

MINUTES**REGULAR MEETING**

Stephanie Rawlings-Blake, President
 Sheila Dixon, Mayor
 Joan M. Pratt, Comptroller and Secretary
 George A. Nilson, City Solicitor
 David E. Scott, Director of Public Works
 Donald Huskey, Deputy City Solicitor
 Ben Meli, Deputy Director of Public Works
 Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Baltimore Pile Driving & Marine Construction, Inc.	\$ 8,000,000.00
Bruce & Merrilees Electric Co.	\$ 65,440,000.00
D & B Construction, Inc.	\$ 378,000.00
Elster Amco Waters, Inc.	\$2,626,404,000.00
General Paving & Contracting, Inc.	\$ 7,110,000.00
J & R Roofing, Co., Inc.	\$ 8,000,000.00
JTR, Inc.	\$ 8,000,000.00
Pleasants Construction, Inc.	\$ 8,000,000.00

MINUTES**BOARDS AND COMMISSIONS**2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Henry Adams, LLC	Engineer
Greenman-Pedersen, Inc.	Architect Landscape-Architect Engineer Land Survey Property Line Survey
SCS Engineers	Engineer

There being no objections, the Board, UPON MOTION, duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 505 S. Ellwood Ave.	Symmetry Corporation	Retain double face non-illuminated sign 6' x 2', two spot reflectors
Annual Charge: \$ 179.52		
2. 2108 Boston St.	Distillery, Inc.	Retain awning w/3 recessed lights 16' x 5½', one flat sign 16½' x 1'
Annual Charge: \$ 463.76		
3. 105 S. Broadway	Socorro T. Vidanes	Retain cornice sign 7' x 2'
Annual Charge: \$ 59.84		
4. 857 N. Howard St.	Samuel David Bowden	Retain awning w/signage 5½' x 1½', one bracket sign 2' x 1½'
Annual Charge: \$ 328.78		
5. 519 W. Pratt St.	Greenhouse Apartments, LLC.	Retain outdoor seating
Annual Charge: \$3,239.35		

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6. 4926 Greenspring Ave.	Harry W. Poindexter	Community identification sign, 11' x 5'4"
<p>Healthy Neighborhoods is requesting permission to install an identification sign at the southwest corner of Cylburn Avenue and Greenspring Avenue. The Association is a non-profit entity and it has been the practice of the Department not to charge for these signs.</p> <p>Annual Charge: \$ 0.00</p>		
7. 817 E. Baltimore St.	Meyer Oxman	Retain cornice sign 9'x 2', single face electric sign
<p>Annual Charge: \$ 179.35</p>		
8. 141 S. Poppleton St.	Tadesse & Associates, Inc.	One set of steps
<p>Flat Charge: \$ 35.20</p>		
9. 3610-3622 S. Hanover St.	Faith Properties, LLC	Retain one awning with signage 29½' x 1½', two flat signs 8' x 2', 6'x 2', two single face electric signs 8' x 1', 10½' x 2½', eight fluorescent tubes, one mansard cornice with one spot 11½' x 4'
<p>Annual Charge: \$1,622.88</p>		

MINUTES

Department of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
10. 3638 S. Hanover St.	3638 Hanover Street Real Estate, LLC	Retain awning with signage 28' x 3½', six fluorescent tubes
Annual Charge: \$ 768.74		
11. 206 S. Broadway	Rudy G. Encomienda	Retain portico 8' x 1'4"
Annual Charge: \$ 322.86		
12. 219 S. Broadway	Billings and Lavagnino, Inc.	Retain awning with signage 8' x 2'
Annual Charge: \$ 179.35		
13. 2658 Miles Ave.	Cornell Johnson	Retain mansard cornice with nine recessed lights 49' x 4'
Annual Charge: \$1,099.40		
14. 1728 N. Charles St.	Margaret Collins	Outdoor seating 14' x 18"
Annual Charge: \$ 337.50		
15. 25 Light St. k/a 102 Water Street	United Properties, LLC	Canopy with staunches 12'8" x 4'
Annual Charge: \$ 351.60		
16. 1704 Fleet St.	Kelvin York	Retain awning 14'5" x 3'8"
Annual Charge: \$ 166.01		

MINUTES

Dept. of General Services - cont'd

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
17. 1439 S. Charles St.	1439 South Charles, LLC	Retain awning with signage 5' x 3', one double face electric sign 5' x 4', two snack vents, one exhaust vent, five trash bins 11'2" x 3', 16 spot reflectors, one mansard cornice with five recessed lights

Annual Charge: \$2,852.94

18. 3816 Edmondson Ave.	Edmondson Village Healthy Neighborhoods	Eleven planters 36" x 48"
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The association is a non-profit entity and it has been the practice of the Department not to charge for these planters.

19. 1029-1031 W. 36 th St.	Jack Morgan	Outdoor seating 20' x 4', three awnings, two 3' x 2', one 13½' x 2'
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Annual Charge: \$ 658.08

There are no objections, since no protests were received.

There being no objections, the Board, UPON MOTION, duly made and seconded, approved the Minor Priviledge permits.

MINUTES

Office of the State's Attorney - Grant Award and Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize acceptance of a grant award from the State of Maryland - Mediation and Conflict Resolution Office. The period of the grant award is July 1, 2009 through June 30, 2010. The Board is also requested to approve and authorize execution of an agreement with the Center for Conflict Resolution (CCR). The period of the agreement is effective upon Board approval for one year.

AMOUNT OF MONEY AND SOURCE:

\$45,000.00 - 5000-582010-1150-666200-600000 (Grant Award)
15,000.00 - 1001-000000-1150-117900-601001 (In-Kind)
\$60,000.00

BACKGROUND/EXPLANATION:

The Maryland Mediation and Conflict Resolution Office awarded the funds for a project that will evaluate the effectiveness of the referral partnership between the State's Attorney's Office and the Community Mediation Program, Inc.

The grant funds in the amount of \$45,000.00 will be used for the agreement with the CCR to fulfill the purposes of the grant. The grant award and agreement are late because of delays in finalizing the agreement with CCR.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved acceptance of a grant award from the State of Maryland - Mediation and Conflict Resolution Office. The Board also approved and authorized execution of the agreement with the Center for Conflict Resolution.

MINUTES

Office of the President - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of an agreement with the Cristo Rey Jesuit High School, Inc. The period of the agreement is October 1, 2009 through June 30, 2010.

AMOUNT OF MONEY AND SOURCE:

\$6,500.00 - 1001-100-001-00-129

BACKGROUND/EXPLANATION:

The Cristo Rey Jesuit High School, Inc. will train, provide transportation and academic stipends and administer the 2009-2010 City Council Page Program. The students will go through a rigorous screening process to ascertain their interest in public policy and suitability for the program, led by the administrators at the Cristo Rey Jesuit High School, Inc.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of agreement with the Cristo Rey Jesuit High School, Inc. The President **ABSTAINED**.

MINUTES

PERSONNEL MATTERS

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UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

4076 - 4092

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The President **ABSTAINED** on Item No. 29.

MINUTES**PERSONNEL**Health Department

	<u>Hourly Rate</u>	<u>Amount</u>
1. LAWRENCE BLACKWELL	\$15.00	\$6,150.00
2. DONTE' WYLIE	\$15.00	\$4,800.00

Account: 6000-627810-3080-294400-601009

These individuals will work as Youth Development Aides/Tutors for the Carrera After-School Program. They will provide homework assistance, tutorial and college preparation assistance. They will provide individual instruction to participants with specific deficits in high level Math and English such as; Algebra, Geometry, Trigonometry, Calculus, and English I - IV. They will also maintain folders/records on individual students to assist in skill building, help build educational resources and update educational records quarterly, and participate in workshops. The period of the agreement is effective upon Board approval for 41 weeks for Mr. Blackwell and 32 weeks for Mr. Wylie.

3. KEITH HOLT	\$12.00	\$2,160.00
4. COURTNEY S. TURNER, MPH	\$12.00	\$2,160.00

Account: 4000-422509-3030-273090-601009

These individuals will work as Outreach Workers/Special Populations for the STD/HIV Prevention Program. They will be responsible for recruiting clients for STD/HIV testing in community settings with a high incidence of syphilis and/or HIV infection, identifying venues and key community stakeholders to reach priority populations such as youth and Men Who have Sex With Men. They will also provide client-based health education and risk reduction counseling for STD and HIV prevention, and complete intake forms, client logs and other paperwork associated with testing. In

MINUTES**PERSONNEL**Health Department - cont'dHourly RateAmount

Addition, they will assist with the collection of gonorrhoea and chlamydia specimens and assist with setting up and breaking down outreach equipment. The period of the agreement is November 1, 2009 through December 31, 2009.

5.	EDWARD K. PATTERSON, JR.	\$12.20	\$14,308.00
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Account: 6000-622409-3000-263600-601009

Mr. Patterson will work as Office Support for the Fiscal Contract Processing Unit. He will be responsible for the preparation of correspondence, filing, answering telephones, making copies and distributing contracts to the Health Department programs and other City agencies.

6.	POOJA AGGARWAL	\$18.20	\$21,345.00
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Account: 6000-627909-3020-269900-601009

Ms. Aggarwal will work as an Assistant for Special Projects. She will develop and implement special projects for the Commissioner of Health, communicate with local, state and federal agencies on policy recommendations relative to special projects, in conjunction with the Human Resources Department, and assist the Deputy Commissioner and Chief Medical Officer in the development and implementation of department-wide clinical policies and procedures. Ms. Aggarwal will also perform analysis of public health related data.

MINUTES**PERSONNEL**Health Department - cont'd7. Reclassify the following vacant position:

From: 72113 - Engineer III
Grade 116 (\$53,900.00 - \$76,000.00)
Job No. 3020-34017

To: 42515 - Environmental Health Supervisor
Grade 115 (\$51,000.00 - \$72,200.00)

Costs: \$3,426.00 - 1001-000000-3020-268900-601001

8. Create the following positions:

a. 61112 - Health Program Administrator II
Grade 113 (\$46,700.00 - \$65,500.00)
Job No. to be assigned by BBMR
1 Position

b. 61127 - Director of Chronic Disease Prevention and
Restitution
Grade 117 (\$56,000.00 - \$79,400.00)
Job No. to be assigned by BBMR
1 Position

Costs: \$76,853.00 - 4000-422409-3050-283300-601001
5000-519909-3040-589800-601001

9. Create the following positions:

00142 - Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)
Job No. to be assigned by BBMR
1 Position

Costs: \$75,902.00 - 4000-423109-3150-307900-601001

MINUTES**PERSONNEL**Health Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
<u>State's Attorney Office</u>		
10. SHANNON WOOD	\$32.41	\$1,650.00

Account: 6000-602510-1150-137700-601009

Ms. Wood will continue to work as a Licensed Clinical Social Worker. She will be responsible for assisting the prosecutor with the investigation and trial preparation of a child witness and providing specialized trial preparation in order to reduce the trauma associated with testifying in court. Ms. Wood will also assist the prosecutor in understanding and responding to the special needs of a child witness, provide support for the child witness both in and out of the court and assist the child witness in completing the victim impact statement. The period of the agreement is effective upon Board approval for 180 days.

Department of Transportation

11. PAULA POLLACK	\$20.00	\$22,869.60
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Account: 3001-000000-2300-249300-601009

Ms. Pollack will work as a Special Contract Administrator. She will be responsible for performing in-depth audits on completed construction contracts, check to see that all contractors adhered to all applicable local, state and federal guidelines in all contracts. Ms. Pollack will also review Extra Work Orders, contract specifications, plans, Inspector's Daily Reports and Time Charges for compliance and act as a liaison between the Contractor and the Department to resolve quantity disputes. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**Department of Transportation12. Reclassify the following Classified Positions:Job No. 2300-21628

From: 34132 - Accounting Assistant II
Grade 078 (\$27,410.00 - \$31,609.00)

To: 34133 - Accounting Assistant III
Grade 084 (\$32,853.00 - \$39,210.00)

Job No. 2300-48461

From: 34142 - Accountant II
Grade 110 (\$40,000.00 - \$56,800.00)

To: 34151 - Accounting Systems Analyst I
Grade 113 (\$46,700.00 - \$65,500.00)

Costs: \$13,112.85 - 3001-000000-2300-248900-601001

Department of Recreation & Parks

	<u>Hourly Rate</u>	<u>Amount</u>
13. WILLIAM S. RUSKIN	\$31.78	\$38,136.00

Account: 5000-577710-4710-362600-601009

Mr. Ruskin, retiree, will serve as a Civil Engineer. He will be responsible for developing engineering plans, specifications and cost estimates for capital projects. He will also design utility systems and act as a liaison between the Department, local utility companies, the State and City agencies. The period of the agreement is October 29, 2009 through October 28, 2010.

MINUTES**PERSONNEL**Department of Recreation & Parks

	<u>Hourly Rate</u>	<u>Amount</u>
14. SCOTT D. MYERS	\$25.17	\$48,000.00
15. JALEEL NASH	\$25.17	\$48,000.00
16. JASON M. HIPPI	\$20.97	\$40,000.00

Account: 5000-577709-5050-545000-601009

Messrs. Myers, Nash, and Hipp will work as Forestry Inspectors in the Forestry Division of the Bureau of Parks. Messrs. Myers and Nash will serve as Forestry Inspector IIs and Mr. Hipp will serve as a Forestry Inspector I. Each will be responsible for assisting with the backlog of open service requests in the CitiTrack online system. Their duties will include, but are not limited to inspecting trees to identify needs for care, removal and treatment, answer public inquires concerning trees, monitor the CSR system to eliminate overdue and escalated service requests, and inspect work completed by contractors to ensure contract compliance. The period of the agreement is effective upon Board approval for one year.

Sheriff's Office17. Adjust Salary Level of the Non-Civil Service Class:

01410 - Sheriff

From: Grade 86E (\$89,000.00 Flat)

To: Grade 86E (\$95,200.00 Flat)

Cost: \$5,300.00 - 1001-000000-1180-138800-601001

In order to comply with the provisions of House Bill 1503, signed by the Governor of Maryland on May 2, 2006, which went into effect on October 1, 2006 and increases the Sheriff's annual salary on January 1, 2010. The Department of Human Services recommends the upgrade of the class and the salary adjustment, effective January 1, 2010.

MINUTES

PERSONNEL

Fire Department

18. a. Create the following Class:

41229 - Fire Operations Aide
Grade 336 (\$35,284.00 - \$56,748.00)

b. Reclassify the following Positions:

Job Nos. 2120-13107 - 2120-13142
2120-13146 - 2100-33977

From: 10084 - Fire Operations Aide
Grade 336 (\$35,284.00 - \$56,748.00)

Job Nos. 2120-12899 & 2120-12995

From: 41273 - Fire Pump Operator, ALS
Grade 355 (\$35,555.00 - \$56,543.00)

To: 41229 - Fire Operations Aide
Grade 336 (\$35,284.00 - \$56,748.00)

Cost: \$ 0.00 - 1001-000000-2100-224900-601061
415.95 - 1001-000000-2120-226300-601061
\$415.95

19. Reclassify the following Position:

Job No. 2110-12591

From: 41278 - Fire Lieutenant ALS
Grade 374 (\$51,742.00 - \$62,852.00)

MINUTES

PERSONNELFire Department - cont'd

To: 41241 - Fire Lieutenant EMS EMT-P
Grade 376 (\$54,068.00 - \$65,235.00)

Cost: \$66,180.91 - 1001-000000-3190-308700-601061
-63,763.35 - 1001-000000-2110-225900-601061
\$ 2,417.56

The Department of Human Resources has completed a classification study of the Fire Department's request to reclassify a vacant Fire Lieutenant ALS in the Suppression Division to Fire Lieutenant EMS EMT-P and transfer it to the Fire Academy Training Division. This request was initiated due to the need to provide adequate supervision at the Training Academy for new EMT Firefighter employees.

The Department is requesting that authorization be retroactive to August 5, 2009, in order to comply with the terms of the City's Memorandum of Understanding with the Firefighters Union Local 734 regarding position vacancies.

20. Reclassify the following Positions:

From: 41211 - Fire Fighters (55 positions filled in-lieu
with Firefighter Paramedic Apprentice)
Grade 334 (\$32,999.00 - \$53,497.00)

Job Nos.: 2120-13201, 2120-13210, 2120-13212, 2120-13216,
2120-13223, 2120-13234, 2120-13236, 2120-13251,
2120-13265, 2120-13275, 2120-13280, 2120-13284,
2120-13281, 2120-13306, 2120-13320, 2120-13325,
2120-13330, 2120-13331, 2120-13340, 2120-13341,
2120-13352, 2120-13365, 2120-13381, 2120-13386,
2120-13407, 2120-13412, 2120-13425, 2120-13459,
2120-13468, 2120-13479, 2120-13518, 2120-13550,
2120-13565, 2120-13598, 2120-13602, 2120-13603,
2120-13629, 2120-13632, 2120-13635, 2120-13636,
2120-13638, 2120-13643, 2120-13672, 2120-13675,
2120-13712, 2120-13720, 2120-13729, 2120-13745,
2120-13783, 2120-31802, 2120-13834, 2120-13855,
2120-13867, 2120-13944, 2120-32785

MINUTES

PERSONNELFire Department - cont'd

From: 41210 - Firefighters Paramedic (86 positions filled
in-lieu with Firefighters Paramedic Apprentice)
Grade 312 (\$34,459.00 - \$54,994.00)

Job Nos.: 2120-13182, 2120-13194, 2120-13197, 2120-13207,
2120-13231, 2120-13233, 2120-13239, 2120-13255,
2120-13257, 2120-13269, 2120-13277, 2120-13303,
2120-13326, 2120-13342, 2120-13347, 2120-13356,
2120-13373, 2120-13388, 2120-13389, 2120-13394,
2120-13429, 2120-13433, 2120-13442, 2120-13445,
2120-13450, 2120-13454, 2120-13476, 2120-13483,
2120-13492, 2120-13498, 2120-13509, 2120-13511,
2120-13520, 2120-13522, 2120-13523, 2120-13548,
2120-13558, 2120-13583, 2120-13587, 2120-13601,
2120-13618, 2120-13621, 2120-13625, 2120-13646,
2120-13654, 2120-13660, 2120-13686, 2120-13689,
2120-13696, 2120-13697, 2120-13708, 2120-13717,
2120-13721, 2120-13723, 2120-13752, 2120-13759,
2120-13760, 2120-13768, 2120-13786, 2120-13788,
2120-13790, 2120-13804, 2120-13809, 2120-13812,
2120-13813, 2120-13815, 2120-13817, 2120-13823,
2120-13824, 2120-13828, 2120-13832, 2120-13843,
2120-13844, 2120-13846, 2120-13852, 2120-44341,
2120-44829, 2120-45202, 2120-45208, 2120-45213,
2120-45223, 2120-45227, 2120-45230, 2120-45234,
2120-45238, 3190-13691

MINUTES**PERSONNEL**Fire Department - cont'd

From: 62790 - Firefighter Paramedic Apprentice
 (50 Filled Positions)
 Grade 91F (\$33,476.00 - \$53,497.00)

Job Nos.: 2120-47831, 2120-47832, 2120-47833, 2120-47834,
 2120-47835, 2120-47836, 2120-47838, 2120-47839,
 2120-47840, 2120-47841, 2120-47842, 2120-47843,
 2120-47844, 2120-47845, 2120-47846, 2120-47847,
 2120-47848, 2120-47849, 2120-47850, 2120-47851,
 2120-47852, 2120-47853, 2120-47854, 2120-47855,
 2120-47856, 2120-47857, 2120-47858, 2120-47859,
 2120-47860, 2120-47861, 2120-47862, 2120-47863,
 2120-47864, 2120-47865, 2120-47866, 2120-47867,
 2120-47868, 2120-47869, 2120-47870, 2120-47871,
 2120-47872, 2120-47873, 2120-47874, 2120-47875,
 2120-47908, 2120-47909, 2120-47910, 2120-47911,
 2120-47912, 2120-47913

To: 41209 - EMT Firefighter
 Grade 311 (\$33,476.00 - \$53,497.00)

The Department of Human Resources (DHR) has completed a classification study of the Fire Department's request to reclassify 191 positions (55 Firefighter, 86 Firefighter Paramedic and 50 Firefighter Paramedic Apprentice) to EMT Firefighter. The subject positions will be responsible for responding to and mitigating hazardous incidents, extinguishing fires, performing rescues and providing emergency medical treatment at the scene of an accident or illness, transporting sick and injured persons to medical facilities, and participating in community risk-reduction activities. These duties and responsibilities are consistent with those of the EMT Firefighter classification and the DHR determined to reclassify 191 positions to that class. The DHR also recommends that the transfer of one position from Fire Suppression to Ambulance Services to accurately reflect the program within which the position works.

MINUTES**PERSONNEL**Fire Department - cont'dc. Transfer the following Position

62790 - Firefighter Paramedic Apprentice

From: 1001-000000-2120-226300-601061

To: 1001-000000-3190-308700-601061

Cost: \$ 0.00 - 1001-000000-2120-226300-601061
 (1,582.00) - 1001-000000-3190-308700-601061
 (**\$1,582.00**)

21. Reclassify the following Positions:

From: 41211 - Firefighter
 (filled in-lieu with Firefighter
 Paramedic Apprentice)
 Grade 334 (\$32,999.00 - \$53,497.00)
 Job Nos. 2120-13460 and 2120-13530

To: 41209 - EMT Firefighter
 Grade 311 (\$33,476.00 - \$53,497.00)

Cost: \$0.00

Department Public Works, Bureau of Water & Wastewater22. Reclassify the following Position:Job No. 5180-48031

From: 72112 - Engineer II
 Grade 113 (\$46,700.00 - \$65,500.00)

To: 10173 - Division Chief III
 Grade 955 (\$74,100.00 - \$102,300.00)

Cost: \$32,397.00 - 3001-000000-5180-390800-601001

MINUTES**PERSONNEL**Baltimore City Wage Commission

	<u>Rate</u>	<u>Amount</u>
23. ALAN B. JACOBSON	\$300.00/per session, up to three hours, additional hours prorated	\$10,000.00 plus Parking expenses

Account: 1001-000000-1650-174400-601009

Mr. Jacobson will serve as the Hearing Officer for the Wage Commission. He will conduct hearings and make preliminary determinations as to whether the complaints, penalties, and other assessments are justified and correct, in accordance with the standards established by the Commission and the Baltimore City Code. He will also review files and records of each complaint, take testimony from the parties and any witnesses, and render a written decision at the end of each hearing. The period of the agreement is effective upon Board approval for one year.

Bureau of General Services, Fleet Management Division

24. Reclassify the following three vacant positions:

Job Number: 1890-19754

From: 52134 - Hydraulic Mechanic
Grade 437 (\$38,059.00 - \$43,811.00)

To: 52114 - Automotive Lead Mechanic
Grade 437 (\$38,059.00 - \$43,811.00)

MINUTES**PERSONNEL**Bureau of General Services, Fleet Management Division - cont'dJob Number: 1890-19941

From: 54437 - Driver I
 Grade 424 (\$27,076.00 - \$28,775.00)

To: 54411 - Motor Vehicle Driver I
 Grade 487 (\$13.86 - \$14.49)

Job Number: 1890-19710

From: 33257 - Word Processing Operator II
 Grade 075 (\$25,800.00 - \$29,326.00)

To: 34132 - Accounting Assistant II
 Grade 078 (\$27,410.00 - \$31,609.00)

Costs: \$4,000.00 - 2000-200000-1890-189300-601001
 2000-200000-1890-189500-601001
 2000-200000-1890-189400-601001

Department of Housing and Community Development (DHCD)25. Transfer the following nine filled positions:

From: Job Number: 1190-46648
 84325 - Human Services Manager
 Grade 113 (\$46,700.00 - \$65,500.00)
 Acct. No. 5000-586210-1190-144900-601001

To: Job Number: 1840-46648
 Acct. No. 5000-585910-1840-186800-601001

From: Job Number: 1190-33445
 33252 - Typist II
 Grade 075 (\$25,800.00 - \$29,326.00)
 Acct. No. 1001-000000-1190-141100-601001

To: Job Number: 1190-33445
 Acct. No. 5000-586210-1190-659600-601001

MINUTES

PERSONNELDHCD - cont'd

From: Job Number: 1190-46622
81153 - Social Program Administrator III
Grade 116 (\$53,900.00 - \$76,000.00)
Acct. No. 1001-000000-1190-140900-601001

To: Job Number: 6050-46622
Acct. No. 4000-486310-6050-452200-601001

From: Job Number: 1190-46641
81153 - Social Program Administrator III
Grade 116 (\$53,900.00 - \$76,000.00)
Acct. No. 5000-586210-1190-144900-601001

To: Job Number: 6060-46641
Acct. No. 5000-578510-6060-453300-601001

From: Job Number: 1190-48469
84321 - Human Services Worker I
Grade 556 (\$38,059.00 - \$43,811.00)
Acct. No. 1001-000000-1190-141200-601001

To: Job Number: 1190-48469
Acct. No. 2089-208910-1190-594000-601001

From: Job Number: 1190-14978
84321 - Human Services Worker I
Grade 556 (\$38,059.00 - \$43,811.00)
Acct. No. 4000-209000-1190-141100-601001

To: Job Number: 1770-14978
Acct. No. 1001-000000-1770-179900-601001

MINUTES

PERSONNELDHCD - cont'd

From: Job Number: 1190-14918
54437 - Driver I
Grade 424 (\$27,076.00 - \$28,775.00)
Acct. No. 1001-000000-1190-140900-601001

To: Job Number: 1190-14918
Acct. No. 5000-586210-1190-144700-601001

From: Job Number: 1190-46650
84325 - Human Services Manager
Grade 113 (\$46,700.00 - \$65,500.00)
Acct. No. 1001-000000-1190-140900-601001

To: Job Number: 1190-46650
Acct. No. 5000-586210-1190-144700-601001

From: Job Number: 1190-46624
81381 - Volunteer Service Coordinator
Grade 111 (\$41,700.00 - \$60,500.00)
Acct. No. 1001-000000-1190-140900-601001

To: Job Number: 1190-46624
Acct. No. 5000-586210-1190-144700-601001

Costs: There are no costs associated with these actions.

The transfer of the positions from their current budget accounting funding source to a different budget accounting funding source is part of the DHCD's overall savings plan for fiscal year 2010.

MINUTES**PERSONNEL**Commission on Aging and Retirement Education26. Create the following two positions:

91151- Social Program Administrator I
Grade 088 (\$38,175.00 - \$46,251.00)
Job number to be determined by BBMR
(1 position)

95111- Recreation Leader I
Grade 075 (\$25,800.00 - \$29,326.00)
Job number to be determined by BBMR
(1 position)

Cost: \$83,168.00 - 1001-000000-3250-316200-601001

Enoch Pratt Free Library27. Reclassify the following position:

Job Number: 4520-15777

From: 00707 - Office Assistant II
Grade 075 (\$25,800.00 - \$29,326.00)

To: 00708 - Office Assistant III
Grade 078 (\$27,410.00 - \$31,609.00)

Cost: \$2,623.00 - 1001-000000-4520-346500-601001

Department of Human Resources (DHR)28. Reclassify the following 14 vacant non-Civil Service positions:

From: 10215 - Grant Services Specialist I
Grade 913 (\$25,356.00 - \$31,695.00)
Job Numbers: 5750-48632, 5750-48633, 5750-48634, 5750-48635, 5750-48636, 5750-48637, 5750-48638, 5750-48639, 5750-48640, 5750-48641
(10 positions)

MINUTES

PERSONNELDHR - cont'd

From: 10217 - Grant Services Specialist III
 Grade 941 (\$49,400.00 - \$84,800.00)
 Job Numbers: 5750-48664, 5750-48665, 5750-
 48666, 5750-48667
 (4 positions)

To: 10216 - Grant Services Specialist II
 Grade 919 (\$31,695.00 - \$50,276.00)

Cost: (\$7,988.00) - 4000-400000-5750-640600-601001

Office of Councilman Curran

	<u>Hourly Rate</u>	<u>Amount</u>
29. CHRISTINE MULDOWNEY	\$19.23	\$ 20,000.00

Account: 1001-000000-1000-106500-601009

Ms. Muldowney will work as a Contract Services Specialist. She will provide constituent services for Councilman Curran. She will also be responsible for attending community meetings, answering constituent questions, following through to investigate and respond to constituent concerns and advising Councilman Curran on community issues and the development of public forums and hearings. The period of the agreement is October 29, 2009 through October 28, 2010.

MINUTES**CITY COUNCIL BILLS:**

09-0363 - An Ordinance concerning Sale of Property - The Former Beds of Certain Streets Lying Within the Uplands Apartment Complex and Bounded by Edmondson Avenue, Athol Avenue, Pen-Lucy Road and Uplands Parkway for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain parcels of land known as the former beds of certain streets lying within the Uplands Apartment Complex and bounded by Edmondson Avenue, Athol Avenue, Pen-Lucy Road and Uplands Parkway and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE. THE DEPARTMENT OF PUBLIC WORKS SUPPORTS BILL NO. 09-0363, PROVIDED THE COMPANION CLOSING ORDINANCE (BILL NO. 09-0362) IS APPROVED.

09-0338 - A Resolution of the Mayor and City Council concerning Charter Amendment - Surplus Funds for the purpose of repealing a requirement for certain unanticipated surplus funds to be transferred to a capital bond fund appropriation reduction account and used only for certain purposes; and submitting this amendment to the qualified voters of the City for adoption or rejection.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved Bill No. 09-0363 and Bill No. 09-0338. The Mayor **ABSTAINED** on Bill No. 09-0363. The President **ABSTAINED** on Bill No. 09-0363 and Bill No. 09-0338.

MINUTES

Baltimore Development Corporation - Note Modification Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the note modification agreement with Alter Communications, Inc., t/a Baltimore Jewish Times (BJT).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This note modification agreement will suspend the BJT's current monthly principal loan payments for 24 months.

On January 30, 2002, the Board approved a 15 year, \$150,000.00 loan related to the relocation of the BJT from Keswick Road to 1040 Park Avenue (Symphony Center) to retain the BJT's presence in the City.

Due to the recent downturn in the economy, the BJT has realized a reduction in revenues and profits, to the point where making payments on its loan has become a financial burden.

The BJT has requested the City convert its loan so that no principal payments have to be made for 24 months and then convert its back to monthly principal payments at the end of the 24 month period, when it is expected that business will have improved. This will also extend the maturity date of the note from March 1, 2017 to March 1, 2019. No payments will be forgiven.

Since the closing of the loan on March 12, 2002, the BJT has always made timely monthly payments on its loan to the City, as agreed. The current outstanding principal balance on the loan as of November 1, 2009, will be \$110,000.00.

UPON MOTION duly made and seconded, the Board approved the note modification agreement with Alter Communications, Inc., t/a Baltimore Jewish Times.

MINUTES

Bureau of Treasury Management - Third Amendment to the Amended and Restated Master Equipment Lease/Purchase Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the third amendment to the amended and restated master equipment lease/purchase agreement with Grant Capital Management, Inc.

AMOUNT OF MONEY AND SOURCE:

No funds requested

BACKGROUND/EXPLANATION:

In August of 2003, the Board approved a master lease agreement with Grant Capital Management, Inc. The purpose of the master lease agreement is to allow the financing of City-owned equipment and energy conservation upgrades through an alternative funding mechanism that is both efficient and cost effective. The City maintains two master lease agreements; GE Commercial Finance and Grant Capital. Grant Capital is a certified minority firm.

Section 4.4 of the original master lease agreement with Grant Capital contained an outdated taxable event provision that is no longer practical under current market conditions. The provision as it now reads stipulates a taxable rate of interest that is lower than the current prevailing tax-exempt rate. If not corrected, this condition may prevent the City from receiving financing proposals under this master agreement. This amendment will revise the formula to reflect current industry standards.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the third amendment to the amended and restated master equipment lease/purchase agreement with Grant Capital Management, Inc.

MINUTES

Fire Department - Memoranda of Agreement

The Board is requested to approve and authorize execution of the memoranda of agreement. The period of the memoranda of agreements is effective upon Board approval through March 31, 2010, unless otherwise indicated.

1. **BUSINESS VOLUNTEERS UNLIMITED MARYLAND** **\$ 19,500.00**

Account: 4000-454308-2010

2. **BUSINESS VOLUNTEERS UNLIMITED MARYLAND** **\$ 27,000.00**

Account: 4000-434809-2010-657204

The above grants for the FY 2007 and FY 2008 Urban Area Security Initiative will be used by the Business Volunteers Unlimited to acquire resources for the development and implementation of policies and procedures and for training to develop a region wide network of volunteer mobilization centers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the above listed memoranda of agreement.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2009 through June 30, 2010, unless otherwise indicated.

1. **PACT: HELPING CHILDREN WITH SPECIAL HEALTH CARE NEEDS, INC.** **\$ 46,124.00**

Account: 5000-585810-5750-668803-603051

The organization will hire a Service Coordinator for the Baltimore Infants and Toddlers Program.

The agreement is late because funding was just received.

2. **UNIVERSITY OF MARYLAND, BALTIMORE** **\$ 25,000.00**

Account: 4000-422710-3080-294088-603051

The organization will provide Title X Family Planning services and reproductive health services to uninsured and underinsured patients at the Adolescent and Young Adult Clinic.

The agreement is late because it was awarded late in the fiscal year, and just returned to the agency.

3. **HEALTH CARE FOR THE HOMELESS, INC.** **\$ 50,000.00**

Account: 4000-424210-3030-273114-603051

The organization will recruit and support a Prevention Specialist who will implement the SMART curriculum to prevent new HIV infections among homeless intravenous drug users in Baltimore City.

MINUTES

Health Dept. - cont'd

The agreement is late because of a delay in receiving an acceptable scope and budget.

4. **KOINONIA BAPTIST CHURCH, INC.** **\$ 15,000.00**

Account: 5000-530310-3040-278904-603051

The organization will work with the Department to prevent the initiation of tobacco use among young people.

The agreement is late because budget revisions delayed processing.

5. **HEARING AND SPEECH AGENCY OF METROPOLITAN BALTIMORE, INC.** **\$ 80,200.00**

Account: 5000-585810-5750-668801-603051

The organization will provide a speech pathologist to staff the Baltimore Infant and Toddlers Program Eligibility Center, two days per week, to cover assessment documentation and meeting attendance as requested by the Director of the Baltimore Infant and Toddlers Program. In addition, the following services will be provided on an as needed basis: Occupational Therapy Evaluation, Speech/Language Evaluation, Audiology Evaluation, Speech/Language or Occupational Therapy, and Deaf Interpreter services.

The agreement is late because it was just received.

MINUTES

Health Dept. - cont'd

6. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$382,000.00**

Account: 6000-626009-3160-520999-603051

The organization will continue to work with the Department in providing services for the Safe Streets Program, based on the CeaseFire Chicago model. The Department serves as the lead technical support advisor by providing training of project staff, participating in community activities, and by supporting the Family Health Centers of Baltimore in effectively adapting the model to individual communities impacted by violence.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Health Department - Expenditures of Funds

The Board is requested to approve the expenditures of funds to pay the listed vendor for past due invoices.

1. **PARK WEST HEALTH SYSTEMS, INC.** **\$2,654.94**
a/k/a PARK WEST MEDICAL CENTER, INC.

Account: 4000-424509-3040-276923-603051

On November 18, 2008, the Department notified the organization of a supplemental award in the amount of \$3,000.00 for client advocacy services for the period of July 1, 2008 through June 30, 2009. However, due to the supplemental award not being processed timely, the Department is requesting payment to the organization, based on its annual report.

2. **PARK WEST HEALTH SYSTEMS, INC.** **\$3,439.86**
a/k/a PARK WEST MEDICAL CENTER, INC.

Account: 4000-424509-3040-276909-603051

On November 18, 2008, the Department notified the organization of a supplemental award in the amount of \$3,500.00 for primary care services for the period of July 1, 2008 through June 30, 2009. However, due to the supplemental award not being processed timely, the Department is requesting payment to the organization, based on its annual report.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditures of funds to pay the above listed vendor for past due invoices.

MINUTES

Health Department - Employee Reimbursement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a reimbursement to Mr. Epharim A. Madaubuchi for expenses on his Employee Expenditure Report. The period of the expenditures is May 20, 2009.

AMOUNT OF MONEY AND SOURCE:

\$100.00	-	1001-000000-3050-279700-603022
28.00	-	1001-000000-3050-279700-603020
<u>\$128.00</u>		Total

BACKGROUND/EXPLANATION:

The submission of the expense report was delayed because the employee could not locate his cancelled checks or access his on-line checking account during the transition from Provident to M&T Bank.

An Employee Expense Report must be received by the Bureau of Accounting and Payroll services within 40 workdays from the last calendar day of the month in which the expenses were incurred. Expenses submitted after that time will not be reimbursed without written approval of the Board. (AM-240-11)

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the reimbursement to Mr. Epharim A. Madaubuchi for expenses on his Employee Expenditure Report.

MINUTESHealth Department - Grant Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement with the 2005/2006 DRR-ETS, LLC. The Board is also requested to approve and authorize execution of the agreement and declarations of covenants and restrictions. The period of the grant agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$169,434.56 - 4000-428008-3050-282900-603026

BACKGROUND/EXPLANATION:

The grantee, 2005/2006 DRR-ETS, LLC., has applied to the City for a grant to undertake the lead hazard reduction work on 28 low-income rental units, as follows:

<u>Address</u>	<u>Scope of Work Amount</u>
1025 N. Carrollton Ave.	\$ 7,011.80
1027 N. Carrollton Ave.	\$ 5,425.00
1132 N. Carrollton Ave.	\$ 7,395.30
1140 N. Carrollton Ave.	\$ 7,012.80
1419 N. Chester St.	\$11,040.00
1040 W. Franklin St.	\$10,585.20
1610 W. Franklin St.	\$ 8,399.00
344 S. Fulton Ave.	\$11,730.00
1636 N. Fulton Ave.	\$14,739.30
913½ N. Gilmore St.	\$ 5,467.50
645 Gutman Ave.	\$ 3,476.25
617 Gutman Ave.	\$ 5,636.25
1933 Harlem Ave.	\$ 6,311.25
1928 Hollins St.	\$ 6,475.00
2007 Hollins St.	\$ 3,468.75

MINUTES

Health Department - cont'd

<u>Address</u>	<u>Scope of Work Amount</u>
2131 Hollins St.	\$ 6,243.75
2301 N. Lafayette St.	\$ 3,811.75
2553 W. Lombard St.	\$ 3,746.25
1836 W. North Ave.	\$ 6,581.25
421 N. Port St.	\$12,487.50
2610 Rosewood Ave.	\$ 5,156.25
1535 N. Woodyear St.	\$13,132.80
1544 N. Woodyear St.	\$ 5,099.80
1009 N. Payson St.	\$ 9,478.25
600 N. Payson St.	\$11,643.75
216 S. Payson St.	\$ 6,243.75
428 S. Payson St.	\$ 7,800.00
305 S. Payson St.	\$ 6,195.00

The grantee or its certified contractor will perform the services, provide the materials for the project on the properties, and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed. The grantee is required to contribute at least 20% of the lead abatement costs.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the 2005/2006 DRR-ETS, LLC. The Board also approved and authorized execution of the agreement and declarations of covenants and restrictions.

MINUTES

Health Department - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Holabird Investments, LLC. The Board is also requested to approve and authorize execution of the agreement and declarations of covenants and restrictions. The period of the grant agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

\$13,810.00 - 4000-428008-3050-282900-603026

BACKGROUND/EXPLANATION:

The grantee, the Holabird Investments, LLC., has applied to the City for a grant to undertake the lead hazard reduction work on the low-income rental unit located at 709 N. Linwood Avenue.

The grantee or its certified contractor will perform the services, provide the materials for the project on the property, and agrees that the project will be subject to occupancy and rental covenants and restrictions in the form required by the City for a three-year period from the time the lead hazard reduction work is completed. The grantee is required to contribute at least 20% of the lead abatement costs.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Holabird Investments, LLC. The Board also approved and authorized execution of the agreement and declarations of covenants and restrictions.

MINUTES

Mayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **HUMANIM, INC.** **\$ 96,094.00**

Account: 5000-585510-5750-672005-603051

The organization will provide occupational skills training for unemployed and underemployed or dislocated workers. The participants will learn skills which qualify them for entry level positions in health care industry careers. The period of the agreement is November 2, 2009 through November 1, 2010.

2. **ST. VINCENT DE PAUL SOCIETY OF
BALTIMORE, INC.** **\$ 70,000.00**

Account: 5000-585510-5750-464705-603051

The organization will provide occupational skills training for unemployed and underemployed or dislocated workers. The participants will learn skills which qualify them for careers in culinary arts. The period of the agreement is October 12, 2009 through October 11, 2010.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Mayor's Office of Information - Intergovernmental
Technology (MOIT) Agreement (IGA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an IGA with the State of Maryland, Maryland Transit Administration (MTA). The period of the agreement is effective upon Board approval through timely completion of all items as identified under the IGA, not to exceed 5 years.

AMOUNT OF MONEY AND SOURCE:

\$30,321.00 - 4000-498010-2010-657901-603026

BACKGROUND/EXPLANATION:

The IGA is to formalize a mutual benefit arrangement between the City and the State of Maryland, MTA. It provides for the sharing of existing network infrastructure to the benefit of both parties, providing City first responders with radio communications that are not available today.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the intergovernmental agreement with the State of Maryland, Maryland Transit Administration.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following page:

4108

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on Item No. 1.

MINUTES**TRANSFER OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayor's Office of Neighborhoods</u>			
1.	\$ 90,000.00	9904-902980-9129	9904-901980-9127
	Gen. Funds	Neighborhoods	Neighborhoods
		First Program	First Initiative
		Reserve	Active

This transfer of funds from the Neighborhoods First Program reserve account to the active account is necessary to fund grants that have been approved by the Mayor's Office of Neighborhoods through the Neighborhoods First Capital Grant program.

Department of Transportation

2.	\$ 84,527.52	9950-903766-9514	9950-904641-9508-3
	MVR	Frankford Ave. -	Design and Studies
		Moravia to	Feasibility Studies
		Sinclair	

This transfer of funds will fund costs associated with the assignment of Task No. 11 on Project 1060 B/D# 08022 to the consultant, Rummel, Klepper & Kahl, LLP. The task will provide for the I-70 lid forward study and will assess the potential for capping the recessed highway to allow for new development over highway air rights and reconnection of West Baltimore Neighborhoods.

Department of Finance

3.	\$365,000.00	9904-902155-9129	9904-901002-9127
	Other Funds	Reserve	Active

This transfer of funds from the reserve account to the active account is necessary to reimburse construction costs of the Zeta Senior Center.

MINUTES

EXTRA WORK ORDERS AND TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

4110 - 4111

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater (BW&WW)

- | | | | | |
|----|---|--------------|--------------------------|-------|
| 1. | EWO #017, \$94,082.27 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,834,852.00 | \$625,759.55 | R & F Construction, Ltd. | 0 75% |
| 2. | EWO #020, \$54,471.70 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,834,852.00 | \$895,492.82 | R & F Construction, Ltd. | 0 85% |

3. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$500,000.00	9956-908401-9551	9956-903341-9551-2
Wastewater	Constr. Res.	Extra Work
Utility Funds	Sewer Replacement Program	

This transfer will provide funds to cover costs associated with EWOs for SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations.

- | | | | | |
|----|---|--------------|--------------------------|-------|
| 4. | EWO #018, \$90,651.00 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,834,852.00 | \$719,841.82 | R & F Construction, Ltd. | 0 80% |

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Bureau of Water and Wastewater (BW&WW) - cont'd

- | | | | | |
|----|---|----------------|------------------|-------|
| 5. | EWO #019, \$85,000.00 - SC 873, Repair and Replacement of Existing Sanitary Sewers at Various Locations | | | |
| | \$2,834,852.00 | \$810,492.82 | R & F Construc- | 0 82% |
| | | | tion, Ltd. | |
| 6. | EWO #022, \$41,398.02 - SC 847, Lower Stony Run Wastewater Pumping Station and Force Main | | | |
| | \$15,876,763.00 | (\$176,089.87) | Whiting-Turner | 0 98% |
| | | | Contracting Co., | |
| | | | Inc. | |

MINUTES

Bureau of General Services (BGS) - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	THE ASSOCIATED JEWISH CHARITIES OF BALTIMORE, INC.	1157	\$57,975.00

The Associated Jewish Charities of Baltimore, Inc. would like to install new water service and conduits to its proposed construction located in the vicinity of 5809 Park Heights Avenue. This agreement will allow the organization to do its own installation in accordance with Baltimore City standards.

A Letter of Credit in the amount of \$57,975.00 has been issued to The Associated Jewish Charities of Baltimore, Inc. which assumes 100% of the financial responsibility.

2.	ST. MARY'S SEMINARY AND UNIVERSITY	1170	\$46,250.00
----	---	-------------	--------------------

St. Mary's Seminary and University, located at 5408 Roland Avenue, needs upgraded electric services from Northern Parkway. This developer's agreement will allow for the upgraded conduit improvements.

An Irrevocable Letter of Credit in the amount of \$46,250.00 has been issued to St. Mary's Seminary and University which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for these projects, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing developers' agreements.

MINUTES

Department of General Services - Temporary Construction
Easement Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a temporary construction easement agreement with Dixie Pulp and Paper Real Estate, L.L.C. The period of the agreement is effective upon physical entry to the property for 1 year, with the option to renew on a month-to-month basis.

AMOUNT OF MONEY AND SOURCE:

\$8,350.00 - 9956-907612-9551-900020-704040

BACKGROUND/EXPLANATION:

The Department is proposing a project to perform improvements to the Southwest Diversion Sanitary Sewer (SC-867). In the design of this project, it has been determined that the City's contractor will need to access and use a portion of 1401 Cherry Hill Road as a storage area during construction.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the temporary construction easement agreement with Dixie Pulp and Paper Real Estate, L.L.C.

MINUTES

Department of Transportation - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay Enforcement Technology, Inc. a division of Duncan Solutions, Inc.

AMOUNT OF MONEY AND SOURCE:

\$7,365.27 - 2076-000000-2350-256300-604006

BACKGROUND/EXPLANATION:

On October 25, 2006, the Board approved an agreement for the procurement of 75 handheld ticket writers from Enforcement Technology, Inc. for the Department's Safety Division. The Department procured these items against Purchase Order No. 216320 dated November 16, 2006. The staff person processing this request subsequently left the services of the Department.

Recently, the Department contacted the vendor for the special citation paper used for the License Plate Recognition and was informed by the vendor that there is an outstanding invoice, in the amount of \$7,365.27, related to Purchase Order No. 216320 for S3/XS thermal citations. It has been confirmed that this invoice has not been paid. Payment of the past due invoice would allow the Department to place orders with the same vendor for the immediate requirements of citation paper for the handheld ticket writers.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay Enforcement Technology, Inc. a division of Duncan Solutions, Inc.

MINUTES

Department of Transportation - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement to LAI Construction Services, Inc. for Contract No. TR 06020.

AMOUNT OF MONEY AND SOURCE:

\$250,196.48 - 2024-000000-0000-000000-200001

BACKGROUND/EXPLANATION:

All work on Contract No. TR 06020 is substantially completed, except for items on the punch list. The contractor has requested a partial release of retainage in the amount of \$250,196.48. The City holds \$252,196.48 in retainage. The remaining \$2,000.00 is sufficient to protect the interests of the City.

Pursuant to Section 10.04-81 of the Specifications, a "Conditional Inspection" for Contract No. TR 06020 - Conduit Systems Repairs at Various Locations was held on November 21, 2008.

MBE/WBE PARTICIPATION:

LAI Construction Services, Inc. has demonstrated a good faith effort towards achieving both the MBE and WBE goals.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement to LAI Construction Services, Inc. for Contract No. TR 06020.

MINUTES

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the execution of a license agreement with Maryland Jockey Club of Baltimore City, Inc. The period of the agreement is December 1, 2009 through April 30, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Departments of Transportation and Public Works will enter into a license agreement with Maryland Jockey Club of Baltimore City, Inc. to secure parking for nearby residents during Phase II and III Snow Emergency. One thousand unmarked parking spaces located at Belvedere Avenue and Park Heights Avenue will be utilized by residents in the area until the snow emergency has been downgraded to Phase I.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the license agreement with Maryland Jockey Club of Baltimore City, Inc.

MINUTES

Police Department - Addendum No. 1 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of addendum no. 1 to the agreement with Ms. Barbara Harant. The addendum extends the period of the agreement through March 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$37,318.00 - 4000-449408-2020-217700-603018

BACKGROUND/EXPLANATION:

On September 10, 2008 the Board approved the original agreement with Ms. Harant in the amount of \$10,000.00 for the period of October 1, 2008 through September 30, 2009. Ms. Harant's funding is supported through the Department of Justice Award # 2007-DN-BX-K118 the "Forensic DNA Backlog Reduction Program Formula" grant fund which ends March 31, 2010.

During the processing of addendum No. 1 the agreement expired. The Department is requesting to extend the period of the agreement through March 31, 2010 and to increase the total payment to \$47,318.00, so Ms. Harant can continue to assist in reducing the DNA backlog cases.

The request is late due to processing matters.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of addendum no. 1 to the agreement with Ms. Barbara Harant.

MINUTES

Police Department - Correction to Account Number

ACTION REQUESTED OF B/E:

The Board is requested to approve the correction to the account number for the agreement with the House of Ruth Maryland, Incorporated.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On September 30, 2009, the Board approved the original agreement, in the amount of \$275,000.00, with the House of Ruth Maryland, Incorporated. The agreement would allow the organization to receive \$25.00 of each marriage license fee collected in Baltimore City in proportion to the number of domestic violence victims it serves.

The account number submitted was 6000-613109-2250-243300-607001. The correct account number is 6000-613110-2250-243300-607001. Approval is requested for the correct account number.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the correction to the account number for the agreement with the House of Ruth Maryland, Incorporated.

MINUTES

Department of Housing and - Agreements
Community Development

The Board is requested to approve and authorize execution of the listed agreements.

1. **COMMUNITY MEDIATION, INC.** **\$ 33,500.00**

Account: 2089-208910-5930-425935-603051

Community Mediation, Inc. will work to reduce interpersonal and community violence by providing free, non-violent conflict resolution strategies and mediation services to low and moderate-income persons in Baltimore City. Under the terms of this agreement, the funds will be used to subsidize the organization's operating expenses. The period of the agreement is July 1, 2009 through June 30, 2010.

FOR THE FY 2009, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$20,700.00, AS FOLLOWS:

MBE: \$3,105.00

WBE: \$1,035.00

2. **GARWYN OAKS/NORTHWEST HOUSING** **\$ 58,600.00**
RESOURCE CENTER, INC.

Account: 2089-208910-5930-437726-603051	\$ 28,119.00
2089-208910-5930-437781-603051	\$ 17,579.00
2089-208910-5930-437783-603051	\$ 12,902.00

The organization operates a housing resource center to provide housing counseling and carry out activities to attract and retain homeowners in the Garwyn Oaks area by promoting the community as a viable place to live. Under the terms of this agreement, the funds will be used to subsidize the organization's operating expenses. The period of the agreement is August 1, 2009 through July 31, 2010.

MINUTES

DHCD - cont'd

FOR THE FY 2009, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$9,500.00, AS FOLLOWS:

MBE: \$950.00

WBE: \$475.00

On May 13, 2009, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2009 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. American Dream Down payment Initiative (HOME)
4. Housing Opportunity for People with AIDS (HOPWA)
5. Emergency Shelter Grant Program (ESG)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2009 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, the agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Department of Housing and Community - Grant Agreement
Development/Baltimore Homeless Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Baltimore Crisis Response, Inc. (BCRI). The period of the agreement is April 1, 2009 through March 31, 2010.

AMOUNT OF MONEY AND SOURCE:

\$43,200.00 - 4000-496210-3570-591410-603051

BACKGROUND/EXPLANATION:

The BCRI will operate SHELTERLINE, a telephone intake, information, and referral services system in Baltimore City. This system will allow citizens, who are currently homeless or at various stages of homelessness, to access a wide variety of services within the Baltimore City continuum of services at the BCRI facility located at 5401 Loch Raven Boulevard.

The grant agreement is late because of delays at the administrative level.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Baltimore Crisis Response, Inc.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Quick-takes</u>			
1. Peter and Julia Ben Ezra	433 E. 23 rd St.	G/R \$96.00	\$ 640.00

Funds will be transferred prior to condemnation into UDAG Funds, Account No. 9912-904713-9591-900000-704040, Barclay Project.

UPON MOTION duly made and seconded, the Board approved the above condemnation-quick take.

MINUTES

Department of Law, Minority and Women's Business Opportunity Office - Conciliation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a conciliation agreement with the American Infrastructure, Inc. (American Infrastructure). The period of the agreement is December 31, 2010.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 7, 2007, the Board awarded Solid Waste Contract No. 06010, Improvements at Quarantine Road Sanitary Landfill, to American Infrastructure at its bid price of \$12,997,777.00. At the time, the goals for MBE and WBE participation were 28% and 8%, respectively. At the completion of the job, the close-out compliance review resulted in a finding of non-compliance against American Infrastructure for its failure to achieve the specified goals. In accordance with the provisions of Article 5, Subtitle 28 of the City Code (MBE/WBE Law), the Minority and Women's Business Opportunity Office resolved the matter through conciliation with the contractor.

This conciliation agreement represents a settlement of the non-compliance issues related to the MBE/WBE participation plan. American Infrastructure agrees to:

- (1) Allocate work in the amount of \$2,200,000.00 for City-certified MBE and WBE firms, in excess of any goal requirement, from the date of this agreement through December 31, 2012;

MINUTESLaw Department - cont'd

- (2) Contribute \$75,000.00 to the Small Business Resource Center in support of the Local Contractors' Development Program. The contribution is to be made by December 31, 2009;
- (3) Participate in at least three technical assistance programs sponsored by the Small Business Resource Center by December 31, 2010; and
- (4) Contribute \$50,000.00 by March 30, 2010 to the Director of Finance, City of Baltimore, on behalf of the Mayor's Office of Employment Development Youth Works Program, which provides summer job opportunities for local youth.

THE CITY SOLICITOR REVIEWED AND RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the conciliation agreement with the American Infrastructure, Inc.

MINUTES

Law Department - Opinion - Request for Refund of Real
Property Taxes

The Board is requested to approve a refund of real property taxes for the Ms. Gloria J. Henderson, claimant for below listed property.

It is the opinion of the Law Department that claimant meets the qualifications for a real property tax exemption as the surviving spouse of Donald Henderson, a disabled veteran, and that she is eligible to receive a refund of taxes paid since she met the status of a surviving spouse and resided in a dwelling occupied by not more than two families during the period in question. It has been determined that she is entitled to a refund of real property as indicated below. Ms. Henderson is also entitled to interest accruing from July 23, 2009 at the municipal rate of 2%.

<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
6223 McClean Blvd.	2006/07	\$1,902.03
	2007/08	1,967.03
	2008/09	<u>2,051.64</u>
		\$5,920.70

Pursuant to Section 7-208 (h) of the Tax-Property Article, interest will be paid to a disabled veteran on the amount of a refund if the county or municipal corporation fails to make a refund within 60 days after the eligible disabled veteran or surviving spouse has applied for the refund.

The interest payable under subsection, Section 208 (h)(2) requires that the interest will be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest will accrue from the date the application is filed with the county or municipal corporation. The claimant's application was filed on July 23, 2009, and therefore interest is payable.

The Board NOTED and CONCURRED in the opinion of the Law
Department.

MINUTES

Department of Audits - Status Report on the Audit of the Liquor Board for Fiscal Years ending 2005, 2006 and 2007

On September 2, 2009, the Department of Audits presented the Audit of the Board of Liquor License Commissioners for Baltimore City for fiscal years ending 2005, 2006 and 2007. The Board requested that the Liquor Board report back to the Board on October 7, 2009 on the status of the two audit findings presented in the Audit. The findings and recommendation were:

1. The Liquor Board's underlying time reports did not fully support payroll attendance report information. This finding was also included in the previous audit report. The Department of Audits recommended that the Liquor Board implement procedures to provide a positive time-keeping system to support the attendance of all its employees. The Department of Audits additionally recommended that the Liquor Board seek the assistance of the Office of the Labor Commissioner, the Department of Law, the Department of Human Resources, the Department of Finance, Bureau of Accounting and Payroll Services to develop appropriate payroll and attendance procedures that address issues that are unique to the staffing of the Liquor Board.
2. The Liquor Board's procedures for performing monthly reconciliations of receipts were not adequate. The Department of Audits recommended that the Liquor Board develop appropriate reconciliation procedures that include preparing and correcting journal entries for those transactions identified as part of the reconciliation process that were posted to incorrect account numbers.

The Liquor Board is to provide a Status Report to the Board on the above findings and recommendation after it meets with representatives of the Office of the Labor Commissioner, the Department of Law, the Department of Human Resources, and the Department of Finance, Bureau of Accounting and Payroll Services on resolution of these two findings.

MINUTES

Department of Audits - cont'd

On October 7, 2009 the Liquor Board requested a three-week extension to October 28, 2009, which was approved by the Board of Estimates. Meetings have been held coordinated by the Office of the Labor Commissioner, but the process has not been completed. The Liquor Board is requesting another extension of three weeks, to November 18, 2009 to report back to the Board. The Department of Audits concurs with the Liquor Board's request for an extension.

UPON MOTION duly made and seconded, the Board approved the Liquor Board's request for the extension of the Status Report on the Audit of the Liquor Board for Fiscal Years ending 2005, 2006, and 2007.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

4129 - 4133

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

The Comptroller **ABSTAINED** on Item Nos. 1, 2, and 4.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Bureau of Water and Wastewater

- 1. ER 4014, Western Baltimore Pile \$ 422,859.00
 Run Environmental Driving, Inc.
 Restoration
 Project No. 1
- MBE:** L & J Construction \$30,000.00 7.09%
 Services, Inc.
- WBE:** Native Terrain \$30,000.00 7.09%
 Restoration
 Services, Inc.

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$422,859.00	9956-933001-9549	
State-Other	Constr. Res.	
	Unalloc.	
135,315.00	9958-903997-9526	
MVR	Constr. Res.	
Bonds	Lower Stoney Run	
	Stream Restoration	
\$ 558,174.00		
\$ 42,286.00	-----	9958-901998-
		9525-2
		Extra Work
42,286.00	-----	9958-901998-
		9525-3
		Engineering

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Bureau of Water and Wastewater - cont'd

25,371.50	-----	9958-901998- 9525-5 Inspection
422,859.00	-----	9958-901998- 9525-6 Construction
<u>25,371.50</u>	-----	9958-901998- 9525-9 Administration
\$ 558,174.00		

The transfer of funds will provide funds for the award of ER 4014, Western Run Environmental Restoration, B/D 10714 assigned to Baltimore Pile Driving, Inc.

Department of General Services

3. PB 09812, Westside P & J Contracting \$1,205,000.00
Demolition Dispo- Co., Inc.
sition Lot No. 28

MBE: Phipps Construction \$325,000.00 27.24%
Contractors, Inc.

WBE: Cleo Enterprises, Inc. \$ 72,000.00 6.03%

MWBOO FOUND VENDOR IN COMPLIANCE

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - cont'd

4.	B50001115, Environ-mental Emergency Response Services	<u>1st Call:</u> WTM Enterprises, LLC	\$ 250,000.00
		<u>2nd Call:</u> Clean Venture Inc.	150,000.00
		<u>3rd Call:</u> FCC Environmental	75,000.00
		<u>4th Call:</u> Page Technologies, Inc.	25,000.00
			\$500,000.00

MWBOO SET GOALS OF 17% MBE AND 10% WBE:

THE AWARD WAS RECOMMENDED AND CONTINGENT ON THE VENDORS COMING INTO COMPLIANCE BEFORE THEIR SERVICES ARE USED.

WTM Enterprises, LLC

MBE: B.S. Environmental \$49,177.00 17.00%

WBE: Bay Assoc. Environmental, Inc. See below*

*At the time of bid opening, Bay Associates Environmental, Inc. was not certified to provide trucking and hauling services, roll offs.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - B50001115 - cont'dClean Venture, Inc.:

MBE:	Tidewater, Inc.	\$20,421.00	7.00%
	WTM Enterprises, LLC	<u>29,173.00</u>	<u>10.00%</u>
		\$49,594.00	17.00%

WBE: Bay Associates
Environmental, Inc. See Below¹

Abby Enterprises, LLC \$ 7,293.29 2.50%²

¹At the time of bid opening, Bay Associates Environmental, Inc. was not certified to provide roll off service, waste disposal.

²Not more than 25% of each MBE or WBE goal may be attained by expenditures to MBE/WBE suppliers who are not manufacturers: therefore, the maximum valued allowed has been applied.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.FCC Environmental:

MBE:	Page Technologies	\$41,837.00	17.00%
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WBE: Bay Associates
Environmental, Inc. See Below*

* Bay Associates Environmental, Inc. was not certified to provide roll off boxes.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.Page Technologies, Inc.:

MBE:	Kayco Environmental Corp.	20.00%
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MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**

Bureau of Purchases - B5000115 - cont'd

WBE: K.L Phillips Trucking, LLC See Below*

*K.L. Phillips Trucking, LLC is not certified to supply backfill materials, topsoil, crush stone, etc.

*On Part B: MBE Participation Disclosure Form, Kayco Environmental and K.L. Phillips Trucking are both listed as MBE Subcontractors. On Part B: WBE Participation Disclosure Form, K.L. Phillips is listed as WBE Subcontractor.

MWBOO FOUND VENDOR IN NON-COMPLIANCE.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>		
1. Maria Martins-Evora	TB Program Manager's Course Atlanta, GA November 01 - 06, 2009	\$1,312.50
<u>Department of Public Works</u>		
2. Tonya R. Simmons	US Conference of Mayor's Municipal Waste Management Summit 2009 Orlando, FL October 28 - 30, 2009	\$1,224.25

The hotel cost is \$169.00 per night plus \$83.30 in taxes. The allowed per diem for this area is \$158.00 per day. The Department is requesting an additional \$22.00 to meet the cost of lodging and an additional \$80.00 for meals. The additional funds have been included in the total.

TRAVEL SUBSTITUTIONDepartment of TransportationSubstitutions and Name Correction

3. On September 16, 2009, the Board approved a travel request for 23 City agency staff and community leaders to participate in the 2009 Railvolution Conference in Boston, MA from October 29 through November 01, 2009. However, Melissa Bush, Norman Carter, Phil Coskey, Guy Hager, David Hash, Edna Manns, Debbie Vickers, Wanda Durren, and Paul Graziano will no longer participate in the event. Therefore, the Board is requested to authorize the substitution of certain members of the traveling group.

MINUTES**TRAVEL SUBSTITUTION**Department of Transportation - cont'd

The Board is also requested to correct the name submitted as Neiman Josh to Joshua Neinman on the previously approved travel request for this conference.

<u>Name</u>	<u>Affiliation</u>
Kate Edwards	Planning
Kenya Asli	Dept. of Transportation
Stanley Gordon.	Housing
Barry Meyer	Bayview Community
Ben Stone	BDC
Michelle Vickers	Rosemont Community

An individual may not be substituted as the City representative on a previously approved trip unless the individual's name is submitted to the Board of Estimates and approved prior to the date of the trip. (AM-240-3, SUBSTITUTION)

TRAVEL REQUEST AND TRAVEL REIMBURSEMENT - Office of the Mayor

<u>Name</u>	<u>To Attend</u>	<u>Amount</u>
4. Greg Sileo	National Community Action	\$5,783.29
David Smith	Partnership 2009 Annual	
Desiree Mack	Convention	
Emmanual Holmes	Philadelphia, PA	
Diane Jones	September 1 - 4, 2009	
Clarice Brown		
Beulah McCain-Lucas		

The National Community Action Partnership provides technical assistance and training to community action agencies across the country. The information learned at this event will be used as Baltimore City begins a strategic planning process within its Community Action Program. Due to the late notification about the convention, the Mayor's Office was unable to request prior approval from the Board. The total reimbursements (included in the total amount requested to be approved) due are as follows:

MINUTES

TRAVEL REQUEST AND TRAVEL REIMBURSEMENT - Office of the Mayor

	<u>Food</u>	<u>Tolls</u>
Greg Sileo	\$176.12	\$ 0.00
David Smith	\$ 18.63	\$ 9.00
Desiree Mack	\$ 36.64	\$ 0.00
Diane Jones	\$ 14.09	\$ 0.00
Clarice Brown	\$ 15.88	\$ 0.00
Beulah McCain-Lucas	<u>\$ 26.85</u>	<u>\$ 0.00</u>
Total	<u>\$288.21</u>	<u>\$ 9.00</u>

UPON MOTION duly made and seconded, the Board approved the travel requests, travel substitutions, and the travel reimbursements. The Mayor **ABSTAINED** on Item No. 4. The Director of the Department of Public Works **ABSTAINED** on Item No. 2.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. BALTIMORE AUTO SUPPLY | \$12,000.00 | Low Bid |
| Solicitation No. 07000 - Snow Chains - Fire Department - Req. No. R529514 | | |
| 2. SHURFIRE DISTRIBUTORS, INC. | \$ 6,582.00 | Low Bid |
| Solicitation No. 07000 - Ice Melt - Department of General Services - Req. No. R534139 | | |
| 3. ALTY CLEANING SERVICE, INC. | \$ 7,200.00 | Renewal |
| Solicitation No. B50000704 - Janitorial Services - Enoch Pratt Free Library - Req. No. R534835 | | |

On October 29, 2008, the Board approved the award for the amount of \$7,200.00. The first renewal is requested for the period of November 01, 2009 through October 31, 2010 for the amount of \$7,200.00. Two renewal options will remain.

- | | | |
|--|-------------|-----------------|
| 4. R&S NORTHEAST | \$15,442.41 | Selected Source |
| Solicitation No. 06000 - Contraceptives - Health Department - Req. No. R531463 | | |

The Health Department is a covered entity under the U.S. Department of Health and Human Services, Health Resources, and Service Administration that receives the lowest prices available under the 340B Drug Pricing Program for the purchase of contraceptives.

- | | | |
|---|-------------|---------|
| 5. COLONIAL SCIENTIFIC | \$12,584.32 | Low Bid |
| Solicitation No. B50001200 - Laboratory Supplies - Health Department - Req. No. R530275 | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|--|--------------------|----------------|
| 6. <u>ALTY CLEANING SERVICE, INC.</u> | <u>\$17,280.00</u> | <u>Renewal</u> |
| Solicitation No. B50000706 - Janitorial Services - Enoch Pratt Free Library - Req. No. R534844 | | |

On October 22, 2008, the Board approved the award for the amount of \$17,280.00. The first renewal is requested for the period of November 01, 2009 through October 31, 2010 for the amount of \$17,280.00. Two renewal options will remain.

- | | | |
|--|--------------------|----------------|
| 7. <u>ISMART, LLC</u> | <u>\$ 5,036.74</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Firewall - Police Department - Req. No. R533594 | | |

- | | | |
|--|--------------------|--------------------|
| 8. <u>CELLISTIS, INC.</u> | <u>\$ 6,892.40</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Laboratory Test Kits - Health Department - Req. No. R531663 | | |

The vendor is the sole source supplier of the particular test products needed.

- | | | |
|---|--------------------|-----------------|
| 9. <u>QUEST DIAGNOSTICS</u> | <u>\$10,000.00</u> | <u>Only Bid</u> |
| Solicitation No. B50001230 - Special Laboratory Procedures - Health Department - Req. No. R529442 | | |

- | | | |
|---|--------------------|----------------|
| 10. <u>INERGY PROPANE d/b/a</u> | | |
| <u>UNITED PROPANE</u> | <u>\$ 8,059.50</u> | <u>Low Bid</u> |
| Solicitation No. 07000 - Propane - Police Department - Req. No. R529144 | | |

- | | | |
|---|--------------------|----------------|
| 11. <u>REAL CLEAN</u> | | |
| <u>JANITORIAL SERVICES</u> | <u>\$ 6,000.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001192 - Car Wash Vehicle Cleaning Services - Department of General Services - Req. No. Various | | |

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
12. SPARKLE AND SHINE	\$18,000.00	Low Bid
Solicitation No. B50001192 - Car Wash Vehicle Cleaning Services - Department of General Services - Req. No. Various		
13. CHAPMAN AUTO SERVICES	\$24,000.00	Low Bid
Solicitation No. B50001211 - Wastewater Analyzer Vehicle (8 Passenger Van) - Department of General Services - Req. No. R526157		
14. 3M COMPANY	\$ 7,168.50	Low Bid
Solicitation No. B50001238 - White Traffic Marking Tape - Department of Transportation - Req. No. R533610		
15. SOCIAL SOLUTIONS	\$ 6,245.00	Sole Source
Solicitation No. 08000 - Software Renewal - Mayor's Office of Employment Development - Req. No. R532722		
The vendor is the sole provider of this proprietary software.		
16. WASTE MANAGEMENT OF MARYLAND, INC	\$ 7,884.68	Ratification
Solicitation No. 06000 - Trash Dumpsters Rental and Pickup Services - Department of Recreation & Parks - Req. No. R523240		

Because of an administrative error, trash dumpsters and pickup services were requested of and provided by the vendor for various recreation centers without a valid purchase order. The invoices for these services remain to be paid, and the vendor has agreed to accept the prices that were competitively bid under BP-06147, which has expired. Recreation and Parks no longer has a need for these services going forward.

A LETTER OF PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.

THE PROTEST FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC. WAS WITHDRAWN.

MMCA-MARYLAND MINORITY CONTRACTORS ASSOCIATION, INC.

A Chapter of American Minority Contractors and Businesses Association, Inc.

Baltimore, MD 21210

443-413-3011

410-323-0932 Fax

arnoldmjolivet@starpower.net

October 6, 2009

VIA FACSIMILE 410-685-4416

The Honorable President and Members

Baltimore City Board of Estimates

Second Floor, City Hall

Baltimore, Maryland 21202

Attention: Ms. B. Harriett Taylor, Esquire
Clerk to the Board

**Subject: Protest Against Various Contract Awards and
Readvertisements-Board of Estimates' Agenda, October 7, 2009**

Dear Madam President:

I represent the Maryland Minority Contractors Association, Inc. (MMCA) in its own independent right, and its members and constituents in protesting Your Honorable Board's approval of the above referenced Board Agenda items. It is well settled that an association, like MMCA herein, possesses the requisite standing to represent its members, its constituents and itself:

"[A]n Association [like MMCA] has standing to bring suit on behalf of its members when:

- (a) its members would otherwise have standing to sue in their own rights;
- (b) the interest it seeks to protect are germane to the organization's purpose; and
- (c) neither the claim asserted nor relief requested requires the participation of individual members in the lawsuit."

See Hunt v. Washington Apple Advertising Commission, 432 U. S., 333, 343 (1977); See also NAACP v. Button, 371 U.S. 415 (1963). ("An association and its members are one and the same.")

We herein protest the following described proposed contracts or readvertised agenda items contained on the Board's 10/7/2009 agenda:

1. **The item on page 10, which is a request to pay an ultra vires purchases from Waste Management.**
Protest is based on the fact that the proposed purchase violates
The competitive bidding mandate in Article 6 § 11 of City Charter.

President and Members
Baltimore City Board of Estimates
October 6, 2009

2. **The item on page 37, which is a Land Disposition Agreement with Tadesse & Associates, Inc.**

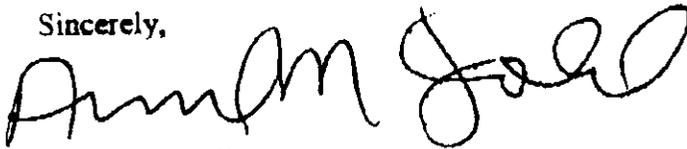
Protest is based on the fact that the subject Agreement should rightfully Comply with the M/WBE Utilization requirements mandated by the provisions of Article 5, Subtitle 28 of the City Code. The agency has completely misconstrued the mandate of this subtitle.

3. **The requests on page 75 to advertise ^{re-}contracts 852R, Denitrification Filters and related work for the enhanced Nutrient removal Facilities at the Patapsco Wastewater Treatment Plant; and contract WC 1160R, Montebello Plant 2 and Finished Reservoir Cover.**

Protest is based on the fact that the City's MWBOO has failed to establish and place appropriate MBE sub-goals on the subject contracts as provided for in Article 5, Subtitle 28 of the City Code.

Thank you for your kind consideration of the above stated items.

Sincerely,



Arnold M. Jolivet
Managing Director

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

17. SCHAEFER CENTER FOR
PUBLIC POLICY, UNIVERSITY
OF BALTIMORE \$59,741.00 Renewal
Solicitation No. B50000748, Baltimore City Planning Survey -
Department of Finance - Req. No. R534610

On November 26, 2008, the Board approved the award for the amount of \$59,741.00. The first renewal is requested for the period of November 26, 2009 through November 25, 2010 for the amount of \$59,741.00. Three one-year renewal options will remain.

MWBOO SET GOALS OF 10% MBE AND 10% WBE.

MWBOO GRANTED A WAIVER OF MBE GOALS.

WBE: Maryland Marketing Source, Inc. 17.20%

MWBOO FOUND VENDOR IN COMPLIANCE.

18. WORTH HIGGINS AND
ASSOCIATES N/A Novation of Award
Solicitation No. BP 07122, Printing Services/Prequalification
- Department of Finance - PO No. P500467

On March 07, 2007, the Board approved the initial award to the Colonial Printing Co. as one of the eight vendors to provide printing services. Two subsequent renewals were approved. The Colonial Printing Co. was acquired by Worth Higgins and Associates. Worth Higgins and Associates has assumed the responsibilities of the contract. Therefore, the Board is requested to approve the novation of award BP 07122 from the Colonial Printing Co. to Worth Higgins and Associates.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 19. TELE-TECTOR OF MARYLAND,
INC. | \$274,443.00 | Increase |
| Solicitation No. B50001080, CCTV Maintenance & Platform
Integration - Mayor's Office of Criminal Justice - Req. Nos.
Various | | |

On July 01, 2009, the Board approved the initial award for the amount of \$2,800,000.00. An increase is requested for the amount of \$274,443.00 for a total contract amount of \$3,074,443.00. The additional funds from the Governor's Office of Crime Control & Prevention will be used to install new equipment in conjunction with the East Baltimore Development, Inc.

MWBOO SET GOALS OF 7% MBE AND 3% WBE.

MBE: Paniagua's Enterprises, Inc.	\$195,788.00	7.00%
WBE: Fleet Electric, Inc.	\$ 83,909.00	3.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

- | | | |
|---|--------------|--------------------|
| 20. GERMAINE HOLDING, LLC
t/a OVERLEA CATERERS | \$185,875.00 | Extension/Increase |
| Solicitation No. 06000, Nutritional Congregate Food Service
for CARE Eating Together Program - Commission on Aging and
Retirement Education - Req. Nos. Various | | |

On November 05, 2008, the Board approved the award for the amount of \$1,287,995.91. The initial one-year award for the Eating Together Program was approved with the intent that the services would be competitively bid with a separation of the management services and food services. The Bureau of Purchases has created the two separate solicitations, but CARE has requested revisions and added requirements, which have de-

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

layed the process. Therefore, an extension until January 31, 2010 is requested. An increase is requested for the period of November 05, 2009 through January 31, 2010 for the amount of \$185,875.00 for a total contract amount of \$1,473,870.91.

MWBOO SET GOALS OF 17% MBE AND 8% WBE.

MBE: Britt's Food Transport 17%

WBE: Shalom Caterers 8%

MWBOO FOUND VENDOR IN COMPLIANCE.

21. MJ MANAGEMENT SERVICES,
LLC

N/A

Extension

Solicitation No. 06000, Management of Nutritional Congregate Food Service for CARE Eating Together Program - Commission on Aging and Retirement Education (CARE) - Req. Nos. Various

On November 05, 2008, the Board approved the award for the amount of \$648,466.68.

The initial one-year award for the Eating Together Program was approved with the intent that the services would be competitively bid with a separation of the management services and food services. The Bureau of Purchases has created the two separate solicitations, but CARE has requested revisions and added requirements, which have delayed the process. Therefore, an extension until January 31, 2010 is requested.

MBE: Andrew's Reproduction Center 0.5%

AJ Stationers 1.5%

Sue Ann's Office Supply 1.5%

Millennium Community Outreach 2.5%

WBE: Jodi Stapler, CPA 1.5%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

22. TRUSTWORTHY STAFFING
SOLUTIONS
STAR ASSOCIATES
P-B HEALTH HOME CARE
AGENCY

	\$ 86,000.00	Increase
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Solicitation No. B50000387 - Provide Personal Care/Chore Services - Commission on Aging and Retirement Education - PO Nos. P503110, P503112

On July 23, 2008, the Board approved the initial award in the amount of \$105,000.00. Due to increased usage, an increase in the amount of \$86,000.00 is needed, making the total contract award \$191,000.00. The contract expires July 30, 2010 with two 1-year renewal options.

MWBOO GRANTED A WAIVER.

23. ASSOCIATED BUILDING

MAINTENANCE, INC.	\$941,248.32	Renewal
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Solicitation BP 04161 - Provide Facility Management and Maintenance Services for Facility Group "D" - Department of General Services - Req. No. R534596

On September 15, 2004, the Board approved the initial award in the amount of \$2,740,838.60. Subsequent actions have been approved. Authority is requested to exercise the third of seven 1-year renewal options, in the amount of \$941,248.32, making the total contract award \$6,754,283.18. The period of the renewal is November 1, 2009 through October 31, 2010 with four 1-year renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

MBE: C & J Maintenance, Inc.	17%	
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WBE: My Cleaning Services	9%	
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MWBOO FOUND VENDOR IN COMPLIANCE.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the informal awards, renewals, increases to contracts and extensions. The Comptroller **ABSTAINED** on Item No. 22.

MINUTES

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property located at 3301 Waterview Avenue (Block 7610, Lot 15) from the inventory of the Department of Housing and Community Development (DHCD) to the inventory of the Department of Recreation and Parks.

BACKGROUND/EXPLANATION:

During the Schaefer Administration, the DHCD acquired several parcels of land on the shores of the Middle Branch for redevelopment as a new city park system. The Baltimore Rowing Center was built in the early 1980s as part of the new Middle Branch Park. Funding for construction of the Rowing Center as well as programming and maintenance for over 20 years has been provided by the Department of Recreation and Parks.

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on October 20, 2009.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property located at 3301 Waterview Avenue (Block 7610, Lot 15) from the inventory of the Department of Housing and Community Development to the inventory of the Department of Recreation and Parks.

MINUTES

Space Utilization Committee - Transfer of Jurisdiction

ACTION REQUESTED OF B/E:

The Board is requested to approve the transfer of jurisdiction for the property located at 6300 Cove Avenue (Block 7001, Lot 615) from the inventory of the Department of Transportation to the inventory of the Department of Public Works/Bureau of Water and Wastewater.

BACKGROUND/EXPLANATION:

The property is being transferred to the Department of Public Works/Bureau of Water and Wastewater to be used to construct a sewage pumping station which will service the new sewer infrastructure in the Hawkins Point area.

The Space Utilization Committee approved this transfer of jurisdiction at its meeting on October 20, 2009.

(FILE NO. 56665)

UPON MOTION duly made and seconded, the Board approved the transfer of jurisdiction for the property located at 6300 Cove Avenue (Block 7001, Lot 615) from the inventory of the Department of Transportation to the inventory of the Department of Public Works/Bureau of Water and Wastewater.

MINUTES

Department of Real Estate - Agreement of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the agreement of sale with Lakeisha S. Laury and Brian L. King (purchasers) for the sale of the property known as NS 12 ft. alley 1st N. of Cliftmont Avenue rear of 3330-32 Cliftmont Avenue (Block 4179A, Lot 040).

AMOUNT OF MONEY AND SOURCE:

\$1,000.00 - Purchase price

BACKGROUND/EXPLANATION:

The authority to sell the property located at NS 12 ft. alley 1st N. of Cliftmont Avenue rear of 3330-32 Cliftmont Avenue (Block 4179A, Lot 040) was approved by City Council Ordinance No. 447 on December 6, 1973. The property was appraised at \$1,000.00. The purchasers will use the property for a parking pad.

(FILE NO. 57078)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement of sale with Lakeisha S. Laury and Brian L. King (purchasers) for the sale of the property known as NS 12 ft. alley 1st N. of Cliftmont Avenue rear of 3330-32 Cliftmont Avenue (Block 4179A, Lot 040).

MINUTES

Space Utilization Committee - First Amendment to
Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to lease agreement with Nextel Communications of the Mid-Atlantic, Inc. (Nextel Communications) for the rental of a portion of the tower and storage space located at 6512 Harford Road.

AMOUNT OF MONEY AND SOURCE:

\$2,400.00 - annually

BACKGROUND/EXPLANATION:

On December 01, 1999, the City and Nextel Communications entered into a lease agreement, whereby the City leased to Nextel Communications a portion of the tower and property located at 6512 Harford Road. The demised premises are used for cellular telephone communication.

This amendment will allow for an additional antenna at the existing site. Nextel Communications will be permitted to add one microwave antenna, not to exceed fourteen inches in diameter, along with mounting hardware and coaxial cables collectively called, "Microwave Equipment." During the period the Microwave Equipment is installed on the tower, Nextel Communications will pay an additional yearly rent of \$2,400.00.

This amendment will also allow the City to terminate the lease if the leased premises are needed for a public purpose. In addition, the environmental provisions of the lease are updated. All other provisions of the original lease shall remain the same.

MINUTES

Space Utilization Committee - cont'd

The Space Utilization Committee approved this first amendment to lease agreement on October 20, 2009.

(FILE NO. 55606)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to lease agreement with Nextel Communications of the Mid-Atlantic, Inc. (Nextel Communications) for the rental of a portion of the tower and storage space located at 6512 Harford Road.

MINUTESSpace Utilization Committee - First Amendment to Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the first amendment to lease agreement with Nextel Communications of the Mid-Atlantic, Inc., lessee, for rental of a portion of the tower and storage space located at 2120 Eastern Avenue.

AMOUNT OF MONEY AND SOURCE:

\$2,400.00 - annually

BACKGROUND/EXPLANATION:

On December 1, 1999, the Board approved the initial lease with Nextel Communications of the Mid-Atlantic, Inc. for rental of a portion of the tower and property located at 2120 Eastern Avenue. The demised premises are used for cellular telephone communication.

This first amendment to lease agreement will allow the lessee to add one microwave antenna at the existing site, not to exceed 14" in diameter, along with mounting hardware and coaxial cables (collectively, the microwave equipment). During the period of time the microwave equipment is installed on the tower, the lessee will pay the lessor additional yearly rent of \$2,400.00.

In addition, the environmental provisions of the lease are updated. The first amendment to lease agreement also provides that the lessor will be able to terminate the lease if the leased premises are needed for a public purpose. All other terms and conditions of the original lease remain unchanged.

MINUTESSpace Utilization Committee - cont'd

The Space Utilization Committee approved this first amendment to the lease agreement at its meeting on October 20, 2009.

(FILE NO. 55606)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the first amendment to lease agreement with Nextel Communications of the Mid-Atlantic, Inc. (Nextel Communications) for the rental of a portion of the tower and storage space located at 2120 Eastern Avenue.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the grant agreement with the Empire Homes at Maryland Avenue, LLC (EHM). The period of the agreement is effective upon Board approval.

AMOUNT OF MONEY AND SOURCE:

\$275,000.00 - 4000-490909-3570-333643-603051

BACKGROUND/EXPLANATION:

The EHM will maintain three units on its property as transitional housing for individuals with acquired immunodeficiency syndrome or related disease.

The funds will be used to reimburse the EHM for costs associated with the acquisition and development of the property to be used as a transitional housing facility for very low income, homeless young adults.

The grant agreement is late due to the delays in the administrative level.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Empire Homes at Maryland Avenue, LLC.

MINUTES

THERE WERE NO PROPOSALS AND SPECIFICATIONS TO BE ADVERTISED FOR RECEIPT AND OPENING OF BIDS.

ACKNOWLEDGEMENT

Mayor: "Before we recess, I wanted to acknowledge a group that is here from Odessa, Ukraine. If they would stand with Renee Samuels, who is part of our international -- They are here visiting municipal governments looking at our various processes. They have gone to Citi-Stat, Water Waste Plants, Finance, and Outcome Budgeting. We are celebrating in 2010 our 35th Sister City Program with Odessa and they are here to look at our City government. So, welcome.

(Applause)

I told them I could not guarantee them an active Board meeting. I could not guarantee that we would have a lot going on today."

President: "It's like Rome. If you throw a penny or something up at us, then you will be guaranteed a trip back."

Solicitor: "We could move the three items back on the non-routine agenda just to provide a little activity."

(Laughter)

MINUTES

President: "Treat this like the Trevi Fountain. I think that is it. Is there anything else for discussion? As there is no more business before the Board, the meeting will recess until the bid opening at twelve o'clock noon."

Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agency issued an addendum extending the date for receipt and opening of bids on the following contract. There were no objections.

Bureau of Water & Wastewater - SC 856, Improvements to Herring Run Interceptors Phase 2 from Argonne Drive to City/County Line
BIDS TO BE RECV'D: 11/19/09
BIDS TO BE OPENED: 11/19/09

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Treasury Management - 2009 Tax Sale Auction
of Tax Liens

NO BIDS WERE RECEIVED.

Bureau of Water & Wastewater - WC 1160R, Montebello
Plant 2 Finished Water
Reservoir Cover

Fru-Con Construction Corp.
Pizzagalli Construction Company
The Whiting Turner Contracting Company
Kinsley Construction, Inc.
Allan A. Myers, LP

Bureau of Water & Wastewater - SC 852R, Denitrification
Filters and Related Work
at Patapsco Wastewater
Treatment Plant

Archer Western Contractors, Ltd
Fru-Con Construction Corp.
The Whiting Turner Contracting Company

Department of Recreation and Parks - RP 08835R, Edgewood
Recreation Center Gym
Expansion

The Michael Group
Towson Mechanical
JAK Construction, Inc.
JLN Construction Services, LLC
Tuckman-Barbee Construction Co., Inc.

MINUTES

Mirabile Construction Co., Inc.
 Warwick Supply & Equipment Co., Inc.
 Tech Contracting Co., Inc.
 North Point Builders
 Maryland Construction, Inc.

Bureau of Purchases

- B50001173, Providing Non-Uniformed, Armed Security Guards
-

Amazing Security & Investigations,
 LLC
 Legal Services Associates, Inc.
 The Trident Group, Inc.
 I.W.G. Protection Agency, Inc.

Bureau of Purchases

- B50001227, Tree & Stump Removal
-

Lorenz, Inc.
 Lewis Tree Service, Inc.
 Community Bridge of DC, Inc.
 C & D Tree Service, Inc.
 Forest Valley Tree and Turf d/b/a
 New Level Tree & Lawn
 Asplundh Tree Expert Company
 Takoma Tree Experts, Inc.
 EX-CEL Tree Expert Company

Bureau of Purchases

- B50001236, Tow Chains, Assemblies and Tie-Downs
-

Fastenal

4157

BOARD OF ESTIMATES

10/28/09

MINUTES

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, November 4, 2009.

JOAN M. PRATT
Secretary