

## MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President  
Stephanie Rawlings-Blake, Mayor  
Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Alfred H. Foxx, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I will direct the Board members attention to the memorandum from my office dated May 9, 2011, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items now contained on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The motion carries. The routine agenda has been adopted."

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## MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Chesapeake Containment Systems, Inc.	\$	8,000,000.00
Commercial Interiors, Inc. and Commercial Interiors of Maryland, Inc.	\$	8,000,000.00
Corman Construction, Inc.	\$	321,543,000.00
Corman Marine Construction, Inc.	\$	15,768,000.00
Datanet Engineering, Inc.	\$	1,500,000.00
Electric Masters Service, Inc.	\$	3,366,000.00
HUNT Consulting, LLC.	\$	8,000,000.00
MSI Controls, Inc.	\$	5,931,000.00
Mel McLaughlin Company	\$	1,500,000.00
Rolling Doors of Maryland, Inc.	\$	1,500,000.00
Steel Products, Inc.	\$	8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

A.J. Adam Engineering, LLC.	Engineer
Alvi Associates, Inc.	Engineer

## MINUTES

BOARDS AND COMMISSIONSPrequalification of Architects and Engineers - cont'd

AmDyne Corporation	Engineer
Chesapeake Environmental Mgmt., Inc.	Engineer
Design Story, Inc.	Architect
Edmeades & Stromdahl, Ltd.	Architect
K. Dixon Architecture PLLC.	Architect
Harrison and Crain, Architects	Architect
Hillis-Carnes Engineering Associates, Inc.	Engineer
Kennedy, Porter & Associates, Inc.	Engineer, Survey
PEER Consultants P.C.	Engineer
Penza Bailey Architects	Architect
Reviera Enterprises, Inc.	Engineer
Ross Infrastructure, LLC.	Engineer
Studio 50 Design, LLC.	Architect
Sulton Campbell Britt & Associates	Architect
Torti Gallas and Partners, Inc.	Architect
	Landscape Architect
T.Y. LIN International	Architect
	Landscape Architect
	Engineer
	Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the above listed firms.

**MINUTES**

Department of Real Estate - Renewal of Lease

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a renewal of a lease with Andrew J. Bartenfelder, tenant, for the rental of 20-acres, more or less, of farmland abutting 4566 Ridge Road and situated at the site known as Fullerton Reservoir. The period of the lease is July 1, 2011 through June 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$1,236.00 - Annually

**BACKGROUND/EXPLANATION:**

On August 18, 2010, the Board approved the original agreement with Mr. Bartenfelder for the period July 1, 2010 through June 30, 2011, with the option to renew for two additional one-year periods. Mr. Bartenfelder is exercising his first renewal option for the period July 1, 2011 through June 30, 2012. All other terms and conditions of the original lease agreement remain in full force and effect.

**(FILE NO. 57208)**

UPON MOTION duly made and seconded, the Board approved the renewal of the lease with Andrew J. Bartenfelder for the rental of 20-acres, more or less, of farmland abutting 4566 Ridge Road and situated at the site known as Fullerton Reservoir.

**MINUTES**

Department of Real Estate - Contract of Sale, SCOPE Project

The Board is requested to approve and authorize execution of the contract of sale for the following property:

<u>Purchasers</u>	<u>Property</u>	<u>Sale Price</u>
<b>JEAN AND JOSSETTE LEVASSEUR</b>	<b>1413 MADISON AVENUE</b>	<b>\$5,000.00</b>

The purchasers agree to complete the renovation of the property and obtain a Certificate of Occupancy no later than 18 months from the date of settlement.

On May 28, 2003, the Board approved an agreement with the Baltimore Economy and Efficiency Foundation, Inc. and the Greater Baltimore Board of Realtors, Inc. to allow the sale of City-owned properties under the SCOPE Project, which is an acronym for Selling City Owned Properties Efficiently.

Under this project, real estate brokers are responsible for marketing the properties and providing the City with sale contracts. Upon closing, they will be paid 8% of the sale proceeds, with a \$2,500.00 minimum fee.

**(FILE NO. 56663)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the contract of sale for 1413 Madison Avenue to Jean and Jossette Levasseur.

**MINUTES**

Department of Real Estate - Agreement of Sale

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement of sale with Ms. Jekaterina Doering, purchaser, for the purchase of 2101 and 2103 E. Fairmount Avenue.

**AMOUNT OF MONEY AND SOURCE:**

\$2,000.00 - 2101 E. Fairmount Avenue  
2,000.00 - 2103 E. Fairmount Avenue  
**\$4,000.00** - Sale Price

**BACKGROUND/EXPLANATION:**

The authority to sell these properties was approved by City Council Ordinance No. 477 approved on December 6, 1973. The properties are vacant lots known as 2101 and 2103 E. Fairmount Avenue (Block 1732, Lots 009 and 010).

The purchaser is the owner of 2105 E. Fairmount Avenue and intends to use the subject properties as a garden and open space.

The properties are being sold in accordance with the appraisal policy which allows properties assessed at less than \$2,500.00 to be sold for the assessed value. The assessed value of each property is \$2,000.00.

**(FILE NO. 56666)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement of sale with Ms. Jekaterina Doering for the purchase of 2101 and 2103 E. Fairmount Avenue.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Option</u>			
1. Earl Greene, Erinn M. Smith, & Nikkia S. Elliot	2775 Tivoly Ave.	L/H	\$51,250.00

Funds are available in account 9990-908326-9593-900001-704040, Coldstream Homestead Montebello Project.

**(FILE NO. 57188)**

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

DHCD - Condemnations

2. John Pierre Rock, Jr.	956 N. Chester St.	L/H	\$ 9,060.00
3. Reginald Widgeon	1002 N. Castle St.	L/H	\$ 5,467.00

Law Department - Settlement

4. Greg Murad Prior owner	1731 E. Biddle St.	L/H	\$ 6,350.00
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On July 29, 2010, the City filed a condemnation for the acquisition of the leasehold interest in 1731 E. Biddle Street. On May 19, 2010, the Board approved acquisition of the property in the amount \$57,650.00. The prior owner of the property did not contest the City's acquisition of the property. The City settled the action with a defendant-mortgagee, for \$64,000.00.

Funds are available in account 9910-906416-9588-900000-704040, EBDI Project, Phase II.

**(FILE NO. 56017)**

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Baltimore Development Corporation - Condemnation</u>			
5. Jan M. Moses Prior owner	1606 Chesapeake Ave.	F/S	\$10,444.29

On May 24, 2006, the City approved the acquisition of the fee simple interest in the property located at 1606 Chesapeake Avenue for \$8,000.00. The Board's previously approved amount was based upon the City's highest appraisal.

On August 3, 2006, the City filed a condemnation suit in the Circuit Court for Baltimore City (CCBC). On August 17, 2006, the City obtained an Order of Possession. The valuation of the property was updated to the date of the Order of Possession as of August 17, 2006. The City's independent appraiser valued the property at \$13,000.00. The condemnation case has been the subject of a Foreclosure case, two Court of Special Appeals cases, a tort action case, and a U.S. District Court case.

On April 6, 2011, the CCBC ordered the payment of \$16,000.00 with the specified accrued interest added to the amount, made payable to Jan M. Moses. Therefore, the Board is requested to pay the balance of \$8,000.00, plus pre-judgment interest of \$2,234.48 and post-judgment interest of \$209.81. The prior owner was Jan M. Moses a tax certificate holder who foreclosed on the heirs of Jennie Fincher (deceased), the previous owner. Therefore, the City is requested to pay the balance of \$10,444.29.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:BDC - Cont'd6. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$10,444.29	9910-902483-9600	9910-903483-9601
20 <sup>th</sup> EDF	Constr. Res.	S. Balto. Ind. &
	S. Balto. Ind. &	Coml. Dev.
	Coml. Dev.	

This transfer will provide funds for payment to the Circuit Court for Baltimore City to the owner of the fee simple interest of the property known as 1606 Chesapeake Avenue, which is located in the Fairfield Urban Renewal Area. This property was the subject of a condemnation acquisition approved by the Board of Estimates on May 24, 2006. The Circuit Court has ordered payment of \$10,444.29 in additional funds.

**(FILE NO. 57068)**

UPON MOTION duly made and seconded, the Board approved the options, condemnations/quick-takes. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

**MINUTES**Employees' Retirement System - Subscription Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a subscription agreement with Common Sense Long-Biased BPI, LTD (the Fund).

**AMOUNT OF MONEY AND SOURCE:**

\$10,000,000.00 - approximately of the Retiree  
Benefits Trust (OPEB Trust)

\$50,000.00 approximately per year, plus an additional amount equal to 10% of cumulative net profits.

No General Funds are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Approximately \$10,000,000.00 of the OPEB Trust assets will be invested in shares of the Fund as a vehicle for investing in hedged equity investments. The ERS Board, as the OPEB Trust investment fiduciary and with the assistance of the OPEB Trust investment consultant, conducted a nationwide search for a "fund of funds" vehicle for investing in hedged equity investments. The Board narrowed the eligible firms to four finalists and conducted interviews. Along with the recommendation of the OPEB Trust investment consultant, the Fund was one of two selected.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement with Common Sense Long-Biased BPI, LTD. The Comptroller **ABSTAINED**.

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	55 Market Place	Market Place Commercial Limited Partnership	Single face electric sign 13'9¼" x 1½'
	Annual Charge: \$140.60		
2.	228 W. Lexington Street	Harry and Jeanette Weinberg, Fdn.	Retain canopy 29' x 6'10"
	Annual Charge: \$554.60		
3.	1814 Maryland Ave.	Project Plase, Inc.	Two awnings w/signage 17' x 5'6" and 5'6" x 3'6"
	Annual Charge: \$437.60		
4.	5500 Harford Road	Cobblestone Property, LLP	Retain awning 24½' x 2', three cornice signs 17'10" x 2', 3½' x 7'7", and 3½' x 2'9"
	Annual Charge: \$278.70		
5.	101 W. Read Street	Professional Arts Building Partners, LLC	Outdoor seating 19' x 4'
	Annual Charge: \$337.50		

## MINUTES

DGS - Minor Privilege Permit Applications - cont'd

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
6.	1727 Pennsylvania Avenue	Max Development Limited Partnership	Retain awning w/signage 33' x 1', 33' x 1½', eight fluorescent tubes
	Annual Charge: \$490.55		
7.	1800 N. Charles Street	Davis S. Brown Enterprises, LTD	Outdoor seating 29' x 3'
	Annual Charge: \$435.50		
8.	225 S. Broadway	L&B Properties, Inc.	Retain awning w/signage 22' x 2', six fluorescent tubes
	Annual Charge: \$374.00		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

**MINUTES**

Department of General Services - Standard Highway Option  
Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a standard highway option agreement with 7-Eleven, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$15,054.00 - 9950-901363-9508-900020-704040

**BACKGROUND/EXPLANATION:**

The City would like to acquire a fee parcel and temporary construction easement on a portion of a property owned by 7-Eleven, Inc. located at 1914 Edison Highway, Block 1476, Lot 3. This agreement will allow the Department of Transportation to obtain construction access to perform certain work in conjunction with the Transportation project, TR 03333, Rehabilitation of the Sinclair Lane Bridge over CSXT.

**APPROVED FOR FUNDS BY FINANCE****MBE/WBE PARTICIPATION:**

N/A

UPON MOTION duly made and seconded, the Board approved and authorized execution of the standard highway option agreement with 7-Eleven, Inc.

**MINUTES****TRAVEL REQUESTS**Department of General Services

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Theodore Atwood	2011 Sustainable Operations Summit Pasadena, CA May 15 - 17, 2011	Energy Eff. & Conservation Block Grant	\$1,000.00

The Department is requesting a rental car for Mr. Atwood's use to attend meetings at UCLA and in Santa Monica, CA. In accordance with AM-240-8, Official City business at the event site requires extensive trips, tours, or other unusual but necessary land travel. A rental car is necessary to transport Mr. Atwood while in Pasadena, CA.

Mayor's Office of Governmental Relations

2.	Jenelle Mummey	Maryland Municipal Info. Presentation League Summer Conf. Ocean City, MD June 26 - 29, 2011	General Funds	\$ 974.94
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Health Department

3.	Maria Martins-Evora Leona Mason	2011 National TB Controllers Conference Atlanta, GA June 14 - 17, 2011 (Reg. \$400.00 ea.)	TB/CDC Grant/Human Resources	\$2,577.60
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The Department has paid airfare for Ms. Martins-Evora and Ms. Mason in the amount of \$211.40 and \$199.40, respectively on the City credit card assigned to D. Harvey, which is included in the total. In addition, the Department has paid the registration in the amount of \$400.00 for each attendee on EA000061505, which is also included in the total. The disbursement to each attendee will be \$683.40.

**MINUTES****TRAVEL REQUESTS**Department of Public Works

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
4.	Thak Bakhru	National Pre-treatment & Pollution Prevention Workshop St. Louis, Missouri May 18 - 20, 2011 (Reg. fee \$575.00)	Wastewater Utility Eng.	\$1,257.00

Police Department

5.	Ethan R. Newberg	The Second Annual South Carolina Symposium on Tech. & Methodologies for Dev. Info. from Persons of Interest Myrtle Beach, SC May 16 - 20, 2011 (Reg. fee \$400.00)	State Sex Offense Registry Reimb. Award	\$1,643.80
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The Department is requesting an additional \$40.00 for meals on May 20, 2011 since the attendee will not be returning until 10:49 p.m. The additional amount is included in the total.

**MINUTES****TRAVEL REQUESTS**Police Department - cont'd

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
6.	Clifton K. McWhite Rena R. Rodgers	The Sixth National Sexual Assault Response Team Austin, TX May 24 - 27, 2011 (Reg. fee \$425.00 ea.)	State Sex Offense Registry Reimb. Award	\$2,780.00

The Department is requesting an additional \$40.00 for meals on May 27, 2011 since the attendees will not be returning until 11:30 p.m. The additional amount is included in the total.

7.	Jillian J. Harrigan Kyle Wendekier	Intermediate Crime Mapping and Analysis Using ArcGIS 9.3 Software Richmond, VA (May 15 - 20, 2011)	Asset Forfeiture Funds	\$1,299.94
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The Department is requesting only \$40.00 per day for Ms. Wendekier since the attendees will be sharing a room and transportation to and from the training.

UPON MOTION duly made and seconded, the Board approved the travel requests. The Mayor **ABSTAINED** on item No. 2.

**MINUTES**

Police Department - Amendment No. 1 to Interagency Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to interagency agreement with the Mayor's Office of Employment Development. The amendment no. 1 extends the period of the agreement to September 30, 2011.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 2, 2009, the Board approved the grant award for FY 2009 Recovery Act Justice Assistance Grant Program, under Project Award No. 2009-SB-B9-0020, in the amount of \$5,275,246.00, for the period March 1, 2009 to February 28, 2013.

On December 16, 2009, the Board approved the interagency agreement to support the Northwest Re-Entry Center (Center). The Center provides career preparation, support services, and occupational skills training to a minimum of 200 returning offenders, and placement of at least 150 customers into employment opportunities. The end of the original interagency agreement was December 31, 2010. This amendment no. 1 will extend the agreement through September 30, 2011. All other terms and conditions of the agreement will remain unchanged.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the interagency agreement with the Mayor's Office of Employment Development.

**MINUTES**Police Department - Acceptance of Reimbursement**ACTION REQUESTED OF B/E:**

The Board is requested to approve acceptance of a reimbursement from the State of Maryland Department of Safety and Correctional Services. The Board is also requested to approve an appropriation adjustment order (AAO) to transfer funds from program no. 2023 to 2021. The period of the award is July 1, 2009 through June 30, 2010.

**AMOUNT OF MONEY AND SOURCE:**

\$274,000.00 - From: 4000-400011-2023-667600-600000  
Federal Unallocated Funds

- To: 5000-516811-2021-212700-600000  
Sex Offender Registry

**BACKGROUND/EXPLANATION:**

The State of Maryland, Department of Public Safety and Correctional Services is required under Criminal Procedure Article subsection 11-713(3) and (4), and under COMAR 12.06.01.17 to reimburse each local law enforcement unit annually for processing registrations statements, fingerprints, photographs and for performing community notification requirements. The rate for reimbursement is \$200.00 per sex offender registration, with 1,370 active registrants for this reimbursement period. The total reimbursement amount is \$274,000.00, for the period July 1, 2009 to June 30, 2010. The payment was dispersed to the Department on October 28, 2010.

This request is late because the Department recently received the required documentation.

## MINUTES

Police Department - cont'd

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the acceptance of the reimbursement from the State of Maryland Department of Safety and Correctional Services. The Board also approved the appropriation adjustment order to transfer funds from program no. 2023 to 2021.

**MINUTES**

Department of Housing and                    - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the fee simple interest in the property located at 1602 N. Durham Street by gift from Mr. Terrance C. Robinson, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mr. Robinson will pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Robinson has offered to donate his title to the property at 1602 N. Durham Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1602 N. Durham Street are itemized as follows:

Cumulative Real Property Taxes 2009 - 2011

Total Taxes	\$ 142.80
Interest/Penalties	33.36
Other	51.30
Tax Sale Interest	1,086.59
Metered Water (Tax Sale)	49.43
Multi Family Dwelling	00.00
Rental Registration	00.00
Total Municipal Liens	<u>\$1,363.48</u>

**MINUTES**

DHCD - cont'd

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 1602 N. Durham Street by gift from Mr. Terrance C. Robinson, **SUBJECT** to any outstanding municipal liens other than current water bills.

MINUTES

Department of Housing and - Acquisition by Gift  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the acquisition of the leasehold interest in the property located at 1804 N. Durham Street by gift from Mr. Osborne Robinson, Jr. and Ms. Valerie Robinson, **SUBJECT** to any outstanding municipal liens other than current water bills.

**AMOUNT OF MONEY AND SOURCE:**

Mr. Robinson will pay for any title work and all associated settlement costs, not to exceed \$600.00.

**BACKGROUND/EXPLANATION:**

The DHCD, Land Resources Division, strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Robinson and Ms. Robinson have offered to donate their title to the property at 1804 N. Durham Street. The City will receive clear and marketable title to the property, subject only to certain City liens. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1804 N. Durham Street are itemized as follows:

Cumulative Real Property Taxes 1997 - 2011

Total Taxes	\$ 2,429.93
Interest/Penalties	1,158.25
Other	275.62
Tax Sale Interest	24,755.36
Miscellaneous Bills	2,886.77
Multi Family Dwelling	00.00
Rental Registration	00.00
Total Municipal Liens	<u>\$31,505.93</u>

## MINUTES

DHCD - cont'd

The listed municipal liens, other than the current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the fee simple interest in the property located at 1804 N. Durham Street by gift from Mr. Osborne Robinson, Jr. and Ms. Valerie Robinson, **SUBJECT** to any outstanding municipal liens other than current water bills.

## MINUTES

Department of Housing and - Agreements  
Community Development

The Board is requested to approve and authorize execution of the various agreements.

1. **RESERVOIR HILL IMPROVEMENT** **\$ 88,860.46**  
**COUNCIL, INC.**

Accounts:	2089-208910-5930-428003-603051	\$ 13,460.46
	2089-208911-5930-428026-603051	\$ 10,057.00
	2089-208911-5930-428076-603051	\$ 7,472.00
	2089-208911-5930-428083-603051	\$ 24,171.00
	2089-208911-5930-428091-603051	\$ 14,328.00
	2089-208911-5930-428081-603051	\$ 19,372.00

The organization will provide residents with information regarding activities in the community, continue public safety and sanitation efforts, provide quarterly workshops, and one-on-one housing counseling services. The funds will be used to subsidize the organization's operating costs. The period of the agreement is November 1, 2010 through October 31, 2011.

2. **CIVIC WORKS, INC.** **\$146,500.00**

Accounts:	2089-208911-5930-425003-603051	\$ 93,337.00
	2089-208911-5930-425034-603051	\$ 7,600.00
	2089-208911-5930-425034-603051	\$ 36,563.00
	2089-208911-5930-425081-603051	\$ 9,000.00

The purpose of this agreement is to subsidize the organization's operating costs of Service Corp Americorps programs which are funded by the Corporation for National Community Service through the Governor's Office on Service and Volunteerism.

The members of its Community Lot program will receive landscape training while converting vacant lots in low and moderate-income areas into viable parks and gardens. The members of the Construction Apprentice program will learn basic housing rehabilitation skills under the ongoing direction and supervision of Habitat for Humanity of the

## MINUTES

DHCD - cont'd

Chesapeake's Construction Manager. The period of the agreement is October 1, 2010 through September 30, 2011.

**FOR THE FY 2011, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$24,000.00, AS FOLLOWS:**

**MBE:** \$2,400.00

**WBE:** \$1,200.00

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunity for People with AIDS (HOPWA)
4. Emergency Shelter Grant Program (ESG)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2010 and beyond. Consequently, this agreement was delayed due to final negotiations and processing.

**3. THE JOHNS HOPKINS HOSPITAL (JHH) \$2,726,842.00**

Accounts:	4000-486511-6051-452400-603051	\$2,661,472.00
	4000-486111-6051-452400-603051	\$ 65,370.00

The JHH, delegate agency for the Martin Luther King, Jr./Early Head Start Program (MLK), will provide comprehensive Early Head Start Services to 178 children and six pregnant women and their families in Baltimore City. The funds will be used for the operation of the MLK. The period of agreement is the July 1, 2010 through June 30, 2011.

This agreement is late because of the delays in the administrative review process.

## MINUTES

DHCD - cont'd

OF THE TOTAL CONTRACT AMOUNT OF \$2,726,842.00, \$2,696,608.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE.

<b>MBE:</b>	C&T Transportation, Inc.	\$ 1,000.00	.04%
	D S Q Solutions, LLC	18,000.00	.67%
	E Jackson & Son, Inc.	5,000.00	.18%
	Sparks Quality Fence Co.	5,000.00	.18%
	Time Printers, Inc.	3,000.00	.12%
		<u>\$32,000.00</u>	<u>1.19%</u>
<b>WBE:</b>	A J Stationers, Inc.	\$ 1,000.00	.04%
	Flowers by Chris, Inc.	1,000.00	.04%
	Viking Chemicals, Inc.	1,000.00	.04%
		<u>\$ 3,000.00</u>	<u>.12%</u>

MWBOO GRANTED A WAIVER OF THE BALANCE OF THE MBE/WBE GOALS.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements. The President **ABSTAINED** on item No. 3.

## MINUTES

Parking Authority for - Parking Facility Operations and  
Baltimore City (PABC) Management Agreements

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the parking facility operations and management agreements. The period of the agreement is April 1, 2011 through June 30, 2012.

<u>VENDOR</u>		<u>FACILITY</u>
1. REPUBLIC PARKING SYSTEMS, INC.		MARKET CENTER GARAGE 221 N. PACA STREET
\$286,772.00	- 2075-000000-5800-407100-603016	Maint. and Repair
75,000.00	- 2075-000000-5800-407100-603026	Mgmt. & Incentive
<u>165,000.00</u>	- 2075-000000-5800-407100-603038	Security
<b>\$526,772.00</b>		
<b>MBE:</b>	Grady Environmental, Inc.	\$19,500.00      23.46%
<b>WBE:</b>	Herbert Electric Co.	\$11,700.00      14.08%
	AJ Stationers	1,870.00      2.25%*
	Sign A Rama	<u>3,000.00</u> <u>3.61%</u>
		<b>\$16,570.00      19.93%</b>

\*Expenditures from non-manufacturing suppliers are limited to 25% of each MBE and WBE goal. Therefore, the amount allowed has been applied.

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

2. PMS PARKING, INC.		CAROLINE STREET GARAGE 805 S. CAROLINE STREET
\$244,178.00	- 2075-000000-5800-408200-603016	Maint. and Repair
81,082.00	- 2075-000000-5800-408200-603026	Mgmt. & Incentive
<u>15,000.00</u>	- 2075-000000-5800-408200-603038	Security
<b>\$340,260.00</b>		
<b>MBE:</b>	Admiral Elevator	\$ 8,590.00      3.52%
	Grassroots Landscaping	5,650.00      2.31%
		<u>\$14,240.00</u> <u>5.83%</u>

## MINUTES

PABC - cont'd

<b>WBE:</b> BFPE International	\$ 900.00	0.37%
Sue Ann's Office Supply	1,875.00	0.77%
B&B Lighting Supply	1,600.00	0.65%
Sign Solutions d/b/a		
Sign A Rama	<u>1,125.00</u>	<u>0.46%</u>
	<b>\$ 5,500.00</b>	<b>2.25%</b>

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

3. **PMS PARKING, INC.**

**LITTLE ITALY GARAGE  
400 S. CENTRAL AVENUE**

\$263,331.00	- 2075-000000-5800-407900-603016	Maint. and Repair
65,575.00	- 2075-000000-5800-407900-603026	Mgmt. & Incentive
<u>18,000.00</u>	- 2075-000000-5800-407900-603038	Security
<b>\$346,906.00</b>		

<b>MBE:</b> Admiral Elevator	\$ 8,590.00	4.03%
Grass Roots Landscaping, Co.	<u>5,650.00</u>	<u>2.65%</u>
	<b>\$14,240.00</b>	<b>6.68%</b>

<b>WBE:</b> BFPE International	\$ 900.00	0.42%
Sue Ann's Office Supply	1,800.00	0.84%
B&B Lighting Supply	2,996.00*	1.41%
Sign Solutions d/b/a Sign		
A Rama	<u>400.00</u>	<u>0.19%</u>
	<b>\$ 6,096.00</b>	<b>2.86%</b>

\*Expenditures from non-manufacturing suppliers are limited to 25% of each MBE and WBE goal. Therefore, the amount allowed has been applied.

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

4. **LANDMARK PARKING, INC.**

**FLEET AND EDEN GARAGE  
501 EDEN STREET**

\$339,158.00	- 2075-000000-5800-408300-603016	Maint. and Repair
90,000.00	- 2075-000000-5800-408300-603026	Mgmt. & Incentive
<u>13,000.00</u>	- 2075-000000-5800-408300-603038	Security
<b>\$442,158.00</b>		

## MINUTES

PABC - cont'd

<b>MBE:</b> Charles E. Dorsey	\$ 58,367.00	61.87%
<b>WBE:</b> Eastwood Painting Co., Inc.	11,500.00	12.19%
Sign Solutions, Inc.	1,956.00	2.07%
Sue Ann's Office Supply	412.00	0.44%
	<u>\$ 13,868.00</u>	<u>14.70%</u>

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

5.     **LAZ PARKING MID-ATLANTIC, LLC**                     **ST. PAUL PLACE GARAGE**  
           **AND PMS PARKING INC.**                                 **210 ST. PAUL PLACE**

\$313,610.00	- 2075-000000-5800-408100-603016	Maint. and Repair
40,501.00	- 2075-000000-5800-408100-603038	Security
<u>105,255.00</u>	- 2075-000000-5800-408100-603026	Mgmt. & Incentive
<b>\$459,366.00</b>		

<b>MBE:</b> Grass Roots Landscaping	\$ 7,850.00	3.13%
Admiral Elevator	15,600.00	6.21%
	<u>\$ 23,450.00</u>	<u>9.34%</u>
<b>WBE:</b> Sue Ann's Office Supply	\$ 5,648.00*	2.25%
BFPE	1,200.00	0.48%
Sign A Rama	500.00	0.20%
	<u>\$ 7,348.00</u>	<u>2.93%</u>

\*Expenses for supplies are limited to 25% MBE and WBE goal. Therefore, the amount allowed has been applied.

**MWBOO FOUND THE VENDOR IN COMPLIANCE.**

6.     **LAZ PARKING MID-ATLANTIC, LLC**                     **FRANKLIN STREET GARAGE**  
           **AND PMS PARKING INC.**                                 **15 W. FRANKLIN STREET**

\$242,765.00	- 2075-000000-5800-407400-603016	Maint. & Repair
10,500.00	- 2075-000000-5800-407400-603038	Security
<u>45,000.00</u>	- 2075-000000-5800-407400-603026	Mgmt. & Incentive
<b>\$298,265.00</b>		

<b>MBE:</b> Admiral Elevator Company	\$ 9,000.00	6.74%
Grass Roots Landscaping	8,800.00	6.59%
	<u>\$ 17,800.00</u>	<u>13.33%</u>

**MINUTES**PABC - cont'd

<b>WBE:</b> Sue Ann Office Supply	\$ 3,003.00	2.25%
BFPE International	900.00	0.67%
Sign A Rama	500.00	0.37%
	<u>\$ 4,403.00</u>	<u>3.29%</u>

**MWBOO FOUND VENDOR IN COMPLIANCE.****BACKGROUND/EXPLANATION:**

The agreements are for 15 months and will allow the PABC to finalize the process of awarding a new agreement for the operation and management of the above listed garages. The PABC has been working toward award of long-term agreements for groups of facilities to management firms. These awards have been delayed but will be awarded within the term of the agreement.

The PABC has been satisfied with the operation of the garages and believes the continued operation by the vendors during the completion of the process will be beneficial to the City and the PABC.

The agreements are late because the M/WBE sub-contractors lost certification with the State of Maryland and/or the City's Minority and Women's Business Opportunity Office during the initial contracting process.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.****(FILE NO. 55987A)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the parking facility operations and management agreements.

## MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is March 1, 2011 through June 30, 2011, unless otherwise indicated.

1. **GAY FAMILY FOUNDATION, LTD.** **\$ 69,385.00**

Account: 4000-427711-3023-274407-603051

The organization will provide services to insure the provision of technical, research and administrative support which can help to add new providers to the continuum of care and/or help current providers improve or expand their service delivery or management capacity.

The agreement is late because of delays in the receipt of documentation.

**MWBOO GRANTED A WAIVER.**

2. **FAMILY HEALTH CENTERS OF BALTIMORE, INC.** **\$ 45,115.00**

Account: 4000-424511-3023-274407-603051

The organization will identify, connect and network with community organizations to ensure accessibility and availability of medical case management services to individuals who are living with HIV/AIDS within the City. These individuals often have difficulty with adherence, changes in insurance status, low employment, poor money management skills, inadequate literacy skills, and rent or utility issues. The period of the agreement is July 1, 2010 through June 30, 2011.

The agreement is being presented at this time because the State of Maryland Department of Infectious Disease and Environmental Health Administration programmatically manages Ryan White Part B services. The Department is responsible for

## MINUTES

Health Department - cont'd

processing contracts after receipt of an approved budget and scope of services and making payments to the provider after the State selects the provider through the Request for Proposal process.

**MWBOO GRANTED A WAIVER.**

- |    |   |  |
|----|---|--|
| 3. | <b>AAA MANAGEMENT, LLC t/a RAVENS<br/>MEDICAL ADULT DAY CARE CENTER</b> | <b>\$4,320.00</b><br>(\$40.00 per day<br>for 108 days) |
|----|---|--|

Account: 4000-433311-3254-316200-603051

The organization will provide adult medical day care services to ill, frail or disabled elderly persons who are eligible to receive Office of Health Services grant funding from the City.

The organization will develop an appropriate care plan to each recipient in accordance with policies as specified in COMAR 10.12.04, Day Care for the elderly and medically handicapped Adults, and COMAR 10.09.07, Medical Care program.

The agreement is late because the Department just received the grant award from the Maryland Department of Health and Mental Hygiene.

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements.

**MINUTES**

Health Department - Sponsorship

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the sponsorship of a faith-based tobacco education event at the Koinonia Baptist Church. The event will take place on June 11, 2011.

**AMOUNT OF MONEY AND SOURCE:**

\$1,200.00 - Signs, Posters and other materials  
600.00 - Food for the Event (\$3.00 per person X 200)  
800.00 - 2 Speakers (\$50.00 per hour X 8 hours each)  
700.00 - Location Rental, Setup and Cleanup  
500.00 - Door Prizes (\$50.00 Visa Gift Cards X 10)  
1,200.00 - Coordinator/Speaker  
**\$5,000.00 - 5000-530310-3040-278900-603051**

**BACKGROUND/EXPLANATION:**

Funds are available in the FY11 Tobacco Use Prevention and Cessation Program, and have been approved by the Department of Health and Mental Hygiene as part of the program's action plan. In March, 2010, the original vendor, who was awarded this activity in December 2010, informed the Department it was unable to perform the required services. Therefore, another vendor had to be identified.

Since a vendor for this service was not obtained until the 3<sup>rd</sup> quarter of the fiscal year, there is not enough time to process an agreement for Board approval. For that reason, the Department is requesting approval to sponsor the provider on a "Fee for Services" basis. Services to be provided include engaging 200 African American pastors, parish nurses, faith health ministries and parishioners in tobacco prevention activities in local houses of worship as well as participation in the "Smoke Free Sacred Ground" initiative, and posting of signs in faith-based

**MINUTES**

Health Department - cont'd

institutions and homes. In addition they will participate in a three-hour workshop on tobacco prevention.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the sponsorship of the faith-based tobacco education event at the Koinonia Baptist Church.

MINUTES

TRANSFER OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

1380 - 1382

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item Nos. 2 and 3.

The President **ABSTAINED** on item No. 7.

**MINUTES****TRANSFER OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Recreation and Parks</u>			
1.	\$ 3,228.46	9938-902745-9475	9938-901728-9474
	Rec. & Parks	Reserve - Major	Active - Cylburn
	25 <sup>th</sup> Series	Park Improvements	Arboretum Master
		FY 08	Plan

This transfer will provide funds to cover the costs associated with Change Order No. 24 for Cylburn Arboretum Orientation and Education Center project under Contract PB-06822R and reconcile the account's deficit.

**(FILE NO. 57076)**

Baltimore Convention Center

2.	\$ 183,039.00	9953-908015-9534	9953-910009-9534
	Gen. Funds	Eastside Renov.	Electrical Improv.

The project was underfunded by \$183,039.00. This transfer will properly fund this account.

3.	\$ 68,959.63	9953-923010-9534	9953-908015-9534
	Gen. Funds	Convention Center	Eastside Renov.
		Louvers	

The project was charged to the wrong account number. This transfer will properly fund this account.

Department of Housing and Community Development (DHCD)

4.	\$1,000,000.00	9910-907994-9587	9910-901199-9588
	Federal	Reserve	Neighborhood
		Special Capital	Stabilization
		Projects	Program

This transfer will provide funding for the Neighborhood Stabilization Program (NSP). It continues the City's support for the NSP authorized by the Federal Government as part of the economic recovery in 2008. Since 2009, the

MINUTES

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd			
<p>DHCD has expended over \$5,000,000.00 supporting neighborhood redevelopment and stabilization activity and this action authorizes additional spending from Program income funds. No City funds are used in this program, but over 100 housing units have been rehabbed and over 30 new homes made available to low and moderate-income households. The DHCD expects approximately \$1,000,000.00 in Program income to be returned to the NSP as the developers continue to work on rehabbing properties. This appropriation will allow those funds to be used continuously for Baltimore's neighborhoods and citizens.</p>			
5.	\$ 277,124.45	9990-919989-9587	9990-911080-9593
	35 <sup>th</sup> CDBG	Loan Repayment	Public Housing 108
	417,459.50	9990-919989-9587	9990-913410-9593
	<u>35<sup>th</sup> CDBG</u>	Loan Repayment	East Baltimore Dev.
	<b>\$ 694,583.95</b>	Initiative 108	
<p>This transfer will provide appropriation authority for debt repayment on HUD Section 108 loans for fiscal year 2010 that fund community and economic development initiatives.</p>			
6.	\$ 561,000.00	9910-902937-9587	9910-904713-9588
	28 <sup>th</sup> CDB	Barclay Redevel- opement	Barclay Affordable Housing
	450,000.00	9910-904912-9587	9910-904713-9588
	29 <sup>th</sup> CDB	AHP Bond Fund	Barclay Affordable Housing

## MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd		
258,000.00	9910-902937-9587	9910-904713-9588
6 <sup>th</sup> Housing Dev. Bonds	Barclay Redevel- opement	Barclay Affordable Housing
600,000.00	9910-904904-9587	9910-904713-9588
Gen. Funds	Baltimore	Barclay Affordable
<b><u>\$1,869,000.00</u></b>	Affordable Housing Program	Housing

This transfer will provide additional funding for the Barclay redevelopment project for costs relating to acquisition, relocation, site clearance, and property maintenance.

Bureau of Water and Wastewater

7. \$ 500,000.00	9956-904404-9549	9956-903341-9551-2
Wastewater	Const. Res.	Extra Work
Utility Funds	Inflow & Infiltration	

The funds are needed to cover the cost of extra work for SC 860, SC 873, and SC 878, Repair/Replacement of Existing Sanitary Sewers at Various Locations. (BD 07560, BD 08573 and BD 10578).

**MINUTES**

Department of Finance - Federal Grant Reimbursement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize a payment to reimburse the Department of Health & Human Services (HHS) for disallowed expenditures for the grant Mentoring Children of Incarcerated Parents. The period covered is July 30, 2004 through December 31, 2007.

**AMOUNT OF MONEY AND SOURCE:**

\$900,000.00 - 1001-000000-1220-145500-603050

**BACKGROUND/EXPLANATION:**

The Department of Audits conducted an audit of the Mentoring Children of Incarcerated Parents (MCIP) program with the Mayor's Office for Children, Youth and Families (MOCYF) for the period of July 30, 2004 through December 31, 2007. In August 2007, the MOCYF began operating as Baltimore Rising, Inc. (BRI), however the MOCYF was the entity used on the submitted financial reports. The purpose of the audit was to determine whether the financial reports were complete, accurate, and properly supported by the City's underlying accounting records and other supporting documentation.

The audit concluded, based on the amount of unsupported expenditures, including the required in-kind matching contributions, and the significant deficiencies related to the operation of the program, that the entire grant amount of \$900,000.00 received by the MOCYF for the MCIP program for the July 30, 2004 through December 31, 2007 grant period is being questioned. The questioned costs, totaling \$900,000.00, are subject to be returned to the HHS, pending the federal agency's ultimate resolution of the audit findings.

The Department of Audits conducted a follow-up review of the audit to determine whether the BRI has adequately addressed the audit findings and related recommendations from the City's audit. The follow-up review, which was requested by the Board on May 6, 2009, reported to the Board on June 9, 2010 on the measures taken by the BRI to address these findings and recommendations.

## MINUTES

Department of Finance - cont'd

The City Auditor's follow-up review found that:

- The BRI has strengthened its financial controls by contracting with a CPA firm to review its financial system and controls, adopting a new accounting system, and hiring a part-time accountant and a full-time Finance Director.
- The BRI is now requesting reimbursement of its federal grant expenditures on a timely basis.
- The BRI has implemented policies to obtain written agreements for all of its consultants.
- Expenditures appear to be both properly supported and allowable under the grant agreement.
- Written policies and procedures have been developed for grant management and proper approvals.

The HHS, in a communication dated July 22, 2010 has notified the City that because of the grantee's failure to adhere to regulations regarding appropriate documentation of costs and third party in-kind contributions counting toward satisfying a cost sharing or matching requirement, that the City is thus liable to reimburse the HHS for questionable costs in the amount of \$900,000.00.

The City proceeded to appeal to the Acting Assistant Secretary of Health and Human Services for Children and Families in a letter dated August 13, 2010 requesting a waiver of the payment based upon the City's budget situation. Subsequent to the August 13, 2010 letter there were several emails and phone calls to the Acting Assistant Secretary's office, and communications with numerous people trying to get resolution. Finally, in a letter dated March 23, 2011 a response was received from the Acting Assistant Secretary for Children & Families, indicating that his office did not have the authority to waive the allowance.

**MINUTES**

The City is now in the process of trying to get the large amount of interest (at the rate of 10.875%) waived due to a 7-month delay in responding to the City's waiver request. That request is currently pending.

**APPROVED FOR FUNDS BY FINANCE**

**(FILE NO. 56449)**

UPON MOTION duly made and seconded, the Board approved and authorized the payment to reimburse the Department of Health & Human Services for disallowed expenditures for the grant Mentoring Children of Incarcerated Parents.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |   |                     |                |
|---|---------------------|----------------|
| 1. <u>INCREC-A-SHRED</u>  | <u>\$ 45,000.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001902 - Secure Document Shredding -<br>State's Attorney's Office, Fire Department, Police Department<br>- Req. No. R571633 |                     |                |

The period of the award is May 11, 2011 through May 10, 2012 with two one-year renewal options.

- |  |                     |                |
|--|---------------------|----------------|
| 2. <u>TENNANT SALES AND SERVICES COMPANY</u>   | <u>\$ 30,000.00</u> | <u>Low Bid</u> |
| Solicitation No. B50001931 - PM Maintenance for Tennant<br>Machines - Baltimore Convention Center - Req. No. R572396 |                     |                |

The period of the award is May 11, 2011 through May 10, 2012, with three one-year renewal options.

- |   |                       |                                   |
|---|-----------------------|-----------------------------------|
| 3. <u>ORACLE AMERICA, INC.</u>  | <u>\$1,500,000.00</u> | <u>Agreement/<br/>Sole Source</u> |
| Solicitation No. 08000 - Oracle and Primavera Software License<br>and Support Services - Agencies - Various - Req. Nos. Various |                       |                                   |

The Board is requested to approve and authorize execution of the Oracle license and service agreement with Oracle America, Inc. The period of the agreement is effective upon Board approval for five years.

Oracle America, Inc. is the proprietor and the sole provider of the software license and support for the software already in use in various City agencies.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

**(FILE NO. 57210)**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- |  |              |             |
|--|--------------|-------------|
| 4. VICTOR STANLEY,<br>INC.   | \$133,640.00 | Sole Source |
| Solicitation No. 08000 - Trash and Recycling Containers -<br>Department of Recreation and Parks - Req. No. R573472 |              |             |

The requested containers have been pre-approved by the Commission for Historical and Architectural Preservation for display and use in Druid Hill Park, which is listed on the National Register of Historic Places. Victor Stanley is the sole manufacturer of these containers and has creative ownership of the artwork being placed thereon.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

- |   |         |         |
|---|---------|---------|
| 5. KONE INC.  | \$ 0.00 | Renewal |
| Solicitation No. B50000469 - Provide Maintenance Services for<br>Elevators for City of Baltimore - Agencies - Various - P.O.<br>No. P502698 |         |         |

On July 2, 2008, the Board approved the initial award in the amount of \$4,053,105.00. The award contained an option to renew at the sole discretion of the City. This renewal is for the period July 1, 2011 through June 30, 2013.

**MWBOO SET GOALS OF 27% MBE AND 0% WBE.**

**MBE:** Admiral Elevators 27%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

6. LOCATION AGE, LLC	\$800,000.00	Renewal
Solicitation No. BP-07102 - Geographic Information Systems Staff Augmentation Support - Agencies - Various - Req. Nos. Various		

On May 30, 2007, the Board approved the initial award in the amount of \$850,628.70. The award contained three 1-year renewal options at the sole discretion of the City. Subsequent actions have been approved. This is the final renewal in the amount of \$800,000.00 and is for the period June 2, 2011 through June 1, 2012.

**MWBOO SET GOALS OF 17% MBE AND 9% WBE.**

**MBE:** Sabra Wang & Associates 17%

**WBE:** Applied Technology Services,  
Inc. 9%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

7. COLDSRING CO., INC.	\$400,000.00	Increase
Solicitation No. B50000874 - Baltimore City Weatherization Assistance Program - HVAC 2009 - Department of Housing and Community Development - Req. Nos. Various		

On January 14, 2009, the Board approved the initial award in the amount of \$400,000.00. Subsequent actions have been approved. Due to increased usage, an increase in the amount of \$400,000.00 is necessary, making the award amount \$2,700,000.00.

**MWBOO SET GOALS OF 27% MBE AND 7% WBE.**

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

<b>MBE:</b> Bey Refrigeration and Heating, Inc.	11%
BMC Services, LLC	11%
Noah's Plumbing	5%
<b>WBE:</b> K & S Environmental Solutions	7%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

8. <u>LION TOTAL CARE</u>	<u>\$200,000.00</u>	<u>Increase</u>
Baltimore County Contract Number 923 - Firefighter Turnout Gear Cleaning and Repair - Fire Department - P.O. No. P514567		

On August 25, 2010, the Board approved the initial award in the amount of \$95,000.00. Due to the City's increased requirements for the remainder of the initial term, an increase in the amount of \$200,000.00 is necessary, making the award amount \$295,000.00.

9. <u>PHYSIO-CONTROL, INC.</u>	<u>\$150,000.00</u>	<u>Increase</u>
Solicitation No. 08000 - Lifepak Defibrillators and Equipment - Fire Department - P.O. No. P516657		

On March 30, 2011, the Board approved the initial award in the amount of \$125,000.00. Additional funds are required to meet the City's increased requirements and transition from the LP12 to the LP15 defibrillator during the remainder of the initial term. This increase in the amount of \$150,000.00 will make the award amount \$275,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, and the agreement. The Mayor **ABSTAINED** on item Nos. 2 and 7.

## MINUTES

Department of Transportation - Amendments to Agreements

The Board is requested to approve and authorize execution of amendment no. 2 to agreements with the On-Call Consultants for Project No. 1074, Reconstruction, Rehabilitation and/or Resurfacing.

<u>On-Call Consultant</u>	<u>Amount</u>
1. <b>CENTURY ENGINEERING, INC.</b>	<b>\$500,000.00</b>

On May 14, 2008, the Board approved the initial agreement with the on-call consultant in the amount of \$2,000,000.00. On January 26, 2011, the Board approved amendment no. 1 to extend the agreement for one year. This amendment no. 2 will allow the consultant to complete engineering efforts on various ongoing design tasks and increase the upset limit by \$500,000.00, making the total upset limit \$2,500,000.00. The expiration of the agreement will remain May 14, 2012 with the option to extend for one more year or until the upset limit is reached, whichever occurs first.

2. <b>STV, INC.</b>	<b>\$500,000.00</b>
---------------------	---------------------

On April 30, 2008, the Board approved the initial agreement with the on-call consultant in the amount of \$2,000,000.00. On January 19, 2011, the Board approved amendment no. 1 to extend the agreement for one year. This amendment no. 2 will allow the consultant to complete engineering efforts on various ongoing design tasks and increase the upset limit by \$500,000.00, making the total upset limit \$2,500,000.00. The expiration of the agreement will remain April 29, 2012 with the option to extend for one more year or until the upset limit is reached, whichever occurs first.

**MINUTES**

Department of Transportation - cont'd

**MBE/WBE PARTICIPATION:**

The consultants will continue to comply with Article 5, Subtitle 28 of the Baltimore City Code and 21% MBE and 7% WBE established in the initial agreements.

**AUDITS NOTED THE INCREASES IN THE UPSET LIMIT AND WILL REVIEW TASK ASSIGNMENTS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment no. 2 to agreements with the On-Call Consultants for Project No. 1074, Reconstruction, Rehabilitation and/or Resurfacing.

**MINUTES**

Department of Transportation - Right-of-Entry Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a right-of-entry agreement with Ms. Pontella Mason, grantor. The period of the right-of-entry is one year effective on the date of the physical entry upon the grantor's property.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The Department desires to enter the property owned by Ms. Mason for the purpose of installing new sidewalks for the 1800 and 1900 blocks of West Forest Park Avenue for the benefit of pedestrians and students traveling back and forth to school.

The right-of-entry will allow entry on Ms. Mason's property at the west (right) side of 5115 Maple Park of 1800 and 1900 Blocks of West Forest Park Avenue.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right-of-entry agreement with Ms. Pontella Mason, grantor.

**MINUTES**

Department of Transportation - On-Call Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an on-call agreement with the Rummel, Klepper & Kahl, LLP (RKK), for Project No. 1123, On-Call Transportation Planning Policy Feasibility Studies. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

**\$1,500,000.00** - (upset limit) amount to be determined with each individual project

**BACKGROUND/EXPLANATION:**

The Department has negotiated and procured the consulting agreement approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commissions. The Department desires to utilize the services of RKK. The cost of services rendered will be on actual payroll rates not including overhead and burdens times a set multiplier. The payroll rates and multiplier have been reviewed by the Department of Audits. The consultant will assist with feasibility analysis and alternative development for highway, bridge and transit projects, including identifying planning, engineering, environmental, operational, safety, land use, growth management and community concerns which may result from selected alternatives.

<b>MBE:</b>	RJM Engineering, Inc.	\$165,000.00	11.00%
	Daniel Consultants, Inc.	<u>150,000.00</u>	<u>10.00%</u>
		<b>\$315,000.00</b>	<b>21.00%</b>
<b>WBE:</b>	Mahan Rykiel Associates, Inc.	\$ 75,000.00	5.00%
	CGB Consultant, Inc.	<u>60,000.00</u>	<u>4.00%</u>
		<b>\$135,000.00</b>	<b>9.00%</b>

**AUDITS NOTED THE ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

## MINUTES

Department of Transportation - cont'd

(FILE NO. 55370)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the on-call agreement with the Rummel, Klepper & Kahl, LLP, for Project No. 1123, On-Call Transportation Planning Policy Feasibility Studies.

MINUTES

PERSONNEL MATTERS

\* \* \* \* \*

UPON MOTION duly made and seconded,  
the Board approved all of the Personnel matters

listed on the following pages:

1397 - 1398

All of the Personnel matters have been approved  
by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved by  
the Law Department as to form and legal sufficiency.

The President **ABSTAINED** on item No. 3.

**MINUTES****PERSONNEL**Office of the State's Attorney's**AGREEMENTS**

	<u>Hourly Rate</u>	<u>Amount</u>
1. <b>DENISE LESNIEWSKI</b>	\$28.3416	<b>\$34,010.00</b>

Account: 1001-000000-1150-117900-601009

Ms. Lesniewski, retiree, will continue to work as a Secretary. She will be responsible for tracking reports, post conviction petitions, DNA post conviction petitions, and actual innocence petitions, motions to reopen post conviction petitions, and various new trial motions received by the Forensic Investigation Unit, etc. The period of the agreement is effective upon Board approval for one-year.

2. <b>CYNTHIA STEVENSON</b>	\$27.49	<b>\$32,390.00</b>
-----------------------------	---------	--------------------

Account: 1001-000000-1150-117900-601009

Ms. Stevenson, retiree, will continue to work as a Contract Service Assistant I (Secretary). Her duties will include but will not be limited to entering data into various judicial system and in-house databases for defendants' case status, court date and location, and typing and processing legal documents. She will develop and maintain varied and complex confidential files and record systems, etc. The period of the agreement is effective upon Board approval for one-year.

**MINUTES****PERSONNEL**

Office of President of City Council - Bernard C. "Jack" Young

**AMENDMENT No. 1 TO AGREEMENT**

	<u>Revised Hourly Rate</u>	<u>Revised Amount</u>
3. <b>DRUSILLA BUNCH</b>	<b>\$17.23</b>	<b>\$17,024.00</b>

Account: 1001-000000-1000-107100-601009

On March 23, 2011, the Board approved an employment agreement for Ms. Bunch to work as a Special Assistant to Councilman William "Pete" Welch. The agreement was in the amount of \$27,090.96 at the hourly rate of \$27.42, effective retroactively to January 24, 2011.

The Council President's Office is requesting the Board to approve amendment no. 1 to the agreement to change the hourly rate from \$27.42 to \$17.23 due to budgetary constraints, thereby, decreasing the amount of the agreement from \$27,090.96 to \$17,024.00, effective retroactively to April 20, 2011.

Ms. Bunch will continue to work as a Special Assistant and has agreed to the reduction in pay. She will be providing clerical and administrative level support and acting as liaison for Councilman Welch. The number of hours she will work remains unchanged.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies

hereinafter named, the Board

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following page:

1400

to the low bidders meeting the specifications,

deferred action, or rejected bids on those as indicated

for the reasons stated.

## MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- |    |   |  |              |
|----|---|--|--------------|
| 1. | B500001875, Administer<br>Unemployment Insurance<br>Program | Renaissance Unemploy-<br>ment Insurance<br>Consultants | \$ 85,520.00 |
|----|---|--|--------------|

**MWBOO GRANTED A WAIVER.**

- |    |  |   |              |
|----|--|---|--------------|
| 2. | B50001811, Repair<br>and Installation<br>Services for Various<br>Overhead Mechanical<br>Door Systems | <b><u>First Call</u></b><br><br>Rolling Doors<br>of Maryland,<br>Inc. | \$250,000.00 |
|----|--|---|--------------|

**Second Call**

- |  |                          |              |
|--|--------------------------|--------------|
|  | All About Doors,<br>Inc. | \$200,000.00 |
|--|--------------------------|--------------|

**Third Call**

- |  |  |              |
|--|--|--------------|
|  | The Overhead Door<br>Company of<br>Baltimore, Inc. | \$150,000.00 |
|--|--|--------------|

**MWBOO GRANTED A WAIVER.**

**MINUTES**

Bureau of Water and Wastewater - Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Hazen and Sawyer, P.C. for SC 913, Wastewater Engineering Services for the Improvements of the Lower Level Sewershed Collection System. The period of the agreement is effective upon Board approval for 5 years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,481,100.00 - Baltimore City Wastewater Revenue Bonds  
18,900.00 - Baltimore County  
**\$1,500,000.00** - 9956-918616-9551-703032

**BACKGROUND/EXPLANATION:**

The Consultant will provide engineering services necessary to evaluate, prepare a design memorandum, develop contract documents, and provide post award services for the project. The improvements will include approximately 7,910 feet of CIPP lining, 9 feet of cleaning, 77 point repairs, rehabilitating 520 manholes, 46,428 feet of hydraulic improvements, locating, raising and inspecting 335 manholes, and heavy cleaning of sewer lines to remove 1,000 tons of debris. The Consultant will also provide certain post award services such as the reviewing and tracking of shop drawing and submittals, reviewing conditional and final acceptance, and reviewing as-built drawings. These improvements have been identified in the Low Level Collection System Evaluation and Sewershed Plan under the Consent Decree and are intended to eliminate Sanitary Sewer Overflows by providing addition hydraulic capacity and reducing infiltration and inflow. The Consultant was approved by the Architectural Engineering Awards Commission.

**MBE/WBE PARTICIPATION:**

<b>MBE:</b> CC Johnson & Malhotra, PC	\$102,672.00	6.84%
Savin Engineering, P.C.	101,979.00	6.80%
Reviera Enterprises, Inc. (REI/Drayco)	98,324.00	6.55%
Peer Consultants, P.C.	<u>102,590.00</u>	<u>6.84%</u>
	<b>\$405,565.00</b>	<b>27.03%</b>

MINUTES

Bureau of Water and Wastewater - cont'd

<b>WBE:</b> CL Warfield & Assoc., Inc.	\$ 63,721.00	4.25%
Sahara Communications, Inc.	17,457.00	1.16%
The Robert B. Balter Company	54,071.00	3.60%
	<u>\$135,249.00</u>	<u>9.01%</u>

MWBOO FOUND THE VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$1,629,210.00	9956-907611-9549	
Wastewater Rev.	Const. Res.	
Bonds	Sewer System Rehab.	
	-Low Level	
13,420.00	" "	
Baltimore County		
7,370.00	9956-907612-9549	
Baltimore County	Const. Res.	
	Sewer System Rehab.	
<u>\$1,650,000.00</u>	-Main Outfall	
\$1,500,000.00	-----	9956-918616-9551-3
		Engineering
150,000.00	-----	9956-918616-9551-9
<u>\$1,650,000.00</u>		Administration

The funds are needed to cover the cost of SC 913, Improvements to the Low Level Sewershed Collection System, (BD 11540).

**MINUTES**

Bureau of Water and Wastewater - cont'd

**(FILE NO. 55986A)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Hazen and Sawyer, P.C. for SC 913, Wastewater Engineering Services for the Improvements of the Lower Level Sewershed Collection System. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

**MINUTES**

Bureau of Water and Wastewater - On-Call Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an on-call agreement with KCI Technologies, Inc., for Project No. 1133K, Environmental Services and Hazardous Waste Handling. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - various accounts - Upset limit

**BACKGROUND/EXPLANATION:**

The Bureau has a need for rapid response for handling Hazardous Waste Materials such as chrome and oil contaminated soils, lead paint and asbestos at its various treatment plants, filtration plants, pumping stations, yards and other installations.

Typically, the work involved is limited in scope or of an urgent nature, which, in either case should not be postponed until the customary architect and engineering selection process can be executed. Calls for these services will be made as needs are identified. The costs of services rendered will be on a negotiated not-to-exceed price for each task assigned. Fees will be based on actual payroll rates not including overhead and burden times a set multiplier.

The Consultant was approved by the Office of Boards & Commissions and the Architectural & Engineering Awards Commission.

## MINUTES

Bureau of Water and Wastewater - cont'd

**MBE/WBE PARTICIPATION:**

The Consultant will comply with Article 5, Subtitle 28 of the Baltimore City Code and the MBE and WBE goals established in the Agreement.

<b>MBE:</b> EBA Engineering, Inc.	\$230,000.00
Envirosystems, Inc	40,000.00
<b>Total:</b>	<u>\$270,000.00</u>

<b>WBE:</b> Bay Associates	\$ 90,000.00
Environmental, Inc.	

Total Minority Percentage: MBE: 27 % WBE: 9%

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.**

**(FILE NO. 56533)**

UPON MOTION duly made and seconded, the Board deferred this item for one week. The President **ABSTAINED**.

**MINUTES**

Mayor's Office of Employment - Amendment to Agreement  
Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the amendment to agreement with the Baltimore City Community College (BCCC). The amendment extends the agreement through June 30, 2011.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On September 15, 2010, the Board approved the initial agreement with BCCC to manage and administer computer-aided instruction leading to a high school diploma, using the NOVEL instructional program.

This amendment to agreement will extend the term by two months to allow participants time to complete courses and meet program performance requirements which were affected by unforeseen delays in participant enrollment.

**APPROVED FOR FUNDS BY FINANCE**

**AUDIT NOTED THE TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to agreement with the Baltimore City Community College.

**MINUTES****PROPOSAL AND SPECIFICATIONS**

- Department of Transportation - TR 11009, Guilford Avenue  
Bike Blvd.  
**BIDS TO BE RECV'D: 6/15/2011**  
**BIDS TO BE OPENED: 6/15/2011**
- Department of Transportation - TR 03333, Sinclair Lane  
Bridge Rehabilitation over  
CSXT Railroad  
**BIDS TO BE RECV'D: 7/13/2011**  
**BIDS TO BE OPENED: 7/13/2011**
- Bureau of Water and Wastewater - SC 845, Nitrification Filters  
and Related Work for the  
Enhanced Nutrient Removal  
Facilities at the Patapsco  
Wastewater Treatment Plant  
**BIDS TO BE RECV'D: 6/29/2011**  
**BIDS TO BE OPENED: 6/29/2011**

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated. The President **ABSTAINED** on the Bureau of Water and Wastewater's, SC 845, Nitrification Filters and Related Work for the Enhanced Nutrient Removal Facilities at the Patapsco Wastewater Treatment Plant.

President: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

## MINUTES

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending or modifying the dates for receipt and opening of bids on the following contracts. There were no objections.

Dept. of Transportation

- TR 11300, Resurfacing Highways at Various Locations Northeast Sector I  
**BIDS TO BE RECV'D: 05/25/2011**  
**BIDS TO BE OPENED: 05/25/2011**

Dept. of Transportation

- TR 11301, Resurfacing Highways at Various Locations Northwest Sector II  
**BIDS TO BE RECV'D: 05/25/2011**  
**BIDS TO BE OPENED: 05/25/2011**

Bureau of Purchases

- B50001940, Bleach Tanks  
**BIDS TO BE RECV'D: 05/11/2011**  
**BIDS TO BE OPENED: 05/11/2011**

## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective departments for tabulation and report:

Bureau of Water and Wastewater - WC 1218, Hanover Street over  
Patapsco River 30" Steel Water  
Main

Creamer-Spinello-a Joint Venture  
Casper Colosimo & Son, Inc.  
Civil Construction, LLC  
Metra Industries  
Cianbro Corporation  
Joseph B. Fay Company

Bureau of Purchases - B50001940, Bleach Tank

Environmental Solutions-CBR I, Inc.  
Philip R. Walker & Associates, Inc.

Bureau of Purchases - B50001921, RFP to Develop A  
Ten-Year Financial Plan for the  
City

Public Financial Management  
Government Finance Officers Association  
AON Hewitt

## MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, May 18, 2011.

A handwritten signature in black ink that reads "Joan M. Pratt, CPA". The signature is written in a cursive style with a large initial "J".

JOAN M. PRATT  
Secretary