

**MINUTES****REGULAR MEETING**

Bernard C. "Jack" Young, President  
Stephanie Rawlings-Blake, Mayor  
Joan M. Pratt, Comptroller and Secretary  
George A. Nilson, City Solicitor  
Alfred H. Foxx, Director of Public Works  
David E. Ralph, Deputy City Solicitor  
Ben Meli, Deputy Director of Public Works  
Bernice H. Taylor, Deputy Comptroller and Clerk

The meeting was called to order by the President.

**ANNOUNCEMENT**

Clerk: "I also have an announcement to make for the special meeting of the Board of Estimates for June 25, 2012. Please be advised that on Monday, June 25, 2012, the City Council is expected to approve the third reader, City Council Bill 12-0067, Ordinance of Estimates for the fiscal year ending June 30, 2013. The Board members should be prepared to convene at 4:30 PM to receive a report on the fiscal year 2013 Ordinance of Estimates and to certify the fiscal year 2013 real and personal property tax. Again, that is going to be June 25, at 4:30 PM for the special meeting of the Board of Estimates."

\* \* \* \* \*

## MINUTES

President: "Thank you madam Deputy Comptroller. I will direct the Board members attention to the memorandum from my office dated June 18, 2012, identifying matters to be considered as routine agenda items, together with any corrections and additions that have been noted by the Deputy Comptroller. I will entertain a motion to approve all of the items contained on the routine agenda."

City Solicitor: "Move the approval of all items on the routine agenda."

Comptroller: "Second."

President: "All those in favor say AYE. Those opposed NAY. The routine agenda has been adopted."

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**MINUTES****BOARDS AND COMMISSIONS**1. Prequalification of Contractors

In accordance with the Rules for Qualification of Contractors, as amended by the Board on October 30, 1991, the following contractors are recommended:

Bluestar Technologies, Inc.	\$ 1,500,000.00
Caplan Bros., Inc.	\$ 8,000,000.00
Debra's Glass, Inc.	\$ 4,023,000.00
Dutchland, Inc.	\$ 8,000,000.00
East Coast Concrete Specialists, Inc.	\$ 8,000,000.00
The Enterprise Electric Company	\$124,839,000.00
Graciano Corporation	\$ 35,100,000.00
Liberty Asphalt, LLC.	\$ 1,296,000.00
MD Partitions, Inc.	\$ 1,143,000.00
Marine Technologies, Inc.	\$ 8,000,000.00
Midasco, LLC.	\$ 72,234,000.00
Potts & Callahan, Inc. & Subsidiary	\$150,075,000.00
Solara Flooring Group	\$ 8,000,000.00
US Modular Group East, Inc.	\$ 1,683,000.00
Waverly Construction & Management Company, Inc.	\$ 8,000,000.00

2. Prequalification of Architects and Engineers

In accordance with the Resolution Relating to Architectural and Engineering Services, as amended by the Board on June 29, 1994, the Office of Boards and Commissions recommends the approval of the prequalification for the following firms:

Albrecht Engineering, Inc.	Engineer
Coastal Resources, Inc.	Landscape Architect
Harrison & Crain, Architects	Architect

**MINUTES****BOARDS AND COMMISSIONS**Prequalification of Architects and Engineers - cont'd

K. Lechleiter Architects, LLC.	Architect
Navarro & Wright Consulting Engineers, Inc.	Engineer Land Survey
Reviera Enterprises, Inc. T/A REI/Drayco	Engineer
Schnabel Engineering Consultants	Engineer
Tech International Corp.	Engineer
Wallace, Montgomery & Associates, LLP.	Engineer Land Survey

There being no objections, the Board, UPON MOTION duly made and seconded, approved the prequalification of contractors and architects and engineers for the listed firms.

## MINUTES

Department of Planning - Report on Previously  
Approved Transfers of Funds

At previous meetings, the Board of Estimates approved Transfers of Funds subject to receipt of favorable reports from the Planning Commission, the Director of Finance having reported favorably thereon, as required by the provisions of the City Charter. Today, the Board is requested to **NOTE 49** favorable reports on the Transfers of Funds approved by the Board of Estimates at its meetings on May 16, 23 and June 6, 2012.

The Board **NOTED** receipt of the **49** favorable reports on the Transfers of Funds approved by the Board of Estimates at its previous meetings.

**MINUTES**

Fire and Police Employees' - Subscription Agreement  
Retirement System

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a subscription agreement with Park Street Capital Natural Resource Fund V, L.P.

**AMOUNT OF MONEY AND SOURCE:**

Approximately - \$20,000,000.00

All funds and expenses will be expended from the Fire and Police Employees' Retirement System.

No General Fund monies are involved in this transaction.

**BACKGROUND/EXPLANATION:**

Park Street Capital Advisers, L.L.C. will be managing approximately \$20,000,000.00 of Fire and Police Employees' Retirement System funds in Park Street Capital Natural Resource Fund V, L.P., a fund-of-funds focusing on private natural resources.

The Fire and Police Employees' Retirement System Board of Trustees conducted a search for a fund-of-funds focusing on private natural resources. As a result of that search, Park Street Capital Natural Resource Fund V, L.P. and two other funds were selected. The search and selection process were conducted with the assistance and advice of the Fire and Police Employees' Retirement System investment advisor, Summit Strategies Group.

**MWBOO GRANTED A WAIVER.**

**MINUTES**

Fire and Police Employees' Retirement System - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of the subscription agreement with Park Street Capital Natural Resource Fund V, L.P. The Comptroller

**ABSTAINED.**

**MINUTES**Circuit Court - Grant Award Agreements**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the listed agreements with the Baltimore Mental Health Systems, Inc. The period of the agreement is July 1, 2012 through June 30, 2013, with two one-year renewal options.

1. **CASE MANAGEMENT DOCKET PROJECT** **\$73,617.00**

Account: 6000-601113-1100-333600-406001

This agreement establishes a specialty mental health docket in the Circuit Court by providing funding for a permanent full-time social worker. In this new program, certain felony defendants with serious mental illness will receive court-ordered community based treatment and support services as a condition of probation, instead of a jail sentence. Through this contract the Circuit Court Medical Services Division will hire a licensed clinical social worker to assess defendants for eligibility for this new program. The new social work position will link defendants to community mental health and other programs. The social worker will also track the defendant's compliance with treatment and work closely with the presiding judge, attorneys, parole and probation, and others.

2. **FORENSIC ALTERNATIVE SERVICE TEAM** **\$424,425.00**  
**(F.A.S.T.)**

Account: 4000-400513-1100-117300-404001

This program provides mental health evaluation of seriously mentally ill citizens in the City who have been arrested for minor crimes and either placed in the Baltimore City Detention Center or the Central Booking Facility. When

## MINUTES

Circuit Court - cont'd

indicated, the program arranges with the court to have the defendant transferred to either a mental health facility as an in-patient or directed to an appropriate outpatient facility. Follow-up over a six month period by the program is mandatory.

As in prior years, the Program will continue to divert this population from incarceration and the criminal justice system to the appropriate mental health treatment resource. By providing such a service, the population of mentally ill that are incarcerated has decreased. In addition, approximately 72% of the individuals who are evaluated and referred by the program do not return to the criminal justice system within a two-year period. This program directly contributes to a reduction in trial dockets along with the more humane placement and treatment of the mentally ill.

3. **COMPETENCY AND RESPONSIBILITY** **\$270,000.00**  
**EVALUATION PROGRAM**

Account: 5000-500713-1100-117400-405001

This program provides for all court ordered competency and responsibility evaluations that occur as a result of actions before the Circuit and District Courts. These evaluations are conducted by the Medical Services Division of the Circuit Court. A principal function of this program is to divert those who would normally be hospitalized in either Clifton T. Perkins Hospital Center or the various regional facilities within the State. In approximately 80% of all referrals, defendants who would be hospitalized from 30 - 60 days are diverted into either community resources or resources within the local detention centers. The pre-

**MINUTES**

Circuit Court - cont'd

sentence evaluation portion of the contract provides for evaluations after verdicts that provide proper use of the outpatient facilities.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements with the Baltimore Mental Health Systems, Inc.

MINUTES

EXTRA WORK ORDERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

Extra Work Orders and Transfers of Funds

listed on the following pages:

2309 - 2310

All of the EWOs have been reviewed and approved

by the Department of Audits, CORC, and MWBOO,

unless otherwise indicated.

The President **ABSTAINED** on item nos. 4, 5, 6, and 7.

## MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>	<u>Contractor</u>	<u>Ext. Compl.</u>

Department of Transportation

1. <u>EWO #003, \$36,650.00 - TR 04318, Jones Falls Trail Phase II</u>			
\$ 3,541,711.60	\$ 41,251.43	Civil Construction,	- -
		LLC	

2. <u>EWO #001, \$ 0.00 - TR 12009, Dredging the Inner Harbor</u>			
<u>Water Channels</u>			
\$ 1,066,000.00	-	McLean Contracting	45 -
		Company	

This extra work order provides authorization for a 45-day non-compensable time extension to complete the additional work for the additional 5,600 cubic yards of dredging work at Fort McHenry and Pier #5, which will be completed by mid-June.

3. <u>EWO #005, \$38,021.93 - Project 889, Edmondson Avenue Bridge</u>			
<u>Over Gwynns Falls and CSXT Railroad</u>			
\$ 1,068,231.15	\$ 222,824.05	Greenhorne &	- -
		O'Mara, Inc.	

Bureau of Water and Wastewater

4. <u>EWO #004, \$ 41,735.90 - WC 1168, Deer Creek Pumping</u>			
<u>Station Improvements</u>			
\$23,320,000.00	\$ 140,093.58	Ulliman Schutte	0 -
		Construction, LLC	

## MINUTES

EXTRA WORK ORDERS

<u>Contract</u>	<u>Prev. Apprvd.</u>	<u>Contractor</u>	<u>Time</u>	<u>%</u>
<u>Awd. Amt.</u>	<u>Extra Work</u>		<u>Ext.</u>	<u>Compl.</u>
<u>Bureau of Water and Wastewater</u>				
5. EWO #001, \$308,678.70 - SC 867, Rehabilitation/Replacement of Southwest Diversion Pressure Sewer-Phase II				
\$ 6,674,000.00	-	Spiniello Companies	60	77
6. EWO #003, \$188,335.66 - SC 867, Rehabilitation/Replacement of Southwest Diversion Pressure Sewer-Phase II				
\$ 6,674,000.00	\$ 329,437.57	Spiniello Companies	0	99
7. EWO #006, \$ 0.00 - WC 1180, Falls Road Water Main Replacement				
\$ 1,951,690.00	\$ 70,929.90	Casper Colosimo & Sons, Inc.	14	55

This contract required the installation of a new water main on Falls Road. Upon construction, trolley tracks were discovered in the path of the water main and had to be removed. The removal of the trolley tracks slowed the contractor's rate of critical path work by 14-days. This change order will authorize the contractor to recover the lost production without penalty. This request has been reviewed and approved by the City's scheduling consultant.

## MINUTES

OPTIONS/CONDEMNATION/QUICK-TAKES:

<u>Owner(s)</u>	<u>Property</u>	<u>Interest</u>	<u>Amount</u>
<u>Dept. of Housing and Community Development - Options</u>			

1. Lee and Joyce, Inc.	4652 Park Heights Avenue	G/R \$90.00	\$ 750.00
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Funds are available in account 9910-903187-9588-900000-704040,  
Park Heights Demo-Woodland/Virginia Avenue Corridor.

**(FILE NO. 57083)**

2. Lawrence Applestein and Franklin Applestein	4683 Park Heights	G/R \$120.00	\$ 800.00
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Funds are available in account 9910-903187-9588-900000-704040,  
Park Heights Demo-Woodland/Virginia Avenue Corridor.

**(FILE NO. 57083)**

3. Milton Sommers	1119 N. Dallas Street	Sub-G/R \$96.00	\$ 273.33
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Funds are available in account 9910-906460-9588-900000-704040,  
Oliver Project.

**(FILE NO. 56376)**

## MINUTES

DHCD - cont'd

4. Joan Merowitz	723 Mura Street	G/R	\$ 240.00
Jacobs, Ina Sally		\$36.00	
Merowitz Axlerad,			
and Mildred Hecht			
(deceased), Personal			
Representatives of the			
Estate of Harry Merowitz			

Funds are available in account 9990-907714-9593-900001-704040, Johnston Square Project.

**(FILE NO. 57070)**

In the event that the option agreement/s fail/s and settlement cannot be achieved, the Department requests the Board's approval to purchase the interest in the above property/ies by condemnation proceedings for an amount equal to or lesser than the option amounts.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the option agreements.

**MINUTES**

Department of Finance/ - Renewal  
Office of Risk Management

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of the Baltimore City Marine Hull Insurance Policy. The period of the renewal is effective on July 1, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$94,384.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

This policy covers various watercraft owned and/or operated by City agencies, including the USS Constellation. Markets for this type of exposure are limited. Coverage is being renewed with the incumbent broker, AIG.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the renewal of the Baltimore City Marine Hull Insurance Policy.

**MINUTES**

Department of Finance/ - Renewal  
Office of Risk Management

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize the renewal of the School Bus Automobile Liability Insurance Policy. The period of the renewal is effective on July 1, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$321,300.00 - 2043-000000-1450-162900-603014

**BACKGROUND/EXPLANATION:**

The commercial market for School Bus Automobile Liability remains very limited. Because of increased claims activity, negotiation began early and as a result the Department was able to retain a renewal rate of \$918.00 per bus, which represents a 5% rate increase. Coverage is being renewed with the incumbent broker, Scottsdale Insurance.

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized the renewal of the School Bus Automobile Liability Insurance Policy.

**MINUTES**

Office of the Labor - Grievance Settlement Agreement  
Commissioner

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grievance settlement agreement between the Baltimore City Police Department (BCPD), the Office of the Labor Commissioner, and the City Union of Baltimore (CUB).

**AMOUNT OF MONEY AND SOURCE:**

\$226,467.35 - 1001-000000-2043-219800-601001

**BACKGROUND/EXPLANATION:**

DEFERRED

On February 29, 2012, a grievance was filed by CUB on behalf of employees in the 911 operator class series. Management of the BCPD was charged with a violation of Article 26, Out-of-Title; of the current Memorandum of Understanding. A grievance hearing was conducted on March 27, 2012. As background, the BCPD requested that the Department of Human Resources conduct a study of 911 classes 33351, 33352, and 33355. The requested study was conducted and a two-grade increase was approved for each job class effective February 22, 2012. A settlement was agreed to by CUB and the BCPD for approximately one year of back-pay for the affected employees.

**MWBOO GRANTED A WAIVER**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for one week.



**MINUTES**

MOED - cont'd

The MOED is requesting a total of 59 days due to the Ms. Blair's extensive medical circumstances. The employees listed above have generously donated an additional 29 days to keep Ms. Blair in pay status during her recovery. The additional donated days will assist in MOED's retention efforts for this valued employee.

**APPROVED FOR FUNDS BY FINANCE.**

**THE LABOR COMMISSIONER RECOMMENDED APPROVAL.**

UPON MOTION duly made and seconded, the Board approved the waiver/exception from the AM 203-3 policy, and granted an additional 29 days of LIFE-TO-DATE sick leave days from the listed City employees to the designated employee, Ms. Deborah Blair.

**MINUTES**

Mayor's Office of Employment - Amendment No. 1 to Agreement  
Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment no. 1 to agreement with All-State Career, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$18,000.00 - 4000-807512-6312-467253-603051  
4000-806712-6312-467253-603051

**BACKGROUND/EXPLANATION:**

The accounts and amounts cannot be determined until the participants register.

On November 23, 2011, the Board approved the original agreement with All-State Career, Inc. to provide training on those areas specified on the Maryland Higher Education Commission list in the amount of \$15,000.00.

This amendment no. 1 to agreement increases the number of eligible participants to be served from five to 11 and increases the funding by \$18,000.00, making the total amount of the agreement \$33,000.00. All other terms and conditions remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to agreement with All-State Career, Inc.

**MINUTES**

Department of Recreation and Parks - Ratification of Services

**ACTION REQUESTED OF B/E:**

The Board is requested to ratify services and approve an expenditure of funds to pay the State of Maryland Department of Public Safety and Correctional Services (DPSCS).

**AMOUNT OF MONEY AND SOURCE:**

\$137,418.85 - 1001-000000-4781-363900-60326

**BACKGROUND/EXPLANATION:**

This expenditure of funds will pay the DPSCS for outstanding invoices for the provision of inmate labor details to assist with park maintenance for the period of July 1, 2010 through June 30, 2011.

On June 25, 2008, the Board approved an agreement with the DPSCS and the Department. The agreement expired on June 24, 2011. While the Department and the State of Maryland were in negotiations for a new contract, the DPSCS continued to provide services. Therefore, the Department is requesting ratification of services and payment of the outstanding invoices.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.**

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for one week.

**MINUTES**Department of Recreation and Parks - Agreement**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the State of Maryland Department of Public Safety and Correctional Services (DPSCS). The period of the agreement is July 1, 2011 through June 30, 2013, with one 1-year renewal option.

**AMOUNT OF MONEY AND SOURCE:**

\$300,000.00	-	5000-577712-4781-363900-603026
		1001-000000-4781-363900-603026
<u>600,000.00</u>	-	5000-577712-4781-363900-603026
<b>\$900,000.00</b>		

**BACKGROUND/EXPLANATION:**

This agreement will provide for inmate labor details to assist with park maintenance. The Department has found it necessary to seek alternative means of supplementing its workforce to perform park maintenance. The DPSCS is able to assist by dispatching inmate crews through its Division of Pretrial Detention Services. The inmate work crews will perform specific services designated by the City to include litter pick-up, landscaping, and building and grounds maintenance.

The agreement is late because a delay resulted in the development of an amicable Memorandum of Understanding due to several administrative transitions within both departments.

**APPROVED FOR FUNDS BY FINANCE****AUDITS REVIEWED AND HAD NO OBJECTION.****A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION.**

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for one week.

## MINUTES

Department of Housing and - Local Government Resolution  
Community Development

The Board is requested to approve and authorize execution of the following local government resolution:

<u>Organization</u>	<u>Amount</u>
1. <b>TELESIS BALTIMORE BARCLAY RENTAL PHASE II</b>	<b>\$3,294,947.00</b>
	\$2,000,000.00 (MD DHCD-RHPP)
	\$1,294,947.00 (LIHTC)

DEFERRED

The organization is applying to the State of Maryland's Rental Housing Production Program (RHPP) and Low Income Housing Tax Credit (LIHTC) Program. A local government resolution of support is required by the State for all applications to these programs for funding.

The Barclay Square Phase 2 - Rental Housing Project will involve the acquisition, rehabilitation, and the new construction of a housing development project consisting of 69 affordable rental housing units. This rental housing project represents the second phase of a comprehensive redevelopment plan for the Barclay-Midway-Old Goucher neighborhood.

**MBE/WBE PARTICIPATION:**

Article 5, Subtitle 28 of the Baltimore City Code Minority and Women's Business Program is fully applicable and no request for waiver or exception has been made.

UPON MOTION duly made and seconded, the Board **DEFERRED** this item for one week.



**MINUTES**

DHCD - cont'd

AMENDMENT TO AGREEMENT

**2. NEWBORN HOLISTIC MINISTRIES, INC.**

**\$0.00**

On September 28, 2011, the Board approved the initial agreement for the period July 1, 2011 through June 30, 2012. The organization operates a six-month residential transitional recovery facility called Martha's Place located at 1928 Pennsylvania Avenue. This amendment no. 1 to agreement will allow the organization to revise its budget. All other terms and condition of the agreement will remain unchanged.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement and the amendment to agreement.

**MINUTES**

Department of Housing and                    - Agreement  
Community Development (DHCD)

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an agreement with the Coalition to End Childhood Lead Poisoning, Inc. (CECLP).

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

The CECLP is providing the City use of its data system to track the City's progress towards meeting its goal of providing comprehensive green and healthy housing services to low-income customers. These services are provided at the City through DHCD's LIGHT Program. The data agreement permits the City to utilize CECLP's Efforts to Outcomes™ database to confidentially track City client information related to Green and Healthy Homes™.

In the summer of 2011, the Mayor signed the Green and Healthy Homes™ compact, pledging the City would commit to providing more holistic housing services to low-income families. The DHCD, using the LIGHT Program, has taken the lead role in the City to meet the goals of the compact. The LIGHT Program provides case management to coordinate weatherization with a wide range of additional housing, health, financial and human services. The LIGHT Program requires a single data system to track services across multiple agencies. The CECLP has developed a national

## MINUTES

DHCD - cont'd

Green and Health Homes™ database using Social Solutions Efforts to Outcomes™ system to help localities track progress toward their green and healthy services.

The CECLP has developed a customized data system for the City LIGHT Program to use that the DHCD wishes to implement. The CECLP will provide administrative support for the database. No individual client data will be shared with any other entities, in order to protect the confidentiality of City clients. The data system is necessary for DHCD's LIGHT Program to effectively provide services and monitor progress for its green and healthy work. The CECLP is providing the service free of charge because they are funded by the U.S. Department of Housing and Urban Development to provide technical assistance to local cities that seek to implement Green and Healthy Homes™ work.

UPON MOTION duly made and seconded, the Board approved and authorized execution of the agreement with the Coalition to End Childhood Lead Poisoning, Inc.

**MINUTES**

Department of Housing and                    - Land Disposition and  
Community Development (DHCD)        Acquisition Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a land disposition and acquisition agreement, which outlines the exchange of one property, located at 1914 Ridgehill Avenue (Block 3210, Lot 070), owned by Mr. Edward D. Clark, Jr., acting as guardian for Ms. Vernice M. Clark, for a comparable property, located at 2139 Walbrook Avenue (Block 3205, Lot 028), owned by the Mayor and City Council.

**AMOUNT OF MONEY AND SOURCE:**

The City agrees to pay for the settlement costs associated with the property it is receiving, not to exceed \$600.00 total.

Account: 9910-908087-9588-90000-704044

**BACKGROUND AND EXPLANATION**

The DHCD's Land Resources Division, on behalf of the Mayor and City Council, strategically acquires and manages vacant or abandoned properties, ultimately enabling these properties to be returned to productive use and improving Baltimore's neighborhoods.

Mr. Edward D. Clark, Jr., acting as guardian for Ms. Vernice M. Clark, received notice of the City's intent to demolish the property located at 1914 Ridgehill Avenue, which is part of an entire block demolition on the 1900 block of Ridgehill Avenue. Because his brother, Mr. William Ramsey, is living in the property and has demonstrated that he was in the process of rehabilitating the property, a swap was proposed for the 1914 Ridgehill Avenue property with a comparable Mayor and City Council-owned property that is located in an area better suited for rehabilitation. Mr. Edward D. Clark, Jr., acting as guardian for Ms. Vernice M. Clark will deliver good and marketable title.

**MINUTES**

DHCD - cont'd

The City has agreed to convey 2139 Walbrook Avenue, which will contribute to the revitalization of the Mondawmin community. As a condition of the exchange, Mr. William Ramsey has agreed to rehabilitate the property located at 2139 Walbrook Avenue within 18-months of the date of the transfer.

The determination of comparability is based on a valuation for both 1914 Ridgehill Avenue and 2139 Walbrook Avenue, which determined that the properties are valued at \$9,000.00 and \$10,000.00, respectively.

With the approval of the land disposition and acquisition agreement, the City will receive clear and marketable title to the property located at 1914 Ridgehill Avenue, in exchange for the comparable Mayor and City Council-owned property located at 2139 Walbrook Avenue. Additionally, the property exchange is less costly than acquiring the properties through tax sale foreclosure or eminent domain.

**STATEMENT OF PURPOSE AND RATIONALE FOR TRANSFER OF PROPERTY BY MEANS OF COMPARABLE EXCHANGE:**

The rationale for the exchange of properties was to ensure the severity of blight on the 1900 block of Ridgehill Avenue could be successfully eliminated, while simultaneously ensuring that a willing and able developer could contribute to the revitalization of Baltimore City in an area better suited and poised for rehabilitation.

**MBE/WBE PARTICIPATION:**

N/A

**APPROVED FOR FUNDS BY FINANCE**

## MINUTES

DHCD - cont'd

(FILE NO. 57211)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition and acquisition agreement outlining the exchange of 1914 Ridgehill Avenue for a comparable property located at 2139 Walbrook Avenue.

**MINUTES**

Department of Housing and - Land Disposition Agreement  
Community Development

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of the land disposition agreement for the sale of the property located at 1808 N. Warwick Avenue to the State of Maryland, for the use of the University System of Maryland on behalf of its constituent institution, Coppin State University, developer.

**AMOUNT OF MONEY AND SOURCE:**

\$6,300.00 - Appraised Value

**BACKGROUND/EXPLANATION:**

On December 18, 2008, the Board approved the sale of City-owned properties to the State of Maryland for Coppin State University to erect a Health and Human Services Building. Following the completion of the building, Coppin State University received funding from the State of Maryland to build a new Science and Technology Center on the site of 1808 N. Warwick Avenue. The State is in the process of acquiring 210 properties for this project.

The City acknowledges that the developer will submit the executed LDA to the State Board of Public Works for its approval after Board of Estimates approval.

**(FILE NO. 57211)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the land disposition agreement for the sale of the property located at 1808 N. Warwick Avenue to the State of Maryland, for the use of the University System of Maryland on behalf of its constituent institution, Coppin State University.

MINUTES

TRANSFERS OF FUNDS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved the

transfers of funds

listed on the following pages:

2331 - 2333

SUBJECT to receipt of favorable reports

from the Planning Commission,

the Director of Finance having

reported favorably thereon,

as required by the provisions of the

City Charter.

**MINUTES****TRANSFER OF FUNDS**

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>Department of Transportation</u>		
1. <b>\$65,000.00</b> Other	9962-941002-9563 Constr. Res. - Conduit Replace- ment Program	9962-909052-9562-2 Contingencies Washington Blvd- I-95 to Monroe St.

This transfer will fund the costs related to TR 03313, Change Order 11 and 12, Reconstruction of Washington Blvd: Monroe St. to I-95 by Civil Construction, LLC.

Baltimore Development Corporation

2. <b>\$33,590.32</b> 22 <sup>nd</sup> EDF	9910-904115-9600 Const. Res. West Side Initiative	9910-906835-9603 Westside Project Initiative
---	--	--

The transfer will provide funds for additional EBA/KPA and Wallace Montgomery building consultant services incurred by the Department of General Services for condition assessments associated with the stabilization for ten City-owned properties in the Westside Initiative Area.

Department of Housing and Community Development (DHCD)

3. \$ 87,751.00 27 <sup>th</sup> CD Bonds	9910-903187-9588 Park Heights APQT blocks	
14,023.00 28 <sup>th</sup> CD Bonds	9910-903187-9588 Park Heights APQT blocks	

MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
<u>DHCD</u> - cont'd		
13,726.00	9910-903963-958788	
<u>30<sup>th</sup> CD Bonds</u>	Park Heights	
	APQT blocks	
<b>\$115,500.00</b>	-----	9910-904821-9588
		Park Heights
		Acquisition
		Soft Costs

Funds will be used to cover soft costs associated with acquisition (e.g. appraisals, title work) that are not eligible for reimbursement with State Capital Funds provided for property acquisition.

4. <b>\$100,000.00</b>	9910-903963-9587	9910-909824-9588
State	Slots Funding	Slots - Funding
	Reserve Park	Park Heights
	Heights Redevelop-	Acquisition Owner
	ment	Occupant Relocation

The Federal Uniform Relocation Act requires that renters who are relocated be paid the difference between their current and new rent for a 60-month period. The funds requested for transfer will pay the required rental relocation for a one year period.

5. \$139,267.00	9910-904904-9587	9910-918300-9588
General Funds	Reserve	AHP Park Heights
	AHP Balt. Afford.	APQT Blocks
	Housing	

## MINUTES

TRANSFER OF FUNDS

<u>AMOUNT</u>	<u>FROM ACCOUNT/S</u>	<u>TO ACCOUNT/S</u>
DHCD - cont'd		
10,500.00	9910-903963-9587	9910-906823-9588
State	Slots Funding	Slots Funding
	Parks Heights	Park Heights
	Redevelopment	Acquisition Tenant
<u>\$149,767.00</u>		Moving

Funds will be used to pay the federally required relocation benefit for owner occupants who are being relocated from the Park Heights Major Redevelopment Area.

**MINUTES**Health Department - Agreements and Amendment to Agreements

The Board is requested to approve and authorize execution of the various agreements and amendment to agreements. The period of the agreement is January 1, 2012 through June 30, 2012, unless otherwise indicated.

GRANT AGREEMENT

1. **THE HARRY & JEANETTE WEINBERG** **\$175,000.00**  
**FOUNDATION, INC.**

Account: 6000-650012-3100-295900-405001

The purpose of this grant agreement is to provide funds to the Health Department to purchase computers, workstations and associated furniture and to develop an electronic Health Record System. The funds will also be used to develop an electronic health record system in the Baltimore City Public Schools Health Suites. The grant is for the period March 1, 2012 through February 28, 2014.

The grant agreement is late because notification of the award was recently received from the grantor.

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

AGREEMENTS

2. **THE HARRY & JEANETTE WEINBERG** **\$ 13,187.00**  
**PLACE, INC.**

Account: 4000-432912-3024-268400-604014

The organization will provide for the Title III C-1 Congregate Housing Meals Services program. The organization will serve 2,080 Kosher meals to elderly clients at the Weinberg Place Apartments located at 2500 W. Belvedere Avenue. The agreement is for the period October 1, 2011 through September 30, 2012.

## MINUTES

Health Department - cont'd

This agreement is late because of the transition between the Commission on Aging and Retirement Education and the Health Department and the delay of receiving signatures required more time than anticipated.

3. **JAMES MORLICK** **\$31,900.00**

Account: 1001-000000-3252-316200-603018

Mr. Morlick will assist the Department's Care Services Management and Staff in the aspects of the Agency Information Manager Web based Client Services Database. He will also assist in the collection of data and report preparation of the Federal Fiscal Year-End National Aging Program Information System report. Mr. Morlick will work for 550 hours @ \$58.00 per hour. The agreement is for the period July 1, 2012 through June 30, 2013.

SENIOR CARE SERVICES AGREEMENTS

- |    |  |                    |
|----|--|--------------------|
| 4. | <b>AAA MANAGEMENT, LLC, T/A RAVEN'S<br/>MEDICAL ADULT DAY CARE CENTER</b>      | <b>\$ 2,985.36</b> |
| 5. | <b>ACTIVE DAY INC./DUNDALK CENTER</b>  | <b>\$ 2,895.36</b> |
| 6. | <b>ACTIVE DAY INC. MT. CLARE CENTER</b>  | <b>\$ 5,970.72</b> |
| 7. | <b>ASSOCIATED CATHOLIC CHARITIES, INC./<br/>ST. ANN'S ADULT DAY CARE, INC.</b> | <b>\$ 5,970.72</b> |
| 8. | <b>THE EASTER SEAL SOCIETY FOR<br/>DISABLED CHILDREN &amp; ADULTS, INC.</b>    | <b>\$ 8,956.08</b> |

## MINUTES

Health Department - cont'd

9. EXTENDED FAMILY ADULT DAY CARE, INC.	\$ 14,926.80
10. HERITAGE ADULT DAY CARE INC.	\$ 2,487.80
11. KESWICK MULTI-CARE CENTER, INC.	\$ 24,522.60
12. LEVINDALE HEBREW GERIATRIC CENTER AND HOSPITAL, INC./BELVEDERE	\$ 49,258.44
13. LEVINDALE HEBREW GERIATRIC CENTER AND HOSPITAL, INC./PIKESVILLE	\$ 5,970.72
14. TODAY'S CARE AND FAMILY, INC.	\$ 17,912.16

Account: 5000-535412-3044-273300-607001

The above-listed organization will provide Senior Care services that include medical day care services to ill, frail, or disabled elderly persons aged 65 and older who are eligible to receive Maryland Department of Aging grant funding from the City.

The organizations will develop an appropriate care plan for each recipient in accordance with policies as specified in COMAR 10.12.04. Day Care for the Elderly and Medically Handicapped Adults, and COMAR 10.09.07, Medical Care Program.

The agreements are late because the agency was waiting for finalization of the agreements and signatures from the providers.

## MINUTES

Health Department - cont'd

SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM AGREEMENTS

The period of the agreement is July 1, 2012 through June 30, 2013, unless otherwise indicated.

15. **MAYOR'S OFFICE OF HUMAN SERVICES/  
NORTHWEST FACILITY** **\$0.00**

The period of the agreement is July 1, 2011 through June 30, 2012.

The agreement is late because it was recently finalized.

16. **AMERICAN CANCER SOCIETY, SOUTH  
ATLANTIC DIVISION, INC.** **\$0.00**
17. **LAW DEPARTMENT, CITY OF BALTIMORE** **\$0.00**
18. **UNIVERSITY OF MARYLAND MEDICAL  
SYSTEM CORPORATION/UNIVERSITY OF MARYLAND  
MEDICAL CENTER** **\$0.00**

The above-listed organizations will serve as host agencies for the Senior Community Service Employment Program (SCSEP). The SCSEP provides part-time work experience and training opportunities for low-income residents of Baltimore City, aged 55 years and older with no upper age limit. The SCSEP seeks out new host agencies during the year to facilitate placement of its participants in non-profit/governmental agencies to provide services which would otherwise not be met due to a lack of funds.

**MINUTES**

Health Department - cont'd

RETIRED & SENIOR VOLUNTEER PROGRAM

19. **HABITAT FOR HUMANITY OF THE** **\$0.00**  
**CHESAPEAKE, INC.**

The organization will serve as a Volunteer Station for the Retired and Senior Volunteer Program (RSVP). Through a grant from the Corporation for National and Community Services, the Department sponsors the RSVP. The grant pays for 100% of the cost of RSVP volunteers to assist special needs clients who want to remain in their homes. While the senior volunteers are on duty, the grant provides for their life insurance, transportation and other benefits. The period of the agreement is April 1, 2012 through June 30, 2013.

This agreement is late because it was recently received from the provider.

RYAN WHITE TITLE PART B AGREEMENTS

20. **HEALTH CARE FOR THE HOMELESS, INC.** **\$159,423.00**

Account: 4000-424512-3023-274414-603051

The organization will provide adherence intervention to at least 45 HIV+ homeless persons that have demonstrated difficulty with appointment and/or medication compliance. The agreement is for the period July 1, 2011 through June 30, 2012.

21. **HEALTH CARE FOR THE HOMELESS, INC.** **\$140,400.00**

Account: 4000-424512-3023-274436-603051

The organization will provide comprehensive primary care to 60 HIV+ persons experiencing homelessness. The agreement is for the period July 1, 2011 through June 30, 2012.

## MINUTES

Health Department - cont'd22. **THE JOHNS HOPKINS UNIVERSITY** **\$245,000.00**

Account: 4000-425612-3023-274405-603051

The JHU will provide outpatient ambulatory medical case management services for Ryan White Part D. The JHU addresses the needs of the Women, Infants, Children and Youth population, and provides a full range of HIV services directly or through linkages with other providers. The JHU also provides comprehensive, culturally sensitive, state-of-the art HIV medical care and support services. The agreement is for the period July 1, 2011 through June 30, 2012.

**A LETTER OF CORRESPONDENCE WAS RECEIVED FROM MR. P.J. GOULDMANN.**

The agreements are late because the Infectious Disease and Environmental Health Administration (IDEA) programmatically manages Ryan White Part B and Part D services. The IDEA selects the providers through a competitive Request for Proposal process. The providers are asked to submit a budget, budget narrative, and scope of services. The BCHD reviews the entire package before preparing a contract and submitting it to the Board of Estimates. These budgets are many times revised because of inadequate information from the providers. This review process is required to confirm with the grant requirements.

AMENDMENT TO AGREEMENTS23. **ROSEMARIE MANOR, LLC** **(\$ 7,800.00)**  
**3809 BELLE AVENUE**

Account: 5000-534012-3044-273302-603051

On August 17, 2011 the Board approved the original contract in the amount of \$78,000.00 for the period of July 1, 2011 through June 30, 2012. The Department is decreasing the amount of the contract by \$7,800.00 making the total award \$70,200.00. This contract was decreased due to a change in the amount of eligible subsidized residents.

## MINUTES

Health Department - cont'd

24. ROSEMARIE MANOR, LLC \$ 7,800.00  
3300 ALTO AVENUE

Account: 5000-534012-3044-273302-603051

On August 17, 2011 the Board approved the original contract in the amount of \$39,000.00 for the period of July 1, 2011 through June 30, 2012. The Department is increasing the amount of the contract by \$7,800.00 making the total award \$46,800.00. This contract was increased due to a change in the amount of eligible subsidized residents at the facility.

The period of the amendment to agreement is July 1, 2011 through June 30, 2012.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED (ITEMS NOS. 2 - 14 AND ITEM NO. 22 - 24) AND HAD NO OBJECTION.**

**CORRESPONDENCE WAS RECEIVED FROM P. J. GOULMAMM REGARDING ITEM NOS. 20-22.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the aforementioned agreements and amendment to agreements. The President **ABSTAINED** on item no.

22.

**MINUTES**

Health Department - Grant Agreement and Grant Adjustment Notices

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a grant agreement and subsequent grant adjustments notices from the Governor's Office of Crime Control and Prevention (GOCCP). The grant agreement and subsequent grant adjustment is for the period October 1, 2009 through June 30, 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$1,000,000.00 - 5000-585310-5750-67900-600000

**BACKGROUND/EXPLANATION:**

On October 26, 2009, the Department received the grant award for "Safe Streets Baltimore-LETR", in the amount of \$1,000,000.00, however due to program and accounting office staff changes, the grant was never submitted to the Board. The initial grant was for the period October 1, 2009 through September 30, 2010.

The Department is requesting approval of the initial grant award and subsequent grant adjustment notices as listed below:

Adjustment No. 1 - internal GOCCP Modification - grant period to start on October 1, 2009,

Adjustment No. 2 - approved BCHD's request to modify the budget and change the project end date to September 20, 2011; and the scope of services to include increased recreational opportunities for high risk youth, targeting 12 to 17 year old youths,

Adjustment No. 3 - GOCCP denied the budget modifications,

Adjustment No. 4 - approved BCHD's change of fiscal contact to Tyrone Chapman,

**MINUTES**Health Department - cont'd

- Adjustment No. 5 - GOCCP's Program Monitor changed to Tammy Lovill,
- Adjustment No. 6 - approved no-cost extension, project end date changed to December 31, 2011,
- Adjustment No. 7 - GOCCP's Program Monitor changed to Walter Brown,
- Adjustment No. 8 - GOCCP approved the no-cost extension, project end date changed March 31, 2012,
- Adjustment No. 9 - GOCCP approved BCHD's Fiscal Contact changed from Kathy Bentz to Selvakumar Paul,
- Adjustment No. 10 - GOCCP's Program Monitor changed from Walter Brown to Sharron Melvin,
- Adjustment No. 11 - GOCCP approved the BCHD's budget modification, no additional funds, and
- Adjustment No. 12 - GOCCP approved BCHD's no-cost extension, project end date changed to June 30, 2012,

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARDS.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the grant agreement and subsequent grant adjustments notices from the Governor's Office of Crime Control and Prevention.

**MINUTES**

Health Department - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Ms. Oxiris Barbot for mileage and parking for the month of February 2012.

**AMOUNT OF MONEY AND SOURCE:**

\$ 95.58 - 1001-000000-3001-599000-603002	Mileage
17.50 - 1001-000000-3001-599000-603003	Parking
<b>\$113.08</b>	

**BACKGROUND/EXPLANATION:**

The expense statement was submitted within the required time period, however due to the BCHD's administrative staff changes the expense report was not submitted to the appropriate parties for signature.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Ms. Oxiris Barbot for mileage and parking for the month of February 2012.

**MINUTES**

Health Department - Expenditure of Funds and Contract

**ACTION REQUESTED OF B/E:**

The Board is requested to approve Sponsorship of the Annual Senior Companion Program Recognition Luncheon and authorize execution of the catering contract. The event is scheduled for Friday, June 22, 2012 at the Forum Caterers, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$4,527.90 - The Forum Caterers, Inc. (135 guests @ \$27.95 ea.  
plus service charge of \$754.65)  
130.80 - Proforma Performance, Inc. (plaques)  
1,250.00 - The Kuumba Ensemble (entertainment)  
350.00 - Woodlawn Motor Coach, Inc. (transportation)  
255.00 - Flowers by Gina (table display, corsages,  
bouttonnières)  
1,012.50 - Acclaimed Promotional Specialties, Inc. (umbrellas)  
**\$7,526.20** - 4000-423512-3110-306500-604014

**BACKGROUND/EXPLANATION:**

The Senior Companion Program (SCP) is part of the Senior Corps., a network of national service programs that provide older Americans with the opportunity to apply their life experiences to meeting community needs.

The SCP brings together volunteers and homebound people in Baltimore City who have difficulty with simple everyday tasks. Senior Companions assist with shopping, running errands, and light errands, and light chores in addition to providing companionship.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Health Department - cont'd

UPON MOTION duly made and seconded, the Board approved the Sponsorship of the Annual Senior Companion Program Recognition Luncheon and authorized execution of the catering contract.

**MINUTES**

Department of Transportation - Escrow Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an escrow agreement with the Center for Aquatic Life and Conservation, Inc. (CALC). The period of the agreement is effective upon Board approval until the City executes a written release of the escrow account.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

On December 23, 2009, the Board approved a funding agreement with CALC for the funding and construction of certain infrastructure work on a parcel owned by CALC along the Middle Branch of the Patapsco River near Hanover and Cromwell Streets.

The project is being built pursuant to a grant from the Federal Highway Administration. However, the federal grant is not sufficient to cover the entire cost of the project.

Under the terms of the funding agreement, CALC is required to pre-fund certain fees and expenses before the City will undertake its obligations under the funding agreement. CALC and the City now desire to establish an escrow account to hold the funds required to be advanced by CALC pursuant to the funding agreement. Therefore in the Funding agreement, the City requires that CALC place funds in the amount of \$808,243.28 into an escrow account approved by the Director of the Departments of Transportation and Finance.

As construction proceeds and matching funds are necessary to be drawn, the City will do so with any unused balance being released to CALC upon close-out of the project and at the City's sole discretion. No fees are to be paid by the City for the establishment and maintenance of the escrow account.

## MINUTES

Department of Transportation - cont'd

(FILE NO. 56172)

UPON MOTION duly made and seconded, the Board approved and authorized execution of the escrow agreement with the Center for Aquatic Life and Conservation, Inc.

**MINUTES**

Department of Transportation - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 7 to Rummel, Klepper & Kahl, LLP, under Project No. 1161, On-Call Construction Management Services.

**AMOUNT OF MONEY AND SOURCE:**

\$ 48,019.43 - 9950-901363-9508-900010-705032  
48,019.43 - 9950-902256-9508-900010-705032  
48,019.44 - 9950-904545-9506-900010-705032  
\$144,058.30

**BACKGROUND/EXPLANATION:**

This task assignment provides authorization for a Construction Inspector to monitor construction progress for various ongoing Department of Transportation projects.

**MBE/WBE PARTICIPATION:**

The consultant will comply with Article V, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreements.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 7 to Rummel, Klepper & Kahl, LLP, under Project No. 1161, On-Call Construction Management Services.

**MINUTES**

Department of Transportation - Amendment Number One to a  
Memorandum of Understanding

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment number one to the memorandum of understanding for the B&O Railroad Museum's Passenger Car Shop Facility Project with the Maryland Department of Transportation State Highway Administration.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

This amendment number one to a memorandum of understanding revises the date of advertisement from April 01, 2007 to October 10, 2008, for the B&O Railroad Museum's Passenger Car Shop Facility Project funded by the Maryland State Highway Administration under a memorandum of understanding executed on January 31, 2007.

The subject project was completed in early 2010 and is now being closed-out for final payment. The amendment is necessary in order for the State Highway Administration to process the final payment due to the City for the subject project.

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment number one to the memorandum of understanding for the B&O Railroad Museum's Passenger Car Shop Facility Project with the Maryland Department of Transportation State Highway Administration.



**MINUTES**

BW&WW - cont'd

Ms. Kelly neglected to submit the expense report in the proper time frame for her Wastewater Certification. She was not aware of the AM guidelines. A cancelled check was submitted for verification of the payment of the fee by Ms. Geraldine Armstrong on behalf of Ms. Kelly.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the various expense reports for the aforementioned employees. The President **ABSTAINED** on item nos. 1, 2, 3, and 4.

**MINUTES**

Bureau of Water and Wastewater - Task Assignment

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the assignment of Task No. 005 to Rummel, Klepper & Kahl, LLP., under Project No. 1143, On-Call Construction, Inspection, Engineering and Scheduling Services.

**AMOUNT OF MONEY AND SOURCE:**

\$132,998.25 - 9956-904529-9551-900020-706063

**BACKGROUND/EXPLANATION:**

This task assignment provides for an on-site, full-time inspection services on SC 855.

**MWBOO FOUND VENDOR IN COMPLIANCE**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND FOUND THE BASIS FOR COMPENSATION CONSISTENT WITH CITY POLICY.**

UPON MOTION duly made and seconded, the Board approved the assignment of Task No. 005 to Rummel, Klepper & Kahl, LLP., under Project No. 1143, On-Call Construction, Inspection, Engineering and Scheduling Services. The President **ABSTAINED**.

**MINUTES**Department of General Services - Minor Privilege Permit Applications

The Board is requested to approve the following applications for a Minor Privilege Permit. The applications are in order as to the Minor Privilege Regulations of the Board and the Building Regulations of Baltimore City.

<u>LOCATION</u>	<u>APPLICANT</u>	<u>PRIVILEGE/SIZE</u>
1. 2549 N. Howard Street	Cold Alligator, LLC	One Dumpster 6' x 4'
Annual Charge: \$420.00		
2. 709 S. Broadway	Balomas Properties, LLC	Outdoor Seating 80 sq. ft.

Annual Charge: \$337.50

There being no objections, the Board UPON MOTION duly made and seconded, approved the minor privilege permits.

**MINUTES**

Department of General Services - Amendment No. 1 to  
Consultant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to a consultant agreement with Northeast Energy Services, LLC.

**AMOUNT OF MONEY AND SOURCE:**

\$60,000.00 - 9916-913900-9197

**BACKGROUND/EXPLANATION:**

The Department requested that Northeast Energy Services, LLC provide much more detailed analyses of emergency backup generators beyond that in the original contract. The additional work will be performed so that all electric circuits needed to power critical City functions and facilities are connected to generators. For those key facilities that lack permanent generators, sketches will be produced for the best locations for "quick connections" for portable generators. An assessment of key facilities will be conducted to ensure that the permanent and portable generators have sufficient power to support all identified critical circuits. These tasks under the contract are funded by the Federal LEAP grant. The remainders of the tasks are funded by the U.S. Department of Energy, Energy Efficiency, and Conservation Block Grant.

This amendment no. 1 to the consultant agreement will increase the current agreement by \$60,000.00. All other terms and conditions of the original agreement remain unchanged.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

**MINUTES**

Department of General Services - cont'd

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to consultant agreement with Northeast Energy Services, LLC.

**MINUTES**

Department of General Services - Amendment No. 1 to Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 1 to an agreement with Baltimore Polytechnic Institute Foundation, Inc.

**AMOUNT OF MONEY AND SOURCE:**

\$1,104.00 - 9916-913900-9197

**BACKGROUND/EXPLANATION:**

This amendment no. 1 to the agreement for contract with Baltimore Polytechnic Institute Foundation, Inc., in the amount of \$1,104.00, will cover increased insurance costs. The revised amount of the agreement is \$26,104.00. The scope of the agreement is the development of a renewable energy engineering practicum.

The grant is funded by the U.S. Department of Energy's Energy Efficiency and Conservation Block Grant to Baltimore City. All other terms and conditions of the original agreement remain unchanged.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 1 to the agreement with Baltimore Polytechnic Institute Foundation, Inc.

**MINUTES**

Bureau of Budget and     -   Federal Fund Appropriation Transfer  
Management Research

**ACTION REQUESTED OF B/E:**

The Board is requested to approve a Federal fund appropriation to transfer funds in the Mayor's Office of Employment Development:

**From:**

Program 795 - Workforce Services for Baltimore Residents

**To:**

Program 793 - Employment Enhancement Service for City Residents

**AMOUNT OF MONEY AND SOURCE:**

\$574,407.00 - Program 795 - Workforce Services for Baltimore Residents

**BACKGROUND/EXPLANATION:**

This transfer is necessary to provide the appropriation necessary for acceptance of four new special services grant awards:

United Way of Central Maryland	- \$216,423.00
Association of Baltimore Area Grantmakers	- \$140,000.00
Central Baltimore Partnership, Inc.	- \$140,000.00
East Baltimore Development, Inc.	- \$ 77,984.00

**MBE/WBE PARTICIPATION:**

N/A

**MINUTES**

Bureau of Budget and Management Research - cont'd

UPON MOTION duly made and seconded, the Board approved the Federal fund appropriation to transfer funds in the Mayor's Office of Employment Development from Program 795, Workforce Services for Baltimore Residents to Program 793, Employment Enhancement Service for City Residents.

**MINUTES**Baltimore Golf Corporation - Projected 2012 Capital Budget

The Board is requested to **NOTE** receipt of the projected 2012 capital budget for the Baltimore Municipal Golf Corporation.

## General and Master Plan Projects:

Administrative

Replacement Fireboxes all facilities	\$ 3,000.00
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Pine Ridge

Range Lighting (2 <sup>nd</sup> Canopy)	4,350.00
Conversion of Irrigation Controllers to narrow band per FCC regulations	15,000.00

Mount Pleasant

Warm-Up Net	1,500.00
Conversion of Irrigation Controllers to narrow ban per FCC regulations	15,000.00

Clifton Park

Snack Bar Carpet	3,000.00
Conversion of Irrigation Controllers to narrow band per FCC regulations	15,000.00

Forest Park

	0.00
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Carroll Park

Conversion of Irrigation Controllers to narrow band per FCC regulations	5,000.00
	<u>\$ 61,850.00</u>

## New and/or Replaced Equipment for 2012:

Administrative

	\$ 0.00
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## MINUTES

Baltimore Golf Corporation - cont'dPine Ridge

Bunker Machine	9,995.00
Fairway Unit	41,100.00

Mount Pleasant

Steiner Mower	18,000.00
Replacement Tractor	20,000.00

Clifton Park

Sprayer	<u>38,000.00</u>
	<b>\$127,095.00</b>

UPON MOTION duly made and seconded, the Board **NOTED** receipt of the projected 2012 capital budget for the Baltimore Municipal Golf Corporation.

**MINUTES**

Downtown Partnership of Baltimore, Inc. - Certification of Downtown Management District

**ACTION REQUESTED OF B/E:**

The Board is requested to certify the Downtown Management District for the period of July 1, 2012 through June 30, 2017.

**AMOUNT OF MONEY AND SOURCE:**

N/A

**BACKGROUND/EXPLANATION:**

As provided in Article 14, Subtitle 1 of the Baltimore City Code, the Downtown Management Authority (DMA) is required to follow a renewal procedure every five years in order to continue operations. Consistent with that reauthorization procedure, the City Council conducted a public hearing on February 16, 2012, and thereupon triggered the procedures set forth in Sections 1-19 and 1-20 of Article 14.

Following the City Council hearing, Article 14 requires that letters be sent to each of the property owners in the Downtown Management District advising them of their rights to protest the renewal. The Board of Estimates is empowered to authorize the DMA's renewal if protests are not received from more than 40% of the property owners. The required letters were mailed on February 17, 2012 and the 30-day protest period ended on March 20, 2012, without a single protest letter being filed.

Throughout the entire renewal procedure, which included the Planning Commission and City Council hearings, none of the over 1,200 property owners in the Downtown Management District called, wrote, or appeared at any of the public hearings in opposition of the renewal. The Downtown Partnership of Baltimore, Inc. believes that this is a tribute to the continued commitment over the past 20 years and hard work of the 140 employees of the Downtown Partnership team, which significantly improved the Downtown's safety, cleanliness and economic health.

**MINUTES**

Downtown Partnership of Baltimore, Inc. - cont'd

UPON MOTION duly made and seconded, the Board certified the Downtown Management District for the period of July 1, 2012 through June 30, 2017. The Mayor **ABSTAINED**.

MINUTES

RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS

\* \* \* \* \*

On the recommendations of the City agencies  
hereinafter named, the Board

UPON MOTION duly made and seconded,  
awarded the formally advertised contracts  
listed on the following page:

2364

to the low bidders meeting the specifications,  
or rejected bids on those as indicated  
for the reasons stated.

**MINUTES****RECOMMENDATIONS FOR CONTRACT AWARDS/REJECTIONS**Department of Recreation and Parks

1. RP 12805, Islamic Way  
Basketball Court  
Improvements

**REJECTION** - On April 18, 2012, the Board opened solicitation RP 12805. Only one bid was accepted. The bid exceeds the available budget by more than 48%. Therefore, the Department wishes to reject the bid and re-advertise at a later date.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Baltimore City Health Department</u>			
1. Evelyn M. Rodriguez Patrick Chaulk Meena Abraham Christina Schumacher	2012 International AIDS Conf. Washington, DC July 22 - 27, 2012 (Reg. Fee \$1,045.00 ea.)	Compre- hensive HIV Pre vention Programs for Health Depts.	\$5,908.00

The Department has paid the registration fees in the amount of \$4,180.00 or \$1,045.00 each, with a City issued credit card assigned to Ms. Evelyn M. Rodriguez. The disbursement to each representative will be \$432.00.

Department of Transportation

2. LeRoy Anstine	Cityworks User Conf. 2012 Park City, UT June 26 - 29, 2012 (Reg. Fee \$475.00)	Gen. Fund	\$1,883.32
------------------	--	--------------	------------

The subsistence rate for this location is \$165.00 per day. The hotel rate is \$175.00 per night not including taxes and fees in the amount of \$20.74 per day. The Department is requesting an additional \$123.72 to cover the cost of the hotel and an additional \$120.00 (\$40.00 per day) for meals.

**MINUTES****TRAVEL REQUESTS**

<u>Name</u>	<u>To Attend</u>	<u>Fund Source</u>	<u>Amount</u>
<u>Mayor's Office of Information Technology</u>			
3. Robert Minor	Econique CIO Dialog Series Philadelphia, PA July 15 - 17, 2012 (Reg. Fee \$0.00)		\$ 0.00

UPON MOTION duly made and seconded, the Board approved the travel requests. The President **ABSTAINED** on item no. 3.

**MINUTES**

Mayor's Office of Information Technology (MOIT) - Employee Expense Statement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve the expense statement for Mr. Robert Minor for the month of February 2012.

**AMOUNT OF MONEY AND SOURCE:**

**\$203.97** - 1001-000000-1471-165700-604014  
Meals

**BACKGROUND/EXPLANATION:**

The request is to reimburse Mr. Minor for expenses paid out to cover a working lunch for IT staff and refreshments provided for clean-up day. The request was submitted to the Deputy Mayor's Office in a timely fashion however, due to the reorganization of that office the report was approved and returned late.

The Administrative Manual, in Section 240-11, states that Employee Expense Reports that are submitted more than 40 work days after the last calendar day of the month in which the expenses were incurred require Board of Estimates approval.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED AND HAD NO OBJECTION.**

UPON MOTION duly made and seconded, the Board approved the expense statement for Mr. Robert Minor for the month of February 2012. The President **ABSTAINED**.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

- |   |                    |                    |
|---|--------------------|--------------------|
| 1. <u>ALUMINUM LADDER CO.</u>   | <u>\$45,000.00</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Aluminum Alco-Lite Fire Ladders and Repairs - Fire Department - Req. No. R604185 |                    |                    |

The currently used models are only available directly from the manufacturer and sole distributor and are needed for continuity of training. The period of the award is June 20, 2012 through June 19, 2013.

- |  |                    |                 |
|--|--------------------|-----------------|
| 2. <u>EDWIN ELLIOT &amp; COMPANY INCORPORATED</u>  | <u>\$35,356.00</u> | <u>Only Bid</u> |
| Solicitation No. B50005433 - Rotork IQ-20 Electric Actuators & Installed - Department of Public Works - Req. No. R601766 |                    |                 |

The price is considered fair and reasonable.

- |   |                    |                    |
|---|--------------------|--------------------|
| 3. <u>SYSTEMS INTEGRATION, INC.</u>   | <u>\$40,247.46</u> | <u>Sole Source</u> |
| Solicitation No. 08000 - Maintenance & Support for Licenses for IVR System - Bureau of Revenue Collections - Req. No. R605757 |                    |                    |

The support and licenses are for proprietary software that is customized for use by the Bureau of Revenue Collections and are only available from this vendor. Pricing is considered fair and reasonable. The period of the award is July 1, 2012 through June 30, 2013.

- |   |                    |                |
|---|--------------------|----------------|
| 4. <u>SECURITY EQUIPMENT, CO.</u>   | <u>\$36,920.00</u> | <u>Low Bid</u> |
| Solicitation No. B50002440 - Toro Model #74928 Z6000 Series-Zero Turn Riding Mowers - Department of Public Works - Req. No. R601317 |                    |                |

The period of the award is June 20, 2012 through June 19, 2013.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

5. NETSMART TECHNOLOGIES, INC.	\$31,050.00	Ratification/ Agreement
Solicitation No. 08000 - Software Maintenance Support - Department of Health - Req. No. R593493		

The Board is requested to approve and authorize execution of an agreement with Netsmart Technologies, Inc. The period of the agreement is March 21, 2012 through March 20, 2013, with four 1-year renewal options.

This is Propriety software used by the Health Department in the Bureau of HIV/STD prevention and Maternal and Infants program. A ratification is necessary because an agreement was required for the software maintenance support so additional time was required between the vendor, the Law Department and the Bureau of Purchases to come to an agreement acceptable to all parties.

6. CORRELLI INC.	\$ 25,000.00	Renewal
Solicitation No. B50001090 - O.E.M. Parts and Service for Amida Light Towers - Department of General Services - P.O. No. P509147		

On July 15, 2009, the Board approved the initial award in the amount of \$75,000.00. The award contained two 1-year renewal options. This renewal in the amount of \$25,000.00 is for the period August 1, 2012 through July 31, 2013, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

## 7. BOB BELL AUTOMOTIVE

GROUP	\$ 0.00	Renewal
Solicitation No. B50001092 - O.E.M. Parts and Service for GMC Heavy Duty Trucks - Department of General Services - P.O. No. P509294		

On July 15, 2009, the Board approved the initial award in the amount of \$1,100,000.00. The award contained two 1-year renewal options. This renewal is for the period August 1, 2012 through July 31, 2013, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

## 8. STRATEGIC DIAGNOSTICS

INC. (SDIX)	\$150,000.00	Increase
Solicitation No. 08000 - Microtox Reagent - Department - Various - P.O. No. P515916		

On January 12, 2011, the Board approved the initial award in the amount of \$100,000.00. Due to an increase in usage and additional shipping locations, additional funds are required. This increase in the amount of \$150,000.00 will make the award amount \$250,000.00.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

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|--|---------------|-------------|
| 9. BIO-RAD LABORATORIES,<br>DIAGNOSTIC GROUP                                     | \$ 89,220.050 | Sole Source |
| Solicitation No. 08000 - HIV Test Kits - Health Department -<br>Req. No. R605609 |               |             |

The HIV Western test kits manufactured by Bio-Rad Laboratories are specifically designed to work with the testing equipment currently in use by the Health Department. Bio-Rad Laboratories is the sole distributor for these HIV test kits. The period of the award is June 20, 2012 through June 19, 2013 with three 1-year renewal options.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

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|--|--------------|-------------|
| 10. TEACHING STRATEGIES, LLC   | \$311,390.00 | Sole Source |
| Solicitation No. 08000 - Creative Curriculum Classroom System<br>- Department of Housing and Community Development - Req. No.<br>R604708 |              |             |

The vendor is the developer and copyright holder for the Creative Curriculum System for Preschool. They are the sole source provider for all products and components associated with the System. The Creative Curriculum Classroom System is a curriculum guide used by the Baltimore City Head Start Program. The system is aligned with the Classroom Assessment Scoring System which is the assessment system mandated by the Office of Head Start for program and classroom quality.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

- |  |              |          |
|--|--------------|----------|
| 11. ADP, INC.  | \$300,000.00 | Increase |
| Solicitation No. 08000 - Automatic Data Processing Human Resources Systems Licensing - Department of Human Resources - Req. No. P517582 - Department of Human Resources - Req. No. P517582 |              |          |

The vendor is the sole provider of licensing, maintenance and support of proprietary software for the Automatic Data Processing Human Resources Systems Software in use by the Department of Human Resources. Subsequent actions have been approved. This increase in the amount of \$300,000.00 will fund the balance of Fiscal Year 2012 and will make the award amount \$10,300,000.00. The contract expires June 30, 2015.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**(FILE NO. 56031)**

- |  |              |                  |
|--|--------------|------------------|
| 12. ALICOMP, A DIVISION OF   |              | Selected Source/ |
| ALICARE, INC.  | \$955,000.00 | Agreement        |
| Solicitation No. 06000 - Mainframe Migration and Support Agreement - Mayor's Office of Information Technology - Req. No. R602190 |              |                  |

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

The Board is requested to approve and authorize execution of an agreement with Alicomp, A Division of Alicare, Inc. The period of the agreement is effective upon Board approval for three years with two 1-year renewal options.

The purpose of this agreement is to migrate the City's unstable mainframe environment to a fully redundant data center with a dedicated, pre-staged hardware and software configured for the required workloads. The current mainframe hosts critical enterprise revenue generating systems such as, but not limited to, Real Property Tax, Parking Citations and Water Bills. The age of the hardware, unsuitable location in terms of environmental security, as well as its unsupported and outdated operating system, greatly increase the risk of failure, and waiting to conduct a formal solicitation would expose the City to unacceptable risk.

An outage would cost the City substantial income due to the inability to calculate and invoice citations, taxes and utilities. The vendor has the ability to provide both technical and operational support including the IBM OS licensing fees at the monthly rate, saving the City approximately \$300,000.00 per year in licensing costs.

It is hereby certified, that the above procurement is of such a nature that no advantage will result in seeking nor would it be practical to obtain competitive bids. Therefore, pursuant to Article VI, Section 11 (e)(i) of the City Charter, the procurement of the equipment and/or service is recommended.

**MWBOO GRANTED A WAIVER.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

VENDOR	AMOUNT OF AWARD	AWARD BASIS
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Bureau of Purchases

- |   |              |         |
|---|--------------|---------|
| 13. M&T BANK  | \$450,000.00 | Renewal |
| Solicitation No. B50000362 - Banking/Safekeeping Services, Payroll Services and Online Payment Transfer Services - Finance Department - Req. Nos. R605697 and R605704 |              |         |

On May 21, 2008, the Board approved the initial award in the amount of \$1,061,673.82. The award contained two 1-year renewal options. Subsequent actions have been approved. This renewal in the amount of \$450,000.00 is for the period July 1, 2012 through June 30, 2013, with one 1-year renewal option remaining.

**MWBOO GRANTED A WAIVER.**

- |  |                |                          |
|--|----------------|--------------------------|
| 14. MCGLADREY,<br>LLP  | \$1,050,000.00 | Assignment/<br>Agreement |
| Solicitation No. BP-07105 - Local Government Integrated Financial Systems - Department of Finance - Req. No. R605768 |                |                          |

The Board is requested to approve and authorize execution of an assignment agreement with McGladrey, LLP. The period of the assignment agreement is October 3, 2012 through October 2, 2017, with no renewal options remaining.

On October 3, 2007, the Board approved the initial award with RSM McGladrey, Inc. in the amount of \$5,441,471.00. The award contained five 1-year renewal options. Subsequent actions have been approved. McGladrey, LLP, has acquired the rights, title, obligations, conditions, assets, and interests of RSM McGladrey, Inc. and is requesting assignment of the contract.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

The requested funds is for the FY 2013 Fiscal Year licenses, maintenance, support and continued integration of the City's Dynamics Financial System including on-site City agency support, training and documentation.

This is a requirements contract, therefore dollar amounts will vary.

<b>MBE:</b> Full Circle Solutions, Inc.	3%
<b>WBE:</b> Aggarwal, Inc. d/b/a New Horizon Computer, Inc.	2%

**MWBOO FOUND VENDOR IN COMPLIANCE.**

15. VENDORS LISTED BELOW      \$2,000,000.00      Cooperative Contract  
Maryland State Contract (DoIT) - Solicitation No. 060B9800035  
- Consulting and Technical Services II (CATSII). The period  
of the award is June 20, 2012 through May 31, 2014.

Vendors were solicited nationwide by the Maryland State Department of Information Technology via internet posting eMarylandMarketplace.com and DoIT websites. A total of 449 bid proposals were received and 436 qualified offerers were selected. This contract is for IT Consulting and Technical Services such that individual requirements are bid among the participating vendors at prices not to exceed those originally bid. Purchase Orders will be issued as the need arises to the bidders listed that offer the lowest bids, solicited via CitiBuy.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
22 <sup>nd</sup> Century Technologies, Inc.		Alpha Technologies Inc. (USA)
A P Ventures, LLC		ALTEK Information Technology,
A&T Systems, Inc.		Inc.
Abercrombie & Associates LLC		Altimax Solutions LLC
AboutWeb LLC		AMDEX Corporation
ABSi Corporation		America's Remote Help Desk
ABSS Solutions, Inc.		(Enhanced IP Solutions)
Accenture		Angarai International, Inc.
Acclaim Systems Inc		Annapolis Wireless Internet,
Accounting & Computer		LLC.
Solutions, Inc.		Apex Systems, Inc.
ACS State & Local Solutions,		Applied Geographics, Inc.
Inc.		Applied Quality Communications,
Adsytech, Inc.		Inc.
Advance Digital Systems Inc.		Applied Technology Services,
Advanced C4 Solutions, Inc.		Inc. (ATS)
Advanced Software Systems, Inc.		Applied Wireless Local Area
(ASSYST)		Networks, Inc.
Advantage Industries Inc.		Arena Technical Resources, LLC
AEG - DCIS, LLC		Argin Technologies, LLC
Aertight Systems, Inc.		ARINC Inc
AETEA Information Technology,		ARTEL Incorporated
Inc.		Ascellon Corporation
AIMSTAR Information Solutions,		Astor & Sanders Corporation
Inc.		Astornet Technologies, Inc.
AINS, Inc.		Audacious Inquiry, LLC
AITHERAS, LLC		Auriga Corporation, LLC
Ajilon		Avanade Inc. (Ascentium)
ALENT Technologies, LLC		Avaya Government Solutions
Aligned Development Strategies,		Incorporated
Inc. (ADSI)		Avid Technology Professionals,
Alion Science and Technology		LLC
Corporation		Avineon, Inc.
Alliance Technology Group, LLC		Axis Geospatial LLC
Allied Technology Group, Inc.		
Alltech-MD LLC		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Beacon Associates, Inc.		Client Network Services, Inc.
Berry, Dunn, McNeil & Parker, LLC		(CNSI)
BIG-Wireless, LLC		CMC Americas, Inc.
Bithgroup Technologies, Inc.		CMSES, Inc.
Blossom Solutions, Inc		Cogent Systems
Blue Collar Objects, LLC		Cognitive Technologies II, Inc.
Blue Sky Management Group		Coleman Group, Inc
Blue Water Media		Columbia Telecommunications Corp.
Bogdan Computer Services, Inc.		Communications Electronics, Inc.
Booz Allen Hamilton Inc.		CompCamp, Inc.
Bourntec Solutions, Inc. (Mirage Software)		Compliance Corporation
Business Management Associates, Inc (BMA)		Computer Sciences Corporation (CSC)
Business Solutions Group, Incorporated		Computer Technologies Consultants, Inc
Cachendo, LLC.		Computer Technology Services, Inc.
CACI Transformation Solutions Group		Compuware Corporation
CAI, Inc. (Computer Aid, Inc)		COMSYS Services LLC
Calvert Systems Engineering, Inc.		Comtech LLC
Cambridge Systematics Inc.		Connect International, Inc.
Cambridge Systems Inc.		Consultants Consortium, Inc.
Canton Group, LLC		Converge Networks Corporation
Capability Measurement, Inc (Cypress Creek)		Convergence Technology Consulting, LLC
Capital City Technologies, Inc.		CoreSphere, LLC.
Carter-Lambert Divisions, LLC		Credence Management Solutions LLC
CAS Severn, Inc		CSG
Cenden Company		Curtis Consulting Corp.
CentreTEK Solutions LLC		Cybermedia Technologies Inc. (CTEC)
CIBER, Inc.		CYQUENT, Inc.
Cirdan Group, Inc		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Daly Computers, Inc.		Elemental Solutions, LLC
Dancil-Jones & Associates, Inc.		Elicitek, Inc.
Data Networks of America, Inc		Elucid Solutions, Inc.
Data Processing Solutions, Inc.		EMA, Inc
Data Transformation Corp.		Embedded Flight Systems, Inc
DataNet Systems Corp.		EMC Corporation (EMC2)
DBTS, Inc.		Empower IT
Defender Technologies Group, LLC		Encore Solutions Inc. (ESI)
Dell Marketing, L.P.		Enlightened, Inc.
Delmock Technologies, Inc.		Enterprise Information Solutions, Inc.
Deloitte Consulting LLP		Enterprise Solutions Realized, Inc. (ESR)
Deque Systems, Inc.		Enterprise Strategies, LLC
Dewberry & Davis LLC		Environmental Systems Research Institute, Inc. (ESRI)
Diamond Geeks		ERIMAX, Inc.
DigiComm Data Solutions, LLC		Exceptional Software Strategies, Inc.
Digicon Corporation		eXclusive Systems, LLC
Digital Architects, Inc.		Expertech Solutions, Inc.
Digital Infuzion, Inc.		Fairfax Data Systems, Inc.
Digital Intelligence Systems Corporation (DISYS)		FASTech, Inc.
DigiTelLink Corporation		Federal Engineering, Inc.
Diverse Technologies Corporation		FEI.com, Inc.
DK Consulting, LLC		Firefly Design, Inc.
Dye Management Group, Inc.		First Data Government Solutions, LP
Dynamix Corporation		First Information Technology Services, Inc
Dynanet Corporation		Focus Technology Consulting, LLC
Dynaxys LLC		Focused HR Solutions, LLC
e.magination network llc		FosterSoft, Inc.
EA Engineering, Science and Technology, Inc.		
Early Morning Software (EMS), Inc.		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Fox Systems, Inc.		International, Inc (IDI)
Freedom Consulting Group, LLC		Information Gateways, Inc.
Fugro EarthData, Inc.		Information Management
G.R. Patel & Associates, Inc. (GRPA)		Consultants, Inc. (IMC)
Gantech, Inc.		Infotech & Telecom Engineering
General Dynamics Information Technology, Inc.		Institute (ITTECOM), Inc.
GeographIT (Advanced Technology Solutions Inc.)		Infotech Enterprises America, Inc.
GeoNorth, LLC		Ingenium Corporation
GL Communications Inc.		Innotation Enterprises, Inc.
Global Nest, LLC		Insystech, Inc.
Global Network Systems of Maryland, Inc. (GNS)		Integrated Technology Solutions, Inc.
Group Z, Inc.		Intelect Corporation
GTSI		IntelliDyne, LLC
HCL America Inc.		Interim Business Solutions, LLC
Hewlett-Packard Company (HP)		International Business Machines, Corp. (IBM)
HIRE Productivity, Inc.		ISmart, LLC
ICS Nett, Inc.		IT Resource Solutions.Net Inc.
iCUBE Systems, Inc.		IT Total Solutions, Inc.
Idea Integration Corp.		ITSolutions Net, Inc. formerly NetStar-1, Inc
IDP, LLC (Intrusion Detection Prevention)		IVA Communications, LLC
IIC Technologies Inc.		IZAR Associates, Inc.
Imadgen, LLC		Jacob & Sundstrom, Inc.
Index Group Inc.		JANUS Associates, Inc.
Infiniti Telecom & Technologies, Inc. (Infiniti Staffing)		JayPar, Inc.
Info-Matrix Corporation		JD Biggs and Associates, Inc.
INFOJINI, INC		Jeteak Press
Information Builders, Inc.		JHM Research and Development Inc
Information Consultants, Inc.		Johnson, Mirmiran & Thompson, Inc. (JMT)
Information Dynamics		KCI Technologies, Inc.
		Kerr Company, LLC

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Kinsail Corporation		Maximus, Inc.
Knowlogy Corporation		MBL Technologies
Kutti Tech, Inc.		McDuffy & Associates, LTD,
L-3 Services, Inc.		Total Customer Care
L. Robert Kimball & Associates, Inc.		Metropolitan Technology Solutions Corp. (MTS)
Laurel Consulting Group (LCG Systems)		Micro Records Company
LearnQuest (DPT Consulting Group)		Millennia 2000, Inc. (M2K)
Light's Tower Construction Co., Inc. (LTCC)		Mind Over Machines, Inc
Line of Sight, LLC		Mindseeker, Inc.
LinKIT, LLC		Mindteck, Inc.
Location Age, LLC		Momentum, Inc.
Lockheed Martin Corporation		Morningtown Group, LLC
LoganBritton, Inc.		MS Technologies Corporation
LogiWare, LLC		MTG Management Consultants, LLC
Lore Systems, Inc.		MVS Inc.
Macarthur & Baker International, Inc. (MBI)		Mythics, Inc.
Macro International Inc.		N-3 Technologies, Inc.
Magothy Technology, LLC		N-Tegrity Solutions Group, LLC
Mainline Information Systems, Inc.		NARVLE LLC
Mansai Corporation		Nasir Group, LLC (TNG)
MAR, Incorporated		Navigator Management Partners LLC
Maranatha & Associates, Inc		Neo Technologies, Inc.
Maricom Systems Incorporated		NERDS, LLC (Network Engineering & Resources Development Specialists)
Marjen LLC		net.America Corporation
MasiMax Resources, Inc.		NETWAR DEFENSE CORPORATION
Mathtech, Inc.		Network Equipment Sales
Matrix Systems & Technologies Inc.		Network Specialty Group, Inc.
Maximum Quest Group, Inc.		Networking Institute of Technology, Inc. (NIT)
		Next Tier Concepts, Inc.
		NextGen Consulting Inc.

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
NIS Solutions		Preferred Technology Solutions Inc.
Noblis, Inc.		Prism Communications Inc
North American Management, Inc. (NAMBCO)		Pro-Tech Computer Services, Inc.
Northrop Grumman Information Technology, Inc.		Project Consulting Group Inc.
Oakland Consulting Group, Inc.		PSI Pax, Inc
Obverse, Inc.		QSACK & Associates, Inc
Ohm Systems, Inc.		QST, Inc
OmegaCor Technologies A/K/A Anzi Tech Distributors		Quality Solutions Inc. (QSI)
Optimal Solutions and Technologies, Inc. (OST)		Quasars, Inc.
Oshyn Inc.		RAM Consulting Corporation
Osiris Solutions, LLC		Ravens Group
P4 Corporation (P4 Performance Management)		Raytheon Company/Network Centric Systems
Pailen-Johnson Associates, Inc.		RCC Consultants, Inc.
Paradigm Info. Tech, Inc		RCR Technology Corporation
Paradyne Management, Inc		RedNetworks, Inc
Patriot Technologies Inc.		REI Systems, Inc.
PC Network Inc.		Rescon Inc.
Peak Technology Solutions, Inc.		RICOMM Systems, Inc.
Peart-Hannon Consulting Group		RNR Consulting Inc. (Rahim, Inc.)
Phoenix Group & Assoc. of Maryland, LLC		Ross Technical Services, Inc (RTGX)
Pictometry International Corp.		Roy D. McQueen & Associates, LTD. (RDM)
Planet Technologies, Inc.		RTKL Associates, Inc.
Plexus Installations Inc		S3, Incorporated (S3 Computer Consulting, Inc.)
Policy Studies Inc. (PSI)		Sabre Communications Corporation
Post, Buckley, Schuh, & Jernigan, Inc. (PBS&J)		SAIC (Science Applications International Corp)
Powersolv, Inc		Sanborn Map Company, Inc.
PPS Information Systems		
Staffing		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Satways, Inc.		Static Power Conversion
Savantage Solutions, Inc.		Services, Inc.
SCD Information Technology, LLC		SupremeSoft Corporation
Sequencing, Inc.		Sylva Consulting Services, LLC
Seven Seas Technologies, Inc. (S2 Tech)		Sympora Technologies
Sidus Group, LLC		Synectics for Management
Sigman and Summerfield Associates, Inc.		Decisions, Inc.
Sivic Solutions Group, LLC (SSG)		Synergy Systems & Services, Inc.
Skyline Network Engineering, LLC		SYSCOM, Inc.
SLI Global Solutions, Inc		System Integration & Development Inc
Smart Innovative Solutions, LLC (SIS)		System Source (Logical Ventures)
SNAP, Inc		Systems Alliance, Inc.
Soft-Con Enterprises, Inc.		Systems Integration, Inc.
Softek International Inc		Systems Management and Research Inc
Software Consortium, Inc.		Systems Support Alternatives, Inc. (SSA)
Software Performance Systems, inc.		TC Enterprises, LLC
Sogeti USA LLC		TeAM, Inc. (Technology Automation & Management)
Solutions By Design II, LLC (SBD)		Tech International Corp
Sona Networks, LLC		Techfirst, Inc
Spatial Systems Associates, Inc.		TechGlobal, Inc.
SRA International, Inc. (Systems Research & Applications)		Technetogy LLC
SSSI (Scientific Systems & Software International Corp)		Technical Specialties, Inc.
ST Net, Inc		Teksystems Inc.
Star Communication, Inc		Telesis Systems, Inc.
Starry Associates, Inc		Telvent Farradyne Inc.
		Tetra Tech. Inc.
		The Sharps Solutions Inc.
		Theseus Professional Services, LLC
		Thomas & Herbert Consulting, LLC

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
<u>Bureau of Purchases</u>		
Three Sigma Software. Inc		Vision Multimedia Technologies, LLC
Tidal Technologies Corporation		Vision Systems & Technology, Inc. (VSTI)
TMD Solutions Inc		Visionary Integration Professionals, LLC (VIP)
TMI Solutions, Inc		Vitality LLC
Total Resource Management, Inc		VIVA USA INC
Total Voice & Data Solutions		VT Aepeco Inc.
Tracem Technologies, Inc.		Waterfront Technologies, Inc.
Triadata Systems, Inc.		Waterman Engineering & Consulting, LLC (WEC)
Trigyn Technologies, Inc		Wellfleet Consulting, Inc.
Trilogy Technical Services, LLC		Wells Landers, Inc.
TriTech Enterprise Systems, Inc.		Winbourne & Costas, Inc
TurningPoint Global Solutions, LLC		Windsor Solutions, Inc.
Unatek, Inc.		Wireless Enterprises, Ltd.
Unisys Corporation		Wolf Contractors
Unitech Solutions Inc		Wood Consulting Services, Inc.
United Riggers, Inc.		World Wide Technology Advanced Solutions
Universal Adaptive Consulting Services, Inc.		Worldwide Information Network Systems, Inc. (WINS)
V Group Inc		Xerox Corporation
Vantix, Inc. (The Pittman Group)		XRiver Technologies, LLC
Veridyne, Inc.		York Telecom Corporation
VeriSolv Technologies, Inc.		Young Enterprise Systems, Inc.
Verizon Business Network Services, Inc.		Zane Networks, LLC
VersaTech, Inc.		Zekiah Technologies, Inc.
Vertical Technology Services, LLC		
VICCS, INC.		
Victory Global Solutions, Inc.		
Vinculum Solutions, Inc. (VSI)		
Virtual Link, LLC		
Vision Information Technologies, Inc.		

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

**MBE/WBE PARTICIPATION:**

Of the 436 vendors, 195 are State-certified MBE's and the 18 vendors listed below are also City-certified. For individual consultants, MBE firms will be afforded the opportunity to bid on individual requirements on the same basis as all other vendors for IT services or large consulting requirements. Vendors selected to provide such services to the City will be required to use one or more of the City certified MBE firms listed with goals set on an individual requirement basis.

**MBE:** Alliance Technology Group, LLC  
 Applied Technology Services, Inc.  
 Audacious Inquiry, LLC  
 Bithgroup Technologies, Inc.  
 Cirdan Group, Inc.  
 Digital Architects, Inc.  
 Early Morning Software, Inc.  
 Enterprise Information Solutions, Inc.  
 Intellect Corporation  
 LinkIT, LLC  
 LogiWare, LLC  
 Magothy Systems Incorporated  
 Maricom Quest Group, Inc.  
 Maximum Quest Group, Inc.  
 Neo Technologies, Inc.  
 Obverse, Inc.  
 Prism Communications, Inc.  
 Tech International Corp.

MWBOO has reviewed and concurs with the Bureau of Purchases plan to ensure City-certified MBE participation on the Maryland State Department of Information Technology contract. MBE and WBE goals will be set on each individual project initiated by the City of Baltimore.

**A PROTEST WAS RECEIVED FROM THE MARYLAND MINORITY CONTRACTORS ASSOCIATION. A PROTEST WAS RECEIVED FROM FULL CIRCLE SOLUTIONS.**

## MINUTES

INFORMAL AWARDS, RENEWALS, INCREASES TO CONTRACTS AND EXTENSIONS

<u>VENDOR</u>	<u>AMOUNT OF AWARD</u>	<u>AWARD BASIS</u>
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Bureau of Purchases

UPON MOTION duly made and seconded, the Board approved the informal awards, renewals, increases to contracts, extensions, and agreements, and withdrew item no. 15. The President **ABSTAINED** on item nos. 10, and 12.

**MINUTES**

Department of Communication - Second Amendment to Service  
Services Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of a second amendment to the service agreement with Verizon Maryland, Inc. (Verizon). The Board is also requested to authorize payment by expenditure authorization. The second amendment to the service agreement extends the period of the agreement through June 30, 2013.

**AMOUNT OF MONEY AND SOURCE:**

\$500,000.00 - 2039-000000-1330-158400-603084  
(Estimated Monthly Charge)

**BACKGROUND/EXPLANATION:**

On July 30, 2008, the Board approved the original agreement with Verizon for Centrex and other services. This amendment will extend the services through June 30, 2013.

**MWBOO GRANTED A WAIVER.**

**APPROVED FOR FUNDS BY FINANCE**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the second amendment to the service agreement with Verizon Maryland, Inc. The Board also authorized payment by expenditure authorization.

**MINUTES**

Space Utilization Committee - Amendment No. 2 to Lease Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of amendment no. 2 to lease agreement with Futurecare Homewood Properties, LLC, landlord, for the rental of a portion of the property known as 2700 N. Charles Street, being on the 2<sup>nd</sup> floor, containing 17,127 square feet. The amendment no. 2 extends the period of the amendment no. 2 to agreement through June 30, 2015.

**AMOUNT OF MONEY AND SOURCE:**

	<u>Annual Rent</u>	<u>Monthly Rent</u>
Year 1 - 3	\$245,772.45	\$20,481.04
Account: 5000-585913-5970-186800-603013		
5000-585110-5750-648700-603013		
2089-208913-6040-439800-603013		

**BACKGROUND/EXPLANATION:**

On July 18, 2007 the Board approved the original lease agreement and on September 22, 2009 the Board approved amendment no. 1 to agreement.

The premises are being used for administrative offices for the Department of Housing and Community Development's Programs. The landlord will tile a portion of the leased premises and steam clean private office carpets within 60 days of the commencement of this amendment no. 2 to lease agreement. In addition, the landlord will repair the air-conditioning unit and dehumidifier in the server room on the second floor of the property. This amendment no. 2 to agreement will decrease the existing square footage by 3,280 sq. ft., as well as extend the period of the lease agreement through June 30, 2015. All other rentals, provisions, conditions and terms of the original lease agreement will remain in full force and effect.

**MINUTES**Space Utilization Committee - cont'd

The Space Utilization Committee approved this lease agreement on June 5, 2012.

**APPROVED FOR FUNDS BY FINANCE****(FILE NO. 55527)**

UPON MOTION duly made and seconded, the Board approved and authorized execution of amendment no. 2 to lease agreement with Futurecare Homewood Properties, LLC, for the rental of a portion of the property known as 2700 N. Charles Street, being on the 2<sup>nd</sup> floor, containing 17,127 square feet.

**MINUTES**

Department of Housing and Community Development (DHCD) - Amendment to Grant Agreement

**ACTION REQUESTED OF B/E:**

The Board is requested to approve and authorize execution of an amendment to grant agreement with the United States Department of Housing and Urban Development (HUD). The period of the grant amendment is effective upon Board approval through June 15, 2015.

**AMOUNT OF MONEY AND SOURCE:**

\$2,900,000.00 - 4000-486513-5825-608400-601001

**BACKGROUND/EXPLANATION:**

The risks for children becoming poisoned due to flaking, peeling, and chipping lead paint in Baltimore City homes remains significant. The Centers for Disease Control (CDC) recently issued a ruling that effectively said that there is no safe level for lead in the blood of children.

For years the City of Baltimore has been a national leader in lead abatement, but in mid-January 2011, federal support for lead abatement managed by the Baltimore City Health Department (Health Department) was terminated. The program was transferred to the DHCD on April 1, 2011. The program was reformed and reinvigorated with State and local funds. The DHCD created strong working relationships with the Health Department and the Coalition to End Childhood Lead Poisoning who are funded-partners in the new grant which expands outreach to families with children at risk.

The program manages the risk assessments, lead abatement by contractors, and quality control. This amendment to the grant agreement provides funding to remove lead paint hazards in 210 households where young children are at risk of lead poisoning. All other terms and conditions of the original agreement remain unchanged.

**MINUTES**

DHCD - cont'd

**MBE/WBE PARTICIPATION:**

MBE/WBE participation is required for contractors employed by the City to perform work in the Lead Hazard Control Demonstration Program. Current contractors have signed the Commitment to Comply with Article 5, Subtitle 28 of the Baltimore City Code and MBE and WBE goals established in the original agreement.

**APPROVED FOR FUNDS BY FINANCE**

**AUDITS REVIEWED THE SUBMITTED DOCUMENTATION AND FOUND THAT IT CONFIRMED THE GRANT AWARD.**

**A PROTEST WAS RECEIVED WAS FROM MS. KIM TRUEHEART.**

UPON MOTION duly made and seconded, the Board approved and authorized execution of the amendment to grant agreement with the United States Department of Housing and Urban Development.

Clerk: "Correspondence was received from Ms. Kim Trueheart. As her interest is not specific and is not different than that of the general public, her objections will not be heard. That correspondence was sent to the Board members, and it has been reviewed. It was also sent to Commissioner Graziano, who received her correspondence and will respond directly to Ms. Trueheart."

MINUTES

PERSONNEL MATTERS

\* \* \* \* \*

UPON MOTION duly made and seconded,

the Board approved

the Personnel matters

listed on the following page:

2392

The Personnel matter has been approved

by the EXPENDITURE CONTROL COMMITTEE.

All of the contracts have been approved

by the Law Department

as to form and legal sufficiency.

**MINUTES**

Department of Human Resources - Employee Contract

Department of Public Works

Mr. Jerry Kremer, retiree, will work as an Analyst/Programmer. His duties will include but are not limited to running productivity/work order reports from the Maintenance Information Management System (MIMS), troubleshooting and resolving programming problems within the MIMS. Mr. Kremer will also train agency personnel in programming and other systems functions and participate in the design and selection of a new MIMS. The period of the agreement is effective upon Board approval for one year.

**AMOUNT OF MONEY AND SOURCE:**Hourly Rate

\$26,682.24 - 2070-000000-5501630101-601009

\$32.07

**THE PERSONNEL MATTER HAS BEEN APPROVED BY THE EXPENDITURE CONTROL COMMITTEE.**

**MINUTES**

Clerk: "The Board is now in session for the receiving and opening of bids."

**BIDS, PROPOSALS AND CONTRACT AWARDS**

Prior to the reading of the bids scheduled to be received and opened today, the Clerk to the Board announced that the following Department had issued addenda extending the dates for receipt and opening of bids on the following contracts. There were no objections.

Department of Transportation - TR 09037, National Aquarium  
Access Improvements  
**BIDS TO BE RECV'D: 06/27/12**  
**BIDS TO BE OPENED: 06/27/12**

Department of Transportation - TR 05308, Dundalk Avenue  
Streetscape from Eastern  
Avenue to City Line  
**BIDS TO BE RECV'D: 06/27/12**  
**BIDS TO BE OPENED: 06/27/12**

## MINUTES

Thereafter, UPON MOTION duly made and seconded, the Board received, opened, and referred the following bids to the respective department for tabulation and report:

Bureau of Water & Wastewater - SC 888, McComas Street  
Wastewater Pumping Station  
and Force Main Upgrade

CPP Construction  
Shaney Construction Company, Inc.  
Monumental Paving & Excavating, Inc.  
The Whiting-Turner Contracting Company

\* \* \* \* \*

There being no objections, the Board UPON MOTION duly made and seconded, adjourned until its next scheduled meeting on Wednesday, June 27, 2012.

JOAN M. PRATT  
Secretary