

1947

BOARD OF ESTIMATES

June 22, 2011

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
Honorable Stephanie Rawlings-Blake, Mayor
Honorable Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk - **ABSENT**

* * * * *

In the absence of Ms. Bernice H. Taylor, Deputy Comptroller and Clerk, the Honorable Joan M. Pratt, Comptroller and Secretary, sat on behalf of the Clerk.

* * * * *

The meeting was called to order by the President.

* * * * *

President: "I would direct the Board members attention to the memorandum from my office dated June 20, 2011 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

1948

BOARD OF ESTIMATES

06/22/2011

MINUTES

President: "All those in favor say AYE. All opposed NAY.

Motion carries. The routine agenda has been adopted."

* * * * *

MINUTES**BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

A.W.A. Mechanical, Inc.	\$ 3,780,000.00
Daco Construction Corporation	\$ 1,500,000.00
Durex Coverings, Inc.	\$ 8,000,000.00
Edwin A. & John O. Crandell, Inc.	\$ 9,918,000.00
Graciano Corporation	\$ 27,009,000.00
Harris Brothers Construction Co., Inc.	\$ 189,000.00
Living Classrooms Foundation, Inc. and Subsidiaries	\$ 21,321,000.00
The Michael Group, Inc. and Subsidiaries	\$ 17,982,000.00
Orfanos Contractors, Inc.	\$ 8,000,000.00
Skanska USA Civil Southeast Inc.	\$ 64,638,000.00
York Specialty, LLC.	\$ 1,500,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Axiom Engineering Design, LLC	Landscape Architect Engineer Survey
-------------------------------	---

MINUTES

BOARDS AND COMMISSIONS - cont'd

Cambridge Systematics, Inc.	Engineer
Leo A Daly	Architect Engineer
Hord Coplan Macht	Architect Landscape Architect
JP2 Architects, LLC	Architect
Mimar Architects, Inc.	Architect Engineer
Schnabel Engineering, Inc.	Engineer
Siegel Rutherford Bradstock & Ridgeway, Inc.	Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms. The Mayor **ABSTAINED** on item no. 1. The President **ABSTAINED** on item no.1.

MINUTESPolice Department - Payment of Back Salary

The Board is requested to approve and authorize payments of back salary for the following Baltimore City Police Officer:

1. Gregory T. Hellen \$19,733.57

Account: 1001-000000-2041-195500-601062

On May 13, 2010, Mr. Hellen was suspended without pay.

Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, the officer is entitled to receive back pay for the period he was suspended without pay.

The back pay represents the amount of salary that the officer would have earned for the period of May 13, 2010 through May 03, 2011, less other salary he earned during that period.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the payment of back salary for the foregoing Baltimore City Police Officer.

MINUTES

Mayor's Office of Information - Amendment #2 to Frequency
Technology (MOIT) Reconfiguration Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment #2 to frequency reconfiguration agreement with Nextel Communications of the Mid-Atlantic, Inc.

AMOUNT OF MONEY AND SOURCE:

No funding is requested. All cost resulting from these charges will be covered by Sprint/Nextel.

BACKGROUND/EXPLANATION:

On December 16, 2009, the Board approved a frequency reconfiguration agreement with Nextel Communications of Mid-Atlantic Inc. The period of the agreement was effective upon Board approval for 660 days. Amendment No. 1 to the agreement for the re-banding of the City's 800MHz Communication System was approved by the Board on November 01, 2010.

The amendment #2 to frequency reconfiguration agreement provides for the expansion of the original statement of work to includes two additional bi-directional amplifiers and two conventional radio repeaters which were not included in the original cost.

FILE NO. 55919

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment #2 to frequency reconfiguration agreement with Nextel Communications of the Mid-Atlantic, Inc. The President **ABSTAINED.**

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

1954

all of the EWOs have been

reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time %</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of General Services

- EWO # 017, \$68,522.76 - PB 06813R, Wall/Roof Replacement at Enoch Pratt Free Library No. 21, located at 6310 Reisterstown Road

\$1,359,000.00	\$1,578,561.17	J.A.K. Construc-	0 90
		tion Co., Inc.	
- EWO #003, \$25,485.00 - ER 4014, Western Run Environmental Restoration Project No. 1

\$422,859.00	\$ 26,834.05	Baltimore Pile	0 99
		Driving, Inc.	

MINUTES

Department of Recreation and Parks - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Blue Water Baltimore, Inc. The period of the agreement is June 15, 2011 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$25,000.00 - 9938-904806-9474-900000-709099

BACKGROUND/EXPLANATION:

The Blue Water Baltimore, Inc. is a non-profit organization that is committed to improving the environmental quality of Baltimore's watersheds. Under the agreement, the Department of Recreation and Parks will provide funding from the Department of Planning's Critical Area Management Program, to support administrative, training and operating costs for a summer "green" jobs program for Youthworks participants. The City's watersheds and parks will benefit from this initiative.

AUDITS REVIEWED AND HAD NO OBJECTION.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$25,000.00	9938-902457-9475	9938-904806-9474
Other	Reserve - Critical Area Mitigation	Active - Herring Run Watershed

This transfer will provide funds to cover the costs associated with the agreement with Blue Water Baltimore, Inc.

1956

BOARD OF ESTIMATES

06/22/2011

MINUTES

Department of Recreation and Parks - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized the execution of an agreement with Blue Water Baltimore, Inc. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Mayor's Office of Employment Development (MOED) - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the Community Services of Central Maryland, Inc. The period of the agreement is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$340,518.00 - 4000-807512-6312-459505-603051
227,012.00 - 4000-806712-6312-459505-603051
\$567,530.00

BACKGROUND/EXPLANATION:

The organization will manage a Career Center which will be part of the MOED's delivery system to assist individuals in obtaining and retaining employment. Services will include but are not limited to assessments, job readiness workshops, job placement assistance and occupational skills training.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of an agreement with the Community Services of Central Maryland, Inc.

MINUTES

Department of Transportation - Traffic Mitigation Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a traffic mitigation agreement with Union Wharf Apartments, LLC.

AMOUNT OF MONEY AND SOURCE:

\$17,500.00 (Revenue) - 6000-617411-2303-248700-600000

BACKGROUND/EXPLANATION:

Union Wharf Apartments, LLC proposes to perform the scope of work for the Union Wharf project located at 901-915 S. Wolfe Street, for construction of 280 residential units and 5,000 square feet of restaurant space.

Union Wharf Apartments, LLC agrees to make a one-time contribution in the amount of \$17,500.00 to fund multimodal transportation improvements in the project's vicinity. This agreement will commence upon Board of Estimates approval and termination will be deemed in writing by the Department of Transportation.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 56051)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a traffic mitigation agreement with Union Wharf Apartments, LLC.

MINUTESMayor's Office of Emergency Mgmt. - Employee's Expense Report

The Board is requested to approve the expense report for the period indicated for following employee:

<u>Employee</u>	<u>Period</u>	<u>Amount</u>
1. MICHELLE LACEY	May through Dec. 2010	\$178.12

Account: 1001-000000-2131-228200-603020

Ms. Lacey incurred parking and mileage expenses while conducting business for the Mayor's Office of Emergency Management (OEM) during the period of May through December, 2010. Ms. Lacey is a Grant Coordinator for the OEM, which is located at 401 E. Fayette St. Ms. Lacey has to use her personal vehicle to travel between the OEM office and the Baltimore City Fire Department Headquarters and meetings elsewhere.

BACKGROUND/EXPLANATION:

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized the expense report for the period indicated for Ms. Michelle Lacey.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

1961 - 1962

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The President **ABSTAINED** on item no. 1.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
1. \$235,000.00	9960-909100-9558	9960-904717-9557
Water Rev. Bonds	Water Infrastruc- ture Rehab.	900020-6 Construction

The funds are required to cover the cost for the Replacement of the Waterline at Chesapeake Avenue.

Department of Transportation

2. \$120,000.00	9950-905101-9514	9950-912616-9508-3
MVR	Frederick Ave. Resurfacing	Design & Studies - West Baltimore Trail

This transfer will clear the deficit in the account and fund costs associated with Task No. 17 on Project 1074 BD No. 08041 with Whitman, Requardt & Associates for additional design work related to the project.

3. \$ 33,602.11	9950-905101-9514	9950-901129-9508-3
MVR	Frederick Ave. Resurfacing	Design & Studies Banger St. - Hollins Ferry Road to Dead End

This transfer will clear deficit in the account and fund costs associated with Task No. 24 on Project 1074 BD No. 08042 with Century Engineering, Inc. for engineering services on the project, Banger Street - Hollins Ferry Road to Dead End.

MINUTES

TRANSFER OF FUNDS

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
4.	\$630,000.00 29 th CDB FY 2011	9910-902985-9587 Housing Dev./ Special Project	9910-904096-9588 Capital Admin.

This transfer will provide funds for Baltimore Housing's Capital Administrative account for fiscal year 2011.

Department of General Services

5.	\$100,000.00 Fed. Rev.	9916-901865-9194 MEA Empower 2 Reserve	9916-902865-9197 MEA Empower 2 Active
----	----------------------------------	--	---

The Department of General Services has been successful in obtaining a grant from the Maryland Energy Administration to assist low income homes with energy efficiency and conservation measures.

This transfer will cover in-house administrative costs associated with the grant as well as installation of new high energy furnaces in low income homes.

6.	\$1,250,000.00 3 rd Public Bldg. Loan	9916-904845-9194 Capital Constr. & Maint. Prog. Reserve	
	100,000.00 <u>General Fund</u> \$1,350,000.00	" "	
		-----	9916-903845-9197 Capital Constr. & Maint. Prog. Active

This program will address numerous building improvements including roof replacement and HVAC, plumbing, electrical and structural improvements.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	899 W. Fayette Street	Poppleton Partners II, LP	Service connection two 4" conduit @ 20'
	Annual Charge: \$140.00		
2.	336 N. Charles St.	Kemp Byrnes	One flat sign 15' x 2.33'
	Annual Charge: \$97.86		
3.	1801 Washington Boulevard	White Tower Associates, LLC.	Service connection two 4" conduit @ 15'
	Annual Charge: \$ 105.00		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTESDepartment of General Services - Right-of-Entry Agreements

The Board is requested to approve and authorize execution of the various right-of-entry agreements.

1. **602 NORTH HOWARD STREET, LLC** **\$ 0.00**

The Department of General Services is proposing to demolish 612 North Howard Street. In the demolition of the existing building the contractor performing the demolition will need an area in which to set up their equipment and store material. 602 North Howard Street, LLC, the owner of 612½ North Howard Street, has donated the use of their lot.

2. **UNIVERSITY OF MARYLAND MEDICAL SYSTEM CORPORATION** **\$ 0.00**

The Department of General Services is proposing to demolish 890 Linden Avenue. In the demolition of the existing building the contractor performing the demolition will need an area in which to set up their equipment and store material. The University of Maryland Medical System, the owner of two adjacent lots known as 909 and 911 North Martin Luther King, Jr. Boulevard, has donated the use of their lots.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing right-of-entry agreements.

MINUTESDepartment of General Services - Facility Encroachment Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a Facility Encroachment Agreement with CSX Transportation, Inc. (CSXT). The period of agreement is effective upon approval by CSXT and the Board and will terminate upon the City's cessation of the use of facilities, removal of facilities, by mutual consent and/or the City's failure to complete the installation within five years of the effective date.

AMOUNT OF MONEY AND SOURCE:

\$ 5,450.00	- Application Fee
750.00	- Railroad Protective Liability Insurance Fee
150.00	- scheduling fee
<u>4,000.00</u>	- encroachment fee
\$10,350.00	- 9956-904753-9551-900020-704001

BACKGROUND/EXPLANATION:

The Department of Public Works is proposing a project to replace the Locust Point Wastewater Pumping Station Force Main in conjunction with Sanitary Contract No. 849.

In the design of this project, it has been determined that the City's contractor will need to install a 12 inch diameter sub-grade sewer pipe in the right-of-way of CSX Transportation, Inc.

The \$10,350.00 is a one-time fee.

APPROVED FOR FUNDS BY FINANCE**(FILE NO. 57245)**

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a Facility Encroachment Agreement with CSX Transportation, Inc.

MINUTES

Department of General Services - Sub-grant Agreements

The Board is requested to approve and authorize execution of the sub-grant agreements with the various community non-profit organizations. The period of the agreement is effective upon Board approval for one year.

1. **THE CAROLINE FRIESS CENTER, INC.** **\$ 16,622.29**

Account: 9916-913900-9197-910013-703032 \$ 3,324.46
 Energy Efficiency Community
 Block Grant

BGE Smart Energy Savers Program \$ 13,297.83

The BGE is funding 80% of the cost of the upgrade as part of its Smart Energy Savers Program.

2. **MARYLAND ACADEMY OF SCIENCES d/b/a** **\$153,634.00**
MARYLAND SCIENCE CENTER

Account: 9916-913900-9197-910013-703032 \$ 50,000.00
 Energy Efficiency Community
 Block Grant

BGE Smart Energy Savers Program \$ 62,120.00

Maryland Academy of Sciences \$ 41,514.00

The BGE is funding 40% of the cost of the upgrade as part of its Smart Energy Savers Program.

3. **MARYLAND INSTITUTE COLLEGE OF ART (MICA)** **\$110,333.00**

Account: 9916-913900-9197-910013-703032 \$ 50,000.00
 Energy Efficiency Community
 Block Grant

BGE Smart Energy Savers Program \$ 55,166.00

MICA General Operating Fund \$ 5,167.00

The BGE is funding 50% of the cost of the upgrade as part of its Smart Energy Savers Program.

1967

BOARD OF ESTIMATES

06/22/2011

MINUTES

Department of General Services - cont'd

The Department of General Services has received a grant award under the Energy Efficiency and Conservation Block Grant Program from the U.S. Department of Energy.

Under the terms of the sub-grant agreements, the community non-profits will conduct energy audits at its facilities. The non-profits will hire professional auditors to study, evaluate, and prioritize energy saving upgrades and retrofits on the buildings. These recommendations can then be used as documentation in subsequent grant applications for the funds to implement such improvements.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the sub-grant agreements with the foregoing community non-profit organizations. The Mayor **ABSTAINED** on item no. 2.

MINUTESDepartment of General Services - Amendments to Agreements

The Board is requested to approve and authorize execution of the following amendments to agreements with the On-Call Consultants for the various Projects:

<u>Consultants</u>	<u>Project</u>	<u>Amount</u>
<u>AMENDMENT NO. 1 TO AGREEMENT</u>		
1. MURPHY & DITTENHAFFER, INC.	1098M	0.00

On June 17, 2009, the Board approved the original agreement for a two-year term with an upset dollar amount of \$750,000.00. The amendment extends the period through June 15, 2012.

AMENDMENT NO. 2 TO AGREEMENTS

2. GANT BRUNETT ARCHITECTS, INC.	1098G	0.00
---	-------	-------------

On June 17, 2009, the Board approved the original agreement for a two-year term with an upset dollar amount of \$750,000.00. On August 11, 2010, the Board approved amendment no. 1 to increase the upset dollar limit to \$1,000,000.00. The amendment extends the period through June 15, 2012.

3. EBA ENGINEERING INC./KENNEDY PORTER & ASSOCIATES	1099E	0.00
--	-------	-------------

On July 29, 2009, the Board approved the original agreement for a two-year term with an upset dollar amount of \$750,000.00. On March 17, 2010, the Board approved amendment no. 1 to increase the upset dollar limit to \$1,000,000.00. The amendment extends the period through July 27, 2012.

The amendments will extend the term of the agreements to three years. All other terms and conditions of the agreement will remain unchanged.

THE CONSULTANTS WILL COMPLY WITH THE MBE AND WBE GOALS ESTABLISHED IN THE ORIGINAL AGREEMENTS.

MINUTES

DGS - cont'd

AUDITS NOTED THE TIME EXTENSION AND WILL REVIEW TASK ASSIGNMENTS.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the foregoing amendments to agreements with the On-Call Consultants

MINUTES

Department of Housing and - Resolution Authorizing the
Community Development Filing of the Annual Action Plan

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize the filing of the Annual Action Plan for the four formula programs for City fiscal year 2012: Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), HOME Investment Partnerships (HOME), and the Housing Opportunities for Persons With AIDS (HOPWA).

AMOUNT OF MONEY AND SOURCE:

\$22,172,294.00 - Community Development Block Grant Entitlement of \$21,039,294.00 and projected program income of \$1,133,000.00

6,419,945.00 - HOME Entitlement of \$6,369,945.00 and projected program income of \$50,000.00

1,020,126.00 - Emergency Solutions Grant

8,887,872.00 - Housing Opportunities for Person With AIDS
\$38,500,237.00 - Total CFY 2012 Federal Formula Grant Programs Funds

BACKGROUND/EXPLANTION:

The Annual Action Plan serves as the required annual application to the U.S. Department of Housing and Urban Development for the following four federal formula grants programs: CDBG, HOME, HOPWA, and ESG. The plan was developed by the Department of Housing and Community Development (DHCD) which administers the CDBG and HOME programs, and the Mayor's Office of Human Services which administers the ESG and HOPWA programs.

The approved funding will be used to support a wide range of community development and housing activities including neighborhood planning activities, youth education and education programs, creation of affordable housing units, service provision to the elderly, the homeless and persons with HIV/AIDS. The Annual Action Plan identifies specific activities that will be undertaken during the City fiscal year beginning July 2011.

MINUTES

DHCD - cont'd

The submitted Resolution will authorize the Commissioner of DHCD, and the Director of the Mayor's Office of Human Services, acting on behalf of the Mayor and City Council of Baltimore, to submit the Annual Action Plan for the CDBG, HOME, ESG, and HOPWA programs. The resolution also designates the Commissioner and the Director of the Mayor's Office of Human Resources, as the authorized official representatives of the Mayor and City Council of Baltimore, to act in connection with the Annual Action Plan and to provide any information as may be required by HUD. This will include assurances and certifications to ensure that the City will comply with various regulations, policies and other federal laws as prescribed in the Housing and Community Development Act of 1974, as amended.

(FILE NO. 56632)

UPON MOTION duly made and seconded, the Board approved and authorized the filing of the Annual Action Plan for the four formula programs for City fiscal year 2012: Community Development Block Grant, Emergency Solutions Grant, HOME Investment Partnerships, and the Housing Opportunities for Persons With AIDS.

1973

BOARD OF ESTIMATES

06/22/2011

MINUTES

DHCD - cont'd

and heating system problems make homes ineligible for weatherization, lead abatement, and other healthy home improvements, the Constellation Energy Group established a fund to assist at the Baltimore Community Foundation. The DHCD Division of Green, Healthy and Sustainable Homes will undertake roofing repairs, through the Office of Rehabilitation Services and furnace replacements, through the Weatherization Assistance Program and be reimbursed for those costs. The Baltimore Community Foundation also employs a project manager for the cases and coordination entailed in the GHHI Pilot Program. More families will be served more comprehensively with green and healthy home improvement through the GHHI Pilot Program.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a grant agreement with the Baltimore Community Foundation.

MINUTES

Department of Housing and - Lien Release
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1600 North Gilmore Street, for the transferee, The Baltimore Station, Inc.

AMOUNT OF MONEY AND SOURCE:

\$22,940.05, plus all accrued interest and/or penalties

BACKGROUND/EXPLANATION:

Pursuant to the Annotated Code of Maryland, Tax Property 14-806, the Board has the authority to release liens against real property under certain circumstances. In this case, the property in question complies with all requirements under the lien release law:

- the property is a vacant house,
- the liens exceed the assessed value of the property, and
- the transferee will redevelop the property and return it to productive use within a reasonable time and eliminate blighting conditions.

The transferee, will redevelop the vacant property, return it to productive use within a reasonable time, and eliminate blighting conditions. The Baltimore Station, Inc. will redevelop the property as part of the expansion of their rehabilitation and sober-living facilities for homeless veterans with addiction issues. The release of liens on the property will make it financially feasible for redevelopment and prevent tax abandonment.

1975

BOARD OF ESTIMATES

06/22/2011

MINUTES

DHCD - cont'd

Prior to settlement, transferee will pay the flat tax and water bill of the property in the amount of \$5,584.80. This amount exceeds the assessed value of the property, which total \$1,000.00. The amount paid will be applied to satisfy the water bill, real estate taxes, flat tax first, and other liens that have accrued prior to the date of this lien release.

Any additional property tax assessments, water charges, and liens that accrue from the date of this lien release will be the responsibility of the transferee to pay prior to settlement. Failure to record the deed and pay the assessed value of \$5,584.80, within 120 days from the date of approval by the Board, will void this release.

(FILE NO.56511)

UPON MOTION duly made and seconded, the Board approved the release of liens, plus all accrued interest and/or penalties on the vacant property located at 1600 North Gilmore Street, for the transferee, The Baltimore Station, Inc.

MINUTES

Department of Housing and - Reimbursement to Health Department
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize reimbursement to the Health Department.

AMOUNT OF MONEY AND SOURCE:

\$42,300.00 - 2089-000000-5930-530363-603051

BACKGROUND/EXPLANATION:

On March 31, 2010, the Board approved a Memorandum of Understanding (MOU) for the utilization of Community Development Block Grant funds for the Health Department's Lead Hazardous Reduction Program. The MOU expired on December 31, 2010. The program has been moved to the Department of Housing and Community Development (DHCD) effective April 1, 2011. Between the expiration of the MOU and the initiation of the Program, the Health Department worked to finalize pending lead abatement work.

The DHCD will reimburse the Health Department for the final 12 contractors' invoices. The program relied on matching funds and it has confirmed that the State of Maryland and the U.S. Department of Housing and Urban Development have paid their share of the subject invoices.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the reimbursement to the Health Department.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and authorize execution of the following local government resolution.

The following organization is applying to the State of Maryland's Neighborhood BusinessWorks Program (NBWP). A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. HAMILTON ARTS COLLECTIVE	\$154,500.00
	(NBWP)

The Hamilton Arts Collective is requesting funding for the Hamilton Arts Collective Project, located at 5440 Harford Road. The organization currently rents studio space on the third floor and a 50 seat performance space is located on the second floor of the building. The funds will be used to purchase, renovate and make repairs to the property at 5440 Harford Road. The building will be operated for arts-related purposes.

The Hamilton Arts Collective is a community arts organization, supporting the expression and expansion of local artists in the Hamilton and surrounding area. In addition to the space above, an art gallery is operated at 5502 Harford Road.

UPON MOTION duly made and seconded, the Board approved and adopted the local government resolution for Hamilton Arts Collective.

MINUTES

Department of Housing and - Community Development
Community Development (DHCD) Block Grant - 36 Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a community development block grant - 36 (CDBG) agreement with Jubilee Baltimore, Inc. The period of the agreement is January 1, 2011 through December 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$43,700.00 - 2089-208911-5930-436480-603051

BACKGROUND/EXPLANATION:

This agreement will provide CDBG funds to subsidize the subgrantee's operating expenses. The subgrantee has been awarded one of the first Planning Grants through the Department of Housing and Urban Development's new Choice Neighborhoods Initiative. Under the Planning Grant, the subgrantee will create a strategic plan for Central West Baltimore that will include plans for better housing for residents, improved educational access and outcomes, adequate neighborhood retail, and reduced crime and vacancy in the overall area.

On June 30, 2010, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2010 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Emergency Shelter Grant Program (ESG)
4. Housing Opportunity for People with AIDS (HOPWA)

The DHCD began negotiating and processing the CDBG agreements effective July 1, 2010 and beyond, as outlined in the Plan, pending approval of the Resolution. Consequently, this agreement was delayed due to final negotiations and processing.

1979

BOARD OF ESTIMATES

06/22/2011

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program is fully applicable and no request for a waiver or exception has been made.

FOR THE FY 2011, MBE AND WBE PARTICIPATION GOALS FOR THE ORGANIZATION WERE SET ON THE AMOUNT OF \$11,000.00, AS FOLLOWS:

MBE: \$1,100.00

WBE: \$ 550.00

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a community development block grant - 36 agreement with Jubilee Baltimore, Inc.

MINUTES

Department of Housing and - Land Disposition Agreement

Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a land disposition agreement (LDA) with OGH Eco-Friendly Homes of Oliver, LLC, (Developer), for properties located at 1405, 1411, 1629, 1709, 1727, 1731, 1815 N. Caroline Street, 1615, 1619 N. Spring Street, 1401 E. Lanvale Street, 1422 N. Eden Street, 1412 E. Oliver Street and 1409 E. Lafayette Street.

AMOUNT OF MONEY AND SOURCE:

\$ 2,000.00 - 1405 N. Caroline Street
 2,000.00 - 1411 N. Caroline Street
 2,000.00 - 1629 N. Caroline Street
 2,000.00 - 1709 N. Caroline Street
 2,000.00 - 1727 N. Caroline Street
 2,000.00 - 1731 N. Caroline Street
 2,000.00 - 1815 N. Caroline Street
 2,000.00 - 1615 N. Spring Street
 2,000.00 - 1619 N. Spring Street
 2,000.00 - 1401 E. Lanvale Street
 2,000.00 - 1422 N. Eden Street
 2,000.00 - 1412 E. Oliver Street
 2,000.00 - 1409 E. Lafayette Street.
2,000.00 - Purchase Price
 \$26,000.00 - Purchase Price

BACKGROUND/EXPLANATION:

The City may dispose of the above-mentioned properties by virtue of Article II, Section 15 of the Charter of Baltimore City (2010 ed.) and one or more of the following:

- (i) Article 28, Subtitle 8 of the Baltimore City Code (2010 Ed.),
- (ii) Article 13, Section 2-6(e), of the City Code,
- (iii) Article 13, 2-7 (f) of the City Code, and
- (iv) Article 13, 2-7 (h) of the City Code.

MINUTES

DHCD - cont'd

The developer proposes to renovate the 13 vacant properties using eco-friendly techniques and materials into homeownership units. The total size of the properties range from 926 sq. ft. The project will be financed through a private company Bridge Private Lending.

STATEMENT OF PURPOSE AND RATIONALE FOR SALE BELOW THE APPRAISED VALUE:

There are 13 properties for sale in this project. The properties were priced pursuant to the appraisal policy of Baltimore City, that permits a waiver of an appraisal for acquisitions of \$10,000.00 or less.

The properties will be sold to the developer below the price of \$3,600.00 per property determined by Valuation Waiver because of the following factors:

- (1) their sale and rehabilitation promote a specific benefit to the community,
- (2) their sale and rehabilitation will eliminate blight,
- (3) their sale and rehabilitation will promote economic development, through returning the subject properties to the City's tax roll, and
- (4) the subject properties' condition requires remediation because of structured deterioration.

MBE/WBE PARTICIPATION:

The developer has signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code, Minority and Women's Business Enterprise Program.

MINUTES

DHCD - cont'd

(FILE NO. 56462)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the land disposition agreement with OGH Eco-Friendly Homes of Oliver, LLC, for properties located at 1405, 1411, 1629, 1709, 1727, 1731, 1815 N. Caroline Street, 1615, 1619 N. Spring Street, 1401 E. Lanvale Street, 1422 N. Eden Street, 1412 E. Oliver Street and 1409 E. Lafayette Street.

MINUTES

Mayor's Office of Human Services/ - Grant Agreement
Homeless Services Program

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with St. Vincent DePaul of Baltimore, Inc. The period of the grant agreement is March 1, 2011 through February 29, 2012.

AMOUNT OF MONEY AND SOURCE:

\$54,030.00 - 4000-496211-3572-591429-603051

BACKGROUND/EXPLANATION:

The funds will be used to stabilize the mental and physical health of clients by providing a safe, affordable and well supported place to live, and to enable individuals to live as independently as possible.

MWBOO GRANTED A WAIVER.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a grant agreement with St. Vincent DePaul of Baltimore, Inc.

MINUTES

Circuit Court of Baltimore City - Consultant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a consultant agreement with Mr. Andre Cherry. The agreement is for the period July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$75,000.00 - 4000-401512-1100-116802-603026

BACKGROUND/EXPLANATION:

Mr. Cherry will manage the Circuit Court's grants on a daily basis to ensure fiscal accuracy, proper reporting, and proposals. Under the direction of the Administrative Judge and Deputy Court Administrator, this position is the first point of contact on all grant-related matters.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a consultant agreement with Mr. Andre Cherry.

MINUTES

TRAVEL REQUESTSOffice of the City Council President

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1.	Helen Holton Sharon Green Middleton	National Assoc. of Counties' 2011 Annual Conf. and Expo. Portland, OR July 15 - 20, 2011 (Reg. Fee \$490.00 ea)	Elected Officials Expense Acct.	\$4,932.90

The subsistence rate for this location is \$179.00 per day. The hotel rate is \$209.00 per night, plus occupancy taxes in the amount of \$26.13 per night. The Office is requesting an additional \$30.00 per night to cover the additional cost of the hotel and \$40.00 per day for meals and incidental expenses.

Health Department

2.	Tody Hairston Fuller	The Routine Based Interview Institute, Siskin Children's Institute Chattanooga, TN July 16 - 22, 2011 (Reg. Fee \$0.00)	MD State Dept. of Education	\$1,437.95
3.	Ralph Brisueno	National HIV Prevention Conf. Atlanta, GA Aug. 14 - 17, 2011 (Reg. Fee \$350.00)	Federal Ryan White Part A	\$1,334.70

The Department has paid Mr. Brisueno's registration in the amount of \$350.00 on EA000065953. Airfare in the amount of \$301.30 has been paid by Training Resource Network, Inc. (TRN). The disbursement to the attendee will be in the amount of \$683.40.

MINUTES

TRAVEL REQUESTS - cont'd

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<p>Training Resources Network is contracted through the Health Department's Ryan White Office for the provision of capacity building and technical assistance. In their current work plan Objective D.1. is the provision of logistical support to the Ryan White Office for conducting professional development, technical assistance and capacity-building as requested.</p> <p>Line item funding is included in the annual budget of TRN to support staff attendance at conferences and professional development activities.</p>			
4. Sarah Husain	2011 Transit Exec. Seminar Washington, DC July 10 - 15, 2011 (Reg. Fee \$3,300.00)	Special Fund - UPWP	\$4,500.00

Fire Department

5. James Potteiger Peter Hanna	Env. Sys. Research Institute Homeland Security Conf. and Internet User Training San Diego, CA (Reg. Fee \$0.00)	FY09 SHSP	\$6,049.24
-----------------------------------	---	--------------	------------

The subsistence rate for this location is \$202.00 per day. The hotel rate for two of the eight days is \$131.00 per night, and \$223.00 per night for the remaining six nights, plus occupancy taxes in the amount of \$168.96 per attendee. The Department is requesting an additional \$126.00 to cover the hotel accommodations per attendee for the six nights that cost \$233.00 per night. After paying the hotel costs, the attendees will have \$142.00 remaining for meals and incidental expenses; therefore, the Department is requesting an additional \$178.00 per attendee so that they will have \$40.00 per day for meals and incidental expenses.

MINUTES

TRAVEL REQUESTS - cont'd

In accordance with AM-240-8, Official City business at the event site requires extensive trips. The attendees will need to transport gear and computer equipment to remote training locations; therefore, a rental car is necessary to transport the attendees while in San Diego. The cost of the rental car is \$672.52. Parking is \$27.00 per day for a total of \$216.00.

TRAVEL REIMBURSEMENT

	<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>				
6.	William Anderson	National Playground Program Safety Institute Landover, MD (Jan. 12 - 14, 2011)	Open Space	\$ 307.64

The Department is requesting a reimbursement of \$307.64 to Mr. Anderson for out-of-pocket expenses for hotel, food, and tolls while attending this event.

Tolls	\$ 2.00
Food	85.66
Hotel Costs	219.98
Total	\$ 307.64

The travel request is late because the original request was somehow misplaced during the approval process.

The Board, UPON MOTION duly made and seconded, approved the travel requests and travel reimbursement. The President **ABSTAINED** on item no. 1.

MINUTESDepartment of Finance - Fiscal 2012 Employee Furlough Plan**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize by resolution the implementation of the Fiscal 2012 Employee Furlough Plan.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 30, 2010, the Board of Estimates approved an Employee Furlough Plan for Fiscal 2011 representing a critical component in helping to close the largest budget gap the City has ever had to deal with in recent memory.

The impact of the recession continues to put pressure on the City's local economy and subsequent constraint on revenue yields. Confronted with a \$60 million budget gap in Fiscal 2012, it has again become necessary to include an employee furlough plan as an integral component of closing the budget gap. This plan represents the third budget year in row that has had to include an employee furlough.

The structure of the Fiscal 2012 plan has been modified from the Fiscal 2011 structure both in salary ranges and the number of furlough days required which will be less burdensome on City employees than in the previous two plans. The savings goal for the Fiscal 2012 furlough plan is projected to be about \$8.5 million for the General and Motor Vehicle Funds.

Fiscal 2012

City of Baltimore

EMPLOYEE FURLOUGH PLAN

WHEREAS, the impact of the recession continues to put pressure on the City's local economy and subsequent diminishing yields of budgeted City revenues that support vital City services, and

MINUTES

Department of Finance - cont'd

WHEREAS, the budget shortfall for Fiscal 2012 has been met through significant budget spending reductions, and employee layoffs, and

WHEREAS, a critical component of the spending reduction plan includes an employee furlough plan, and

WHEREAS, a carefully managed furlough plan for City employees will reduce the number of employee layoffs that would otherwise be necessary to close the budget gap, and

WHEREAS, it is critical to the success of any City employee furlough program that all City employees participate in order to minimize the impact on critical City services and produce an equitable program, and

BE IT THEREFORE RESOLVED BY THE BALTIMORE CITY BOARD OF ESTIMATES, AS FOLLOWS:

Section 1. The employee furlough plan for Fiscal 2012 will include all full time, part time, temporary and contractual City employees, members of the Planning Commission, members of the Board of Municipal Zoning Appeals as well as employees from agencies/quasi-agencies with independent salary setting authority or independent personnel systems, included but not limited to the Baltimore Development Corporation, Parking Authority of Baltimore City and the Office of Promotion and the Arts.

Section 2. The employee furlough plan shall include a combination of designated mandatory furlough days and additional furlough days to be implemented between July 8, 2011 and June 30, 2012 in accordance with the following requirements:

MINUTES

Department of Finance - cont'd

(a) The mandatory furlough days are days on which the City will be officially closed except for certain City operations as noted in sub-section (h) below. These days in which the City will be officially closed are not deemed to be City holidays.

The mandatory furlough days shall be as follows:

- Friday, November 25, 2011
- Friday, December 23, 2011

(b) The number of furlough days required by the employee furlough plan is in accordance with the following structure:

Employee Salary Range:	<u>Less than \$30,000</u>	<u>\$30,000 - \$50,000</u>	<u>\$50,000 - \$90,000</u>	<u>Greater than \$90,000</u>
Number of days	2	3	4	5
Number of days- 10 month employees	1	2	3	4

(c) The mandatory furlough days will constitute the 2 days obligation for those employees earning less than \$30,000. An additional furlough day is to be imposed on the employees earning a salary included in the range of \$30,000 to \$50,000; an additional 2 days is to be imposed on employees earning a salary included in the range of \$50,000 to \$90,000; and an additional 3 days is to be imposed on employees whose salary is in excess of \$90,000.

MINUTES

Department of Finance - cont'd

(d) the pay reduction amount for each permanent full-time employee, [except those employees represented by any union as well as those employees on the same salary schedules and receiving the same benefits (unrepresented), who have not settled negotiations with the City for Fiscal 2012,] will be taken in equal amounts for 26 pay periods beginning on July 8, 2011 for those employees in pay Group B and on July 15, 2011 for those employees in pay Group A. Those employees who are paid weekly will have a reduction in pay taken in equal amounts for 52 pay periods beginning July 8, 2010. Pay reduction amounts for part time, temporary and contractual employees will be in accordance with the rules and regulations of the furlough plan.

(e) For those employees represented by any union as well as those on the same salary schedules and receiving the same benefits (unrepresented), the furlough plan will be implemented following the completion of negotiations with the City, commencing with the first pay period as can be practically accomplished. The deduction amounts will be taken in equal amounts spread across the remaining pay periods for Fiscal 2012.

(f) The reduction in pay will be taken as an "adjustment to gross pay" and will not reduce the employees' current salary or hourly rate. Therefore, there will be no impact on retirement benefits or cash-out rates for accrued leave at termination. Regular overtime rates will be based on current salary, not the reduced amount.

(g) Agency heads, bureau heads and supervisors shall have responsibility to manage the additional employee furlough days in excess of the mandatory furlough days and shall have the authority to designate such employee's furlough days. These additional furlough days shall be implemented over the period July 8, 2011 through June 30, 2012, and the appropriate pay reductions will be spread over the pay periods specified in (d) and (e) above.

MINUTES

Department of Finance - cont'd

(h) The functions of solid waste collections, agency units that are involved in support of court operations and related activities and 24/7 operations shall be exempted from the mandatory furlough days as a requirement of this employee furlough plan. However, the required number of furlough days must be administered for each employee in those functions between July 8, 2011 and June 30, 2012 and such records shall be kept to document each employee's required number of furlough days.

(i) No employee may work during scheduled furlough time except that in the event of an emergency or exigent circumstances, the appointing authority may revoke furlough time and the employee shall be paid for the time worked. If furlough time is revoked; the employee must be rescheduled for additional furlough time by the supervisor equivalent to the revoked furlough time.

(j) An employee may not work in excess of the employee's normal workweek reduced by the furlough time taken during such workweeks. Therefore, an employee shall not earn overtime pay or compensatory time during a workweek in which furlough time is taken and may not request authorization to work such overtime. Supervisors shall not permit an employee to work overtime during a workweek in which the employee takes furlough time.

(k) Personnel actions such as promotions, reclassifications, salary step movements and movements within a range which becomes effective after the last day of the first pay period which represents the first pay date of the employee's furlough deduction shall not affect the number of furlough days/hours designated.

(l) An employee who is on leave granted by leave bank, Employee-to-Employee Donated leave, Family and Medical Leave Act-qualifying leave, Accident leave or any other paid leave is included in the employee furlough plan and furlough time shall be scheduled in accordance to the furlough structure.

MINUTES

Department of Finance - cont'd

(m) Furlough time for an employee hired after the pay period end date for which the first pay date deduction is imposed is prorated based on the employee's start date.

(n) Furlough time charged to an employee receiving out-of-title pay or in an acting capacity is based on the employee's regular pay, not the out-of-title pay or acting capacity pay.

(o) For leave accrual, an employee on furlough time shall be considered to be on paid leave. The furlough will not affect the retirement credit earned.

(p) For benefits and seniority purposes, an employee on furlough time shall be considered to be on paid leave.

Section 3. The Director of Finance is hereby authorized to formulate and administer any rules and regulations or other procedures to implement this employee furlough plan.

Section 4. This resolution of the Board of Estimates shall take effect upon adoption.

(FILE NO. 57086)

UPON MOTION duly made and seconded, the Board approved and authorized the resolution for the implementation of the Fiscal 2012 Employee Furlough Plan.

MINUTESBureau of Water and - Expenditure of Funds
Wastewater

The Board is requested to approve expenditures of funds to pay the following conference chairmen for services rendered under expired agreements:

<u>Conference Chairman</u>	<u>Amount</u>
1. ALAN S. CARMEL	\$3,467.00

The service was rendered on November 23, 2010 and December 21, 2010 through February 17, 2011.

2. BARRETT W. FREEDLANDER	\$2,250.00
----------------------------------	-------------------

The service was rendered December 16, 2010 through February 18, 2011.

Account: 2071-000000-5471-400504-603021

BACKGROUND/EXPLANATION:

The Division of Revenue Measurement and Billing inadvertently allowed the above-listed Conference Chairmen to perform duties under expired contracts. Upon Notification from the City's Solicitor Office, the informal conferences process was ceased until agreements were approved by the Board on March 2, 2011.

The Conference Chairman's duties were for the purpose of conducting informal conferences and rendering written recommendations for the Department of Public Works (DPW)/Bureau of Water and Wastewater/Division of Revenue Measurement and Billing pursuant to requests made by persons who wished to have their utility bills reviewed and/or abated, in accordance with the Baltimore City Code Article 24.

1995

BOARD OF ESTIMATES

06/22/2011

MINUTES

Bureau of Water and - cont'd
Wastewater

Messrs. Carmel and Freedlander are practicing attorneys in the State of Maryland and are qualified to assist the Director of DPW by serving as a Conference Chairman for the DPW.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the expenditures of funds to pay the foregoing conference chairmen for services rendered under the expired agreement. The President

ABSTAINED.

MINUTES

Bureau of Water and - On-Call Consultant Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with EA Engineering Science, and Technology, Inc. for Project No. 1133E, On-Call Environmental Services and Hazardous Waste Handling. The period of the agreement is effective upon Board approval for three years, or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$1,000,000.00 - Various

BACKGROUND/EXPLANATION:

At various BW&WW treatment plants, filtration plants, pumping stations, yards, and other installations, the Bureau has a need for rapid response for handling Hazardous Waste Materials such as chrome and oil contaminated soils, lead paint, and asbestos. Typically, the work involved is limited in scope or of an urgent nature, which, in either case should not be postponed until the customary architect and engineering selection process can be executed. Calls for these services will be made as needs are identified. The costs of services rendered will be on a negotiated not-to-exceed price for each task assigned. Fees will be based on actual payroll rates not including overhead and burden times a set multiplier.

The consultant was approved by the Office of Boards and Commissions and the Architectural and Engineering Awards Commission.

1997

BOARD OF ESTIMATES

06/22/2011

MINUTES

BW&WW - cont'd

MBE/WBE PARTICIPATION:

MBE:	EBA Engineering, Inc.	\$ 70,055.16	7.00%
	Findling, Inc.	60,101.60	6.00%
	Environ-Civil Engineering	90,056.02	9.00%
	Sidhu Associates, Inc.	50,052.03	5.00%
		<u>\$270,264.81</u>	<u>27.00%</u>
WBE:	Chesapeake Environmental	\$ 50,082.17	5.00%
	Management, Inc.		
	Phoenix Engineering, Inc.	40,097.80	4.00%
		<u>\$ 90,179.97</u>	<u>9.00%</u>

AUDITS NOTED THIS AGREEMENT AND WILL REVIEW THE TASK ASSIGNMENTS.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of an agreement with EA Engineering Science, and Technology, Inc. for Project No. 1133E, On-Call Environmental Services and Hazardous Waste Handling. The President **ABSTAINED**. The Comptroller **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Amendment No. 4 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 4 to agreement with PHR&A/Hazen and Sawyer, a Joint Venture, Project WC 1131, Design of Water Recycling Facilities at the Montebello Filtration Plant. The amendment no. 4 extends the agreement through June 11, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On April 12, 2006, the Board approved the initial agreement with the Joint Venture for a 24-month period.

On March 21, 2007, the Board approved amendment no. 1 to extend the agreement through April 11, 2009. On May 20, 2009, the Board approved amendment no. 2 to extend the agreement through June 11, 2010. On June 23, 2010, the Board approved amendment no. 3 to extend the agreement through June 11, 2011.

During the design phase, a number of unforeseen events occurred, which resulted in additional engineering services. These services include identifying all 8-inch and above in diameter trees within the Limit of Disturbance (LOD) and 100 beyond the LOD where the proposed future stormwater management pond will be built, which is falling under the Department of Recreation and Parks jurisdiction, provide Critical Root Zone (CRZ) in the Forest Stand Delineation plan, prepare narratives on rare threatened or endangered species, culture and/or historical resources, revise invasive species and their health in the Forest Stand Delineation plan, meeting the Americans with Disabilities Act standards for the trail, and scheduling a community meeting, as well as presenting this project to the community at-large.

1999

BOARD OF ESTIMATES

06/22/2011

MINUTES

BW&WW - cont'd

In addition, the mitigation ratios and mitigation options, based upon a revised tree delineation plan has not been resolved with the Department of Recreation and Parks. An additional contract time extension is required. Therefore, the Bureau is requesting amendment no. 4 to agreement to extend the existing agreement through June 11, 2012, at no additional cost to the City.

APPROVED FOR FUND BY FINANCE

AUDITS NOTED THE TIME EXTENSION.

(FILE NO. 55986A)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of amendment no. 4 to agreement with PHR&A/Hazen and Sawyer, a Joint Venture, Project WC 1131, Design of Water Recycling Facilities at the Montebello Filtration Plant. The President **ABSTAINED** on this item.

MINUTES

Bureau of Water and - Amendment No. 3 to Agreement
Wastewater

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 3 to agreement with Whitman, Requardt & Associates, for Project No. 1043, Urgent Need Water Design & Engineering Services. The amendment no. 3 extends the agreement through July 24, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANTION:

On July 25, 2007, the Board approved the original agreement for two years. On August 12, 2009, the Board approved amendment no. 1 to extend the agreement for one year. On July 28, 2010, the Board approved amendment no. 2 to extend the agreement through July 24, 2011. This amendment no. 3 will extend the agreement through July 24, 2012. All other terms and conditions of the agreement will remain unchanged. The additional time is necessary for the consultant to complete on-going tasks, which include: design for water main replacement at Fells Point/Butcher Hill, water main break at E. Fort Avenue, CSX bridge and altitude valves replacement at Melvin Avenue and Curtis Bay Bridge.

MBE/WBE PARTICIPATION:

The consultant will continue to comply with Article 5, Subtitle 28 of the Baltimore Code and the MBE and WBE goals established in the original agreement.

2001

BOARD OF ESTIMATES

06/22/2011

MINUTES

BW&WW - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS TIME EXTENSION.

(FILE NO. 57080)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of amendment no. 3 to agreement with Whitman, Requardt & Associates, for Project No. 1043, Urgent Need Water Design & Engineering Services. The President **ABSTAINED** on this item.

MINUTES

Health Department - Grant Award Time Extension

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a no-cost time extension to the grant agreement with CareFirst BlueCross BlueShield. The period of the grant award will be extended through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 24, 2009, the Board approved acceptance of a grant Agreement letter from CareFirst BlueCross BlueShield to provide funds to the Health Department in support of the Improving Birth Outcomes in Baltimore City Initiative in the amount of \$3,000,000.00 over a three year period as follows:

- 2009 - \$750,000.00 distributed in three installments in May, July and September 2010
- 2010 - \$1,100,000.00 distributed quarterly from January 01, 2010 to December 31, 2010
- 2011 - \$1,150,000.00 distributed quarterly from January 01, 2011 to December 31, 2011

On July 21, 2010, the Board approved an agreement with the Family League of Baltimore (FLBC) to provide "Strategy to Improve Birth Outcomes" services in the amount of \$1,705,951.00 for the period January 1, 2010 through June 30, 2011. On April 18, 2011, the FLBC requested an extension because of the delay in executing agreements with its community partners. On April 21, 2011, the Department requested a time extension of the grant period from December 31, 2011 to June 30, 2012. On May 11, 2011, the Department received approval of the six month extension.

2003

BOARD OF ESTIMATES

06/22/2011

MINUTES

Health Department - cont'd

APPROVED FOR FUNDS BY FINANCE

AUDITS NOTED THIS NO-COST TIME EXTENSION.

UPON MOTION duly made and seconded, the Board approved the acceptance of a no-cost time extension to the grant agreement with CareFirst BlueCross BlueShield.

MINUTES

Health Department - Agreement and Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve a staff retreat at the National Aquarium. The Board is also requested to approve and authorize execution of an agreement with the National Aquarium in Baltimore, Inc. and to approve and authorize an expenditure of funds to pay The Classic Catering People. The staff retreat will be held on June 17, 2011.

AMOUNT OF MONEY AND SOURCE:

National Aquarium - No Fee

The Classic Catering People
\$1,108.45 - 4000-422811-3080-294286-603051
(\$31.67 per person x 35 attendees)

BACKGROUND/EXPLANATION:

The retreat will be for the Maternal and Infant Nursing Program staff. There is no rental fee, however, upon acceptance of the agreement with the National Aquarium all food and beverage services will be provided by The Classic Catering People.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved the staff retreat at the National Aquarium. The Board also approved and authorized execution of the agreement with the National Aquarium in Baltimore, Inc. and approved and authorized an expenditure of funds to pay The Classic Catering People. The Mayor **ABSTAINED** on this item.

MINUTES

Health Department - Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement with the Mayor's Office of Employment Development (MOED). The period of the agreement is January 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$45,720.00 - 5000-518611-3160-308000-603051
45,720.00 - 4000-497210-3160-308600-603051
\$91,440.00

BACKGROUND/EXPLANATION:

The inter-agency agreement will provide funding for a Youth Career Navigator for the Operation Safe Kids Program (OSK). The Career Navigator will work with the OSK youth and their families. This individual will offer employment skills needs assessments, training in employment skills and connection to vocational programs and job opportunities in order to provide the youth and their families with the necessary tools to seek, gain and maintain employment.

The interagency agreement is late because of budget revisions.

APPROVED FOR FUNDS BY FINANCE.

UPON MOTION duly made and seconded, the Board approved and authorized the execution of an interagency agreement with the Mayor's Office of Employment Development.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. DELTA OMEGA COMMERCIAL | \$ 8,400.00 | Renewal |
| CLEANING, LLC
Solicitation No. 06000 - Janitorial Services - Department of Housing and Community Development - Req. No. R557429 | | |

On June 17, 2009, the Board approved the initial award in the amount of \$8,400.00. The award contained two 1-year renewal options. On September 15, 2010, the Board approved a term order and ratification in the amount of \$8,400.00. This renewal in the amount of \$8,400.00 is for the period July 1, 2011 through June 30, 2012 with one 1-year renewal option remaining.

- | | | |
|--|-------------|-----------------|
| 2. YELLOW CAB COMPANY, INC. | \$30,000.00 | Selected Source |
| Solicitation No. 06000 - Taxi Cab Service for Elections - Board of Elections - Req. Nos. R577495 and R577499 | | |

The Yellow Cab Company is the only known vendor that has the proven resources to provide service to all City-wide precincts at the same time, communication among all taxis and facilities, and the ability to route resources quickly when needed. These services are needed for the 2011 Primary and Mayoral Elections and Presidential Primary Elections including Early Voting. As rates are set by the State of Maryland Public Services Commission, pricing is deemed fair and reasonable. On June 6, 2011 it was determined that no goals would be set because of no opportunity to segment the contract. The period of the award is July 1, 2011 through February 28, 2012.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|-------------|---------|
| 3. PITNEY BOWES GLOBAL | | |
| FINANCIAL SERVICES, LLC | \$ 5,160.00 | Renewal |
| Solicitation No. 08000 - Equipment Lease (Pitney Bowes Postage Meter) - Board of Elections - Req. No. R577775 | | |

On July 2, 2008, the Board approved the initial award in the amount of \$10,256.00. Subsequent actions have been approved. This is the fifth and final renewal option in the amount of \$5,160.00 and is for the period July 1, 2011 through June 30, 2012.

- | | | |
|---|---------|---------|
| 4. FESCO EMERGENCY | | |
| SALES | \$ 0.00 | Renewal |
| Solicitation No. 08000 - O.E.M. Parts and Service for New Medic Units - Department of General Services - P.O. No. P503919 | | |

On September 3, 2008, the Board approved the initial award in the amount of \$600,000.00. The award contained two 1-year renewal options. This renewal is for the period September 3, 2011 through September 2, 2012, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

5. PETE'S CYCLE, INC.	\$ 0.00	Renewal
Solicitation No. 08000 - O.E.M. Parts and Service for ASAP Rescue Vehicles - Department of General Services - P.O. No. P503921		

On September 3, 2008, the Board approved the initial award in the amount of \$200,000.00. The award contained two 1-year renewal options. This renewal is for the period September 3, 2011 through September 2, 2012, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

6. ALTEC, INC.	\$ 0.00	Renewal
Solicitation No. 08000 - O.E.M. Parts and Service for Altec Bucket Trucks - Department of General Services - P.O. No. P503392		

On August 13, 2008, the Board approved the initial award in the amount of \$1,000,000.00. The award contained two 1-year renewal options. This renewal is for the period August 13, 2011 through August 12, 2012, with one 1-year renewal option remaining.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|--------------|-----------------|
| 7. BELTWAY INTERNATIONAL LLC | \$199,677.00 | Selected Source |
| Solicitation No. 06000 - Concrete Mixer Truck - Department of General Services - P.O. No. P515657 | | |

The vendor was previously awarded contract B50001465 - Concrete Mixer Truck which expired on June 8, 2011. The Department of Transportation has an urgent requirement to purchase an additional concrete mixer truck and the vendor has offered to supply it per contract B50001465.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER ON JANUARY 27, 2010.

- | | | |
|--|--------------|-----------------|
| 8. TI-TRAINING CORP. | \$ 59,300.00 | Selected Source |
| Solicitation No. 06000 - Use of Force Simulator - Police Department - Req. No. R570916 | | |

The training simulator systems and hardware are currently in use by the Baltimore County, Baltimore City and Maryland State Police Departments. The Police Department wishes to maintain continuity of training and equipment throughout local law enforcement agencies.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | |
|---|----------------|-----------------|
| 9. DAIMLER BUSES NORTH | | |
| AMERICA INC. | \$2,004,000.00 | Selected Source |
| Kings County (State of Washington) Metro Contract No. MB-08-1
- Department of Transportation - Req. Nos. R577151 | | |

The Department of Transportation has a requirement to add hybrid buses to provide additional capacity to the Charm City Circulator. The Kings County Department of Transportation, Transit Division competitively bid and awarded a contract to this vendor. This is a one-time purchase.

MWBOO GRANTED A WAIVER.

(FILE NO. 57006)

- | | | |
|--|--------------|-----------------|
| 10. FIRST ASSIST, | | Agreement/ |
| INC. | \$ 20,000.00 | Selected Source |
| Solicitation No. 06000 - Radiology Technician Services -
Health Department - Req. No. R566633 | | |

The Board is requested to approve and authorize execution of an agreement with First Assist, Inc. The period of the agreement is effective upon Board approval through May 24, 2012.

The Health Department requires mobile X-ray technicians to provide scheduled on-site, on-call radiological services to clients of the Eastern Chest Clinic - Tuberculosis Clinic, located at 620 N. Caroline Street. The current vendor cannot be renewed because of its failure to achieve SDAT certification. The recommended vendor has satisfactorily provided these services in the past and is needed to prevent a lapse in patient care while this requirement is re-bid.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

- | | | |
|---|--------------|---------|
| 11. UNIVERSITY OF BALTIMORE,
SCHAEFER CENTER | \$242,511.00 | Renewal |
|---|--------------|---------|
- Solicitation No. 06000 - Election Judge Training Services -
Board of Elections - Req. Nos. R577501 and R577513

The Board of Elections has used this vendor for prior election judge training services from an agreement with Baltimore County that allows for governmental agencies to make use of the contract. For the continuity of training, the agency requests the same service for the 2011 Mayoral primary and general elections and 2012 Presidential primary elections including early voting.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--|--------------|----------|
| 12. THE GENERAL SHIP REPAIR
CORPORATION | \$250,000.00 | Increase |
|--|--------------|----------|
- Solicitation No. 06000 - Repairs to Fire Boat Mayor Thomas D'Alesdandro, Jr. - Fire Department - P.O. No. P515883

On January 12, 2011, the Board approved the initial award in the amount of \$250,000.00. This increase in the amount of \$250,000.00 is necessary to meet the City's increased requirements for the remainder of the initial term and will make the award amount \$500,000.00.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

- | | | | |
|---|--------------------------|---------------------|-----------------|
| 13. | <u>R&S NORTHEAST</u> | <u>\$ 20,000.00</u> | <u>Increase</u> |
| Solicitation No. 06000 - Contraceptives - Health Department -
Req. No. R673934 | | | |

On August 18, 2010, the Board approved the initial award in the amount of \$50,000.00. Due to increased usage, an increase in the amount of \$20,000.00 is necessary, making the award amount \$70,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | | |
|--|--|--------------------|---|
| 14. | <u>FALCON EXPRESS</u>
<u>TRANSPORTATION</u> | <u>\$ 4,000.00</u> | <u>Extension and</u>
<u>Increase</u> |
| Solicitation No. BP 07133 - Courier Services - Health
Department - P.O. No. P513770 | | | |

On June 13, 2007, the Board approved the initial award in the amount of \$40,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. The final renewal option has been used and an extension and increase is needed to continue to provide service while a new solicitation is advertised and awarded. This increase in the amount of \$4,000.00 is for the period July 1, 2011 through September 30, 2011.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

15. STU RON SPRINGS INC., t/a PETER'S SPRING & ALIGNMENT AND MIDDLETON AND MEADS	\$200,000.00	Extension and Increase
Solicitation No. BP 06087 - Spring and Suspension Repairs - Department of General Services - P.O. No. P507247 and P510098		

On July 12, 2006, the Board approved the initial award in the amount of \$1,700,000.00. Subsequent actions have been approved. A new contract is out for bid B50002000 with bids being due on July 13, 2011. Additional time is needed for awarding and transitioning to a new vendor, if necessary. This increase in the amount of \$200,000.00 for Stu Ron Spring Inc., t/a Peter's Spring & Alignment is necessary due to an increased need for spring and suspension service, and will make the award amount 2,724,811.18. The period of the extension is July 1, 2011 through October 31, 2011.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11, (d)(i) of the City Charter, the procurement of equipment and/or service is recommended.

MWBOO SET GOALS OF 2% MBE AND 1% WBE.

Stu Ron Spring Inc., t/a Peter's Spring and Alignment

MBE: B&B Lighting Supply	0.33%
Universal Towing, LLC	0.33%
Fire Safety Company	0.17%

WBE: Robnet, Inc.	0.25%
--------------------------	-------

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

Middleton and Meads

MBE: Cherry Hill Towing 2.00%

WBE: Chesapeake Wiper & Supply, Inc. 0.25%

MWBOO FOUND VENDORS IN COMPLIANCE BASED UPON A GOOD FAITH EFFORT.

16. ACS STATE AND LOCAL

<u>SOLUTIONS, INC.</u>	<u>N/A</u>	<u>Correction</u>
Solicitation No. BP 07149 - Provide EMS Billing Services - Agencies - Various - Req. Nos. - Various		

On December 12, 2007, the Board approved the initial award in the amount of \$4,815,000.00. On June 8, 2011, the Board approved an increase to this contract in the amount of \$1,200,000.00. However, due to a clerical error the total contract value summary was incorrect in that it stated the initial award was \$3,300,000.00, when it was actually \$4,815,000.00.

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
--------	-----------------	-------------

Bureau of Purchases

17. EFFICIENCY ENTERPRISES

STU RON SPRINGS, INC.	\$125,000.00	Term Order
Solicitation No. 06000 - RV and Motor Home Repairs - Department of General Services - P.O. No. P508392, P512942		

On May 30, 2007, the Board approved the initial award of Contract No. BP 07111 for RV and Motor Home Repairs. Subsequent actions were approved. Due to an administrative error, the contract expired on May 31, 2011, with one 1-year renewal option remaining. It is requested that a term purchase order be approved under the same terms and conditions as BP 07111 for continued services under this contract.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing informal awards, renewals, increases and extensions to Contracts. The Board also approved and authorized execution of an agreement with First Assist, Inc. (item No. 10).

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

all of the Personnel matters

listed on the following pages:

2017 - 2031

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Comptroller **ABSTAINED** on item no. 12. The President

ABSTAINED on item no. 34.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
1. JENNIFER PANKEY	\$28.00	\$33,600.00

Account: 5000-524306-3080-290700-601009

Ms. Pankey, retiree, will continue to work as a Community Health Nurse II for the Maternal and Infant Nursing Program. She will be responsible for reviewing, planning, and evaluating patient care in the home. In addition, she will be responsible for interviewing and assessing health needs of individuals, families, and analyzing and interpreting assessment findings for health and welfare professionals. The period of the agreement is July 1, 2011 through June 30, 2012.

2. RONALD S. SAVAGE	\$25.00	\$ 7,500.00
3. AJA SAGE HARRIS	\$25.00	\$ 1,500.00
4. JOY I. FREEDMAN	\$25.00	\$ 2,000.00
5. ROBERT L. ANDERSON	\$25.00	\$ 1,750.00

Account: 1001-000000-2401-258300-601009

Mr. Savage, Ms. Harris, Ms. Freedman, and Mr. Anderson will work as Vicious Dog Hearing Board (Board) members. Mr. Savage will serve as the Chairperson of the Board. They will provide resolution to disputes arising from the enforcement of the Baltimore City Code, Health Code, Sections 10-701 through 10-715, referred to the Board by the Bureau of Animal Control. At least three members must sit at each hearing. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES

PERSONNELHealth Department - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
6. LUCRETIA SHANNON	\$14.00	\$ 4,368.00
Account: 4000-433412-3023-273300-601009		\$ 2,184.00
5000-534111-3044-273300-601009		\$ 2,184.00

Ms. Shannon will continue to work as a Contract Service Specialist II. Her duties will include, but not be limited to: scheduling and conducting community outreach sessions for various programs, providing senior health insurance screening and counseling, preparing Benefits Checkup reports for seniors, as requested, and compiling statistics and reports regarding various programs. The period of the agreement is July 1, 2011 through June 30, 2012.

7. LARISSA LANG	\$20.13	\$ 9,813.38
Account: 4000-433412-3023-273300-601009		\$ 6,378.70
4000-436411-3255-316200-601009		\$ 3,434.68

Ms. Lang will work as a Senior Health Insurance Program Coordinator. Her duties will include, but will not be limited to providing information to seniors and their families, determining eligibility and promoting the receipt of benefits, services and entitlements as well as facilitating educational forums relative to health insurance coverage, prescription coverage and long term care, fraud and abuse regarding the Senior Health Insurance Program. The period of the agreement is July 1, 2011 through September 30, 2011.

MINUTES

PERSONNEL

Hourly Rate

Amount

Health Department

- 8. **DURRYLE NORRIS BROOKS** \$12.00 **\$ 7,200.00**

Account: 4000-422511-3030-271590-601009

Mr. Brooks will work as an Outreach Worker/Special Populations for the STD/HIV Prevention Program. He will be responsible for recruiting clients for STD/HIV testing in community settings with high incidence of syphilis and/or HIV infection. He will also provide client based health education and risk reduction counseling for STD and HIV Prevention, complete intake forms and client logs, and assist with the collection of Gonorrhea and Chlamydia specimens. The period of the agreement is July 1, 2011 through December 31, 2011.

- 9. **ESTEFANIA R. MUDAFORT** \$15.00 **\$ 7,800.00**

Account: 6000-625212-3080-289400-601009

Ms. Mudafort will work as a Youth Development Aide/Tutor for the Carrera Program. She will be responsible for providing homework assistance, tutorial and college preparation assistance; assisting in providing individual instruction to participants with specific deficits; and assisting in the instruction of a variety of subjects, leisure games, and educational activities. In addition, Ms. Mudafort will correct program participants' work; assist in the development of educational materials; chaperon program participants while on trips or other program activities; participate in trainings, workshops; and attend staff meetings. The period of the agreement is effective upon Board approval through June 30, 2012.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
10. MARGARETTE J. REIDER	\$30.44	\$36,528.00

Account: 6000-624912-3100-297101-601009

Ms. Reider will serve as a Community Health Nurse II for the School Health Program. She will be responsible for coordinating the BreathMobile meetings, gathering updated literature on asthma to prepare for the staff to keep them updated; preparing asthma presentation lesson plans to present to schools; ordering the materials to fulfill grant requirements, implementing the activities of the grant, and other related services. The period of the agreement is July 1, 2011 through June 30, 2012.

11. MICHELLE MUHAMMAD	\$30.00	\$21,120.00
------------------------------	---------	--------------------

Account: 4000-427711-3023-3023-273311-601009

Ms. Muhammad will serve as a Research Analyst. She will be responsible for conducting structured surveys and assessments of outreach programs, data entry of completed assessments, and analysis and review of data collected. She will also document the programmatic efforts made by Minority AIDS Initiative Outreach providers to contact inmates upon release, and efforts to link them to Ryan White or other applicable services prior to closing the case. In addition, she will verify, document the dates and types of services provided and submit a summary report on each of the activities. The period of the agreement is four months beginning July 1, 2011.

2021

BOARD OF ESTIMATES

06/22/2011

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
12. FRED D. WRIGHT	\$14.42	\$30,000.00
<p>Mr. Wright will continue to work as a Contract Service Specialist (CODIS Administrative Assistant) for the Laboratory Section. He will be responsible for processing Investigative Notices from the MSP Lab/Convicted Offender labs participating in the National DNA Index System and DNA Case Tracking data entry/Liaison for CID. The period of the agreement is July 14, 2011 through July 13, 2012.</p>		
13. SHONDA D. WILLIAMS	\$14.42	\$30,000.00
<p>Ms. Williams will continue to work as a Contract Service Specialist for the Central Records Section. She will be responsible for approving offense reports after the Police Report reviewer has reviewed them and verifying information on RMS to ensure it matches the offence report. The period of the agreement is July 14, 2011 through July 13, 2012.</p>		
14. KENNETH C. EYSTER	\$14.42	\$30,000.00
<p>Mr. Eyster will continue to work as a Contract Service Specialist for the Property Section/Court Liaison Program. He will be responsible for meeting with Assistant States Attorneys daily for preparation/execution of juvenile caseload. Providing contact information for officers and acquisition of case files, taped statements, photo arrays chemical analysis and police reports for files. The period of the agreement is July 14, 2011 through July 13, 2012.</p>		

MINUTES

PERSONNELPolice Dept. - cont'd

	<u>Hourly Rate</u>	<u>Amount</u>
15. EDNA M. PRICE	\$14.42	\$30,000.00

Ms. Price will continue to work as a Contract Service Specialist for the Property/Evidence Control Section. She will be responsible for receiving property/evidence submissions from officers/lab personnel and ensuring the accuracy of paperwork. In addition she will be responsible for entering information into the tracking system and releasing property to personnel for further examination/or as evidence for court. The period of the agreement is July 14, 2011 through July 13, 2012.

16. LAWRENCE A. BANKS, SR.	\$14.42	\$30,000.00
-----------------------------------	---------	--------------------

Mr. Banks will continue to work as a Contract Service Specialist for the Personnel/Applicant Investigation Section. He will be responsible for conducting pre-employment background investigations for civilian and sworn applicants. In addition he will canvas neighborhoods and check references as well as conduct background investigations for promotional candidates. The period of the agreement is July 21, 2011 through July 20, 2012.

17. DONALD K. MATTHEWS	\$14.42	\$30,000.00
-------------------------------	---------	--------------------

Mr. Matthews will continue to work as a Contract Service Specialist for the Personnel/Employee Benefits/Retirees Unit. He will be responsible for assisting in funeral arrangements of officers killed in the Line of Duty. He will assist survivors/retirees in setting up estates and obtaining benefits, assisting retirees with pension and

MINUTES

PERSONNELPolice Department - cont'd

health care benefits and assisting as a liaison with Retirement System/pre-retirement seminars and job bank. The period of the agreement is July 21, 2011 through July 20, 2012.

18. **DONALD F. KRAMER** \$14.42 **\$30,000.00**

Mr. Kramer will continue to work as a Contract Service Specialist for the Education and Training Section - Armory. He will be responsible for regular maintenance of duty weapons for every entity of the agency including Patrol, SWAT, etc., repairing weapons on sight and establishing procedures for inspection/in-depth cleaning of handguns. The period of the agreement is July 14, 2011 through July 13, 2012.

Account: 1001-000000-2042-198100-6010009

On January 3, 1996, the Board approved a waiver of Administrative Manual Policy AM 212-1, which allowed the Baltimore Police Department to hire retired police officers as contract employees.

The retirees will perform a variety of tasks, previously performed by full-duty police officers, which are supportive in nature. This will allow the Department to continue to assign active police officers to crime fighting duties. The period of the agreement is effective upon Board approval for one year.

The retirees will receive no benefits other than workmen's compensation and F.I.C.A.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
19. NAWSATH BEGUM ASHARAFF	\$14.42	\$30,000.00

Account: 5000-516012-2013-201300-601009

Ms. Asharaff will work as a Contract Services Specialist I. Her duties will include data entry for the Ex-Parte/Protective Order Entry and Service Initiative. The period of the agreement is July 1, 2011 through June 30, 2012.

20. ARIEL S. ERVIN	\$16.82	\$35,000.00
---------------------------	---------	--------------------

Account: 5000-516212-2013-688000-601009

Ms. Ervin will continue to work as a Victim Advocate. She will be responsible for providing crisis counseling, safety planning and resource identification to victims. The period of the agreement is July 1, 2011 through June 30, 2012.

21. TATYANA GONIKMAN	\$22.11	\$46,000.00
-----------------------------	---------	--------------------

22. VIRGINIA CATES	\$22.11	\$46,000.00
---------------------------	---------	--------------------

Account: 5000-585310-5750-650405-601009

Ms. Gonikman and Ms. Cates will work as Serologists. They will conduct scientific screenings and analysis to determine DNA profile of the unidentified suspects, and to optimize the number of samples that will result in a DNA profile. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
23. ANTHONY W. ROBINSON	\$26.52	\$34,996.00
Account: 5000-515912-2252-691000-601009		\$17,498.00
4000-468311-2252-694202-601009		\$17,498.00

Mr. Robinson will continue to work as a Clinical Case Manager. He will be responsible for performing psychosocial assessments of crime victims and witnesses who are temporarily relocated to safe housing by the Department in coordination with the Baltimore Housing and Community Development and connect victims with the Baltimore City programs to help them with developing a permanent housing plan. The period of the agreement is July 1, 2011 through June 30, 2012.

Department of Human Resources24. Re-title the following class:

From: 52725 - Aviation Mechanic Supervisor
Grade 120 (\$64,800.00 - \$91,100.00)

To: 52725 - Aviation Maintenance Program Supervisor
Grade 120 (\$64,800.00 - \$91,100.00)

Costs: There are no costs associated with this action.

Environmental Control Board (ECB)

25. JAMES W. MOTSAI	\$60.00	\$30,000.00
----------------------------	---------	--------------------

Mr. Motsay will work as a Hearing Officer. He will be conducting hearings to make preliminary determinations as to whether citations issued by City enforcement officers comply with the Code, the ECB rules and relevant court decisions and record all hearings using a tape recorder.

MINUTES**PERSONNEL**ECB - cont'dHourly RateAmount

He will also complete a Disposition Sheet and present it to the Executive Director of the ECB at the end of each Hearing, as well as submit written findings at the end of each day for each and every hearing. Mr. Motsay will also review the ECB files and may also conduct hearings as assigned for the Department of Housing and Community Development.

Department of General Services

26. **CHARLES H. RIEMER** \$10.00 **\$12,000.00**

Account: 1001-000000-1982-192500-601009

Mr. Riemer, retiree, will continue to work as a Building Repairer. He will be responsible for building maintenance, set-up and removing items for special events within City Hall, as well as providing assistance to visitors and/or tourists who may be touring City Hall. The period of the agreement is effective upon Board approval for one year.

Department of Human Resources

27. Reclassify the following filled position:

Job No. 1603-47493

From: 33681 - Personnel Assistant I
Grade 081 (\$29,630.00 - \$35,104.00)

To: 33629 - Human Resources Specialist II
Grade 113 (\$46,500.00 - \$65,500.00)

Costs: \$9,111.03 - 1001-000000-1603-172500-601001

MINUTES**PERSONNEL**Department of Human Resources - cont'd28. Reclassify the following position:Job No. 1603-10027

From: 33212 - Office Assistant II
Grade 075 (\$25,800.00 - \$29,326.00)

To: 33501 - Purchasing Assistant
Grade 081 (\$29,630.00 - \$35,104.00)

Costs: \$1,427.00 - 1001-000000-1601-172500-601001

Mayor's Office of Criminal Justice29. Create the following position:

00800 - Fiscal Technician
Grade 093 (\$47,044.00 - \$57,361.00)
Job No. to be determined by BBMR

Cost: \$58,500.00 - 4000-485010-5750-644502-601001

Department of Transportation30. Reclassify the following vacant position:Job No. 5000-48002

From: 72712 - Engineering Associate II
Grade 089 (\$39,745.00 - \$48,257.00)

To: 72713 - Engineering Associate III
Grade 092 (\$45,090.00 - \$54,906.00)

Costs: \$6,948.00 - 3001-000000-5000-381600-601001

MINUTES**PERSONNEL**Department of Transportation - cont'd31. Reclassify the following filled position:Job No. 5011-48505

From: 74137 - City Planner II
 Grade 113 (\$46,700.00 - \$65,500.00)

To: 74138 - City Planner III
 Grade 115 (\$51,000.00 - 72,200.00)

Costs: \$7,410.00 - 3001-000000-5011-382400-601001

32. Reclassify the following two vacant positions:

From: 52962 - Laborer Crew Leader I
 Grade 486 (\$28,205.00 - \$29,515.00)
 Job Nos. 5011-21266 and 5011-21269

To: 52943 - Laborer Crew Leader II
 Grade 429 (\$29,662.00 - \$32,683.00)

Costs: \$3,788.20 - 3001-000000-2301-249000-601001

33. Create the following two positions:

54432 - Heavy Equipment Operator II
 Grade 433 (\$33,376.00 - \$37,511.00)
 Job Nos. to be assigned by BBMR

Costs: \$91,918.00 - 3001-000000-5011-382600-601001

Mayor's Office of Information Technology - Restructure of MOIT34. a. Create the following Job Classification:

10241 - IT Division Manager
 Grade 958 (\$77,200.00 - \$121,400.00)

MINUTES**PERSONNEL**

MOIT - cont'd

b. Reclassify the following four positions

1471-12279 - one position

From: 33171 - Information Systems Division Manager
Grade 124 (\$77,500.00 - \$111,000.00)

To: 00143 - Executive Level II
Grade 959 (77,200.00 - \$132,400.00)

c. 1472-12327 and 1472-44242 - two positions

From: 33158 - Systems Analysis and Programming Manager
Grade 122 (\$71,200.00 - \$100,700.00)
Job No. 1472-12327

33138 - EDP Operations Administrator
Grade 120 (\$64,800.00 - \$91,100.00)
Job No. 1472-44242

To: 10241 - IT Division Manager
Grade 958 (\$77,200.00 - \$121,400.00)

d. 1471-46805 - one position

From: 31101 - Administrative Officer I
Grade 111 (\$41,700.00 - \$60,500.00)
Job No. 1471-46805

To: 31102 - Administrative Officer II
Grade 115 (\$51,000.00 - \$72,200.00)

e. Create the following position

10241 - IT Division Manager
Grade 958 (\$77,200.00 - \$121,400.00)
Job No. to be assigned by BBMR

MINUTES**PERSONNEL**MOIT - cont'df. Abolish the following three positions

- 33165 - Systems Programming Manager
Grade 122 (\$71,200.00 - \$100,700.00)
Job No. 1474-12309
- 33164 - Systems Programmer III
Grade 120 (\$64,800.00 - \$91,100.00)
Job No. 1472-43518
- 33168 - Enterprise Applications Systems
Administrator
Grade 33168 (\$68,500.00 - \$95,700.00)
Job No. 1512-45823
Effective June 30, 2011

g. Abolish the two following obsolete and vacant job
classifications

- 33171 - Information Systems Division Manager
Grade 124 (\$77,500.00 - \$111,000.00)
- 33138 - EDP Operations Administrator
Grade 120 (\$64,800.00 - \$91,100.00)
Effective July 30, 2011

Costs: (\$79,345.00) - 1001-000000-1471-165700-601001
 1001-000000-1472-165800-601001
 1001-000000-1474-167700-601001
 1001-000000-1512-167700-601001

MINUTES

PERSONNELCircuit Court for Baltimore City

	<u>Hourly Rate</u>	<u>Amount</u>
35. VALERIE McKEIVER	\$21.16	\$ 40,000.00

Account: 5000-540312-1100-116800-601009

Ms. McKeiver will continue to serve as the Drug Court Case Manager. She will be responsible for overseeing the ancillary service component of the program and developing case plans, facilitating access to services, and providing reports to the Judiciary. The period of the agreement is July 1, 2011 through June 30, 2012.

36. DERRICK DIAS	\$22.29	\$ 42,500.00
-------------------------	---------	---------------------

Account: 5000-544410-1100-117000-601009

Mr. Dias will continue to serve as an IT Specialist for the Circuit Court Information Technology Division. He will be responsible for investigating, resolving, documenting and/or coordinating computer, telephone, blackberries/cell phones, docket display, telephonic conferencing, software applications, printer/fax, and network connectivity issues.

He will design, program, and maintain databases that serve inventory and documentation purposes of various administrative functions. He will also provide support services for potentially new and deployed court technology projects. He will provide other support services such as training, print shop and coordination of computer supplies. The period of the agreement is July 1, 2011 through June 30, 2012.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

2033

to the low bidders meeting the specifications,
or rejected bids on those as indicated
for the reasons stated.

Item no. 2 was **WITHDRAWN**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSBureau of Purchases

- | | | | |
|----|--------------------------------------|------------------|--------------|
| 1. | B50001955, Thermo-
plastic Blocks | Ennis Paint Inc. | \$220,000.00 |
|----|--------------------------------------|------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|----------------------------|--|--------------|
| 2. | B50001940, Bleach
Tanks | Philip R. Walker
& Associates, Inc. | \$ 72,000.00 |
|----|----------------------------|--|--------------|

MWBOO GRANTED A WAIVER.

A LETTER OF PROTEST HAS BEEN RECEIVED FROM ENVIRONMENTAL SOLUTIONS - CBR, INC.

- | | | | |
|----|--|--------------------------------------|--------------|
| 3. | B50001961, Conven-
tional Cab Air
Compressor Truck | Chesapeake Ford
Truck Sales, Inc. | \$251,004.00 |
|----|--|--------------------------------------|--------------|

MWBOO GRANTED A WAIVER.

- | | | | |
|----|---|-----------------------------|--------------|
| 4. | B50001905, Services
for Window and
Trusses Cleaning | VIP Special
Services LLC | \$ 54,530.00 |
|----|---|-----------------------------|--------------|

MWBOO FOUND VENDOR IN COMPLIANCE.

BIDDER REQUESTED A WAIVER AND HAS DEMONSTRATED GOOD FAITH EFFORTS.

MINUTES

Bureau of the Budget and
Management Research (BBMR)

- Charles Village Community
 Benefits District - Revised
 FY 2012 Budget and Property
Tax Surcharge Rate

ACTION REQUESTED OF B/E:

The Charles Village Community Benefits District (District) requests the Board to approve the Revised FY 2012 budget and property tax surcharge rate in accordance with the Board of Estimates meeting on June 8, 2011, whereby, the Board voted not to accept the CVCBD budget with a surcharge rate increase. This request maintains the surtax rate for Fiscal 2012 at the 2011 level.

AMOUNT OF MONEY AND SOURCE:

\$812,335.00 - Estimated Revenue

The proposed FY 2012 property tax surcharge rate is set at \$0.1200 per \$100.00 of assessable value. The surcharge rate is exactly the same as it was for FY 2011.

BACKGROUND/EXPLANATION:

The District submitted its request for FY 2012 to the Bureau of the Budget and Management Research.

Overall, Fiscal 2012 revenues have increased 3.4% or \$26,968.00 to \$812,335.00. The revenue from the property surcharge represents 83.6% of the District's FY 2012 budget and has decreased by 6.0% from FY 2011. Grants and contributions revenue has increased by 103.2% or \$65,000.00 to \$128,000.00 in FY 2012.

MINUTES

BBMR - cont'd

The BBMR has concerns about the sustainability of the assessment amounts driving the surcharge income. Given the current economic climate, the BBMR would anticipate reduced property assessments in the future and correspondingly, reduced surcharge revenue. Close attention will need to be paid to these conditions and maintaining budget reserves. The BBMR encourages the District to work toward building a reserve at a minimum of approximately three months of its annual budget, which is approximately \$200,000.00. The District currently has \$100,000.00 in their reserve fund going into Fiscal 2012.

The management team for the District has been a positive force in the Charles Village area since it began operations, and it has taken positive steps to assure a sound financial operation.

<u>Revenue</u>		<u>Expenses by Program</u>	
Prop. Tax Surcharge	\$ 679,335.00	Administration	\$ 83,910.00
Grants/Contributions	128,000.00	Sanitation	586,439.00
Other	5,000.00	Safety	86,414.00
Total	\$ 812,335.00	Outreach	55,572.00
		Total	\$812,335.00

(FILE NO. 55221C)

A LETTER OF PROTEST HAS BEEN RECEIVED FROM MS. JOAN FLOYD AND STEPHEN MR. GEWIRTZ.

President: "The first item on the non-routine agenda can be found on Page 79, item 2, Revised FY 2012 Budget and Property Tax Surcharge Rate for the Charles Village Community Benefits District. Will the parties please come forward?"

President: "Good Morning."

David Hill: "Good Morning, my name is David Hill, I am Executive Director of the Charles Village Community Benefits District. I really don't have anything to add to what has been put in your

MINUTES

Board agenda package, I would just respectfully request that you approve our proposed budget program and surcharge rate."

President: "Thank you."

Stephen Gewirtz: "Stephen Gewirtz, 3007 Gilford Avenue, resident of Charles Village of the Benefits District since well before--, well before it was created. My key objection is the failure to pay a living wage they have wages as low as \$9.25 per hour, that is just ridiculous, and they have too many trash cans. This morning we saw people cleaning up tree wells which is a home owners responsibility. They are things they can do to cut back. What I would urge them to do is use attrition to cut down the size of their staff during the year and each time somebody leaves they can simply raise the wage rate for the others until they reach the living wage of \$12.00 per hour which was in their original budget. I don't think they need the number of people they need and they can very humanely reduce their staff. Thank you."

Joan Floyd: "Good morning. I won't take up much of your time here. Joan Floyd, 2828 North Howard Street, and before I make my brief comments I just want to observe, Mr. Hill did not tell us what his salary and benefit packet is for this fiscal budget and I think we need to have that information, but ah - I would like to hear that at this point, but ah - I want to direct my

MINUTES

comments especially to the Council President. You just adopted a budget and I would like to ask a rhetorical question--, Did you adopt it before you had a public hearing? Well, of course you did not. State law requires that the Benefits District call a hearing on the budget, but that did not stop the treasurer moving the approval of the budget in early March before the budget hearing and the motion was seconded and it was never even ruled out of order. Instead someone eventually did suggest that maybe they should wait until after the hearing, so they voted on that. In other words they voted on whether or not to wait until the budget hearing to adopt the budget. Ah -this is just -- I just wanted to point out how little regard these people have for the rest of us, who have to live in the District and pay the tax, and how little regard they have for the fact that they are supposed to operate according to State Law and City Law and not just as if they were a private club. It doesn't get any better, the culture is pay-up and shut-up. Ah- - they did eventually have a budget hearing and the minutes say that Mr. Hill reported that it went very well and that the comments were positive. Umm- If they were to count all the attendees that were at the public budget hearing, except for those who were on the staff or on the Board it would be a handful. I am told by those who were there ah- that those opposed to the budget were at least half,

MINUTES

if not the majority of those who were not on the staff or the Board. Umm- but as Mr. Hill reported it went well, the comments were positive they went back and did exactly what they wanted to do back in early March and you all sent them back again because you did not approve of what they did. Last week when you sent them back they couldn't even be bothered to vote on the budget. They just adopted it by consent, so no one could even abstain, there is no recording of the actual recording of the actual - if there was someone wished to abstain - ah - you don't do that on the City Council either Mr. President. So, they took the trouble this year to vote on whether or not to wait until after the hearing to adopt the budget but you didn't take the trouble to vote on the budget - umm -- an item on which they had absolutely no leeway, no discretion, no decision making power what so ever. They didn't have the right to decide whether the wait until after the hearing but that's what they bothered to do. So, I just wanted to make sure that you understand that these people's fiscal decisions do not reflect the will of the public or those in the Benefits District, or the public good. They reflect the will of the will of the people on the Board and I thank you for your time and I just wanted to make sure that was said today. Thank you."

MINUTES

President: "I just want to note a correction I said that the item could be found on Page 79, it should have been page 80 to 81."

Mr. Hill: Very briefly, I will address each of the issues that was raised. First of all the staffing pattern that we have put in place is the absolute minimum needed to provide the services that we have proposed. The budget in the packet actually involves a reduction in staff. It is true that we are not paying what is defined as the living wage. The salaries are, the hourly wages rather, are down around \$9.50 somewhere up to around \$10.00. We too, would like to raise that but we could not do that without severely cutting services, and so the Board - ah - at my recommendation has proposed the package that is in front of you. As far as our procedures are concerned for - umm - adopting a budget in March and presenting it to you, we followed all the legal requirements and then some in terms of advertising and taking votes and putting the budget before the public, etc., before it was submitted to you. Thank you."

President: "Thank You. Just briefly."

Joan Floyd: "You didn't answer the question about the gentlemen's salary and benefits package."

President: "Right"

Mr. Hill: "\$66,000.00 per year plus benefits, health, etc."

MINUTES

Joan Floyd: "We rest our case."

President: "Thank you. I will entertain a motion?"

City Solicitor: "MOVE approval of the revised budget as submitted with the rate as submitted maintained as in the prior year."

Director of Public Works: "Second."

President: "All those in favor say AYE. All opposed NAY. The Motion carries."

Mr. Hill: "Thank you very much."

President: "Thank you."

* * * * *

3007 Guilford Avenue,
Baltimore, MD 21218-3926.
410-243-1850 (home),
443-226-3214 (cell)
gewirtz@bellatlantic.net
May 10, 2011

Board of Estimates,
c/o Clerk to the Board of Estimates,
Room 204, City Hall,
100 North Holliday Street,
Baltimore, Maryland 21202.

In re: Protest of the proposed FY2012 budget and tax rate of the Charles Village
Community Benefits District

Dear Board of Estimates:

I hereby protest the proposed FY2012 budget and supplemental tax rate adopted by the board of the Charles Village Community Benefits District (CVCBD) on April 12, 2011 for submission to you for your approval, and I ask to be heard when you consider the proposed budget and supplemental tax rate. I submit below several reasons that the budget and supplemental tax rate should be rejected.

1. Governments at every level are holding the line on their tax rates while making very severe cuts. The government of Baltimore City has made painful cuts to necessary services that will hurt all of its citizens. Yet CVCBD proposes to increase its tax rate, not to end unnecessary service, and to make a minimal addition to its staff.
2. In particular, CVCBD continues to provide a large number of trash cans. By its own figures, before it deployed its trash cans, it collected approximately 850 bags of trash per month. Now, it collects approximately 4500 bags per month. Most of that increase is household trash. On Saint Paul Street, one can watch early in the morning as people place bags of trash next to the CVCBD trash cans. If CVCBD no longer provided those trash cans, those putting out household trash would have to return to putting their trash out in covered trash cans on trash collection days instead of providing food for the Charles Village rat population. We certainly do not need trash cans where people are putting out large quantities of household trash, and we do not need the corresponding staff to collect trash two to three times per day from those trash cans. And under the present arrangement, we are paying for City sanitation services, and we are effectively paying for CVCBD to duplicate City sanitation services. At the same time, I do agree that if CVCBD is going to provide trash cans in less used locations such as on my street (Guilford Avenue), they should be rat resistant or rat proof trash cans.

3. CVCBD proposes to hire a VISTA worker at minimal cost to recruit block leaders. At a previous time several years ago, CVCBD had a VISTA worker who had set up a program of block captains, yet it was extremely difficult even to find out who the block captains were or how to contact them. On my own block, there were three of them, yet they at no time made known to the residents what services they could request from CVCBD. I have strong doubts that the proposed program will be any different. While the expense will be minimal, it is totally unnecessary.
4. I will note that I do agree with the proposal to pay a living wage to the hourly employees of CVCBD. But we have more of them than would be needed if CVCBD provided fewer trash cans.
5. Residents and property owners in Charles Village voted to create CVCBD based on a promise that we would have 24/7 security patrols, and for a period of time, we did have patrols provided under contract by Wackenhut. Security patrols were discontinued several years ago, and none are in the proposed budget. We will have only minimal safety services, some of which duplicate services provided by Northern District Police and the State's Attorney's Office.

For the reasons given above, I strongly urge the Board of Estimates to reject the proposal by the board of CVCBD to increase the supplemental tax rate from 0.12% to 0.134% of the assessed value of each taxable property in Charles Village.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen J. Gewirtz". The signature is fluid and cursive, with a large, sweeping flourish at the end.

Stephen J. Gewirtz, Ph.D.,
Homeowner and CVCBD taxpayer since the inception of CVCBD
And Coordinator of a Charles Village Court Watch program



Charles Village Community Benefits District
"Keeping Charles Village Safe and Clean"

May 27, 2011

Board of Estimates
Attention: Clerk
Room 204 City Hall
100 N. Holliday Street
Baltimore, MD 21202

Dear Sir/Madam:

Please find enclosed our responses to the protest submitted by Mr. Steven Gewirtz regarding the Charles Village Community Benefits District's proposed budget for FY 2012 which will be reviewed by the Board of Estimates on June 8, 2011.

If I can be of further assistance please feel free to call.

Sincerely,

David T. Hill
Executive Director, CVCBD

Enclosure

Charles Village Community Benefits District Responses to Gewirtz Protest against the Proposed FY 2012 Budget

1. Proposed Surcharge Tax Increase

Response:

In March, the voting members of the CVCBD Board of Directors, who are *all* property owners and/or residents of Charles Village, voted unanimously to approve the proposed program, budget and increased surcharge rate for FY 2012. Furthermore, prior to the Board's vote, all four of the Boards of the member association (Harwood Community Association, Charles Village Civic Association, Abell Improvement Association, and Old Goucher Community Association) also voted to approve the program, budget, and increased surcharge tax for FY 2012.

Mr. Gewirtz is now one of only a very small handful of property owners in Charles Village who regularly complain about the Benefits District. From his (and his like-minded colleagues) various official protests and comments in meetings, it is clear that his real objection to the Benefits District is that "it provides services that should be provided by the City and therefore represents an unnecessary additional layer of government". Although many residents may agree that the City *should* provide all of the service that the Benefits District provides, they are realistic enough to know that the City for various reasons is *not* providing them and is not likely to any time in the near future. Furthermore, most residents understand that there are some services that the Benefits District provides that the City will *never* provide. An example of this type is "sweeping sidewalks" a service that takes up a large amount of staff time.

Consequently, as we know from the positive feedback we routinely receive, most residents appreciate and support the service mix provided by the CVCBD staff; several long-time residents have spontaneously stated that they "have never seen Charles Village look so clean". Most residents want these CVCBD services to continue because they know that the City cannot and/or will not provide them. And, they are willing to pay a modest increase in the surcharge tax to continue to receive and to enhance them.

2. CVCBD Collecting Household Trash

Response:

Mr. Gewirtz claims that increased collection of household trash by the CVCBD sanitation team accounts for most of the increase in our monthly trash bag from 800 bags per month in 2006 to 4500 per month in 2011. Actually more than $\frac{3}{4}$ of the increase is due to two other factors: 1. doubling the size of our sanitation team during that period and 2. Increasing the frequency of sweeping streets during that same period from 2 times per **month** in 2006 to at least 2 times per **week** in 2011 (the main streets are swept at least 3 times per week).

Nevertheless, we are aware that some of the increase in our monthly “bag count” is due to staff having to collect household trash that residents have left in and around our trash baskets. We anticipated this issue prior to implementing our “trash basket initiative” in 2007. The correct solution to this problem is, of course, that all residents *should* put their household trash out in tight fitting lids on designated City trash collection days for their area. The CVCBD routinely conducts “educational” activities (such as distributing flyers) to increase residents’ awareness of their legal responsibilities in this regard. However, we are not so naive as to think that everyone will comply; there will always be some residents who disregard sanitation rules and illegally dump their household trash. The CVCBD Board and staff believed in 2007 and still believe it is far better that these offending residents leave their household trash in and around our trashcans where CVCBD staff can pick it up on a daily basis than to leave it in the alleys where it may be neglected for several days and attract rats.

3. Proposed VISTA Volunteer

Response: It is true, as Mr. Gewirtz states, that the CVCBD had a Block Leader program up until several years ago developed by several previous VISTA volunteers. Unfortunately, we reluctantly discontinued the program for lack of funds at that time (about \$10,000 per year). In its extensive deliberations about the coming fiscal years’ service mix, the CVCBD Board of Directors felt strongly that this component should be reinstated to further enhance the effectiveness of our sanitation and community safety programs.

4. Living Wage for Workers

Response: We are pleased that Mr. Gewirtz supports giving our workers a living wage. However, we disagree – for the reasons stated in #1 above - that we would need fewer workers if we did not maintain 85 trash baskets throughout the District.

5. Disbanding Security Patrols

Response: The Executive Director, Board of Directors and community spent almost 6 months in 2008-2009 discussing the effectiveness of Benefits District’s service mix, especially its security patrol program. All meetings were open to the public; many, including Mr. Gewirtz, attended and participated. The decision was made to eliminate the Safety Patrol because it was ineffective and would cost far too much money to make it effective. Consequently, we decided to replace it with a Community Safety Program. At the same time, we decided to enhance our Sanitation Services. In June 2009, the Executive Director discussed this process and these decisions in his presentation to the Board of Estimates of the FY 2010 Financial Plan.

After another exhaustive review of the CVCBD service mix between January and March 2011, the Board decided once again – for exactly the same reasons - not to fund a safety patrol program and to continue with the current Community Safety Program.

MINUTES

Department of Law - Settlement Agreement - Internet Hotel
Booking Taxes

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a settlement agreement with one of four "defendant groups" known as the Expedia Group in Mayor and City Council of Baltimore v. Priceline.com Incorporated, et al.

AMOUNT OF MONEY AND SOURCE:

\$1,675,000.00

BACKGROUND/EXPLANATION:

Three years ago, the City instituted litigation to require the internet booking firms that operate in Baltimore to pay the full amount of taxes due on their bookings. The Law Department previously settled with the Board's approval similar claims against the Priceline.com defendants in the same litigation. The litigation is pending in the U.S. District Court of Maryland and remains pending and actively underway against two other defendant groups; the Travelocity and Orbitz groups.

The settlement which will be paid by the Expedia defendants and will settle all of their hotel tax obligations to the City through June 30, 2014. Percentages of these proceeds will be payable to outside retained counsel who have worked closely with the Law Department on this matter, after which the remaining proceeds will be distributed as in the case of other hotel tax proceeds. The Expedia defendants do not admit liability for the taxes assessed by the City, as is customary in such settlements, and the City will have to file new litigation in 2014 if the Expedia defendants are not prepared by that time to become fully and voluntarily compliant with the City hotel tax law as interpreted by the City, and the courts.

MINUTES

Department of Law - cont'd

Litigation on these issues remains pending on behalf of Baltimore and Montgomery Counties, and is hotly contested by various governmental entities and internet booking firms in many other jurisdictions around the country.

Based on a review of the legal and factual issues specific to this by the Law Department, a recommendation to the Board is made to approve settlement.

(FILE NO. 57184)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a settlement agreement with one of four "defendant groups" known as the Expedia Group in Mayor and City Council of Baltimore v. Priceline.com Incorporated, et al.

MINUTES

Department of Law - Settlement Agreement and Release

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a settlement agreement and release with Gateway South, LLC and Cormony Development, LLC.

AMOUNT OF MONEY AND SOURCE:

\$ 550,000.00 - 2036-000000-1752-175200-603070
650,000.00 - 9910-904354-9601-000000-700999
\$1,200,000.00

BACKGROUND/EXPLANATION:

The Gateway South, LLC and Cormony Development, LLC and their partners (Gateway) were parties to an unusual Exclusive Negotiating Privilege Agreement (ENP) executed on March 16, 2007 by the BDC on behalf of the City. The ENP, which pertained to a City controlled property to the south of M & T Stadium that later became a preferred parcel in the Video Lottery Terminal (VLT) RFP process, was unusual in that unlike other ENPs it contained a relatively generous cost reimbursement provision favoring the would-be developer in the event the ENP was later allowed to expire or was later terminated by the City. In addition to being generous in its terms, it was unfortunately ambiguous. When the City later terminated the ENP, the generous nature of the unusual reimbursement clause coupled with its ambiguity enabled Gateway to assert termination claims of nearly \$4,000,000.00 in March of this year. The pendency of these unresolved claims also created reported uncertainties among potential bidders in the current RFP process for the VLT facility. The BDC and the City and Gateway have agreed to settle the termination claim controversy by the payment of \$1,200,000.00 from the City to Gateway promptly following Board approval in return for delivery to the City by Gateway of all reports, investigations, engineering and architectural work products, appraisals, marketing studies, environmental assessments, legal work product documents, and all other professional deliverables paid for by Gateway and supporting the payment of the settlement amount. Possession of these professional due diligence deliverables is consistent with the ENP and will benefit the City and those who ultimately secure the right to develop the site as a VLT facility or otherwise.

MINUTES

Law Department - cont'd

APPROVED FOR FUNDS BY FINANCE

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
\$ 50,000.00 21 st EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	
300,000.00 22 nd EDF	9910-902483-9600 Constr. Res. S. Balto. Ind. & Coml. Dev.	
300,000.00 22 nd EDF	9910-903354-9600 Constr. Res. W. Balto. Ind. & Coml. Dev.	
<u>\$650,000.00</u>	-----	9910-904354-9601 W. Balto. Ind. & Coml. Dev.

This transfer will provide funds for the settlement costs associated with an agreement between the City and Gateway South, LLC.

MINUTES

Law Department - cont'd

(FILE NO. 57089)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a settlement agreement and release with Gateway South, LLC and Cormony Development, LLC. The Transfer of Funds was approved, SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Fire Department - Bill of Sale

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a bill of sale for kitchen equipment from Kimball Construction, Inc., a contractor of Verizon Maryland, through which the equipment is being transferred.

AMOUNT OF MONEY AND SOURCE:

\$10.00 - 1001-000000-2142-225900-605007

BACKGROUND/EXPLANTION:

The Baltimore City Fire Department (BCFD) is currently proceeding with a solicitation program and this is a major donation under the program which was approved by the City of Baltimore Ethics Board and the Board of Estimates in March 2011. The equipment being transferred is a Garland ten (10) burner range; two (2) Victory refrigerators; a Hobart flat griddle, and two (2) Vulcan over/under ovens. The donated kitchen equipment is valued at \$12,130.00.

The BCFD would like to thank Kimball Construction Co., Inc. and Verizon Maryland for this equipment.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized the execution of a bill of sale for kitchen equipment from Kimball Construction, Inc., a contractor of Verizon Maryland, through which the equipment is being transferred.

MINUTES

Parking Authority of - First Amendment to
Baltimore City Memorandum of Understanding

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the first amendment to the memorandum of understanding with the Parking Authority of Baltimore City.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The City metered parking program is currently bifurcated. The Parking Authority of Baltimore City (PABC) manages all multi-space parking meters known as the EZ Park Meter Program. The Baltimore Department of Transportation (DOT), through the Meter Shop, manages all single-space parking meters. The PABC and the DOT believe that the City's metered parking program should be managed by a single entity and have been working to affect the transfer.

This amendment to the memorandum of understanding will authorize the PABC to manage the City's meter shop and single-space meter programs.

Though the management by a single entity, the PABC and the DOT believe the City will realize better coordination of all parking meter activities, increased satisfaction of parkers at parking meter, eventual cost savings through the consolidation of meter operations, and increased parking meters revenues through consistent management and coordination of the parking meter system.

(FILE NO. 57037)

UPON MOTION duly made and seconded, the Board approved and authorized the execution of the first amendment to the memorandum of understanding with the Parking Authority of Baltimore City.

MINUTES

PROPOSALS AND SPECIFICATIONS

There being no objections, the Board, UPON MOTION duly made and seconded, approved the following Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated:

1. Department of Transportation - TR 11018, Resurfacing
Highways at Various
Locations Citywide Emergency
(JOC II)
BIDS TO BE RECV'D: 07/20/2011
BIDS TO BE OPENED: 07/20/2011

2. Department of Public Works - ER 4019, East Stony Run
Stream Restoration
BIDS TO BE RECV'D: 08/03/2011
BIDS TO BE OPENED: 08/03/2011

President: "Madam Mayor."

Mayor: Thank you very much Mr. President. Today I am very pleased to announce that both Standard and Poor's and Moodys Investor Service have affirmed the City of Baltimore's Bond rating, citing strong financial discipline and an expansion and diversification of the City's economic and employment rate. I would like to thank the Director of Finance, Ed Gallagher and his team for working with me, as well as the City Council to develop strong fiscal policies to protect Baltimore City's fiscal health. I am especially pleased that the rating agencies have acknowledged our efforts to support job creation, as well

MINUTES

as neighborhood revitalization throughout the City. Standard and Poor's said that the City's administration has cut expenditures to match declining revenues and Standard and Poor's expressed optimism in the City's economic development efforts, noting a trend of economic expansion. And they highlighted our efforts to rehabilitate vacant homes through the "Vacants to Value Program." According to Moody's Investor Service, Baltimore's sound financial position is supported - ah - proactive, excuse me, Baltimore's sound financial position supported proactive management and recently enhanced fiscal policies. By affirming our Bond rating these independent rating agencies have expressed confidence in our fiscal and economic policies during very difficult budget conditions. The rating agencies have expressed confidence in the City to make the tough but necessary decisions to keep our fiscal position strong. So, thank you very much again Mr. Gallagher, Mr. President for working very hard with us to make that happen, and the rest of the team. Did you want to say any thing to that before I go on?"

President: "No. Anybody else have any comments?"

Mayor: "On that"

President: "On that"

Comptroller: "Very Good."

President: "Thank you. You have one more, Madam Mayor."

MINUTES

Mayor: "I have a slightly more serious announcement to make, excuse me."

* * * L A U A G H T E R * * *

Mayor: "Okay, I have a Mayoral proclamation,

WHEREAS, 80,000 people from across the Baltimore, Washington region are expected to descend on M & T Bank Stadium tonight, and

WHEREAS, special events like tonight's concert have an important, positive economic impact on the City of Baltimore, supporting jobs and small businesses, and

WHEREAS, the Mayor's office continues to support the Maryland Stadium Authority's efforts to attract more big shows to Baltimore, and

WHEREAS, the Citizens of Baltimore including one former Mayor have always had a strong cultural connection to the people of Ireland and their music, and

WHEREAS, yesterday the City of Baltimore played host to English Royalty, and today we play host to Irish Royalty, and

WHEREAS, on behalf of the people of Baltimore, it is my great honor to welcome a little band from the South Side of Dublin, and

MINUTES

THEREFORE, Be it resolved the I, Mayor Stephanie Rawlings-Blake do hereby declare June 22, 2011 as U2 day in Baltimore.

Thank you very much."

* * * A P P L A U S E * * *

President: "Thank you, there being no more - * LAUGHTER * I guess I can't --"

* * * L A U A G H T E R * * *

City Solicitor: "A Michael Dukakis moment."

President: "There being no more business before the Board, the meeting is adjourned until the bid opening at 12:00 noon".

* * * * *

MINUTES

Comptroller: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Secretary announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of General Services - RB 10838, Crimea Mansion
Window Repairs
BIDS TO BE RECV'D: 06/29/2011
BIDS TO BE OPENED: 06/29/2011

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Transportation - TR 10310, Pedestrian Lighting in Baltimore City in the Hunting Ridge, Ten Hills, & Franklinton Communities - Federal

Allied Contractors, Inc.
Monumental Paving &
Excavating, Inc.
Civil Construction, LLC

Bureau of Purchases - B50001933, Manage and Operate Du Burns Arena

NO BIDS RECIEVED

Bureau of Purchases - B50001988, Repair and Maintenance Services-Electrical Motors Up to 300 H.P.

TEAM Service Corp. of NY

Bureau of Purchases - B50001996, 2011 Air Compressors By Airman

Correlli Inc.
McClung-Logan Motors
Equipment Co.

Bureau of Purchases - B50002005 Uniformed, Armed Security Guards for the Dept. of Rec. and Parks Pools

Thru Christ Enterprises, Inc.
S.A.S., Inc.
Aasim Security Agency
Triad Security Services, Inc.
Watkins Security Agency, Inc.
Amazing Security &
Investigations, LLC
Soldier Security and
Investigations, LLC

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, June 29, 2011.

A handwritten signature in cursive script that reads "Joan M. Pratt, CPA". The signature is written in black ink and is positioned above the printed name and title.

JOAN M. PRATT
Secretary