

MINUTES

REGULAR MEETING

Bernard C. "Jack" Young, President
Stephanie Rawlings-Blake, Mayor
Joan M. Pratt, Comptroller and Secretary
George A. Nilson, City Solicitor
Alfred H. Foxx, Director of Public Works
David E. Ralph, Deputy City Solicitor
Ben Meli, Deputy Director of Public Works
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

President: "I would direct the Board members attention to the memorandum from my office, dated October 24, 2011, identifying matters to be considered as routine agenda items together with any corrections or additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items on the routine agenda."

City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. All opposed NAY. The routine agenda has been adopted."

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MINUTES

BOARDS AND COMMISSIONS1. Prequalification of Contractors

In accordance with the Rules for Prequalification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Alpha Painting & Construction Co., Inc.	\$ 108,234,000.00
C & T Painting Co., Inc.	\$ 1,377,000.00
D & T Welding Contractor, LLC	\$ 1,500,000.00
Fox Industries, Inc.	\$ 5,742,000.00
Global Energy Services, LLC	\$ 1,500,000.00
Haines Industries, Inc.	\$ 2,799,000.00
Hercules Fence of Maryland, LLC	\$ 1,500,000.00
Layne Christensen Company & Subsidiaries	\$1,320,993,000.00
Long Fence Company, Inc.	\$ 130,365,000.00
S & T Painting, Inc.	\$ 2,745,000.00
Shoreline Foundation, Inc.	\$ 72,369,000.00
Tidewater, Inc.	\$ 8,000,000.00
White Pine Paving, Inc.	\$ 1,500,000.00
William T. King, Inc.	\$ 1,044,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

E2CR, Inc.	Engineer
Leach Wallace Associates, Inc.	Engineer
Murdoch Smith Architects, LLC	Architect

MINUTES**BOARDS AND COMMISSIONS** - cont'd

Pennoni Associates, Inc.

Landscape Architect
Engineer
Land Survey

Simpson Gumpertz & Heger, Inc.

Engineer

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of Contractors and Architects and Engineers for the aforementioned firms.

MINUTESMayor's Office of Employment Development - Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the various agreements.

1. **SECOND CHANCE, INC.** **\$53,280.00**

Accounts: 4000-807511-6312-465905-603051
4000-806711-6312-465905-603051

The organization will conduct training for 12 participants enrolled in WIA Adult and WIA Dislocated Programs. The period of the agreement is October 17, 2011 through April 30, 2012.

2. **BEMO CORP.** **\$37,250.00**

Account: 4000-806811-6312-703905-603051

Bemo Corp. will provide Energy Efficiency Technician on-the-job training for five eligible participants enrolled in the American Recovery and Reinvestment Act On-the-job Training National Emergency program.

Bemo Corp. will provide a customized training plan for each participant prior to the start of training. Energy Efficiency Training will include but not be limited to conducting energy audits for customers to help them assess their energy footprints, as well as install basic energy conservation measures such as installing retrofitting lamps, ballasts, low flow shower heads and sink aerators. The period of the agreement is October 3, 2011 through March 23, 2012.

MINUTES

MOED - cont'd

The agreement is late because a change in the account numbers was necessary.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements.

MINUTES

EXTRA WORK ORDERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders

listed on the following page:

3545

All of the EWOs had been reviewed and approved

by the

Department of Audits, CORC,

and MWBOO, unless otherwise indicated.

The President **ABSTAINED** on items nos. 2 through 4.

MINUTES**EXTRA WORK ORDERS**

<u>Contract</u>	<u>Prev. Apprvd.</u>		<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext.</u>	<u>Compl.</u>

Department of Transportation

1. EWO #001, \$ 94,801.75 - Project 1000, Reconstruction of Central Avenue				
\$ 1,816,034.65	-	Whitman, Requardt & Associates	-	-

Bureau of Water and Wastewater

2. EWO #026, \$813,178.00 - WC 1198, Urgent Need Work Infrastructure Rehabilitation, Various Locations				
\$10,473,325.00	\$10,168,513.93	Spiniello Companies	0	90
3. EWO #027, \$208,000.00 - WC 1198, Urgent Need Work Infrastructure Rehabilitation, Various Locations				
\$10,473,325.00	\$10,980,653.63	Spiniello Companies	0	87
4. EWO #029, \$402,925.00 - WC 1198, Urgent Need Work Infrastructure Rehabilitation, Various Locations				
\$10,473,325.00	\$11,272,842.82	Spiniello Companies	0	88

MINUTES

Police Department - Grant Adjustment Notice

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a grant adjustment notice (GAN) with the U.S. Department of Homeland Security Office of State and Local Government. The GAN extends the period of award through February 29, 2012.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The State Homeland Security Program (SHSP) award is a core assistance program that provides funds to build capabilities at the State and local levels. The activities implemented under the SHSP must support terrorism preparedness by building or enhancing capabilities that relate to the prevention of, protection from, or response to terrorism in order to be considered eligible. However, many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Eligible activities include planning, organization, training, exercises, equipment, and personnel.

This GAN extends the end date from May 21, 2011 to February 29, 2012.

The request is late because it was recently received from the grantor.

APPROVED FOR FUNDS BY FINANCE**AUDITS NOTED THE NO-COST TIME EXTENSION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant adjustment notice with the U.S. Department of Homeland Security Office of State and Local Government.

MINUTES

Police Department - Interagency Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an interagency agreement with the Office of the State's Attorney for Baltimore City. The period of the agreement is October 1, 2011 through September 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$118,125.00 - 4000-470012-2252-694201-600000

BACKGROUND/EXPLANATION:

The interagency agreement will provide funds from the grant award from the U.S. Department of Justice, Office of Justice Programs to continue supporting the crime reduction and prevention strategy.

The Office of the State's Attorney will ensure the funds will be utilized to enhance in a timely fashion, the ability to communicate with defense attorneys, police officers, victims, and individuals related to cases. The service will allow the use of technology to better streamline resources available to staff to improve upon the success of prosecutions.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and second, the Board approved and authorized execution of the interagency agreement with the Office of the State's Attorney for Baltimore City.

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Department of Housing and Community Development (DHCD) - Option</u>			
1. Eileen Strouse	404 Worsley St.	G/R \$30.00	\$ 200.00

Funds are available in account 9912-910713-9591-900000-704040, Barclay Project.

(FILE NO. 57066)

In the event that the option agreement fails and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property by condemnation proceedings for an amount equal to or lesser than the option amount.

Department of Law - Payments of Settlements

2. Caratel Realty, Inc.	1008 N. Castle Street	F/S	\$1,250.00
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On May 12, 2011, the City filed a condemnation action to acquire the fee simple interest in 1008 N. Castle Street. On March 9, 2011, the Board approved \$5,250.00 to acquire the subject property interest. The owner of the property demanded \$10,000.00, based upon the State Department of Assessment and Taxation property assessment. The parties settled the case for \$6,500.00. Therefore, the Board is requested to approve an additional \$1,250.00 (i.e., the total settlement of \$6,500.00) to pay the settlement.

3. Alness, LLC	1036 N. Castle Street	F/S	\$1,250.00
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On May 9, 2011, the City filed a condemnation action to acquire the fee simple interest in 1036 N. Castle Street. On March 9, 2011, the Board approved \$5,250.00 to acquire the

MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Law Department - Payment of Settlement</u>			

subject property interest. The owner of the property demanded \$10,000.00, based upon the State Department of Assessment and Taxation property assessment. The parties settled the case for \$6,500.00. The Board is requested to approve an additional \$1,250.00 (i.e., the total settlement of \$6,500.00) to pay the settlement.

4. PMD, LLC	1224 N. Gay St.	L/H	\$6,060.00
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On April 15, 2011, the City filed a condemnation action to acquire the leasehold interest in the property located at 1224 N. Gay Street. On March 9, 2011, the Board approved \$6,940.00 to acquire the subject property interest. The owner of the property obtained an appraisal that valued the property interest at \$38,000.00. The parties agreed to settle the action for \$13,000.00. Therefore, the Board is requested to approve an additional \$6,060.00 to pay the settlement.

Funds are available in account 9910-906416-9588-900000-704040, EDBI Project, Phase II.

(FILE NO. 56017)

UPON MOTION duly made and seconded, the Board approved the option and payment of settlements.

MINUTES

Department of Finance - Correction of Account Number
for Liability Insurance Renewal

ACTION REQUESTED OF B/E:

The Board is requested to approve a correction to the account number for the Student Medical Program-Liability Insurance Renewal previously approved by the Board on October 12, 2011.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On October 12, 2011, the Board approved a renewal, from the Office of Risk Management, in the amount of \$10,350.00 for liability insurance covering students enrolled in the Student Nursing, Geriatric Nursing Assistants and Medical Assistants Programs in the Baltimore City Public Schools, Department of Housing and Community Development, and the Baltimore City Fire Department EMT program. However, the source of funds was incorrect. The account number submitted was 2043-000000-1531-169900-603014. The correct account number is 2043-000000-1450-162900-603014. Therefore, the Board is requested to approve the corrected source of funds.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved the correction to the account number for the Student Medical Program-Liability Insurance Renewal previously approved by the Board on October 12, 2011.

MINUTES

Department of Transportation - License Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a license agreement with the Maryland Jockey Club of Baltimore City, Inc. The period of the agreement is October 1, 2011 through April 30, 2014.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

This agreement will allow the Department of Transportation to secure 1,000 unmarked parking spaces located at Belvedere Avenue and Park Heights Avenue for nearby residents during a Phase II and III Snow Emergency. The parking spaces will be utilized by residents until the snow emergency has been downgraded to Phase I.

(FILE NO. 55316)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the license agreement with the Maryland Jockey Club of Baltimore City, Inc.

MINUTESDepartment of Transportation - Task Assignment**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 14 to Whitman, Requardt & Associates, LLP/Johnson, Mirmiran Thompson, Inc. under on-call project 1081, On-Call Bridge Design Services.

AMOUNT OF MONEY AND SOURCE:

\$183,084.76 - 9960-906629-9557-900020-703032

BACKGROUND/EXPLANATION:

This authorization provides for a study of the development of rehabilitation or replacement alternatives for the bridge carrying Phoenix Road over Gunpowder Falls. The design services included are for preliminary engineering design services, evaluation of existing structure, soil boring and recommendations.

MBE: Alvi Associates, Inc.	\$140,000.00	7.00%
Mercado Consultants	140,000.00	7.00%
Sabra, Wang & Associates	140,000.00	7.00%
	<u>\$420,000.00</u>	<u>21.00%</u>
 WBE: Prime Engineering & Architecture, Inc.	\$140,000.00	7.00%

MWBOO FOUND VENDOR IN COMPLIANCE

AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$115,217.20	9960-902070-9958	9960-906629-9557-3
Revenue Bonds	Construction Reserve	Engineering
84,782.80	Watershed Road &	
Counties	Bridge Repairs	
<u>\$200,000.00</u>		

MINUTES

Department of Transportation - cont'd

The funds are required to cover the cost of the study for the replacement alternative carrying Phoenix Road over Gunpowder Falls.

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 14 to Whitman, Requardt & Associates, LLP/Johnson, Mirmiran Thompson, Inc. under On-Call project 1081, On-Call Bridge Design Services. The Transfer of Funds was approved SUBJECT to the receipt of a favorable report from the Planning Commission, the Director of Finance having reported favorably thereon, in accordance with the provisions of the City Charter.

MINUTES

TRANSFERS OF FUNDS

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UPON MOTION duly made and seconded,

the Board approved

the Transfers of Funds

listed on the following pages:

3555 - 3557

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

The Mayor **ABSTAINED** on item no. 4

The President **ABSTAINED** on item nos. 2, 3 and 6.

MINUTES**TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Baltimore Development Corporation (BDC)</u>		
1. \$ 14.95 20th EDF	9910-903354-9600 Const. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
396.87 20th EDF	9910-904115-9600 Const. Res. Westside Initiative	9910-905825-9603 Westside Downtown
1,174.91 22nd EDF	9910-902873-9600 Const. Res. Brownsfield Incentive Fund	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
132.50 22nd EDF	9910-903354-9600 Const. Res. W. Balto. Ind. & Coml. Dev.	9910-904354-9601 W. Balto. Ind. & Coml. Dev.
4,750.00 22nd EDF	9910-904982-9600 Const. Res. Coml. Revitalization	9910-902879-9601 Coml. Revitalization
2,990.00 22nd EDF	9910-905575-9600 Const. Res. E. Balto. Ind. & Coml. Dev.	9910-906575-9601 E. Balto. Ind. & Coml. Dev.
<u>\$ 9,459.23</u>		

This transfer will provide funds to reimburse the BDC for eligible capital expenses for the month ending July 31, 2011.

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Bureau of Water and Wastewater</u>		
2. \$ 62,100.00	9956-905609-9549	
Wastewater Rev.	Const. Res.	
Bonds	SW Diversion	
	Pressure Sewer	
<u>237,900.00</u>	" "	
\$ 300,000.00	-----	9956-905611-9551-3
		Engineering

The funds are required to cover the cost of SC 866, SW Diversion Pressure Sewer (B/D 10540).

3. \$750,000.00	9956-904404-9549	9956-903341-9551-2
Wastewater	Const. Res. Inflow	Extra Work
Utility Funds	& Infiltration	

The funds are needed to cover the cost of extra work for SC 878, Repair/Replacement of Existing Sanitary Sewers at Various Locations and to alleviate the current account deficit.

Department of Planning/Mayoralty Related

4. \$200,000.00	9904-902135-9129	9904-909788-9127
4 th Walters Art	Walters Art Museum	Walters Art Museum
Museum Loan	- Reserve	- Active

This transfer will provide funds for the Walters Art Museum for design costs associated with construction of a new campus located on Centre Street between Park Avenue and Cathedral Street. The expanded space will generate increased attendance and membership and create additional storage space.

MINUTES**TRANSFER OF FUNDS**

	<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Housing and Community Development</u>			
5.	\$ 50,000.00	9912-954001-9591	9912-905083-9591
	UDAG Replacement Funds	UDAG Replacement	Emergency Housing

This transfer will provide funding for emergency housing costs associated with citizens displaced by fire, flooding or other hardships.

Bureau of Water and Wastewater

6.	\$ 250,000.00	9960-907101-9558	
	Baltimore County	Constr. Reserve Small Water Main Program	
	4,750,000.00	9960-909100-9558	
	Water Revenue <u>Bonds</u>	Constr. Reserve Water Infrastruc- ture Rehab.	
	\$5,000,000.00	-----	9960-903682-9557-2 Extra Work

The funds are required to cover the cost of the current account deficit, additional inspection and consultant tasks, and additional anticipated extra work for WC 1198, Infrastructure Rehabilitation at Various Locations.

MINUTESDepartment of Recreation and Parks - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with Rummel, Klepper & Kahl, LLP, for Project No. 1167, On-Call Environmental Civil Engineering Design Services. The period of agreement is effective upon Board approval for 36 months or until the upset limit is reached, whichever occurs first.

AMOUNT OF MONEY AND SOURCE:

\$750,000.00 - Upset Limit

BACKGROUND/EXPLANATION:

The Consultant will provide engineering design services for renovation and improvement of various City park and recreation facilities.

MBE/WBE PARTICIPATION:

MBE:	Sidhu Associates	\$0-202,500.00	0-27%
	EBA Engineering, Inc.	0-202,500.00	0-27%
	(in the aggregate)	<u>\$ 202,500.00</u>	<u>27%</u>
WBE:	Mahan Rykiel Associates, Inc.	\$0-75,000.00	0-10%
	Phoenix Engineering, Inc.	0-75,000.00	0-10%
	(in the aggregate)	<u>\$ 75,000.00</u>	<u>10%</u>

MWBOO FOUND VENDOR IN COMPLIANCE.

AUDITS NOTED THIS ON-CALL AGREEMENT AND WILL REVIEW TASK ASSIGNMENTS.

(FILE NO. 55370)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with Rummel, Klepper & Kahl, LLP, for Project No. 1167, On-Call Environmental Civil Engineering Design Services.

MINUTESDepartment of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

	<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1.	SEC of E. Lexington St. and Holliday Street	Mass Transit Administration	13' x 7' bus shelter
	Annual Charge: \$0.00		
2.	1735 Aliceanna St.	School House Properties, LLC	One awning 12' 11" x 3', one set of steps, one vener
	1737 Aliceanna St.	" "	One awning 13' 9" x 3', one set of steps, one vener
	1739 Aliceanna St.	" "	One awning 13' 9" x 3', one set of steps, one vener
	1741 Aliceanna St.	" "	One awning 12' 11" x 3', one set of steps, one vener
	Flat Charge: \$757.80		

Since no protests were received, there are no objections to approval.

There being no objections, the Board, UPON MOTION duly made and seconded, approved the minor privilege permit applications.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- | | | |
|--|-------------|---------|
| 1. COLE MEDICAL | \$11,800.00 | Renewal |
| Solicitation No. B50001626 - Various Medical Supplies - Health Department - Req. No. R585296 | | |

On October 6, 2010, the Board approved the initial award in the amount of \$19,274.28. The award contained two 1-year renewal options. This renewal in the amount of \$11,800.00 is for the period October 6, 2011 through October 5, 2012, with one 1-year renewal option remaining.

- | | | |
|--|-------------|-------------|
| 2. CUMMINS ALLISON CORP. | \$27,187.75 | Sole Source |
| Solicitation No. B50002132 - Currency Processing Machines - Department of Finance - Req. No. R582976 | | |

The period covered is one year from the date of installation. This is for the purchase of ten currency processing machines with maintenance and software support for one year after 90 days from installation and acceptance. On September 16, 2011, it was determined that no goals would be set because of no opportunity to segment the contract.

- | | | |
|---|-------------|---------------------------|
| 3. GEIGER PUMP AND EQUIPMENT CO., INC. | \$45,000.00 | Sole Source/
Agreement |
| Solicitation No. 08000 - Replacement of KSB Submersible Pumps - Department of Public Works - Req. No. R581588 | | |

The Board is requested to approve and authorize execution of an agreement with Geiger Pump and Equipment Company, Inc. The period of the agreement is effective upon Board approval through October 26, 2013.

Geiger Pump and Equipment Co., Inc. is the sole distributor of KSB Submersible Pumps with pump safety which is unique and already in use at the Department of Public Works. Pumps must be compatible and interchangeable with existing equipment.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

(FILE NO. 57210)

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

4. GEIGER PUMP AND EQUIPMENT CO., INC.	\$25,000.00	Sole Source/ Agreement
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Solicitation No. 08000 - Replacement of Pulsafeeder and Eclipse Pumps - Department of Public Works - Req. No. R584887

The Board is requested to approve and authorize execution of an agreement with Geiger Pump and Equipment Company, Inc. The period of the agreement is effective upon Board approval through October 26, 2013.

The Department of Public Works requires replacement parts for Pulsafeeder and Eclipse brand pumps to insure compatibility with the existing system. Geiger Pump and Equipment Co., Inc. is the sole authorized distributor in the Baltimore area for all Pulsafeeder pumps, Eclipse pumps, controllers, parts, and service.

(The agreement has been approved by the Law Department as to form and legal sufficiency.)

(FILE NO. 57210)

5. DIGICON CORPORATION	\$1,500,000.00	Extension
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Solicitation No. BP 06162 - Citywide Network and Systems Support - Mayor's Office of Information Technology - Req. Nos. Various

On November 15, 2006, the Board approved the initial award in the amount of \$7,561,033.30. This extension in the amount of \$1,500,000.00 is necessary to allow time to re-bid this requirement.

This is a requirements contract, therefore, dollar amounts will vary.

MBE: Early Morning Software 17%

WBE: Applied Technology Services 9%

MWBOO FOUND VENDOR IN COMPLIANCE.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

6. J.F. FISCHER, INC.	\$ 0.00	Renewal
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Solicitation No. B50000774 - Miscellaneous Plumbing and Heating Work for City of Baltimore - Agencies - Various - P.O. No. P505158

On November 5, 2008, the Board approved the initial award in the amount of \$4,253,250.00. The award contained one 2-year renewal option. This renewal is for the period November 5, 2011 through November 4, 2013.

MBE: Horton Mechanical Contractors, 23.04%
Inc.

WBE: N.R. Eyler, Inc. 4.19%
Dexter Company 3.00%

MWBOO FOUND VENDOR IN COMPLIANCE.

7. CITIZENS PHARMACY SERVICES	\$ 300,000.00	Renewal
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Solicitation No. B50001659 - Pharmaceuticals for the Fire Department - Fire Department - P.O. No. P515473

On November 24, 2010, the Board approved the initial award in the amount of \$300,000.00. The award contained four 1-year renewal options. This renewal in the amount of \$300,000.00 is for the period December 1, 2011 through November 30, 2012, with three 1-year renewal options remaining.

MWBOO GRANTED A WAIVER.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--------------------------|---------------|----------|
| 8. PAETEC COMMUNICATIONS | \$ 200,000.00 | Increase |
|--------------------------|---------------|----------|
- Solicitation No. 06000 - Provide Long Distance Telephone Service for City of Baltimore - Office of the Comptroller - Department of Communication Services P.O. No. P515385

On October 27, 2010, the Board approved the initial award in the amount of \$200,000.00. Additional funds are required due to increased usage of this contract. This increase in the amount of \$200,000.00 will make the award amount \$400,000.00.

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

- | | | |
|--------------------|----------------|---------|
| 9. ISOBUNKERS, LLC | \$2,000,000.00 | Renewal |
|--------------------|----------------|---------|
- The Baltimore Regional Cooperative Purchasing Committee Contract No. PRC-265-07 - Heating Oil - Department of Public Works, Fleet Management Division - Req. Nos. Various

On November 14, 2007, the Board approved the initial award in the amount of \$1,000,000.00 for a period of three years. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$2,000,000.00 is for the period November 1, 2011 through October 31, 2012, with no renewal options remaining.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

10. TELECOMMUNICATIONS SYSTEMS

INC.	\$ 0.00	Extension
Solicitation No. 06000 - Citywide Network and System Support - Agencies - Various Req. Nos. Various		

On November 9, 2005, the Board approved the initial award in the amount of \$6,232,066.56. Subsequent actions have been approved. This extension is necessary to allow time to revise and re-bid this requirement.

This is a requirements contract, therefore dollar amounts will vary.

MBE: The Bith Group 22.73%
Full Circle Solutions 13.06%

WBE: Realistic Computing 13.21%

MWBOO FOUND VENDOR IN COMPLIANCE.

11. CITIZENS PHARMACY

SERVICES	\$ 0.00	Term Purchase Order
Solicitation No. 06000 - Gonorrhoea Medicine - Health Department - P.O. No. P504667		

Contract No. B50000691 for Gonorrhoea Medicine Packets expired on October 7, 2011, with one 1-year renewal remaining. However, the using agency has determined that there is a continuing need for this product. It is requested that a term purchase order be approved under the same terms and conditions as B50000691, including the remaining one-year renewal option.

MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
---------------	------------------------	--------------------

Bureau of Purchases

It is hereby certified that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (d)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

MWBOO GRANTED A WAIVER.

12. GARDEN STATE HIGHWAY

PRODUCTS, INC.	\$ 0.00	Term Purchase Order
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Solicitation No. 06000 - Extruded Street Name Signs -
Department of Transportation - P.O. No. P510321

On September 16, 2009, the Board approved the initial award in the amount of \$35,700.00. Due to an administrative error, contract B500001162 expired on September 2, 2011, with three 1-year renewal options remaining. It is requested that a term purchase order be approved under the same terms and conditions as B500001162, including the remaining two 1-year renewal options.

MWBOO GRANTED A WAIVER.

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts and extensions and term purchase orders. The Board also approved and authorized execution of item nos. 3 and 4, sole source agreements with Geiger Pump and Equipment Company. The President **ABSTAINED** on item nos. 3 and 5. The Comptroller **ABSTAINED** on item no. 6.

MINUTESHealth Department - Agreements

The Board is requested to approve and authorize execution of the various agreements.

1. **KILDIA CEPEDA** \$39.00/hr. **\$ 8,658.00**

Account: 4000-436112-3255-316200-603018

Ms. Cepeda, Consultant, will work with the National Family Caregivers Program to provide support training and education classes for family caregivers, volunteers and grandparents of Hispanic ethnicity and maintain personal and confidential files. She will also be responsible for reporting all problems or potential programs to the Program Manager. The agreement is for the period October 1, 2011 through September 30, 2012.

2. **KOINONIA BAPTIST CHURCH, INC.** **\$15,000.00**

Account: 5000-530312-3041-605800-603051

The organization will conduct 750 unannounced tobacco retailer compliance checks; hire and ensure that advocates are trained; transport Youth Advocates to purchase tobacco products that are being sold illegally to a minor under age 18; work with the Tobacco Enforcement Officer, verify illegal purchase, and ensure that the evidence (the purchase) is appropriately handled and sealed by officer; keep a written log of compliance checks to include dates, retailer addresses, staff participating and whether or not a purchase was made. The period of the agreement is July 1, 2011 through June 30, 2012.

This agreement is late because budget revisions delayed processing.

MINUTES

Health Department - cont'd

RATIFICATION OF AN AGREEMENT

3. **JOHNS HOPKINS UNIVERSITY (JHU)** **\$52,130.00**

Account: 4000-422611-3030-271500-603051

On June 21, 2011, the Department's program manager requested an agreement with the JHU for the STD Surveillance Network program services. The period of the agreement is September 30, 2010 through September 29, 2011.

The budget was initially incomplete. After numerous requests to the JHU, the JHU submitted a revised budget on July 20, 2011. The agreement was prepared and sent to the Law Department for review and then mailed to the JHU on August 16, 2011 for its signature.

On September 21, 2011, the Department received the signed agreement. However, during the routing process the agreement expired on September 29, 2011. The Department is requesting the Board to ratify the agreement and authorize payment to the JHU.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements and the ratification of the agreement with the Johns Hopkins University. The President **ABSTAINED** on item no. 3.

MINUTESLaw Department - Claim Settlement Agreements and Releases

The Board is requested to approve and authorize execution of the settlement agreements and releases of the below listed claims. The settlement agreements and releases has been reviewed and approved by the Settlement Committee of the Law Department.

1. Rodney Hueston v. Renard Owens, \$ 45,000.00
 et al

2. Samuel K. Miller v. Karen \$245,000.00
 Stakem-Horing, et al

Account: 1001-000000-2041-195500-603070

UPON MOTION duly made and seconded, the Board approved the aforementioned claim settlement agreements and releases. The President **VOTED NO.** on item no. 1.

MINUTESLaw Department - Opinion - Request for Refund of Real
Property Taxes

The Board is requested to approve a refund of real property taxes for the below-listed claimant:

It is the opinion of the Law Department Mr. Bernard H. Bynum, Jr. meets the qualifications for a real property tax exemption for 100% as disabled veteran and that the claimant is eligible to receive a refund of taxes paid since he meets the status of a 100% disabled veteran by the Veteran's Administration and resided in a dwelling occupied by not more than two families during the period in question. It has been determined that Mr. Bynum is entitled to a refund of real property taxes, which were paid as follows:

	<u>Claimant</u>	<u>Property</u>	<u>Taxable Year</u>	<u>Amount</u>
1.	BERNARD H. BYNUM, JR.	714 N. Woodington Road	2009-2010 2010-2011 2011-2012	\$1,823.66 1,860.92 <u>1,000.00</u>
			Total Refund	\$4,684.58

Mr. Bynum filed his application on September 23, 2011.

Pursuant to the Tax Property Article, Section 208(h)(2) it is required that interest shall be paid at the rate the county or municipal corporation charges on overdue taxes and that the interest shall accrue from the date the application is filed with the county or municipal corporation. In order to avoid interest being paid, each claimant's application for a refund must be made within 60 days of the application.

UPON MOTION duly made and seconded, the Board approved the refund of real property taxes for the aforementioned claimant.

MINUTES

Department of Housing and - Modification of Sideyard Policy
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize a modification of the City's Sideyard Policy.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On August 17, 2011, the following amendment was read into the minutes:

"The Board is requested to approve a policy that will allow the DHCD's Land Resources Division, on behalf of the Mayor and City Council, to dispose of City-owned vacant lots up to 1,500 square feet to adjacent owner-occupants and non-owner occupants for a fixed price of \$500.00 per 1,500 square feet and \$1,000.00 per 1,500 square feet, respectively."

This modification to the Sideyard Policy will allow the disposal of sideyards greater than 1,500 square feet. The Department requests the modification as follows:

The Board is requested to approve a policy that will allow the DHCD's Land Resources Division, on behalf of the Mayor and City Council, to dispose of City-Owned vacant lots less than or equal to 1,500 square feet to adjacent owner-occupants for a fixed price of \$500.00 and to owners not occupying the adjacent property for a fixed price of \$1,000.00. **In the event the total square footage of the lot exceeds 1,500 square feet, the purchase price of the additional square footage will be calculated at a rate of \$0.33 per square foot for adjacent owner occupants and \$0.66 per square foot for adjacent owners not occupying the adjacent property.**

MINUTES

DHCD - cont'd

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods. It is understood that the policy is a City policy applying to all City-owned land. Currently, there are a number of City-owned vacant lots that are adjacent to occupied properties. Unfortunately, some of these lots have become blighting influences in their community enabling illegal dumping, drug-related activities and other undesirable behaviors. Many property owners have expressed interest in extending the boundaries of their property by acquiring a City-owned lot and many have taken the initiative to maintain the lots through their own labor and investments. In doing so, residents increase property values and creating social and environmental benefits that beautify Baltimore's neighborhoods. In recognition of the effort put forth by the adjacent owners and the increasing demand for sideyards, the Department of Housing and Community Development proposes a new initiative to allow adjacent owners the opportunity to purchase the vacant lots adjacent to their homes at a low-fixed price.

The rationale behind this initiative is that by conveying the vacant lot adjacent owners with a vested interest in the site will return the property to productive use, eliminate blight and generate tax revenue for the City. This policy lays out the criteria and procedures for the transfer of vacant lots to adjacent property owners.

In order to determine whether a vacant lot qualifies for a sale as a sideyard, the DHCD's Land Resources Division will ensure:

1. it is immediately adjacent to an owner-occupied property or a business (left, right or rear of the property),
2. the prospective purchaser must be current on taxes, water bills and have no open citations, and
3. the prospective purchaser agrees that the lot will not be developed for a minimum of ten years.

MINUTES

DHCD - cont'd

Disposition Procedure

A qualified adjacent owner making application to acquire a City-owned vacant lot must apply to the DHCD's Land Resources Division, which will check that the criteria are satisfied; check that there are no major development plans in which the sideyard could not be accommodated; and will inform agencies with potential interest in the property.

Once the Department approves the transfer, it will convey the property under a Land Disposition Agreement for the subject site(s). In recognition of the adjacent owner's commitment to preserve the lot as an undeveloped site, appraisals will be waived and the price per lot will be set at \$500.00 per 1,500 square feet and for owner-occupied adjacent properties and \$1,000.00 per 1,500 square feet for non-owner occupied adjacent properties. In the event the total square footage of the lot exceeds 1,500 square feet, the additional square footage will be calculated at a rate of \$0.33 per square foot for adjacent owner occupants and \$0.66 per square foot for adjacent non-owner occupants.

Each LDA will specify the conditions under which the Purchaser must abide by in exchange for the fixed purchase price. An example of such language is as follows:

Permissible Uses: For purposes of this agreement a sideyard is defined as the open space at grade level between a building and the adjoining lot lines, unoccupied and unobstructed by any portion of a structure from the ground upward, except (subject to zoning approval) the following permissible items:

1. deck
2. garage/shed
3. temporary storage container
4. gazebo

MINUTES

DHCD -cont'd

Policy Against Speculation: The Purchaser represents and agrees that its purchase of the Property and its other undertakings pursuant to this Agreement are, and will be used, for the purpose of preserving the Property as an undeveloped lot for use as a sideyard. The Purchaser further recognizes that its proximity to the vacant lot and commitment to use the Property as a sideyard are one of several criteria influencing the City to enter into this Agreement and that any use that is not in accordance with the terms of this agreement is of particular concern to the City.

Default by Purchaser: Notwithstanding anything in this Agreement to the contrary, the provisions contained in this paragraph will only apply during the period subsequent to the conveyance of the City Property, or any part thereof, to the sideyard Purchaser. In the event that the Purchaser defaults in its obligations with respect to any conditions and covenants contained in this Agreement, including but not limited to maintaining the City Property in accordance with all zoning and Urban Renewal Ordinances or other codes that are applicable, and the cure of any default is not commenced within thirty (30) days after written demand by City, and continued diligently thereafter, City will have the right to re-enter the City Property and/or take any and all action necessary to take possession of the City Property and to terminate the state conveyed to the Purchaser. Purchaser will pay upon demand by City, any and all charges incurred as a result of such default. In the event the estate conveyed to Purchaser be terminated thereby, title to said City Property will immediately revert in City. That any reversion of title as a result thereof in the City will always be subject to and limited by, and subordinate to and will not defeat, render invalid, or limit in any way the lien of any mortgage or deed of trust authorized by this Agreement and executed for the sole purpose of obtaining funds for the acquisition and development of the site or any rights under any other document further securing any mortgagee or deed of trust holder sums advanced in accordance with this Agreement, or any rights or interest provided in this Agreement for the protection of the holders of such mortgages or deed of trust.

MINUTES

DHCD - cont'd

In addition, in the event of any default and the revesting or title hereunder, the City will have the right to retain the amount paid on account of the purchase price of the City Property and the good faith deposit, if any, as its property without any deduction, offset, or recoupment whatsoever; and the Design Development Plans and/or Construction Plans which may have been submitted by the sideyard Purchaser to the Department pursuant to this Agreement will become the sole property of the City, for its use or assignment to others at its sole option.

(FILE NO. 57242)

UPON MOTION duly made and seconded, the Board approved and authorized the modification of the City's Sideyard Policy.

MINUTES**PROPOSAL AND SPECIFICATIONS**

Bur. of Water and Wastewater/
Water & Wastewater Engineering
Division

- SC 8526, Sludge Digester
Facilities at the Back
River Wastewater Treatment
Plant

BIDS TO BE RECV'D: 01/11/2012

BIDS TO BE OPENED: 01/11/2012

There being no objections, the Board, UPON MOTION duly made and seconded, approved the above-listed Proposal and Specifications to be advertised for receipt and opening of bids on the date indicated.

MINUTES

Department of Housing and - Grant Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the weatherization assistance grant agreement with the Maryland Department of Housing and Community Development (MD-HCD). The agreement is for the period July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$1,254,236.00 - 5000-594112-5971-439500-40500

BACKGROUND/EXPLANATION:

The Baltimore City Weatherization Assistance Program (WAP) has been operating for many years with federal funding passing through the State of Maryland. The American Recovery and Reinvestment Act of 2009 (ARRA) greatly expanded funding for this program nationally as part of the national effort to reduce the impacts of economic recession to stimulate the economy and increase energy conservation. The ARRA dramatically increased funding for weatherization in Maryland and Baltimore City with \$15,700,000.00 over three years. In addition, and at the same time, the Department of Energy funds the traditional WAP. This proposed grant agreement represents the regular or traditional program. With ARRA funding the City of Baltimore will weatherize over 1,000 homes in the coming fiscal year. The ARRA-funded weatherization and the regular program covered by the submitted grant agreement complement each other.

MINUTES

DHCD - cont'd

MBE/WBE PARTICIPATION:

The MBE/WBE requirements for weatherization contractors will be negotiated after receipt of funds from the State of Maryland.

(FILE NO. 57087)

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the weatherization assistance grant agreement with the Maryland Department of Housing and Community Development.

MINUTES

Department of Housing and
Community Development (DHCD)

- First Amendment to Loan Agreement, Amended and Restated Promissory Note, Fixed Rate Note for Series 2011 A Certificates, and Contract for Fixed Rate Note

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of 1.) First Amendment to Loan Agreement, 2.) Amended and Restated Promissory Note, 3.) Fixed Rate Note for Series 2011 A Certificates, and 4.) Contract for Fixed Rate Note.

The Board is further requested to authorize the Commissioner of the Department of Housing and Community Development to negotiate final terms and to execute any and all legal documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

The refinancing of the loan will reduce the interest rate from the current rate of 6.4% to an amount that is estimated to be less than 3.0% for the remainder of the loan term which ends in 2021.

On July 19, 2001, the Board approved an \$8,000,000.00 HUD Section 108 Guaranteed Loan and a \$1,000,000.00 Brownfield Economic Development Grant to help finance the renovation of the former Montgomery Ward's warehouse located at 1000 South Monroe Street and 1900 Washington Boulevard now known as Montgomery Park.

MINUTES

DHCD - cont'd

The City through the DHCD loaned the funds to Washington-Monroe LLC, headed by Mr. Sam Himmelrich. The project was successfully renovated and the developer is current with all principal and interest payments. The term of the original loan was 20 years with the loan to be fully repaid in 2021. The collateral provided for the loan included a property located at 1801 Washington Boulevard, a property located at 1735 Washington Boulevard, personal guarantees from the development team, the Montgomery Ward's Building and the leases and rents.

In 2003, the Board approved the release of the collateral at 1735 Washington Boulevard and in 2007 released the collateral at 1801 and 1901-2015 Washington Boulevard and the personal guaranty of Mr. David Tufaro. This was done to allow the partnership to increase their funding from private debt. The remaining collateral includes the former Montgomery Ward building, as well as the leases and rents from the building.

Section 108 loans are funded by HUD through the sale of bonds. The interest rate for the City's original loan with HUD was based on the interest rates of the various bonds in the HUD sale. The current proposed refinancing will be funded by a new HUD bond sale. Bond interest rates are currently very low and it is also possible to dramatically lower the interest rate of the loan.

HUD will combine the outstanding loans from participating jurisdictions to form a national pool and sell bonds on the open market to capitalize the loan funds for the individual loans. The new loan is composed of a series of bonds that fully fund the existing loan balance. The interest rate on the original HUD note is currently set at 6.4%. The estimated rate as a result of the November 17, 2011 bond sale is not expected to exceed 3.0%. The refinancing is estimated to save approximately \$1,351,716.00 over the remaining life of the loan.

The developer will pay the issuance costs and the outstanding interest due on the original loan. The developer will also pay to the City a refinancing fee of 3.0% of the outstanding balance on the new loan. The developer will make this payment in three equal installments of \$58,650.00 in years one, two and three of the new loan period for a total equal to \$175,950.00, with the first payment due at closing and the remaining payments due on

MINUTES

DHCD - cont'd

the first and second anniversaries of closing, respectively. The City will credit 80% of the remaining balance of the reserve account to offset the developer's issuance costs and pre-paid interest charges. This reserve account holds the developer's loan payments until the City payment due to HUD on the original 108 loan is due. The City will add an additional .5% servicing fee on the interest rate agreed to following the bond sale. The Brownfield's Economic Development Grant originally supporting the Section 108 loan as a reserve remains in place and is unaffected by the new transaction.

Collateral requirements and other terms and conditions will remain unchanged.

The Department of Finance has reviewed and recommends approval by the Board.

(FILE NO. 55801)

UPON MOTION duly made and seconded, the Board approved and authorized execution of 1.) the first amendment to loan agreement, 2.) the amended and restated promissory note, 3.) the fixed rate note for Series 2011 A Certificates, and 4.) the contract for fixed rate note. The Board further authorized the Commissioner of the Department of Housing and Community Development to negotiate final terms and to execute any and all legal documents to effectuate this transaction subject to review and approval for form and legal sufficiency by the Department of Law.

MINUTES

Department of Housing and - Right-of-Way Easement Agreements
Community Development

The Board is requested to approve and authorize execution of the following right-of-way easement agreements:

- | | | | |
|----|--|----|------|
| 1. | COMCAST OF BALTIMORE CITY, L.P. AND
STADIUM PLACE, INC. | \$ | 0.00 |
|----|--|----|------|

(FILE NO. 53405A AND 56573)

- | | | | |
|----|-------------------------------|----|------|
| 2. | VERIZON MARYLAND, INC. | \$ | 0.00 |
|----|-------------------------------|----|------|

(FILE NO. 55899)

The City, by and through the Department of Housing and Community Development, has granted a right-of-way easement to both Comcast of Baltimore City, L.P and Verizon Maryland, Inc. to construct and maintain underground telecommunication and electric systems. The right-of-way easement runs from Ednor Road through land known as 1100 East 33 Street, which is owned by the City, to land under redevelopment in accordance with the Stadium Place Land Disposition Agreement. The City will not bear any costs associated with this right-of-way easement.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned right-of-way easement agreements.

MINUTES

Department of Housing and - Local Government Resolutions
Community Development

The Board is requested to approve and authorize execution of the various local government resolutions.

The below listed organizations are applying to the State of Maryland's Community Investment Tax Credit Program (CITCP), Low Income Housing Tax Credits (LITHC), and Neighborhood Stabilization Program 3 (NSP3). A local government resolution of support is required by the State for all applications to the programs for funding.

<u>Organization</u>	<u>Amount</u>
1. B&O RAILROAD MUSEUM, INC.	\$50,000.00 (CITCP)

The B&O Railroad Museum, Inc., located at 901 W. Pratt Street, Baltimore, MD 21223, proposes the Keeping the William Mason Running: Preserving and Recertifying the Oldest Functioning Steam Locomotive in the United States Project. The funds will be used to keep the William Mason, B&O #25, which is the oldest operational locomotive in the Western Hemisphere and second oldest in operating order and in compliance with Federal Railroad Administration regulations. This process which includes, reboiling and refitting all the tubing in the locomotives, is a process that functioning locomotives must undergo every 15 years in order to be legally operating. Work will be performed in the B&O Railroad Museum's Restoration Shop in Southwest Baltimore, thus allowing for unique tours where museum visitors have a chance to see the inner workings of this engine as it is worked on. The project will allow the museum to maintain a Master Metal Worker as well as other members of the shop crew.

MINUTES

DHCD - cont'd

The B&O Museum was founded in 1953 by the former B&O Railroad Company to showcase its vast collection of historic locomotives, rolling stock, artifacts and historic documents. The Museum holds the oldest, most historic, comprehensive American railroad collection in the world. The Museum complex has five historic shop buildings, surviving tracks and archaeological sites, garnering it *National Historic Landmark* status in a State Certified Heritage Area, and full *Affiliate Membership of the Smithsonian Institution*. This is the first museum in Maryland to hold that distinction.

The mission of the B&O Railroad Museum is to preserve the physical legacy and the experience of American railroading and to interpret and present its history to the widest possible audience.

2. **CENTRAL BALTIMORE PARTNERSHIP** **\$550,000.00**
(CITCP)

The Central Baltimore Partnership, located at 1800 N. Charles Street, Suite 810, Baltimore, MD 21201, proposes six projects in the Central Baltimore/Midtown Area. Many of them are specifically located within the Station North Arts and Entertainment District. All of the projects qualify as transit oriented development located within walking distance to Penn Station and the new Charm City Circulator.

- a. Baltimore Design School, located at 1500 Barclay Street, Baltimore, MD 21202 is requesting \$200,000.00 (total project cost is \$25,400,000.00). The project consists of substantial renovations and additions to an existing four story industrial building. The building will be converted into a combination middle school/high school.

MINUTES

DHCD - cont'd

- b. Baltimore Public Montessori School, located at 1600 Guilford Avenue, Baltimore, MD 21202, is requesting \$100,000.00 (total project cost is \$200,000.00). The project will bring the school up to code to be used as community space. Included will be upgrades to the fire suppression system, replacement of original building boiler unit with a natural gas system and a security upgrade.
- c. Load of Fun, located at 120 W. North Ave, Baltimore, MD 21202 is requesting \$10,000.00 (total project cost is \$30,000.00). The project will complete façade improvements. The facility consists of 20 artist studios, 34 artists, four theater groups and two theaters in the Station North Arts & Entertainment District.
- d. People's Homesteading Group, located at 410 E. North Avenue, Baltimore, MD 21202, is requesting \$165,000.00 (total project cost is \$1,000,000.00) for the Anchors of Hope Project. The funds will be used to renovate four historic homes located at 417, 440, 443, and 446 E. 22nd Street.
- e. North Avenue Market located at 14-34 W. North Avenue, Baltimore, MD 21201, is requesting \$75,000.00 (total project cost is \$150,000.00). The project will include renovations to this historic building. Renovations will include cleaning, repairing and painting the existing stucco surfaces of the front of the building and arches. New signage for the WindUp Space and the Cyclops book store will be fabricated as depicted in the drawings submitted with the application.

MINUTES

DHCD - cont'd

f. Telesis Corporation is requesting \$160,000.00 (total project cost is \$323,580.00) for Barclay Park, which is a planned community green space for the NW corner of Barclay and East 20th Street. The funds will be used for the demolition of uninhabitable blighted rowhouses and the removal of a vacant parking lot in preparation for the Park's implementation, which will be simultaneous with the Phase II homeownership project.

The Central Baltimore Partnership marshals the vision, commitment, talent and resources of virtually every organization with a stake in the area. These partner organizations have united for a comprehensive community development strategy in Central Baltimore, an area that is roughly bordered by the Johns Hopkins University Homewood campus to the north, Mt. Royal Avenue to the south, Greenmount Avenue to the east and Fallsway to the west.

3. THE GREENS AT IRVINGTON MEWS	\$13,681,000.00
SENIOR APARTMENTS	
	\$ 661,000.00
	(NSP3 Funds)
	\$13,020,000.00
	(LIHTC)

The Greens at Irvington Mews Senior Apartments located in the 4300 Block of Frederick Avenue involves the new construction of 100 one-bedroom and two-bedroom affordable rental housing units for low to moderate-income residents in the Irvington neighborhood. The units will be affordable to persons with incomes at or below 60% of the area median income. The financing will also be provided as follows:

Capitol One Bank	\$900,000.00
AHP/FHLB	\$750,000.00
Developer's Equity (Deferred Fee)	\$291,462.00

(FILE NO. 57277)

UPON MOTION duly made and seconded, the Board approved and adopted the aforementioned local government resolutions.

MINUTES

Department of Housing and - Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of an agreement with the YMCA of Central Maryland, Inc. The agreement is for the period July 1, 2011 through June 30, 2012.

AMOUNT OF MONEY AND SOURCE:

\$2,001,401.00 - 4000-486312-6051-516100-603051

BACKGROUND/EXPLANATION:

The organization is the delegate agency for the Emily Price Jones Head Start Program. The program will be responsible for providing Head Start service to 338 children and their families in Baltimore City. A two month advance of \$400,280.00 was approved by the Board on July 13, 2011. The total contract amount is \$2,401,681.00.

MBE/WBE PARTICIPATION:

MWBOO SET GOALS OF 27% FOR MBE AND 10% FOR WBE.

OF THE TOTAL CONTRACT AMOUNT OF \$2,401,681.00, \$2,199,879.00 IS FOR ITEMS THAT ARE PROPRIETARY AND NON-SEGMENTABLE. THE GOALS WERE SET ON THE NON-EXEMPT AMOUNT OF \$201,802.00.

MBE:	Genesis Office Systems, Inc.	\$	*See note below
	C & T Transportation, Inc.	9,000.00	.37%
	Personal Electric, LLC	14,000.00	.58%
		<u>\$23,000.00</u>	<u>.95%</u>

MINUTES

DHCD - cont'd

WBE:	B&B Lighting Supply, Inc.	\$ 2,500.00	.10%
	Copy Cat Acquisition Co., LLC	<u>14,000.00</u>	<u>.58%</u>
		\$16,500.00	.68%

*Genesis Office Systems, Inc. is not certified as a MBE with Baltimore City.

The agreement is late because of the delays in the administrative review process.

MWBOO FOUND VENDOR IN COMPLIANCE.

APPROVED FOR FUNDS BY FINANCE

AUDITS REVIEWED AND HAD NO OBJECTION.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the YMCA of Central Maryland, Inc. The President **ABSTAINED.**

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

* * * * *

On the recommendations of the City agency
hereinafter named, the Board,
UPON MOTION duly made and seconded,
awarded the formally advertised contracts
listed on the following pages:

3589 - 3590

to the low bidders meeting the specifications,
and rejected the bids as indicated
for the reasons stated.

The Transfer of Funds was approved
SUBJECT to receipt of a favorable report
from the Planning Commission,
the Director of Finance having reported favorably
thereon, as required by the provisions
of the City Charter.

The President **ABSTAINED** on item no. 3.

MINUTES**RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:**Department of Public Works/Department of Recreation and Parks

- | | | |
|--|-----------------------------|--------------|
| 1. RP 11831, BCRP
Administration
Building-ADA Ramp | M & F Contractor
Company | \$ 68,000.00 |
|--|-----------------------------|--------------|

MWBOO SET MBE AND WBE GOALS AT 0%.

Department of Recreation and Parks2. **TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
\$70,000.00	9938-913001-9475	9938-901667-9474
State	Reserve Unallotted	Active Park and Playgrounds Improvements

This transfer will provide funds to cover costs associated with the award of the BCRP Administration Building ADA Ramp, contract no. RP 11831 to M & F Contractor Company.

Bureau of Water and Wastewater

- | | |
|--------------------------------------|---|
| 3. ER 4019, East Stony Run
Stream | REJECTION - On August 17, 2011, the Board received and opened one bid that was submitted by Monumental Paving and Excavating, Inc. The bid exceeded the available budget by more than 27%. Therefore, the Department of Public Works requests the Board to reject all bids. The project will be re-advertised at a later date. |
|--------------------------------------|---|

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS:Bureau of Purchases

4. B50001970, Transportation Career Development Innovation Program
- REJECTION** - On July 20, 2011, the Board received and opened five proposals. They were evaluated by an evaluation committee and none of the proposals met the minimum technical requirements. Therefore, the Board is requested to reject all proposals.

MINUTES

Bureau of Purchases - Acceptance of Technical Proposal
and Opening of Price Proposal

ACTION REQUESTED OF B/E:

The Board is requested to approve acceptance of the technical proposals for Solicitation No. B50001850, Handheld Parking Enforcement Units, Management Software, and Maintenance Services and to authorize opening the envelope B containing the price submittals from all six bidders listed below who achieved the minimum technical score.

Integrated Parking Solutions
Groupe Techna, Inc.
ACS State & Local Solutions, Inc.
Duncan Parking Technologies, Inc.
Clancy Systems International Inc.
INET, Inc./IPARQ

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On June 15, 2011, the Board opened the technical proposal for B50001850. Six technical proposals were received and scored by an evaluation committee. All six bidders achieved the minimum technical score.

UPON MOTION duly made and seconded, the Board approved acceptance of the technical proposals for Solicitation No. B50001850, Handheld Parking Enforcement Units, Management Software, and Maintenance Services and to authorize opening of envelope B containing the price submittals from all of the aforementioned bidders who achieved the minimum technical score.

MINUTES

Police Department - Payment of Back Salary

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize payment of back salary for Mr. Christopher W. Lundy.

AMOUNT OF MONEY AND SOURCE:

\$19,735.00 - 1001-000000-2041-195500-601062

BACKGROUND/EXPLANATION:

On February 5, 2011, Mr. Lundy was suspended without pay. Pursuant to Article 16(A)(2) of the Memorandum of Understanding between the Baltimore Police Department and the Fraternal Order of Police Lodge No. 3, the officer is entitled to receive back pay for the period he was suspended without pay.

The back pay represents the amount of salary that Mr. Lundy would have earned for the period February 5, 2011 through August 10, 2011.

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized payment of back salary for Mr. Christopher W. Lundy.

The President **VOTED NO.**

MINUTES

Department of Real Estate - Renewal Option of Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve the renewal option of the lease agreement with Edmondson Village, LLC, landlord for the rental of a part of the property known as the Edmondson Village Shopping Center at 4400 Edmondson Avenue, Suite 4538, consisting of approximately 2,537 square feet, which is utilized by the Baltimore City Health Department's Women, Infants and Children Program. The period of the renewal option is November 1, 2011 through October 31, 2013.

AMOUNT OF MONEY AND SOURCE:

	<u>Annual Rent</u>	<u>Monthly Installment</u>
11/01/11 - 10/31/12	\$41,556.06	\$3,463.00
11/01/12 - 10/31/13	\$42,799.19	\$3,566.59

Account: 4000-423212-3080-294100-603013

BACKGROUND/EXPLANATION:

On April 22, 2009, the Board approved the lease agreement with Edmondson Village, LLC. The lease agreement was for a three-year term commencing on November 1, 2008 and terminating on October 31, 2011, with the option to renew for one two-year term. The Board is requested to approve and authorize exercising the renewal option. All other rentals, conditions, and provisions of the lease agreement dated April 22, 2009 will remain in full force and effect.

APPROVED FOR FUNDS BY FINANCE

(FILE NO. 57023)

UPON MOTION duly made and seconded, the Board approved the renewal option of the lease agreement with Edmondson Village, LLC, landlord, for the rental of a part of the property known as

MINUTES

Dept. of Real Estate - cont'd

the Edmondson Village Shopping Center at 4400 Edmondson Avenue, Suite 4538, consisting of approximately 2,537 square feet, which is utilized by the Baltimore City Health Department's Women, Infants and Children Program.

MINUTES

Department of Real Estate - Lease Agreement

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of a lease agreement with Access Art, Inc., lessee, for the rental of the building including the land at 2446 Washington Boulevard, consisting of approximately 3,393 square feet. The period of the agreement is November 15, 2011 through November 14, 2016, with a renewal option of one additional five-year period.

AMOUNT OF MONEY AND SOURCE:

\$1.00 if demanded

BACKGROUND/EXPLANATION:

The building will be used for the operation of an Art Center. Access Art, Inc. will accept the building "AS-IS" and will be responsible for utilities, maintenance, and repairs (structural, interior, and exterior of building), trash removal, janitorial services, security, improvements to the building, insurance, and snow removal.

The Space Utilization Committee approved this lease agreement on October 18, 2011.

(FILE NO. 56514)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Access Art, lessee, for the rental of the building including the land at 2446 Washington Boulevard, consisting of approximately 3,393 square feet.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with New Vision Youth Services, Inc., lessee, for the rental of approximately 1,329 square feet of space located at 3939 Reisterstown Road, 2nd Floor, a/k/a Lower Park Heights Multipurpose Center. The lease agreement is for the period October 1, 2011 through September 30, 2014, with an option to renew for one 2-year term.

AMOUNT OF MONEY AND SOURCE:

<u>Annual Rent</u>	<u>Equal Monthly Installment</u>
\$8,505.60	\$708.80

BACKGROUND/EXPLANATION:

The lessee will be using the leased premises for office space to provide assistance and training to high-risk youth in both middle and high schools who struggle with behavioral and academic issues.

The lessee will be responsible for liability insurance, security, janitorial, and the payment of utilities.

The landlord will be responsible for the parking area, exterior of the building, all interior common areas, all equipment and systems serving building, trash and snow removal of the building, and paying for utilities such as water, gas, and electric.

The Space Utilization Committee approved this lease agreement on October 18, 2011.

(FILE NO. 57063)

MINUTESSpace Utilization Committee - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with New Vision Youth Services, Inc., lessee, for the rental of approximately 1,329 square feet of space located at 3939 Reisterstown Road, 2nd floor, a/k/a Lower Park Heights Multipurpose Center.

MINUTESSpace Utilization Committee - Lease Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a lease agreement with Edison Commercial, LLC, landlord, for the rental of 1825-1829 Edison Highway, consisting of approximately ¼-acre storage yard together with a one-story building and house. Approximately 13,917 rental square footage is contained in the improvements. The lease agreement is effective upon Board approval for five years, with an option to renew for a five year term.

AMOUNT OF MONEY AND SOURCE:

<u>Year</u>	<u>Annual Rent</u>	<u>Monthly Installment</u>
1	\$74,868.00	\$6,239.00
2	\$77,114.04	\$6,426.17
3	\$79,427.46	\$6,619.96
4	\$81,810.28	\$6,817.52
5	\$84,264.58	\$7,022.05

Rent

Account: 1001-000000-5153-387800-603013

Improvements - \$70,000.00

Account: 1001-662-006-00-3-16

BACKGROUND/EXPLANATION:

The Department of Public Works, Bureau of Solid Waste, Property Management Division, is currently located at 900-920 E. 25th Street. While the address is contiguous, they are only occupying the warehouse and a portion of the lot located at 920 E. 25th Street, which does not provide them with sufficient parking for all of their vehicles and equipment. The location, 1825-1829 Edison Highway will allow for office space for the staff and sufficient warehouse and parking space for all of their equipment and vehicles. Currently, the monthly rent at 900-920 E. 25th Street is \$9,156.91. The rent at 1825-1829 Edison Highway will be \$6,239.00 resulting in a cost-saving of \$2,917.91 per month.

MINUTES

Space Utilization Committee - cont'd

There was no City-owned space available to meet the necessary space requirements for the agency. The agency also requested permission from the owner to make some additional improvements to accommodate their operations (i.e. installing two locker rooms for men and women, shower stalls, eyewash, and heating system for locker rooms) with the intention of having the work done by the Department of General Services (DGS).

The DGS reviewed the scope of work being requested by the agency and determined that it would be best for the landlord to perform the improvements and the City reimburse the landlord. The cost of improvements is not to exceed \$70,000.00. The improvements are to be completed within 60 days from the date that the work begins. The DGS will review the cost estimates and oversee the improvements to completion.

The tenant will be responsible for all general maintenance, utilities including heat, air conditioning, plumbing, electric, water, sewer, real estate taxes, and janitorial services.

The Space Utilization Committee approved this lease agreement on October 18, 2011.

(FILE NO. 57261)

APPROVED FOR FUNDS BY FINANCE

UPON MOTION duly made and seconded, the Board approved and authorized execution of the lease agreement with Edison Commercial, LLC, landlord, for the rental of 1825-1829 Edison Highway, consisting of approximately $\frac{3}{4}$ acre storage yard together with a one-story building and house, with approximately 13,917 rental space footage is contained in the improvements.

MINUTES

Bureau of Water and Wastewater - Performance Bond Replacement

ACTION REQUESTED OF B/E:

The Board is requested to approve the assignment of a performance bond issued to Synagro Technologies, Inc. (Synagro).

AMOUNT OF MONEY AND SOURCE:

N/A

BACKGROUND/EXPLANATION:

On July 12, 1996, the Board approved agreements with Synagro for the Sludge Dry Heating Service. The master blanket purchase orders expire on June 12, 2012.

Synagro is required to provide the City with a Performance Bond in the amount of \$8,916,200.00. This action will replace the performance bond in favor of the City provided by the Insurance Company of the State of Pennsylvania (AIG) rated "A" outlook "Negative" by A. M. Best with Argonaut Insurance Company rated "A" outlook "Stable" by A. M. Best. The ratings have been provided by A. M. Best.

UPON MOTION duly made and seconded, the Board approved the assignment of a performance bond issued to Synagro Technologies, Inc. The President **ABSTAINED**.

MINUTES**TRAVEL REQUESTS**Department of Recreation and Parks

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
1. JoAnn Cason	National Rec- reation and Parks Assoc. Congress and EXPO 2011 Atlanta, GA Oct. 31 - Nov. 4, 2011 (Reg. Fee - \$580.00)	Acces- sory Acct.	\$2,010.15

The subsistence rate for this location is \$188.00 per day. The hotel rate for this location on October 31, 2011 is \$179.00 per night plus occupancy taxes in the amount of \$37.20. The hotel rate for November 1 - 3, 2011 is \$239.00 per night plus occupancy taxes in the amount of \$35.85 per night. The Department is requesting \$31.00 for October 31, and \$40.00 per day for November 1 - 3, 2011 to cover meals and incidental expenses. In addition the Department is requesting \$51.00 per night to cover the cost of the hotel between November 1 - 3, 2001. All expenses are included in the total.

2. Brandi Murphy	National Rec- reation and Parks Assoc. Congress and EXPO 2011 Atlanta, GA Oct. 31 - Nov. 4, 2011 (Reg. Fee - \$890.00)	Recreation In-Service Acct.	\$2,146.76
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The subsistence rate for this location is \$188.00 per day. The hotel rate for this location is \$199.00 per night plus occupancy taxes in the amount of \$31.84. The Department is requesting \$40.00 per day to cover meals and incidental expenses. In addition, the Department is requesting \$11.00 per night to cover the cost of the hotel. All expenses are included in the total.

MINUTES**TRAVEL REQUESTS**Department of Recreation and Parks

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
3. Gregory Bayor	National Rec- reation and Parks Congress and EXPO 2011 Atlanta, GA Nov. 1 - 2, 2011 (Reg. Fee - \$0.00)	General Fund	\$ 412.64

The subsistence rate for this location is \$188.00 per day. The hotel rate for this location is \$189.00 per night plus occupancy taxes in the amount of \$30.24. The Department is requesting \$40.00 per day to cover meals and incidental expenses. In addition, the Department is requesting \$1.00 per night to cover the cost of the hotel. All expenses are included in the total.

Department of Housing and Community Development

4. Andrea Anderson Donald Hoffman Rowene Chandler Sylvia Fulwood- Paylor	International Association of Emergency Managers Las Vegas, NV Nov. 13 - 17, 2011 (Reg. Fee - \$605.00 ea.)	Homeland Security	\$7,664.00
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The Department has paid for the registration fees in the amount of \$605.00 for each representative on EA000077528. The disbursement to each attendee will be \$1,311.00.

MINUTES**TRAVEL REQUESTS**Fire Department

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
5. Scott Merbach* David Povlitz* William Anuszewski Gordon Wallace	State Urban Search and Rescue Alliance Meeting Portland, OR Nov. 7 - 10, 2011* Nov. 7 - 12, 2011 (Reg. Fee - \$0.00)	USAR Task Force	\$4,229.76

Department of Planning

6. Abigail Cocke	Community Food Conference Oakland, CA Nov. 5 - 9, 2011 (Reg. Fee \$290.00)	General Fund	\$ 290.00
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Department of Public Works

7. Dana Cooper	NACWA Development in Clean Water Law Seminar Charleston, SC Nov. 15 - 18, 2011 (Reg. Fee \$850.00)	Water Utility	\$1,664.00
8. Marcia Collins	NACWA Development in Clean Water Law Seminar Charleston, SC Nov. 15 - 18, 2011 (Reg. Fee \$850.00)	General Fund	\$1,664.00

MINUTES**TRAVEL REQUESTS**Mayor's Office of Government Relations

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
9. Janelle E. Mummey	Maryland Municipal League Fall Conf. Cambridge, MD Oct. 31 - Nov. 2, 2011 (Reg. Fee \$417.00)	General Fund	\$ 888.02

TRAVEL APPROVAL/REIMBURSEMENTPolice Department

10. Richard A. Remy	Internal Auditor Training Course Portland, OR July 25 - 29, 2011 (Reg. Fee - \$695.00)	Coverdell FY10 Grant Acct.	\$2,481.46
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The subsistence rate for this location is \$179.00 per day. The attendee was issued an advance in the amount of \$1,755.80 on July 22, 2011 to cover the cost of airfare in the amount of \$1,060.80 and Registration in the amount of \$695.00. Reimbursement to Mr. Remy is as follows:

Airfare:	\$1,060.80
Registration:	695.00
Hotel:	452.00
Occupancy Taxes:	56.52
Meals and Incidental Expenses:	177.39
Parking:	39.75
Advance	<u>(1,755.80)</u>
Total:	\$ 725.66

The request is late because of a delay in the administrative process.

MINUTES**TRAVEL APPROVAL/REIMBURSEMENT** - cont'dHealth Department

11. Brian Schleter	2011 National Conf. on Health Communication, Marketing & Media Atlanta, GA August 9 - 11, 2011 (Reg. Fee \$415.00)	General Funds	\$1,018.33
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Mr. Schleter traveled to Atlanta, GA from August 9 - 11, 2011 to attend the 2011 National Conference on Health Communication, Marketing and Media. The Department paid the registration of \$415.00 and airfare of \$212.40 totaling \$627.40 using a City issued credit card assigned to Ms. Dourakine Rosarion. The Department is requesting the Board to retroactively approve the total travel expenses in the amount of \$1,018.33, and to authorize a reimbursement of \$390.93 to Mr. Schleter for the following:

Food	\$ 46.83
Hotel	303.60
Limo/Taxi	<u>40.50</u>
Reimbursement Total	\$390.93

The subsistence rate allowed for this request at the time of travel was \$188.00 per day for a total of \$376.00.

MINUTES**TRAVEL APPROVAL/REIMBURSEMENT** - cont'dMayor's Office of Employment Development

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
12. Diane Pabich	Behind the Fence Info. Presentation to Inmates Salisbury, MD June 15 - 17, 2011	State DLLR	\$504.41

The subsistence amount for this location is \$123.00/day. A rental vehicle was necessary because the attendee was required to travel to multiple correctional facilities. The Department is only reimbursing the attendee for subsistence and the \$135.41 cost of the rental vehicle.

Per AM-240-8, official City business at the event site required extensive inspection trips, tours, or other unusual but necessary land travel.

UPON MOTION duly made and seconded, the Board approved the aforementioned travel requests and travel reimbursements. Item No. 11 was deferred until November 2, 2011. The Mayor **ABSTAINED** on item no. 9.

MINUTES

PERSONNEL MATTERS

* * * * *

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following pages:

3608 - 3622

All of the Personnel matters have been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

The Mayor **ABSTAINED** on item nos. 1 through 6, 23 and 24.

The President **ABSTAINED** on item nos. 1 through 4.

The Comptroller **ABSTAINED** on item nos. 1 through 4 and 35.

MINUTES

PERSONNELEmployees' Retirement Systems (ERS)

- | | | |
|----|------------------------|--------------------------------|
| 1. | DEBRA A. THOMAS | \$15,000.00
(not-to-exceed) |
| 2. | DEVEREAUX E. STERRETTE | \$15,000.00
(not-to-exceed) |
| 3. | DORENE ROTHMANN | \$15,000.00
(not-to-exceed) |
| 4. | EDWARD G. DANIELS | \$15,000.00
(not-to-exceed) |

Account: 1001-000000-1220-147500-601009

The above-listed individuals will serve as Disability Services Hearing Examiners for the Employees' Retirement System, Fire & Police, or Elected Officials' Retirement System. Each Hearing Examiner will be responsible for adjudicating retirement system disability and death benefit cases. The period of the agreement is effective upon Board approval for one year.

Each Hearing Examiner will be paid as follows:

- a. \$75.00 per hour for time spent in meetings with other Hearing Examiners and associated administrative duties;
- b. \$350.00 flat rate for all Employees' Retirement System of Baltimore City (ERS), the Fire and Police Employees' Retirement System of Baltimore City (F&P), or the Elected Officials' Retirement System (EOS) disability and death claims for which a written decision is rendered by the Hearing Examiner, if a hearing is held to adjudicate such claim;

MINUTES**PERSONNEL**ERS - cont'd

- c. \$150.00 flat rate for all ERS, F&P, or EOS disability and death claims for which a written decision is rendered by the Hearing Officer, if no hearing is held to adjudicate such claim; and
- d. \$50.00 flat rate for the execution of: (i) forms approving ERS, F&P, or EOS disability and death claims application withdrawals and (ii) forms ordering continuance or discontinuance of reexamination of ERS, F&P, or EOS disability retirees.

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Liquor Board</u>		
5. DERRICK LENNON	\$15.00	\$ 3,600.00
Account: 1001-000000-2501-385300-601009		
6. WENDELL WRIGHT	\$15.00	\$ 3,600.00
Account: 1001-000000-2501-259500-601063		

These individuals will work as Liquor Board Inspectors. Their duties will include but not be limited to visiting locations that have been issued special or one day licenses as well as monitoring the sale and service of alcohol at the one day licensed events or extensions of licenses. They will participate in undercover investigations and complete inspection reports for licensed premises. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks</u>		
7. WILLIAM S. RUSKIN	\$25.00	\$36,750.00

Account: 5000-578711-4711-361850-601009

Mr. Ruskin will continue to work as a Civil Engineer. His duties will include but are not limited to developing engineering plans, specifications and cost estimates for capital projects. He will design utility systems and act as a liaison between the Department, local utility companies and, State, and City agencies. A waiver is requested of the 1,200 maximum hours in AM 212-1, Part I. Mr. Ruskin's hours will not exceed 1,470 hours. The period of the agreement is October 29, 2011 through October 28, 2012.

8. SCOTT D. MYERS	\$25.17	\$24,000.00
9. JALEEL NASH	\$25.17	\$24,000.00

Account: 3001-000000-5051-385300-601009

These individuals will continue to work as Urban Forestry Specialists in the Forestry Division of the Department. Their duties will include but are not limited to performing hazardous tree assessments using an ANSI accepted tree assessment rating system for all City owned trees. In addition they will identify required tree care to mitigate urgent and hazardous conditions that threaten the public's safety as well as work with community organizations to promote green infrastructure and the management of tree populations. They will also monitor the CSR system and coordinate tree maintenance and planning contracts. The period of the agreement is November 4, 2011 through May 3, 2012.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Department of Recreation and Parks - cont'd</u>		
10. STEPHANIE PARHAM BROWN	\$37.44	\$44,928.00

Account: 5000-578711-4711-361830-601009

Ms. Brown, retiree, will continue to work as an Accounting Analyst. Her duties will include, but are not limited to monitoring the Department's capital expenditures and preparing monthly financial reports. Ms. Brown will also audit financial and accounting records with City and State auditors to verify the Departmental account and to ensure the accuracy between budget appropriation and funding compliance with City accounting and fiscal standards. She will also act as liaison to the Department of Finance, Office of Capital Accounting, Risk Management and various State agencies, and other related accounting services. The period of the agreement is October 27, 2011 through October 26, 2012.

11. WALLY STEPHENSON	\$37.98	\$79,000.00
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Account: 1001-000000-4803-371500-601009

Mr. Stephenson will work as a Facility Maintenance Coordinator. His duties will include, but are not limited to prioritizing building maintenance projects based on Department priorities and project cost/benefit to achieve the most efficient and effective utilization of the maintenance budget. In addition, he will distribute maintenance projects, track and account for job completion and performance using the City's Service Request System. . Mr. Stephenson will inspect and approve final work product, evaluate the performance of contractors and sign-off on finished work. He will monitor the building maintenance budget and prepare expenditure status reports for program administration and evaluation. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**12. Adjust the salary of the following four classes:

- a. 00793 - Swimming Pool Manager
From: Grade 863 (\$10.85)
To: Grade 863 (\$13.02)
- b. 00794 - Swimming Pool Operator
From: Grade 858 (\$9.00)
To: Grade 858 (\$10.80)
- c. 00797 - Lifeguard II
From: Grade 855 (\$8.35)
To: Grade 855 (\$10.02)
- d. 00796 - Lifeguard I
From: Grade 853 (\$7.35)
To: Grade 853 (\$8.85)

State's Attorney's Office

13. **CAROLYN SALLEY** \$25.88 **\$44,788.00**

Account: 1001-000000-1150-118000-601009

Ms. Salley will serve as an Investigator. She will be responsible for researching the whereabouts of and locating parties relevant to prosecution of cases; providing location information to attorneys, and subsequently forwarding that information to the Warrant Apprehension Task Force so that arrests can be made. She will also communicate with witnesses and victims to provide case status and trial date information, prepare subpoenas, ascertain and verify respondents' identify through fingerprint identification documents and investigate findings. Her duties will also include researching in prosecution database and in daily news to gain information about persons being sought in prosecution cases, etc. The period of the agreement is December 16, 2011 through December 15, 2012.

MINUTES

PERSONNEL

	<u>Hourly Rate</u>	<u>Amount</u>
<u>SAO</u> - cont'd		
14. AVON MACKEL	\$25.88	\$44,788.00

Account: 1001-000000-1150-118000-601009

Mr. Mackel will serve as an Investigator. He will be responsible for reviewing charging documents and statement of charges; interviewing and locating witnesses; performing record checks and appearing before the grand jury. The period of the agreement is October 27, 2011 through October 26, 2012.

15. Transfer the following two positions:

10132 - Civilian Review Board Investigator
Grade 090 (\$42,267.00 - \$51,371.00)
Job Nos. 1151-46294 and 1151-46295

From: Department A29 - Office of the State's Attorney
Account: 1001-000000-1151-117900-601001

To: Department A51 - Office of Civil Rights
Account: 1001-000000-1562-171500-601001

Cost: \$142,000.00 - 1001-000000-1562-171500-601001

The Department of Human Resources has completed a review of a request to transfer two positions of Civilian Review Board Investigators from the Office of the State's Attorney's budget to the Office of Civil Rights budget. These positions have always been located in the Office of Civil Rights, but placed in the budget of the State's Attorney's Office.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Department</u>		
16. EARL W. MAISEL, JR.	\$200.00 per scheduled examination, and \$100.00 each scheduled client no-show	\$35,000.00

Account: 1001-000000-2003-195500-603206

Mr. Maisel will serve as a Polygraph Examiner for pre-employment screening. The period of the agreement is effective upon Board approval through March 31, 2012.

17. JOHN R. DOLLY, JR.	\$14.42	\$30,000.00
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Account: 1001-000000-2042-198100-601009

Mr. Dolly will serve as a Firearms Evidence Technician. He will be responsible for retrieving/returning firearms from the Evidence Control Unit for laboratory analysis. He will perform inventories on firearms to identify model, serial number and other information; examine unfired ammunition to identify manufacturer, caliber and type. He will also test suitable non-evidentiary firearms and recover cartridge/bullet, compile, identify, inventory firearms list, and may testify at trials. The period of the agreement is effective upon Board approval for one year.

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Police Dept. - cont'd</u>		
18. PATRICIA N. COCHRANE	\$14.42	\$30,000.00

Account: 1001-000000-2042-198100-601009

Ms. Cochran will serve as a Contract Services Specialist. She will be responsible for reviewing original National Crime Information Center (NCIC) entry; reports and supporting documents; contacting victim, complainant, and court for follow-up information. She will also be responsible for accessing local, state, and federal databases for additional information and updating records on local databases and the NCIC to reflect changes and prepares police supplemental reports. The period of the agreement is effective upon Board approval through September 30, 2012.

19. Create the following three positions:

71112 - Criminalist II
 Grade 114 (\$48,600.00 - \$68,600.00)
 Job. No. to be assigned by BBMR

Costs: 4000-497711-2024-694600-601001

Circuit Court for Baltimore City

20. YOZMIN SHIPMAN	\$20.53	\$36,935.12
21. EBONI PEARSON	\$20.53	\$36,935.12

Account: 4000-487006-1100-114903-601002

Ms. Shipman and Ms. Pearson will serve as Community Service Investigators. The investigators' responsibilities will include completing volunteer interviews; maintaining a volunteer caseload monitoring volunteer progress and attendance. The period of the agreement is effective upon Board approval through September 30, 2012.

MINUTES**PERSONNEL**Law Department

	<u>Hourly Rate</u>	<u>Amount</u>
22. MARK J. DIMENNA	\$27.00	\$47,250.00
Accounts: 1001-000000-1762-608200-601009		\$23,625.00
2036-000000-1759-175200-601009		\$23,625.00

Mr. Dimenna will work as a Special Assistant Solicitor in the Opinions & Advice Practice Group. The Department is in need of an additional attorney capable of assisting in handling Public Information Act requests and other time-sensitive issues relating to the Group's needs. The period of the agreement is effective upon Board approval for one-year.

Mayor's Office of Human Services

23. RENARD E. BROOKS	\$35.00	\$61,250.00
Account: 1001-000000-3571-327200-601001		

Mr. Brooks will work as a Reentry Coordinator. His duties will include but not be limited to providing direction to the Director and other City leaders on offender re-entry released strategies, including pre and post-release programs and services to reduce recidivism and conducting best practice research of Federal, State and local re-entry initiatives. The period of the agreement is effective upon Board approval for one-year.

24. Create the following position:

00142 - Executive Level I
Grade 948 (\$55,200.00 - \$99,200.00)
Job No. to be assigned by BBMR

Costs: \$128,960.00 - 6000-685212-3571-591400-601001

MINUTES**PERSONNEL**

	<u>Hourly Rate</u>	<u>Amount</u>
<u>Health Department</u>		
25. MOSES WIGGINS, JR	\$14.00	\$ 5,460.00

Account: 5000-520112-3080-688900-601009

Mr. Wiggins will work as a Building Repairer at the Healthy Teens and Young Adults Health Center. His duties will include but are not limited to painting, carpentry, electrical, plumbing work, and the repairing of windows. The period of the agreement is effective upon Board approval through June 30, 2012.

26. Create the following nine positions:

- a. 81351 - Community Outreach Worker
Grade 422 (\$26,887.00 - \$28,214.00)
4 positions
Job Nos. to be assigned by BBMR
- b. 61291 - Epidemiologist
Grade 113 (\$46,700.00 - \$65,500.00)
2 positions
Job Nos. to be assigned by BBMR
- c. 42571 - Public Health Investigator
Grade 430 (\$31,073.00 - \$34,534.00)
3 positions
Job Nos. to be assigned by BBMR

Costs: \$ 176,340.00 - 4000-422511-3030-271590-601001
67,524.00 - 4000-418812-3030-513200-601001
67,524.00 - 4000-422611-3030-271500-601001
49,038.00 - 4000-424512-3023-274450-601001
49,038.00 - 4000-427712-3023-606100-601001
49,038.00 - 4000-422312-3030-513200-601001
\$ 458,502.00

MINUTES**PERSONNEL**

Health Dept. - cont'd

27. Create the following classification:

- a. 81230 - Lactation Technician
 Grade 082 (\$31,225.00 - \$36,934.00)

Reclassify the following vacant positions:

Job nos. 3080-49151 and 3080-49153

- b. From: 81231 - Nutrition Technician
 Grade 082 (\$31,225.00 - \$36,934.00)
- To: 81230 - Lactation Technician
 Grade 082 (\$31,225.00 - \$36,934.00)

Cost: (\$0.00) - 4000-423212-3080-294100-601001

Department of Transportation

28. Reclassify the following filled position:

From: 33252 - Typist II
 Grade 075 (\$26,316.00 - \$29,913.00)

To: 33253 - Typist III
 Grade 078 (\$27,958.00 - \$32,241.00)

Costs: \$1,602.12 - 3001-000000-2391-251900-601001

29. Reclassify the following filled position:

Job No. 2301-35749

From: 33232 - Secretary II
 Grade 078 (\$27,958.00 - \$32,241.00)

To: 33213 - Office Assistant III
 Grade 078 (\$27,958.00 - \$32,241.00)

There are no additional costs associated with this personnel matter.

MINUTES**PERSONNEL**Department of Public Works30. Create the following two positions:

- a. 72111 - Engineer I
Grade 110 (\$40,000.00 - \$56,800.00)
1 Position
Job No. to be assigned by BBMR
- b. 72113 - Engineer III
Grade 116 (\$53,900.00 - \$76,000.00)
1 Position
Job No. to be assigned by BBMR

Abolish the following three vacant positions:Job Nos. 5161-35994 and 5161-35979

- c. 52931 - Laborer
Grade 482 (\$27,747.00 - \$28,662.00)
2 Positions

Job No. 5152-36358

- d. 33371 - Radio Dispatcher I
Grade 078 (\$27,958.00 - \$32,241.00)
1 position

Costs: (\$812.00) - 1001-000000-5161-389800-601001

Department of Housing and Community Development31. Reclassify the following two positions:Job No. 5750-48472

- a. From: 33212 - Office Assistant II
Grade 075 (\$26,316.00 - \$29,913.00)
- To: 33213 - Office Assistant III
Grade 078 (\$27,958.00 - \$32,241.00)
1 position

MINUTES**PERSONNEL**DHCD - cont'dJob No. 5750-48481

b. From: 42261 - Construction Building Inspector I
Grade 085 (\$34,562.00 - \$41,645.00)

To: 42262 - Construction Building Inspector II
Grade 090 (\$42,267.00 - \$51,371.00)

Costs: \$12,607.32 - 5000-585110-5750-648701-601001

32. Create the following position:

10215 - Grant Services Specialist I
Grade 913 (\$25,863.00 - \$32,329.00)
Job No. to be assigned by BBMR

Costs: \$45,718.41 - 5000-585110-5750-648701-601001
5000-594312-5971-439500-601001

Office of Civil Rights and Wage Enforcement

33. Upgrade the following class and position:

Job Nos. 1561-10101, 1561-10103, 1561-33299 and 1561-46860

From: 84221 - Community Relations Representative
Grade 087 (\$37,407.00 - \$45,218.00)

To: 84221 - Community Relations Representative
Grade 089 (\$40,540.00 - \$49,222.00)

Costs: \$14,210.00 - 1001-000000-1561-171500-601001

MINUTES**PERSONNEL**Enoch Pratt Free Library34. Upgrade the following non-civil service class:

From: 00605 - Library Computer Systems Administrator
Grade 117 (\$56,000.00 - \$79,400.00)

To: Grade 120 (\$64,800.00 - \$91,100.00)

Costs: \$11,700.00 - 1001-000000-4501-339600-601001

Department of Audits35. Create the following two classes:

a. 34113 - Auditor Trainee
Grade 087 (\$37,407.00 - \$45,218.00)

b. 10243 - Deputy City Auditor
Grade 662 (\$107,800.00 - \$125,100.00)

Change the title of the following class:

c. From: 34191 - Accounting/Auditor Trainee
Grade 085 (\$34,562.00 - \$43,361.00)

To: 34191 - Accountant Trainee
Grade 085 (\$34,562.00 - \$43,361.00)

Upgrade the following nine classes:

d. From: 34110 - Auditor I
Grade 088 (\$38,939.00 - \$47,176.00)
To: Grade 090 (\$42,267.00 - \$51,371.00)

e. From: 34120 - Auditor I (CPA)
Grade 089 (\$40,540.00 - \$49,222.00)
To: Grade 091 (\$44,084.00 - \$53,638.00)

MINUTES

PERSONNELDepartment of Audits - cont'd

- f. From: 34111 - Auditor II
 Grade 112 (\$44,300.00 - \$62,600.00)
 To: Grade 113 (\$46,700.00 - \$65,500.00)
- g. From: 34121 - Auditor II (CPA)
 Grade 113 (\$46,700.00 - \$65,500.00)
 To: Grade 114 (\$48,600.00 - \$68,600.00)
- h. From: 34112 - Auditor III
 Grade 115 (\$51,000.00 - \$72,200.00)
 To: Grade 116 (\$53,900.00 - \$76,000.00)
- i. From: 34122 - Auditor III (CPA)
 Grade 116 (\$53,900.00 - \$76,000.00)
 To: Grade 117 (\$56,000.00 - \$79,400.00)
- j. From: 34115 - Auditor Supervisor
 Grade 119 (\$61,900.00 - \$87,500.00)
 To: Grade 120 (\$64,800.00 - \$91,100.00)
- k. From: 34125 - Auditor Supervisor (CPA)
 Grade 120 (\$64,800.00 - \$91,100.00)
 To: Grade 121 (\$68,500.00 - \$95,700.00)
- l. From: 10101 - City Auditor
 Grade 670 (\$125,100.00 - \$145,100.00)
 To: Grade 672 (\$129,900.00 - \$150,600.00)

Reclassify the following filled position:Job No. 1310-33855

- m. From: 00143 - Executive Level II
 Grade 959 (\$77,200.00 - \$132,400.00)
- To: 10243 - Deputy City Auditor
 Grade 662 (\$107,800.00 - \$125,100.00)

Costs: \$123,272.46 - 1001-000000-1310-157800-601001

MINUTES

Department of Housing and - Land Disposition Agreement
Community Development

ACTION REQUESTED OF B/E:

The Board is requested to approve and authorize execution of the land disposition agreement with the GN Property Group LLC, developer, for the sale of the properties located at 2028, 2034, 2050 E. Fayette Street; 2014, 2029, 2031, 2033, 2041, 2130, 2101 Orleans Street; 1304 E. Eager Street; 1120 N. Eden Street; 817 and 1017 N. Caroline Street; and, 218 N. Duncan Street.

AMOUNT OF MONEY AND SOURCE:

	<u>Block</u>	<u>Lot</u>
\$ 5,000.00 - 2028 E. Fayette Street	1686	041
5,000.00 - 2034 E. Fayette Street	1686	048
5,000.00 - 2050 E. Fayette Street	1686	030
5,000.00 - 2014 Orleans Street	1667	037
5,000.00 - 2029 Orleans Street	1686	002
5,000.00 - 2031 Orleans Street	1686	003
5,000.00 - 2033 Orleans Street	1686	004
5,000.00 - 2041 Orleans Street	1686	008
5,000.00 - 2130 Orleans Street	1669	020
5,000.00 - 2101 Orleans Street	1687	014
5,000.00 - 1304 E. Eager Street	1189	031
5,000.00 - 1120 N. Eden Street	1175	025
5,000.00 - 817 N. Caroline Street	1227	054
5,000.00 - 1017 N. Caroline Street	1191	007
5,000.00 - 218 N. Duncan Street	1687	061
\$75,000.00 - Purchase Price		

BACKGROUND/EXPLANATION:

Each property was priced at \$5,000.00 through the City's appraisal policy by using a representative appraisal. A representative appraisal may be used for valuation of the other properties that are similar in type and condition. One of the properties, 2050 E. Fayette Street was appraised for \$4,000.00 and used as the representative appraisal. All of the other properties that will be sold are vacant and boarded, two or three story dwellings, and are in close proximity to one another.

MINUTES

DHCD - cont'd

The developer offered \$5,000.00 per property, which the City accepted subject to Board's approval. A good faith deposit was not paid by the developer. The entire balance will be paid by the developer at the time of settlement by Cashiers or Certified Check.

The developer will be using private funds to pay for the acquisition and rehabilitation. Documentation of the developer's financial capacity has been provided. The properties will be completely rehabilitated to include a new roof, new windows, and a new HVAC system. The properties will then be sold at market-rate for owner occupancy.

DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

The City has agreed to convey the 15 aforementioned properties, which will contribute to the revitalization of the Johnston Square and Middle East communities. As a condition of conveyance, the developer has agreed to rehabilitate the properties within 12 months of the date of transfer.

The City may dispose of the properties by virtue of the following legal authorities: Article 28, Subtitle 8 of the Baltimore City Code (2011 Edition); Article II, Section 15 of the Baltimore City Charter (2011 Edition); and Article 13 of the City Code.

MBE/WBE PARTICIPATION:

The properties are not subject to Article 5, Subtitle 28 of the Baltimore City Code because they will be sold at market value.

(FILE NO. 57260)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement with the

MINUTES

DHCD - cont'd

GN Property Group LLC, developer, for the sale of the properties located at 2028, 2034, 2050 E. Fayette Street, 2014, 2029, 2031, 2033, 2041, 2130, 2101 Orleans Street; 1304 E. Eager Street; 1120 N. Eden Street; 817 and 1017 N. Caroline Street and 218 N. Duncan Street.

* * * * *

President: "If there is no further business, the Board is in recess until twelve o'clock noon for the receiving and opening of bids."

MINUTES

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Clerk: "The Board is now in session for the receiving and opening of bids."

BIDS, PROPOSALS AND CONTRACT AWARDS

Prior to the reading of bids received today and the opening of bids scheduled for today, the Clerk announced that the following agencies had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Department of General Services

GS 11830, Greyhound Station-
Demolition
BIDS TO BE RECV'D: 11/09/2011
BIDS TO BE OPENED: 11/09/2011

Bureau of Purchases

B50002146, Integrated
Financial Budget Systems
BIDS TO BE RECV'D: 11/02/2011
BIDS TO BE OPENED: 11/02/2011

MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened and referred the following bids to the respective departments for tabulation and report:

<u>Bureau of Purchases</u>	B50002125, Provide Cytology Services
ONCO Diagnostic Services, Inc.	
<u>Bureau of Purchases</u>	B50002148, Aluminum Vehicle Traffic Pedestrian Signal Assemblies
General Traffic Equipment Corp.	
<u>Bureau of Purchases</u>	B50002160, Supply and Deliver Lumber to Various City Agencies
84 Lumber Company Louis J. Grasmick Lumber Co., Inc. Pikesville Lumber Company	
<u>Bureau of Purchases</u>	B50001850, Handheld Computer- ized Parking Enforcement Units, Management Software and Main- tenance Services
Integrated Parking Solutions Groupe Techna, Inc./EZ Tag ACS State & Local Solutions, Inc. Duncan Parking Technologies, Inc. Clancy Systems International Inc. INET, Inc./IPARGQ	

MINUTES

Department of Recreation
and Parks

RP 11837, Baltimore Play Lot
Project FY'11

Allied Contractors, Inc.
Bensky Construction Co., LLC
P. Flannigan and Sons

Department of Finance,
Collection Division

Tax Sale Auction of Tax Sale
Liens

NO BIDS WERE RECEIVED.

There being no objections, the Board, UPON MOTION duly made and seconded, adjourned until its next regularly scheduled meeting on Wednesday, November 2, 2011.

JOAN M. PRATT
Secretary