

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office, dated January 31, 2011, identifying matters to be considered routine agenda items together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move to approve all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The motion carries. The routine agenda has been adopted."

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MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

American Combustion Industries, Inc.	\$8,000,000.00
Ruhlman Bros, Inc.	\$4,887,000.00
Trisource Contracting, LLC	\$6,165,000.00
Young's Floor & Remodeling, Co., Inc.	\$ 459,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Arora Engineers, Inc.	Engineer
Corrosion Probe, Inc.	Engineer
EA Engineering, Science and Technology, Inc.	Engineer Survey
EMA, Inc.	Engineer
Prime Engineering, Inc.	Engineer
Transtech Engineering Consultants, Inc.	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Comptroller **ABSTAINED** on Item Nos. 1 and 2.

MINUTES**CITY COUNCIL BILL:**

10-0612 - An ordinance concerning the sale of property - 1119 Poplar Grove Street for the purpose of authorizing the Mayor and City Council of Baltimore to sell, at either public or private sale, all its interest in certain property known as 1119 Poplar Grove Street (Block 2388, Lot 030) and no longer needed for public use; and providing for a special effective date.

ALL REPORTS RECEIVED WERE FAVORABLE.

UPON MOTION duly made and seconded, the Board approved City Council Bill No. 10-0612 and directed that the Bill be returned to the City Council with the recommendation that it also be approved and passed by that Honorable Body. The President **ABSTAINED.**

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Condemnations</u>			
1. Dorothy Lawson	2782 Tivoly Ave.	L/H	\$41,250.00
2. Odelle M. Carter	2770 Tivoly Ave.	L/H	\$45,350.00

Funds are available in Account No. 9990-908326-9593-900001-704040, Coldstream Homestead Montebello Project.

(FILE NO. 57188)Dept. of Housing and Community Development - Options

3. Marlene Smith Slade, PR of Hayward S. Smith Estate	1021 N. Washington St.	L/H	\$11,600.00
4. Olayinka A. Ajayi and Olayemi A. Ajayi	1004 N. Chester St.	L/H	\$ 7,500.00
5. Dennis Nole	1716 E. Preston St.	F/S	\$ 8,500.00
6. Dennis Nole	1718 E. Preston St.	F/S	\$ 7,200.00
7. Audrey M. Nole and Vanessa D. Nole	1748 E. Preston St.	L/H	\$16,850.00

Funds are available in Account No. 9910-906416-9588-900000-704040, EBDI Phase II Project.

(FILE NO. 56017)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
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In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

UPON MOTION duly made and seconded, the Board approved condemnations and options.

MINUTES

Department of General Services (DGS) - Developers' Agreements

The Board is requested to approve and authorize execution of the various developers' agreements.

	<u>DEVELOPER</u>	<u>NO.</u>	<u>AMOUNT</u>
1.	FSK LAND CORPORATION AND JOHNS HOPKINS UNIVERSITY	1217	\$ 32,328.08

The organization needs to install new electric conduits to its proposed new financial building located near West 40th Street and University Parkway. This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

An Irrevocable Letter of Credit in the amount of \$32,328.08 has been issued to FSK Land Corporation and Johns Hopkins University, which assumes 100% of the financial responsibility.

(FILE NO. 55414)

2.	CONGREGATION DARCHEI TZEDEK, INC.	1094	\$ 29,000.00
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The organization needs to install new water service to its proposed new congregational building located near 7307 Seven Mile Lane. This developer's agreement will allow the organization to do its own installation in accordance with Baltimore City Standards.

A Performance Bond in the amount of \$29,000.00 has been issued to Congregation Darchei Tzedek, Inc. which assumes 100% of the financial responsibility.

MINUTES

DGS - cont'd

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned developers' agreements. The President **ABSTAINED** on Item No. 1.

MINUTES

Department of General Services (DGS) - Grant Award Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant award agreement from the Maryland Energy Administration (MEA). The period of the grant agreement is effective upon execution by the MEA through May 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$100,000.00 - 9916-901865-9194

BACKGROUND/EXPLANATION:

The DGS has been successful in obtaining a second grant from the MEA "EmPower" Clean Energy Communities program. The program provides efficiency and conservation programs serving low-to-moderate income residents. These funds will be used to replace inefficient furnaces and provide building shell improvements, as a complement to the Baltimore Gas and Electric, City weatherization, and Department of Energy Efficiency and Conservation Block Grant programs. These funds will enable Baltimore City to provide energy conservation and efficiency services to families that are ineligible for other programs due to their family income level or use of an oil-based furnace.

The Office of Weatherization in the Department of Housing and Community Development will assist the DGS in providing these services, using "on-call" contractors already procured.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant award agreement from the Maryland Energy Administration.

MINUTES

Law Department - Claim Settlement

The Board is requested to approve and authorize execution of a settlement agreement and release for the settlement of the following claim. The settlement has been reviewed and approved by the Settlement Committee of the Law Department.

1. Ira T. Todd v. Officer \$ 90,000.00
Samuel Johnson

Account: 1001-000000-2041-195500-603070

UPON MOTION duly made and seconded, the Board approved the settlement as requested by the Law Department.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

301 - 302

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on Item Nos. 1 and 2.

MINUTES**TRANSFERS OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Mayoralty Related</u>		
1. \$ 150,000.00	9904-902916-9129	9904-904916-9127
General Rev.	Constellation & Torsk drydock	Constellation & Torsk drydock
	Reserve	Active

This transfer will provide funds to cover the costs associated with the preservation and dry docking of the USS Constellation and USS Torsk.

2. \$ 300,000.00	9904-907787-9129	9904-908787-9127
2 nd Port Discovery Loan	Port Discovery Children's Museum Reserve	Port Discovery Children's Museum Active

This transfer will provide funds to cover the costs associated with renovations to the HVAC system at Port Discovery Children's Museum.

Department of Transportation

3. \$ 20,614.80	9950-903323-9528	9950-902323-9527-3
MVR	Constr. Res. Key Highway	Design & Studies Key Highway

This transfer will fund costs associated with award of task #21 on project no. 1074 (B/D # 08040) to Sabra, Wang & Associates, Inc. to provide expanded study area between the intersection of Key Highway & Light Street and Key Highway & Battery Avenue.

MINUTES

TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation - cont'd</u>		
4. \$ 145,800.00 MVR	9950-907312-9528 Constr. Res. Inner Harbor Infrastructure	9950-906312-9527-2 Contingencies Inner Harbor Infrastructure/ Utility

This transfer will fund costs associated with R566686.

MINUTES

Fire Department - Retroactive Payments

The Board is requested to approve and authorize payments of back salary for the following Baltimore City Fire Department employees.

	<u>Amount</u>
1. RODRICK W. JACKSON	\$ 7,065.88

The retroactive adjustment restores wages lost during suspension, pending an investigation, with the exception of 29 working days, as ordered by the Chief of the Fire Department. The period of the retroactive payment is for 34 working days between September 19, 2010 through November 23, 2010.

2. DARRYL A. WILLIAMS, JR.	\$ 69,618.92
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The retroactive payment is due per Civil Service Commission (CSC) motion dated June 24, 2009. Mr. Williams obtained his Maryland ALS license prior to the January 1, 2011 date defined under #7 of the CSC Motion. Mr. Williams is due full back pay between his separation and reinstatement (pay period ending April 1, 2008 through pay period ending July 21, 2009).

Account: 1001-000000-3191-308700-601061

3. DAVID B. GUERCIO	\$28,836.86
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The retroactive pay is for the period May 13, 2008 through November 9, 2010.

4. MATTHEW L. BLAKELY	\$11,124.32
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5. JEREMY L. DULIN	\$11,873.25
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The retroactive pay is for the period February 16, 2010 through November 9, 2010.

MINUTES

Fire Department - cont'd

	<u>Amount</u>
6. JAMES A. NEISSER	\$17,311.20
The retroactive pay is for the period January 20, 2009 through November 9, 2010.	
7. ANDREW D. PALLANTE	\$ 5,952.98
8. DENNIS W. WINTERWERP	\$ 5,673.78
The retroactive pay is for the period July 6, 2010 through November 9, 2010.	
9. CHRISTOPHER P. WILLIAMS	\$12,060.77
The retroactive pay is for the period January 19, 2010 through November 9, 2010.	
10. WILLIAM R. GLASCOE	\$17,234.30
The retroactive pay is for the period October 27, 2009 through November 9, 2010.	
11. MATTHEW E. DIETRICH	\$22,708.13
The retroactive pay is for the period March 17, 2009 through November 9, 2010.	
12. MARK D. DWARTE	\$ 6,558.09
The retroactive pay is for the period June 8, 2010 through November 9, 2010.	

Account: 1001-000000-2121-226400-601061

MINUTES

Fire Department - cont'd

The employees are due retroactive pay per Local 734's Memorandum of Understanding, Article 25 A, C, & D. The Department did not maintain an active promotional list for Fire Pump Operator. The promotion is retroactive to the vacancy.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized payments of back salary for the aforementioned Baltimore City Fire Department employees.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and authorize execution of the following local government resolution.

The following organization is applying to the State of Maryland's Community Investment Tax Credit Program (CITCP). A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. SOUTH BALTIMORE LEARNING CENTER (SBLC)	\$ 50,000.00 CITCP

The South Baltimore Learning Center located at 28 E. Ostend Street proposes the South Baltimore Learning Center Adult Literacy Program Project. The general operating dollars are critical to the success of the SBLC in order to attract and retain talented and committed staff that will help move adult literacy forward in the community-based arena. The funds will be used to help support the Career Employability Counselor (CEC) position.

The focus of this position is to teach concepts of career planning, employability and life skills development through counseling and advising. The CEC will develop more formal linkages with employers, agencies, and colleges in the Greater Baltimore area, provide learners with employment and job training development options, maintain a current job board, and work with all tutors, instructors and EDP advisors to incorporate the career/employability-counseling component into the curriculum.

In addition, tax credits will be marketed in order to continue to provide adult education and literacy services for over 1,000 Baltimore residents at the current level of service. Other expenses covered will include but are not limited to building and general administrative expenses, such as utilities, building maintenance, office supplies and insurance.

MINUTES

DHCD - cont'd

Founded, in 1990, the SBLC's mission is to improve the self-sufficiency of educationally disadvantaged adults. The SBLC provides residents in the Baltimore area functional literacy and life skills training, in addition, to career preparation services. One of the SBLC's main goals is to provide outreach to the most impoverished neighborhoods. The SBLC has discovered through 20 years of working with disadvantaged Baltimore adults that certain communities are quite insulated and residents do not like to leave their neighborhoods for school. In order to meet this need, the SBLC has formed partnerships with 10 different organizations around the City to bring classes into individual neighborhoods.

UPON MOTION duly made and seconded, the Board approved and adopted the aforementioned local government resolution.

MINUTES

Department of Housing and - Amendment to Agreement
Community Development/
Homeless Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an amendment to agreement with Jobs, Housing and Recovery, Inc. (JHR).

AMOUNT OF MONEY AND SOURCE:

\$50,053.00 - 1001-000000-3572-327200-603051

BACKGROUND/EXPLANATION:

On December 22, 2010, the Board approved the grant agreement with the JHR to provide 100 overflow emergency shelter beds for homeless men, women and children at the Walter P. Carter Center located at 630 W. Fayette Street, 24 hours a day, seven days a week. This amendment to agreement provides for an additional 50 beds. The original agreement was approved in the amount of \$138,312.00. This amendment will increase the agreement by \$50,053.00, making the total agreement \$188,365.00.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with Jobs, Housing and Recovery, Inc.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Oliver Community Association, Inc. The period of the agreement is July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$ 5,400.00 - 2089-208911-5930-433226-603051
10,325.00 - 2089-208911-5930-433235-603051
14,525.00 - 2089-208911-5930-433280-603051
13,600.00 - 2089-208911-5930-433281-603051
10,600.00 - 2089-208911-5930-433283-603051
\$54,450.00

BACKGROUND/EXPLANATION:

The organization will provide a variety of public services to residents in the Oliver Community.

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Program (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

MINUTES

DHCD - cont'd

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2010 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Oliver Community Association, Inc.

MINUTES

Mayor's Office of Employment Development	- TRANSFER OF LIFE-TO-DATE SICK LEAVE
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The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Phyllis Johnson.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Timothy Johnson	5
Cheryl Horton	5
Lisa Cullings	<u>1</u>
	11

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Phyllis Johnson.

MINUTES

Mayor's Office of Employment Development - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with the Baltimore City Board of School Commissioners, also referred to as the Baltimore City Public School System (BCPSS). The period of the agreement is July 1, 2010 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$387,730.00 - 5000-501211-6391-497905-603051

BACKGROUND/EXPLANATION:

The BCPSS operates an alternative school for high school students in a portion of MOED's Youth Opportunity Westside Center located at 1500 W. Lafayette Avenue in Baltimore City. MOED will complement the BCPSS's academic programs by providing wrap-around services such as Youth Development Services, Cultural Enrichment, and Job Readiness Training. These efforts are designed to help increase school attendance and decrease the drop-out rate of students who attend alternative high schools.

This agreement is late because additional time was necessary to reach a comprehensive understanding between the parties.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the consultant agreement with the Baltimore City Board of School Commissioners.

MINUTES**PROPOSAL AND SPECIFICATIONS**

1. Department of Transportation - TR 11010, Resurfacing
Highways at various locations
Citywide - Emergency JOC
BIDS TO BE RECV'D: 3/02/2011
BIDS TO BE OPENED: 3/02/2011

2. Department of Recreation
and Parks - RP 10853, Jack Paulsen
Memorial Field, 4700
Reisterstown Rd.
BIDS TO BE RECV'D: 3/16/2011
BIDS TO BE OPENED: 3/16/2011

3. Department of Recreation
and Parks - RP 09833, Druid Hill Park
Bowl Improvements
BIDS TO BE RECV'D: 3/09/2011
BIDS TO BE OPENED: 3/09/2011

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the Notre Dame Preparatory School, Inc., tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 1,525± square feet. The period of the agreement is January 1, 2011 through December 31, 2012 with no renewal options.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1,839.00

BACKGROUND/EXPLANATION:

The space is being used as storage space for the tenant's boats.

The landlord will be responsible for fire insurance. The tenant must obtain approval from the facility administrator prior to making any improvements to the storage space. The tenant must keep the storage area in a good and orderly manner, obtain liability insurance, and will use the weight room at the facility administrator's discretion.

MINUTES

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement at its meeting on January 25, 2011.

(FILE NO. 54777)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with the Notre Dame Preparatory School, Inc., tenant, for the rental of a portion of the property known as 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 1,525± square feet.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement between the Maryland Art Place, Inc., landlord, and the Mayor and City Council of Baltimore, tenant, for the rental of a portion of the property known as 216-218 W. Saratoga Street being on the 2nd and 3rd floors, consisting of 5,870 square feet. The period of the agreement is January 1, 2011 through December 31, 2011, with two one-year renewal options.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Quarterly Rent</u>
\$85,876.99	\$21,469.25

Accounts: 1001-000000-3160-308000-603013
 1001-000000-3160-308100-603013

The rent will increase at a rate of 3% per year.

BACKGROUND/EXPLANATION:

The Baltimore City Health Department's Operation Safe Kids will use the leased premises for administrative and counseling services.

The tenant will be responsible for telephone and computer services, and electricity and water usage. The tenant will accept the leased premises in its current built-out condition.

MINUTES

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement at its meeting on January 25, 2011.

(FILE NO. 55933)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement between the Maryland Art Place, Inc., landlord, and the Mayor and City Council of Baltimore, tenant, for the rental of a portion of the property known as 216-218 W. Saratoga Street being on the 2nd and 3rd floors, consisting of 5,870 square feet.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the Baltimore Rowing Club, tenant, for the rental of a portion of the property known as the Baltimore Rowing Club, located at 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 3,050± square feet. The period of the agreement is January 1, 2011 through December 31, 2012 with no renewal options.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$3,567.00

BACKGROUND/EXPLANATION:

The space is being used as storage space for the tenant's boats.

The landlord will be responsible for fire insurance. The tenant must obtain approval from the facility administrator prior to making any improvements to the storage space. The tenant must keep the storage area in a good and orderly manner, obtain liability insurance, and will use the weight room at the facility administrator's discretion.

MINUTES

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement at its meeting on January 25, 2011.

(FILE NO. 54777)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with the Baltimore Rowing Club, tenant, for the rental of a portion of the property known as the Baltimore Rowing Club, located at 3301 Waterview Avenue (Block 7610, Lot 15) being on the lower level, consisting of 3,050± square feet.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the Parking Authority of Baltimore City (PABC), lessee, for the rental of space in 200 W. Lombard Street (Block 644, Lot 1) being Suites A and B, consisting of approximately 11,008± square feet. The period of the agreement is February 1, 2011 through January 31, 2014 with the option to renew the lease on a month-to-month basis.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Monthly Rent</u>
\$95,569.00 -	\$7,964.00 (Year one - 2/1/2011 - 1/31/2012)
\$95,569.00 -	\$7,964.00 (Year two - 2/1/2012 - 1/31/2013)
\$95,569.00 -	\$7,964.00 (Year three - 2/1/2013 - 1/31/2014)

The rent for the renewal term will be at a negotiated rent.

BACKGROUND/EXPLANATION:

The PABC currently occupies office space located at 200 W. Lombard Street, Suites A and B. The PABC is renewing its lease for another three year term.

The lessor's responsibilities will include maintaining the central heating and air conditioning systems of the building, correcting any structural defects, and maintaining the exterior of the building, including the foundation, roof, walls, gutters, downspouts, all water, electrical and plumbing supply lines.

The lessee will pay all utilities, except water and sewer charges, provide janitorial services including the sidewalk adjacent to the premises and entrance. In addition, the lessee will be responsible for painting the interior, replacement of lighting fixtures, cleaning or replacement of carpet, providing window treatment, and installation of any security system.

MINUTES

Space Utilization - cont'd

The Space Utilization Committee approved this lease agreement at its meeting on January 25, 2011.

(FILE NO. 55985)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with the Parking Authority of Baltimore City (PABC), lessee, for the rental of space in 200 W. Lombard Street (Block 644, Lot 1) being Suites A and B, consisting of approximately 11,008± square feet.

MINUTES

Space Utilization Committee - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with the Greater Harvest Baptist Church, tenant, for the rental of the property known as the Vincent Street Recreation Center, located at 122 N. Vincent Street, consisting of 0.474 acres. The period of the agreement is January 1, 2011 through October 31, 2016, with the option to renew at a negotiated rate.

AMOUNT OF MONEY AND SOURCE:

Annual Rent

\$1.00

BACKGROUND/EXPLANATION:

The Greater Harvest Baptist Church will use the premises for the activities of the community, which include the operation of its program activities, as well as youth piano lessons, and after-school program activities.

The tenant will be responsible for all utilities, including electrical power, heat, sewer, water and any utility that may be related to the leased premises. The tenant will provide janitorial services, security, and keep the sidewalks and entrance reasonably clear of ice, snow, and debris. In addition, the tenant will be responsible for any structural defects and maintain the interior and exterior of the building. The tenant will also be responsible for inspecting the leased premises for termites, structural soundness, and environmental hazards.

MINUTES

Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement at its meeting on January 25, 2011.

(FILE NO. - 57212)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with the Greater Harvest Baptist Church, tenant, for the rental of the property known as the Vincent Street Recreation Center, located at 122 N. Vincent Street, consisting of 0.474 acres.

MINUTES

Space Utilization Committee - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a license agreement with the Fell's Point Resident Association, LLC, licensee, for the use of a portion of the southwest corner of the Broadway Pier. The period of the license agreement is effective upon Board approval for three years.

AMOUNT OF MONEY AND SOURCE:

The annual license fee will be 50% of the net profit after the licensee's expenses of leasing the tower optical binocular viewers, maintenance and repairs of viewers, and sales tax.

BACKGROUND/EXPLANATION:

The Fell's Point Resident Association, LLC, will use a portion of the southwest corner of the Broadway Pier for the installation of two tower optical coin-operated binocular viewers (one standard and one ADA compliant).

The licensee will be responsible for the lease/purchase of the tower optical coin-operated binocular viewers, all costs associated with the installation of the binocular viewers, and the collection and retention of gross receipts from the viewers. In addition, the sales tax levied by the City, County, and State on gross receipts from the viewers installed under this agreement will be paid by the licensee, as collector, and the licensee will be responsible for all costs associated with the maintenance and repair of the viewers. The licensee will also be responsible for liability insurance.

The viewers are not to be installed anywhere on the engraved brick portion of the Broadway Pier.

MINUTES

Space Utilization - cont'd

The Space Utilization Committee approved this license agreement at its meeting on January 25, 2011.

(FILE NO. - 57213)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the license agreement with the Fell's Point Resident Association, LLC, licensee, for the use of a portion of the southwest corner of the Broadway Pier.

MINUTESDepartment of Public Works - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Beverly Albert.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Charles McFadden	5
Charles Johnson	5
Jeffrey C. McCray, Sr.	5
Howard Wright	5
Charles C. Reichart	5
Warren Ware	<u>5</u>
	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved and authorized the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Beverly Albert.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|-------------|-------------|
| 1. MORPHO DETECTION, INC. | \$29,658.87 | Sole Source |
| Solicitation No. 08000 - Mobiletrace Explosive and Narcotics Detector - Sheriff's Department - Req. No. R560161 | | |

The vendor is the manufacturer and sole distributor of this hardware and proprietary software.

- | | | |
|--|-------------|----------|
| 2. MCKESSON MEDICAL AND SURGICAL CO. | \$10,000.00 | Increase |
| Solicitation No. 07000 - Vaccines - Health Department - Req. No. P514585 | | |

On August 18, 2010, the Board approved the initial award in the amount of \$13,212.38. The award contained two 1-year renewal options at the sole discretion of the City. Due to an increase in usage an increase in the amount of \$10,000.00 is necessary, making the award amount \$23,212.38.

- | | | |
|--|---------|----------------------|
| 3. WAGE WORKS, INC. | \$ 0.00 | Assignment Agreement |
| Solicitation No. B50000558 - Flexible Spending Account Administration - Department of Human Resources - P.O. No. P504910 | | |

The Board is requested to approve and authorize execution of an assignment agreement with Wage Works, Inc. The contract expires September 16, 2011.

On September 17, 2008, the Board approved the initial award in the amount of \$143,900.00 to Fringe Benefits Management Company. Subsequent actions have been approved. Wage Works, Inc. has acquired the rights, title, obligations, conditions,

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

assets and interests of several contracts from Fringe Benefits Management Company and is requesting assignment of Contract B50000558.

MWBOO SET GOALS OF 0% MBE AND 0% WBE.

(FILE NO. 57210)

4. EXCELSIOR BLOWER SYSTEMS, INC.	\$ 60,000.00	Sole Source Agreement
Solicitation No. 08000 - Cycloblower Parts - Department of Public Works, Bureau of Water and Wastewater - Req. No. R559844		

The Board is requested to approve and authorize execution of an agreement with Excelsior Blower Systems, Inc. The period of the agreement is effective upon Board approval for 1-year, with two 1-year renewal options.

The vendor is the sole distributor for Gardner Denver Cycloblower parts required by the agency.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57210)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

5. DATA UNLIMITED INTERNATIONAL, INC.	\$217,252.02	Amendment and Increase
Solicitation No. 08000 - Annual System Support - Police Department - Req. No. P514480		

On August 18, 2010, the Board approved an award in the amount of \$382,747.98 for software and technical support. Due to the addition of agency required hardware upgrades, the Board is requested to approve an amendment and increase to add sole source hardware items to the existing contract. Additionally, three one-year renewals are requested to be approved for all required sole source support to the Police Department's Laboratory Information Management System (LIMS). This increase makes the total award \$600,000.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57210)

6. WALTERS RELOCATIONS, INC.	N/A	Renewal
Solicitation No. B50000145 - Requirements for Office Moving and Related Work - Department Various - Req. Nos. Various		

On February 20, 2008, the Board approved the initial award. On January 20, 2010, the Board approved the first renewal. This is the second and final of two one-year renewal options. The renewal is for the period February 2, 2011 through February 1, 2012.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

7. GLOBAL EMERGENCY

RESOURCES	\$800,000.00	Sole Source
Solicitation No. 08000 - Maryland Patient Tracking Project - Fire Department - Req. No. R560194		

The requested system required by the Fire Department for the coordination of emergency medical services is only available from the developer.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions. The Board further approved and authorized execution of the assignment agreement with Wage Works, Inc. (Item No. 3), the agreement with Excelsior Blower Systems, Inc. (Item No. 4), and the amendment to agreement with Data Unlimited International, Inc. (Item No. 5). The President **ABSTAINED** on Item No. 4.

MINUTES

Mayor's Office of Human Services (MOHS) - Advance of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a two-month advance of funds to the agencies listed while contract formation is in process.

AMOUNT OF MONEY AND SOURCE:

Project Name	CONTRACT AMOUNT	TWO-MONTH ADVANCE	START DATE	Account Number:
Project PLASE	\$1,251,639.00	\$208,607.00	2/1/11	4000-496311-3570-591226-603051
AIRS, Inc.	\$1,364,399.00	227,400.00	2/1/11	4000-496311-3570-591243-603051
WHC- Susanna Wesley	\$112,761.00	18,794.00	3/15/11	4000-496311-3570-591235-603051
Dayspring Programs - Tenant-Based	\$325,827.00	54,305.00	3/16/11	4000-496311-3570-591236-603051
BMHS, Inc. - Project-Based	\$126,119.00	21,020.00	4/1/11	4000-496311-3570-591241-603051
St. Ambrose Housing Aid Center Expansion	\$126,856.00	21,143.00	4/1/11	4000-496311-3570-591252-603051
Marian House	\$215,221.00	35,870.00	4/1/11	4000-496311-3570-591219-603051
GEDCO	\$293,508.00	48,918.00	4/1/11	4000-496311-3570-591250-603051
Prisoner's Aid	\$931,614.00	155,269.00	4/1/11	4000-496311-3570-591225-603051
BMHS, Inc. Sponsor-Based	\$1,762,543.00	293,757.00	4/1/11	4000-496311-3570-591241-603051
At Jacob's Well	\$234,806.00	39,134.00	4/1/11	4000-496311-3570-591207-603051
Dayspring Programs	\$814,568.00	135,761.00	4/1/11	4000-496311-3570-591236-603051
Marian House	\$46,961.00	7,827.00	4/1/11	4000-496311-3570-591219-603051
TOTAL		\$1,267,805.00		

MINUTES

MOHS - cont'd

BACKGROUND/EXPLANATION:

Funding is through grants from the United States Department of Housing and Urban Development and provides shelter and assistance to homeless individuals in the City, through the Shelter Plus Care (S+C) program agreements between the MOHS and various service providers. An advance against these funds in the amount of \$1,267,804.00 is requested was based on the following calculation:

(Note: this example uses \$100.00 as the base award amount and rounded to whole dollars):

Total HUD award amount	\$100.00
Multiplied by 7%	
(admin due MOHS)	(\$7.00)
Deduct Admin from HUD	\$ 93.00
award amount to arrive	
at total contract amount	
for provider	
Divided contract amount	\$ 8.00
by 12 months	
Multiply monthly amount	
by 2 months	\$ 16.00

Advance funding will be for two months, commencing from the contract start date. Notification of the awards was made on January 19, 2011 on the website of the United States Department of Housing and Urban Development. The two month advance funding is needed as a budgetary stopgap measure to bridge the time between acceptance of the grant funds by the City from HUD and

MINUTES

MOHS - cont'd

the time needed to develop and route contracts through the Board for approval. Only contracts with start dates of April 1, 2011 or sooner are included in the request. The funds will be paid out monthly. The official award has not been received to date.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the aforementioned agencies while contract formation is in process. The Mayor **ABSTAINED.**

MINUTES

Health Department - Employee Expense Report

ACTION REQUESTED OF B/E:

The Board is requested to approve an employee expense report for Ms. Pamela Whittle for September 9 and September 17, 2010.

AMOUNT OF MONEY AND SOURCE:

\$ 2.00 - 09/09/2010 - 4000-422510-3030-273015-603002
1.00 - 09/09/2010 - 4000-422510-3030-273015-603003
9.69 - 09/17/2010 - 4000-422510-3030-273015-603002
\$12.69

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 workdays after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

The expense report is late because Ms. Whittle, a Public Health Investigator, for Clinical Services neglected to submit her expense statements on time. The Department apologizes for this late submission.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the employee expense report for Ms. Pamela Whittle for September 9 and September 17, 2010.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2010 through June 30, 2011, unless otherwise indicated.

1. **SINAI HOSPITAL OF BALTIMORE, INC.** **\$ 64,755.00**

Account: 4000-424511-3042-273339-603051

The organization will provide Medical Case Management services to HIV infected men and women in the surrounding communities who are eligible for this service. Services will be provided to 60 eligible clients who lack insurance or who have private insurance, MHIP or Medicare. Services will also be provided to clients who are applying for medical assistance but whose coverage has not yet been activated.

MWBOO GRANTED A WAIVER.

The agreement is late because the State AIDS Administration programmatically manages all Ryan White Part B services. Providers are selected through the Request for Proposal process. The Department prepares the agreements after receipt of an approved budget and scope of services and processes payments following approval.

2. **V-LINC, INC.** **\$ 16,550.00**

Account: 5000-585811-5750-668809-603051

The organization will provide early intervention services in natural environments that promote educational opportunities for infants and toddlers with disabilities, their families and professionals serving these children. Services will include initial consultation, instruction on using specific assistive technology interventions, installation and configuration of assistive technology and technical support on software and equipment.

The agreement is late because it was requested late in the funding period.

MINUTES

Health Dept. - cont'd

3. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC. (PACT)** **\$ 55,588.00**

Account: 5000-585811-5750-668805-603051

The organization will serve four children with autism in a comprehensive, integrated childcare setting. The children will spend two hours of their day, three times a week in an intensive classroom that utilizes a mixed methods teaching approach incorporating Picture Exchange Communication System, Discrete Trial Training, Pivotal Response Training and Verbal Behavior. The class will be co-taught by a speech pathologist that has a graduate certification from the Johns Hopkins University in Education of Students with Autism and Pervasive Developmental Disorders.

The agreement is late because budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

4. **PACT: HELPING CHILDREN WITH SPECIAL NEEDS, INC. (PACT)** **\$173,000.00**

Account: 4000-428211-3080-294392-6000

PACT will provide health related early intervention/case management services. Funds are provided by the Maryland State Department of Health and Mental Hygiene Medical Assistance Program, under the Title XIX of the Social Security Act, U.S.C. 1396 et seq. and are channeled through the Health Department. PACT will directly bill DHMH for up to \$173,000.00 at the following rate:

MINUTES

Health Dept. - cont'd

	<u>Number of Cases</u>	<u>Cost Per Case</u>	<u>Total</u>
Initial Case Management	50	\$250.50	\$ 12,500.00
Individualized Family Service Plan (annual)	120	\$137.50	\$ 16,500.00
On-going Case Management	1,920	\$ 75.00	\$144,000.00

MWBOO GRANTED A WAIVER.

- 5. **BALTIMORE SUBSTANCE ABUSE SYSTEMS, INC. (BSAS)** **\$840,000.00**

Account: 5000-529011-3070-287900-603051

The Health Department will reimburse BSAS for providing Care Coordination for Temporary Cash Assistance (TCA) customers dealing with substance abuse. The funds are provided by the State of Maryland, Department of Human Resources, Baltimore City Department of Social Services. The period of the agreement is July 1, 2010 through December 31, 2010.

This agreement is late because funding from DHR/BCDSS was awarded late in fiscal year. The Health Department was not notified until November 9, 2010 that the contract with BSAS, Inc. would end on December 31, 2010.

- 6. **INTERGROUP, SERVICES, INC.** **\$ 50,000.00**

Account: 4000-427710-3040-278124-603051

The organization will work with the Baltimore City Health Department to create a pocket-sized service-navigation manual for HIV infected individuals in the Baltimore Ryan White Eligible Metropolitan Area (EMA). This publication will be formatted to include a "health diary", an HIV service directory to provide contact information on Ryan

MINUTESHealth Department - cont'd

White and other HIV service providers in the EMA and a program guide to various entitlement programs to which HIV consumers may be eligible. The period of the agreement is March 1, 2010 through February 28, 2011.

The agreement is late because funds were awarded late in the fiscal period and budget revisions delayed processing.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements. The Mayor **ABSTAINED.** The President **ABSTAINED.**

MINUTESBaltimore City Health Department - TRANSFER OF LIFE-TO-DATE
SICK LEAVE

The Board is requested to approve the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Pamela Massie.

The transfer of sick leave days is necessary in order for the designated employee to remain in pay status with continued health coverage. The City employees have asked permission to donate the sick leave days that will be transferred from their LIFE-TO-DATE sick leave balances as follows:

<u>NAMES</u>	<u>DAYS</u>
Dana Senior	5
Lawrence Keyser	5
Stephen Litzenberger	5
Domenika Ringgold	5
Elouise Mayne	4
Teresa Jeter-Cutting	4
Anita Clay	<u>2</u>
	30

APPROVED FOR FUNDS BY FINANCE

THE LABOR COMMISSIONER RECOMMENDED APPROVAL.

UPON MOTION duly made and seconded, the Board approved the transfer of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Pamela Massie.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
1. Bridget Wright	Public Health Preparedness Summit Atlanta, GA Feb. 22 - 25, 2011	Emergency Preparedness Bioterrorism	\$1,356.70

The total cost of the travel is \$1,356.70. However, the airfare and the registration fees have been paid using a City issued procurement card assigned to Ms. Meghan Butasek. The representative's requested subsistence amount is consistent with the amount in the Administrative Manual for this location. The representative will be disbursed \$588.00 for subsistence (hotel and meals), plus \$59.40 for hotel taxes, and \$60.00 for ground transportation for a total amount of \$707.40.

MINUTES

TRAVEL REQUESTSBaltimore Police Department

2. Donald Hildebrandt	Prevention & Response	\$	0.00
Paul Wojcik	to Suicide Bombing		
John Rynn	Incidents		
Robert Taylor	Deming, NM		
Scott Mezan	Jan. 30 - Feb. 05, 2011		
Maxell Anderson, III			
Albert DellaRocco			
Jeffrey Schmitt			
Scott West			
Kevin DeVita			
Garfield O'Toole			
Stephanie Robinson			

This training is being offered at no cost to the Police Department and is being paid by the Department of Homeland Security.

This travel request is late because of a change in the command staff. The new commander believed that the travel request had been submitted when it had not. This training is extremely important and the Department regrets the late submission of this request.

UPON MOTION duly made and seconded, the Board approved the aforementioned travel requests.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

On the recommendations of the City agencies
hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

343 - 345

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:

Department of Transportation

1. TR 09005, Recon- M. Luis \$939,424.85
 struction of Construction
 Footways Citywide Co., Inc.

MBE: Fallsway Construction \$259,000.00 27.57%
 Co., LLC

WBE: Rowen Concrete, Inc. \$100,000.000 10.64%

MWBOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$ 578,294.58 MVR	9950-904100-9504 Constr. Res. Footways	
502,044.00 Others	" "	
<u>\$1,080,338.58</u>		
\$ 939,424.85	-----	9950-905438-9504-6 Structural Improv.
93,942.49	-----	9950-905438-9504-5 Inspections
<u>46,971.24</u>	-----	9950-905438-9504-2 Contingencies
\$1,080,338.58	-----	Reconstruction of Footways

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**Department of Transportation - cont'd

This transfer will cover the costs associated with award of the contract No. TR 09005 to M. Luis Construction Co., Inc.

Bureau of Purchases

3. B50001680, Filter Sand Replacement at Montebello Water Treatment Plants	RK Hydro-Vac, Inc.	\$348,938.00
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MWBOO GRANTED A WAIVER.

4. B50001746, Hand and Power Tools and Related Hardware	Ferguson Enter- prises, Inc.	\$ 95,000.00
	Snap-on Indus- trial Div. of IDSC Holdings	\$ 47,000.00
	Fastenal Co.	\$ 24,000.00
	Hilti, Inc.	\$ 12,000.00
	Mill Supply Co., Inc.	\$ 59,000.00
	Suburban Sales & Rental Ctr., Inc.	\$ 95,000.00
	Applied Indus- trial Techno- logies, Inc.	\$118,000.00

MWBOO GRANTED A WAIVER.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases - Rescission and Re-award

5.	B50001596, Supply, Delivery, and In- stallation of Furni- ture	MOI, Inc.	\$41,037.02	MOI Bid
				Minus
			<u>-31,248.00</u>	American
				Office
				Bid
			\$ 9,789.02	

On November 24, 2010, the Board approved an award to American Office Furniture for Category I Items of this contract in the amount of \$31,248.00. However, the product it offered was not a City-approved equal.

Therefore, the Bureau requests the Board to rescind the award of B50001595 previously approved to American Office Furniture and re-award the same to MOI, Inc., the next lowest bidder for Category I of the contract.

MWBOO SET GOALS OF 5% MBE AND 2% WBE.

MBE: Configuration, Inc. 5.00%

WBE: W-Cubed, LLC 3.79%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

PRESIDENT: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

THERE WERE NO ADDENDA RECEIVED.

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Bureau of Purchases - B50001418, Various Fencing Systems
Installation and Repair

Best Fence, LLC
Long Fence Co., Inc.

Bureau of Purchases - B50001729, Turnout Gear for the
Baltimore City Fire Department

Thermo Fisher Scientific
F.L. Anderson Company
Maryland Fire Equipment
Corporation

Bureau of Purchases - B50001791, 2011 Cars and Trucks

Chriswell Chevrolet Fleet Sales
Chapman Auto Group
Hertrich Fleet Services

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, February 9, 2011.



JOAN M. PRATT
Secretary