

MINUTES

REGULAR MEETING

Honorable Bernard C. "Jack" Young, President
 Honorable Stephanie Rawlings-Blake, Mayor
 Honorable Joan M. Pratt, Comptroller and Secretary
 George A. Nilson, City Solicitor
 Alfred H. Foxx, Director of Public Works
 David E. Ralph, Deputy City Solicitor - **ABSENT**
 Ben Meli, Deputy Director of Public Works
 Bernice H. Taylor, Deputy Comptroller and Clerk

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The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office dated August 8, 2011 identifying matters to be considered as routine agenda items together with any corrections and additions that have been noted by the Comptroller. I will entertain a Motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all of the items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. Motion carries. The routine agenda items have been adopted."

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MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

ARC Services	\$ 1,500,000.00
American Contractors of Baltimore, Inc.	\$ 477,000.00
Archer Western Contractors, Ltd	\$3,285,225,000.00
Berkel & Company Contractors, Inc.	\$ 415,116,000.00
Brayman Construction Corporation	\$ 390,825,000.00
Broughton Construction, LLC.	\$ 8,000,000.00
Ceepco Contracting, LLC.	\$ 4,131,000.00
Chevy Chase Contractors, Inc.	\$ 8,000,000.00
Cianbro Corporation	\$ 373,977,000.00
Colossal Contractors, Inc.	\$ 8,000,000.00
Harris Fire Protection Co., Inc.	\$ 1,500,000.00
K & K Adams, Inc.	\$ 6,120,000.00
Meadville Land Service, Inc.	\$ 8,000,000.00
R & R Contracting Utilities, Inc.	\$ 1,500,000.00
RWC Contracting, LLC.	\$ 8,000,000.00
Roofing & Sustainable Systems, Inc.	\$ 1,500,000.00
Shaney Construction Company, Inc.	\$ 8,000,000.00
Spear Window and Glass, Inc.	\$ 8,000,000.00
Spears Mechanical Contractors, Inc.	\$ 5,859,000.00
Tutor Perini Corporation	\$1,897,767,000.00

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BOARDS AND COMMISSIONS - cont'd2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

ATI, Inc.	Architect Engineer
J.K. Datta Consultants, Incorporated, d/b/a Datta Consultants, Inc.	Engineer
Duffield Associates, Inc.	Landscape Architect Engineer
Gershman, Brickner & Bratton, Inc.	Engineer
Raudenbush Engineering, Inc.	Engineer
J. A. Rice, Inc.	Land survey
Ruxton Design Corporation	Engineer
Vanasse Hangen Brustlin, Inc.	Engineer

There being no objections the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

MINUTES

Health Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **JOHNS HOPKINS UNIVERSITY,** **\$ 26,749.00**
BLOOMBERG SCHOOL OF MEDICINE,
DEPARTMENT OF PEDIATRICS

Account: 4000-432012-3080-294900-603051

The organization will provide services for the Medical Homes Project. The services will improve delivery and coordination of evidenced-based care to Baltimore City families and young children who are at the highest risk of entering school without skills and supports necessary to learn. The services will be collaborated between Medical Homes and Community-based Programs. The period of the agreement is July 1, 2011 through June 30, 2012.

This agreement is late because of a delay in having it signed and returned.

MWBOO GRANTED A WAIVER.

2. **JOHNS HOPKINS UNIVERSITY** **\$ 10,000.00**
SCHOOL OF MEDICINE

Account: 4000-422611-3030-271500-603051

The organization in collaboration with the Department will provide training programs to increase the knowledge and skills of health professionals in the areas of sexual and reproductive health. The Region III STD/HIV Prevention Training Center in Baltimore offers STD Clinical Training to states in cities throughout the Mid-Atlantic Region. The period of the agreement is March 1, 2010 through August 31, 2011.

This agreement is late because of an oversight and a delay in receiving an acceptable scope of work and budget.

MINUTES

Health Department - cont'd

3. **IVEY GILLIAM** \$65.00/hr. **\$ 9,100.00**

Account: 1001-000000-3252-316200-603018

Mr. Gilliam, Consultant, will develop an area plan for FY'12-FY'15, as required by the Maryland Department of Aging (MDoA). In order to comply with the Older Americans Act, the MDoA requires each Area Agency on Aging to develop a four year area plan for its planning and service area. The purpose of this project is to assist the Department in preparing its area plan submission to the MDoA, in accordance with APD-11-02 Executive-Area Plan Instructions for FY'12-FY'15. The period of the agreement is July 1, 2011 through December 31, 2011.

This agreement is late because the Department recently received the information from the MDoA and signatures from the Consultant.

4. **BALTIMORE HEALTHY START, INC.** **\$80,000.00**

Account: 4000-422812-3080-294286-603051

The organization will provide a Nurse Practitioner to conduct home and center-based family planning services to reduce unintended pregnancies and lengthen inter-pregnancy intervals. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because funds were just awarded and the Department was waiting on signatures from the provider.

MWBOO GRANTED A WAIVER.

MINUTES

Health Dept. - cont'd

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

5. UNIVERSITY OF MARYLAND MEDICAL SYSTEM CORPORATION, UNIVERSITY OF MARYLAND MEDICAL CENTER \$ 0.00

The above-listed organization will serve as host agency for the Senior Community Service Employment Program. This program provides part-time work experience or volunteer service opportunities for persons, aged 55 years or older, with no upper age limitation. The placement of Senior Citizen Aides in non-profit or governmental agencies will allow those agencies to provide services that would otherwise not be available because of the lack of funds.

The agreement is late because it was just finalized.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED EXCEPT FOR ITEM NO. 5 AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The President

ABSTAINED on item nos. 1 and 2.

MINUTES

Health Department - Revised Notification of Grant Award

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of a revised notification of grant award (NGA) from the Maryland Department of Aging (MDoA). The grant is for the period July 1, 2010 through June 30, 2011.

AMOUNT OF MONEY AND SOURCE:

\$14,623.00 - 5000-534011-3044-273300-404001

BACKGROUND/EXPLANATION:

On December 10, 2010, the Board approved the interim FY'11 grant award for \$2,899,724.00. This revision will increase the total FY'11 State Allocations to \$2,914,347.00 and this revised NGA is for full funding and supersedes all previously issued NGA's.

This revised NGA increase is for the FY'11 State funding for the Senior Assisted Living Group Home Subsidy Program.

This approval will allow the Department to accept and utilize funds received from the MDoA for State funded programs. These funds will provide a variety of services for older adults residing in Baltimore City.

The grant award is late because it was recently received from the MDoA.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized acceptance of the revised notification of grant award from the Maryland Department of Aging.

MINUTES

Department of General Services (DGS) - Sub-grant Agreements

The Board is requested to approve and authorize execution of the sub-grant agreements with the various community non-profit organizations. The period of the agreement is effective upon Board approval for one year.

1. **1000 FRIENDS OF MARYLAND, INC.** **\$ 25,000.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement this community non-profit will implement energy efficiency upgrades to its facility located at 1209 N. Calvert Street. The DGS and the Department of Planning, Office of Sustainability have worked in collaboration to solicit, review, and numerically score "Energy Saver Grant" applications from Baltimore non-profits for use of these funds. This organization received a qualifying score for proposed energy upgrades. The total project cost is \$30,000.00. The Maryland Department of Housing and Community Development is paying \$5,000.00 of the project cost.

2. **PROJECT GARRISON, INC.** **\$ 18,850.00**

Account: 9916-913900-9197-910013-703032

Under the terms of the sub-grant agreement the community non-profit will provide community outreach that will inform the public sector of ways to improve energy efficiency. The DGS and the Department of Planning Office of Sustainability have worked in collaboration to critically review applications for education and outreach awards. The total program cost is \$25,250.00. The energy saver grant contribution represents 74.6% of this cost. The remaining 25.4% of the project cost will be divided equally between the Garrison Middle School (\$3,200.00) and the Bluford Drew Jemison S.T.E.M. Academy (\$3,200.00).

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the sub-grant agreements with the foregoing community non-profit organizations.

MINUTESDept. of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 1200 E. North Ave. \$280.00 Annual Charge	Chesapeake Geo Services, Inc.	Four monitoring wells
2. 1730 N. Charles St. \$675.00 Annual Charge	Joy A. Martin	Outdoor seating 10' x 4'
3. Edmondson Avenue and Braeside Road \$ 0.00 Annual Charge	Westgate Community Association	Community Identifica- tion Sign 4' x 2'
<p>The Westgate Community Association is requesting permission to install an identification sign in the median triangle at Edmondson Avenue and Braeside Road. The association is a non-profit entity and there is not a charge for this sign.</p>		
4. 1542 Light St. \$800.75 Annual Charge	1542 Light Street, LLC	Cornice with eight recessed lights, ten spot reflectors, two single face electric signs

There are no objections, since no protests were received.

There being no objections the Board, UPON MOTION duly made and seconded, approved the minor privilege permits.

MINUTES

Department of Public Works/ - Developer's Agreement No. 1198
Bureau of General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1198 with the University of Maryland Medical System Corporation, developer.

AMOUNT OF MONEY AND SOURCE:

\$527,848.50

BACKGROUND/EXPLANATION:

The developer would like to install new utilities to their proposed new construction located at 122 South Greene Street. This agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$527,848.50 has been issued to the University of Maryland Medical System Corporation, which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developer's agreement no. 1198 with the University of Maryland Medical System Corporation.

MINUTES

Department of Public Works/ - Developer's Agreement No. 1223
Bureau of General Services

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of developer's agreement no. 1223 with AT & T Corp., developer.

AMOUNT OF MONEY AND SOURCE:

\$550,000.00

BACKGROUND/EXPLANATION:

The developer would like to install new conduit in the listed locations:

1. St. Paul Place from Mulberry Street to Elizabeth Court
2. St. Paul Place at Orleans Street
3. Aisquith Street from Orleans Street to New Hope Circle
4. N. Wolfe Street from Orleans Street to Lamley Street
5. N. Haven Street at Pulaski Highway
6. Pulaski Highway at Erdman Avenue
7. Pulaski Highway from Lakedale Avenue to Moravia Park Drive
8. Pulaski Highway south of Erdman Avenue
9. Pulaski Highway north of Erdman Avenue

This developer's agreement will allow the organization to do its own installation, in accordance with Baltimore City standards.

A Performance Bond in the amount of \$550,000.00 has been issued to AT&T Corp., which assumes 100% of the financial responsibility.

MBE/WBE PARTICIPATION:

City funds will not be utilized for this project, therefore, MBE/WBE participation is not applicable.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the developer's agreement no. 1223 with AT & T Corp.

MINUTES

Department of General Services - Right-of-Entry Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a right of entry agreement with Mr. Richard M. and Ms. Diane R. Shapiro.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Water and Wastewater is proposing to make a necessary repair to a storm drain line running through the property located at 5 Englewood Avenue, owned by Mr. Richard M. and Ms. Diane R. Shapiro. This repair is being performed under the Department of Public Works On-Call Maintenance contract.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the right of entry agreement with Mr. Richard M. and Ms. Diane R. Shapiro. The President **ABSTAINED**.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Option</u>			
1. Fairway Woods, LLC.	2206 Greenmount Avenue	G/R \$90.00	\$ 600.00

Funds are available in Account No. 9912-910713-9591-900000-704040, Barclay Project.

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

(FILE NO. 57066)

Dept. of Housing and Community Development (DHCD) - Condemnations

2. Jeannette F. Reed	1610 Harlem Avenue	G/R \$50.00	\$ 333.33
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Funds are available in Account No. 9910-908087-9588-900000-704040, Wylie Funeral Home Project.

3. Stanley L. Stevenson, Deceased	427 E. 21 st St.	F/S	\$24,400.00
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Funds are available in Account No. 9912-910713-9591-900000-704040, Barclay Project.

(FILE NO. 57066)

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>DHCD - Payment of Settlement</u>			
4. David H. Swann	817 N. Madeira St.	L/H	\$ 2,050.00

On July 2, 2008, the Board approved the purchase by condemnation of the leasehold interest in 817 N. Madeira Street in the amount of \$20,500.00. Since that time, the prior owner has agreed to a settlement with a 10% increase which is an additional \$2,050.00. The parties agreed to settle the action for \$22,550.00. Therefore, the Department is requesting the Board to approve payment of the balance in the amount of \$2,050.00.

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing options, condemnations, and quick-takes. The Comptroller **ABSTAINED** on item no. 2.

MINUTES

TRANSFERS OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

2959 - 2961

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of General Services (DGS)</u>		

1. \$ 11,000.00	9916-905828-9194	9916-906828-9197
General Fund		

This transfer will provide funds to cover the costs associated with repairing the gutter system at the Mayor's Office of Employment Development located at 100 W. 23rd Street.

2. \$ 15,833.00	9916-901093-9194	9916-903845-9197
General Fund	Certificate of Participation	Certificate of Participation

This transfer will provide funds to cover the costs for the final payment for air condition repairs performed at the Police Headquarters Building at 601 E. Fayette Street.

3. \$ 177,000.00	9916-901865-9194	9916-902867-9197
Federal Revenue	Reserve MEA Empowerment I	Active MEA Empowerment I

The Maryland Department of Energy awarded the City a grant from the Empower Clean Energy Communities Program to provide energy efficiency and conservation programs for low to moderate income residents. These funds will be used to replace inefficient furnaces and to administer the program. The Office of Weatherization of the Department of Housing and Community Development will assist the DGS in providing these services.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
4. \$ 103,368.74	9950-903454-9509	9950-902454-9508-3
State Const.	Const. Res.	Design & Studies
Loan	Reisterstown Rd.	Reisterstown Rd.
	Streetscape	Streetscape

This transfer will fund the shortage in the account and costs associated with Task No. 27 on Project 1074 (B/D 08038) with STV, Inc., for engineering services in connection with the Reisterstown Road Streetscape project.

Baltimore Development Corporation (BDC)

5. \$2,518,918.00	9910-905825-9603	9910-906827-9603
State -	West Side	Greyhound
Other	Downtown	Demolition

This transfer will provide funding for the demolition of the former Greyhound Bus Station located at 206 W. Fayette Street and a former pawn shop located 101 N. Howard Street, both are located in the Lexington Square Partners, LLC project area also known as the Superblock. The Department of General Services will manage and bid this project.

(FILE NO. 56420)

Department of Housing and Community Development

6. \$2,500,000.00	9910-904979-9587	9910-903419-9588
State	East Baltimore	EBDI Demolition
Revitalization	Redevelopment	FY 2012
FY 2012		

This transfer will provide State Revitalization funding for demolition costs for the East Baltimore Development Initiative for fiscal year 2012.

(FILE NO. 56017)

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development - cont'd</u>		
7. \$ 469,500.00	9910-904984-9587	
30 th CDB FY2012	Homeownership Incentive Program	
\$ 60,000.00	-----	9910-906011-9588 Employee Home- buying Assistance
344,000.00	-----	9910-910017-9588 Buy into Baltimore Program
65,500.00	-----	9910-911029-9588 Live Near Your Work Program
<u>\$ 469,500.00</u>		

This transfer will provide funds for the Department's Homeownership Incentive Programs for fiscal year 2012.

MINUTES

Law Department - Claim Agreement and Release

The Board is requested to approve and authorize execution of a settlement agreement and release of the following claim. The settlement agreement and release have been reviewed and approved by the Settlement Committee of the Law Department.

1. **MICHAEL WRIGHT V.** **\$30,000.00**
OFFICER M. DAUGHERTY

Account: 1001-000000-2041-195500-603070

UPON MOTION duly made and seconded, the Board approved the settlements as requested by the Law Department.

MINUTES

Mayor's Office of Human Services/ - Grant Agreements
Homeless Services Program

The Board is requested to approve and authorize execution of the grant agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise indicated.

1. **MARIAN HOUSE, INC.** **\$194,705.00**

Account: 5000-529112-3572-333719-603051

The organization will provide 60 transitional shelter beds to homeless women and women with children in Baltimore City. Services will include but not be limited to addiction services, transportation, meals, counseling and employment training. On-site staff will provide a clean and safe environment, crisis management, and referrals to appropriate service resources.

The agreement is late because of a delay at the administrative level.

2. **MARIAN HOUSE, INC.** **\$ 67,609.00**

Account: 4000-496211-3573-267819-603051

The organization will provide comprehensive supportive services to 15 formerly homeless women and their families, when applicable in the form of a goals oriented program of personal counseling and education/employment assistance. The goal of the program is to assist women to achieve and maintain economic, residential and emotional stability. The period of the agreement is September 1, 2011 through August 31, 2012.

3. **PROJECT PLASE, INC.** **\$104,382.00**

Account: 5000-529112-3572-333725-603051

The organization will provide 62 transitional shelter beds to homeless men and women of Baltimore City at the shelters located at 139 E. North Avenue, 201 E. North Avenue and 2031 St. Paul Street. The funds will be used to offset the costs of providing supportive services, client assistance

MINUTES

Mayor's Office of Human Services/ - cont'd
Homeless Services Program

and the operating costs of the program including but not limited to insurance, utilities, telephone, supplies, food and on-site staff to provide a clean and safe environment.

The agreement is late because of a delay at the administrative level.

4. **HOUSE OF RUTH MARYLAND, INC.** **\$196,972.00**

Account: 5000-525612-3572-333718-603051

The organization will provide 45 emergency shelter beds to homeless women and children of Baltimore City. Emergency Shelter Services will be provided to a minimum of 200 new women and 200 children (or more, dependent on length of stay) that have fled a domestic violence situation and have become homeless.

5. **YWCA OF GREATER BALTIMORE, INC.** **\$161,220.00**

Account: 4000-496211-3572-591461-603051

The organization will provide on-site support services to 23 homeless families who are residents of the Druid House Transitional facility owned by the Druid Heights Community Development Corporation. The period of the agreement is February 1, 2011 through January 31, 2012.

The agreement is late because of a delay at the administrative level.

MINUTES

Mayor's Office of Human Services/ - cont'd
Homeless Services Program

6. **WOMEN ACCEPTING RESPONSIBILITY, INC** **\$ 48,831.00**
(WAR)

Account: 4000-496211-3573-591447-603051

The organization will hire a licensed Social Worker and provide supportive services to a total of approximately six women and their children, who are disabled due to substance abuse and/or HIV/AIDS. The clients may be recently released from incarceration and may be engaged in the sex industry. WAR will provide intensive case management as well as intermediate or periodic care. The period of the agreement is August 1, 2011 through July 31, 2012.

7. **AMERICAN RESCUE WORKERS OF** **\$112,133.00**
MARYLAND, INC.

Account: 5000-529111-3572-333701-603051
4000-480012-3572-333601-603051

The organization will provide 45 emergency shelter beds to homeless men at their facility located at 1401 S. Hanover Street. Services for thirty of the men will be funded through the Maryland Department of Human Resources/Emergency and Transitional Housing and Services and services for 15 men will be funded through the Emergency Shelter Grant. Funds will be used to offset the operating costs of the emergency shelter which will include, but not be limited to staff associated with the operations of the facility, the cost to support the salary and fringe benefits of a case worker, utilities, supplies, maintenance, telephone service and food.

MWBOO GRANTED A WAIVER

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing grant agreements.

MINUTES

Mayor's Office of Information - Agreement
Technology (MOIT)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Year Up, Inc. The agreement is for the period July 25, 2011 through January 27, 2012.

AMOUNT OF MONEY AND SOURCE:

\$24,165.00 - 1001-000000-1474-167700-603051

BACKGROUND/EXPLANATION:

MOIT would like to continue the Year UP Internship Program. The program provides on-the-job training to students, as interns who are concurrently enrolled in the Year Up Program. MOIT desires to engage a consultant to develop the format of the internship program for 2011, to recruit, screen, and employ students as interns for the Year UP Internship Program, and to provide training and a stipend to the interns.

The internship program will be paid for actual hours worked and service performed. Any expenses/costs incurred by the program are not to exceed \$24,165.00. The agreement is late because of delays in the administrative review process.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Year Up, Inc. The President **ABSTAINED**.

MINUTES

Police Department - Agreement, Interagency Agreement,
Grant Award Agreement and
Grant Adjustment Notification

The Board is requested to approve and authorize execution of the various agreements. The period of the agreement is July 1, 2011 through June 30, 2012, unless otherwise listed.

AGREEMENT

1. **THE HOUSE OF RUTH MARYLAND, INC.** **\$275,000.00**

Account: 6000-613112-2252-247800-607001

The source of funding is from an extra fee imposed on marriage licenses in the Circuit Court of Baltimore City. The House of Ruth is designated to receive 100% of these funds up to a maximum of \$275,000.00. The Fiscal Year 2012 estimate of \$275,000.00 is based on a projection of 11,000 licenses to be issued during the year. Under Baltimore City Code, Article 5, Section 48-1 (2010 Edition), \$75.00 of each marriage license fee collected in Baltimore City is segregated into a special fund. The funds are distributed to the House of Ruth Maryland, Inc. in proportion to the number of domestic violence victims it serves. The Baltimore City Police Department is the City agency designated to administer and disburse the funds.

The request is late because the Department just received information for this agreement.

AUDITS REVIEWED AND HAD NO OBJECTION.

INTERAGENCY AGREEMENT

2. **OFFICE OF THE STATE'S ATTORNEY** **\$ 75,100.00**
FOR BALTIMORE CITY

Account: 5000-509912-2252-690707-607001

On July 27, 2011, the Board authorized acceptance of the Violence Prevention Initiative (CSAFE-VPI) grant award, from the Governor's Office of Crime Control and Prevention.

MINUTESPolice Department - cont'd

This initiative focuses on reducing violent crime through enhanced supervision of violent and gun offenders, and through targeted law enforcement in identified high crime areas within Baltimore City. Under this Agreement, the Office of the State's Attorney for Baltimore City will employ and supervise an Assistant State's Attorney to implement enhanced and collaborative prosecution of violent juvenile offenders residing in the CSAFE-VPI areas.

GRANT AWARD AGREEMENT

3. **MARYLAND EMERGENCY MANAGEMENT AGENCY** **\$185,417.00**
(MEMA)

Account: 4000-469612-2023-212600-600000

This grant award agreement provides funds for the FY 2009 State Homeland Security Program (SHSP), funded through a grant from the U.S. Department of Homeland Security. The SHSP award is a core assistance program that provides funds to build capabilities at the State and local levels. Activities implemented under the SHSP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to terrorism in order to be considered eligible. Eligible activities include planning, organization, training exercises, equipment, and personnel. The period of the grant award agreement is June 1, 2009 through May 31, 2012.

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

GRANT ADJUSTMENT NOTIFICATION

4. **U.S. DEPARTMENT OF HOMELAND SECURITY,** **\$** **0.00**
OFFICE OF STATE AND LOCAL GOVERNMENT

The State Homeland Security Program (SHSP) is a core assistance program that provides funds to build

MINUTESPolice Department - cont'd

capabilities at the State and local levels. This grant adjustment notification extends the end date from May 31, 2011 to July 1, 2011.

The grant adjustment notification is late because it was recently received from the State.

AUDITS NOTED THE TIME EXTENSION.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements and grant adjustment notification.

MINUTES

EXTRA WORK ORDERS AND TRANSFER OF FUNDS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

2971 - 2972

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The Transfer of Funds was approved

SUBJECT to receipt of a favorable report

from the Planning Commission,

the Director of Finance having reported favorably

thereon, as required by the provisions

of the City Charter.

MINUTES

EXTRA WORK ORDERS

Contract	Prev. Apprvd.		Time	%
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$174,000.00 - TR 11008, Northern Parkway: Falls Road to Roland Avenue Slab Repair (East)

\$ 434,254.87	-	M. Luis Construc-	-	-
		tion Co., Inc.		

2. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$174,000.00	9950-904881-9514	9950-906882-9514-2
State Constr.	Local Resur.	Contingencies
Loans		Northern Pkwy. -
		Falls Rd. to Roland
		Ave. - Slab Repairs

This transfer will provide funds to cover the cost associated with Change Order No. 1 on Project TR 11108 with M. Luis Construction Co., Inc.

3. EWO #004, \$175,013.60 - TR 02398, Argonne Drive Bridge over Herring Run

\$5,676,777.00	\$858,413.84	American Infra-	-	-
		structure, Inc.		

4. TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$175,013.60	9950-905512-9509	9950-901942-9508-2
Federal	Constr. Reserve	Contingencies
	Argonne Dr.	Argonne Dr. Bridge
		Over Herring Run

This transfer will provide funds to cover the cost associated with Change Order No. 4 on Project TR 02398 with American Infrastructure, Inc.

MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

5. EWO #009, (\$12,627.20) - TR 06301, Rehabilitation of the
B&O Museum South Car Shop

\$ 920,000.00	\$679,767.54	Trionfo Builders, Inc.	-	-
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The authorization will pay for overrun items, deduct amounts not paid because of underruns and to balance the contract.

MINUTES

Department of Transportation - Project Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a project agreement with the Waterfront Partnership of Baltimore, Inc. The project agreement is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$40,000.00 - 4000-414912-2303-659100-406001
40,000.00 - 6000-617212-2303-596000-603026
\$80,000.00

BACKGROUND/EXPLANATION:

The Department and the Waterfront Partnership of Baltimore, Inc. jointly sought and obtained a grant from the Baltimore Regional Transportation and State Highway Administration, under the Congestion and Mitigation and Air Quality Program. This public/private partnership is established to develop solutions to the unique traffic congestion and transportation related air quality issues in specific corridors. The grant funds will be used to develop and implement a transportation management association in Southeast Baltimore. The joint efforts will be exercised to work together to reduce traffic congestion, improve air quality and promote sustainable transportation alternatives.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57199)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the project agreement with the Waterfront Partnership of Baltimore, Inc. The Mayor **ABSTAINED**.

MINUTES

Department of Transportation - Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with the Maryland Department of Transportation. The period of the grant agreement is July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$80,000.00 - 5000-518312-2303-248800-600000

BACKGROUND/EXPLANATION:

The funds will be used to provide the continued operation of the 2012 Ridesharing/Commuter Assistance Program to promote the use of alternatives to single occupant vehicles including mass transit, carpool and vanpools in Baltimore City.

The grant agreement is late because of a delay in obtaining signatures from external agencies.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with the Maryland Department of Transportation.

MINUTESMayor's Office of Employment Development - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **GOODWILL INDUSTRIES OF CHESAPEAKE, INC.** **\$225,000.00**

Account: 4000-806412-6313-491505-603051

The organization will recruit at least 60 Baltimore City youth and young adults ages 16 to 21 who are eligible under the Workforce Investment Act to prepare and/or transition those youth to employment and/or post-secondary training in the Retail Industry. The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because of the late submittal of information by the vendor that was needed to complete agreement.

2. **BALTIMORE CITY COMMUNITY COLLEGE** **\$ 40,000.00**

Account: 1001-000000-6331-468700-603051

The organization will effectively manage and administer skills training in the areas of Multi-Skilled Nursing Assistants and other entry level healthcare positions. These programs will be provided for youth enrolled in the City's initiative known as the Youth Opportunity System. The period of the agreement is September 1, 2011 through April 30, 2012.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements.

MINUTES

Mayor's Office of Employment - Ratification of Amendment
Development (MOED) to Grant Agreement

ACTION REQUESTED OF B/E:

The Board is requested to ratify an amendment to grant agreement with Pre-Adjudication and Coordination & Transition Center (PACT). This amendment to the grant agreement extends the period of the agreement through August 31, 2011.

AMOUNT OF MONEY AND SOURCE:

\$15,545.00 - 4000-809110-6390-456000-404001

BACKGROUND/EXPLANATION:

On April 21, 2010, the Board approved the original grant agreement with PACT for professional services.

MOED received a grant to provide mental health, educational, social and career development services to 14 - 17 year old males who are on electronic monitoring or community detention and are awaiting trial and reside in West Baltimore's zip codes.

The purpose of this amendment to the grant agreement is to change the period of the agreement from October 1, 2009 through September 30, 2010 to October 1, 2009 through August 31, 2011. The amendment to the grant agreement also increased the amount of the grant award by \$15,545.00, making the total award amount \$166,638.00.

The delay in submitting this amendment to grant agreement for Board approval is because it was not received in a timely manner.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THIS AMENDMENT.**

UPON MOTION duly made and seconded, the Board ratified the amendment to grant agreement with Pre-Adjudication and Coordination & Transition Center.

MINUTES

Department of Housing and - Agreements
Community Development

The Board is requested to approve and authorize execution of various agreements. The agreement is for the period July 1, 2012 through June 30, 2012, unless otherwise indicated.

1. **LIVING CLASSROOMS FOUNDATION, INC.** **\$380,475.00**

Account: 2089-208912-5930-424964-603051

The organization will train Project SERVE members to clean and occasionally board a minimum of 3,044 vacant properties within predetermined eligible code enforcement areas of the City under the direction and control of the Department of Public Works (DPW), Bureau of Solid Waste. The DPW will provide all service requests to the organization and will review each completed service request for satisfactory compliance with City procedures and codes.

(FILE NO. 55550)

2. **BANNER NEIGHBORHOODS COMMUNITY CORPORATION, INC.** **\$ 60,005.00**

Account: 2089-208912-5930-436630-603051

The organization will provide educational, summer employment, recreational and cultural enrichment activities for youth in Southeast Baltimore.

MWBOO GRANTED A WAIVER.

MINUTES

DHCD - cont'd

On June 22, 2011, the Board approved the Resolution authorizing the Commissioner of the Department of Housing and Community Development (DHCD), on behalf of the Mayor and City Council, to file a Federal FY 2011 Annual Action Plan for the following formula programs:

1. Community Development Block Grant (CDBG)
2. HOME Investment Partnership Act (HOME)
3. Housing Opportunity for People with AIDS (HOPWA)
4. Emergency Shelter Grant Program (ESG)

Upon approval of the resolution, the DHCD's Contract Section began negotiating and processing the CDBG agreements as outlined in the Plan effective July 1, 2011 and beyond. Consequently, these agreements were delayed due to final negotiations and processing.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the foregoing agreements. The Mayor **ABSTAINED** on item no. 1. The President **ABSTAINED** on item no. 1.

MINUTES

Department of Housing and - Local Government Resolution
Community Development

The Board is requested to approve and authorize execution of the local government resolution.

The organization is applying to the State of Maryland's Community Investment Tax Credit Program (CITCP). A local government resolution of support is required by the State for all applications to this program for funding.

<u>Organization</u>	<u>Amount</u>
1. BON SECOURS BALTIMORE HEALTH SYSTEM FOUNDATION, INC.	\$30,000.00 (CITCP)

Bon Secours Baltimore Health System Foundation, Inc. located at 2000 W. Baltimore Street proposes the Community Nursing Program Project at 26 N. Fulton Street. The project has been in existence since 2002, provides individuals suffering from Congestive Heart Failure (CHF) and other chronic diseases, such as hypertension, diabetes and obesity with the information and access to primary care.

The program is uniquely designed to add years to the lives of CHF patients by increasing residents' knowledge of disease and health management, reducing hospitalizations and emergency room visits, and increasing physician awareness and support of the programs.

In addition, the program engages the community further through a corps of volunteer registered nurses functioning as health educators and advocates, personal health counselors and referral agents. Through this alliance, medical services are provided free at area senior centers, churches, assisted living facilities and homes. These services include health education, screenings and referrals for senior citizens. The program also provides educational materials, donated medical supplies and equipment at no cost.

MINUTES

DHCD

Bon Secours Baltimore Health System, Inc.'s (Bon Secours) mission is to help people and communities to health and wholeness by providing compassionate, quality health care and being good help to all in need in West Baltimore, with special concern for the poor and the dying. The Bon Secours Hospital on Baltimore Street opened in 1919, and was the first hospital established by the Sisters of Bon Secours. Bon Secours was incorporated in 1983, and the Bon Secours of Maryland Foundation was established in 1991 to provide quality community-based programs with a continuum of services to improve the quality of life for the residents of Southwest Baltimore. Bon Secours provides a wide range of community and individual development programs including family support services, employment, financial and asset management, youth development, housing and neighborhood revitalization. Bon Secours Baltimore Health System Foundation, Inc. was established as of March 1, 2011 to perform fundraising activities for the entire health system.

(FILE NO. 55411)

UPON MOTION duly made and seconded, the Board approved and adopted the local government resolution.

MINUTES

Department of Housing and - First Amendment to Land
Community Development (DHCD) Disposition Agreement (LDA)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the First Amendment to the LDA with Hampstead Development Group, Inc., Developer. The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to make modifications to the Purchase Money Mortgage and Purchase Money Note provided such modifications do not change the material terms of the agreements, subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

Phase II

\$100,000.00; will be increased based upon CDA appraisal

BACKGROUND/EXPLANATION:

On July 18, 2008, the Board approved the original LDA with the Developer. This first amendment will allow for the purchase price of the properties included in Phase II of the Project to be increased pending an appraisal approved by the State of Maryland Community Development Administration (CDA) upon award of Low Income Housing Tax Credits (LIHTC) to the Developer. The net increase in the purchase price will be due and payable to the City through a Purchase Money Mortgage and Purchase Money Note.

The purchase price approved in the LDA for the properties in Phase II of the Project is a negotiated value of \$100,000.00. The purchase price will be increased to the amount of the CDA approved appraisal, if the Developer is awarded LIHTC's. The net increase in the purchase price would be due and payable to the City. The term of the note will be 15 years with an interest rate of four percent.

MINUTES

DHCD - cont'd

In 2006, the DHCD offered 35 properties for redevelopment in the Poppleton neighborhood. The Developer incorporated the properties into a larger redevelopment project to redevelop the distressed Project Based Section 8 development Poppleton Co-op.

The Developer has closed on Phases I and III of the Project and 33 of the properties have been conveyed. The Developer will apply to the CDA for LIHTC's in September 2011 for Phase II of the project to construct 30 affordable rental units. All units will be allocated for residents earning 60% or less than the area median income. If the Developer receives funding from the CDA, the City will commit \$800,000.00 in HOME funds to subsidize the construction of the affordable rental units.

Upon award of the LIHTC's, the CDA will appraise the property. If the fair market value is higher than \$100,000.00, the amount of the difference between the appraised value and the LDA purchase price will be converted to a Purchase Money Mortgage.

MBE/WBE PARTICIPATION:

The developer will comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

(FILE NO. 56595)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the First Amendment to the LDA with Hampstead Development Group, Inc., Developer. The Board further authorized the Commissioner of the Department of Housing and Community Development to make modifications to the Purchase Money Mortgage and Purchase Money Note provided such modifications do not change the material terms of the agreements, **SUBJECT** to review and approval for form and legal sufficiency by the Department of Law.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant agreement with Healthy Neighborhoods, Inc. (HNI). The period of the grant agreement is effective upon Board approval for 18 months.

AMOUNT OF MONEY AND SOURCE:

\$ 50,000.00 - 9910-916037-9588-900000-706047
400,000.00 - 9910-907036-9588-900000-706047
\$450,000.00

BACKGROUND/EXPLANATION:

The HNI received \$750,000.00 in General Obligation Bonds through the City's FY'11 Capital Budget to support healthy neighborhood organization's efforts to increase values in stable but under-priced communities. The majority of HNI's work is carried out by 13 non-profit organizations. In order to provide support to these organizations, the HNI requested that the City exchange \$400,000.00 of its GO Bonds with an equal amount of general funds. This transfer was approved by the Board on May 18, 2011.

This grant agreement provides \$400,000.00 for operating costs of designated groups that implement the Healthy Neighborhood Program and \$50,000.00 to be used to provide grants in an amount not to exceed \$3,000.00 to neighborhood groups that are undertaking capital projects that improve the physical appearance of a block or a community. Examples of prior projects funded through these grants include the creation of a Frisbee Golf course; installation of solar lighting, and cleaning and lighting of fountains.

The remaining \$300,000.00 approved for the HNI will be used to continue the Matching Grants program. The Department is asking the Board to approve these funds as a separate request.

MINUTES

DHCD - cont'd

Since its inception in 2000, the HNI has settled 132 loans for a total of \$24,814,769.00; using a \$40,000,000.00 loan fund and doubled median sales prices on its target blocks. Fifteen neighborhoods qualify as healthy neighborhoods areas and as such are eligible for acquisition/rehabilitation loans, refinancing and home improvement loans.

MBE/WBE PARTICIPATION:

The Developer has signed the Commitment to Comply with the Minority and Women's Business Enterprise Program of the Baltimore City Code, Article 5, Subtitle 28.

(FILE NO. 56594

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement with Healthy Neighborhoods, Inc.

MINUTES

Department of Housing and - Second Amendatory Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a second amendatory agreement with Healthy Neighborhoods, Inc. (HNI). The period of the second amendatory grant agreement is effective upon Board approval through December 31, 2012.

AMOUNT OF MONEY AND SOURCE:

\$300,000.00 - 9910-907036-9588-000000-7067047

BACKGROUND/EXPLANATION:

This is the second amendatory agreement to a grant agreement approved by the Board on April 23, 2008 providing the HNI with \$1,000,000.00 through Ordinance No. 07-513 in general funds to provide matching loans to qualified homeowners. A first amendment was approved by the Board permitting \$333,333.00 to be moved to the HNI's FY'10 operating agreement and replenishing with \$583,333.00 in FY'10 general obligation bonds. This additional \$300,000.00 will be used to continue the matching grant program.

The matching grant funds are provided to homeowners that use the Healthy Neighborhoods Home Improvement Loan Product. Eligible buyers must qualify for a minimum of a \$5,000.00 HNI loan product and cannot earn more than 120 percent of the area median income, or \$98,520.00 for a household of four. The HNI matching grant is structured as a second or third deed of trust against the property and is forgiven by 20 percent for each year the owner occupant remains in the property. The borrower is responsible for paying all closing costs, including points. All other terms and conditions of the grant agreement remain in effect.

(FILE NO. 56594)

MINUTES

DHCD - cont'd

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$350,000.00	9910-902935-9587	
29 th CDB	Healthy Neighborhoods	
FY'11	Reserve Account	
\$300,000.00	-----	9910-916037-9588
		Healthy Neighbor-
		hood Matching
		Grant
50,000.00	-----	9910-907036-9588
<u>\$350,000.00</u>		Healthy Neighbor-
		hood

This transfer will provide funds to support the operations of neighborhood groups that implement the Healthy Neighborhoods Program.

(FILE NO. 56594)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the second amendatory agreement with Healthy Neighborhoods, Inc. The Transfer of Funds was approved, **SUBJECT** to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 1637 W. Lafayette Avenue by gift from Carl J. Garrison, Jr. **SUBJECT** to municipal liens, interest, and penalties, other than current water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

Mr. Garrison will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 1637 W. Lafayette Avenue are itemized as follows:

Cumulative Real Property Taxes 2006-2012

Total Taxes	\$ 143.00
Interest/Penalties	78.78
Other	51.71
Tax Sale Interest	0.00
Miscellaneous Bills	0.00
Metered Water (Tax Sale)	0.00
Rental Registration	<u>156.00</u>
<u>Total Municipal Liens</u>	\$429.49

MINUTES

DHCD - cont'd

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the property located at 1637 W. Lafayette Avenue by gift from Carl J. Garrison, Jr. **SUBJECT** to municipal liens, interest, and penalties, other than current water bills.

MINUTES

Department of Housing and - Acquisition by Gift
Community Development (DHCD)

ACTION REQUESTED OF B/E:

The Board is requested to approve the acquisition of the property located at 655 Gutman Avenue by gift from PSW Construction, Inc., **SUBJECT** to municipal liens, interest, and penalties, other than current water bills.

AMOUNT OF MONEY AND SOURCE:

The owner agrees to pay for any title work and all associated settlement costs, not to exceed \$600.00 total. Therefore, no City funds will be expended.

BACKGROUND/EXPLANATION:

The DHCD, Land Resources Division strategically acquires and manages vacant or abandoned properties, which enables these properties to be returned to productive use and improve neighborhoods in Baltimore City.

PSW Construction, Inc. will pay all current water bills up through the date of settlement. The City's acceptance of this donation is less costly than acquiring the property by tax sale foreclosure or eminent domain. The liens for 655 Gutman Avenue are itemized as follows:

Cumulative Real Property Taxes 2001-2012

Total Taxes	\$ 2,502.01
Interest/Penalties	1,372.79
Other	339.05
Tax Sale Interest	9,518.23
Miscellaneous Bills	3,863.48
Metered Water (Tax Sale)	3,004.60
Rental Registration	703.20
<u>Total Municipal Liens</u>	\$21,303.36

MINUTES

DHCD - cont'd

The listed municipal liens, other than current water bills, will be administratively abated after settlement.

UPON MOTION duly made and seconded, the Board approved the acquisition of the property located at 655 Gutman Avenue by gift from PSW Construction, Inc., **SUBJECT** to municipal liens, interest, and penalties, other than current water bills.

MINUTES

Department of Public Works - Expenditure of Funds

ACTION REQUESTED OF B/E:

The Board is requested to approve an expenditure of funds to pay the renewal of dues to the Maryland Association of Municipal Wastewater Agencies (MAMWA).

AMOUNT OF MONEY AND SOURCE:

\$15,885.00 - FY'12 dues
19,201.87 - Technical Research Support
\$35,086.87 - 2070-000000-5501-397101-603022

BACKGROUND/EXPLANATION:

The funds will renew the City of Baltimore membership in the MAMWA. There is also an assessment of \$19,201.87 for on-going technical research support. The Department requests permission to expend an amount not to exceed \$35,086.87 annually in conjunction with activities associated with the membership.

The MAMWA is an association of City and County utilities in Maryland that operate wastewater collection systems and treatment plants. This organization exists to share information regarding regulatory efforts and funding opportunities that would benefit the operation of these facilities. The organization is a strong advocate on the local level for appropriate and common sense regulations governing point source discharge.

APPROVED FOR FUNDS BY FINANCE**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expenditure of funds to pay the renewal of dues to the Maryland Association of Municipal Wastewater Agencies.

MINUTES

Bureau of Water and Wastewater - Amendment No. 5 to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 5 to agreement with Rummel, Klepper & Kahl, LLP, for S.C. 839, Post Award Services Lower Stony Run Interceptor. The amendment no. 5 extends the agreement through November 14, 2012.

AMOUNT OF MONEY AND SOURCE:

\$84,222.64 - Wastewater Revenue Bonds
3,692.43 - Baltimore County
\$87,915.07 - 9956-901591-9551-900020-703032

BACKGROUND/EXPLANATION:

On November 15, 2006, the Board approved the original agreement for six years. The original agreement will expire November 11, 2011. Amendment No. 5 extends the period of the agreement and increases the amount by \$87,915.07. The City will pay and the Consultant will accept as final compensation for services in connection with the Project a sum not to exceed \$1,482,732.62.

The consultant will provide engineering services during construction of S.C. 839RR. During the construction phase, there were several events that occurred due to unforeseen site conditions which resulted in additional engineering services. These services include reviewing a contractor's claim, restoration of ball fields, re-inspection of the tunneled interceptor, redesign of a storm drain outfall, permit modifications and stabilization of a footpath. The Department has reviewed the consultant's proposal and found it to be fair and reasonable.

MBE/WBE PARTICIPATION:

The Consultant will continue to comply with the Minority and Women's Business Enterprise goals established in the original agreement.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 5 to agreement with Rummel, Klepper & Kahl, LLP, for S.C. 839, Post Award Services Lower Stony Run Interceptor. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with Hatch Mott MacDonald, LLC, for S.C. 849, Post Award Services, Locust Point Wastewater Pumping Station Force Main Replacement. The period of the agreement is effective upon Board approval for two years or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$46,760.89 - 9956-904753-9551-900020-703032

BACKGROUND/EXPLANATION:

The Consultant designed the Locust Point Force Main Replacement Project under S.C. 849. The Bureau wishes to retain the Consultant for post award services. The services will include coordination, submittal reviews, maintaining a status log, monitoring testing requirements and results, conducting site visits, responding to requests for information, evaluating change orders, attending progress meetings, finalizing record drawings and preparing operation and maintenance manuals. The Consultant will provide conditional and final inspections, and provide a performance evaluation after one year of construction completion.

The Consultant has been approved by the Office of Boards and Commissions and Architectural and Engineering Awards Commission.

MBE/WBE PARTICIPATION:

MBE:	Sabra, Wang & Associates, Inc.	\$12,583.26	26.91%
WBE:	Ross Technical Services, Inc.	\$ 4,286.98	9.17%

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

MINUTES

BW&WW - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Hatch Mott MacDonald, LLC, for S.C. 849, Post Award Services, Locust Point Wastewater Pumping Station Force Main Replacement. The President **ABSTAINED**.

MINUTES

Bureau of Water and Wastewater - Partial Release of Retainage Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a partial release of retainage agreement with the Joseph B. Fay Co. for Water Contract No. 1178, Improvements to the Liberty Gatehouse Suspension Bridge.

AMOUNT OF MONEY AND SOURCE:

\$6,603.14 - 9960-904678-9557-000000-200001

BACKGROUND/EXPLANATION:

All work on Water Contract No. 1178 was completed on December 29, 2010. The contractor has requested a partial release of retainage in the amount of \$6,603.14. The City holds \$10,603.14 in retainage. The remaining \$4,000.00 is sufficient to protect the interests of the City.

MWBOO HAS APPROVED THE RELEASE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the partial release of retainage agreement with the Joseph B. Fay Co. for Water Contract No. 1178, Improvements to the Liberty Gatehouse Suspension Bridge.

The President **ABSTAINED.**

MINUTES

Bureau of Water and - Reimbursement Agreement
Wastewater (BW&WW)

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a reimbursement agreement with Mr. Samuel Atolaiye. The Board is further requested to approve an expenditure of funds to pay Mr. Samuel Atolaiye. The period of the expenditures is January 2011 through April 2011.

AMOUNT OF MONEY AND SOURCE:

\$1,500.00 - 2071-000000-5601-400200-603020

BACKGROUND/EXPLANATION:

The request is to approve the agreement and authorize payment to Mr. Samuel Atolaiye, City employee, for a professional engineering (PE) review course and examination related expenses.

The Bureau initiated a reimbursement agreement with Mr. Atolaiye for the cost of expenses to take the PE review course and examination, up to 2 times, with the understanding that there will be no cost to the employee if the employee remains employed with the City for the required amount of time. The PE review course and the exam will benefit the Bureau's Capital Improvement Program implementation and day-to-day work.

The reimbursement agreement was approved by the Director of Public Works in May 2011 and the Bureau is requesting the Board's authorization for the expenditure because it is over the time limit for regular Agency approvals.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the reimbursement agreement with Mr. Samuel Atolaiye. The Board is further requested to approve an expenditure of funds to pay Mr. Samuel Atolaiye. The President

ABSTAINED.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agencies

hereinafter named, the Board,

UPON MOTION duly made and seconded,

awarded the formally advertised contracts

listed on the following pages:

3000 - 3001

to the low bidders meeting the specifications,

or rejected bids on those as indicated

for the reasons stated. Item No. 4 was **WITHDRAWN**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

Department of Transportation

1. TR 10014, Recon- M. Luis Construction \$ 942,689.90
 struction of Co., Inc.
 Footways Citywide

MBE: Fallsway Construction \$255,000.00 27.05%
 Co., LLC

WBE: Rowen Concrete, Inc. \$ 95,000.00 10.08%

MWOO FOUND VENDOR IN COMPLIANCE.

2. TRANSFERS OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNTS:</u>
\$ 867,274.71	9950-904100-9504	
MVR	Constr. Reserve	
	Footway	
216,818.68	9950-903300-9504	
Other	Constr. Reserve	
<u>\$1,084,093.39</u>	Tree Roots	
\$ 942,689.90	-----	9950-910439-9504-6
		Struc. & Improv.
94,268.99	-----	9950-910439-9504-5
		Inspections
47,134.50		9950-910439-9504-2
<u>\$1,084,093.39</u>		Contingencies
		Reconstruction of
		Footways Citywide

This transfer will provide funds to cover the costs associated with the award of TR 10014 to M. Luis Construction Co., Inc.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONSDepartment of General Services

- | | | | |
|----|---|---|---------------|
| 3. | RB 10838, Crimea
Mansion Window
Repairs | E. Pikounis Construc-
tion Company, Inc. | \$ 472,468.00 |
|----|---|---|---------------|

MWBOO GRANTED A WAIVERBureau of Purchases

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| 4. | B50002003,
Transit Shelters | , Inc. | \$ 249,290.00 |
|----|--------------------------------|--------|---------------|

MWBOO GRANTED A WAIVER

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| 5. | B50002073, Six
Wheel Dump Truck | Chesapeake Ford Truck
Sales, Inc. | \$ 232,124.00 |
|----|------------------------------------|--------------------------------------|---------------|

MWBOO GRANTED A WAIVER

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|----|--------------------------------|---|--------------|
| 6. | B50002038, Tractor
With PTO | Gaithersburg Farmers
Supply, Inc. d/b/a
Gaithersburg Equipment
Co. | \$ 72,900.00 |
|----|--------------------------------|---|--------------|

MWBOO GRANTED A WAIVER

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| 7. | B50002088, Drain
Cleaning Services | Mitchell Plumbing &
Heating, Inc. | \$ 138,230.00 |
|----|---------------------------------------|--------------------------------------|---------------|

MWBOO SET SUB-GOALS OF 0% MBE AND 0% WBE

MINUTESEmployees' Retirement System (ERS) - Subscription Agreement**ACTION REQUESTED OF B/E:**

The Board is requested approve and authorize execution of a subscription agreement with Rock Creek Georgetown Fund, LTD. (Fund).

AMOUNT OF MONEY AND SOURCE:

No general funds

\$13,000,000.00 - (approximately) of OPEB Trust assets

\$104,000.00/year - Management fee

BACKGROUND/EXPLANATION:

The subscription agreement is required for investing a portion of OPEB Trust assets in shares in the Fund as a vehicle for investing in hedged equity investments.

The ERS Board, as the OPEB Trust investment fiduciary and with the assistance of its investment consultant, conducted a nationwide search for a fund of funds vehicle for investing in hedged equity investments. The Board narrowed the eligible firms to four finalists and conducted interviews. With the recommendation of the OPEB Trust investment consultant, the Fund was one of the two selected.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement with Rock Creek Georgetown Fund, LTD. The Comptroller **ABSTAINED**.

MINUTES

Department of Finance - Amendment to Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of amendment no. 4 to the agreement for Recordkeeping and Communication Services with Great-West Life & Annuity Insurance Company.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On February 9, 2005, the Board approved the Deferred Compensation Plan Document, containing the administrative rules and regulations for operating and maintaining the City's Deferred Compensation Plan as well as appropriate elements reflecting the current federal regulations necessary to be followed by a plan sponsor.

The current Deferred Compensation Plan Document only allows participants to enroll in the plan by completing a handwritten paper form. This amendment will give participants the option to enroll in the plan online through the Deferred Compensation Plan's website. This amendment will also allow for the automatic restart of elective employee contributions after an employee who receives an unforeseeable emergency withdrawal satisfies the deferral suspension period required by the Internal Revenue Service.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 4 to the agreement for Recordkeeping and Communication Services with Great-West Life & Annuity Insurance Company.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Public Works</u>			
1. Wazir Qadri *Gurminder Singh	WEFTEC 2011 Annual Technical Conf. & Exhibiting Los Angeles, CA Oct. 15, - 20, 2011 (Reg. Fee \$925.00) (Reg. Fee \$975.00*)	Waste water Facilities Engineering and Waste Water Utility Engineering	\$4,700.00

Mayor's Office of Employment Development

2. Ernest F. Dorsey Patricia Morfe	Kick-Off Meeting for Civic Justice Corps Grants Washington, DC Sept. 12 - 15, 2011	WIA CJC	\$1,890.00
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The Department is requesting an additional \$39.00 for hotel parking over and above the allotted \$60.00 for parking and ground transportation. The hotel parking fee is \$33.00 per day for a total of \$99.00 for three days.

Department of Housing and Community Development

3. Kathleen Byrne	U.S. Green Build Council Int'l Conference & Expo. Toronto, Canada Oct. 4 - 5, 2011 (Reg. Fee \$0.00)	General Funds	\$1,006.43
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Pursuant to AM-240-5, the Department certifies that the proposed subsistence in the amount of \$274.31 per day to be both reasonable and economical.

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Transportation</u>			
4. Barry Robinson	American Public Transportation Assoc. 2011 Annual Meeting New Orleans, LA Oct. 1 - 5, 2011 (Reg. Fee \$650.00)	Cleaner Greener Transportation	\$2,075.32
5. Danyell Diggs	Minneapolis, MN Red Line Tour Minneapolis, MN October 5 - 7, 2011 (Reg. Fee \$0.00)	UPWP	\$ 696.00
6. Jamie Kendrick Kimberly Summers	2011 National Urban Freight Conference Long Beach, CA Oct. 11 - 15, 2011 (Reg. Fee \$350.00 ea.)	UPWP	\$3,004.00
7. Khalil Zaied	Parking Management and Pricing in the USA San Francisco, CA Sept. 21 - 24, 2011	MVR	\$1,022.70
<u>Department of General Services</u>			
8. Margaret B. Martin	APWA Int'l Congress and Exhibition Denver, CO Sept. 18 - 22, 2011 (Reg. Fee 845.00)	Energy Eff. and Conservation Block Grant	\$1,987.00

MINUTES**TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Department of Planning</u>			
9. Beth Strommen	Urban Sustainability Directors Network Denver, CO Sept. 14 - 16, 2011 (Reg. fee \$150.00)	General Funds	\$ 150.00

The Board, UPON MOTION duly made and seconded, approved the travel requests.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|-------------|---------|
| 1. TEVA PHARMACEUTICALS | \$10,000.00 | Renewal |
| Solicitation No. 08000 - Plan "B" Emergency Contraceptives - Health Department - Req. No. P514659 | | |

On September 2, 2009, the Board approved the initial award in the amount of \$10,000.00. The award contained three 1-year renewal options. On September 1, 2010, the Board approved a renewal in the amount of \$10,000.00. This renewal in the amount of \$10,000.00 is for the period September 1, 2011 through August 31, 2012, with one 1-year renewal option remaining.

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|---|-------------|----------|
| 2. INERGY PROPANE d/b/a
UNITED PROPANE | \$ 9,500.00 | Increase |
| Solicitation No. 06000 - Propane Delivery - Department of Recreation and Parks - Req. No. P516255 | | |

On February 25, 2011, the City Purchasing Agent approved the initial award in the amount of \$22,000.00. On May 27, 2011, the City Purchasing Agent approved an increase in the amount of \$7,000.00. This increase is necessary to meet the agency needs through December. This increase in the amount of \$9,500.00 will make the total award amount \$38,500.00.

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|---|-------------|----------|
| 3. AMERICAN LIMOUSINES, INC. | \$23,054.80 | Increase |
| Solicitation No. B50002008 - Bus/Van Transportation Services for Camp Variety - Department of Recreation and Parks - Req. No. P517375 | | |

On June 17, 2011, the City Purchasing Agent approved the initial award in the amount of \$24,999.45. An increase is necessary to meet the increased demand for these services. This increase in the amount of \$23,054.80 will make the total award amount \$48,054.25.

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|---|-------------|-------------|
| 4. TIDEWATER EMS COUNCIL | \$36,850.00 | Sole Source |
| Solicitation No. B50002123 - Tuition for SCT - Fire Department - Req. No. R584428 | | |

Tidewater EMS Council is the only entity that provides this course.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 5. CALICO INDUSTRIES,
INC. | \$253,312.00 | Renewal |
| Solicitation No. B50000674 - Polyethylene Liners - Agencies -
Various - P.O. No.P510298 | | |

On June 11, 2008, the Board approved the initial award in the amount of \$253,312.00. The award contained one 2-year renewal option. This renewal in the amount of \$253,312.00 is for the period November 1, 2011 through October 31, 2013.

MWBOO GRANTED A WAIVER.

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|---|--------------|-----------------|
| 6. C.J. CRITICAL TRANSPORTATION
SYSTEMS, INC. | \$ 50,000.00 | Selected Source |
| Solicitation No. 06000 - Non-Emergent Air Transportation
Services - Health Department - Req. No. R581755 | | |

Medical Air transportation services are provided by the Maryland Department of Health and Mental Hygiene through the Transportation Grants Program. The DHMH protocol states "All Air Ambulance transport costs for Maryland Medicaid Recipient will be paid by the Baltimore City Health Department."

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

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|---|--------------|---------|
| 7. NATIONAL CAPITAL
INDUSTRIES | \$ 50,000.00 | Renewal |
| Solicitation No. B500001180 - Traffic Cones - Agencies -
Various - Req. Nos. Various | | |

On September 16, 2009, the Board approved the initial award in the amount of \$46,440.00. The award contained three 1-year

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

September 29, 2011 through September 28, 2012, with one 1-year renewal option remaining.

8. ENFORCEMENT TECHNOLOGY, INC., a DIVISION OF DUNCAN SOLUTIONS, INC. \$ 45,971.00 Renewal
Solicitation No. 06000 - Handheld Ticket Writers Maintenance and Software Update - Department of Transportation - Req. No. to be determined

On September 15, 2010, the Board approved the initial award in the amount of \$45,971.00. The award contained four 1-year renewal options. This renewal in the amount of \$45,971.00 is for the period October 1, 2011 through September 30, 2012, with three 1-year renewals remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

9. BOBCAT OF BALTIMORE, LLC \$100,000.00 Increase
Solicitation No. 06000 - O.E.M. Parts and Services for Bobcat Equipment - Department of General Services, Fleet Management Division - P.O. No. P506244

On February 4, 2009, the Board approved the initial award in the amount of \$100,000.00. Due to an increase in usage of parts and service from this vendor, additional funds are required. This increase in the amount of \$100,000.00 will make the total award amount \$200,000.00. The contract expires on February 3, 2012, with two 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 10. WEIR SPECIALTY PUMPS | \$ 50,000.00 | Renewal |
|--------------------------|--------------|---------|
- Solicitation No. 08000 - Wemco Pump Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P515364

On November 17, 2010, the Board approved the initial award in the amount of \$20,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$50,000.00 is for the period November 15, 2011 through November 14, 2012, with one 1-year renewal option remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 11. CENTER FOR EMERGENCY
MEDICINE, STAT MEDEVAC | \$900,000.00 | Renewal |
|--|--------------|---------|
- Solicitation No. 06000 Non-Emergent Air Transportation Services - Health Department - Req. No. R578296

On October 29, 2008, the Board approved the initial award in the amount of \$850,000.00. The award contained three 1-year renewal options. Subsequent actions have been approved. This final renewal in the amount of \$900,000.00 is for the period October 1, 2011 through September 30, 2012.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|---|--------------|----------|
| 12. MUELLER COMPANY,
LIMITED PARTNERSHIP,
a/k/a MUELLER COMPANY,
LTD | \$ 20,000.00 | Increase |
| Solicitation No. 08000 - OEMS Series Baltimore Standard Hydrant Parts - Department of Public Works, Bureau of Water and Wastewater - P.O. No. P514890 | | |

On September 29, 2010, the Board approved the initial award in the amount of \$38,068.10. Additional funds are needed because of increased use of this contract. This increase in the amount of \$20,000.00 will make the total award amount \$58,068.10.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 13. GEIGER PUMP AND
EQUIPMENT COMPANY | \$1,000,000.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - ITT Goulds & ITT Allis Chalmers Pumps Parts - Department of Public Works, Bureau of Water and Wastewater - Req. No. R578453 | | |

The Board is requested to approve and authorize execution of an agreement with Geiger Pump and Equipment Company. The period of the agreement is effective upon Board approval through August 31, 2013.

The vendor is the exclusive distributor of these parts. The requirements for which are specific and unique because they must be compatible with the existing installed equipment.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore,

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

(FILE NO. 57210)

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|---|---------------------|----------------|
| 14. <u>SLIGO SYSTEMS</u> | <u>\$ 60,000.00</u> | <u>Renewal</u> |
| Solicitation No. 08000 - OEM Sligo Pumps Parts - Department of Public Works, Bureau of Solid Waste - P.O. No. P515361 | | |

On November 17, 2010, the Board approved the initial award in the amount of \$22,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$60,000.00 is for the period November 15, 2011 through November 14, 2012, with one 1-year renewal option remaining.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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| 15. <u>ENVISTA</u> | <u>\$105,000.00</u> | <u>Increase</u> |
| Solicitation No. 08000 - Construction Contract Planning and Coordination Services Software Agreement - Departments of Public Works, Transportation (DOT) and General Services (DGS) - Req. Nos. Various | | |

On September 10, 2008, the Board approved the initial award in the amount of \$45,000.00. The award contained two 1-year renewal options. Subsequent actions have been approved. On October 21, 2009, the Board approved an amendment in the amount of \$59,500.00. An increase is necessary in order to expand the use of this software to the DOT and DGS.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 16. CAREFIRST OF MARYLAND,
INC. | \$7,053,711.00 | Renewal |
| Solicitation No. BP 07194 - PPO Medical Insurance for City
Employees - Department of Human Resources - Req. No. N/A | | |

On September 12, 2007, the Board approved the initial award in the amount of \$7,053,710.67. The award contained three 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$7,053,711.00 is for the period January 1, 2012 through December 31, 2012, with no renewal options remaining.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE: Attronica Computers, Inc.	8.5%
Black Classic Press, Inc.	1.7%
RGH Enterprises, Inc.	3.4%
CJ Maintenance, Inc.	3.4%

WBE: Rudolph's Office and Computer Supplies, Inc.	9.0%
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This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE BASED ON A GOOD FAITH EFFORT. BLACK CLASSIC PRESS CONTINUED SERVICE IS CONTINGENT UPON COMPLIANCE WITH THE MARYLAND DEPARTMENT OF ASSESSMENTS AND TAXATION.

(FILE NO. 57084)

- | | | |
|--|----------------|---------|
| 17. EXPRESS SCRIPTS, INC. | \$1,615,606.00 | Renewal |
| Solicitation No. BP 07150 - Prescription Drug Program
Services - Department of Human Resources - Req. No. N/A | | |

On September 12, 2007, the Board approved the initial award in the amount of \$3,683,573.00. The award contained one 1-year renewal option. On June 30, 2010, the Board approved an amendment in the amount \$1,049,837.00. This renewal in the

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

amount of \$1,615,606.00 is for the period January 1, 2012 through December 31, 2012, with no renewal options remaining.

MWBOO SET GOALS OF 17% MBE AND 9% WBE.

MBE:	A. Thompson & Associates	6.77%
	Class Act Café & Catering, Inc.	0.12%
	Walker Benefit Services, Inc.	4.69%

WBE:	Curry Printing & Copy Center	9.00%
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This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE BASED ON A GOOD FAITH EFFORT.**(FILE NO. 57084)**

18. VALUE OPTIONS, INC. \$2,400,000.00 Renewal
Solicitation No. BP-07196 - Behavioral Health Plan Services -
Department of Human Resources - P.O. No. P515422

On September 12, 2007, the Board approved the initial award in the amount of \$1,591,541.00. Subsequent approvals have been made. A renewal is requested to cover the period of January 01, 2012 through December 31, 2012, with no renewal options remaining.

On May 18, 2007, MWBOO set goals of 17% MBE and 9% WBE and on August 04, 2011 found the vendors compliant. Jelly Bean Printing & Promotions, Inc., a sole proprietorship, has applied for an identification number with the Maryland Department of Assessments and Taxation.

MBE:	Drupal, Inc. d/b/a Synergy Printing	17.0%
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WBE:	Jelly Bean Printing & Promotions, Inc.	9.0%
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MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE.

(FILE NO. 57084)

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|---|----------------|---------|
| 19. THE DENTAL NETWORK,
INC. | \$4,400,000.00 | Renewal |
| Solicitation No. BP-07138 - Dental Maintenance Organization and Dental Provider Organization Plan Services - Department of Human Resources - Reg. No. N/A | | |

On May 23, 2007, the Board approved the initial award in the amount of \$11,029,911.00. Subsequent approvals have been made. A renewal is requested to cover the period of January 01, 2012 through December 31, 2012, with no renewal options remaining.

On February 6, 2007, MWBOO set goals of 17% MBE and 9% WBE and on August 10, 2011, found the vendor compliant based on a good faith effort. Black Classic Press, Inc. continued service is contingent upon compliance with Maryland Department of Assessments and Taxation.

MBE:	Attronica Computers, Inc.	8.5%
	Black Classic Press, Inc.	1.7%
	RGH Enterprises, Inc.	3.4%
	CJ Maintenance, Inc.	3.4%
WBE:	Rudolph's Office & Computer Supplies, Inc.	9.0%

This is a requirements contract, therefore dollar amounts will vary.

MWBOO FOUND VENDOR IN COMPLIANCE.

(FILE NO. 57084)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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| 20. SYMAGO, LLC | \$ 100,000.00 | Renewal |
|-----------------|---------------|---------|
- Solicitation No. B50000357 - Interactive Voice Recognition System - Department of Transportation - P.O. No. R504785

On October 08, 2008, the Board approved the initial award in the amount of \$50,000.00. Subsequent increases were approved. A renewal is requested to cover the period of October 06, 2011 through October 05, 2012, with one renewal option remaining pending approval of this request.

There is no opportunity to segment this contract.

MWBOO SET MBE AND WBE GOALS AT 0%.

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|------------------------|---------------|--------------------|
| 21. JBC SOLUTIONS, LLC | \$ 117,574.50 | Rescind & Re-award |
|------------------------|---------------|--------------------|
- Solicitation No. 08000 - Oxygen Generating Systems International - Police Department - Reg. No. R581604

On August 10, 2011, the Board approved the initial award. However, Oxygen Generating Systems International requires that a purchase order be issued to their sole authorized distributor for the State of Maryland. Therefore, the Board is requested to rescind its award to Oxygen Generating Systems International and re-award the solicitation to JBC Solutions, LLC. The period of the award is August 31, 2011 through August 30, 2012.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|-------------------|---------------|---------|
| 22. HERSEY METERS | \$ 200,000.00 | Renewal |
|-------------------|---------------|---------|
- Solicitation No. B50000563 - Fireline Water Meters -
Department of Public Works, Bureau of Water and Wastewater -
Req. No. P509834

On September 10, 2008, the Board approved the initial award in the amount of \$249,470.00. The award contained three 1-year options. This renewal in the amount of \$200,000.00 is for the period September 14, 2011 through September 13, 2013.

MWBOO GRANTED A WAIVER.

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| 23. GTSI CORPORATION | \$2,127,000.60 | Renewal |
|----------------------|----------------|---------|
- Solicitation No. BP 06158 - Public Procurement Automation
System - Department of Finance - Req. Nos. Various

On August 23, 2006, the Board approved the initial award in the amount of \$1,347,635.00. The award contained five 1-year renewal options. Subsequent Actions have been approved. This renewal in the amount of \$2,127,000.60 is for the period October 3, 2011 through October 2, 2016.

MBE: IT-CNP, INC. 10%
WBE: Bee Trained 6%

MWBOO FOUND VENDOR IN COMPLIANCE.

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|---------------------------------------|---------------|---------|
| 24. VANGUARD UTILITY
SERVICE, INC. | \$ 400,000.00 | Renewal |
|---------------------------------------|---------------|---------|
- Solicitation No. B50001595 - Provide Large Water Meter
Testing, Repair and Replacement - Department of Public Works,
Revenue Measuring & Billings - P.O. No. P514854

On September 15, 2010, the Board approved the initial award in the amount of \$382,789.35. The award contained four 1-year renewal options. This renewal is for the period October 14, 2011 through October 15, 2012, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

25. SHANNON BUSINESS SYSTEMS, INC.	\$4,814.88	Extension & Increase
Solicitation No. 06000 - Postage Meter System Lease - Comptroller's Office - Req. Nos.: P200258 and P512107		

On September 14, 2005, the Board approved the initial award in the amount of \$137,246.40. Subsequent actions have been approved. On July 27, 2011, an extension of the current contract for three mailing meters was granted and will expire September 30, 2011. This extension is requested to allow additional time for training and transition to the new meter equipment procured under a Maryland State Contract 1060798198. The period of the extension is October 1, 2011 through November 30, 2011.

Department of General Services

26. EDMEADES & STROMDAHL LTD	\$ 80,060.24	Selected Source
Solicitation No. 11835 - Architectural/Structural Design for Baltimore Fire Academy Burn Training Building		

The vendor was selected to perform the design of the Burn Building due to the unique nature of this design and they are the only regional provider of design service for fire training facilities.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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recommended. Written notice was provided to the Department of Finance and the Director of Finance recommended approval.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the foregoing Informal Awards and Increases and Extensions to Contracts. Item Nos. 7 and 8 were **WITHDRAWN**. The President **ABSTAINED** on item nos. 10, 12, 13, and 22. The President voted **NO** on item no. 17.

MINUTES**PROPOSALS AND SPECIFICATIONS**

1. Department of Public Works/ - RP 11851, Roofing and
Dept. of Recreation & Parks Related Work - Carroll
Park Recreation Center
BIDS TO BE RECV'D: 10/12/11
BIDS TO BE OPENED: 10/12/11

2. Department of Public Works/ - SC 851, Painting Rehabilita-
Dept. of Water & Wastewater tion Elevated Water Tank &
Lox Tanks at the Patapsco
Wastewater Treatment Plant
BIDS TO BE RECV'D: 10/19/11
BIDS TO BE OPENED: 10/19/11

3. Department of Transportation - TR 10018, Orchard Ridge,
Phase II
BIDS TO BE RECV'D: 10/19/11
BIDS TO BE OPENED: 10/19/11

4. Department of General Services - PB 10828, Repairs to
Northwest Transfer Station
5030 Reisterstown Road
BIDS TO BE RECV'D: 10/19/11
BIDS TO BE OPENED: 10/19/11

There being no objections, the Board, UPON MOTION duly made and seconded, approved the foregoing Proposals and Specifications to be advertised for receipt and opening of bids on the dates indicated. The President **ABSTAINED** on item no. 2.

MINUTES

President: "You have any comments? First of all I would like to congratulate the Mayor on winning the Democratic Nomination for Mayor. I want to thank the Comptroller ---

Applause

for her win and umh November we still have November to go. So we are looking forward to being back here in November as the Democratic winners of our respective general election. So again, thanks to the citizens of Baltimore and to all of you who had the confidence and faith in us to have us as the nominees for the Democratic Election."

Applause

Mayor: "I want to congratulate you as well Mr. President, as well as the hard fought race Madam Comptroller had as well congratulations."

Comptroller: "I would also like to congratulate you Madam Mayor and President Jack Young congratulations."

Applause

President: "Thank you. There being no more business before this Board, the meeting will recess until bid opening at twelve noon thank you."

* * * * *

MINUTES

CLERK: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued an Addendum extending the dates for receipt and opening of bids on the following contract. There were no objections.

Department of Transportation

TR 08310, Rehabilitation of
Central Avenue and Storm
Drain from Eastern Avenue to
Madison Street

BIDS TO BE RECV'D: 09/28/11

BIDS TO BE OPENED: 09/28/11

Bureau of Purchases

B50002090, Caterpillar Main-
tenance & Repair

BIDS TO BE RECV'D: 09/21/11

BIDS TO BE OPENED: 09/21/11

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

Department of Recreation
and Parks

- RP 11810, Gwynns Falls Park
Parking Lot

The American Asphalt Company
Machado Construction Co.
P. Flanigan & Sons, Inc.
Allied Contracting
Kalika Construction Group
USA, LLC

Bureau of Purchases

- B50002086, Salt for Snow
Removal

American Rock Salt Co., LLC
Cargill Deicing Technology
Eastern Salt Company, Inc.
Peters Chemical Company
International Salt Co.
Tru Green

Bureau of Purchases

- B50002098, Steel-Toe Rubber
Hip Boots

Culi Quip LLC
Mill Supply
TIPCO Technologies, Inc.
A&A Sale Associates, LLC
National Rubber Footwear, Inc.
Stauffer Glove and Safety
Shane Shoes

MINUTES

There being no objections, the Board UPON MOTION duly made and seconded, the Board adjourned until its next regularly scheduled meeting on Wednesday, September 21, 2011.

JOAN M. PRATT
Secretary