: \$84,319.00 - 2071-561-001-00-101

City Council16. a. Create the following Three Classes:

10227 - Legislative Technician  
 Grade 084 (\$ 32,209.00 - \$ 38,441.00)

10228 - Legislative Policy Analyst I  
 Grade 111 (\$ 41,700.00 - \$ 60,500.00)

10229 - Legislative Policy Analyst II  
 Grade 117 (\$ 56,000.00 - \$ 79,400.00)

b. Reclassify the following Six Positions:Job No. 103-10266

From: 93212 - Office Assistant II  
 Grade 075 (\$25,294.00 - \$28,751.00)

To: 00707 - Office Assistant II  
 Grade 075 (\$25,294.00 - \$28,751.00)

## MINUTES

PERSONNELCity Council - cont'd

Job Nos. 103-10262, 103-10263, 103-10264,  
103-10265, 103-47529

From: 34533 - Legislative Policy Analyst II  
Grade 117 (\$ 56,000.00 - \$ 79,400.00)

To: 10229 - Legislative Policy Analyst II  
Grade 117 (\$ 56,000.00 - \$ 79,400.00)

There are no additional costs associated with these personnel actions.

The Department of Human Resources has completed its study of a request to remove all classified positions in the Department of City Council Services from the Civil Service System. The Department of Council Services and its classes serve as an integral legislative support component of the Baltimore City Council. These classes and positions, at the request of the Baltimore City Council and its elected members, conduct research and analysis on and advise the Baltimore City Council and its elected members on existing and proposed municipal legislation and ordinances. In accordance with Rule 6 - Exclusion from the Civil Service System of the Baltimore Department of Human Resources and the Baltimore City Council Service Commission and Section 97 (a) of the Baltimore City Charter, these classes and positions exercise policy-making discretion and occupy a position of trust and confidence that is inconsistent with membership in the Civil Service. The Civil Service Commission, as of December 10, 2008, has approved the removal of these classes and positions from the Civil Service System. Therefore, the Department of Human Resource is requesting the Board to approve the aforementioned position and class actions in order to complete the process of their removal from the Civil Service System.

## MINUTES

Department of Public Works

	<u>Hourly Rate</u>	<u>Amount</u>
17. Theodore Atwood	\$55.00	<b>\$93,500.00</b>

Account: 1001-198-008-00-109

Mr. Atwood will work as a Special Management and Energy Adviser. He will be supporting the transition of the Bureau to Department of General Services. His duties will include, but are not limited to developing and implementing a plan for the transition and for streamlining operation of the new Department after the transition period. This includes organization structure recommendations, managing the establishment of performance systems for the new Department. Tasks will be conducted under the direction of the Bureau Head and or the Director. Mr. Atwood's duties will also include establishing the operation of the newly created Energy Office including staffing, strategic planning and implementing performance control systems, and coordinating with the Mayor's Sustainability Commission. The period of the agreement is effective upon Board approval for one year.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |            |         |
|---|------------|---------|
| 1. NATIONAL CAPITAL INDUSTRIES  | \$6,239.90 | Low Bid |
| Solicitation No. B50000982 - Glare Shields and SS Hardware -<br>Department of Transportation - Req. No. R517111       |            |         |
| 2. R.W. JACOBSON CO., INC.  | \$ 0       | Renewal |
| Solicitation No. 08000 - Interscan Gas Detection Parts and<br>Service - Department of Public Works - Req. No. R503774 |            |         |

On March 14, 2007, the Board approved the initial award in the amount of \$8,000.00. On March 19, 2008, the Board approved a renewal in the amount of \$8,000.00. This is the final renewal for the period of March 31, 2009 through March 30, 2010. No additional funds are involved.

- |   |             |         |
|---|-------------|---------|
| 3. MARYLAND PLANTS &<br>SUPPLIES, INC.  | \$15,000.00 | Renewal |
| Solicitation No. 07000 - Maintain City Wide Flowerbeds -<br>Department of Recreation and Parks - Req. No. R500293 |             |         |

Authority is requested to exercise the first and only one-year renewal option.

On February 27, 2007, the Board approved the initial award in the amount of \$15,000.00, for one year with an option to renew for one year. The renewal in the amount of \$15,000.00 is for the period March 14, 2009 through March 13, 2010.

- |   |             |             |
|---|-------------|-------------|
| 4. W.W. GRAINGER  | \$20,734.50 | Sole Source |
| Solicitation No. 08000 - Heaters - Department of Public Works<br>- Req. No. R518542 |             |             |

The vendor is the sole source provider of this equipment which is a direct replacement for existing heaters.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |                    |                    |
|---|--------------------|--------------------|
| 5. <u>ARROWHEAD FORENSICS</u>   | <u>\$13,535.70</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Forensic Gun Shot Residue Analysis Kits - Police Department - Req. No. R518411 |                    |                    |

The vendor is the sole source supplier of these customized kits.

- |   |                    |                |
|---|--------------------|----------------|
| 6. <u>THE DAILY RECORD</u>  | <u>\$12,000.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Tax Sale Advertisement 2009 - Department of Finance - Req. No. R517321 |                    |                |

- |  |                     |                 |
|--|---------------------|-----------------|
| 7. <u>BEL AIR TRUCK</u>  | <u>\$ 24,000.00</u> | <u>Only Bid</u> |
| <u>OUTFITTERS, LLC</u><br>Solicitation No. B50000927 - Aftermarket Body and Fender Parts - Department of Public Works - Req. No. R505493 |                     |                 |

- |  |                     |                 |
|--|---------------------|-----------------|
| 8. <u>SERVICE PHOTO, INC.</u>  | <u>\$ 11,902.60</u> | <u>Only Bid</u> |
| Solicitation No. B50000950 - Digital Cameras - Department of Public Works - Req. No. R515752 |                     |                 |

- |  |                     |                        |
|--|---------------------|------------------------|
| 9. <u>VERIZON</u>  | <u>\$ 12,000.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Internet Access Licenses - Health Department - Req. No. R510463 |                     |                        |

The vendor provides the Internet access service already established at the Health Department.

- |                    |                    |                        |
|--------------------|--------------------|------------------------|
| 10. <u>JEFFREY</u> | <u>\$ 3,390.00</u> | <u>Ratification</u>    |
| <u>NOLT</u>        | <u>3,600.00</u>    | <u>Selected Source</u> |
|                    | <u>\$ 6,990.00</u> |                        |

Solicitation No. 06000 - Ice Skating Instructor - Department of Recreation and Parks - Req. No. R517822

To cover the cost of past and ongoing service provided for an Ice Skating Instructor for Mt. Pleasant Ice Arena from December 20, 2008 through April 26, 2009.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

The vendor possesses specific knowledge and skills that fit best this requirement.

- |   |                     |                    |
|---|---------------------|--------------------|
| 11. <u>THE BALTIMORE SUN</u>  | <u>\$ 63,000.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Baltimore City Tax Sale 2009<br>Advertisement Department of Finance - Req. No. R517321 |                     |                    |

On March 11, 2009, the Bureau of Treasury Management must advertise the properties to be offered in Baltimore City's annual tax sale. The Baltimore Sun has the largest circulation in the target area of Baltimore City and Baltimore County.

It is hereby certified that the above procurement is of such nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment or service is recommended.

- |   |                     |                |
|---|---------------------|----------------|
| 12. <u>MARCOR REMEDIATION, INC.</u>   | <u>\$150,000.00</u> | <u>Renewal</u> |
| Solicitation No. 06000 - Provide Debris Cleanup in Middle Branch - Department of Public Works, Bureau of Solid Waste - Req. No. R518985 |                     |                |

On May 28, 2008, the Board approved the initial award in the amount of \$150,000.00. This renewal in the amount of \$150,000.00 is for the period April 13, 2009 through April 12, 2010. There will be one one-year renewal option remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d) (i) of the City Charter, the procurement of the equipment or service is recommended.

**MWBOO SET GOALS OF 0% MBE AND 0% WBE.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |                      |             |         |
|----------------------|-------------|---------|
| 13. WAGE WORKS, INC. | \$ 7,200.00 | Renewal |
|----------------------|-------------|---------|
- Solicitation No. BP 06164 - Pre-Tax Transit Benefit Administrator - Department of Human Resources - Req. R517860

On June 21, 2006, the Board approved the initial award in the amount of \$725,400.00, for three years with two, one-year renewal options remaining. The significantly lower amount of funds requested is due to lower than anticipated usage of the program. This is the first one-year renewal option for the period June 28, 2009 through June 27, 2010.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

- |                                 |              |         |
|---------------------------------|--------------|---------|
| 14. CITY WIDE BUS COMPANY, INC. | \$125,000.00 | Renewal |
|---------------------------------|--------------|---------|
- Solicitation No. BP 07166 - Provide Bus/Van Transportation for Camp Variety Summer Program - Department of Recreation & Parks - Req. No. R519302

On May 16, 2007, the Board approved the initial award in the amount of \$118,000.00. On June 24, 2008, the Board approved an increase in the amount of \$150,000.00. This final renewal is for the period May 16, 2009 through May 2010.

**MWBOO GRANTED A WAIVER.**

- |  |         |            |
|--|---------|------------|
| 15. MARYLAND PUMP, TANK & ELECTRIC COMPANY, INC. | \$ 0.00 | Correction |
|--|---------|------------|
- Solicitation No. 06000 - Petroleum Storage System Repairs - Department of Public Works, Fleet Management Division - Req. Nos. Various

On July 25, 2007, the Board approved the initial award in the amount of \$500,000.00. However, due to an error in the Board letter submitted, the Board approved an initial term of only one year, instead of the three years provided in the contract the vendor signed. The correct expiration date is July 24, 2010.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

**MWBOO SET GOALS OF 8% FOR MBE AND 4% FOR WBE AND MWBOO FOUND VENDOR IN COMPLIANCE ON JULY 10, 2007.**

<b>MBE:</b> Machado Construction Co., Inc.	\$20,000.00	4%
D&G Brice Contractors, Inc.	\$20,000.00	4%
<b>WBE:</b> McCall Trucking	\$20,000.00	4%

**MWBOO FOUND VENDOR IN NON-COMPLIANCE ON JANUARY 21, 2009.**

**AFTER A COMPLIANCE REVIEW WAS PERFORMED AS A SPOT CHECK ON THE VENDOR'S PERFORMANCE TO DATE. THE VENDOR HAS SUBMITTED A LETTER DESCRIBING A PLAN TO ACHIEVE MBE AND WBE GOALS, BOTH RETROACTIVELY AND GOING FORWARD, DURING THE REMAINDER OF THE CONTRACT'S TERM.**

- |     |   |              |          |
|-----|---|--------------|----------|
| 16. | WARNOCK FLEET & LEASING   | \$150,000.00 | Increase |
|     | State of Delaware Contract 25-800-01G - Assorted Light Bars & Light Sets - Department of Public Works, Fleet Management Division - Req. No. R140601 |              |          |

On May 17, 2006, the Board approved the initial award in the amount of \$300,000.00. Subsequent awards were approved. It is anticipated that an additional expenditure of \$150,000.00 will be required during the contract period to equip new police cars and emergency vehicles. The contract expires on December 31, 2009, with two one-year renewal options.

- |     |   |              |          |
|-----|---|--------------|----------|
| 17. | TENNANT SALES & SERVICE COMPANY   | \$ 67,793.76 | Increase |
|     | B50000679 - Riding Litter Vacuum - Department of Public Works, Fleet Management Division - Req. No. R510374 |              |          |

On October 22, 2008, the Board approved the initial award in the amount of \$33,896.88. This increase, in the amount of \$67,793.76, is needed to purchase two additional vacuums.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The contract provides that additional vehicles for the model year may be purchased under the original contract pricing.

**ON NOVEMBER 24, 2008, MWBOO DETERMINED THAT NO GOALS WOULD BE SET FOR MBE AND WBE BECAUSE THERE WAS NO OPPORTUNITY TO SEGMENT THE CONTRACT.**

- |   |              |          |
|---|--------------|----------|
| 18. HERSEY METERS COMPANY, LLC  | \$100,000.00 | Increase |
| Solicitation No. 08000 - Detector Checks - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various |              |          |

On November 26, 2008, the Board approved the initial sole source award in the amount of \$50,000.00. Due to increased usage, authority is requested to increase the award in the amount of \$100,000.00, making the total contract award \$150,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

- |   |              |                      |
|---|--------------|----------------------|
| 19. W.W. GRAINGER, INC.   | \$500,000.00 | Cooperative Purchase |
| BPO-001B8900505 Maryland State - Supplies for Maintenance Repair and Operations - Departments Various - Req. Nos. Various |              |                      |

The City requires a blanket contract whereby all of its agencies can obtain supplies for maintenance, repair, and operations. Such a contract was competitively bid by the Maryland State General Services Division to obtain large quantities and discount pricing.

**MWBOO ASSIGNED GOALS OF 5% MBE AND 0% WBE.**

<b>MBE:</b> Sue Ann's Office Supply	\$25,000.00	5%
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DEFERRED

**MMCA-MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.**

A Chapter of American Minority Contractors and Businesses Association, Inc.

3010 Ridgewood Ave.  
Baltimore, Maryland 21215

443-413-3011

410-323-0932 fax

February 24, 2009

Via Facsimile: 410-685-4116

Baltimore City Board of Estimates

204 City Hall

100 N. Holliday Street

Baltimore, MD 21202

Attention: Ms. H. B. Taylor

Clerk to the Board

Re: Bid Protest-Item 19, Page 66-Proposed Non-competitive Award to W.W. Grainger, Inc.  
("Grainger")

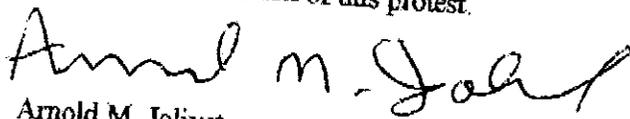
This Association is a Maryland chartered corporate body whose corporate purpose is to represent and advocate on behalf of the economic interests of minority and women-owned business enterprises.

We institute this protest on behalf of this Association and moreover, on behalf of Sue-Ann's Office Supply, Inc. (Sue-Ann's), a Baltimore City certified M/WBE firm that has been identified to participate on the subject contract.

The basic issue is that the proposed contract with W.W. Grainger, Inc. is *Ultra Vires* and unlawful because it has not been competitively bid in accordance with Article VI, Section 11 of the Baltimore City Charter. Moreover, the proposed contract violates the City's M/WBE utilization Ordinance in that the established MBE goal of 5% is substantially too low, given the large number of qualified MBE firms available to perform on this contract. Also, the complete absence of any WBE goal on the contract is facially inappropriate given the large number of WBE firms available to perform on the proposed contract.

The protestants will be harmed if the contract is approved. MMCA's corporate purpose will be harmed and frustrated and Sue-Ann's will lose contract opportunities due to the low MBE goal and no WBE goal applied to the contract.

Accordingly, we respectfully request that Your Honorable Board reject this proposed contract award. I will appear at the Board's 02-25-09 public meeting to give argument supporting my request that the Board reject this proposed non-competitive bid. Thank You for your kind and favorable consideration of this protest.



Arnold M. Jolivet  
Managing Director



Visit our website: [www.mwmca.org](http://www.mwmca.org)

February 24, 2009

Via Facsimile:  
Baltimore City Board of Estimates  
204 City Hall  
100 N. Holiday Street  
Baltimore, MD 21202  
Attn: Ms. H.B. Taylor, Clerk to the Board

Re: Bid Protest – Item 19, Page 66 – Proposed Non-Competitive awarded to W.W Granger, Inc.  
("Granger")

Dear Ms. Taylor:

I would like to address the Honorable Board on February 25, 2009 to speak in protest of the pending award of reference item. The pending award lacks the full spirit of minority and women owned business enterprise participation and as such, I respectfully request the board to reject the proposed award.

Sincerely,

Wayne R. Frazier, Sr.  
President

## MINUTES

**MWBOO FOUND VENDOR IN COMPLIANCE.**

President: "Moving to the non-routine agenda we have one protest and that is for pages No. 66 and 67, Item No. 19 Maryland State Contract, Contract Award, Cooperative Purchase Award to W.W. Grainger, Incorporated. This is Maryland State Supplies for Maintenance and Repair and Operations. Good morning to you."

Mr. Arnold Jolivet, Maryland Minority Contractors Assoc., Inc.:

"Good morning, Good morning -- Arnold Jolivet, along with Ms. Beverly Williams from Sue Ann's Office Supply, Inc. and Ms. Williams of course will ask the Board in its wisdom if she can also be heard but I would like to just follow-up on my letter that I have sent to the Board. And I believe the letter was --"

President: "Lift that up a little bit so we can be sure that you are being recorded."

Mr. Jolivet: "And I believe the letter was very clear in what my issues are, but not withstanding I want to -- I want to emphasize that I believe that this proposed contract is a major departure from what we have been doing in the City, where we have heard a lot about municipalities and governmental agencies bundling contracts. That is the process of taking smaller contracts and wrapping them into a larger contract for a

## MINUTES

procurement to one vendor. And there is a Bill pending in the General Assembly to preclude State Agencies from doing that. The bill has not passed but never the less it represents a policy moving away from that because the general belief is, it is not a good policy. We have a tremendous presence of small businesses in the City and the metropolitan area and this process, this practice I maintain hurts and debilitates small business, and I am going to ask the Board, I am asking this Board to refrain from approving this contract because it should have come to the Board first on a policy issue because it is a radical change. The Board should be a part of this decision making and I am afraid I don't see that the Board has been consulted for such a radical change in our procurement policy here. I am not seeing at all, any evidence that the Board has not only been consulted but given its approval. I also want to point out to the Board that it is a contract that is being proposed without a bid. Mr. Solicitor it is a contract that is being proposed without a bid as required, pursuant to Article 6 Section 11 of the City's Charter. And I would say that there should never be a case where a contract is being proposed without a bid. Now we are going to say to you where we are piggy-backing on a contract that has already been awarded by the State, that's fine. But Article 6

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Section 11 still does not allow those type of contracts. If you read the plain language of Article 6, Section 11 it says nothing about the City being authorized to participate in cooperative purchasing and assuming it does, assuming that you can read it that, in such a way that it does authorize such a purchase I would ask the Board, it is a curious anomaly here that there is no, there is no request to the Board for a Certification that this contract is appropriate pursuant to Article 6 Section 11. There is a requirement, there is a provision which allows the Board to none the less award a contract without a bid as long as there is a certification by the Director of Finance. I would note very clearly here, that there is no such certification being presented to this Board. Also I think this is a -- and I want to read to the Solicitor, just on point. I want to read to the City Solicitor what the -- what the Court of Appeals has said when a contract has been awarded. Nevertheless I will just cite the case and let the Solicitor look at it himself. I would like you to look at, Mr. Solicitor, Tuxedo Cheverly Fire Department v. Prince Georges County and I would ask you, I would like to give you the citing and I am not going to bother you with reading the -- the whole thing, but I would like to ask you

## MINUTES

to look at 39 Maryland Appeals, 322 and Hanna v. Board of Education of Wicomico County."

President: "Is it 332 or 322?"

Mr. Jolivet: "322 and Hanna v. Board of Education of Wicomico County, 200 MD 49 and essentially the Court of Appeals is saying that whenever a contract is awarded without a bid, that is required by an Ordinance or a Charter provision, the contract is just on its face invalid. It doesn't have to be voided, its just invalid on its face and I would ask this Board to honor this law because it's the law of the land. It is the law of the land! I want to also point out that the contract is coming before this Board with 5% MBE participation and no WBE participation. I would submit that all that we have done in this City over the years to promote MBE participation and WBE participation, it is absolutely unacceptable for a contract that is going to balloon up to five, or six maybe \$10,000,000.00 dollars in two or three years to have 5% and no percent WBE. This is not what this Mayor and this City Council and this Board has built over. And I am going to ask this Board to not allow this to happen, because of there many MBE's and WBE's in this City who can participate on this contract. And I might add also, the contract is a result of everything that is negotiated in it.

## MINUTES

So, when they say we couldn't get no more than 5%, 5% is all that we could get I would submit that, that is not the case. That if anything else was negotiated; the contract is in fact a product, a result of the negotiated deal. So when we went to the Board, and we went to the table with the proposed contractor it seems that we forgot about the MBE and WBE, 5% I might add is minimal. It's minimal. If this contractor or this vendor is going to come in this City, they should be required to share the wealth of this contract. This is going to be a very lucrative contract. Because everything has been negotiated. There was no competition. There is profits galore. There is going to be profits galore, and why can't the local Minority Women Business share in that opportunity and, I submit that we can and I am going to ask this Board that we send it back to the agency and the contractor because we can get a better deal for the City. We can get a better deal, and I want to point out and Ms. Williams can speak literally for herself because she is just an outstanding business person. What they are literally doing to her, she has actually identified to participate in the contract but the terms and conditions under which she is being forced to participate, I might add are onerous and unacceptable. Give you an example; I don't want to fight her battle before the Board

## MINUTES

because I think that what the Board needs to know if you approve this contract today, Ms. Williams is only going to get 5% of this contract. Whereas the record and the facts would show that she should be able to get at least 20% to 25% there is a tremendous amount of cost associated with the delivery and other aspects of this contract. It is, -- they will tell you to the contrary. But I would submit, what they have done to her; give you an example, there is a provision in her contract where if she for some reason delivers or has a drop-off of a product in - - in multiple numbers in one site or in one building, they are only going to pay her for one delivery. If she makes 20 deliveries in this building, they are proposing to pay her one time. That to me is unacceptable. So what I am saying to you, - uh - members of the Board, and I am very, very much concerned about this, what I am saying to you is -- you, this Board has to take charge of this procurement because something -- something has gone wrong. First of all, they never should have not put it out for bid and negotiated without this Board's approval because Madam Mayor it makes, it's a radical departure from how we award. They are going to displace at least 10 local businesses with this one contract from a company that is in Illinois. That's not right! It isn't right! So I am going to ask you to

## MINUTES

put it on hold for one week and allow Ms. Williams to meet with the Company. Suggest to the Purchasing Agent that we need a higher goal. That is the purpose of the MBE Law!"

President: "Into the microphone please."

Mr. Jolivet: "That's the purpose of the MBE Ordinance and to not have any WBE Madam Mayor; and I work with Mr. Moore, he is a fine gentleman. I actually like the way he has tried to change this procurement process. But on this one, I submit he is wrong. He is way out in left field on this one and I just think that we can get a better deal. We are displacing people who normally purchase from us. Who do our purchasing. They are building all this into one job. That's not right! The other think I just want to point out, its proposed that it's only going to be \$500,000.00. Can I suggest something to you? I think based on the information I have within 6 weeks 6 to 8 weeks they are going to be coming back to you for another million or \$2,000,000.00. It's not right! This thing should be transparent and open. I just, I just implore this Board to not become a part of the problem. To not to sanction or to put your footprint on something that from the very inception is dead wrong. Dead wrong! And that's my case."

## MINUTES

President: "Thank you very much, Ms. Williams? Identify yourself and speak directly into the microphone."

Ms. Williams: "Yes madam. Beverly Williams, President and CEO of SuAnn's Office Supplies, Inc. Good morning. My problem is basically this, I signed a contract with Grainger, handwritten where I made some changes on it. We talked on the phone about the changes on the contract and I signed it. It was supposed to come back to me with the changes. But they come back to me with the changes, they changed what we talked about. I signed saying that I would do \$35.00 per stop, I didn't say if its 50 stops in one building I would do it at \$35.00, I said \$35.00 per stop. They came back to me via e-mail with another contract with changing the things we had discussed, but in addition, to that they came back with Exhibit A saying that regardless of how many stops in the building. I am not participating in this contract under those circumstances. That's the bottom line. They do not have me as their MBE."

Mayor: "You said that they submitted first a contract to you, what was in the original."

Ms. Williams: "In the original, Exhibit A was blank."

Mayor: "Okay"

## MINUTES

Ms. Williams: "Okay. There was no pricing. We discussed the pricing. I gave them my price and I said \$35.00 per stop. I said since you have nothing on here I will write it on the front page, which I did. They were to come back to me with changes that we discussed over the phone. Only those changes. Because they were to come back to me with changes, I didn't really look at it. You know, you know because I am thinking if you discuss something and you discuss it, then that's what it is. Well when you change it, it makes it something totally different so that means you need to talk about it. We haven't talked about it. Because they put on here regardless of how many stops in the building. I am not operating under those circumstances. So I am not a participant in this contract."

City Solicitor: Have you had any discussion with them though about how to deal with and how to price the situation where instead of making 35 stops at different addresses around the City you make 35 stops all in one building?"

Ms. Williams: "It is \$35.00 per stop."

City Solicitor: I know, but obviously their position is if, if you're making multiple stops at one address they are going to view that as one stop and it seems to me that, that's is an item for discussion between the two of you."

## MINUTES

Ms. Williams: "I have not had an opportunity to discuss it. That's what I just -- I have not had an opportunity to discuss it. I have not had an opportunity to discuss that with them; to renegotiate that issue."

City Solicitor: "Okay."

Ms. Williams: "The other problem I have is that -- and I don't want to say everything that was said to me but, I understand this contract is a bundled contract, which means its going to be worth more than \$500,000.00 coming off the Board, and for 5% that's a minimum amount for me to even hire a driver. Pay all my expenses. That's not enough money, and I've been talking to Grainger from the beginning to say that I have heard from your higher-ups that they do a good job. So, I have to do a good job. I cannot do a good job in this contract if I cannot dedicate a driver to this contract."

President: "Do you know why none of this was brought to their attention of the purchasing. I mean I am looking at Mr. Moore's face he looks surprised like I do because we have had several discussions about not just your protest -- the protest but the contract and the issue that you are not a party to this anymore and you still had unresolved issues was not brought up until

## MINUTES

10:00 o'clock this morning. Do you know why we are just hearing about this?"

Ms. Williams: "No I. No I do not."

President: "You are represented by Mr. Jolivet, Do you know why we are just talking about this?"

Mr. Jolivet: "Can I answer that if I can?"

President: "Anybody that can answer it should?"

Mr. Jolivet: "Fine, that's a good question. And what happens is that Mr. Moore is the purchasing agent. Ms. Williams is the person who technically --."

President: "You filed a protest and we discussed this. The protest should be a complete, a complete list of the arguments that you intend to present at the Board of Estimates. This is not, and not only is it not complete; the item or the argument that is missing is the most significant, in my opinion, if she is not a part of the contract anymore. This should have been brought to the attention of Mr. Moore and to the Board prior to this morning."

Mr. Jolivet: "No, because --."

Mayor: "Were you aware of that? Mr. Moore?"

Mr. Moore: "I am now."

Mr. Jolivet: "She just -- she just made that decision."

## MINUTES

Mayor: "I just want to find out."

Mr. Moore: Cecil Moore, City Purchasing Agent. I was made aware that there were some contractual issues that they dispute yesterday, late yesterday afternoon. But I did not know to what extent and I certainly did not know it was an issue that would preclude us from moving ahead with this contract.

Mayor: "Did we set the goal, 5%?"

Ms. Shirley Williams, Chief of MWBOO: "Yes we did."

Mayor: "And with these bundled purchasing deals how do we determine the percentages."

Ms. Shirley Williams: "We have to look at the Contract and determine what can be segmented, and one thing you have to keep in mind is, one supplier does not purchase from another. So the only thing that can be segmented in this contract is the delivery. We looked at the delivery we don't have any WBE participation because they are no White females certified for delivery or courier services, all of the firms certified are MBE's or WMBE's, and that is how they got to Ms. Williams. And 20% is rather high just for the delivery of any commodity. That's very high. And if you look at--?"

President: "Let's just back-up to; right now we are talking about a 0% because she is not a part of it."

## MINUTES

Ms. Williams: "Right, I was not aware of that."

President: "So let's deal with that. Now that we know that she is not a part of the contract is it appropriate to ask that we defer this and sort it out?"

Ms. Williams: "Yes because if she is not going to participate then the bidder needs to be able to find somebody else."

City Solicitor: "What we know is, is that there is an issue on this "35 stops per address" item that hasn't been resolved. So I don't know that she is irrevocably not a part of the contract, but right now they are not on board with each other, that certainly is true."

Mayor: "It needs to be deferred."

President: "Is there a motion?"

City Solicitor: "Move to defer the Item one week."

Comptroller: "Second"

President: "All those in favor say AYE?"

Board: "AYE"

President: "Opposed?"

President: "Motion carries. Thank you."

\* \* \* \* \*

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |  |             |          |
|--|-------------|----------|
| 20. SOLOMON'S TERMITE &<br>PEST CONTROL  | \$30,000.00 | Increase |
| Solicitation No. B50000741, Provide Pest Control Services to Various City of Baltimore Buildings - Agencies-Variou - Req. Nos. Various |             |          |

On November 5, 2008, the Board approved the initial award in the amount of \$14,652.00. Because of increased usage, an increase in the amount of \$30,000.00 is requested. This increase will make the total contract amount \$44,652.00.

**MWBOO GRANTED A WAIVER.**

- |   |             |          |
|---|-------------|----------|
| 21. FRISCHKORN, INC.  | \$50,000.00 | Increase |
| Solicitation No. 08000 - Consumable Chesterton Mechanical Seal Parts - Department of Public Works, Bureau of Water and Wastewater - Req. Nos. Various |             |          |

On June 4, 2008, the Board approved the initial award in the amount of \$50,000.00. Because of increased usage, an increase in the amount of \$50,000.00 is requested. This increase will make the total contract amount \$100,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or services is recommended.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS & EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |              |             |
|--|--------------|-------------|
| 22. TELVENT MINER &<br>MINER, INC.   | \$ 59,291.00 | Sole Source |
| Solicitation No. 08000 - AreFM Solution Software for<br>Conduits - Department of Transportation - Req. No. R518051 |              |             |

The vendor is the sole source manufacturer for the required product.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |              |          |
|--|--------------|----------|
| 23. RUDOLPH'S OFFICE &<br>COMPUTER SUPPLY, INC.  | \$350,000.00 | Increase |
| Solicitation No. B50000100 - OEM and Remanufactured Toner<br>and Ink Cartridges - Agency Various - Req. Nos. Various |              |          |

On June 11, 2008, the Board approved the initial award in the amount of \$200,000.00. Subsequent actions have been approved. Due to increased usage, this increase in the amount of \$350,000.00 is necessary making the total award amount \$700,000.00.

**MWBOO SET GOALS OF 5% MBE AND 0% WBE AND FOUND VENDOR IN COMPLIANCE ON APRIL 22, 2008.**

<b>MBE:</b> Sutherland Data	\$17,500.00	5%
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UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and the extensions. Item No. 4 was DEFERRED until March 11, 2009 and Item No. 19 was DEFERRED until March 4, 2009.

## MINUTES

President: "The Board is in recess until twelve o'clock noon for the opening and receiving of bids."

● \* \* \* \* \*

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addenda extending the dates for receipt and opening of bids on the following contract. There were no objections.

<u>Bureau of Purchases</u>	-	B50000919, Environmental Remediation at Various Locations <b><u>BIDS RECV'D: 03/11/09</u></b> <b><u>BIDS OPENED: 03/11/09</u></b>
<u>Bureau of Purchases</u>	-	B50000948, Top Soils, Common Borrow, Diamond Mix, and Recycle Stones <b><u>BIDS RECV'D: 03/11/09</u></b> <b><u>BIDS OPENED: 03/11/09</u></b>
<u>Bureau of Purchases</u>	-	B50000984, Installation, Repair and Maintenance for Commercial Security Alarm and Fire <b><u>BIDS RECV'D: 03/11/09</u></b> <b><u>BIDS OPENED: 03/11/09</u></b>
<u>Bureau of Water &amp; Wastewater</u>	-	SC 829, Primary Settling Tanks Rehabilitation at Back River Wastewater Treatment Plant <b><u>BIDS RECV'D: 03/11/09</u></b> <b><u>BIDS OPENED: 03/11/09</u></b>

## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 09018      Citywide Curb  
Repairs

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P. Flannigan & Sons, Inc.  
Allied Contractors, Inc.  
M. Luis Construction, Co., Inc.  
L.F. Mahoney, Inc.  
Nations Contracting Co., Inc.  
Machado Construction Co., Inc.

Department of Transportation - TR 09019      Citywide Slab  
Repairs

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Santos Construction Co., Inc.  
P. Flannigan & Sons, Inc.  
Casper Colosimo & Son, Inc.  
M. Luis Construction, Co., Inc.  
Allied Contractors, Inc.  
L.F. Mahoney, Inc.  
Nations Contracting Co., Inc.  
Machado Construction Co., Inc.

Department of Purchases - B50000830      Maritime  
Safety, Education and  
Workforce Training Program  
(TECHNICAL)

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Living Classrooms Foundation

## MINUTES

Bureau of Purchases - B50000926, Mobile Lifts  
for Baltimore City  
Convention Center

Sun Belt Rentals  
Elliott & Frantz, Inc.  
Modern Equipment Sales &  
Rental  
McCall Handling Co.  
Corelli Inc.

Department of Housing & Community Development - Development Consulting &  
Technical Assistance for  
Uplands Former Residents

RTH Consultants

\* \* \* \* \*

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, March 4, 2009.

JOAN M. PRATT  
Secretary