

MINUTES**REGULAR MEETING**

Stephanie Rawlings-Blake, President - **ABSENT**
 Edward Reisinger - Vice President
 Sheila Dixon, Mayor
 Joan M. Pratt, Comptroller and Secretary
 George A. Nilson, City Solicitor
 David E. Scott, Director of Public Works
 Donald Huskey, Deputy City Solicitor
 Ben Meli, Deputy Director of Public Works
 Bernice H. Taylor, Deputy Comptroller and Clerk

In the absence of the Honorable Stephanie Rawlings-Blake, President of City Council, Mr. Edward Reisinger, Council Vice President, sat and acted on her behalf.

The meeting was called to order by the President.

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A-L Abatement, Inc.	\$	8,000,000.00
BMC Services, LLC	\$	1,500,000.00
BMW Construction Specialists, Inc.	\$	8,000,000.00
Bradshaw Construction Corporation	\$	110,160,000.00
Coastal Gunitite Construction Company	\$	28,314,000.00
Commercial Interiors, Inc.	\$	8,000,000.00
Corman Construction, Inc.	\$	272,810,000.00
Corman-Imbach Marine, Inc.	\$	15,000,000.00
Daisy Concrete, Inc. of Maryland	\$	98,460,000.00
Electric Masters Service, Inc.	\$	4,716,000.00

MINUTES**BOARDS AND COMMISSIONS** - cont'd

W.D. Fox Tapping & Welding, Inc.	\$	1,500,000.00
Harborview Contractors	\$	15,690,000.00
Hawkeye Construction, LLC	\$	8,000,000.00
Hunt Consulting, LLC	\$	8,000,000.00
K & K Painting, Inc.	\$	1,500,000.00
Priority Construction Corporation	\$	8,000,000.00
RWC Contracting Corporation	\$	8,000,000.00
Railroad Construction Company, Inc.	\$	115,974,000.00
Thompson Electric, Inc.	\$	8,000,000.00
Toon Trucking	\$	312,000.00
Williams Scotsman, Inc.	\$	3,372,057,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Earthscape Design, LLC	Landscape Architect Engineer
F.X. Browne, Inc.	Engineer
JRS Architects, Inc.	Architect
Progressive Engineering Consultants, Inc.	Engineer Land Survey Property Line Survey
RMF Engineering	Engineer
Nolan Associates, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the aforementioned firms.

MINUTESBureau of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2903 O'Donnell St.	Canton Enterprises, LLC	Outdoor seating 30' x 4'
Annual Charge: \$897.50		
2. 612 S. Exeter St.	Harbor East Parcel C Commercial, LLC	One double face non-illuminated sign 7.4 sq. ft., one awning 12'1" x 1'3"
Annual Charge: \$140.70		
3. 401 S. Conkling St.	El Camino a Cristo	One newspaper box
Annual Charge: \$23.40		
4. 5851 York Road	York Stores, LLC	One single face electric sign 31.87 sq. ft.
Annual Charge: \$140.60		

There being no objections, the Board, UPON MOTION duly made and seconded, approved the Minor Privilege Permits. The Mayor **ABSTAINED** on item no. 2.

MINUTESBaltimore City Heritage Area - Grant Agreements

The Board is requested to approve and authorize execution of the various grant agreements. The period of the agreement is effective upon Board approval for two years.

The Baltimore City Heritage Area Small Cap grant fund provides matching grants up to \$25,000.00 for capital projects within the Baltimore City Heritage Area. The \$200,000.00 in total funds available leveraged over \$868,170.00 in non-City investment in 13 cultural heritage projects, which were awarded in a competitive process.

1. **STAR SPANGLED BANNER FLAG HOUSE** **\$13,000.00**

The organization will use the grant funds for the restoration of the Old Museum Building.

2. **MT. VERNON-BELVEDERE ASSOCIATION** **\$13,000.00**

The organization will use the grant funds for the Mt. Vernon Historic District Signage Project.

3. **EUBIE BLAKE NATIONAL JAZZ INSTITUTE & CULTURAL CENTER** **\$18,000.00**

The organization will use the grant funds for renovations to the fourth floor of the museum.

4. **FELLS POINT MAIN STREET** **\$23,000.00**

The organization will use the grant funds for renovations to the Fells Point Comfort Station.

5. **BALTIMORE MUSEUM OF INDUSTRY** **\$13,000.00**

The organization will use the grant funds for masonry repairs on the Platt Building.

MINUTESBaltimore City Heritage Area - cont'd

6. **AMERICAN VISIONARY ART MUSEUM** **\$20,000.00**
- The organization will use the grant funds for repairs on the main exhibition building.
7. **USS CONSTELLATION MUSEUM** **\$20,000.00**
- The organization will use the grant funds for drydocking the USS Constellation and for repairs to the USS Torsk.
8. **MT. CLARE MUSEUM HOUSE** **\$23,000.00**
- The organization will use the grant funds for painting the exterior of the museum.
9. **LIVING CLASSROOMS FOUNDATION** **\$15,500.00**
- The organization will use the grant funds for Phase 4 of recreating a working marine railway for the Frederick Douglass-Isaac Myers Maritime Park & Museum.
10. **HARBOR WALK TOWNHOUSE ASSOCIATION** **\$ 1,500.00**
- The organization will use the grant funds for painting in Old Wheel Park.
11. **ARABBER PRESERVATION SOCIETY** **\$13,000.00**
- The organization will use the grant funds for repairs to the Carlton Street Stable.

MINUTES

Baltimore City Heritage Area - cont'd

12. **ST. JAMES DEVELOPMENT CORPORATION** **\$23,000.00**

The organization will use the grant funds for the restoration of the Sellers Mansion.

Account: 9904-901152-9127-000000-706063

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the aforementioned grant agreements. The Mayor **ABSTAINED** on items 1 - 12. The Vice President **ABSTAINED** on item no. 1.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
<u>Mayor's Office of Employment Development</u>		
1. Gerald Grimes	Bridges to Reentry 2009	\$3,650.60
Cynthia Dugger	Offender/Defendant Workforce	
Sylvanus Uagbor	Dev. Conference	
Oliver Frazier	Pittsburg, PA	
	April 05 - 08, 2009	
	(Reg. Fee \$275.00 ea.)	

The subsistence rate for this location is \$168.00 per day. The Department is requesting an additional \$47.88 per attendee to cover the cost of the hotel and food. The cost of the hotel is \$114.00 per night not including taxes.

Fire Department

2. Patrick Nolan	WebEOC Conference	\$1,544.28
	San Diego, CA	
	April 14 - 17, 2009	

The subsistence rate for this location is \$211.00 per day. The cost of the hotel is \$217.32 per night including taxes. The Department is requesting an additional \$53.07 per day to cover the cost of the hotel and food.

3. Wayne Brown	National Hurricane	\$2,259.40
	Conference	
	Austin, TX	
	April 06 - 10, 2009	
	(Reg. Fee \$350.00)	

The subsistence rate for this location is \$161.00 per day. The cost of the hotel is \$338.10 per night including taxes. The Department is requesting an additional \$217.10 per day to cover the cost of the hotel and for food (\$40.00 per day).

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
<u>Community Action Partnership</u>		
4. Claudette Mitchener Myrtle Koethe Vera Scribner	9 th Annual MD Training Conference Ocean City, MD May 18 - 21, 2009 (Reg. Fee \$225.00 ea.)	\$2,424.06
5. Rosalyn Stephens Reginald Scriber* George Johnson*	9 th Annual MD Training Conference Ocean City, MD May 18 - 21, 2009 (Reg. Fee \$225.00) (*Reg. Fee \$65.00 ea.)	\$ 938.02
6. Lillian Sydnor David Smith Sylvia Paylor Maurice Vandervall	9 th Annual MD Training Conference Ocean City, MD May 18 - 21, 2009 (Reg. Fee \$225.00 ea.)	\$ 3,232.08

The Board, UPON MOTION duly made and seconded, approved
the aforementioned travel requests.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,
the Board approved the
Extra Work Orders and Transfers of Funds
listed on the following pages:

1113 - 1115

All of the EWOs had been reviewed and approved
by the

Department of Audits, CORC,
and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES

EXTRA WORK ORDERS

Contract	Prev.Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #004, (\$210,697.07) - TR 02382, Swann's Wharf Bulk-head and Promenade

\$1,595,184.00	\$470,719.23	Corman-Imbach Marine, Inc.	-	-
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The EWO is necessary for payment of overruns, deduction of amount not needed due to underruns or not used items and to balance out the account.

2. EWO #001, \$189,809.89 - TR 07011, Resurfacing Highways @ Various Locations JOC (S)

\$ 889,541.53	-	M. Luis Construc- tion Co., Inc.	-	-
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3. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$159,809.89	9950-906800-9514	9950-904827-9514
State Constr. Loans	Bond Fund	Contingencies - Resurfacing High- ways (JOC-S)

This transfer will provide funds to cover costs associated with the Change Order No. 1, TR 07011 (JOC- S) to M. Luis Construction Co., Inc.

4. EWO #004, \$47,600.00 - TR 08002, Reconstruction of Footways Citywide

\$ 898,088.50	\$276,527.15	M. Luis Construc- tion Co., Inc.	-	-
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5. EWO #004, \$72,675.37 - TR 06008, Resurfacing Highways Northwest Sector 2

\$2,031,236.25	\$ 11.72	M. Luis Construc- tion Co., Inc.	-	-
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MINUTES

EXTRA WORK ORDERS

Contract	Prev.Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation - cont'd

6.	<u>EWO #010, \$46,752.55 - TR 07007, Freedom/Claremont</u>			
	\$8,497,396.00	\$1,818,164.30	Facchina Constuc-	- -
			tion Co., Inc.	

Bureau of Water & Wastewater

7.	<u>EWO #060, \$0.00 - W.C. 1167R, Urgent Need Work Infrastruc-</u>			
	<u>ture Rehabilitation, Various Locations</u>			
	\$10,932,235.50	\$1,136,500.00	J. Fletcher	- 99%
			Creamer & Son, Inc.	

The overruns and underruns balance each other out.

8.	<u>EWO #019, \$499,975.00 - WC 1175, Water Appurtenance Instal-</u>			
	<u>lation</u>			
	\$ 3,786,300.00	\$2,016,897.84	Spiniello Com-	96 99.17%
			panies	

9. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$250,000.00	9958-903439-9522	
MVR	Constr. Res. O/C	
	Storm Drain Design	
250,000.00	9958-907450-9522	
<u>MVR</u>	Annapolis Rd. Storm	
	Drain Improvements	
\$500,000.00	-----	9958-906101-9520
		Extra Work

These funds are required to cover the cost of the repair of damaged storm drain inlets throughout Baltimore City.

MINUTES

EXTRA WORK ORDERS

	<u>Contract</u>	<u>Prev.Apprvd.</u>		<u>Time</u>	<u>%</u>
	<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>
<u>Bureau of Water & Wastewater - cont'd</u>					
10.	EWO #010, \$58,366.03 - S.C. 843, Improvements to Lower Portion of Moore's Run Interceptor, Phase II				
	\$16,974,770.00	\$ 561,965.12	Corman Construc-	-	99%
			tion Co., Inc.		
11.	EWO #011, \$40,540.77 - S.C. 843, Improvements to Lower Portion of Moore's Run Interceptor, Phase II				
	\$16,974,770.00	\$ 620,331.15	Corman Construc-	-	99%
			tion Co., Inc.		

MINUTES

Office of the State's Attorney - Acceptance of a Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the acceptance of a grant award from The State of Maryland, Office of Problem-Solving Courts. The period of the award is July 1, 2008 through June 30, 2009. The operating period of the grant will be April 1, 2009 through June 30, 2009.

AMOUNT OF MONEY AND SOURCE:

\$78,000.00 - 5000-502809-1150-536000-601009

BACKGROUND/EXPLANATION:

The Office of Problem-Solving Courts has awarded the Baltimore City State's Attorney's Office these funds to expand services in the District Drug Court to five days a week. Funding is for one Assistant State's Attorney (ASA) who is assigned to handle the cases of all the offenders assigned to the Baltimore City District Drug Treatment Court. This innovative program is designed to intervene in the life style of the substance involved offender with the aim of breaking the offender's arrest - incarceration - release cycle. Current year funding will actually be prorated to cover the actual costs for the period: April 1, 2009 - June 30, 2009. Once an individual is hired, the funding source will be informed of the actual need.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized the acceptance of the grant award from The State of Maryland, Office of Problem Solving Courts.

MINUTES

Mayor's Office of Employment - Memorandum of Understanding
Development (MOED)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) with the Housing Authority of Baltimore City/Northern Community Action Center for professional services. The period of the agreement is March 30, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The purpose of the MOU is to document the commitment of the MOED in collaboration with the HABC Northern Community Action Center. Through the collaborative effort, known as Access Points, MOED will engage the HABC Northern Community Action Center to provide workforce development services to residents in the northeast community of the City.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with the Housing Authority of Baltimore City/Northern Community Action Center for professional services.

MINUTES

Parking Authority of Baltimore City (PABC) - Agreement for
Financial System

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement for a financial system with RSM McGladrey, Inc.

AMOUNT OF MONEY AND SOURCE:

\$213,195.00 - 2075-580-054-00-316

BACKGROUND/EXPLANATION:

In FY 2001, when the Parking Authority was established, the accounting system was comprised of the use of Microsoft Excel spreadsheets, Access databases, and QuickBooks. To adjust one piece of financial data it required making multiple files. In FY 2005, the PABC implemented Microsoft Small Business Manager software to consolidate most of its financial reporting systems. One of the main determining factors in the choice of Microsoft Small Business was the ability to upgrade to Microsoft Dynamics.

Under the terms of this agreement with RSM McGladrey, Inc., the PABC will purchase a new financial management system, Microsoft Dynamics, which will upgrade and centralize management of all accounting functions under the responsibility of the PABC. The City of Baltimore implemented a new financial software, CityDynamics, on March 1, 2009.

Microsoft Dynamics will interface with the CityDynamics system and allow for an expanded level of detail on financial transactions. It will improve integration between the revenue applications and the general ledger and integrate all systems into one reporting management tool. The PABC Microsoft Dynamics System, known as Parking Dynamics Financial System, will improve management reporting and control. It will also help automate everyday processes and improve business operations, strengthen internal controls and enhance auditing efficiencies.

MINUTESParking Authority of Baltimore City (PABC) - cont'd

The PABC has experienced tremendous growth in its range of responsibilities; therefore requiring upgraded financial software to properly manage the City of Baltimore's parking assets. Implementation of the Parking Dynamics Financial System will give the PABC the ability to integrate finances and business components; retrieve information on a timely basis to make more informed business decisions, and provide tighter fiscal controls and a more secure audits trail.

MBE/WBE PARTICIPATION:

MBE: Full Circle Solutions, Inc.	\$6,400.00	3.00%
WBE: New Horizons Computer Learning Center	\$4,300.00	2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement for a financial system with RSM McGladrey, Inc.

MINUTESParking Authority of Baltimore City - License Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a license agreement with the Trustees of the Catholic Cathedral Church of Baltimore (CCCB). The period of the agreement is effective April 1, 2009 for five years.

AMOUNT OF MONEY AND SOURCE:

\$0.00

BACKGROUND/EXPLANATION:

The Franklin Street Garage is immediately adjacent to the newly developed Pope John Paul II Prayer Garden (the garden), located at the southwest corner of the intersection of Franklin and Charles Streets. The Franklin Street Garage (the garage) was constructed in the early 1990's when the Rochambeau building was standing to the east of the garage. When the Rochambeau building was razed for the development of the garden, the eastern side of the garage was exposed. This side of the garage was not intended to have such exposure, and therefore has an unattractive, unfinished appearance.

To further the aesthetic appearance of the garden and the garage, the CCCB proposes the placement of a large decorative screen that would cover most of the eastern wall of the garage. The screen will be affixed to the garage in a manner that will neither damage the garage, nor interfere with its operation. The CCCB will be responsible for all costs associated with the screen and will be responsible for all maintenance.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of a license agreement with the Trustees of the Catholic Cathedral Church of Baltimore.

MINUTES

Parking Authority of Baltimore City (PABC) - Parking Facility
Operations and
Management
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a parking facility operations and management agreement with Impark/Danas Parking, LLC. The period of the agreement is February 1, 2009 through July 30, 2010.

AMOUNT OF MONEY AND SOURCE:

<u>Year One</u>	<u>Year Two</u>	
\$ 9,000.00	\$ 4,500.00	- 2075-580-058-00-326 (Management Fee)
<u>173,909.00</u>	<u>92,772.00</u>	- 2075-580-058-00-316 (Operating Expenses)
\$182,909.00	\$97,272.00	

BACKGROUND/EXPLANATION:

This parking facility operations and management agreement with Impark/Danas Parking, LLC is for the 1001 E. Fayette Street Garage (attached to the new Health Department Building).

The PABC has evaluated and foresees the tremendous potential benefit of geographically grouping the City's parking facilities that require contracted professional management firms and has developed a schedule for undertaking this endeavor.

This schedule requires that nearly all of the current management agreements receive extensions so that the termination dates for the anticipated groups are the same, while allowing the PABC enough time to issue Requests for Proposals (RFP) for the management of these groups of facilities.

MINUTES

PABC - cont'd

The PABC expects to realize the following benefits:

- Better management of the facilities:
 - Managers and staff of one facility can assist at another nearby facility whenever the need arises (i.e. special events; emergencies). This will improve customer service and oversight of facilities operations (better controls and greater revenues);
 - Parkers and parker groups will be more effectively shifted between facilities in order to maximize space utilization, customer satisfaction and parking revenues. Currently, if a group inquires about parking at a garage that has a waiting list, they may or may not be referred to another PABC garage that is mere blocks away and has availability, but is operated by a competing firm:
 - Parking management firms will become, out of necessity, true experts in parking within the geographic areas they are operating. They will need to know, and will be better incentivized to know, "all things parking" in those areas (i.e. parking demand generators, parking supply, parking rates, new parking facility construction, parking facility renovations, trends, etc.);
- Additional revenues (as a result of the items listed above);
- Cost savings;
 - Management fees are very likely to be lower per facility as a result of these groupings;
 - Personnel costs should be lower because of the ability to share management and staff between locations more easily;

MINUTES

PABC - cont'd

- o Repairs and maintenance costs would be lower because management firms would be able to obtain quotes for multiple nearby locations; and
- o Insurance costs should be lower with a greater volume of spaces.
- There would be less frequent garage management RFP cycles, saving the PABC and the garage management firms time and money.

The PABC was charged with managing this recently purchased facility, and selected Impark/Danas Parking, LLC to manage the facility on an interim basis (18 months), as they currently operate the nearby Baltimore Street Garage for the PABC. The proximity of the Baltimore Street Garage to the 1001 E. Fayette Street Garage should allow the PABC and Impark/Danas Parking, LLC to realize those benefits listed above. The 1001 E. Fayette Street Garage will be put out for bid with its group of facilities within the term of this agreement.

MBE/WBE PARTICIPATION:

MBE: Tote-It, Inc.	\$ 8,500.00	24.00%
WBE: Sue-Anne's Office Supply, Inc.	\$ 892.00*	2.50%
Distinctive Promotions, LLC	See Note below*	0%
Cyantif*K, LLC	1,200.00	3.36%
King, King, & Assoc., PA	<u>600.00</u>	<u>1.68%</u>
Total	<u>\$ 2,692.00</u>	<u>5.04%</u>

***NOT MORE THAN 25% OF EACH GOAL MAY BE ATTAINED BY EXPENDITURES TO MBE/WBE SUPPLIERS WHO ARE MANUFACTURERS; THEREFORE, THE MAXIMUM VALUE ALLOWED HAS BEEN APPLIED. THE BIDDER HAS DEMONSTRATED GOOD FAITH EFFORTS.**

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

PABC - cont'd

The agreement is late because of the amount of time required to commence garage management operations after the expedited purchase of the garage and attached building which serve as the new Baltimore City Health Department Headquarters.

(FILE NO. 55987C)

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the parking facility operations and management with Impark/Dana Parking, LLC. The Comptroller

ABSTAINED.

MINUTES

Parking Authority of Baltimore City (PABC) - Third Amendment
to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a third amendment to agreement with CALE Parking Systems USA, Inc.

AMOUNT OF MONEY AND SOURCE:

\$193,750.00 - 9965-904566-9580-000000-706005

BACKGROUND/EXPLANATION:

This third amendment to agreement with CALE Parking Systems USA, Inc. is for the purchase of 25 additional EZ park meters.

On July 19, 2006, the Board approved an agreement with CALE for the purchase and installation of 375 new solar powered, pay-and-display parking stations (EZ park meters) throughout Baltimore City. Subsequent requests have been approved for the purchase and installation of EZ park meters along Eastern Avenue, N. Charles Street, Greenmount Avenue, and York Road. To date, 695 EZ park meters have been installed throughout the City. The advantages of these new high-tech parking meters, compared to the old single-space meters, are numerous:

- expanded payment options - EZ park meters not only accept coins for payment of parking charges, but they offer the convenience of accepting credit cards for payment as well. Currently, about 55% of revenues collected at EZ Park meters are through credit card transactions, and parking patrons appreciate the payment option;
- additional Parking Spaces - because conventional meters must be spaced to accommodate the longest cars, they are separated by more space than necessary for small cars. At unmarked curbs, smaller cars can fit into spaces too small for longer cars, and about 10 to 15 percent more cars can typically fit into the available curb space;

MINUTESPABC - cont'd

- enhanced streetscapes - One EZ park meter can replace up to 15 (or more) single-space meters, and EZ park meters do not require marking individual curb spaces on the street. The EZ park meters reduce street clutter by removing unnecessary hardware and signs;
- wireless communications - each of the EZ park meters communicate continuously in real-time with central computers at the PABC offices providing current parking data at our fingertips. EZ park meters also advise the PABC when it is in need of repair or supplies, and when cash needs to be collected;
- pricing and duration flexibility - EZ park meters have the ability to charge different prices by time of day, or day of the week, thus responding to variations in parking demand. Price schedules can be remotely reconfigured in any neighborhood through wireless technology;
- proof of payment provided - the receipt that is printed by EZ park meters is proof of payment for the parker's business and tax records. Also, parkers who wish to appeal a ticket from parking enforcement will have evidence of payment;
- reduced meter downtime - EZ park meters automatically report mechanical failures wirelessly to a central computer. Rapid service response can then make it likely that meters are up and running when motorists try to pay for parking;
- economical - one EZ park meter can cost less to purchase and maintain than the eight to 15 (or more) individual single-space meters that one EZ Park meter replaces. Payment by credit and debit cards, and the fact that the EZ park meters will send a wireless alert when cash needs to be collected, reduces the cost of collecting, transferring and counting coins;

MINUTES

PABC - cont'd

- superior data collection - EZ park meters produce records of parking occupancy on each block by time of day, day of the week, for particular months, and for particular seasons. The information can then be utilized to analyze usage patterns and set prices to manage the parking supply;
- increased revenue controls - EZ park meters automatically record how much money is collected from the various payment options. Each meter keeps a running tally of the day's receipts, and that tally is sent wirelessly to the central computer. This allows auditors to detect any discrepancies when the revenue is collected and counted; and
- more Revenue - a whole host of factors contribute to EZ park meters collecting more revenue per block than the old single-space meters, including: increasing the parking capacity of each block, better audit-ability of meter revenues, and increased meter up-time.

As a result of the EZ park meter program, parking meter revenues have increased by \$3,000,000.00, a 67% increase.

The CALE meters are meeting expectations and the PABC believes the purchase of additional meters will be beneficial to the City.

MINUTES

PABC - cont'd

MBE/WBE PARTICIPATION:

MBE: Machado Construction Co., Inc.	\$322,400.00	74.57%
WBE: Edie Brown & Associates, Inc.	\$ 68,899.03	15.39%

THE CONTRACTOR ACHIEVED 74.57% MBE AND 15.39% WBE GOALS AND HAS DEMONSTRATED GOOD FAITH EFFORTS. THE CONTRACT IS ONGOING.

PER THE CONTRACTING AGENCY, THE SERVICES OF THE WBE (PUBLIC RELATIONS AND MARKETING) HAVE ALREADY BEEN COMPLETED IN THE EARLY STAGES OF THE CONTRACT AND ARE NO LONGER REQUIRED.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 56650)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the third amendment to agreement with CALE Parking Systems USA, Inc.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Trout Unlimited, Maryland Chapter (Trout). The period of the agreement is April 18, 2009, from 9:00 a.m. until 1:00 p.m.

AMOUNT OF MONEY AND SOURCE:

\$ 5,816.25	- Trout
<u>2,908.12</u>	- G294-500-046-00-350 (City's Share)
\$ 8,724.37	

BACKGROUND/EXPLANATION:

Trout is a non-profit group that is dedicated to educating the public about the sport of fishing and sportsmanlike conduct. The "City Catch" event will be co-sponsored by the City and Trout, with the costs equally shared by the parties. Trout will recruit volunteers to provide instruction to the 125 youngsters who will participate in the one-day event.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of an agreement with Trout Unlimited, Maryland Chapter.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

1131 - 1132

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on item no. 4.

The Comptroller **ABSTAINED** on item no. 2.

MINUTES**PERSONNEL**Department of Recreation and Parks

	<u>Hourly Rate</u>	<u>Amount</u>
1. WILLIAM H. ANDERSON	\$30.00	\$54,600.00

Account: 6000-678009-4780-369202-601009

Mr. Anderson will serve as a Landscape Architect in the Capital Development Division. He will be responsible for preparing contract drawings and specifications for the renovation or development of City parks and playgrounds, preparing a Master Plan for community parks and preparing a detailed cost estimate for various projects. The period of the agreement is effective upon Board approval for one year.

Employees' Retirement System (ERS)

2. BELLA OWENS	\$39.35	\$75,000.00
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Account: 6000-604009-1520-169800-603026

Ms. Owens will work as a Special Document Imaging Project Manager. She will be responsible for managing a large-scale document imaging project, developing an overall plan that integrates the systems integrator activities with ERS daily business, with the integration activities necessary to achieve a successful implementation of the desired business outcomes and benefits. The period of the agreement is May 4, 2009 through April 30, 2010.

MINUTES**PERSONNEL** - cont'dCommission on Aging and Retirement Education

3.	CARLTON THOMAS	\$ 8.00	\$ 5,920.00 plus \$100.00 per six workshop sessions
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Account: 5000-532909-3250-535700-601009

Mr. Thomas will work as a Clerical Assistant and a Living Well Lay Leader. Each function will be independent of each other and will have separate but unequal compensations. As a Clerical Assistant, he will assist with various office duties, such as answering phones, filing, sorting incoming and outgoing mail and ordering supplies. As a Living Well Lay Leader, he will teach and set-up class materials for up to six Living Well Workshops. Each workshop is a six-week program, with one session weekly. Each session is approximately 2½ hours long. The period of the agreement is April 1, 2009 through December 18, 2009.

Mayor's Office - Amendment to Agreement

4.	MARY PAT FANNON	\$57.00	\$14,250.00
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Account: 1001-000000-1270-154100-603018

On July 2, 2008, the Board approved the original agreement with Ms. Fannon in the amount of \$57,000.00 for the period July 10, 2008 through July 7, 2009. However, due to the number of hours required to address the slots referendum and its impact on Baltimore City, Ms. Fannon expended more hours during this session than originally anticipated. This amendment will allow Ms. Fannon to work an additional 250 hours.

Ms. Fannon will continue to work as a Consultant for the Mayor's Office of Government Relations. She will be responsible for advising and providing analysis to the Mayor on State Legislation, fiscal initiatives and other matters that impact the City during the months of the General Assembly.

MINUTESHealth Department - Grant Agreements and Agreements and
Declarations of Covenants and Restrictions

The Board is requested to approve and authorize execution of the grant agreements and the agreements and declarations of covenants and restrictions for the lead abatement action project with the listed homeowners:

	<u>Grantee</u>	<u>Property Address</u>	<u>Amount</u>
1.	DOMINION PROPERTIES, LLC	2904 MOSHER STREET	\$15,600.00
2.	DOMINION PROPERTIES, LLC	2931 MOSHER STREET	\$15,488.00
3.	DOMINION PROPERTIES, LLC	3025 E. FEDERAL STREET	\$ 7,800.00
4.	DOMINION PROPERTIES, LLC	3107 E. PRESTON STREET	\$15,100.00
5.	DOMINION PROPERTIES, LLC	3302 SUMTER AVENUE	\$13,650.00

AMOUNT OF MONEY AND SOURCE:

Accounts: 4000-428008-3050-282900-603026

BACKGROUND/EXPLANATION:

Dominion Properties, LLC has applied to the City for a grant to undertake lead hazard reduction work on the above-listed properties of the grantee.

Dominion Properties, LLC or its certified contractors will perform the services, provide the materials for the project on the properties, and agree that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed. Dominion Properties, LLC is required to contribute 20% of the cost for the lead abatement.

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the grant agreements, agreements and declarations of covenants and restrictions for the aforementioned homeowners.

MINUTESHealth Department - Agreements and an Amendment to Agreement

The Board is requested to approve and authorize execution of the following agreements and an amendment to agreement.

AGREEMENT

1. **THE MILLENNIUM HEALTH AND HUMAN SERVICES \$ 30,000.00**
DEVELOPMENT CORPORATION, INC.

Account: 5000-530309-3040-278902-603051

The organization will conduct 1,500 unannounced tobacco retailer compliance checks, hire 2-4 Youth Advocates to purchase tobacco products that are being sold illegally to a minor under age 18 and ensure that Youth Advocates are trained. The period of the agreement is July 1, 2008 through June 30, 2009.

The agreement is late because the FY '09 Grant Award from DHMH was received late in the funding period on November 6, 2008. The Department requested proposals on November 26, 2008, held the bidders conference on December 11, 2008 and applications were due on January 6, 2009.

MWBOO GRANTED A WAIVER.

AUDITS REVIEWED AND HAD NO OBJECTION.

MINUTESHealth Department - cont'dGRANT AGREEMENT

2. **LEONARD AND HELEN R. STULMAN CHARITABLE FOUNDATION, INC.** **\$500,000.00**

Account: 6000-621409-3040-558000-603026

Under this grant agreement, the funds will be used to reduce the impact of chronic disease on disadvantaged residents by implementing evidence-based cardiovascular interventions at large scale barbershops, churches and community health centers in Baltimore City. The period of the agreement is December 10, 2008 through December 15, 2012.

The grant agreement is late because the Department was just notified of the award.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

AMENDMENT TO AGREEMENT

3. **LIGHT HEALTH AND WELLNESS COMPREHENSIVE SERVICES, INC.** **\$ 3,090.00**

Account: 4000-000000-3040-316671-600000

On October 15, 2008, the Board approved the original agreement in the amount of \$74,503.00 for the period July 1, 2008 through June 30, 2009.

MINUTES

Health Department - cont'd

This amendment to agreement, in the amount of \$3,090.00, will allow Light Health and Wellness Comprehensive Services, Inc. to implement services associated with the transition of Health Education Resource Organization, Inc. to other AIDS service providers.

AUDITS REVIEWED AND HAD NO OBJECTION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the agreement, grant agreement and amendment to agreement for the aforementioned vendors.

MINUTESHealth Department - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employees:

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

1. Employee's Name - Jocelyn Smith

<u>NAME</u>	<u>DAYS</u>
Joshua Sharfstein	5
Michelle Spencer	4
Robert Anderson	5
Joseph Hodge	5
Ricky Martin	4
Olivia Farrow	3
Travell Young	2
Jermaine Barnes	<u>2</u>
	30

2. Employee's Name - Maxine Lynch

Judith Kandel	1
Suzan Mankarious	2
Pamela DeVillisee	2
Tanisha Bomani	2
Sharon Hobson	2

MINUTES

Health Department - cont'd

Earnestine Powell	3
Carolyn Grant	3
Michelle Spencer	5
Maureice Artis-Greene	5
Joshua M. Sharfstein	<u>5</u>
	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the aforementioned employees to the designated employee.

MINUTESHealth Department - Expenditure of Funds**ACTION REQUESTED OF B/E:**

The Board is requested to approve sponsoring of a Cultural Diversity in Tobacco Use Prevention and Cessation Workshop and to approve an expenditure of funds to pay the various vendors.

AMOUNT OF MONEY AND SOURCE:**Radisson Hotel at Cross Keys for 100 individuals**

\$	250.00	- Rental of the conference room
	430.00	- Podium, screen LCD data projector
	900.00	- AM break of coffee, tea and assorted danish @ \$9.00 p/person
	2,295.00	- Buffet luncheon @ \$22.95 p/person
	813.75	- Service Charge/Gratuity
	<u>4,688.75</u>	

Keynote Speaker and various speakers and materials

\$	750.00	- Michelle Gourdine, M.D., keynote speaker, Michelle Gourdine & Assoc.
	450.00	- Evelyn Rosario, Esperanza Center
	500.00	- Kim B. Kim, PhD., Korean Resource Center
	150.00	- Jenine Davis, Chase Brexton Health Center
	300.00	- Elizabeth Disney, PhD., Chase Brexton Health Center
	400.00	- Helen Heckwolf, American Indian Center
	450.00	- Bishop Douglas Miles, Koinonia Baptist Church
	450.00	- Ardenia Holland, All His Glory Ministries
	<u>3,450.00</u>	

\$ 1,861.25 - cost for folders, pens, writing pad, brochures, printing of tobacco articles and reports for conference attendees.

\$10,000.00

Account: 5000-530309-3040-278902-603051

MINUTES

Health Department - cont'd

BACKGROUND/EXPLANATION:

The Department's Office of Cigarette Restitution and Chronic Disease Prevention will sponsor a Cultural Diversity in Tobacco Use Prevention and Cessation Workshop on June 2, 2009 at 9:00 a.m. to 2:00 p.m. at the Radisson Hotel at Cross Keys.

The conference is intended for anti-tobacco advocates, community members, faith-based and community organizations, youth and citizens interested in improving the delivery of tobacco use prevention and cessation services with culturally diverse and relevant programs.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the sponsoring of a Cultural Diversity in Tobacco Use Prevention and Cessation Workshop and approved an expenditure to funds to pay the aforementioned vendors.

MINUTES

Department of Transportation - Task Assignment

ACTION REQUESTED OF B/E:

The Board is requested to approve an on-call task assignment no. 6 with Johnson, Mirmiran & Thompson, Inc. (JMT), for Project 1060, Transportation Planning, Policy, and Feasibility Studies.

AMOUNT OF MONEY AND SOURCE:

\$149,707.56 - 9950-508-607-20-332

BACKGROUND/EXPLANATION:

Under task assignment no. 6, the JMT will assist Baltimore City in preparation of comprehensive documentation that will evaluate several aspects of the existing towing facility. The services will include evaluation of a potential site or relocation of the existing operations to a new site. Areas that will be examined include programming and planning, search evaluation, site layout, and conceptual design.

MBE/WBE PARTICIPATION:

MWBOO set goals of 21% MBE and 9% WBE.

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>ACCOUNT/S</u>
\$100,000.00	9950-509-607	
MVR	Construction Reserve	
	New Administration	
	Building for Towing	

MINUTES

Department of Transportation - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>ACCOUNT/S</u>
49,707.56 <u>MVR</u>	9950-507-001 Construction Reserve Unalloted	
\$149,707.56	-----	9950-508-607 New Admin. Bldg. for Towing

This transfer will provide funds to cover the costs associated with the preparation of the comprehensive documentation for the "New Administrative Building for Towing" Project.

UPON MOTION duly made and seconded, the Board approved the On-Call Task Assignment no. 6 with Johnson, Mirmiran & Thompson, Inc. for Project 1060, Transportation Planning, Policy and Feasibility Studies. The Transfer of Funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Department of Transportation (DOT) - On-Call Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an on-call agreement with Whitman Requardt & Associates, LLP, for Project No. 1097, On-Call Construction Management within Baltimore City. The period of the agreement is effective upon Board approval for three years, with a one-time renewal option or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$2,000,000.00 - upset limit (to be determined with each individual project)

BACKGROUND/EXPLANATION:

The DOT has negotiated and procured the consultant. The consultant will perform construction management services. The cost of services rendered will be on actual payroll rates not including overhead and burden times a set multiplier. The payroll rates and multiplier have been approved by the Department of Audits.

The consultant has been approved by the Boards and Commissions and the Architectural Engineering Awards Commissions.

MBE/WBE PARTICIPATION:

MBE:	SC Meyers & Associates, Inc.	\$220,000.00	11.00%
	Mercado Consultant, Inc.	40,000.00	2.00%
	RJM Engineering, Inc.	180,000.00	9.00%
	EBA Engineering, Inc.	100,000.00	5.00%
		<u>\$540,000.00</u>	<u>27.00%</u>

MINUTES

Department of Transportation - cont'd

WBE: Phoenix Engineering, Inc.	\$100,000.00	5.00%
Constellation Design Group, Inc.	<u>80,000.00</u>	<u>4.00%</u>
	\$180,000.00	9.00%

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the On-Call agreement with Whitman Requardt & Associates, LLP, for Project No. 1097, On-Call Construction Management within Baltimore City.

MINUTES

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement for P. Flanigan & Sons, Inc. for Contract No. TR 04042, Resurfacing of Fulton Avenue from Franklin Street to Reisterstown Road.

AMOUNT OF MONEY AND SOURCE:

\$161,232.31 - 9950-903523-9506-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 04042 is substantially complete with the exception of the items on the punch list. The contractor, P. Flanigan & Sons, Inc., has requested a partial release of retainage in the amount of \$161,232.31. The remaining \$2,000.00 held by the City is sufficient to protect the interests of the City.

MWBOO APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of a partial release of retainage agreement for P. Flanigan & Sons, Inc. for Contract No. TR 04042, Resurfacing of Fulton Avenue from Franklin Street to Reisterstown Road.

MINUTES

Department of Transportation - Refund of Excess Proceeds
from an Auction

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure authorization for payment of the refunds of excess proceeds from City vehicle auctions to the following vehicle owners:

<u>Owner(s)</u>	<u>Amount</u>
1. SARAH V. FORD	\$ 2,543.00
2. MATTIE WILSON	\$ 2,014.00

Account: A001-785-195-15

The refunds represent the proceeds beyond the expenses of receiving, storing, and disposing of the vehicles in question at auction. The refunds are in accordance with AM-303-1 and Article 31, Section 97 of the Baltimore City Code (2000).

The registered owners and/or lienholders were properly notified that the vehicle was at the Towing Section, and the vehicle remained unclaimed. Therefore, the vehicle was sold at auction and the owner has requested the refund of the excess proceeds from the auction.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure authorization for payment of the refunds of excess proceeds from City vehicle auctions to the aforementioned owners.

MINUTESBureau of General Services (BGS) - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	MERCY MEDICAL CENTER, INC.	1043C	\$317,183.00

Mercy Medical Center, Inc. is constructing a new clinical tower at 333 Saint Paul Place. This project requires substantial improvements in the public right of way. This is the fourth in a series of agreements for such improvements. This agreement allows for the needed conduit, street lighting and signals.

A standby letter of credit in the amount of \$317,183.00 has been issued to Mercy Medical Center, Inc., which assumes 100% of the financial responsibility.

2.	JOHNS HOPKINS HOSPITAL (JHU)	1039A	\$ 41,007.00
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The JHU is constructing a new building for its Wilmer Eye Institute. The Board approved Developer's Agreement 1039A on December 12, 2007 to allow needed improvements in the public right-of-way. Subsequently the Hospital upgraded its plans for hardscaping and said plans have been approved. This agreement allows for the upgraded improvements.

A performance Bond in the amount of \$41,007.00 has been issued to the JHU, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for the projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board and authorized execution of the developer's agreements with the aforementioned organizations.

MINUTES

Department of Public Works - Reimbursement of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a reimbursement of funds to Baltimore Montessori Public Charter School.

AMOUNT OF MONEY AND SOURCE:

\$11,275.00 - 9916-197-134-00-663

BACKGROUND/EXPLANATION:

This reimbursement to Baltimore Montessori Public Charter School is for asbestos abatement performed by A & I Environmental Services, Inc. and Quality Analytical, Inc. for emergency repairs.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the reimbursement of funds to Baltimore Montessori Public Charter School.

MINUTES

Department of Public Works - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right-of-entry agreement with 101 North Haven Street, LLC.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department is proposing to replace an existing sanitary sewer connection serving 101 North Haven Street. The relocation is necessary as the existing service continually backs up into the property owner's basement. The proposed replacement will consist of approximately 100 linear feet of PVC sanitary pipe. This replacement once completed, will become the property owner's responsibility for maintenance and upkeep.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with 101 North Haven Street, LLC.

MINUTES

Department of Public Works/ - Permanent Easement Agreement
Bureau of General Services and Temporary Construction
Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a permanent easement agreement and temporary construction easement agreement with the Johns Hopkins University (Evergreen House), grantor.

AMOUNT OF MONEY AND SOURCE:

The permanent easement and temporary construction agreement are being granted to the City at no cost.

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Water and Wastewater, proposes to perform repairs to the Stony Run Stream Culvert.

In the design of this project, it has been determined that the City will need to acquire a permanent easement over property owned by Johns Hopkins University (Evergreen House). The required work necessitates the need for a temporary easement for construction access for the contractor to access the site and perform their work. The address of the access area is 4545 North Charles Street.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the permanent easement agreement and temporary construction easement agreement with the Johns Hopkins University (Evergreen House).

MINUTES

Department of Public Works - Task Assignment
Bureau of Solid Waste

ACTION REQUESTED OF B/E:

The Board is requested to approve task assignment no. 007 to EA Engineering, Science and Technology, for S.C.W. 1053, On-Call Perform Cost Evaluation and Develop an Enterprise Structure.

AMOUNT OF MONEY AND SOURCE:

\$139,925.42 - 9948-517-522-00-331

BACKGROUND/EXPLANATION:

Under task assignment no. 007, the consultant will perform cost evaluation and develop an enterprise structure for funding of operations within the Department of Public Works, Bureau of Solid Waste.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved task assignment no. 007 to EA Engineering, Science and Technology, for S.C.W. 1053, On-Call Perform Coast Evaluation and Develop an Enterprise Structure. The Comptroller **ABSTAINED**.

MINUTES

Bureau of General Services - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Johnson Controls, Inc. (JCI).

AMOUNT OF MONEY AND SOURCE:

\$1,027,909.00 - 1001-000000-1930-193302-603035
388,951.00 - 1001-000000-2140-229400-603035
\$1,416,860.00 - Energy Cost Savings

BACKGROUND/EXPLANATION:

On March 25, 2009, the Board approved the termination of Energy Performance Contract, Phase II with the Custom Energy, LLC. The remaining funds that were budgeted for the Custom Energy contract will be budgeted to the JCI.

The amendment no. 1 with the JCI includes the scope of work of the Custom Energy contract for City Hall, Peoples Court, Central District Police Station, Police Headquarters, Police Annex, Signet building, and eight fire stations. In addition, maintenance work has been included at no increased cost for these buildings. This additional work has allowed the reduction in scope of other maintenance contracts in the Bureau of General Services, resulting in a savings for this and future years.

MBE/WBE PARTICIPATION:

MBE:	Advanced Heating & Cooling	\$117,291.00	11.35%
WBE:	International Systems of America	\$ 62,004.00	6.00%

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

(FILE NO. 56030)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 1 to agreement with Johnson Controls, Inc.

MINUTES

Bureau of Water and Wastewater - Amendment No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 1 to agreement with Buchart-Horn, Inc., for Project 1002B, On-Call Civil/Structural Engineering Services. The amendment extends the agreement through January 31, 2010 or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

No additional funds are requested.

BACKGROUND/EXPLANATION:

On February 1, 2006, the Board approved the original agreement with the consultant to provide Civil/Structural Engineering Services. The upset limit is \$500,000.00.

This amendment no. 1 to agreement will provide services to the City for on-going projects. All other terms and conditions of the original agreement will remain in full force and effect.

The consultant has been approved by the Boards and Commissions and the Architectural Engineering Awards Commission.

MBE/WBE PARTICIPATION:

The consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the original agreement.

AUDITS NOTED THIS TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded the Board approved and authorized execution of amendment no. 1 to agreement with Buchart-Horn, Inc., for Project 1002B, On-Call Civil/Structural Engineering Services.

MINUTESBaltimore Development Corporation - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with AAA Temporary Overload Personnel Services (TOPS), Inc., tenant, for the rental of the property known as 419-421 N. Howard Street. The period of the agreement is March 9, 2009 through March 8, 2010, with the option to renew for two additional one-year terms.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Installments</u>
\$8,040.00	\$670.00

The tenant will have the option to renew for two additional one-year terms at a 3% increase.

BACKGROUND/EXPLANATION:

The tenant has requested a lease arrangement that will allow TOPS to stay at 419 N. Howard Street while the City and relocation consultant, Diversified Property Services, search for an alternate location and assist with relocating the business.

The lease agreement grants the tenant exclusive use of the property and improvements for use as an office, vehicle repair, and vehicle parking, which is consistent with the current use.

This property currently generates approximately \$4,470.00 in real estate taxes for the City. The tenant will continue to pay all City, State, and Special Taxing District Real Estate Taxes on the property for the duration of the lease agreement. The tenant will be responsible for all maintenance of the buildings and systems during the term of the lease.

MINUTES

BDC - cont'd

In addition, the tenant is obligated to maintain and keep in force general public liability for the premises and name the City as additionally insured under the insurance policy.

(FILE NO. 57039)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with AAA Temporary Overload Personnel Services, Inc., tenant, for the rental of the property known as 419-421 N. Howard Street.

MINUTESBaltimore Development Corporation - Relocation Expenses**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the second claim for actual costs for the relocation of the United Financial Mortgage Corporation (United Financial) from 101 W. Lexington Street to 819 E. Baltimore Street.

AMOUNT OF MONEY AND SOURCE:

\$48,792.14 - 9910-905825-9603

BACKGROUND/EXPLANATION:

The City of Baltimore is acquiring 101 W. Lexington Street as part of Market Center Urban Renewal. A Notice of Relocation Eligibility Benefits was sent to United Financial in March 2006.

On July 16, 2008, the Board approved the payment of an emergency self-move, in the amount of \$76,151.98, for United Financial from 101 W. Lexington Street, the property in which United Financial was a tenant, to 819 E. Baltimore Street.

This second and final claim is for expenses such as, but not limited to search expenses, re-establishment expenses, stationery, signage, and telecommunications reconnections.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the second claim for actual costs for relocation of the United Financial Mortgage Corporation (United Financial) from 101 W. Lexington Street to 819 E. Baltimore Street.

MINUTES

Baltimore Development Corporation - Relocation Expenses for
Geri's Beauty Salon

ACTION REQUESTED OF B/E:

The Board is requested to approve the third claim for the actual cost of the relocation expenses for the move of Geri's Beauty Salon from 4721 Gwynn Oak Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 9,240.68 - 9910-902879-9601

BACKGROUND/EXPLANATION:

The City purchased 4713-35 Gwynn Oak Avenue on July 28, 2009 by an option agreement approved by the Board on June 8, 2008. The property will be included in the disposition Lot 1 assembly in accordance with the Howard Park Business Area Urban Renewal Plan. As a result, it is necessary to relocate the existing tenants of this property.

This claim in the amount of \$9,240.68 is for additional build-out and improvements, as well as permits, licensing and reprinting expenses associated with the new location. The relocation claim amount was provided to the City by Diversified Property Services, the company the City has contracted to assist with the relocation process.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 9,240.68	9910-904982-9600	9910-902879-9601
21 st EDF	Constr. Res.	Commercial Revita-
	Commercial Revita-	lization
	lization Program	

MINUTES

Baltimore Development Corporation - cont'd

This transfer will provide funds for the relocation payment for Geri's Beauty Salon from 4721 Gwynn Oak Avenue. The relocation is a necessary part of the land assembly needed for the development of the Howard Park Grocery Project.

(FILE NO. 56659)

UPON MOTION duly made and seconded, the Board approved the third claim for the actual cost of the relocation expenses for the move of Geri's Beauty Salon from 4721 Gwynn Oak Avenue. The Transfer of Funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Baltimore Development Corporation - Relocation Expenses for
Emile's Hairniques

ACTION REQUESTED OF B/E:

The Board is requested to approve the third claim for the actual cost of the relocation expenses for the move of Emile's Hairniques from 4733 Gwynn Oak Avenue.

AMOUNT OF MONEY AND SOURCE:

\$ 8,322.61 - 9910-902879-9601

BACKGROUND/EXPLANATION:

The City purchased 4713-35 Gwynn Oak Avenue on July 28, 2009 by an option agreement approved by the Board on June 8, 2008. The property will be included in the disposition Lot 1 assembly in accordance with the Howard Park Business Area Urban Renewal Plan. As a result, it is necessary to relocate the existing tenants of this property.

This claim in the amount of \$8,322.61 is for reestablishment expenses that include but are not limited to additional build-out expenses for the new location, permits, utility, printing and security system setup.

The relocation claim amount was provided to the City by Diversified Property Services, the company the City has contracted to assist with the relocation process.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 8,322.61	9910-904982-9600	9910-902879-9601
21 st EDF	Constr. Res.	Commercial Revita-
	Commercial Revita-	lization
	lization Program	

MINUTES

Baltimore Development Corporation - cont'd

This transfer will provide funds for the relocation payment for Emile's Hairniques from 4733 Gwynn Oak Avenue. The relocation is a necessary part of the land assembly needed for the development of the Howard Park Grocery Project.

(FILE NO. 56672)

UPON MOTION duly made and seconded, the Board approved the third claim for the actual cost of the relocation expenses for the move of Emile's Hairniques from 4733 Gwynn Oak Avenue. The Transfer of Funds was approved SUBJECT to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the Provisions of the City Charter.

MINUTES

Baltimore Development Corporation - Payment of Settlement

ACTION REQUESTED OF B/E:

The Board is requested to approve a settlement payment to Nam S. Koo and Seon G. Koo, owners of 109-111 W. Lexington Street, a/k/a Ward 4, Section 10, Block 621, Lot 6 in fee simple.

AMOUNT OF MONEY AND SOURCE:

\$800,000.00 - 9910-905825-9603 State/Other
150,000.00 - 9910-905825-9603 21st EDF
\$950,000.00

BACKGROUND/EXPLANATION:

On September 12, 2007, on behalf of the City, the Baltimore Development Corporation (BDC) offered to purchase 109-111 W. Lexington Street for the amount of \$730,000.00. The amount offered was based on the July 19, 2007 appraisal by Gilbert Advising and Appraisal, LLC. The offer was not accepted by the owners.

On January 22, 2008, the City filed a regular condemnation action for the acquisition of the fee simple interest in 109-111 W. Lexington Street in accordance with the Market Center Urban Renewal Plan. The property owners commissioned an appraisal by B.F. Semon & Associates, dated January 29, 2009 that valued the property at \$1,467,000.00.

Through mediation, the parties have agreed to settle this case for the amount of \$950,000.00 for the property, which includes \$150,000.00 in Reichs Ford claims. Therefore, the Board is requested to approve the payment of the settlement amount of \$950,000.00 into the Circuit Court for Baltimore City in settlement of this case.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 56651)

UPON MOTION duly made and seconded, the Board approved the settlement payment to Nam S. Koo and Seon G. Koo, owners of 109-111 W. Lexington Street, a/k/a Ward 4, Section 10, Block 621, Lot 6 in fee simple.

MINUTES

Department of Housing and Community - Agreements
Development/Homeless Services (BHS)

The Board is requested to approve and authorize execution of the various agreements.

1. **HEALTHCARE FOR THE HOMELESS, INC.** **\$258,480.00**

Account: 4313-301-901-34-351

The organization will provide Assertive Community Treatment clinical services to 105 "Housing First" clients housed by Baltimore Housing and Baltimore Homeless Services. The period of the agreement is September 30, 2008 through September 29, 2009.

The agreement is late because of a delay at the administrative level.

2. **THE SALVATION ARMY, A GEORGIA CORPORATION** **\$151,845.00**

Account: 4962-357-902-30-351

The organization will operate a 19 bed transitional housing program that will provide a safe, caring environment where homeless women and their children may learn skills needed to become self sufficient, productive members of society. The period of the agreement is October 1, 2008 through September 30, 2009.

MINUTES

DHCD - cont'd

The agreement is late because of a delay at the administrative level. Specifically, the delay was caused by a number of factors, including the amount of time the provider required to send information appropriate to the contract, as well as the fact that a significant backlog of undeveloped contracts occurred while the BHS Contracts Manager position went unfilled for several months.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various agreements with the aforementioned organizations.

MINUTES

Department of Housing and - Expenditure of Funds
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Direct Media, Inc.

AMOUNT OF MONEY AND SOURCE:

\$7,920.00 - 5000-578510-6060-453399-603051

BACKGROUND/EXPLANATION:

Direct Media, Inc. will run a four week campaign of bus king displays, bus interior cards, and platform posters to bring awareness of the Summer Food Services Program (SFSP). In an effort to raise community awareness of the Baltimore City SFSP, a Citywide bus campaign has been proposed to increase participation. Displays of the program name, program dates, and contact information will be shown on the bus platforms and the sides of the busses.

The SFSP provides meals to over 700,000 low-income children during the summer months when school is out. The necessity to promote the program is based on the increased needs of income eligible children who receive free lunch during the school year.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Direct Media, Inc.

MINUTES

Department of Housing and - Abatement of Demolition Bill
Community Development(HCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the abatement of miscellaneous bill no. 4032371 relating to the demolition of a porch at the real property located at 2917 W. Lanvale Street (the "Property").

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The bill for the porch demolition was not disclosed on the municipal lien certificate obtained on February 26, 2007 by the current owner of the property, even though the demolition was performed on October 13, 2005. The City Charter - Section 19, Article II - requires that all charges owed against a property be reported on the lien sheet. After consultation among members of the Departments of Finance, HCD, and Law, it is requested the Board abate the invoice.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the abatement of miscellaneous bill no. 4032371 relating to the demolition of a porch at the real property located at 2917 W. Lanvale Street.

MINUTES

Department of Housing and - Acceptance of a Grant Award
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a Neighborhood Stabilization Program (NSP) grant award from the U.S. Department of Housing and Urban Development (HUD).

AMOUNT OF MONEY AND SOURCE:

\$4,112,239.00

BACKGROUND/EXPLANATION:

As part of the Housing and Economic Recovery Act of 2008, Congress created the Neighborhood Stabilization Program to assist communities in the redevelopment of abandoned and foreclosed homes. The City will use these funds to acquire and rehabilitate program eligible properties that will be sold to low and moderate-income homeowners and to non-profit housing organizations that will provide rental housing for special needs populations including the homeless and non-elderly persons with disabilities. All households assisted must have incomes no greater than 120% of the area median income (AMI). Twenty-five percent of households assisted must have incomes no greater than 50% of the AMI. The majority of homeownership funds will be targeted to eleven Healthy Neighborhoods areas. Funds for rental units will be allocated to HUD approved areas of greatest need.

It is anticipated that thirty-six units of foreclosed and abandoned housing will be acquired and/or rehabilitated with NSP assistance and sold to owner-occupants. Twelve units will be acquired and/or rehabilitated with the NSP assistance and given to non-profit housing organizations to provide special needs rental housing. The total of 48 units will be funded with the initial NSP allocation of \$4,112,329.00. Proceeds from the sale of homeownership housing for households earning in excess of 50% of the AMI will be treated as program income to be returned to the NSP account and will be reused to fund acquisition/rehabilitation activities for an estimated additional forty units. The initial NSP allocation must be obligated by August of 2010 and expended by February of 2013.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, subtitle 28 of the Baltimore City Code, Minority and Women's Business Opportunity Requirements, is fully applicable to the use of the NSP funds.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the Neighborhood Stabilization Program grant award from the U.S. Department of Housing and Urban Development.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 1912 Wilkens Avenue by gift from Mr. Darryl L. Byrd, owner, **SUBJECT** to municipal liens, interest, and penalties, other than water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Byrd will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1912 Wilkins Avenue are itemized as follows:

Cumulative Real Property Taxes 1998-2008

Total Taxes	\$ 3,707.24
Interest/Penalties	1,013.19
Other	220.29
Tax Sale Interest	6,183.96
Miscellaneous Bills	5,853.93
Metered Water (Tax Sale)	<u>1,131.83</u>
Total Municipal Liens	\$18,110.44

MINUTES

DHCD - cont'd

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the property located at 1912 Wilkens Avenue by gift from Mr. Darryl L. Boyd, owner, SUBJECT to municipal liens, interest and penalties other than water bills.

MINUTES

Department of Housing and Community - Advanced Funding
Development/Homeless Services

ACTION REQUESTED OF B/E:

The Board is requested to approve an Expenditure Authorization Request for four months of advance funding to the following agencies.

AMOUNT OF MONEY AND SOURCE:

\$ 3,119,404.00 - 4000-496209-3570

2,583,088.00 - 4000-496309-3570

\$ 5,702,492.00

<u>Provider</u>	<u>Grant</u>	<u>Advance</u>
AIRS - S+C	\$1,208,904	\$402,968
At Jacobs Well - PH Project	23,520	7,840
At Jacobs Well - S+C	208,320	69,440
Balto. Health Care Access - City Wide Outreach Project	166,656	55,552
PEP Samaritan (Ann calls it BMHS, Inc. - PEP Mobile Outreach Treatment Project)	1,168,611	389,537
Baltimore Mental Health System, Inc. - Project-Based S+C	111,552	37,184
Baltimore Mental Health System, Inc. - S+C	1,559,532	519,844
Catholic Charities - Christopher's Place PH	207,973	69,324
Catholic Charities - Christopher's Place THP	98,780	32,927
Catholic Charities - MSPL (THP)	297,461	99,154
Catholic Charities - Project Fresh Start PH	97,356	32,452
Catholic Charities - Project REACH PH	261,777	87,259
Catholic Charities - REACH PH Expansion	235,136	78,379
Dayspring Program - PH	291,244	97,081
Dayspring Program - PHP S+C	157,800	52,600
Dayspring Programs - Tenant Based S+C	284,040	94,680
Dayspring S+C	552,300	184,100
Dayspring Villiage @ Collington THP	308,504	102,835
Govans Ecumenical Development Corporation - Harford & Micah SRO Programs	102,062	34,021
Health Education Advocacy and Life, Inc. - Hagar's House PHP	136,196	45,399
Health Education Advocacy and Life, Inc. - Hagar's House S+C	94,680	31,560
Health Education Resource Organization - Project HOPE (PH)	34,341	11,447
Health Education Resource Organization, Inc., S+C	260,400	86,800
House of Ruth - THP	251,744	83,915
Homeless Persons Represenation Project - Legal Services Project	113,461	37,820
Jobs, Housing, and Recovery - Carrington House Expansion	488,651	162,884
Jobs, Housing, and Recovery, Inc. - Carrington House PH	100,248	33,416
Jobs, Housing, and Recovery, Inc. - Carrington THP	214,025	71,342
Jobs, Housing, and Recovery, Inc. - Shared Housing PH	100,044	33,348

MINUTES

Manna House - Soup Plus Project	78,750	26,250
Marian House - Serenity Place PHP	31,138	10,379
Marian House – THP	205,926	68,642
Marian House PHP	69,258	23,086
Marian House, Inc. S+C	181,968	60,656
Maryland Center for Veterans Education and Training, Inc - THP	1,421,238	473,746
Mercy Med. Ctr. – SSO	335,087	111,696
Mt. Calvary Holy Temple S+C	41,664	13,888
Newborn, Inc. – Martha's Place	41,149	13,716
Prisoner's Aid – Female TH	58,776	19,592
Prisoner's Aid - PH Project	114,805	38,268
Prisoner's Aid S+C	822,648	274,216
Prisoner's Aid - Scattered Site PHP	32,983	10,994
Prisoner's Aid/TAMAR S+C	466,080	155,360
Proj. PLASE - PHP	117,065	39,022
Proj. PLASE - Scattered Site PHP	118,835	39,612
Proj. PLASE-Medically Fragile SRO	74,001	24,667
Proj. PLASE-Medically FragileTHP	175,124	58,375
Project PLASE S+C	1,109,352	369,784
Sal. Army - Booth House SAIL THP	155,548	51,849
Supportive Housing Group, Inc., Lanvale Institute TH Program	173,250	57,750
St. Ambrose - PHP	35,343	11,781
St. Ambrose Hsing Aid Cntr Expansion	62,220	20,740
St. Ambrose Hsing Aid Cntr S+C	49,776	16,592
St. Vincent De Paul - Cottage Ave Community THP	55,347	18,449
St. Vincent De Paul - Fred. Ozanam House THP	107,116	35,705
St. Vincent De Paul - Home Connections PHP	363,849	121,283
St. Vincent De Paul -Beans & Bread	38,127	12,709
Volunteers of America - Pratt Street THP	109,032	36,344
Women Accepting Responsibility, Inc. - PH Project	50,022	16,674
Women Accepting Responsibility, Inc.- S+C	49,776	16,592
Women's Housing Coalition - Bennett House	67,554	22,518
Women's Housing Coalition - Bennett S+C	168,300	56,100
Women's Housing Coalition - Calverton Residence (PH) Proj.	55,860	18,620
Women's Housing Coalition - Jenkins House PHP	87,158	29,053

MINUTESDHCD/BHS - cont'd

Women's Housing Coalition - Scattered Site	260,400	86,800
Women's Housing Coalition - Scattered Site Housing PHP	46,235	15,412
Women's Housing Coalition - Susana Wesley S+C	99,552	33,184
Women's Housing Coalition-Susanna Wesley	45,378	15,126
YMCA-Geraldine Young THP	231,315	77,105
YWCA - Druid Hill THP	<u>165,152</u>	<u>55,048</u>
	\$17,107,475	\$5,702,491

BACKGROUND/EXPLANATION:

The funds will be used for the four month advance funding to pay the various service providers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and the Expenditure Authorization Request for four months of advance funding to the aforementioned agencies.

MINUTES

Department of Housing and - Award of Contract
Community Development(DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the award of a contract to RTH Consultants, a technical support consultant that will serve the former residents of the Uplands Apartments.

AMOUNT OF MONEY AND SOURCE:

\$24,000.00 - 9910-588-732

BACKGROUND/EXPLANATION:

In 2004 the Mayor and City Council (MCC) purchased the former Uplands Apartments located on Edmonson Avenue, across from the Edmonson Avenue Shopping Center, through a foreclosure sale from the Department of Housing and Urban Development (HUD). Shortly after the purchase former residents (Plaintiff Class) filed suit against HUD and the M&CC of Baltimore City claiming that the sale was improper and that the relocation of residents did not follow federal guidelines. The lawsuit was resolved through a Memorandum of Understanding that was signed in 2004 and finalized in a Settlement Agreement that was approved by the Board in January 2008, and received final court approval in October 2008.

Under the terms of the Settlement Agreement, not less than fifteen members of the Plaintiff Class must be invited by the City to serve as Former Resident Representatives. The Settlement Agreement requires that the City contract with a third party consultant to provide technical assistance to former Resident Representatives to allow them the opportunity to make their participation in any processes contemplated by the Settlement Agreement to be informed, meaningful and effective. On February 11, 2009, the Board approved an expenditure of funds up to \$24,000.00 for this technical assistance in transfer memo no. 5334.

MINUTES

DHCD - cont'd

The consultant's primary responsibility will be advising Former Resident Representatives how to make their participation in the redevelopment process informed, meaningful and effective. The selected consultant will help the Former Residents gain a compressive understanding of the development process, work effectively with the development team, and participate in the development process.

A request for proposal was issued on January 23, 2009. RTH Consultants was the only bidder for the contract. A panel reviewed RTH Consultants' submission and determined that it was qualified to provide the requested services, and that it's bid price of \$20,988.00 was reasonable. The Department is also requesting a contingency amount of \$3,012.00 for a total price not to exceed \$24,000.00.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 55993)

UPON MOTION duly made and seconded, the Board approved and authorized the award of the contract to RTH Consultants, a technical support consultant that will serve the former residents of Uplands Apartments. The Mayor **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following page:

1117

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**Bureau of Purchases

- | | | | |
|----|---|----------------------------|---------------|
| 1. | B50000919, Environ-
mental Remediation
at Various Locations | Page Technologies,
Inc. | \$ 500,000.00 |
|----|---|----------------------------|---------------|

MWBOO SET GOALS OF 10% MBE and 2% WBE.

MBE:	Kayco Environmental	10%
WBE:	K.L. Phillips, LLC	2%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|----|---|--|----------------|
| 2. | B50000935, Utility
Relocate/Markings
& Related Work | One Call Concept
Locating Services,
Inc. | \$1,103,450.00 |
|----|---|--|----------------|

MWBOO SET GOALS OF 10% MBE and 2% WBE.

MBE:	PAJ Business Staffing	10%
WBE:	Professional Employment, Inc.	3%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

Bureau of Purchases - Price Opening B50000380

ACTION REQUESTED OF B/E:

The Board is requested to approve and open the Price Proposal of Living Classrooms Foundation, for B50000830, Maritime Safety, Education and Work Force Training Program.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 25, 2009, the Board received the sole bid from Living Classrooms Foundation and opened its technical proposal.

MBE/WBE PARTICIPATION:

N/A at this time

UPON MOTION duly made and seconded, the Board approved the opening of the Price Proposal of Living Classrooms Foundation, for B500000830, Maritime Safety, Education and Work Force Training Program.

MINUTES

Bureau of Solid Waste - Ratification of Invoice

ACTION REQUESTED OF B/E:

The Board is requested to ratify an award to Chesapeake Container Repair, and to authorize an expenditure of funds.

AMOUNT OF MONEY AND SOURCE:

\$9,219.00 - 3001-000000-5130-386500-603035

BACKGROUND/EXPLANATION:

The Bureau of Purchases issued a Purchase Order on July 8, 2008, in the amount of \$24,500.00 for the repairs of roll-off containers. A change order was subsequently issued increasing the purchase order to a total of \$34,500.00.

Additional repairs were required in order to prevent interruption of the Bureau of Solid Waste's roll-off services. The total cost of the repairs provided by the vendor exceeded the amount of the purchase order and no additional change order could be issued. Accordingly, authority is requested to pay the vendor \$9,219.00 for outstanding invoices.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board ratified the award to Chesapeake Container Repair and authorized the expenditure of funds.

MINUTES

Bureau of General Services - Contract Increase and
Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an increase to contract BP 06144, Janitorial Services for Department of Public Works, Area "B" and to approve and authorize an expenditure of funds to pay Associated Building Maintenance Co., Inc.

AMOUNT OF MONEY AND SOURCE:

\$ 32,130.00 - 1001-000000-1930-192602-603051

BACKGROUND/EXPLANATION:

Contract BP 06144 allowed for an annual wage increase, if justified by the vendor and approved by the City Purchasing Agent. In April 2008, the City Purchasing Agent approved a wage increase for Associated Building Maintenance Company, but inadvertently, the contract's upset limit was not increased at that time. In order to make final payment on the contract, an additional \$32,130.00 is needed to cover the wage increase retroactively.

APPROVED FOR FUNDS BY FINANCE.

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the increase to contract BP 06144, Janitorial Services for the Department of Public Works, Area "B" and approved and authorized the expenditure of funds to pay the Associated Building Maintenance, Co., Inc. The Comptroller **ABSTAINED.**

MINUTES

TRANSFER OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

1182

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of General Services</u>		
1. \$120,000.00	9916-901410-9194	9916-902410-9197
General Funds	Elevator Replacement Various Buildings/ Reserve	Elevator Replacement Various Buildings/ Active

These funds are needed to upgrade the elevators in the Courthouse East Building. The elevators are in poor operating condition and need to be upgraded to current codes to reduce repair and replacement costs, and operate more efficiently.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
----------------------	-------------------------------	---------------------------

Bureau of Purchases

- | | | |
|--|--------------------|--------------------|
| 1. <u>MILL SUPPLY</u> | <u>\$15,164.88</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Waste cans - Fire Department - Req. No. R520338 | | |
| 2. <u>CORELLI, INC.</u> | <u>\$ 6,883.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001016 - Hydraulic Breaker - Department of Public Works - Req. No. R519663 | | |
| 3. <u>F.L. ANDERSON COMPANY</u> | <u>\$24,000.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Tools and Equipment - Fire Department - Req. No. R520569 | | |
| 4. <u>WEST RECREATION</u> | <u>\$13,567.40</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Mulch - Department of Recreation and Parks - Req. No. R518917 | | |
| 5. <u>TEAMS CORPORATION</u> | <u>\$ 5,000.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Software Support Main Tracker - Department of Public Works - Req. No. R520614 | | |
| The vendor is the sole provider of this proprietary software. | | |
| 6. <u>FASTENAL</u> | <u>\$10,000.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Boots - Department of Public Works - Req. No. R521200 | | |
| 7. <u>IVES EQUIPMENT</u> | <u>\$ 6,750.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Wire Transmitter - Department of Public Works - Req. No. R521073 | | |

The vendor is the sole authorized provider of this equipment in Maryland, which must be compatible with currently installed equipment.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

8. <u>COBHAM SURVEILLANCE</u>	<u>\$ 5,995.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Tracking Device - Police Department - Req. No. R520945		

The vendor is the sole provider of this equipment, which must be compatible with equipment used by the Maryland State Police.

9. <u>COBHAM SURVEILLANCE</u>	<u>\$ 7,895.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Tracking Device and License Fee - Police Department - Req. No. R520678		

The vendor is the sole provider of this equipment, which must be compatible with equipment used by the Maryland State Police.

10. <u>TENNANT SALES AND SERVICE COMPANY</u>	<u>\$12,833.60</u>	<u>Only Bid</u>
Solicitation No. B50001018 - Ride on Carpet Machine Maintainer - Baltimore Convention Center - Req. No. R520188		

11. <u>DIRECT MEDIA</u>	<u>\$13,770.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Bus Advertisements - Fire Department - Req. No. R520562		

This vendor holds the State of Maryland contract for bus advertising.

12. <u>INFORMATION ACTIVE</u>	<u>\$ 5,229.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - Additional Software Licenses - Comptroller's Office - Req. No. R521278		

The vendor is the sole provider of this proprietary software.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
13. <u>AMBU</u>	<u>\$12,000.00</u>	<u>Sole Source</u>
Solicitation No. 08000 - CPR Training Equipment - Fire Department - Req. No. R520230		
The vendor is the sole provider of this equipment, which must be compatible with currently installed equipment.		
14. <u>CITIZENS PHARMACY SERVICES</u>	<u>\$ 9,826.59</u>	<u>Only Bid</u>
Solicitation No. 07000 - Medications - Health Department - Req. R515868		
15. <u>NIGHTMARE GRAPHICS, INC.</u>	<u>\$10,441.00</u>	<u>Low Bid</u>
Solicitation No. 07000 - Uniforms for Inspectors - Department of Housing and Community Development - Req. No. P507298		
16. <u>ALTY CLEANING SERVICES</u>	<u>\$ 1,000.00</u>	<u>Ratification/</u>
	<u>11,000.00</u>	<u>Renewal</u>
	<u>\$12,000.00</u>	
Solicitation No. 06000 - Janitorial Services - Department of Housing and Community Development - Req. No. R521236		

On February 27, 2008, the Board approved the initial award in the amount of \$12,000.00. The contract expired on February 28, 2009 with two one-year renewals remaining. However, the vendor continued to supply services to meet the City's needs. The Board is requested to ratify an expenditure that occurred in March 2009, in the amount of \$1,000.00. The Board is also requested to approve a term purchase order in the amount of \$11,000.00 under the same terms and conditions as B50000350 for the period April 8, 2009 through April 7, 2010.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

17. <u>FISHER SCIENTIFIC</u>	\$12,004.55	Selected Source
Solicitation No. 06000 - Various Lab Supplies - Baltimore Convention Center - Req. No. R521370		

Fisher Scientific manufactures items that are compatible with existing instruments. Continuity of these supplies is required to provide consistent lab results.

18. <u>HYDROLYNX, INC.</u>	\$ 5,957.50	Sole Source
Solicitation No. 08000 - Data Transmitter/Data Communicator Units - Department of Public Works - Req. No. R520286		

The vendor is the manufacturer and sole provider of these particular models, which are compatible with existing installed equipment.

19. <u>PFIZER PHARMACEUTICALS</u>	\$100,000.00	Selected Source
Solicitation No. 06000 - Contraceptives - Health Department - Req. No. R507465		

Under the U.S. Department of Health and Human Services, Health Resources and Services Administration, the Health Department is an entity that receives the lowest price available under the Public Health Service Title X Program and is able to purchase direct from the manufacturer, Pfizer Pharmaceuticals. The period of the award is April 8, 2009 through April 7, 2010.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

20.MIDDLETON & MEADS CO., INC.	\$150,000.00	Increase
BP 06086 - Body Shop Repair Services - Department of Public Works, Fleet Management Division - Req. No. R140460		

On June 28, 2006, the Board approved multiple awards for a requirements contract in the amount of \$5,500,000.00. Included in that amount was as award to Middleton & Meads Company, Inc. in the amount of \$300,000.00. Due to increased demand, it is anticipated that additional services will be required from this vendor. This increase in the amount of \$150,000.00 will make the total contract award \$450,000.00. The contract expires on June 30, 2010 and has a one 1-year renewal option.

MBE: Cherry Hill Towing 3.00%

WBE: Penn Pontiac 0.75%
Chesapeake Wiper & Supply 2.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

21.G + K SERVICES	\$ 22,924.68	Ratification
BP 05054 - Uniform Rental - Department of Public Works, Bureau of Water and Wastewater (BW&WW) - Req. Nos. Various		

On October 27, 2004, the Board approved the initial award in the amount of \$154,750.00. The contract expired on October 26, 2008. However, the vendor continued to provide uniforms to meet the needs of the BW&WW. On January 21, 2009, the Board approved a ratification in the amount of \$41,369.87. This ratification, in the amount of \$22,924.68, is needed to pay outstanding invoices for services rendered to the BW&WW. The period of this ratification is October 26, 2008 through January 21, 2009.

A new solicitation was issued and an award was made on January 21, 2009 to meet this requirement going forward.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

22.DATA NETWORKS

HARTFORD COMPUTER GROUP,
INC.

EARLY MORNING SOFTWARE

AMS

USC CANTERBURY

ISMART, LLC	\$ 0.00	Extension
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BP 040978 - Microcomputer Hardware and Peripheral - Departments
Various - Req. Nos. Various

On April 21, 2004, the Board approved the initial award, in the amount of \$6,000,000.00. Subsequent actions were approved.

The contract will expire on April 22, 2009. This extension is needed in order to ensure an uninterrupted supply of this essential equipment while this requirement is re-bid. The period of the extension is through July 1, 2009. No Additional funds are required.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
23. MODERN MEDICAL PRODUCTS		Rescind
DISTRICT HEALTHCARE	\$102,098.00	Re-Award

Solicitation No. B50000399 - Furnishing and Delivering Incontinent Products & Dressings for Commission on Aging and Retirement Education (CARE) Program - CARE - Req. No. R503420

On April 16, 2008, the Board approved the initial award for a period of one year, in the amount of \$90,522.00, to Modern Medical Products. Due to continued and sustained poor performance over the initial contract term, it is not considered in the best interest of the City to renew with Modern Medical Products. Authority is requested to award the first renewal of the contract to District Healthcare, the second low bidder, under the same terms and conditions as the original contract. The period of the award is May 8, 2009 through May 7, 2010, with two 1-year renewal options.

MWBOO GRANTED A WAIVER.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of General Services

- | | | |
|---|--------------------|----------------|
| 24. <u>JCM CONTROL SYSTEMS, INC.</u> | <u>\$12,984.00</u> | <u>Low Bid</u> |
| IC500 - Replacement of Two Air Conditioner Units located at Edmondson High School, RF Site Phase II | | |
| 25. <u>JCM CONTROL SYSTEMS, INC.</u> | <u>\$12,984.00</u> | <u>Low Bid</u> |
| IC501 - Replacement of Two Air Conditioner Units located at 6201 E. Lombard Street, RF Site Phase II | | |
| 26. <u>JCM CONTROL SYSTEMS, INC.</u> | <u>\$12,984.00</u> | <u>Low Bid</u> |
| IC502 - Replacement of Two Air Conditioner Units located at Northwest Police District, RF Site Phase II | | |

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions.

The Mayor **ABSTAINED** on item no. 22.

MINUTES

Baltimore City Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Sisters Together and Reaching, Inc. (STAR). The period of the agreement is April 10, 2009 through June 30, 2009.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 1001-000000-3070-286400-603051

BACKGROUND/EXPLANATION:

STAR will provide a conference to examine various barriers, co-factors, and stigmata that inhibit women, men, and girls from receiving counseling and testing for HIV, Syphilis, Gonorrhea, Chlamydia, and Hepatitis C.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Sisters Together and Reaching, Inc.

MINUTES

Employees' Retirement Systems and - Consulting Service
Elected Officials' Retirement System Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consulting service agreement with Ennis Knupp + Associates and the Board of Trustees of the Employees' Retirement System (ERS) and the Elected Officials' Retirement System (EOS). The agreement is effective April 23-24, 2009.

AMOUNT OF MONEY AND SOURCE:

\$15,000.00 - No General funds are involved.

All funds will be expended from the Employees' Retirement System and the Elected Officials' Retirement System. The funds include \$12,650.00 plus travel and 2 nights lodging, not to exceed \$15,000.00.

BACKGROUND/EXPLANATION:

The ERS/EOS is conducting a two-day Board Retreat for educational and strategic planning purposes for its trustees and staff. The consultant will serve as the Conference Moderator/Presenter and Fiduciary Analyst at the Board Retreat. Ennis Knupp + Associates is one of the most experienced consulting firms in the industry with over 28 years of providing fiduciary education and operational reviews to pension funds and retirement systems. Additionally, Ennis Knupp + Associates is expected to provide wholly impartial, unbiased and independent services to the Board.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consulting service agreement with Ennis Krupp + Associates and the Board of Trustees of the Employees' Retirement Systems and the Elected Officials' Retirement System. The Comptroller **ABSTAINED**.

MINUTES

Department of Housing and - CDBG Source of Funds Increase for
Community Development (DHCD) Uplands Demolition Contract and
two-week contract extension

ACTION REQUESTED OF B/E:

The Board is requested to approve an increase in the CDBG source of funds for the Uplands Demolition Contract with P and J Contracting in the amount of \$1,400,000.00 to complete the demolition of the former Uplands Apartments. The Board is also requested to extend the Uplands Demolition contract by two weeks.

AMOUNT OF MONEY AND SOURCE:

Amount: \$1,400,000.00

Source of Funds: Community Development Block Grant

Account #: 9988-593-730-00-000 (Legacy Account)

BACKGROUND/EXPLANATION:

On October 8, 2008, the Board awarded the demolition contract in the amount of \$3,977,450.00 to P and J Contracting for the demolition of the former Uplands Apartments. The term of this contract expires on April 30, 2009. Demolition is approximately 75% complete. Prior to advertising the demolition contract, a total of \$8,000,000.00 (\$4,500,000.00 in Upfront Grant and \$3,500,000.00 in CDBG funds) was approved by the Board on July 30, 2008 to fund the demolition. With the successful award to P and J Contracting, the City realized over \$4,000,000.00 in savings, although it was understood that an additional expense would be incurred for the disposal of the demolition debris with a cost to be determined.

The increase to the source of funds and the contract will be funded by a \$1,400,000.00 cost savings unencumbered from the Uplands Subrecipient Agreement with the Housing Authority of Baltimore City (HABC).

On February 4, 2009, the Board approved Amendatory Agreement #2 to the Subrecipient Agreement that allows HABC to provide construction management services for the Uplands project. Amendatory Agreement #2 unencumbered \$1,400,000.00 million in CDGB funds under Expenditure Authorization Request 32891. The \$1,400,000.00 cost savings was realized from environmental remediation pre-demolition work at the Uplands.

MINUTES

DHCD - cont'd

A total of \$8,500,000.00 was allocated by the DHCD from Community Development Block Grant (CDBG) funds to fund the remediation and demolition of Uplands. \$3,500,000.00 was encumbered for demolition and the balance of \$5,000,000.00 was encumbered to fund the Sub-recipient agreement that allows HABCo to manage the environmental remediation and demolition of Uplands.

This request will not increase the total budget of \$8,500,000.00 for environmental remediation and demolition, but reallocates to the Citibuy contract \$1,400,000.00 in cost savings from the \$5,000,000.00 Sub-recipient agreement to fully fund the \$3,977,450.00 demolition contract and to cover unknown costs and unforeseen conditions arising during demolition and to provide a contingency line item.

The items that account for the \$1,400,000.00 transfer are as follows:

1. Fully funding the demolition contract
The Board approved funds to cover the estimated bid price of \$8,000,000.00 (with \$3,500,000.00 in CDBG and \$4,500,000.00 in Up Front Grant Funds) on July 30, 2008. A demolition contract was awarded to P and J Contracting in the amount of \$3,977,450.00. The HUD Up-Front Grant funds anticipated for Uplands have not been released. As a result, \$477,450.00 is needed to fully fund the base demolition contract awarded to P and J Contracting.
2. Unknown Costs
 - a. Trees: A tree plan was designed by STV and approved by the Department of Planning as an attachment in the demolition bid documents. However, during the implementation there were more trees approved for removal by the Planning Department. Estimated cost for Trees is included with the cost estimate for item 2b.

MINUTES

DHCD - cont'd

- b. Brick Crushing and Disposal: The demolition specifications called for bricks to be stockpiled for disposal by the City. Attempts to find end users have been unsuccessful. The bricks are unsuitable as a building material in the new development due their brittle condition. However, the geotechnical consultant, has tested samples of the brick and concluded that they would be a superior backfill material. This solution is anticipated to result in a cost savings, as crushing and using the bricks as backfill is less expensive than disposing of the bricks at a landfill. Until this operation is completed, the DHCD is unable to determine the exact amount of cost savings. Estimated cost for Trees and Brick Crushing and Disposal is \$260,000.00.
3. Unforeseen Conditions
 - a. Undercut/Deep Foundations: During the course of removing footers and preparing for backfill, an area approximately 32' x 501'x 4', was determined by the City's independent Geotechnical engineer to be unsuitable soil, (unable to obtain 95% compaction as called for in the demolition specs). The engineer recommended that the unsuitable soil be excavated. To date the demolition contractor has found several deep foundations that need to be excavated and backfilled. It is unknown whether additional deep foundations will be found. Estimated cost for undercut is \$35,000 and \$125,000.00 for Deep Foundations.
4. Contingency

To date, all the buildings have been demolished and the demolition contractor has removed approximately 50% of the basements and footers. Other instances of unsuitable soils are possible. The DHCD is requesting a contingency line item to cover any additional unforeseen items in the amount of \$502,550.00.

MINUTES

DHCD - cont'd

All the funds being requested will be used for work under the existing contract for unknown and unforeseen items and changes requested by the City. The increase is within the \$8,500,000.00 Uplands CDBG budget for remediation and demolition. The table below summarizes the proposed funding adjustment.

Because of weather delays, the Board is requested to approve a two-week no cost contract extension with completion by May 15th.

Table 1

Demolition CitiBuy Adjustment Request		
	Total Adjusted	Citibuy Increase
Base Bid	\$3,977,450.00	\$477,450.00
Sub Grade undercut	35,000.00*	35,000.00
Brick Crushing/ Trees/ Disposal	260,000.00*	260,000.00
Deep Foundation	125,000.00*	125,000.00
Contingency	502,550.00	502,550.00
Revised Contract Amount	\$4,900,000.00*	\$1,400,000.00

*estimated number

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Minority and Women Business Enterprise goals for this project have been established as follows:

MBE: 27%

WBE: 10%

APPROVED FOR FUNDS BY FINANCE.

(FILE NO. 55993)

UPON MOTION duly made and seconded, the Board approved an increase in the CDBG source of funds for the Uplands Demolition Contract with P & J Contracting in the amount of \$1,400,000.00 to complete the demolition of the former Uplands Apartments. The Board also approved the request to extend the Uplands Demolition contract by two weeks. The Mayor **ABSTAINED.**

MINUTES**PROPOSALS AND SPECIFICATIONS**

There being no objections, the Board UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

Department of Recreation -
and Parks

RP 08834, Reservoir Hill Park
Improvements

BIDS TO BE RECV'D: 05/13/2009

BIDS TO BE OPENED: 05/13/2009

Department of Transportation -

TR 09015, Resurfacing Highways
At Various Locations Southwest
JOC GG

BIDS TO BE RECV'D: 05/06/2009

BIDS TO BE OPENED: 05/06/2009

President: "There being no further business before the Board, the meeting will recess until bid opening at twelve o'clock noon."

MINUTES

Deputy Comptroller: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDSBureau of Purchases

B50000985, Decorative Light
Fixtures and Poles

BIDS TO BE RECV'D: 4/22/2009

BIDS TO BE OPENED: 4/22/2009

Bureau of Water and Wastewater

WC 1160, Montebello Plant 2 -
Finished Water Reservoir Cover

BIDS TO BE RECV'D: 4/22/2009

BIDS TO BE OPENED: 4/22/2009

Bureau of General Services

PB 08820, Fallsway Housing and
Service Center

BIDS TO BE RECV'D: 4/22/2009

BIDS TO BE OPENED: 4/22/2009

Department of Transportation

TR 02057, Pre Stressed Concrete
Girder Bridge No. BC 6513 on
Nicodemus Road Over Liberty
Reservoir

BIDS TO BE RECV'D: 4/22/2009

BIDS TO BE OPENED: 4/22/2009

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater

SC 829, Primary Settling
Tanks

The Whiting-Turner Contracting, Co.
M.E.B., Inc.
Poole & Ken Corp.
Noair Engineering Corp.
Ulliman Schutte Construction, LLC
Galway Bay Corp.
Fru-Con Construction Corp.

Bureau of General Services

RP 07836, Chick Webb Rec.
Center Heating System
Upgrade Phase II

Power and Combustion, Inc.
ACI
Denver Elek
M&E Sales, Inc.
JLN Constructions Services, LLC

Department of Transportation

TR 05303, Resurfacing
Hilton Street - Federal

P. Flanigan & Sons, Inc.
Machado Construction
M. Luis Construction, Co., Inc.

MINUTES

Department of Transportation

TR 08301, Resurfacing
Frankford Ave. from
Moravia Park Drive to
Sinclair Lane

The American Asphalt Paving,
Co., LLC
M. Luis Construction Co., Inc.
Machado Construction
P. Flanigan & Sons, Inc.
Gray & Son, Inc.

Department of Transportation

TR 00045, Rehabilitation
of Orleans St. from
Central Ave. to Wolfe St.

Monumental Paving &
Excavating, Inc.
M. Luis Construction Co., Inc.
Civil Construction, LLC
P. Flanigan & Sons, Inc.

Bureau of Purchases

B500000830, Maritime
Safety, Education and Work
Force Training Program

Living Classrooms Foundation

Bureau of Purchases

B50000980, Outreach
Vehicle

Farber Specialty Vehicles
Parkview RV Center
Gerling & Associates, Inc.
Endless Summer RV's

MINUTES

Bureau of Purchases

B50000981, Regular Cab
Pickup Truck w/an Enclosed
Utility Body

Northeast Auto Outlet
Chas S. Winner, Inc.
Bob Bell Pontiac, GMC

Bureau of Purchases

B5000091, Dive Team
Vehicle

Capitol Coachworks, Inc.
Beltway International
Singer Associates

Bureau of Purchases

B5000109, Towing and
Road Service for Heavy
Trucks and Equipment

Ted's Towing Service, Inc.
The Auto Barn, Inc.
*P.L.E. Towing d/b/a Miles Towing, Inc.

*UPON FURTHER MOTION duly made and seconded, the Board
declared the bid of P.L.E. Towing, Inc. d/b/a Miles Towing
IRREGULAR since the bid was not accompanied by a bid deposit
check or an annual bid bond as required by the provisions of the
City Charter and as set forth in the bid specifications.

MINUTES

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There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, April 15, 2009.

JOAN M. PRATT
Secretary