

MINUTES**REGULAR MEETING**

Stephanie Rawlings-Blake, President
Sheila Dixon, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor - **ABSENT**
Donald Huskey, Deputy City Solicitor
David E. Scott, Director of Public Works
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller, and Clerk

The meeting was called to order by the President.

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

| | | |
|--|----|------------------|
| Absolute Underground, Inc. | \$ | 1,500,000.00 |
| Berkel & Company Contractors, Inc. | \$ | 501,561,000.00 |
| Brandenburg Industrial Service Company | \$ | 212,652,000.00 |
| Chilmar Corporation | \$ | 8,000,000.00 |
| Colt Insulation, Inc. | \$ | 5,247,000.00 |
| Consolidated Services, Inc. | \$ | 297,000.00 |
| Demco, Inc. | \$ | 70,119,000.00 |
| William T. King, Inc. | \$ | 1,500,000.00 |
| Ligon & Ligon, Inc. | \$ | 59,562,000.00 |
| M&F Contracting Company | \$ | 1,056,000.00 |
| Magco, Inc. | \$ | 25,000,000.00 |
| National Salvage & Service Corporation | \$ | 61,524,000.00 |
| Native Sons, LTD | \$ | 8,000,000.00 |
| Neuber Environmental Services, Inc. | \$ | 8,000,000.00 |
| Northeast Remsco Construction, Inc. | \$ | 175,900,000.00 |
| R & R Contracting Utilities, Inc. | \$ | 4,932,000.00 |
| Rich Roofing, LLC | \$ | 1,500,000.00 |
| Retro Environmental, Inc. | \$ | 8,000,000.00 |
| Roane's Rigging & Transfer Co., Inc. | \$ | 1,500,000.00 |
| The Whiting-Turner Contracting Company | \$ | 4,022,064,000.00 |
| Paul Wiecech Masonry Construction | \$ | 1,458,000.00 |

MINUTESBoards and Commissions - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

| | |
|-----------------------------------|---|
| Adtek | Engineer Survey |
| American Consulting, Inc. | Engineer |
| Daft-McCune-Walker, Inc. | Engineer Landscape Architecture Land Survey |
| Phoenix Engineering, Inc. | Engineer Property Line Survey |
| Whitney Bailey Cox & Magnani, LLC | Engineer |

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineer for the listed firms.

MINUTES1. **CITY COUNCIL BILL**

09-0293 - Downtown Management District-Adjustment of Boundaries for the purpose of extending the Downtown Management District to encompass an area bounded by Franklin Street to the north, Howard Street to the east, Saratoga Street to the south, and Eutaw Street to the west, as well as properties fronting on the west side of Eutaw Street; correcting, clarifying, and conforming related language; making this Ordinance subject to certain contingencies; and generally related to the Downtown Management District and Authority.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved bill 09-0293, and directed that the bill be returned to the City Council with the recommendation that the bill also be approved and passed by that honorable body. The President **ABSTAINED**.

FILE NO. 55255

2. **Department of Planning - Report on Previously Approved Transfers of Funds**

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 4** favorable reports on Transfers of Funds approved by the Board of Estimates at its meetings on July 1, 2009.

The Board **NOTED 4** favorable reports on Transfers of Funds approved by the Board of Estimates at its meeting on July 1, 2009.

MINUTES**EXTRA WORK ORDERS AND TRANSFERS OF FUNDS**

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

2954 - 2955

All of the EWOs have been reviewed and approved
by the Department of Audits, CORC, and MWBOO,
unless otherwise indicated.

The Transfer of Funds was approved
subject to receipt of a favorable reports
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES**EXTRA WORK ORDERS**

| <u>Contract</u> | <u>Prev. Apprvd.</u> | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|--------------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext. Compl.</u> |

Department of Housing and Community Development

- | | | | |
|---|---|---------------------------------------|-------|
| 1. EWO #1, \$105,985.29 - Contract No. B50000670, Baltimore City HazMat Abatement - 2008 | | | |
| \$261,248.80 | - | BMW Construction Specialists, Inc. | - 98% |

Department of Recreation & Parks

- | | | | |
|---|--------------|--------------------------------------|-----|
| 2. EWO #08, \$72,500.00 - Contract No. 05306, Jones Falls - Trail, Phase III | | | |
| \$3,069,024.10 | \$168,082.38 | Facchina Construc- tion Co., Inc. | - - |

3. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|---|---|
| \$72,500.00 | 9938-901651-9475 | 9938-901652-9474 |
| MVR | Reserve - Druid Hill Park Pedestrian Entrance | Active - Jones Falls Trail, Phase III |

This transfer will provide funds to cover the costs associated with Change Order No. 8 for Jones Falls Trail, Phase III project under Contract No. 05306.

Department of General Services

- | | | | |
|--|--------------|--|-------|
| 4. EWO #019, \$26,714.89 - PB 05810, Renovations and Modifi- cations to Enoch Pratt Free Library No. 28 | | | |
| \$ 2,419,000.00 | \$342,714.37 | E. Pikounis Construction Co., Inc. | 0 74% |

MINUTES**EXTRA WORK ORDERS**

| <u>Contract</u> | <u>Prev. Apprvd.</u> | | <u>Time</u> | <u>%</u> |
|------------------|----------------------|-------------------|-------------|---------------|
| <u>Awd. Amt.</u> | <u>Extra Work</u> | <u>Contractor</u> | <u>Ext.</u> | <u>Compl.</u> |

Department of General Services - cont'd

| | | | | |
|----|---|-----------------|--------------------------------------|--------|
| 5. | EWO #065, \$331,216.00 - PB 05801R, Baltimore City Central Garage | | | |
| | \$17,950,000.00 | \$11,714,237.50 | Whiting-Turner Contracting Co., Inc. | - 100% |

Bureau of Water & Wastewater

| | | | | |
|----|--|---------------|-----------------------------|-------|
| 6. | EWO #002, \$41,096.00 - W.C. 1137, Post Award Services Replacement of Anchorage System at Pretty Boy Dam | | | |
| | \$ 675,843.00 | \$ 223,316.00 | Rummel, Klepper & Kahl, LLP | - - |
| 7. | EWO #004, \$0.00 - SWC 7755, Storm Drain Improvements at Various Locations | | | |
| | \$ 1,911,404.50 | \$ 213,207.00 | V & S Contractors Co., Inc. | 0 65% |

MINUTESBureau of Water and Wastewater - Task Assignments

The Board is requested to approve the task assignments with the following on-call consultant:

| | <u>On-Call Consultant</u> | <u>Task No.</u> | <u>Amount</u> |
|----|---|---|---------------------|
| 1. | JOHNSON, MIRMIRAN & THOMPSON, INC. | Task No. 034, WC 1164, Project 1030 | \$236,088.70 |

Account: 9960-903709-9557-900020-705032

The consultant will provide construction management services on WC 1164, Towson Reservoir Cover.

| | | | |
|----|---|--|---------------------|
| 2. | JOHNSON, MIRMIRAN & THOMPSON, INC. | Task No. 032, SC 839RR, Project 1030 | \$157,269.97 |
|----|---|--|---------------------|

Account: 9956-901591-9551-900020-705032

The consultant will provide construction management services on SC 839RR, Lower Stony Run Interceptor.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

Upon motion duly made and seconded, the board approved the task assignments with Johnson, Mirmiran & Thompson, Inc.

MINUTES

Bureau of Water and Wastewater - Amendment No. 2 to Agreement
for Water Contract 1168

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 2 to Water Contract 1168, Design of Deer Creek Pumping Station Improvements, with Patton Harris Rust & Associates/Hazen and Sawyer, A Joint Venture. The amendment extends the period of the agreement through August 9, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On November 9, 2005, the Board approved the original agreement with Patten Harris Rust & Associates/Hazen and Sawyer, a Joint Venture to design major improvements to the existing Deer Creek Pumping Station for 18 months.

During the permit applications process by outside reviewing agencies; Critical Area Commission Chesapeake & Atlantic Coastal Bays and Maryland Department of Environment, a number of unforeseen delays were encountered. As a result, a time extension of this agreement is necessary to secure all necessary permits for this water contract.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to Water Contract 1168, Design of Deer Creek Pumping Station Improvements, with Patton Harris Rust & Associates/Hazen and Sawyer, A Joint Venture.

MINUTES

Bureau of Water and Wastewater - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with Whitman Requardt and Associates, LLP for Urgent Need Water Design and Engineering Services, Project 1043W. The amendment to agreement extends the period of the agreement through July 24, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 25, 2007, the Board approved a two 2-year contract with Whitman Requardt and Associates, LLP for Urgent Need Water Design and Engineering Services, Project 1043W.

This amendment to agreement is necessary due to the ongoing tasks relating to the Baltimore water system.

AUDITS NOTED THE TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with Whitman Requardt and Associates, LLP for Urgent Need Water Design and Engineering Services, Project 1043W.

MINUTES

Bureau of Water & Wastewater - Partial Release of Retainage
Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement for Priceless Industries, Inc. for Contract No. WC 1182.

AMOUNT OF MONEY AND SOURCE:

\$104,510.73 - 2071-000000-0000-000000-270582

BACKGROUND/EXPLANATION:

All work on Contract No. WC 1182 was completed on March 19, 2009. The contractor has requested a partial release of retainage in the amount of \$104,510.73. The City holds \$106,510.73 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

MBE/WBE PARTICIPATION:

N/A

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement with Priceless Industries, Inc. for Contract No. WC 1182.

MINUTES**TRANSFER OF FUNDS**

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

2961 - 2971

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item nos. 1 and 3.

The Comptroller voted **NO** on item no. 9.

MINUTES**TRANSFERS OF FUNDS**

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------------|---------------------|-----------------------|---------------------|
| <u>Department of Transportation</u> | | | |
| 1. | \$ 65,523.59 | 9952-000000-9511 | 9952-906044-9510-3 |
| | MVR | Const. Res. | Design & Studies |
| | | Street Lighting | Street Lighting |
| | | Historic District | Historic District |

This transfer will fund costs associated with task No. 9 on Project No. 1074, B/D # 08042, for the design and installation of upgraded street and pedestrian lighting in the historic district areas of Franklinton, Ten Hills and Hunting Ridge.

| | | | |
|----|---------------------|------------------|--|
| 2. | \$ 55,518.41 | 9950-901540-9507 | 9950-901884-9508-3 |
| | MVR | Const. Res. | Design & Studies |
| | | Hanover Street | On-Call Erosions & Sediment Control |

This transfer will fund costs associated with hiring an on-site Project Manager for review of projects for Erosion & Sediment Control permits, storm water management reports and Critical Area impacts.

| | | | |
|----|-----------------------|------------------|------------------|
| 3. | \$2,000,000.00 | 9950-903493-9528 | 9950-904493-9527 |
| | MVR | Const. Res. | Uplands |
| | | Uplands | |

This transfer will cover the costs associated with the project "Uplands".

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------------------------------|-----------------------|---------------------|
| <u>Bureau of Water and Wastewater</u> | | |
| 4. \$ 153,834.05 | 9960-558-694 | |
| Revenue | Const. Res. | |
| Bonds | Montebello #2 | |
| | Finished Water | |
| | Res. Cover | |
| 29,165.95 | 9960-558-709 | |
| Revenue | Const. Res. | |
| Bonds | Montebello #2 | |
| | Finished Water | |
| | Res. Cover | |
| 117,000.00 | Montebello #2 | |
| Counties | Finished Water | |
| | Res. Cover | |
| <u>\$ 300,000.00</u> | ----- | 9960-904694-557-5 |
| | | Inspection |

The funds are required to cover the current account deficit and cost of electrical inspection work under WC 1160.

Department of Recreation and Parks

| | | |
|-------------------|--------------------|--------------------|
| 5. \$ 14,000.00 | 9938-907752-9475 | 9938-901660-9474 |
| General Fund | Reserve - Various | Active - Baltimore |
| | Parks Improvements | Playlot Program |

This transfer will provide funds to cover the costs associated with Change Order No. 3 for Farring Baybrook Site Improvements Project under Contract PB 07831.

MINUTES**TRANSFERS OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|-----------------------|---------------------|
| <u>Department of Recreation and Parks - cont'd</u> | | |
| 6. \$ 20,000.00 | 9938-902725-9475 | 9938-901725-9474 |
| State | Reserve - | Active - Roosevelt |
| | Roosevelt Park | Park Master Plan |
| | Master Plan | Implementation |

This transfer will provide funds to cover costs associated with the Change Order No. 1 for Roosevelt Park Pool and Bathhouse Renovation, Contract No. RP 07826R.

| | | |
|---------------------------|-------------------|--------------------|
| 7. \$ 6,000.00 | 9938-902742-9475 | 9938-901742-9474 |
| General Fund | Reserve - Various | Active - Park and |
| | Park Improvements | Recreation |
| | | Facilities |
| | | Improvements FY 08 |

This transfer will provide funds to cover costs associated with the Change Order No. 2 for Madison Square Recreation Center Basketball Pavilion Renovation, Contract No. PB 08813.

| | | |
|---------------------------|--------------------|--------------------|
| 8. \$ 24,000.00 | 9938-901752-9475 | 9938-901660-9474 |
| General Fund | Reserve - Various | Active - Baltimore |
| | Parks Improvements | Playlot |
| | | Renovation |

This transfer will provide funds to cover the costs associated with Change Order No. 2 for Farring Baybrook Site Improvements Project under Contract PB 07831.

MINUTES**TRANSFERS OF FUNDS**

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|--|--------------------------------------|---|---|
| <u>Baltimore Development Corporation</u> | | | |
| 9. | \$ 49,500.00 21 st EDF | 9910-902873-9600 Const. Res. Brownfield Incentive Fund | 9910-903352-9601 Warner/Russell Streets |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible capital expenses in connection with the removal of a storage tank at 1515 Russell Street in connection with the Video Lottery Terminal project for the month ending June 30, 2009.

| | | | |
|-----|----------------------|---|--|
| 10. | \$ 40,970.00 M&CC | 9910-904115-9600 Const. Res. West Side Initiative | |
| | 33,511.00 M&CC | 9910-903354-9600 Const. Res. W. Balto. Ind. & Coml. Dev. | |
| | 29,792.00 M&CC | 9910-902483-9600 Const. Res. S. Balto. Ind. & Coml. Dev. | |
| | 37,252.00 M&CC | 9910-905575-9600 Const. Res. E. Balto. Ind. & Coml. Dev. | |
| | 52,148.40 M&CC | 9910-901860-9600 Const. Res. Ind. & Coml. Financial | |
| | 7,460.00 M&CC | 9910-902873-9600 Const. Res. Brownfield Incentive Fund | |

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|-----------------------|---------------------|
| <u>Baltimore Development Corporation - cont'd</u> | | |
| 37,204.60 | 9910-904982-9600 | |
| M&CC | Const. Res. | |
| | Coml. Revitalization | |
| | Program | |
| <u>\$ 238,338.00</u> | ----- | 9910-905852-9601 |
| | | M&CC |
| | | Economic Dev. |
| | | Incentives |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible staff-related capital expenditures in connection with City-wide projects for the first quarter of Fiscal Year 2010.

| | | |
|------------------|----------------------------------|--|
| 11. \$ 40,970.35 | 9910-904115-9600 | |
| M&CC | Const. Res. 22 nd EDF | |
| | West Side Initiative | |
| 33,510.36 | 9910-903354-9600 | |
| M&CC | Const. Res. 22 nd EDF | |
| | W. Balto. Ind. & | |
| | Coml. Dev. | |
| 29,792.24 | 9910-902483-9600 | |
| M&CC | Const. Res. 22 nd EDF | |
| | S. Balto. Ind. & | |
| | Coml. Dev. | |
| 37,252.00 | 9910-905575-9600 | |
| M&CC | Const. Res. 22 nd EDF | |
| | E. Balto. Ind. & | |
| | Coml. Dev. | |
| 52,148.40 | 9910-901860-9600 | |
| M&CC | Const. Res. 22 nd EDF | |
| | Ind. & Coml. | |
| | Financial | |

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---|---|
| <u>Baltimore Development Corporation - cont'd</u> | | |
| M&CC 7,460.00 | 9910-902873-9600 Const. Res. 22 nd EDF Brownfield Incentive Fund | |
| M&CC 37,204.65 | 9910-904982-9600 Const. Res. 22 nd EDF Coml. Revitalization Program | |
| \$ 238,338.00 | ----- | 9910-905852-9601 22 nd EDF Economic Dev. Incentives |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible staff-related capital expenditures in connection with City-wide projects for the first quarter of Fiscal Year 2010.

| | | |
|--------------------------|--|--|
| 12. \$ 42,297.70 M&CC | 9910-904115-9600 Const. Res. 21 st EDF West Side Initiative | |
| M&CC 34,595.97 | 9910-903354-9600 Const. Res. 21 st EDF W. Balto. Ind. & Coml. Dev. | |
| M&CC 30,757.44 | 9910-902483-9600 Const. Res. 21 st EDF S. Balto. Ind. & Coml. Dev. | |
| M&CC 38,459.50 | 9910-905575-9600 Const. Res. 21 st EDF E. Balto. Ind. & Coml. Dev. | |

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---|---|
| <u>Baltimore Development Corporation - cont'd</u> | | |
| 53,838.07 M&CC | 9910-901860-9600 Const. Res. 21 st EDF Ind. & Coml. Financial | |
| 7,701.42 M&CC | 9910-902873-9600 Const. Res. 21 st EDF Brownfield Incentive Fund | |
| 38,409.90 M&CC | 9910-904982-9600 Const. Res. 21 st EDF Coml. Revitalization Program | |
| <u>\$ 246,060.00</u> | ----- | 9910-905852-9601 21 st EDF Economic Dev. Incentives |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible staff-related capital expenditures in connection with City-wide projects for the fourth quarter of Fiscal Year 2009.

| | | |
|--------------------------|---|--|
| 13. \$ 42,297.00 M&CC | 9910-904115-9600 Const. Res. West Side Initiative | |
| 34,596.00 M&CC | 9910-903354-9600 Const. Res. W. Balto. Ind. & Coml. Dev. | |
| 30,757.47 M&CC | 9910-902483-9600 Const. Res. S. Balto. Ind. & Coml. Dev. | |

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|--|---|
| <u>Baltimore Development Corporation - cont'd</u> | | |
| 38,459.41 M&CC | 9910-905575-9600 Const. Res. E. Balto. Ind. & Coml. Dev. | |
| 53,838.85 M&CC | 9910-901860-9600 Const. Res. Ind. & Coml. Financial | |
| 7,701.67 M&CC | 9910-902873-9600 Const. Res. Brownfield Incentive Fund | |
| 38,409.60 M&CC | 9910-904982-9600 Const. Res. Coml. Revitalization Program | |
| <u>\$ 246,060.00</u> | ----- | 9910-905852-9601 M&CC Economic Dev. Incentives |

This transfer will provide funds to reimburse Baltimore Development Corporation for eligible staff-related capital expenditures in connection with City-wide projects for the fourth quarter of Fiscal Year 2009.

MINUTES

TRANSFERS OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---|--|
| <u>Department of Housing and Community Development</u> | | |
| 14. \$2,986,000.00 29 th CDB FY 2010 | 9910-908983-9587 900000-700000 Demolition Program | |
| \$1,493,000.00 | ----- | 9910-906047-9588 900000-700000 Emergency Demo. FY2010 |
| 1,493,000.00 | ----- | 9910-903048-9588 900000-700000 Planned Demo. FY2010 |
| <u>\$2,986,000.00</u> | | |

This transfer will provide funds for the Department's planned and emergency demolition programs for Fiscal Year 2010.

| | | |
|--|--|---|
| 15. \$ 550,000.00 29 th CDB FY 2010 | 9910-9119984-9587- 900000-700000 Homeownership Incentives | |
| \$ 260,000.00 | ----- | 9910-906011-9588- 900000-700000 Employee Assist. |
| 180,000.00 | ----- | 9910-910017-9588- 900000-700000 Annual Home Sale |
| 110,000.00 | ----- | 9910-911029-9588- 900000-700000 Live Near Your Work Bond |
| <u>\$ 550,000.00</u> | | |

This transfer will provide funds for the Department's Homeownership Incentive Programs for Fiscal Year 2010.

MINUTES**TRANSFERS OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|---|---|
| <u>Department of Housing and Community Development - cont'd</u> | | |
| 16. \$ 444,000.00 | 9910-914994-9587- 900000-700000 Special Capital Projects | 9910-904207-9588- 900000-709099 Pimlico Community |

This transfer will provide State racetrack impact funds to Park Heights Renaissance to carryout the operational support necessary to implement the objectives outlined in the Park Heights Master Plan.

| | | |
|--------------------|--|---|
| 17. \$1,021,000.00 | 9990-902926-9587- 900000-700000 Coldstream/ Homestead | 9990-908326-9593 900000-700000 Coldstream/ Homestead |
|--------------------|--|---|

This transfer will provide funding for acquisition and demolition costs for the Coldstream, Homestead and Montebello project for Fiscal Year 2010.

| | | |
|-------------------|---|---|
| 18. \$ 400,000.00 | 9910-906981-9587- 900000-700000 Acquisition/ Relocation Fund | 9910-908087-9588 900000-700000 Acquisition Relocation Fund |
|-------------------|---|---|

This transfer will provide funds for the Department's City-wide acquisitions and relocations for Fiscal Year 2010.

| | | |
|-------------------|---|---|
| 19. \$ 301,000.00 | 9990-916984-9587- 900000-700000 Homeownership Prog. | 9990-909010-9593 900000-700000 Direct Homeownership |
|-------------------|---|---|

This transfer will provide Community Development Block Grant funds for the Department's Homeownership Incentive Program for Fiscal Year 2010.

MINUTES

TRANSFERS OF FUNDS

| | <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---|-----------------------|-----------------------|-----------------------|
| <u>Department of Housing and Community Development - cont'd</u> | | | |
| 20. | \$ 783,328.00 | 9990-915986-9587- | |
| | 35 th CDBG | 900000-700000 | |
| | | Housing Repair | |
| | | Assistance | |
| | \$ 583,328.00 | ----- | 9990-915003-9593- |
| | | | 900000-700000 |
| | | | Deferred Loan Program |
| | 200,000.00 | ----- | 9990-908089-9593- |
| | \$ 783,328.00 | | 900000-700000 |

This transfer will provide funds for the Housing Repair Assistance programs for Fiscal Year 2010.

| | | | |
|-----|----------------------|-------------------|------------------|
| 21. | \$ 750,000.00 | 9910-915037-9587- | 9910-905618-9588 |
| | General Fund | 900000-700000 | 900000-700000 |
| | | Charter School | Charter School- |
| | | Building | Improvements |
| | | Maintenance | |

This transfer will provide funds to the Charter Schools for maintenance and repair cost.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **GAY FAMILY FOUNDATION, LTD** **\$205,102.00**

Account: 4000-427709-3040-278107-603051

The Gay Family Foundation, Ltd will provide technical, research, and administrative support services to help add new providers to the continuum of care and assist the current providers to improve or expand their service delivery and/or management capacity. In addition, the organization will further assist the Eligible Metropolitan Area Planning Council's efforts to increase community awareness of Ryan White programs and services. The period of the agreement is March 1, 2009 through February 28, 2010.

The agreement is late because of the delay in receiving an acceptable scope of services and budget.

2. **SISTERS TOGETHER AND REACHING, INC. (STAR)** **\$ 62,624.00**

Account: 4000-424210-3030-273120-603051

STAR will provide HIV Health Education and Risk Reduction services to High-risk women in communities most impacted by HIV/AIDS, who engage in behavior that put them at high risk for becoming HIV infected. The risk may include sexually transmitted diseases, HIV infected parents, commercial sex, intravenous drug user partners, multiple partners and/or history of substance abuse. The period of the agreement is July 1, 2009 through June 30, 2010.

MINUTESHealth Department - cont'd

3. **GLENWOOD LIFE-COUNSELING CENTER, INC.** **\$ 50,468.00**

Account: 4000-424210-3030-273111-603051

The organization will identify HIV/AIDS clients and their needs at admission time and provide prevention and education services to decrease the incidence of "risky behaviors." The period of the agreement is July 1, 2009 through June 30, 2010.

4. **LIGHT HEALTH AND WELLNESS** **\$ 50,000.00**
COMPREHENSIVE SERVICES, INC.

Account: 4000-424210-3030-273108-603051

The organization will provide health education and risk reduction intervention services to high-risk African American women who engage in behaviors that put them at high risk of becoming HIV infected or re-infected. The services will include but are not limited to conducting multi-sessions of HIV awareness and risk reduction strategies workshops and offering counseling and testing services to women who participate in the program. The period of the agreement is July 1, 2009 through June 30, 2010.

5. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$ 70,175.00**
ADOLESCENT HEALTH RESEARCH
GROUP (AHRG)

Account: 4000-422010-3030-273116-603051

The JHU is collaborating with the Health Department to implement the HIV Expanded Testing Program. The AHRG will provide management for the linkage to the HIV Care program. The AHRG will also provide contractual relationships with Community-based organizations in Baltimore City, and provide 1,530 hours of outreach worker staff to complete testing in venues where high risk HIV activity is occurring. The period of the agreement is July 1, 2009 through June 30, 2010.

MINUTESHealth Department - cont'd

6. **THE JOHNS HOPKINS UNIVERSITY (JHU)** **\$167,100.00**

Account: 4000-422010-3030-273105-603051

The JHU's Bayview Medical Center will complete at least 3,242 rapid HIV tests; provide services in the emergency department; conduct an annual visit and unannounced site visits as needed. The JHU will attend collaborative grant meetings with project monitors. The period of the agreement is July 1, 2009 through June 30, 2010.

7. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$162,200.00**

Account: 4000-422010-3030-273131-603051

The Sinai Hospital of Baltimore, Inc. will provide a minimum of 3,240 rapid HIV tests in the emergency department during the grant term; ensure the provision of HIV tests results to all patients with particular attention paid to reaching patients with HIV-positive tests results. In addition, the organization will provide post-test prevention counseling of patients newly diagnosed with HIV infection and actively link those patients to medical care, partner services, and other related services. The period of the agreement is July 1, 2009 through June 30, 2010.

The JHU's Bayview Medical Center and the Sinai Hospital of Baltimore, Inc. HIV testing counselors will attend required trainings and participate in annual competencies and proficiency testing programs or the equivalent as approved by the AIDS Administration; provide all proposed conference abstracts and

MINUTES

Health Department - cont'd

publications to the Baltimore City Health Department and the Maryland AIDS Administration for review prior to submission and accept technical assistance and recommendations provided by project monitors.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements.

MINUTES

Health Department - Subcontract Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a subcontract agreement with the National Environmental Health Association (NEHA). The period of the agreement is April 13, 2009 through April 12, 2010.

AMOUNT OF MONEY AND SOURCE:

\$60,000.00 - 4000-493209-3050-656000-600000

BACKGROUND/EXPLANATION:

The NEHA was awarded a contract by the Centers for Disease Control/National Center for Environmental Health for the Healthy Homes Demonstration Project. To assure timely and competent completion of services the NEHA is contracting with the Department's Healthy Homes Division to provide technical services in support of the Healthy Homes Demonstration Project.

The goal of this project is to complete and document the transformation of an urban childhood lead poisoning prevention program and expand it into a comprehensive program to reduce lead exposure, asthma risks, injury risks and hazards, carbon monoxide poisoning and fire morbidity and mortality.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subcontract agreement with the National Environmental Health Association.

MINUTES

Health Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a grant agreement with the Quality Health Foundation Board of Directors. The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$50,000.00 - 6000-621010-3080-294300-000000

BACKGROUND/EXPLANATION:

This grant will be used to purchase and adapt a specialized curriculum for the Bureau of Maternal and Infant Care's Maternal and Infant Nursing Program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the acceptance of a grant agreement with the Quality Health Foundation Board of Directors.

MINUTES

Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an agreement with the Baltimore Health Care Access, Inc. (BHCA). The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$3,066,746.00 - 4000-421110-3080-294600-603051

BACKGROUND/EXPLANATION:

The BHCA will be responsible for oversight of the Medicaid Managed Care in the City. The State program, HEALTHCHOICE, was implemented June 2, 1997. The BHCA program includes four specific areas: 1.) provision of consumer education regarding navigation of the Medical Assistance program; 2.) operation of the ombudsman unit which handles enrollees complaints referred from the Department of Health and Mental Hygiene concerning access to appropriate health care within their assigned Managed Care Organizations; 3.) maintenance of an outreach, tracking and care coordination system for medical recipients who are noncompliant with a recommended course of patient care; and 4.) client linkage to relevant community program services.

The agreement is being presented at this time because revisions delayed processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Baltimore Health Care Access, Inc.

MINUTES

Health Department - Operating Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an operating agreement with the Baltimore Animal Rescue and Care Shelter, Inc. (BARCS). The period of the agreement is July 1, 2009 through June 30, 2010. The Department has the sole option to extend the term of this agreement for four additional one-year periods under the same terms.

AMOUNT OF MONEY AND SOURCE:

\$1,073,530.00 - 1001-000000-2400-258300-603051

BACKGROUND/EXPLANATION:

This operating agreement will allow BARCS to assume responsibility of the operation of the Animal Shelter and follow the requirements of the Health Article of the Baltimore City Code and the rules and regulations adopted by the Commissioner of Health. BARCS will provide humane care to animals and be the collection agent of the City for fees related to dog and cat licenses; coordinate with the Bureau of Animal Control for its enforcement of animal control and protection laws within Baltimore City; and provide reports, as requested by the Commissioner, about the services provided under this agreement.

The agreement is being presented at this time because it was just finalized.

MBE/WBE PARTICIPATION:

MWBOO granted a waiver on July 15, 2009.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the operating agreement with the Baltimore Animal Rescue and Care Shelter, Inc.

MINUTES

Health Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the grant agreement with Holabird Investments, LLC (grantee) for the rental property located at 1256 Washington Boulevard.

AMOUNT OF MONEY AND SOURCE:

\$8,435.00 - 4000-428008-3050-282900-603026

BACKGROUND/EXPLANATION:

The City has received grant funds from the Department of Housing and Urban Development for certain lead hazard reduction activities, as outlined in the regulations for the Federal Lead Hazard Reduction Program.

The grantee has applied to the City for a grant to undertake lead hazard reduction work on the above listed property. The grantee's contribution of 20% of the total project cost will be deposited into a non-interest bearing account of the City, and disbursed by the City to the Certified Contractor or other parties due payment, in accordance with the construction contract and the agreement.

The grantee or its certified contractor will perform the services and provide materials for the project on the properties and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Holabird Investments, LLC for the rental property located at 1256 Washington Boulevard.

MINUTES

Baltimore City Health Department - Employee Expenditure Report

ACTION REQUESTED OF B/E:

The Board is requested to approve reimbursement to Mr. Michael Hurd for expenses on his Employee Expenditure Report.

AMOUNT OF MONEY AND SOURCE:

\$ 711.40 - 1001-000000-3000-262300-603002

BACKGROUND/EXPLANATION:

Mr. Hurd, Chauffer I for the Baltimore City Health Department, used his personal vehicle during the months of March, April and May of 2009, to ensure the continuation of services when his assigned City vehicle (#2750) was out-of-service. The repair costs exceeded the assessed value of the vehicle. The Department is requesting approval to reimburse the employee for his mileage expense, while the identification of a replacement vehicle is underway.

An employee Expense Report must be received by the Bureau of Accounting and Payroll Services within 40 workdays for the last calendar day of the month in which the expenses were incurred. Expenses submitted after this time limit will not be reimbursed without written approval of the Board of Estimates. (AM-240-11)

This submission was delayed because of the conversion to the new Expense Statement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the reimbursement to Mr. Michael Hurd for expenses on his Employee Expenditure Report.

MINUTES

Baltimore City Health Department - Notices of Grant Award
Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of notices of grant award agreements from the Department of Health and Human Services, Health Resources and Services Administration. The period of the grant award is March 01, 2009 through February 28, 2010.

AMOUNT OF MONEY AND SOURCE:

\$499,487.00 - 4000-432509-3100-296900-400000

BACKGROUND/EXPLANATION:

On February 11, 2009, the Department received the Notice of Grant Award for \$240,267.00. Then on May 27, 2009, the award was increased by \$18,953.00, and the award was increased again on June 4, 2009 for \$240,267.00 for a total amount of \$499,487.00.

These notices of awards are being presented at this time because they were just completed by the Department.

APPROVED FOR FUNDS BY FINANCE

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT
CONFIRMED THE GRANT AWARDS.**

UPON MOTION duly made and seconded, the Board approved acceptance of notices of grant award agreements from the Department of Health and Human Services, Health Resources and Services Administration.

MINUTES

Baltimore City Health Department - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an agreement with Fayette Leasing Co., LLC/Fayette Health and Rehabilitation Center. The period of the agreement is July 1, 2009 through March 31, 2010.

AMOUNT OF MONEY AND SOURCE:

No City Funds are involved.

BACKGROUND/EXPLANATION:

Fayette Leasing Co., LLC/Fayette Health and Rehabilitation Center will serve as a volunteer station for the Retired and Senior Volunteer Program (RSVP). The RSVP has been funded since 1982 by the federal government. The Baltimore City Health Department is awarded a grant from the Corporation of National and Community Services to pay administrative staff to arrange volunteer work for persons 55 years of age and over.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Fayette Leasing Co., LLC/Fayette Health and Rehabilitation Center.

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the local government resolutions.

The following organizations are applying to either the State of Maryland's Community Legacy Program (CLP), Community Investment Tax Credit Program (CITCP), Neighborhood Stabilization Program (NSP), Rental Housing Production Program (RHPP) or the American Recovery and Reinvestment Act of 2009 and the 1602 Tax Credit Monetization Loan (AARA). A local government resolution of support is required by the State for all applications to these programs for funding.

1. **GREATER BALTIMORE AHC, INC.** **\$ 100,000.00**
CLP

The organization proposes the Barclay Greenmount NSA - Community and Energy Efficiency Improvements Project. The project will increase energy efficiency and make general community improvements for Barclay Greenmount Apartments, which includes 139 project-based Section 8 apartments in 80 row houses in the Barclay and Greenmount West neighborhoods.

Funds will be used to insulate the basements to improve energy efficiency of the first floor units and build a playground. The playground will be built from environmentally friendly materials and will be used by the 80 plus children living at the property and those in the surrounding community. In addition, funds will also be used to improve existing community space to enhance the resident services program.

FILE NO. 56568

2. **ST. AMBROSE HOUSING AID CENTER** **\$ 196,983.00**
CLP

The St. Ambrose Housing Aid Center, located at 321 E. 26th Street, proposes the St. Ambrose Housing Scattered Sites - Preservation of Affordable Housing through Capital Improve-

MINUTESDHCD - cont'd

ments Project. The St. Ambrose Housing Aid Center will improve the affordable scattered site townhome rental units. The project will install high efficiency heating equipment and energy efficient "cool roofs" at 50 rental units. In addition, a portion of the funding will be used to provide air conditioning units to at-risk residents and seniors.

These 50 units comprise the majority of the St. Ambrose scattered site rental portfolio and are an essential part of a strategic plan for upgrading and greening the rental portfolio. All affected rental units service households at or below 50% of Baltimore's Area Median Income. It is St. Ambrose's goal to protect long-term residents of the community while encouraging reinvestment in these neighborhoods. This "green" energy efficient project is not only good for the environment, but will also help to decrease electric bills for residents.

3. THE PEOPLE'S HOMESTEADING GROUP **\$ 115,000.00**
CLP

The People's Homesteading Group, located at 410 E. North Avenue proposes The Hardware Store: Youth Jobs Opportunity Center Project. Funding will be used to begin Phase II of the Hardware Store project at 2114 Greenmount Avenue. This will allow for completion of the entrance to Parks and People garden tool rental facility and Youth Café space, which will be operated in conjunction with Project CRAFT, Safe & Sound Campaign and the Family League of Baltimore City (FLBC).

Phase I of this project is to be completed in Summer 2009. This section will house the offices, construction instructors and youth participants of Project CRAFT, a youth construction skills training workshop. This project has been supported by the FLBC and the Governor's Office of Children and supports the goal to encourage reinvestment into the community by helping to reverse the social, economic and physical decline.

MINUTESDHCD - cont'd

4. **BALTIMORE CLAYWORKS** **\$ 50,000.00**
CITCP

The Baltimore Clayworks, located at 5707 Smith Avenue, proposes the Community Arts Satellite Initiative Project at the Jubilee Arts Center located at 1947 Pennsylvania Avenue. This project will deepen Baltimore Clayworks' commitment and service to the inner city community through the establishment of satellite studios that will provide underserved youth and adults' access to the Clayworks' arts program in a safe environment.

The Baltimore Clayworks' mission is to develop, promote and sustain an artist-centered community, which provides exceptional artistic, educational and collaborative programs in ceramic arts.

As a vital piece of Baltimore Clayworks' mission and 29-year history, the organization has successfully developed collaboration with grassroots and cultural organizations, schools and public agencies, and conducted hundreds of programs beyond the doors of the Mt. Washington studios, galleries and classrooms. The goal of these partnerships is to connect artists and sustained art programs with individuals, who due to obstacles such as affordability or transportation, would otherwise have limited or no access to art making in any medium.

5. **VOLUNTEER CENTRAL, INC.** **\$ 50,000.00**
CITCP

The Volunteer Central, Inc., located at 175 Ostend Street, Suite 100, proposes the Volunteer Leadership and School-Business Partnership Program Project. This project is a corporate engagement program designed to train, match and refer business professionals to roles as board and volunteer leaders and to create, foster, and sustain partnerships between businesses and public schools in Baltimore City.

MINUTESDHCD - cont'd

These partnerships provide the organizations with much needed volunteer time and talent. This valuable human capital has a positive impact on the nonprofit organizations' ability to deliver services to their constituents.

6. **HOMES FOR AMERICA AND EMPIRE** **\$ 3,500,000.00**
HOMES OF MARYLAND **NSP**

The organization proposes the Restoration Gardens Project. The project will involve the acquisition, rehabilitation, and new construction of a housing development consisting of 43 rental units and one manager's unit. This permanent housing project for formerly homeless young adults will be affordable to persons with incomes at or below 40% of the area median income. The project site is the former Springhill Elementary School located at 3701 Cottage Avenue.

7. **THE WODA GROUP, LLC/PENN SQUARE** **\$12,723.185.00**
\$ 2,000,000.00
RHPP
\$10,723,185.00
ARRA of 2009 &
ARRA 1602 Tax
Credit Monetization Loan

The Penn Square Project will involve the acquisition and new construction of a housing development project consisting of 90 rental units, which will be affordable to persons with incomes at or below 60% of the area median income and one non-income producing unit. The property will be located in the 2600 block of Pennsylvania Avenue.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned local government resolutions.

MINUTESDHCD - cont'd

3. **COMMISSION ON AGING AND RETIREMENT** **\$403,800.00**
EDUCATION (CARE)

Account: 2089-208910-5930-433927-603051

CARE is an agency that is proactive and responsive to the needs of older adults, their families, and caregivers. Through its role as primary advocate, CARE seeks to develop innovative and efficient approaches to developing services, ensuring access to and enhancing the overall quality of life for seniors.

AGREEMENT

4. **BALTIMORE OFFICE OF PROMOTION &** **\$ 51,300.00**
THE ARTS, INC.

Account: 2089-208910-5930-423230-603051

The organization will provide funding for the BrightStARTS workshop for Children Program. The program will provide 43 workshops at 16 locations throughout Baltimore City. Services will include free art instruction to children ages 5 - 19 with workshops in such areas as visual literacy and performing arts. Since 1996, the focus of the program has included literacy. The period of the agreement is July 1, 2009 through June 30, 2010.

FOR FY2010 MBE AND WBE PARTICIPATION GOALS HAVE BEEN SET ON THE AMOUNT OF \$1,050.00 FOR THIS ORGANIZATION.

MBE: \$787.00

WBE: \$263.00

MINUTES

DHCD - cont'd

On May 13, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2008 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Downpayment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this MOU was delayed due to final negotiations and processing.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various inter-departmental memoranda of understanding and the agreement.

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with Mr. John T. and Mrs. Elizabeth Castle, developer, for the sale of the property located at 2016 West Franklin Street.

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Assessed Value

BACKGROUND/EXPLANATION:

The project will consist of maintaining the property located at 2016 West Franklin Street as a side yard.

Adjacent property owners are given the opportunity to purchase City-owned vacant lots that adjoin their property. Mr. and Mrs. Castle, Baltimore City residents, qualify to purchase 2016 West Franklin Street. Mr. and Mrs. Castle own and live in the adjoining property, 2014 West Franklin Street. The purchase price is equivalent to the assessed value of the property.

MBE/WBE PARTICIPATION:

The property is not subject to Article 5, Subtitle 28 of the Baltimore City Code because it will be sold at market value.

(FILE NO. 57137)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with Mr. John T. and Mrs. Elizabeth Castle, developer, for the sale of the property located at 2016 West Franklin Street.

MINUTES**OPTIONS/CONDEMNATION/QUICK-TAKES:**

| | <u>Owner(s)</u> | <u>Property</u> | <u>Interest</u> | <u>Amount</u> |
|----|--|-------------------|-----------------|--|
| | <u>Department of Housing and Community Development</u> | | | - <u>Quick-Take- Rescission and Re-approvals</u> |
| 1. | Terry Knox | 919 N. Duncan St. | L/H | \$25,760.00 |
| 2. | Terry Knox | 952 N. Duncan St. | L/H | \$21,360.00 |

Funds are available in account 9910-907420-9588-900000-704040, EBDI Project, Phase II.

On April 22, 2009, the Board approved the purchase by condemnation of the leasehold interest in 919 N. Duncan Street for \$25,760.00 and 952 N. Duncan Street for \$21,360.00. The owner has agreed to a settlement that includes an administrative settlement increase of \$2,576.00 and \$2,136.00 for 919 N. Duncan Street and 952 N. Duncan Street, respectively. The Board is requested to rescind the previous approvals and authorize the purchase by option of the leasehold interest in 919 N. Duncan Street for \$28,336.00 and 952 N. Duncan Street for \$23,496.00.

- | | | | | |
|----|--|-----------------------------|-----|-------------|
| 3. | Bina Garrett, Rachel Garrett, and Sarah Garrett | 971 N. Collington Avenue | F/S | \$40,000.00 |
|----|--|-----------------------------|-----|-------------|

Funds are available in account 9910-907420-9588-900000-704040, EBDI Project, Phase II.

On June 25, 2008, the Board approved the purchase by condemnation/quick-take of the fee simple interest in 971 N. Collington Avenue for \$40,000.00. The previous property owner is deceased and the current owners are represented on a current recorded deed. The Board is requested to rescind the previous approval and authorize the purchase by option of the fee simple interest in 971 N. Collington Avenue.

MINUTES

DHCD - cont'd

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation and quick-take proceedings for an amount equal to or lesser than the option amount.

UPON MOTION duly made and seconded, the Board approved the options, condemnations/quick-takes and rescission.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the acquisition of the leasehold interest in 1026 Appleton Street, as a gift, from Mr. Randolph Carter, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Mr. Carter agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Carter has offered to donate to the City his title to the property located at 1026 Appleton Street. The City will receive clear and marketable title to the property, subject only to certain City liens. Mr. Carter will pay all current water bills up through the date of settlement. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The liens total approximately \$2,355.90, and are itemized as follows:

MINUTESDHCD - cont'd

1026 Appleton Street
Cumulative Real Property Taxes 2005-2010

| | |
|--------------------|------------------------------|
| \$ 359.40 | Total Tax |
| 154.23 | Interest/Penalties |
| 12.45 | Other |
| 0.00 | Tax Sale Interest |
| 1,829.82 | Miscellaneous Bills |
| 0.00 | Metered Water (Tax Sale) |
| 0.00 | Rental Registration |
| \$ 2,355.90 | Total Municipal Liens |

The municipal liens, other than current water bills, will be administratively abated after settlement.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the acceptance of the acquisition of the leasehold interest in 1026 Appleton Street, as a gift, from Mr. Randolph Carter, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the acquisition of the leasehold interest in 2623 Loyola Northway, as a gift, from MZM Properties, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

MZM Properties agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Zolinka McCauley, Principal of MZM Properties, has offered to donate to the City her title to the property located at 2623 Loyola Northway. The City will receive clear and marketable title to the property, subject only to certain City liens. Ms. McCauley will pay all current water bills up through the date of settlement. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The liens total approximately \$491.85, and are itemized as follows:

MINUTESDHCD - cont'd

2623 Loyola Northway
Cumulative Real Property Taxes 2009-2010

| | | | |
|-----------|---------------|--|------------------------------|
| \$ | 491.85 | | Total Tax |
| | 0.00 | | Interest/Penalties |
| | 0.00 | | Other |
| | 0.00 | | Tax Sale Interest |
| | 0.00 | | Miscellaneous Bills |
| \$ | 491.85 | | Total Municipal Liens |

The municipal liens, other than current water bills, will be administratively abated after settlement.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the acceptance of the acquisition of the leasehold interest in 2623 Loyola Northway, as a gift, from MZM Properties, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the acquisition of the fee simple interest in 1909 N. Collington Avenue, as a gift, from Mr. Ronald A. Lane, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Mr. Lane agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Lane has offered to donate to the City his title to the property located at 1909 N. Collington Avenue. The City will receive clear and marketable title to the property, subject only to certain City liens. Mr. Lane will pay all current water bills up through the date of settlement. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The liens total approximately \$23.80, and are itemized as follows:

MINUTESDHCD - cont'd

1909 N. Collington Avenue
Cumulative Real Property Taxes 2009-2010

| | | |
|-----------|--------------|------------------------------|
| \$ | 23.80 | Total Tax |
| | 0.00 | Interest/Penalties |
| | 0.00 | Other |
| | 0.00 | Tax Sale Interest |
| | 0.00 | Miscellaneous Bills |
| \$ | 23.80 | Total Municipal Liens |

The municipal liens, other than current water bills, will be administratively abated after settlement.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved acceptance of the acquisition of the fee simple interest in 1909 N. Collington Avenue, as a gift, from Mr. Ronald A. Lane, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acceptance of the acquisition of the leasehold interest in 1526 N. Bruce Street, as a gift, from Ms. Lucille C. Jews, et al, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

Ms. Jews, et al, agree to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

The DHCD's Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Ms. Jews, et al, offered to donate to the City her title to the property located at 1526 N. Bruce Street. The City will receive clear and marketable title to the property, subject only to certain City liens. Ms. Jews, et al, will pay all current water bills up through the date of settlement. Accepting this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain.

The liens total approximately \$349.87, and are itemized as follows:

MINUTESDHCD - cont'd

1526 N. Bruce Street
Cumulative Real Property Taxes 2008-2009

| | | |
|-----------|---------------|------------------------------|
| \$ | 00.00 | Total Tax |
| | 0.00 | Interest/Penalties |
| | 0.00 | Other |
| | 0.00 | Tax Sale Interest |
| | 349.87 | Miscellaneous Bills |
| | 0.00 | Metered Water (Tax Sale) |
| | 0.00 | Environmental Fine |
| \$ | 349.87 | Total Municipal Liens |

The municipal liens, other than current water bills, will be administratively abated after settlement.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved the acceptance of the acquisition of the leasehold interest in 1526 N. Bruce Street, as a gift, from Ms. Lucille C. Jews, et al, **SUBJECT** to any outstanding municipal liens, accrued interest, and penalties, other than water bills, through settlement.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance, as a gift, the leasehold interest in 3115 Virginia Avenue from the Allegheny Angels, Inc., **SUBJECT** to all municipal liens and accrued interest and penalties, with the exception of the metered water bill.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Allegheny Angels, Inc. wishes to donate to the City, the vacant building located at 3115 Virginia Avenue, in a blighted area of the Park Heights Community. Currently, the City has title to 40% of the vacant houses in the area. Therefore, accepting the subject dwelling as a gift is key to site assemblage and will reduce acquisition time and expense.

Pursuant to the provisions of Article 13, § 2-7 of the Baltimore City Code (2000 Edition) and subject to the prior approval of the Board of Estimates, the DHCD may acquire, for and on behalf of the City, by gift, any single-family or multiple-family dwelling unit or other structure or lot within the City, for development and redevelopment. The Commissioner of the DHCD has made the required determination with regard to this property. The property will be redeveloped.

The municipal liens that have accrued through August 2, 2009 are as follows:

| | | |
|---------------------|----------------------|-------------------|
| Real Property Taxes | Tax Year 2008/2009 | \$ 83.91 |
| Tax Sale Cost | Tax Sale 2009 | <u>917.53</u> |
| | Tax Sub-Total | \$1,001.44 |

MINUTESDHCD - cont'd

| | | |
|------------------------|--------------------------------|-------------------|
| Miscellaneous Bill | #5091905 WU33398 | \$ 144.59 |
| Miscellaneous Bill | #5137120 WU36321 | 256.20 |
| Miscellaneous Bill | #5365622 WU49718 | 138.31 |
| Miscellaneous Bill | #5369020 WU49943 | 222.79 |
| | Miscellaneous Sub-Total | \$ 761.89 |
| Footway Bill | #04049 | \$ 79.92 |
| Environmental Citation | #50643998 | 100.00 |
| | Sub-Total | 179.92 |
| | Grand Total | \$1,943.25 |

UPON MOTION duly made and seconded, the Board approved acceptance, as a gift, the leasehold interest in 3115 Virginia Avenue from the Allegheny Angels, Inc., **SUBJECT** to all municipal liens and accrued interest and penalties, with the exception of the metered water bill.

MINUTES

Department of Housing and Community Development - Agreements
(DHCD)/Baltimore Homeless Services (BHS)

The Board is requested to approve and authorize execution of the following agreements:

1. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$126,162.00**
(ACC)

Account: 5000-529110-3570-333703-603051

The ACC will provide 50-day shelter units to homeless women and men with children in Baltimore City. The funds will be used to provide shelter, food, outreach, and case management services to help the clientele access services and have a safe alternative from the street during the day. The period of the agreement is July 1, 2009 through June 30, 2010.

2. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 70,363.00**
(ACC)

Account: 5000-5291100-3570-333704-603051

The ACC will operate a transitional housing facility and provide residential-based job readiness, placement and retention services to approximately 20 homeless men of Baltimore City at the facility located 725 Fallsway. The funds will be used to offset the operational costs of the facility. The period of the agreement is July 1, 2009 through June 30, 2010.

MINUTES

DHCD/BHS - cont'd

3. **ASSOCIATED CATHOLIC CHARITIES, INC.** **\$ 38,249.00**
(ACC)/MY SISTER'S PLACE LODGE

Account: 4000-492910-3570-268205-603051

The ACC will provide 14 transitional shelter beds to homeless mentally ill women at My Sister's Place Lodge located at 111 W. Mulberry Street. The funds will be used to offset the operating costs of the facility including, but not limited to, insurance, utilities, referrals for services, and an on-site staff to provide a clean and safe environment. The period of the agreement is July 1, 2009 through June 30, 2010.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements.

MINUTES

Commission on Aging & Retirement - Agreement and Sub-Grantee
Education (CARE) Agreement

The Board is requested to approve and authorize execution of the agreement and sub-grantee agreement.

AGREEMENT

1. **FAMILY AND CHILDREN SERVICES OF** **\$187,459.00**
CENTRAL MARYLAND, INC. (F&CS)

Account: 5000-535410-3250-319801-607001

The F&CS will provide case management services to a maximum of 200 clients residing in Baltimore City. The F&CS will coordinate and monitor all services rendered to the clients including care planning, arranging for services, and follow-up to ensure that the needed services are provided. The organization will advocate for the clients, provide support and assistance to caregivers, and exercise cost containment measures. The period of the agreement is July 1, 2009 through June 30, 2010.

The agreement is late because the negotiations for the budget took longer than anticipated.

MWBOO GRANTED A WAIVER.

SUB-GRANTEE AGREEMENT

2. **VOLUNTEERS OF AMERICA CHESAPEAKE, INC.** **\$ 79,379.00**

Account: 4000-433509-3250-316906-607001

Under the terms of this sub-grantee agreement, CARE will continue funding to the Harford Center for Senior Citizens through the Volunteers of America Chesapeake, Inc. for the provision of an array of services to older adults in Baltimore City. These services will include nutrition, healthcare, and educational and recreational activities.

MINUTES

CARE - cont'd

Senior Center programs are a crucial component of CARE's community service activities that are being provided for both well and frail older adults residing in Baltimore City. The period of the agreement is October 1, 2008 through September 30, 2009.

The agreement is late because CARE recently received the signed agreement from the Volunteers of America Chesapeake, Inc.

MWBOO GRANTED A WAIVER.

A LARGE PORTION OF THE BUDGETED AMOUNT IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement and sub-grantee agreement.

MINUTES

Commission on Aging & Retirement - Notification of Grant Award
Education (CARE)

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the notification of grant award (NGA) from the Maryland Department of Aging (MDoA) for the American Recovery and Reinvestment Act (ARRA) funding. The period of the NGA is May 15, 2009 through September 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$266,474.00
131,187.00
\$397,661.00 - 4000-493410-3250-656900-404001

BACKGROUND/EXPLANATION:

Under the terms of this NGA, CARE will accept a grant award from the MDoA to provide funds for increased food costs for the following new nutrition sites; the Zeta Center, Penn-North, and Wayland Baptist. In addition, the ARRA funding will cover the increased home-delivered meal service through Meals on Wheels and staffing for the Zeta Center.

The NGA is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the notification of grant award from the Maryland Department of Aging for the American Recovery and Reinvestment Act funding.

MINUTESDepartment of Transportation - Traffic Impact Study Agreements

The Board is requested to approve and authorize execution of the traffic impact study (TIS) agreements. The period of the agreement is effective upon Board approval for 60 days.

1. SEAWALL UNION AVENUE, LLC \$6,963.13

Under the terms of this agreement, a TIS for an analysis of Union Mill at 1500 Union Mill Avenue will be conducted. The applicant has applied or intends to apply for a building permit in Baltimore City to perform the scope of work for the redevelopment of a vacant building into 54 residential units, 30,000 square feet of commercial space, and 6,000 square feet of restaurant /retail space.

The anticipated cost of \$6,963.13 will be covered under Project No. 1059, On-Call agreement approved by the Board on August 22, 2007, with Sabra, Wang & Associates, Inc.

2. BON SECOURS OF MARYLAND FOUNDATION \$1,912.60

Under the terms of this agreement, a TIS for an analysis of Wayland Village Senior Housing at 3200 Garrison Boulevard will be conducted. The applicant has applied or intends to apply for a building permit in Baltimore City to perform the scope of work for 100,000 square feet of development, consisting of 90 apartments for the elderly and non-elderly disabled persons and 61 parking spaces.

The anticipated cost of \$1,912.60 will be covered under Project No. 1059, On-Call agreement approved by the Board on December 12, 2007, with Vanasse, Hangen, and Brustlin, Inc.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the traffic impact study agreements.

MINUTES

Department of Transportation - Rescission of Notice of
Letting for TR 09301

ACTION REQUESTED OF B/E:

The Board is requested to approve a rescission of the notice of letting for TR 09301, Installation of Variable Message Signs and Support Citywide.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 29, 2009, the Board approved the notice of letting for TR 09301, Installation of Variable Message Signs and Support Citywide, to be advertised on July 31, 2009. The Department wishes to rescind the notice of letting, pending further review of the scope of services, and will re-advertise it at a later date.

UPON MOTION duly made and seconded, the Board approved the rescission of the notice of letting for TR 09301, Installation of Variable Message Signs and Support Citywide.

MINUTESDepartment of Transportation - Supplemental Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a supplemental agreement with Sabra, Wang & Associates, Inc., for Project No. 979, Signal Timing Optimization. The period of the agreement is effective upon Board approval for three years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,383,341.30 - 9950-906034-9512-900010-703032
Upset Limit

BACKGROUND/EXPLANATION:

Under this supplemental agreement, the consultant will perform traffic engineering services to develop optimized signal timing for the City's Central Business District and principal gateways arterials.

THE CONSULTANT HAS COMPLIED WITH THE DISADVANTAGED BUSINESS ENTERPRISES GOAL REQUIREMENT OF 23% FOR THIS PROJECT.

| | | |
|--------------------------------|--------------|--------|
| Sabra, Wang & Associates, Inc. | \$816,714.34 | 59.04% |
| Daniel Consultants, Inc. | \$ 94,520.73 | 6.84% |
| Norine Walker & Associates | \$ 33,777.50 | 2.45% |
| T3 Design Associates, Inc. | \$ 96,172.83 | 6.96% |
| Williams Associates | \$ 93,229.74 | 6.74% |

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the supplemental agreement with Sabra, Wang & Associates, Inc., for Project No. 979, Signal Timing Optimization.

MINUTES

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement for M. Luis Construction Company, Inc. (contractor) for Contract No. TR 06035, Resurfacing Highways at Various Locations, JOC L.

AMOUNT OF MONEY AND SOURCE:

\$69,427.37 - 9950-902819-9514-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 06035 was completed, except for items on the punch list. The contractor has requested a partial release of retainage in the amount of \$69,427.37. The City holds \$71,427.37 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

Pursuant to Section 10.04-81 of the Specifications, a "Conditional Inspection" for Contract No. TR 06035 - Resurfacing Highways at Various Locations, JOC L was conducted on December 20, 2007.

MBE/WBE PARTICIPATION:

The contractor has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement for M. Luis Construction Company, Inc. for Contract No. TR 06035, Resurfacing Highways at Various Locations, JOC L.

MINUTESDept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|------------------------|--------------------------------------|---|
| 1. 205 S. Broadway | Heber I. Portillo | Retain bracket sign, two single face electric signs, one flat sign |
| \$405.62 Annual Charge | | |
| 2. 21 S. Broadway | Heber I. Portillo | Retain awning 3' x 3½' |
| \$119.51 Annual Charge | | |
| 3. 726 S. Broadway | Broadway Ventures, LLC | Bracket sign 7 sq. ft. |
| \$ 52.70 Annual Charge | | |
| 4. 906 S. Charles St. | Plum Properties, LLC | Retain bracket sign, two spot reflectors |
| \$149.23 Annual Charge | | |
| 5. 17 Light St. | Baltimore Hotel Associates I, LLC | One awning 17'2" x 4' One awning 15'9" x 4' |
| \$358.40 Annual Charge | | |
| 6. 3910 Eastern Ave. | James H. Kahn (et al) | Retain single face electric sign and one bracket sign |
| \$340.16 Annual Charge | | |

MINUTES

Dept. of General Services - cont'd

| <u>LOCATION</u> | <u>APPLICANT</u> | <u>PRIVILEGE/SIZE</u> |
|------------------------|--|-------------------------------|
| 7. 3406 Belair Rd. | Josiah Chege | One flat sign 15' x 2" |
| \$ 35.20 Annual Charge | | |
| 8. 2200 E. Oliver St. | Triumph Missionary Baptist Church, Inc. | One handicap ramp 43' x 5' |
| \$ 70.30 Annual Charge | | |

There are no objections, since no protests were received.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTESDepartment of General Services - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

| <u>DEVELOPER</u> | <u>NO.</u> | <u>AMOUNT</u> |
|--|------------|---------------|
| 1. EXTRA SPACE OF HOWARD STREET-BALTIMORE, LLC. | 1111 | \$27,149.96 |

The Extra Space of Howard Street-Baltimore, LLC would like to install new water service to its proposed construction located in the vicinity of 2400 North Howard Street. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$27,149.96 has been issued to Extra Space of Howard Street-Baltimore, LLC. which assumes 100% of the financial responsibility.

| | | |
|---|------|-------------|
| 2. NEWBORN HOLISTIC MINISTRIES, INC. | 1150 | \$15,000.00 |
|---|------|-------------|

The Newborn Holistic Ministries, Inc. would like to install new water service to its proposed construction located in the vicinity of 1947 Pennsylvania Avenue. This agreement will allow the organization to perform its own installation in accordance with Baltimore City Standards.

A performance bond in the amount of \$15,000.00 has been issued to Newborn Holistic Ministries, Inc. which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for these projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned developers' agreements.

MINUTES

Department of General Services - Franchise Charge Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a Franchise Charge Agreement with District Chilled Water General Partnership a/k/a Comfort Link. The period of the agreement is January 01, 2010 through December 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$45,000.00 - Annual Fee

BACKGROUND/EXPLANATION:

On April 7, 1999, the Mayor and City Council approved Ordinance 99-410 authorizing a franchise for Comfort Link to operate a chilled water distribution system upon, over, under and along certain streets, lanes and alleys in Baltimore City for the purpose of transmitting chilled water.

The franchise granted was for an initial ten years with the option for Comfort Link to renew the franchise for 25 consecutive one-year renewals. The Ordinance provides that, after the expiration of the initial term, the City acting by and through the Board of Estimates, may increase or decrease the franchise charge payable by Comfort Link.

The current annual charge for Comfort Line's franchise is \$3,500.00. Both the City and Comfort Link wish to set forth in the submitted Franchise Charge Agreement a new annual charge of \$45,000.00, for calendar year 2010.

It should be noted that the City, through the Board of Estimates, has the right, on an annual basis, to adjust the annual franchise charge paid by Comfort Link, provided that the City notifies Comfort Link of the adjustment at least 150 days prior to the expiration of the term in effect at the time.

MINUTES

Department of General Services - cont'd

FILE NO. 55756

UPON MOTION duly made and seconded, the Board approved and authorized execution of the Franchise Charge Agreement with District Chilled Water General Partnership a/k/a Comfort Link.

MINUTES

Police Department - Grant Awards

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of the grant awards from the Governor's Office of Crime Control and Prevention (GOCCP). The period of the grant awards is July 1, 2009 through June 30, 2010.

1. BALTIMORE POLICE DEPARTMENT'S OVERTIME WARRANT SERVICES PROGRAM

\$151,339.00 - 5000-585310-5750-650401-600000

On June 30, 2009 the GOCCP awarded grant funds to cover the cost of providing officer overtime under award # BJRA-2009-1014 to serve warrants on violent offenders who are under the supervision of the Department of Parole and Probation. The funds provide the FICA and overtime pay for these Baltimore City Police Officers.

2. VIOLENT CRIME REDUCTION-DRUG INTERDICTION INITIATIVE

\$2,454,422.00 - 5000-511510-2010-211500-600000

On June 23, 2009 the GOCCP awarded grant funds under award # BCVC-2010-1601 to cover the cost of salaries, fringe benefits, and overtime for seven Detective Sergeants and 21 Detective/Officers for drug interdiction enforcement throughout the City.

The requests are late because the Department just received the grant notifications.

MBE/WBE PARTICIPATION:

N/A

APPROVED FOR FUNDS BY FINANCE

MINUTES

Police Department - cont'd

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the grant awards from the Governor's Office of Crime Control and Prevention.

MINUTES

Police Department - Correction to Account Number

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to an account number previously approved for the memorandum of agreement with the Maryland Emergency Management Agency (MEMA) for the FY2007 Buffer Zone Program. The period of this agreement is July 1, 2007 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$365,750.00 - 4000-435010-2010-658100-606007

BACKGROUND/EXPLANATION:

On December 19, 2007, the Board approved the FY2007 Buffer Zone Protection Program under account number 4162-201-889. This same account number was provided by the Department and approved by the Board on February 6, 2008 under the MEMA FY2007 Homeland Security agreement for \$66,400.00. The correct account number for the FY2007 Buffer Zone Program is 4000-435010-2010-658100-606007.

This request is late because the error was recently discovered by the Police Department.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the correction to the account number previously approved for the memorandum of agreement with the Maryland Emergency Management Agency for the FY 2007 Buffer Zone Program.

MINUTESPolice Department - Lump Sum Severance Payment**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize, by Expenditure Authorization, a lump sum severance payment to Ms. Kenya S. Lane-Ferguson.

AMOUNT OF MONEY AND SOURCE:

\$3,165.86 - 1001-000000-2010-197600-601062

BACKGROUND/EXPLANATION:

On February 28, 2008 the Public Safety Infirmary determined Ms. Lane-Ferguson was unable to perform the duties of a police officer and would be on permanent limited duty. General Order Q-23, Maintenance Program for Limited/Light Duty Personnel establishes that there are no permanent limited light duty positions in the Baltimore Police Department.

Accordingly, in view of the above, by the power vested in Commissioner Fredrick Bealefeld, III by the Code of Public Local Laws for Baltimore City, Subtitle 16, Police Department, Section 16 -18, Retirement Section. Ms. Lane-Ferguson was officially notified in writing, that effective April 10, 2008 she would be removed from the departmental payroll and would receive a lump sum severance payment equivalent to one month's pay, at her current salary level. Upon approval by the Board, the payment will be made directly to Ms. Lane-Ferguson.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized, by Expenditure Authorization, the lump sum severance payment to Ms. Kenya S. Lane-Ferguson.

MINUTESPolice Department - Grant Agreements

The Board is requested to approve and authorize execution of the various grant agreements with the Governor's Office of Crime Control and Prevention (GOCCP). The period of the agreement is July 1, 2009 through June 30, 2010.

1. **NEIGHBORHOOD FOOT PATROL PROGRAM** **\$2,763,600.00**

Account: 5000-511200-2010-197700-601001

The Department has received a grant from the GOCCP for the Neighborhood Foot Patrol Program. The funds will be used to pay the salaries, fringe benefits, and overtime for 34 Police Officers to be permanently assigned to foot patrol posts throughout Baltimore City.

2. **EX PARTE/PROTECTIVE ORDER ENTRY SERVICE** **\$ 34,325.00**

Account: 5000-567610-2010-210300-600000

The Department has received a grant from the GOCCP for Ex Parte/Protective Order Entry Service. The funds will be used to support the salary and FICA for one contractual employee who will provide court mandated timely entries and service of domestic violence Ex Parte/Protective Orders.

3. **VIOLENCE PREVENTION INITIATIVE** **\$ 833,638.00**

Account: 5000-560110-2250-248200-600000

The Department has received a grant from the GOCCP for the Violence Prevention Initiative. This program identifies repeat violent offenders in nine Collaborative Supervision and Focused Enforcement Initiative communities by prioritizing community-based supervision and rehabilitation strategies.

MINUTESPolice Department - cont'd

In addition, the program supports local coordination, nuisance abatement, gang reduction, community-based prosecution, and crime analysis. The funds will be used to provide for personnel, operating expenses, travel, and contractual services.

The grant agreements are late because notification of the awards was recently received from the GOCCP.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the various grant agreements with the Governor's Office of Crime Control and Prevention.

MINUTES

Police Department - Memorandum of Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of agreement (MOA) with the Maryland Emergency Management Agency (MEMA). The period of the agreement is September 1, 2008 through May 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$2,752,273.00 - 4000-434809-2010-657200-600000

BACKGROUND/EXPLANATION:

The Department has received a grant award from MEMA for the FY 2008 Urban Area Security Initiative Program. Under the terms of the MOA, the funds will be used to enhance the ability of Maryland and its jurisdictions to prevent, deter, respond to, and recover from threats and incidents of terrorism.

The memorandum of agreement is late because notification of the award was recently received from MEMA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of agreement with the Maryland Emergency Management Agency.

MINUTES

Police Department - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Nextcar Rent-a-Car.

AMOUNT OF MONEY AND SOURCE:

\$34,942.88 - 1001-000000-2010-197600-603067

BACKGROUND/EXPLANATION:

The Department leased ten vehicles from the above vendor and assigned them to various units for police operations. Various vehicle accidents occurred while the vehicles were being operated in an official capacity.

Under the current agreement, the City is obligated to compensate the vendor for all damages to the vehicles and any diminished value that resulted while the vehicles were under the Department's control.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Nextcar Rent-a-Car.

MINUTES

Police Department - Employment Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an employment agreement with Mr. Raymond A. Coleman. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$30,000.00 - 1001-000000-2010-197600-601009
(\$14.42 per hr.)

BACKGROUND/EXPLANATION:

On January 3, 1996, the Board approved a waiver of Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired Police Officers as contract employees.

Mr. Coleman will perform a variety of tasks, previously performed by full-duty Police Officers, which are supportive in nature. This will allow the Department to continue to assign active Police Officers to crime fighting duties.

Mr. Coleman will receive no benefits other than workmen's compensation and F.I.C.A.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the employment agreement with Mr. Raymond A. Coleman.

MINUTES**TRAVEL REQUESTS**

| <u>Name</u> | <u>To Attend</u> | <u>Amount</u> |
|----------------------------|---|---------------|
| <u>Bureau of Purchases</u> | | |
| 1. Colles Z. Corprew | American Contract Compliance Association 2009 National Training Institute Fort Worth, TX September 14 - 20, 2009 (Reg. Fee \$365.00) | \$1,939.00 |
| <u>Health Department</u> | | |
| 2. Sherry Ketempi | National HIV Prevention Conf. Atlanta, GA August 23 - 26, 2009 (Reg. Fee \$350.00) | \$1,342.66 |

The allowed subsistence for this area is \$141.00 per day plus taxes totaling \$21.15 per night. The hotel cost is \$162.15 per night. The Department is requesting an additional \$40.00 for food on August 26, 2009 since Ms. Ketempi will not depart Atlanta until later in the evening. The additional amount has been included in the total.

UPON MOTION duly made and seconded, the Board approved the travel requests. The Comptroller **ABSTAINED** on item no. 1.

MINUTES

Fire and Police Employees' - Actuarial Services and
Retirement System (F&P) Consulting Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an actuarial services and consulting agreement with Mercer (US) Inc. The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$73,000.00 - 6000-604109-1540-171400-603018

BACKGROUND/EXPLANATION:

Mercer (US) Inc. has demonstrated its expertise in providing competent actuarial consulting services for the F&P over many years and the Board desires that Mercer continue to serve as the F&P's actuary during the term of this agreement.

The agreement will be with the Baltimore office of this global actuarial firm. Pursuant to the agreement, Mercer (US) Inc. will serve as the F&P's actuary during the 2010 fiscal year. It will advise the F&P Board on matters regarding the administration of the actuarial funds of the F&P, including calculating the annual valuation of the F&P's assets and liabilities and providing actuarial analyses on legislative initiatives including the F&P's annual cost-of-living increases and its new Deferred Retirement Option Plan (DROP2).

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the actuarial services and consulting agreement with Mercer (US) Inc. The Comptroller **ABSTAINED**.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,
the Board approved all of the Personnel matters
listed on the following pages:

3030 - 3035

All of the Personnel matters have been approved
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by
the Law Department as to form and legal sufficiency.

The Comptroller **ABSTAINED** on item no. 21.

MINUTES**PERSONNEL**Baltimore City Police Department

| | <u>Hourly Rate</u> | <u>Amount</u> |
|--------------------------|--------------------|--------------------|
| 1. BARBARA DARGAN | \$14.42 | \$30,000.00 |

Account: 5000-567909-2020-218400-601009

Ms. Dargan, retiree, will continue to work as a Contract Services Specialist I for the Cease Fire-Gun Violence Reduction Project. She will be responsible for utilizing a computer terminal to record routine data for processing by a computer. The period of the agreement is effective upon Board approval through June 30, 2010.

| | | |
|-------------------------------|---------|--------------------|
| 2. LAWRENCE B. JOHNSON | \$14.42 | \$30,000.00 |
|-------------------------------|---------|--------------------|

Account: 5000-567909-2020-218400-601009

Mr. Johnson, retiree, will continue to work as a Contract Services Specialist I for the Fire-Gun Violence Reduction Project. He will be responsible for the inventory of incoming firearms evidence submissions and test fires suitable non-evidence firearms for entry on the IBIS computer system. The period of the agreement is effective upon Board approval through June 30, 2010.

MINUTES**PERSONNEL**Office of the State's Attorney (SAO)

| | <u>Hourly Rate</u> | <u>Amount</u> |
|-----------------------|--------------------|---|
| 3. LAKISHA CLIFTON | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 4. TINA GRANDISON | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 5. MELVIN MERCER | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 6. TERI RICH | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. Victim interview) |
| 7. MARGARET STOLTZFUS | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 8. MARCIA HANCOCK | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 9. CATHERINE GRAVES | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |
| 10. MICHELLE PADRO | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |

MINUTES**PERSONNEL**Office of the State's Attorney (SAO)

| | <u>Hourly Rate</u> | <u>Amount</u> |
|------------------------------|--------------------|---|
| 11. HILLARY ALEXANDER | \$50.00 | \$ 9,285.00 (plus \$100.00 for ea. victim interview) |

Account: 5000-584310-1150-137200-601009

The foregoing personnel will continue to work as Independent Contractors. They will be responsible for conducting immediate crisis interviews of victims of domestic violence and providing resources to the victims of domestic violence, (i.e. emergency housing, getting locks changed, contacting other family members, etc.). They will also be responsible for compiling and submitting a report of the interview and other critical information to the Assistant State's Attorney assigned to the domestic violence case and maintaining a log of all victims' information. The renewal of the employment contract is for one year effective upon Board approval.

| | | |
|--------------------------------|---------|--------------------|
| 12. ROBERT W. BITTINGER | \$30.97 | \$53,626.00 |
|--------------------------------|---------|--------------------|

Account: 1001-000000-1150-118500-601009

| | | |
|----------------------------|---------|--------------------|
| 13. WILLIAM E. COLE | \$30.97 | \$53,626.00 |
|----------------------------|---------|--------------------|

Account: 1001-000000-1150-119000-601009

| | | |
|---------------------------|---------|--------------------|
| 14. RUDY L. METZER | \$30.97 | \$53,626.00 |
|---------------------------|---------|--------------------|

Account: 1001-000000-1150-117900-601009

| | | |
|------------------------|---------|--------------------|
| 15. DAVID ROLLE | \$30.97 | \$53,626.00 |
|------------------------|---------|--------------------|

Account: 1001-000000-1150-118000-601009

MINUTES**PERSONNEL**SAO - cont'd

| | <u>Hourly Rate</u> | <u>Amount</u> |
|---|--------------------|--------------------|
| 16. DONALD E. STEINHICE | \$30.97 | \$53,626.00 |
| Account: 1001-000000-1150-119400-601009 | | |
| 17. CYNTHIA M. WEESE | \$30.97 | \$53,626.00 |
| Account: 1001-000000-1150-118300-601009 | | |
| 18. YOLANDA V. ROBINSON | \$25.88 | \$44,788.00 |
| Account: 1001-000000-1150-122000-601009 | | |
| 19. MICHAEL A. TOWNSEND | \$25.88 | \$44,788.00 |
| Account: 1001-000000-1150-120900-601009 | | |

In March 1999, the Board approved a waiver of the AM 212-1 to hire retired police officers as Investigators. The above-listed contractual employees (retirees) will work as Investigators. Each employee will be responsible for researching and locating parties relevant to the prosecution of cases and providing location information to attorneys and the Warrant Apprehension Task Force. Each employee will communicate with witnesses and victims to provide case status and trial date information; prepare subpoenas; ascertain and verify respondents' legal identity through fingerprint documents, investigative findings, and other related support services to assist with the prosecution of cases. The period of the agreement is August 15, 2009 through August 14, 2010.

MINUTES**PERSONNEL**Department of Planning20. a. Reclassify the following two positions:Job No. 1870-4302

From: 74138 - City Planner III
Grade 115 (\$51,000.00 - \$72,200.00)

To: 10172 - Division Chief II
Grade 952 (\$62,700.00 - \$90,900.00)

Job No. 1870-48578

From: 74137 - City Planner II
Grade 113 (\$46,700.00 - \$65,500.00)

To: 74138 - City Planner III
Grade 115 (\$51,000.00 - \$72,200.00)

b. Create the following position:

74137 - City Planner II
Grade 113 (\$46,700.00 - \$65,500.00)
Job No. to be assigned by BBMR
One Position

Costs: \$14,300.00 - 2089-208910-1870-658000-601001
68,610.00 - 1001-000000-1870-658400-601001
\$82,910.00

Department of Recreation & Parks

21. **CHARLES R. MURPHY** \$18.00/Hour **\$ 37,440.00**

Account: 1001-000000-4710-362300-601009

Mr. Murphy will as serve as a Community Outreach Coordinator. His duties will include conducting outreach for neighborhood associations, nonprofits, schools and

MINUTES**PERSONNEL**Dept. of Recreation and Parks - cont'd

businesses, and recruiting and supervising volunteers. He will also organize stewardship activities to promote natural resources; plan and implement work, and maintain databases. The period of the agreement is July 30, 2009 through June 29, 2010.

MINUTES

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Historic East Baltimore Community Action Coalition, Inc. (HEBCAC). The period of the agreement is July 1, 2009 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$103,601.00 - 5000-501010-6390-475905-603051

BACKGROUND/EXPLANATION:

HEBCAC will provide comprehensive integrated services for at least 75 out-of-school youth, ages 16-21 who reside in Baltimore City and are at risk of involvement in gangs or violent crimes. The services will include, but not be limited to, job readiness preparation, career skills training, employment connections, case management, recreational and cultural activities, and other related services.

The agreement is late because the funding was recently received.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Historic East Baltimore Community Action Coalition, Inc. The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Employment Development - Memorandum of
Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a memorandum of understanding (MOU) among the Baltimore City Workforce Investment Board, the Mayor and City Council of Baltimore and the Maryland Career Transition Office Woodstock Job Corps-Adams and Associates. The period of the MOU is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$14,592.00 - 4000-807510-6310-458505-603013

BACKGROUND/EXPLANATION:

The purpose of this MOU is to define the parameters within which the Baltimore City One-Stop System will provide services to job seekers, employers, employees, and other interested parties within the local Workforce Investment Area. The mutual objectives of all of the partners to this MOU are to provide these services in the most efficient manner possible.

The memorandum of understanding is late because negotiations regarding the budget took longer than anticipated.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding among the Baltimore City Workforce Investment Board, the Mayor and City Council of Baltimore and the Maryland Career Transition Office Woodstock Job Corps-Adams and Associates.

MINUTES

MOED - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of the aforementioned grant awards from the grantors for training services.

MINUTES

Office of the Mayor - Memorandum of Understanding (MOU)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a memorandum of understanding with St. Vincent de Paul Roman Catholic Congregation, Incorporated (St. Vincent's), and the Roman Catholic Archbishop of Baltimore, a corporation sole (the Archdiocese).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City, working through Baltimore Homeless Services (BHS), has been collaborating with St. Vincent's to end the homeless encampment at 100 North Front Street (the Park) adjacent to St. Vincent's Church. The BHS has successfully relocated numerous encamped homeless people into permanent housing, but conditions in the Park continue to be unsafe and unsanitary, and the Park continues to be unavailable to the general public for the use as a Park. As memorialized in the MOU, the parties have agreed to a number of measures that they expect will discourage camping in the Park, improve conditions there and restore it for use as a public park. Under the MOU, the Park will be closed for renovations, including installation of fencing, plantings and mulch. Once reopened, the Park will be closed from 7am to 9am each morning for cleaning and clearing. Any items left in the Park at this time will be discarded.

The MOU is effective upon Board approval and expires 60 days after the Park is reopened following renovations. The parties will evaluate its impact 45 days after reopening to decide whether to extend the MOU, amend the MOU, or to take a different approach.

MINUTES

Office of the Mayor - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the memorandum of understanding with St. Vincent de Paul Roman Catholic Congregation, Incorporated, and the Roman Catholic Archbishop of Baltimore, a corporation sole. The Mayor **ABSTAINED**.

MINUTES

Mayor's Office of Criminal Justice - Grant Agreements

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the following grant agreements. The period of the grant agreements is effective upon Board approval for one year.

CITIZENS ON PATROL COMMUNITY (COP) GRANTS PROGRAM

- | | | |
|----|--|------------------|
| 1. | ST. FRANCIS NEIGHBORHOOD CENTER | \$ 900.00 |
| 2. | SHARP LEADENHALL PLANNING COMMITTEE | \$ 900.00 |

Account: 1001-000000-2250-511000-607001

As part of Baltimore City's public safety strategy, the Mayor's Office on Criminal Justice and the Baltimore Police Department announced the COP Community Grants Program. Through this program, active COP groups may apply for up to \$2,000.00 to purchase equipment, supplies and other items that will support the work of the COP. The COP groups are viewed as critical community partners in the City's efforts to make our neighborhoods safe. This application was reviewed by a committee that included staff from the Mayor's Office on Criminal Justice, the Mayor's Office on Neighborhoods, and the Office of the City Council President.

MINUTES

Mayor's Office of Criminal Justice - cont'd

THE RE-ENTRY COMMUNITY GRANTS PROGRAM

3. **PARK HEIGHTS FAMILY SUPPORT** **\$ 500.00**

Account: 1001-000000-2250-511000-607001

The Mayor's Office on Criminal Justice seeks to support community based re-entry programs that support those returning to the community from prison or jail. The Re-entry Community Grants Program gives organizations the opportunity to apply for funds to support re-entry at the community level. The grant program has a maximum funding amount of \$1,000.00 and the funds can be used to provide bus passes, fees for obtaining birth certificates or identification cards, suitable clothing for job interviews and job training initiatives. This application was reviewed by a committee that included staff from the Mayor's Office on Criminal Justice, the Mayor's Office on Neighborhoods, and the Office of the City Council President.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned grant agreements. The Mayor **ABSTAINED** on item nos. 1, 2, and 3.

MINUTES

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the properties located at 4707 East Wabash Avenue, 3600 Woodland Avenue, 3604 Woodland Avenue and 3608-12 Woodland Avenue (Block 3196C, Lots 1, 29, 30 and 31) from the inventory of the Department of Housing and Community Development (DHCD) to the inventory of the Department of Recreation and Parks.

BACKGROUND/EXPLANATION:

Lot 1 was developed as a park by Housing and Community Development in the 1970s and has been maintained by the Department of Recreation and Parks since it opened. The two agencies are working together to remove blighted buildings, provide space for park expansion and renovate the original park area.

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on July 28, 2009.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the properties located at 4707 East Wabash Avenue, 3600 Woodland Avenue, 3604 Woodland Avenue, and 3608-12 Woodland Avenue (Block 3196C, Lots 1, 29, 30 and 31) from the inventory of the Department of Housing and Community Development to the inventory of the Department of Recreation and Parks.

MINUTESDepartment of Real Estate - Contract of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contract of sale for the listed property.

| <u>Purchaser</u> | <u>Property</u> | <u>Sale Price</u> |
|---|---------------------|-------------------|
| 1. Herbert I. Deleon and Marco A. Deleon | 1016 N. Eden Street | \$15,000.00 |

The purchaser agreed to complete the renovation of the property and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

(FILE NO. 56663)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale for the listed property.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the following lease agreement with artists for studios in the School #33 Art Center located at 1427 Light Street. The period of the agreement is February 1, 2009 through January 31, 2010.

1. **SEON KIM STUDIO #205**

| <u>Annual Rent</u> | <u>Monthly Rent</u> |
|--------------------|---------------------|
| \$3,900.00 | \$325.00 |

(FILE No. 56338)2. **MATTHEW FREEL STUDIO #B1**

| <u>Annual Rent</u> | <u>Monthly Rent</u> |
|--------------------|---------------------|
| \$3,120.00 | \$260.00 |

(FILE No. 56338)**BACKGROUND/EXPLANATION:**

The spaces will be used as artist's studios. The lessor will be responsible for heat, electricity and water. The lessees will be responsible for insurance on contents, janitorial services, trash receptacles, and internal security.

At the expiration of the original term of the leases, the leases will automatically renew on a month-to-month basis.

The Space Utilization Committee approved the leases at its meeting on July 14, 2009.

The leases are late because of delays in obtaining signed copies of the documents from the lessees.

MINUTES

Space Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with artists for studios in the School #33 Art Center located at 1427 Light Street.

MINUTESLaw Department - Claim Settlement

The Board is requested to approve the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Mark Craddock v. MCCB, et al \$30,000.00

Account: - 2044-000000-1450-164699-603070

UPON MOTION duly made and seconded, the Board approved the settlement as requested by the Law Department.

MINUTES

Department of Finance/ - Resolution for Novation Agreement
Bureau of Treasury Management

ACTION REQUESTED OF B/E:

The Board is requested to approve a resolution approving an International Swaps and Derivatives Association, Inc. (ISDA) Novation Agreement. The Board is also requested to authorize the Mayor, Director of Finance or Chief of the Bureau of Treasury Management to execute and deliver such Novation Agreement.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City entered into four interest rate exchange agreements with Lehman Brothers Special Financing to hedge against adverse changes in the interest rates borne by its Series 2003 Bonds. Subsequently, Lehman Brothers Special Financing and Lehman Brothers Holdings, the guarantor of Lehman Brothers Special Financing's obligations under the rate exchange agreements, have filed for relief under the United States Bankruptcy Code. An Order dated January 28, 2009 (the Order) of the United States Bankruptcy Court established a process wherein a new counterparty can be selected with the consent of the original parties to the interest rate exchange agreements. The Novation Agreement will formalize the substitution of a new interest rate exchange counterparty.

On July 27, 2009, the Board of Finance determined that it is in the best interest of the City to continue to maintain a hedge against adverse changes in the interest rates borne by the Series 2003 Bonds, and follow the process outlined in the Order.

MINUTESBureau of Treasury Management - cont'd

UPON MOTION duly made and seconded, the Board approved the resolution approving an International Swaps and Derivatives Association, Inc. Novation Agreement. The Board also authorized the Mayor, Director of Finance or Chief of the Bureau of Treasury Management to execute and deliver such Novation Agreement. The Comptroller **ABSTAINED**.

MINUTES

Department of Finance/ - Insurance Renewal
Office of Risk Management

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the renewal of the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for FY 2010. The period of the agreement is August 15, 2009 through the 2009-2010 school year.

AMOUNT OF MONEY AND SOURCE:

\$48,048.00 - 2043-000000-1450-162900-603014

BACKGROUND/EXPLANATION:

The policy provides accident injury coverage to all students participating in any sponsored interscholastic sports activity, further reducing the City's exposures. Markets for this exposure are limited. The policy is being renewed with the incumbent carriers, Market Insurance and AIG, at the same coverage and premium as per expiring.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of the All Sports Interscholastic Accident and All Sports Activity Insurance Policy for FY 2010.

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Mr. Keno T. Davis. The period of the agreement is effective upon Board approval for two months.

AMOUNT OF MONEY AND SOURCE:

\$4,250.00 - 1001-000000-4730-363400-603026

BACKGROUND/EXPLANATION:

Mr. Davis is an independent contractor who will promote and market services for the Department on behalf of the Bureau of Music's Summer Concert Series known as "Music in the Parks". His services will include, but will not be limited to artist review and selection, and the creation and design of promotional materials.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Mr. Keno T. Davis.

MINUTES

Department of Recreation and Parks - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize an expenditure of funds to pay Griffin Greenhouse.

AMOUNT OF MONEY AND SOURCE:

\$5,670.26 - 3001-000000-4780-363800-604009

BACKGROUND/EXPLANATION:

Griffin Greenhouse is a supplier of various plant materials and supplies for the Department's Horticulture Division. This expenditure will cover a backlog of invoices in the absence of a valid purchase order. The amount owed the vendor exceeds the limit for payment through Expenditure Authorization. Invoices cover the period of February 2009 through April 2009.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Griffin Greenhouse.

MINUTESDepartment of Recreation and Parks - Grant Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the Maryland Department of Transportation (MDOT). The agreement will be effective upon Board approval through the completion of the disbursement of grant funds.

AMOUNT OF MONEY AND SOURCE:

\$200,000.00 - 9938-901600-9474-000000-706063

BACKGROUND/EXPLANATION:

The MDOT has authorized a grant to the Department to Finance for the relocation of the Walter Sondheim Memorial. The original memorial, which was located adjacent to the World Trade Center, was damaged in a hurricane several years ago. When the MD Port Administration made the storm related repairs to the Plaza, the MDOT made the decision to relocate the memorial, and allowed the City place it in the West Shore Park.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

TRANSFER OF FUNDS

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|---------------|-----------------------|---------------------|
| \$ 200,000.00 | 9938-913001-9475 | 9938-901600-9474 |
| State | Reserve | Active, West Shore |
| | Unallotted | Park Improvements |

This transfer will provide funds to cover costs associated with the relocation of the Walter Sondheim Memorial to West Shore Park.

MINUTESDepartment of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Maryland Department of Transportation. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTESOffice of the Mayor - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize an agreement with the Family League of Baltimore City, Inc. (FLBC). The period of the agreement is July 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

| <u>Program</u> | <u>Amount</u> | <u>Source</u> |
|--|---------------------------------|--|
| Community Schools | \$ 729,000.00 | 1001-000000-1220-148000-607001 |
| After School (Includes: BOOST, Youth- Places, A-Teams) | \$4,061,000.00 \$ 250,000.00 | 1001-000000-1220-148000-607001 1001-000000-4800-372400-607001 |
| Total | <u>\$5,040,000.00</u> | |

BACKGROUND/EXPLANATION:

Baltimore City is continuing its work to maintain community school programs strategically across Baltimore City - bringing resources, opportunities and services into the City's school buildings to better support students, their families and the community.

Community Schools:

This allocation of \$729,000.00 will fund the efforts of eight community-based organizations to continue operating school programs in 17 Baltimore City Schools.

After School:

This allocation of \$4,311,000.00 will assist in funding 42 community based organizations to operate 71 high quality after school programs in the City. Program models will include:

BOOST: school based after school programs that provide safe nurturing environments for youth and support academic achievement, provide skills development and connect youth to caring adults.

MINUTESOffice of the Mayor - cont'd

YouthPlaces: Community-based (center-based) after school programs that support academic achievement, provide skills development and connect youth to caring adults.

A-Teams: Activity based programs connecting youth to professionals in the arts, athletics and/or engaged academics over a three to eight month period, allowing youth to master new skills and increase their sense of future opportunities.

Innovation Fund Programs: Innovative programs that, through the use of research-based models, provide strong promise of improving academic and youth development outcomes of Baltimore City youth.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION SUBJECT TO REVIEW AND APPROVAL OF INVOICES PRIOR TO PAYMENT.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Family League of Baltimore City, Inc. The Mayor **ABSTAINED**.

MINUTES

Baltimore Development Corporation - First Amendment to
Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to a memorandum of understanding (MOU) with the Baltimore City Entertainment Group LP, (BCEG). The first amendment to the MOU will extend the period of the agreement through September 30, 2009.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

In November 2008, Maryland voters passed the State of Maryland bill approving the constitutional amendment that authorized a maximum of 15,000 Video Lottery Terminals at a maximum of five locations. A facility was authorized in Baltimore City, if located within one half mile of Interstate 95 and Interstate 295, on property owned by the Mayor and City Council of Baltimore and not adjacent to or within one-quarter mile of residential property.

In April 2009, the Board approved the MOU outlining deal points for the Baltimore City location that were required to be further memorialized in a definitive ground lease and revenue participation agreement by July 31, 2009. Although the two parties have made progress on the negotiation of the definitive documents, they were not completed by July 31, 2009. An extension of the MOU was granted by the Commissioner of the Department of Housing and Community Development extending the deadline until September 30, 2009.

Exhibit A of the MOU outlined certain sites, which were preliminarily identified to be the sites to be leased by the BCEG to house the facility. In paragraph 16 entitled "Other Eligible Sites", the MOU also acknowledged that there were other available sites, which met the requirements of the State Law on which the facility could be constructed. The City and BCEG wish

MINUTES

BDC - cont'd

to amend Exhibit A of the MOU to name additional sites on which the Facility could be constructed including, 1501-1521 Russell Street, 1525 Russell Street, 1551 Russell Street, 1501-1525 Warner Street, 1601-1617 Warner Street, 1629-31 Warner Street, 1633-43 Warner Street, 1645-1725 Warner Street, 2102 Oler Street, 2104 Worcester Street and 2119 Haines Street.

FILE NO. 57012

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to a memorandum of understanding with the Baltimore City Entertainment Group LP. The Comptroller voted **NO**.

MINUTES

Baltimore Development - Modification of Declaration
Corporation (BDC) of Covenants and Easements

ACTION REQUESTED THE B/E:

The Board is requested to approve and authorize execution of a modification of declaration of covenants and easements between Seton Liberty, LLC, (Seton), The Ryland Group, Inc. and The Seton Business Park Project Review Committee.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This modification of declaration of covenants and easements will release the Seton Business Park Covenants (covenants) from a 47 acre parcel located in Baltimore County (property) owned by Seton and accept from Seton its offer to re-convey to the City, at no cost, a certain 3.077 acre parcel of land (access parcel) located part in the City and part in Baltimore County that it acquired from the City by Deed dated January 15, 2003, pursuant to an Agreement of Sale (agreement) approved by the Board of Estimates on December 11, 2002.

Seton acquired the Property in 1997 from the Marion Retreat House, Inc. Initially Seton intended to develop the parcel as an industrial park and to connect it to the City's Seton Business Park located adjacent to its property. Pursuant to the agreement, the City agreed to sell Seton the access parcel upon which Seton was to construct a road connecting its property to the Seton Business Park. The agreement provided that in consideration of its acquisition of the access parcel, Seton would impose the covenants on the property. By declaration of covenants and easements dated January 13, 2003, Seton subjected the property to the covenants. The covenants provide maintenance and design standards for the entire Seton Business Park (Baltimore City and Baltimore County).

MINUTES

BDC - cont'd

Seton has determined the property should be developed as a residential housing project and has entered into an agreement to sell the property to the contract purchaser. The contract purchaser has required that the covenants be released from the property as a condition of its acquisition of the property as the property will not be developed as an industrial project.

As the access parcel is not to be conveyed to the contract purchaser and there is no necessity to construct a road connecting the property to the Seton Business Park, Seton will re-convey to the City, at no cost, the access parcel. Title to the access parcel will be good and marketable fee simple title, free of all liens and encumbrances, and free of any environmental hazards not existing on the access parcel during the period it was owned by the City. Seton will pay all settlement costs and expenses involved in the reconveyance of the access parcel including an owner's title insurance policy for the access parcel.

MBE/WBE PARTICIPATION:

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the modification of declaration of covenants and easements between Seton Liberty, LLC, The Ryland Group, Inc. and The Seton Business Park Project Review Committee.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
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Bureau of Purchases

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|--|-------------|---------|
| 1. SIRCHIE | \$21,569.75 | Low Bid |
| Solicitation No. B50001086 - Crime Lab Supplies - Police Department - Req. No. R521085 | | |

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| 2. DATA UNLIMITED INTERNATIONAL, INC. | \$15,983.04 | Sole Source |
| Solicitation No. 08000 - Crime Lab Work Station - Police Department - Req. No. R527097 | | |

The vendor is the sole provider of the software and hardware to maintain the crime labs evidence reporting system.

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| 3. ZEPHYR DEVELOPMENT CORP. | \$16,500.00 | Sole Source |
| Solicitation No. 08000 - Software Licenses - Police Department - Req. No. R528432 | | |

This vendor is the manufacturer and sole distributor of this proprietary product.

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| 4. PHYSIO CONTROL | \$24,768.00 | Sole Source |
| Solicitation No. 08000 - Defibrillator Maintenance - Police Department - Req. No. R529246 | | |

The vendor is the manufacturer and sole provider of warranty and maintenance of this equipment.

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| 5. TRIPLE CLEAN GROUP, INC. | \$13,470.00 | Only Bid |
| Solicitation No. B50001139 - Clean Lined-Draperies Panels and Application of Fire Retardant - Baltimore Convention Center - Req. No. R525912 | | |

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| 6. INDEXX LABS, INC. | \$15,466.00 | Only Bid |
| Solicitation No. B50001152 - Colilert Supplies - Department of Public Works - Req. No. R528200 | | |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|------------------------|--------------------|
| <u>Bureau of Purchases</u> | | |
| 7. OCEAN EYE, INC. Solicitation No. 07000 - Waterways Equipment - Fire Department - Req. No. R527798 | \$17,121.16 | Low Bid |
| 8. DURRETT SHEPPARD STEEL Solicitation No. B50001150 - Galvanized Riveted Grating - Department of Transportation - Req. No. R526286 | \$ 6,243.00 | Low Bid |
| 9. BAYSTATE POOL, MD Solicitation No. B50001146 - Materials to Clean Fountains - Department of Transportation - Req. No. R526497 | \$ 9,375.05 | Low Bid |
| 10. PRISM INNOVATIONS, A DIVISION OF TELESOURCE CORPORATION Solicitation No. 07000 - Cisco Maintenance - Department of Public Works - Req. No. R527246 | \$11,056.00 | Low Bid |
| 11. DLEXIS NEXIS ACCURINT Solicitation No. 08000 - Fugitive Background Service - Police Department - Req. No. R528369 | \$ 5,760.00 | Sole Source |
| This vendor is the sole provider of this proprietary information system. | | |
| 12. AGILENT TECHNOLOGIES Solicitation No. 08000 - Gas Spectrometer Service - Police Department - Req. No. R528012 | \$23,025.60 | Sole Source |

This vendor produces and services these drug confirmation spectrometers, which are needed to ensure consistency of results.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|------------------------|--------------------|
| <u>Bureau of Purchases</u> | | |
| 13. PRIORITY HEALTHCARE DISTRIBUTION, INC. DBA CURASCRIPT SPECIALTY DISTRIBUTION | \$ 5,700.00 | Low Bid |
| Solicitation No. 07000 - Implanon Rods - Health Department - Req. No. R525466 | | |
| 14. MJACH DESIGNS | \$15,000.00 | Selected Source |
| Solicitation No. 06000 - Marketing Efforts - Department of Transportation - Req. No. R525374 | | |
| The vendor is a WBE subcontractor for the Charm City Circulator (CCC) operator Veolia Transportation for marketing of the CCC. To have continuity in marketing efforts which include Water Taxi Harbor Connector, a selected source award to this vendor is recommended. | | |
| 15. LASER TECHNOLOGY, INC. | \$11,370.00 | Low Bid |
| Solicitation No. 06000 - Laser Guns - Department of Transportation - Req. No. R526149 | | |
| 16. ORACLE USA, INC. | \$14,530.05 | Low Bid |
| Solicitation No. 08000 - Primavera Software Licensing - Department of Transportation - Req. No. R526498 | | |
| 17. DATA NETWORKS OF AMERICA, INC. | \$ 5,130.00 | Low Bid |
| Solicitation No. 07000 - Wide Screen Flat Panels - Mayor's Office of Information Technology - Req. No. R528983 | | |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|------------------------|--------------------|
| <u>Bureau of Purchases</u> | | |
| 18. <u>CITIZENS PHARMACY SERVICES</u> | <u>\$ 8,000.00</u> | <u>Only Bid</u> |
| Solicitation No. 07000 - Medications - Health Department - Req. No. R524015 | | |
| 19. <u>DATA UNLIMITED INT.</u> | <u>\$ 9,974.38</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Label Printers - Police Department - Req. No. R527123 | | |
| This vendor is the only one that can provide these items, which must be compatible with the existing evidence system. | | |
| 20. <u>ROCHESTER SOFTWARE ASSOCIATES, INC.</u> | <u>\$ 6,900.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Annual Maintenance and Support - Mayor's Office of Information Technology - Req. No. R527949 | | |
| The vendor is the sole source of this proprietary service. | | |
| 21. <u>R.R. DONNELLEY, INC.</u> | <u>\$20,000.00</u> | <u>Renewal</u> |
| Solicitation No. 06000 - Typesetting City Annual Financial Report - Department of Finance - Req. No. R529798 | | |
| On August 29, 2007, the Board approved the initial award. This renewal is for the period July 16, 2009 through June 15, 2010. | | |
| 22. <u>COMPONENT SOURCE</u> | <u>\$ 8,830.79</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Developer License - Mayor's Office of Information Technology - Req. No. R529485 | | |

The vendor is the sole source of this proprietary software.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|------------------------|------------------------------|
| <u>Bureau of Purchases</u> | | |
| 23. <u>BGE</u> | <u>\$10,700.00</u> | <u>Sole Source/Agreement</u> |
| Solicitation No. 08000 - Install Gas Equipment - Department of Recreation and Parks - Req. No. R529891 | | |
| The Board is requested to approve and authorize execution of the Extension/Relocation Contract. | | |
| The Baltimore Gas and Electric Company provides the connections and services for new installations in the City of Baltimore. | | |
| (The agreement has been approved by the Law Department as to form and legal sufficiency.) | | |
| 24. <u>ARROWHEAD SCIENTIFIC</u> | <u>\$11,955.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Drug Pouches - Police Department - Req. No. R528848 | | |
| The Police Department tested other brands and found Arrowhead Scientific best met its needs. The others leaked and would contaminate evidence. | | |
| 25. <u>MARTEL</u> | <u>\$ 5,065.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001158 - Testing and Analysis - Department of Public Works - Req. No. R528787 | | |
| 26. <u>LIBERTY DISCOUNT</u> | | |
| <u>LAWN EQUIPMENT</u> | <u>\$ 2,152.77</u> | <u>Low Bid</u> |
| Solicitation No. B50001124 - Toro 21" Walk Behind Lawn Mower - Department of Public Works - Req. No. R526534 | | |
| 27. <u>MARYLAND FIRE EQUIPMENT</u> | <u>\$10,000.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Fire Helmet Repair - Fire Department - Req. No. R527518 | | |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|--|------------------------|--------------------|
| <u>Bureau of Purchases</u> | | |
| 28. <u>DELL MARKETING, L.P.</u> | <u>\$ 6,567.95</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Server Maintenance - Department of Public Works - Req. No. R529331 | | |
| The vendor is the sole source of continuing server maintenance on the installed equipment. | | |
| 29. <u>ISMART</u> | <u>\$14,744.20</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Computer Parts-Switches - Police Department - Req. No. R529839 | | |
| 30. <u>ISMART</u> | <u>\$16,589.25</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Support Hardware for Computer Servers - Department of Public Works - Req. No. R528166 | | |
| 31. <u>TRIFLOW CORPORATION</u> | <u>\$11,425.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001163 - Hydro Thermal Part (Stem Plug) - Department of Public Works - Req. No. R528497 | | |
| 32. <u>RIVERSIDE MARINE, INC.</u> | <u>\$ 6,930.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - 25 Horse Power Engine - Department of Public Works - Req. No. R528627 | | |
| 33. <u>ANALYTICAL LABORATORY SERVICES, INC.</u> | <u>\$ 7,646.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Testing and Analysis - Department of Public Works - Req. No. R529664 | | |
| 34. <u>PRO-FIX MEDICAL REPAIR/EMSAR MID-ATLANTIC</u> | <u>\$11,264.08</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Stretcher Repair - Fire Department - Req. No. R529771 | | |

The vendor is the manufacturer's sole authorized repair and service vendor in this area.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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| <u>Bureau of Purchases</u> | | |
| 35. <u>LS PATTON PRINTING</u> | <u>\$10,000.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Parts and Supplies for Hamada Presses - Department of Finance, Bureau of Purchases - Req. No. R528258 | | |
| The vendor is the local supplier of supplies and replacement parts for the Hamada Print Presses, which must be compatible and interchangeable with the existing equipment. | | |
| 36. <u>WORKPLACE ESSENTIALS</u> | <u>\$11,732.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Sanitary Disposal Service - Department of Public Works - Req. No. R526468 | | |
| The vendor is the only authorized sanitary disposal service within the State of Maryland to offer a full range of services needed. | | |
| 37. <u>RV INDUSTRIES</u> | <u>\$ 5,729.90</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - Continuation of Autoclave Preventive Maintenance - Department of Public Works - Req. No. R529767 | | |
| The requirement is for a continuation of an existing annual preventive maintenance contract for Autoclave and Electro Steam Generator on an as needed basis. | | |
| 38. <u>TIPCO TECHNOLOGIES, INC.</u> | <u>\$24,546.00</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Stainless Straps and Flared Leg Brackets - Department of Transportation - Req. No. R526902 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 39. GEIGER PUMP & EQUIPMENT CO. | \$80,000.00 | Sole Source |
| Solicitation No. 08000 - ITT Goulds & ITT Allis Chalmers Pump Parts - Department of Public Works, Bureau of Water & Wastewater - Req. No. R528135 | | |

The vendor is the exclusive distributor of these parts, the requirements for which are specific and unique because they must be compatible and interchangeable with the existing equipment.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 40. HARVEY & HARVEY, ATTORNEYS AT LAW | \$51,000.00 | Selected Source |
| Solicitation No. 06000 - Title Research Service - Department of Housing & Community Development (DHCD) - Req. No. R527136 | | |

The DHCD obtains title reports from the vendor to file vacant building receiverships. The City, through collaborating agencies, has developed a sophisticated program for lien release and re-billing specific to vacant building receiverships. The vendor has worked with the receivership lien release process since its inception in 2006 and its expertise in the City's lien process is crucial.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 41. ATD AMERICAN | \$ 70,000.00 | Increase |
| Solicitation No. B50000419 - Flex Cuffs - Agencies Various - Req. No. Various | | |

On October 15, 2008, the Board approved the initial award in the amount of \$130,000.00, with two 1-year renewal options. An increase in the amount of \$70,000.00 is necessary to meet the requirements of both the Police and Sheriff Departments. This increase will make the total award amount \$200,000.00.

MWBOO GRANTED A WAIVER.

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| 42. MARYLAND POLICE SUPPLY | \$500,000.00 | Increase |
| Solicitation No. B50000179 - Personal Ballistic Soft Body Armor - Police and Sheriff's Departments - Req. No. Various | | |

On January 30, 2008, the Board approved the initial award in the amount of \$300,000.00, Subsequent actions have been approved. Additional funds are needed to meet the increased demand. The contract expires January 29, 2010, with two 1-year renewal options.

MWBOO GRANTED A WAIVER.

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| 43. COMPUTER ASSOCIATES INTERNATIONAL | \$ 38,637.63 | Sole Source |
| Solicitation No. 08000 - Maintenance of Computer Associates Software - Mayor's Office of Information Technology - Req. No. R527506 | | |

The vendor is the sole provider of Computer Associates International software products used on the City's mainframe.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 44. CITIZENS PHARMACY SERVICES | \$290,017.30 | Renewal |
| Solicitation No. BP 06024 - Furnish and Deliver Pharmaceuti- cals - Agencies Various - Req. Nos. Various | | |

On September 14, 2005, the Board approved the initial award in the amount of \$217,527.45. Subsequent actions have been approved. This is the fourth and final renewal for the period September 1, 2009 through August 31, 2010.

MWBOO GRANTED A WAIVER.

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| 45. VERIZON OF MARYLAND, INC. | \$900,000.00 | Sole Source |
| Solicitation No. 08000 - Provide Enhanced 911 Service for City of Baltimore - Police Department - Req. No. R529481 | | |

The vendor is the sole provider of enhanced 911 services in Maryland and is regulated by the Maryland Public Service Commission.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 46. FIRST LINE, LLC | \$ 35,000.00 | Increase |
| Solicitation No. 07079 - Medical Supplies and Equipment - Fire Department - Req. No. Various | | |

On January 24, 2007, the Board approved the initial award in the amount of \$527,289.17. Subsequent actions have been approved. An increase in the amount of \$35,000.00 is required because of the increase in usage. The contract expires January 31, 2010 with one 1-year renewal option remaining.

MWBOO GRANTED A WAIVER.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 47. BALTIMORE MACK TRUCKS | \$ 85,000.00 | Selected Source |
| Solicitation No. 06000 - O.E.M. Parts and Service for Mack Trucks - Department of General Services - Req. No. R526710 | | |

The vendor is the only authorized distributor within a 30 mile radius of the City of Baltimore to offer the full range of services including maintenance, repair, overhaul, warranty, parts and training as needed by the Fleet Management Division.

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| 48. PETRO CHOICE | N/A | Vendor Name Change |
| Solicitation No. B50000899 - Oils and Lubricants - Department of General Services - Req. Nos. R507356 and R507355 | | |

On February 18, 2009, the Board awarded the contract to Tri County Petroleum. On July 14, 2009, the Fleet Management Division was notified that Tri County Petroleum has changed its name from Tri County Petroleum to Petro Choice. There will be no change to prices, remit-to-address, or company contact.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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| <u>Bureau of Purchases</u> | | |
| 49. DENALI SOLUTIONS, INC. | \$ 67,249.00 | Sole Source |
| Solicitation No. 08000 - Annual Support InPUrsuit (RMS) - Police Department - Req. No. R528435 | | |

Denali Solutions, Inc. is the sole provider of this proprietary software system.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 50. THERMA ELECTRON NORTH AMERICA | \$ 53,743.55 | Sole Source |
| Solicitation No. 08000 - Spectrometer - Police Department - Req. Nos. R527121 | | |

The model is the newest version of the system being used by the Police Department and the agency desires to maintain uniformity in its equipment. The vendor is the manufacturer and sole distributor in Maryland.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
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Bureau of Purchases

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| 51. <u>QIAGEN INC.</u> | <u>\$ 61,512.50</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - DNA Investigator Kits - Police Department - Req. Nos. R528871 | | |

The vendor is the manufacturer and sole distributor of these kits, which must be compatible with the automated equipment currently in use by the Trace Evidence Unit.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 52. <u>PETERBILT OF BALTIMORE</u> | <u>\$150,000.00</u> | <u>Selected Source</u> |
| Solicitation No. 06000 - OEM Parts, Service and Warranty Repairs for Peterbilt Heavy Trucks - Department of General Services - Req. No. R526990 | | |

The vendor is an authorized retailer of Peterbilt Heavy Truck Parts and the only retailer located within a 25 mile radius of the City's Central Garage, thereby reducing the cost to the City by decreasing travel time and down time of the City's heavy equipment.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
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Bureau of Purchases

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| 53. B&B INDUSTRIAL SUPPLIES, INC. | \$ 12,000.00 | Increase |
| Solicitation No. B50000997 - Automotive Hardware - Department of General Services - Req. No. P507559 | | |

On April 1, 2009 the Board approved the initial award in the amount of \$24,000.00. This increase in the amount of \$12,000.00 is necessary due to an increase in demand, making the award amount \$36,000.00.

MWBOO GRANTED A WAIVER.

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| 54. EFFICIENCY ENTERPRISES OF MARYLAND, LLC | \$ 75,000.00 | Increase |
| Solicitation No. BP-07111 - RV Motor Home Repair - Department of General Services - Req. Nos. 508392 | | |

On May 30, 2007, the Board approved the initial award in the amount of \$75,000.00. Subsequent increases have been approved. This increase in the amount of \$75,000.00 is necessary to meet anticipated demand for this contract, making the award amount \$275,000.00.

ON MARCH 7, 2007, IT WAS DETERMINED THAT NO GOALS WOULD BE SET BECAUSE OF INSUFFICIENT CERTIFIED MBE/WBE CONTRACTORS.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Purchases

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| 55. MARYLAND PUMP TANK & ELECTRIC COMPANY, INC. | \$500,000.00 | Increase |
| Solicitation NO. 06000 - Petroleum Storage System Repair - Department of General Services - Req. Nos. Various | | |

On July 25, 2007, the Board approved the initial award in the amount of \$500,000.00. Due to an increase in usage, an increase in the amount of \$500,000.00 is necessary making the award amount \$1,000,000.00.

MWBOO SET GOALS OF 8% MBE AND 4% WBE.

MBE: Machado Construction
Co., Inc. 4%
D & G Brice Contractors, Inc. 4%

WBE: McCall Trucking 4%

MWBOO FOUND VENDOR IN COMPLIANCE.

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| 56. IBM CORPORATION | \$100,884.54 | Sole Source |
| Solicitation No. 08000 - IBM Server Maintenance - Mayor's Office of Information Technology - Req. No. R526686 | | |

IBM Corporation is the sole provider of IBM Server maintenance already established at the Mayor's Office of Information Technology.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
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Bureau of Purchases

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| 57. <u>BRODY TRAILER</u> | <u>\$100,000.00</u> | <u>Increase</u> |
| Solicitation No. 08000 - Repair of Transfer Trailers & Tankers - Department of Public Works, Bureau of Solid Waste - Req. No. P504237 | | |

On October 22, 2008, the Board approved the initial award in the amount of \$30,000.00. This increase in the amount of \$100,000.00 is necessary due to increased usage, making the award amount \$130,000.00.

MWBOO GRANTED A WAIVER.

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| 58. <u>CS STARS, LLC</u> | <u>\$299,700.00</u> | <u>Amendment to Agreement</u> |
| Solicitation No. 08000 - Software Updates and Support - Department of Finance - Req. No. R528641 | | |

The Board is requested to approve and authorize execution of an amendment to agreement with CS Stars, LLC. The period of the amendment to agreement is October 1, 2009 through September 30, 2012.

On September 27, 2006, the Board approved the initial sole source agreement with CS Stars, LLC in the amount of \$317,700.00. On February 19, 2008, the Board approved an increase in the amount of \$11,600.00. This amendment to agreement will extend the term of the agreement through September 30, 2012 and provide upgrades to the current system at a 6% reduction in annual fees.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(The amendment to agreement has been approved by the Law Department as to form and legal sufficiency.)

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|--|---------------------|--------------------|
| 61. <u>PROMEGA CORPORATION</u> | <u>\$215,426.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - DNA Amplification Kits - Police Department - Req. No. R528791 | | |

This vendor is the manufacturer and sole distributor of these kits, which must be compatible with the equipment currently in use by the Trace Evidence Unit.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

| | | |
|---|---------------------|-----------------|
| 62. <u>COLDSRING CO., INC.</u> | <u>\$250,000.00</u> | <u>Increase</u> |
| Solicitation No. B50000874 - Baltimore City Weatherization Assistance Program-HVAC 2009 - Department of Housing and Community Development - Req. Nos. Various | | |

On January 14, 2009, the Board approved the initial award for the amount of \$400,000.00. Because of an increase in usage, the Board is requested to approve an increase in the amount of \$250,000.00.

MWBOO SET MBE GOALS AT 27% AND WBE GOALS AT 7%.**MBE**

| | |
|-----------------------------------|-----|
| Bey Refrigeration & Heating, Inc. | 11% |
| BMC Services, LLC | 11% |
| Noah's Plumbing | 5% |

WBE:

| | |
|-----------------------------|----|
| K&S Environmental Solutions | 7% |
|-----------------------------|----|

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| VENDOR | AMOUNT OF AWARD | AWARD BASIS |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|---------------------------------|--------------|----------|
| 63. PATUXENT MATERIALS, INC. | \$ 72,000.00 | Increase |
|---------------------------------|--------------|----------|

Solicitation No. B50000861 - Pea Gravel - Department of Public Works, Bureau of Solid Waste - Req. No. R512861

On December 17, 2008, the Board approved the initial award for the amount of \$88,000.00. Because of an increase in usage, the Board is requested to approve an increase in the amount of \$72,000.00.

MWBOO GRANTED A WAIVER.

| | | |
|----------------------------|--------------|----------|
| 64. RSM McGLADREY, INC. | \$850,000.00 | Increase |
|----------------------------|--------------|----------|

Solicitation No. B07105 - Local Government Integrated Financial Systems - Department of Finance - Req. No. N/A

On October 03, 2007, the Board approved the initial award for the amount of \$5,441,471.00.

On May 15, 2009, the City Purchasing Agent approved an increase in the amount of \$45,000.00. On July 15, 2009, the Board approved an increase for the amount of \$15,000.00. The Board is requested to approve an increase in the amount of \$850,000.00 for new development and continued support for the integration of the City Dynamics financial system, the City's Oracle budgeting system, and the City's Annual Financial Reports system, with on-site agency support, training and documentation.

MWBOO SET MBE GOALS AT 3% AND WBE GOALS AT 2%.

MBE: Full Circle Solutions, Inc. 3.0%

WBE: Aggarwal d/b/a New Horizon Computer, Inc. 2.0%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

65. ANDREWS REPRODUCTION
 CENTER
 COLONIAL PRINTING CO.
 MOUNT VERNON PRINTING
 COMPANY
 OMNIFORM, INC.
 PRINTING MATTERS, LLC
 RIDGE, PRINTING CORP.
 MOUNT ROYAL PRINTING
 COMPANY
 THE PAUL COMPANY
 UPTOWN PRESS, INC.

| | | |
|--|---------------------|---------------------------|
| | \$250,000.00 | Extension and Increase |
|--|---------------------|---------------------------|

Solicitation No. BP 07122, Printing Services/Pre-Qualification - Department of Finance - Req. Nos. Various

On March 7, 2007, the Board approved the initial award in the amount of \$500,000.00 to the above listed vendors. Subsequent actions have been approved. The extension is needed to allow time for this requirement to be re-bid. This increase, in the amount of \$250,000.00, will make the total award \$2,750,000.00. The period of the extension is September 1, 2009 through November 30, 2009.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|---------------|------------------------|--------------------|
|---------------|------------------------|--------------------|

Bureau of Purchases

| | | |
|--|----------------|---------|
| 66. MERCY MEDICAL CENTER, INC. | \$4,031,694.00 | Renewal |
| Solicitation No. BP 02177 - Provide Occupational Health Clinical Services - Department Various - Req. No. R529075 | | |

On August 14, 2002, the Board approved the initial award in the amount of \$10,129,408.00. Subsequent actions have been approved. This is the final renewal for the period September 3, 2009 through September 2, 2010.

MWBOO SET GOALS OF 13.34% MBE AND 3.68 WBE.**MBE:**

| | |
|---|-------|
| All Staffing, Inc. | .70% |
| Allen's Telephone & Television | .35% |
| Andrews Reproduction | .70% |
| Burs & Garrett | 2.79% |
| EBA Engineering | .35% |
| Innovations Advertising | .06% |
| Leslie Griffin, MD | 2.79% |
| Neo-Technologies, Inc. | .02% |
| Physician Object. Eval. (Seton Pain) | .28% |
| Quality Physical Therapy, Inc. | 2.79% |
| Sahara Communications, Inc. | .06% |
| Ultra Fasttrac Delivery Co. | 2.10% |
| Walters Relocation | 2.10% |

WBE:

| | |
|-------------------------------|-------|
| Flowers by Chris | .05% |
| Gower Thompson | .21% |
| Imprint, Inc. | .07% |
| Mary Kraft & Associates | 1.40% |
| Nelson White Systems, Inc. | .21% |
| Professional Employment, Inc. | 1.40% |
| Rita St. Clair Assocs., Inc. | .07% |
| Worksmart Rehabilitation | .28% |

MINUTES**INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS**

| <u>VENDOR</u> | <u>AMOUNT OF AWARD</u> | <u>AWARD BASIS</u> |
|----------------------|-------------------------------|---------------------------|
|----------------------|-------------------------------|---------------------------|

Department of General Services

| | | |
|---|-------------|---------|
| 67. YOUNG'S FLOOR & REMODELING CO. | \$ 8,790.00 | Low Bid |
| IC 511 - Refinishing of Gymnasium Floor Crispus Attucks Pal Center | | |

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, amendment to agreements, and extensions. Item No. 40 was **DEFERRED** until August 19, 2009. The Mayor **ABSTAINED** on item nos. 45 and 59. The President **ABSTAINED** on item nos. 5 and 62. The Comptroller **ABSTAINED** on item no. 66.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

3086 - 3087

to the low bidders meeting the specifications,
deferred action, or rejected bids on those as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**Bureau of Purchases

- | | | | |
|----|---|---------------------|--------------|
| 1. | B50001129, Cisco Hardware for IT Services and Infrastructure | Digicon Corporation | \$ 92,686.08 |
|----|---|---------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|-----------------------------|--------------|
| 2. | B50001094, Moving Services for Lead Abatement Program | Walters Relocation, Inc. | \$133,929.00 |
|----|---|-----------------------------|--------------|

MWBOO SET GOALS AT 10% FOR MBE AND 0% FOR WBE.

| | | |
|-------------|---|--------|
| MBE: | James Johnson a/k/a J&J Moving & Hauling | 10.00% |
|-------------|---|--------|

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | | |
|----|--|---------------------------|--------------|
| 3. | B50001114, Audit Services for Prescription Drug Program | Clifton Gunderson, LLP | \$ 64,800.00 |
|----|--|---------------------------|--------------|

MWBOO SET GOALS AT 0% FOR MBE AND 0% FOR WBE.

- | | | | |
|----|---|--------------------------------------|--------------|
| 4. | B50001128, Vari- able Crane In- stalled on a 2009 Sterling Chassis | Intercon Truck of Baltimore, Inc. | \$109,981.00 |
|----|---|--------------------------------------|--------------|

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Recreation and Parks

- 5. RP 08834, Reser- Mirabile Construction \$135,996.00
 voir Hill Park Company, Inc.
 Improvements

MWBOO SET GOALS AT 24% FOR MBE AND 5% FOR WBE.

MBE: M & F Contracting Company \$34,300.00 25.22%

WBE: McCall Trucking, Inc. \$ 8,500.00 6.25%

MWBOO FOUND VENDOR IN COMPLIANCE.

6. **TRANSFER OF FUNDS**

| <u>AMOUNT</u> | <u>FROM ACCOUNT/S</u> | <u>TO ACCOUNT/S</u> |
|-------------------------------|-----------------------|---------------------|
| \$120,000.00 | 9938-904746-9475 | |
| State | Reserve - Park | |
| | & Playgrounds | |
| | Renovation FY08 | |
| 40,000.00 | " " | |
| Rec. & Parks | | |
| <u>24th Series</u> | | |
| \$160,000.00 | ----- | 9938-904746-9474 |
| | | Active - Park & |
| | | Playgrounds Reno- |
| | | vation FY08 |

This transfer will provide funds to cover the costs associated with the award of the Reservoir Hill Park Improvements, under Contract No. RP 08834 to Mirabile Construction Company, Inc.

MINUTES**PROPOSALS AND SPECIFICATIONS**

Department of Transportation - TR 08050, Brighton Manor
Development
BIDS TO BE RECV'D: 09/16/2009
BIDS TO BE OPENED: 09/16/2009

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated. The Comptroller **ABSTAINED** on the permission to advertise the Proposals and Specifications for TR 08050, Brighton Manor Development.

President: "As there is no more business before the Board, the meeting will recess until bid opening at 12:00 noon. Thank you."

MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS, AND CONTRACT AWARDS

Prior to the reading of the bids scheduled to be received and opened today, the Clerk announced that the following bureau had issued an addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Bureau of Purchases

-B50001026, Providing Temporary
Personnel Services

BIDS TO BE RECV'D: 05/27/2009

BIDS TO BE OPENED: 05/27/2009

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective Departments for tabulation and report:

Department of General Services - RP 09819, Community Parks & Playgrounds FY 09

Allied Contractors, Inc
JLN Construction Services, LLC
Bensky Construction Co., LLC
Mirabile Construction Co., Inc.

Department of General Services - PB 09812, Westside Demolition-
Disposition Lot #28, 200-220 W.
Lexington St., 200 Park Ave.,
203 W. Clay St.

Ferguson's Enterprises, Inc.
The Berg Corporation
K&K Adams Trucking, Inc.
Goel Services
Potts & Callahan, Inc.
P&J Contracting Co., Inc.
S & R Corporation
General Paving & Contracting

Bureau of Purchases - B50001136, Paper and Soap
Supplies for the Baltimore
Convention Center

Office Environments LLC
Upscale Cleaning Service, Inc.
Belair Road Supply Co., Inc.
Acme Paper & Supply Co., Inc.
Leonard Paper Co.
Eastern Bag & Paper Co.
Odorite Company of Baltimore
Superior Supply, Ltd.
Aeon Group, LLC

MINUTESBureau of Purchases- B50001140, Ferric Chloride

PVS Technologies, Inc.
Kemira Water Solutions Inc.
Water Elements, LLC

Bureau of Purchases- B50001156, Dell Power Vault
TL4000 and Dell Power Edge

ATS Applied Technology Services
Data Networks Inc.

Bureau of Purchases- B50001159, Pneumatic Tire
Forklift

McCall Handling Co.
Eastern Lift Truck Co., Inc.
Vince's Sales and Service, Inc.

MINUTES**ACKNOWLEDGEMENT**

Comptroller: I would just like to recognize this Russian delegation visiting with us this morning. I can ask you all to stand. They have been in the United State for three weeks, and they are here today to - they are visiting the Comptroller's Office. They are going to get an overview of the Department of Real Estate and the Department of Audits. I would just like to welcome you.

President: They are translating it?

Mayor: Welcome. Welcome to Baltimore.

President: Welcome. I hope you enjoy. Thanks for visiting.

* * * * *

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, August 19, 2009.

JOAN M. PRATT

Secretary